

**COUNTY OF LEXINGTON
ANNUAL BUDGET
NON-GENERAL FUND - BOOK TWO
FISCAL YEAR 2025-26**

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**COUNTY OF LEXINGTON
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FISCAL YEAR 2025-26**

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COUNTY OF LEXINGTON
LIBRARY
Annual Budget
Fiscal Year 2025-26
Estimated Revenue

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*County Library Operations 2300:								
Revenues:		<u>5,919 Mills</u>		<u>5,919 Mills</u>	<u>5,919 Mills</u>	<u>5,919 Mills</u>	<u>5,919 Mills</u>	<u>5,919 Mills</u>
410000	Current Property Taxes	7,380,963	53,783	7,859,713	7,859,713	7,859,713		
410500	Homestead Exemption	308,940	0	300,000	300,000	300,000		
410520	Manufacturer's Tax Exemption	50,867	0	50,000	50,000	50,000		
410521	Manufacturer Partial Prop Tx Exempt	60,657	0	0	0	0		
410530	State Sales and Use Tax Credit	64,901	1,665	39,496	39,496	39,496		
411000	Current Vehicle Taxes	1,132,790	415,961	1,211,989	1,211,989	1,211,989		
411050	Watercraft Property Taxes	0	32,940	0	0	0		
412000	Current Tax Penalties	10,907	0	11,000	11,000	11,000		
413000	Delinquent Tax	198,106	69,561	200,000	200,000	200,000		
414000	Delinquent Tax Penalties	27,675	11,839	30,000	30,000	30,000		
417100	Fee in Lieu of Taxes	392,415	0	375,000	375,000	375,000		
417120	Fee in Lieu of Taxes - Prior Year	(2,280)	10,102	0	0	0		
417130	Fee in Lieu of Taxes - Manuf. Tax Exemption	38,962	0	35,000	35,000	35,000		
417150	Fee in Lieu of Taxes - Fee for Services	2,650	0	2,500	2,500	2,500		
418000	Motor Carrier Payments	28,675	10,184	25,000	25,000	25,000		
418100	Heavy Equip. Rental Surcharge	14,840	3,523	10,000	10,000	10,000		
419000	Merchants Exemptions	28,550	14,275	28,550	28,550	28,550		
Total Property Tax Revenue		9,739,618	623,833	10,178,248	10,178,248	10,178,248	0	0
Other Revenues:								
437609	Copy Sales - Library	(1,948)	2,523	9,200	9,200	11,000		
437620	Fax Sales - Library	11,753	2,754	10,000	10,000	11,500		
438300	Vending Machine Sales	180	89	250	250	250		
449000	Library Book Fines	84,015	14,213	80,000	80,000	75,000		
461000	Investment Interest	505,681	169,450	342,684	342,684	345,684		
469200	Donated Capital Items	0	0	500	500	500		
469900	Miscellaneous Revenues	1,390	0	100	100	100		
490100	Sale of General Fixed Assets	4,700	0	0	0	0		
Total Other Revenue		605,771	189,029	442,734	442,734	444,034	0	0
** Total Revenue		10,345,389	812,862	10,620,982	10,620,982	10,622,282	0	0
Existing Programs						11,340,439	10,612,587	11,212,061
New Programs:								
* New Personal Cost						223,720	224,847	
* Capital Items								
** Total Appropriations						13,338,732	11,564,159	10,612,587
Budget Over/(Short)						(941,877)	(10,612,587)	(11,212,061)
Fund Balance						156,507		
** Capital Items						943,004		
Budget Over/(Short)						(941,877)	(10,612,587)	(11,212,061)
FUND BALANCE								
Beginning of Year						9,251,202	6,533,452	6,533,452
FUND BALANCE - Projected								
End of Year						6,533,452	5,590,448	(4,678,609)

