

Judge Spence Order of Reference Checklist (9-24-2013)

HEARING DATE: \_\_\_\_\_

CASE NAME & CAPTION: \_\_\_\_\_

LIS PENDENS BOOK & PAGE/FILE DATE: \_\_\_\_\_

ORDER OF REFERENCE FILED: \_\_\_\_\_

NOTICE OF HEARING MAILED: \_\_\_\_\_

FORECLOSURE INTERVENTION.COMPLIANCE DATE FILED: \_\_\_\_\_ OR  
IF ORIGINAL INCLUDED WITH OR PACKAGE FOR FILING CHECK HERE \_\_\_\_\_

DEFENDANT(S) SERVED (LIST EACH DEFENDANT AND DATE THEY WERE SERVED)

\_\_\_\_\_  
\_\_\_\_\_

ANSWER OR COUNTERCLAIM FILED? \_\_\_\_\_

AFFIDAVIT DEFAULT DATE FILED: \_\_\_\_\_ NON-MILITARY AFF. DATE FILED: \_\_\_\_\_ OR  
IF ORIGINALS INCLUDED WITH OR PACKAGE FOR FILING CHECK HERE \_\_\_\_\_

PLAINTIFF FIRM/ATTORNEY: \_\_\_\_\_

DEFENDANT FIRM/ ATTORNEY: \_\_\_\_\_/GAL: \_\_\_\_\_/Answer \_\_\_\_\_

BAILIFF: \_\_\_\_\_ DEPUTY: \_\_\_\_\_

COURT REPORTER: \_\_\_\_\_

DEFENDANT APPEARS SRL/RULES EXPLAINED: \_\_\_\_\_

We discuss (1) process/procedure. (2) Record/Order review (3) Loan Mod/ Short sale etc (4) 2011 Admin Order (5) Sales/vacate issues (6) judicial foreclosure issues/right of occupancy(7) SCHELP (8) Plaintiff to send Status email on \_\_\_\_\_

Other: \_\_\_\_\_

Deficiency Judgment Waived/Demanded/USA RIGHT OF REDEMPTION/HOA OR 2<sup>nd</sup> MTG/ Multiple Tracts

Sales Date: \_\_\_\_\_

Note/mtg date: \_\_\_\_\_

Interest Rate: \_\_\_\_\_

Mortgage Recorded: Book \_\_\_\_\_ Page \_\_\_\_\_

Judgment Debt: \_\_\_\_\_

**DOCUMENTS NEEDED TO PROCESS CASE: / NONE NEEDED-READY TO GO!**

- (1) FIC Proof
- (2) Notice of hearing
- (3) Note, Mortgage, Assignment, Property Description
- (4) AOD/Breakdown of Corporate Advances: \_\_\_\_\_
- (5) Attorney fee clarification: \_\_\_\_\_
- (6) Other: \_\_\_\_\_