



Lexington County Communications
434 Ball Park Road
Lexington, South Carolina 29072
Phone: 803.785.2366
Fax: 803.785.8200

Communications Complaint Form

Complaint date and time: _____

Nature of the complaint: _____

Address of the call for service if applicable:

Address City: State Zip

Description of issue:

Complainant Name: _____

Phone Number: _____

As a general rule, all investigations will be completed within ten (10) business days. If necessary, an extension of time for completing the investigation may be granted at the request of the Chief of Communications, with approval from the Director of Public Safety. The complainant will also be kept informed regarding the status of the investigation either by phone or letter, unless the complaint was submitted anonymously. Regardless of the type of complaint, all investigations will be completed within thirty (30) business days, unless extenuating circumstances exist and with the approval of both the Chief of Communications and the Director of Public Safety.