SECTION II

COUNTY OF LEXINGTON

**Proposed Revenues
Fines, Fees, and Other
Budget FY - 2025-26**

Fund #: 2300

Fund Name: Library

Organ. #: 230099

Organ. Name: Non-department

Revenue Code	Fee Title	Actual Fees FY 2021-22	Actual Fees FY 2022-23	12/31/2023 Year-to-Date FY 2023-24	Anticipated Fiscal Year Total FY 2023-24	Budget				
						Units of Service	Current Fee	Current Total Estimated Fees FY 2024-25	Proposed Fee Change	Total Proposed Estimated Fees FY 2025-26
437609	Copy Sales	8,987	9,663	5,510	11,000			10,000	-	11,000
437620	Fax Sales	11,938	10,912	5,405	11,000		1	9,080	-	11,500
449000	Fines & Fees	14,355	16,675	41,352	40,000			64,980	-	75,000
**Total										\$97,500

COUNTY OF LEXINGTON

LIBRARY

Annual Budget

Fiscal Year - 2025-26

Fund 2300							
Division: Library							
Organization: 2300xx - Departmental Library Recap							
					BUDGET		
Object Expenditure	2022-23	2023-24	2023-24	2025-26	2025-26	2025-26	
Code Classification	Expenditure	Expend	Amended	Requested	Recommend	Approved	
		(Nov)	(Nov)				
Personnel							
510100	Salaries & Wages	4,544,911	1,962,890	4,856,331	4,856,331	0	0
510200	Overtime	966	1,779	1,000	2,000	0	0
510300	Part Time	1,020,681	422,357	1,053,497	1,053,497	0	0
511112	FICA - Employer's Portion	402,510	173,498	453,625	426,906	0	0
511113	State Retirement - Employer's Portion	986,498	401,191	1,052,838	988,005	0	0
4856331	Insurance Fund Contribution	748,800	339,585	814,800	814,800	0	0
511130	Workers Compensation	28,823	12,564	37,079	35,955	0	0
511131	S.C. Unemployment	0	0	0	0	0	0
519999	Personnel Contingency	0	0	334,530	441,779	0	0
511213	SCRS - Emplr. Port. (Retiree)	4,649	1,635	0	0	0	0
	* Total Personnel	7,737,838	3,315,499	8,603,700	8,619,273	0	0
Operating Expenses							
520100	Contracted Maintenance	23,327	15,998	25,278	24,149	0	0
520103	Landscape/Grounds Maintenance	49,752	21,945	68,953	64,953	0	0
520200	Contracted Services	101,165	41,355	140,810	142,810	0	0
520213	Contracted Literacy Programs	10,600	400	27,000	23,000	0	0
520220	Book Binding	152	0	2,000	1,000	0	0
520231	Garbage Pickup Charges	5,544	2,662	6,159	6,159	0	0
520233	Towing Service	0	0	90	90	0	0
520300	Professional Services	0	0	1,500	9,350	0	0
520303	Accounting/Auditing Services	5,000	5,000	5,000	5,000	0	0
520400	Advertising & Publicity	3,814	77	5,000	5,000	0	0
520700	Technical Services	0	0	0	142,000	0	0
520702	Technical Currency & Support	190,762	172,569	193,193	338,437	0	0
520703	Computer Hardware Maintenance	37,070	13,057	49,990	26,838	0	0
521000	Office Supplies	31,907	10,107	36,650	36,650	0	0
521100	Duplicating	6,170	3,528	4,634	5,940	0	0
521200	Operating Supplies	56,426	23,421	58,175	54,460	0	0
522000	Building Repairs & Maintenance	43,892	18,190	36,750	50,000	0	0
522001	Carpet/Floor Cleaning	3,262	0	7,500	7,500	0	0
522200	Small Equipment Repairs & Maintenance	0	0	2,000	2,000	0	0
522300	Vehicle Repairs & Maintenance	2,281	661	2,800	2,800	0	0
524000	Building Insurance	49,262	48,567	50,748	51,032	0	0
524100	Vehicle Insurance	3,075	4,305	6,335	6,335	0	0
524101	Comprehensive Vehicle Insurance	6,892	6,167	6,349	6,349	0	0
524201	General Tort Liability Insurance	5,801	7,787	6,092	6,569	0	0
524202	Surety Bonds	758	0	0	0	0	0
524900	Data Processing Equip. Insurance	1,843	1,849	1,899	1,899	0	0
525000	Telephone	43,097	19,335	42,224	49,031	0	0
525006	GPS Monitoring Charges	1,094	454	1,018	1,018	0	0
525020	Pagers and Cell Phones	0	0	0	0	0	0
525021	Smart Phones Charges	6,482	2,204	7,458	8,758	0	0
525041	E-mail Service Charges	19,262	6,460	21,930	20,383	0	0
525100	Postage	5,797	2,613	4,261	4,865	0	0
525110	Other Parcel Delivery Service	19	0	0	0	0	0
525210	Conference, Meeting & Training Expenses	241	9	7,398	7,500	0	0
525211	Library Board Expenses	1,797	13	2,000	2,000	0	0
525230	Subscriptions, Dues, & Books	226,899	126,662	249,700	252,000	0	0
525240	Personal Mileage Reimbursement	10,053	2,451	15,000	15,000	0	0
525250	Motor Pool Reimbursement	0	0	0	0	0	0

