



Lexington County Communications

434 Ball Park Road
Lexington, South Carolina 29072
Phone: 803.785.2366
Fax: 803.785.8200

Communications Document Request & Release Form

It is the policy of the Lexington County Communications Center to comply with the provisions of the South Carolina Freedom of Information Act, by releasing the following departmental records.

PLEASE PRINT ALL INFORMATION

You will be contacted when the information is ready to be picked up.

It takes approximately 20 days to process a request.

The fee scale is as follows:

One (1) CD along with a copy of the CAD Incident Report \$35.00

Each additional CD \$5.00

CAD Incident Reports \$5.00

Requestor: _____

Requestor Phone & Email: _____

Date Requested: _____

Case Number: _____

Incident Locations: _____

Type of Incident: _____

Date & Time of Incident: _____

Additional Information: _____

Info/Materials Needed: Radio Phone 911 Call(s) Call
Transmissions Call(s) Card(s)

COUNTY USE ONLY: For Releasing Above Information \$ Collected

Signature of Recipient Date Organization

Driver's License Number Identification Other (Specify)

Signature of Releasing County Personnel Date / Time