COUNTY OF LEXINGTON

LIBRARY

Annual Budget

Fiscal Year - 2025-26

Fund 2300							
Division: Library							
Organization: 2300xx - Departmental Library Recap							
					BUDGET		
Object Expenditure		2022-23	2023-24	2023-24	2025-26	2025-26	2025-26
Code	Classification	Expenditure	Expend	Amended	Requested	Recommend	Approved
			(Nov)	(Nov)			
	Cont'd Operating Expenditures						
525377	Utilities - County Branch Library	320,707	137,673	323,490	324,380	0	0
525400	Gas, Fuel, & Oil	10,209	3,548	12,000	12,000	0	0
525600	Uniforms & Clothing	185	0	1,000	1,000	0	0
525700	Employee Service Awards	121	126	200	200	0	0
526500	License & Permits	5,280	5,230	5,586	200	0	0
529903	Contingency	0	0	2,024,008	0	0	0
537699	Cost of Copy Sales	897	5,425	0	14,840	0	0
538300	Retainage Payable Expense	0	0	0	0	0	0
	* Total Operating	1,290,895	709,848	3,462,178	1,733,495	0	0
	**Total Personnel & Operating	9,028,733	4,025,347	12,065,878	10,352,768	0	0
	Capital						
540000	Small Tools & Minor Equipment	11,153	0	10,000	5,000	0	0
540002	Microforms	0	0	0	0	0	0
540006	Library Materials (Book, Audio Visual)	681,090	203,550	1,126,801	650,000	0	0
540010	Minor Software	9,701	0	10,435	65,866	0	0
549902	R22 Unit A/C Contingency	0	0	0	0	0	0
549904	Capital Contingency	0	0	0	0	0	0
549914	Infrastructure Contingency	0	0	751,119	0	0	0
	All Other Equipment	506,648	73,820	840,247	266,805	0	0
	Total capital	1,208,592	277,370	2,738,602	987,671	0	0
	Other Financing Uses						
812340	Op Trn to Library Federal Funds	1,239	0	102	0	0	0
812350	Op Trn to Library E-Rate Program	1,172	705	705	0	0	0
	**Total Other Financing Uses	2,411	705	807	0	0	0
	*** Total Budget Appropriation	10,239,736	4,303,422	14,805,287	11,340,439	0	0

**COUNTY OF LEXINGTON
LIBRARY
Annual Budget
Fiscal Year - 2025-26**

Fund 2300
Division: Library
Organization: 230005 - Administration

Object Expenditure Code Classification	2023-24 Expenditure	2024-25 Expend (Nov)	2024-25 Amended (Nov)	<i>BUDGET</i>		
				2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel						
510100 Salaries & Wages - 35	1,780,591	758,461	1,924,894	1,924,894		
510200 Overtime	824	1,516	0			
510300 Part Time - 4 (2 - FTE)	73,532	23,061	71,012	71,012		
511112 FICA - Employer's Portion	131,919	55,823	143,408	143,408		
511113 State Retirement - Employer's Portion	330,241	132,424	342,013	342,013		
511120 Insurance Fund Contribution - 35	249,600	118,854	285,100	285,100		
511130 Workers Compensation	14,198	6,824	19,070	19,070		
511213 SCRS - Emplr. Port. (Retiree)	763	0	0			
519999 Personnel Contingency	0	0	0			
* Total Personnel	2,581,668	1,096,963	2,785,497	2,785,497	0	0
Operating Expenses						
520702 Technical Currency & Support	0	0	0			
521000 Office Supplies	6,154	1,917	8,400	8,400		
521100 Duplicating	2,199	907	1,200	2,000		
521200 Operating Supplies	27,887	13,399	21,295	24,000		
524201 General Tort Liability Insurance	2,161	2,161	2,270	2,378		
524202 Surety Bonds	195	0	0	0		
525000 Telephone	10,676	5,083	9,647	15,805		
525021 Smart Phone Charges	0	0	0	0		
525041 E-mail Service Charges - 39	5,235	1,677	6,579	5,032		
525100 Postage	2,708	1,242	1,558	1,800		
525110 Other Parcel Delivery Service	19	0	0	0		
525240 Personal Mileage Reimbursement	0	0	0	0		
* Total Operating	57,234	26,386	50,949	59,415	0	0
**Total Personnel & Operating	2,638,902	1,123,349	2,836,446	2,844,912	0	0
Capital						
540010 Minor Software	0	0	0			
All Other Equipment	310,306	0	0			
**Total Capital	310,306	0	0	0	0	0
*** Total Budget Appropriation	2,949,208	1,123,349	2,836,446	2,844,912	0	0

**COUNTY OF LEXINGTON
LIBRARY
Annual Budget
Fiscal Year - 2025-26**

Fund 2300
Division: Library
Organization: 230010 - Batesburg/Leesville Branch

Object Expenditure Code Classification	2023-24 Expenditure	2024-25 Expend (Nov)	2024-25 Amended (Nov)	<i>BUDGET</i>		
				2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel						
510100 Salaries & Wages - 5	214,274	91,161	214,536	<u>214,536</u>		
510200 Overtime	0	263	0	<u>0</u>		
510300 Part Time - 2 (1 - FTE)	36,588	15,542	36,544	<u>36,544</u>		
511112 FICA - Employer's Portion	18,116	7,735	17,986	<u>17,986</u>		
511113 State Retirement - Employer's Portion	44,889	18,105	42,626	<u>42,626</u>		
511120 Insurance Fund Contribution - 5	39,000	16,979	40,750	<u>40,750</u>		
511130 Workers Compensation	779	332	778	<u>778</u>		
* Total Personnel	353,646	150,117	353,220	<u>353,220</u>	0	0
Operating Expenses						
520103 Landscape/Grounds Maintenance	5,550	2,400	7,085	<u>7,085</u>		
520200 Contracted Services	515	0	0	<u>0</u>		
520231 Garbage Pickup Service	590	275	644	<u>644</u>		
521000 Office Supplies	1,376	356	1,250	<u>1,250</u>		
521100 Duplicating	329	203	300	<u>350</u>		
521200 Operating Supplies	873	568	910	<u>910</u>		
524000 Building Insurance	3,567	3,567	3,675	<u>3,746</u>		
524201 General Tort Liability Insurance	240	240	252	<u>264</u>		
524202 Surety Bonds	35	0	0	<u>0</u>		
525000 Telephone	1,670	734	2,137	<u>1,888</u>		
525041 E-mail Service Charges - 7	1,107	312	903	<u>903</u>		
525100 Postage	94	54	58	<u>90</u>		
525377 Utilities - County Branch Library	11,535	4,055	11,000	<u>12,000</u>		
537699 Cost of Copy Sales	0	105	0	<u>0</u>		
* Total Operating	27,481	12,869	28,214	<u>29,130</u>	0	0
**Total Personnel & Operating	381,127	162,986	381,434	<u>382,350</u>	0	0
Capital						
**Total Capital	0	0	0	<u>0</u>	0	0
*** Total Budget Appropriation	381,127	162,986	381,434	<u>382,350</u>	0	0

**COUNTY OF LEXINGTON
LIBRARY
Annual Budget
Fiscal Year - 2025-26**

Fund 2300
Division: Library
Organization: 230020 - Lexington Branch

Object Expenditure Code Classification		2023-24 Expenditure	2024-25 Expend (Nov)	2024-25 Amended (Nov)	BUDGET		
					2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel							
510100	Salaries & Wages - 16	728,459	310,170	734,311	734,311		
510200	Overtime	15	0	0			
510300	Part Time - 16 (7.25 - FTE)	241,697	109,754	262,103	262,103		
511112	FICA - Employer's Portion	70,588	30,832	71,092	71,092		
511113	State Retirement - Employer's Portion	171,118	70,642	163,642	163,642		
511120	Insurance Fund Contribution - 16	124,800	54,333	130,400	130,400		
511130	Workers Compensation	3,012	1,302	3,704	3,704		
511131	S.C. Unemployment	0	0	0			
511213	SCRS - Emplr. Port. (Retiree)	13	0	0			
	* Total Personnel	1,339,702	577,033	1,365,252	1,365,252	0	0
Operating Expenses							
520103	Landscape/Grounds Maintenance	6,150	2,800	8,084	8,084		
520200	Contracted Services	3,685	3,125	3,125	3,125		
520231	Garbage Pickup Service	836	375	943	943		
521000	Office Supplies	7,462	2,931	8,500	8,500		
521100	Duplicating	950	615	1,350	1,350		
521200	Operating Supplies	1,714	1,232	1,600	1,800		
524000	Building Insurance	8,403	8,203	8,656	8,614		
524201	General Tort Liability Insurance	940	1,070	987	1,177		
524202	Surety Bonds	143	0	0	0		
525000	Telephone	9,375	3,380	7,002	8,116		
525041	E-mail Service Charges - 32	3,601	1,225	4,128	4,128		
525100	Postage	763	363	600	700		
525110	Other Parcel Delivery Service	0	0	0	0		
525377	Utilities - County Branch Library	122,406	49,651	128,070	125,000		
537699	Cost of Copy Sales	0	240	0	0		
	* Total Operating	166,428	75,210	173,045	171,537	0	0
	**Total Personnel & Operating	1,506,130	652,243	1,538,297	1,536,789	0	0
Capital							
540006	Library Materials (Book, Audio Visual)	0	0	0			
	**Total Capital	0	0	0	0	0	0
	*** Total Budget Appropriation	1,506,130	652,243	1,538,297	1,536,789	0	0

COUNTY OF LEXINGTON
LIBRARY
Annual Budget
Fiscal Year - 2025-26

Fund 2300
Division: Library
Organization: 230030 - Cayce/West Columbia Branch

Object Expenditure Code Classification		2023-24 Expenditure	2024-25 Expend (Nov)	2024-25 Amended (Nov)	<i>BUDGET</i>		
					2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel							
510100	Salaries & Wages - 14	602,264	242,105	631,731	<u>631,731</u>		
510200	Overtime	0	0	0	<u>0</u>		
510300	Part Time - 10 (5.0 - FTE)	162,252	64,943	167,877	<u>167,877</u>		
511112	FICA - Employer's Portion	55,560	22,536	56,394	<u>56,394</u>		
511113	State Retirement - Employer's Portion	135,819	50,999	128,797	<u>128,787</u>		
511120	Insurance Fund Contribution - 14	109,200	47,542	114,100	<u>114,100</u>		
511130	Workers Compensation	3,905	1,625	4,092	<u>4,092</u>		
511213	SCRS - Emplr. Port. (Retiree)	290	0	0	<u>0</u>		
	* Total Personnel	1,069,290	429,750	1,102,991	<u>1,102,981</u>	0	0
Operating Expenses							
520103	Landscape/Grounds Maintenance	4,645	2,000	5,925	<u>5,925</u>		
520200	Contracted Services	47,976	18,547	57,477	<u>57,477</u>		
520231	Garbage Pickup Service	836	375	943	<u>943</u>		
521000	Office Supplies	6,300	2,042	5,300	<u>5,300</u>		
521100	Duplicating	478	664	326	<u>480</u>		
521200	Operating Supplies	4,965	2,919	6,000	<u>6,000</u>		
524000	Building Insurance	12,834	0	13,220	<u>13,220</u>		
524201	General Tort Liability Insurance	760	800	798	<u>880</u>		
524202	Surety Bonds	120	0	0	<u>0</u>		
525000	Telephone	6,440	4,082	4,098	<u>5,989</u>		
525041	E-mail Service Charges - 24	2,655	903	3,096	<u>3,096</u>		
525100	Postage	1,386	504	1,250	<u>1,390</u>		
525377	Utilities - County Branch Library	51,136	24,593	49,170	<u>52,000</u>		
537699	Cost of Copy Sales	0	228	0	<u>0</u>		
	* Total Operating	140,531	57,657	147,603	<u>152,700</u>	0	0
	**Total Personnel & Operating	1,209,821	487,407	1,250,594	<u>1,255,681</u>	0	0
Capital							
	**Total Capital	0	0	0	<u>0</u>	0	0
	*** Total Budget Appropriation	1,209,821	487,407	1,250,594	<u>1,255,681</u>	0	0

COUNTY OF LEXINGTON
LIBRARY
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Fund 2300
Division: Library
Organization: 230040 - Irmo Branch

Object Expenditure Code Classification	2023-24 Expenditure	2024-25 Expend (Nov)	2024-25 Amended (Nov)	<i>BUDGET</i>	
				2025-26 Requested	2025-26 Recommend 2025-26 Approved
Personnel					
510100 Salaries & Wages - 14	525,732	248,273	600,735	600,735	
510200 Overtime	127	0	0		
510300 Part Time - 12 (6.0 - FTE)	209,539	81,597	211,434	211,434	
511112 FICA - Employer's Portion	52,540	23,839	58,285	58,285	
511113 State Retirement - Employer's Portion	129,809	56,025	128,749	128,749	
511120 Insurance Fund Contribution - 14	109,200	47,542	114,100	114,100	
511130 Workers Compensation	3,854	1,117	3,782	3,782	
511213 SCRS - Emplr. Port. (Retiree)	1,414	0	0		
* Total Personnel	1,032,215	458,393	1,117,085	1,117,085	0 0
Operating Expenses					
520103 Landscape/Grounds Maintenance	5,400	2,400	7,085	7,085	
520200 Contracted Services	28,113	17,696	57,408	57,408	
520231 Garbage Pickup Service	685	300	787	787	
521000 Office Supplies	3,877	387	5,200	5,200	
521100 Duplicating	817	488	720	820	
521200 Operating Supplies	4,945	2,591	4,950	4,950	
524000 Building Insurance	8,870	8,780	9,137	9,221	
524201 General Tort Liability Insurance	800	800	840	880	
524202 Surety Bonds	126	0	0	0	
525000 Telephone	5,591	2,216	5,617	5,241	
525041 E-mail Service Charges - 26	2,999	1,107	3,354	3,354	
525100 Postage	565	248	530	530	
525377 Utilities - County Branch Library	66,919	33,982	69,040	68,000	
537699 Cost of Copy Sales	0	141	0	0	
* Total Operating	129,707	71,136	164,668	163,476	0 0
**Total Personnel & Operating	1,161,922	529,529	1,281,753	1,280,561	0 0
Capital					
**Total Capital	0	0	0	0	0 0
*** Total Budget Appropriation	1,161,922	529,529	1,281,753	1,280,561	0 0

COUNTY OF LEXINGTON
LIBRARY
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Fund 2300
Division: Library
Organization: 230050 - Chapin Branch

Object Expenditure Code Classification	2023-24 Expenditure	2024-25 Expend (Nov)	2024-25 Amended (Nov)	<i>BUDGET</i>		
				2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel						
510100 Salaries & Wages - 4	139,439	68,980	184,602	<u>184,602</u>		
510300 Part Time - 4 (1.75 - FTE)	93,974	37,374	93,992	<u>93,992</u>		
511112 FICA - Employer's Portion	17,676	8,033	21,312	<u>21,312</u>		
511113 State Retirement - Employer's Portion	41,752	17,930	47,904	<u>47,904</u>		
511120 Insurance Fund Contribution - 4	23,400	13,583	32,550	<u>32,550</u>		
511130 Workers Compensation	724	330	2,117	<u>2,117</u>		
* Total Personnel	316,965	146,230	382,477	<u>382,477</u>	0	0
Operating Expenses						
520103 Landscape/Grounds Maintenance	4,500	2,000	5,902	<u>5,902</u>		
520200 Contracted Services	390	0	0	<u>0</u>		
520231 Garbage Pickup Service	590	275	644	<u>644</u>		
521000 Office Supplies	1,394	368	1,700	<u>1,700</u>		
521100 Duplicating	558	221	225	<u>300</u>		
521200 Operating Supplies	1,605	906	1,200	<u>1,600</u>		
524000 Building Insurance	4,948	4,848	5,097	<u>5,092</u>		
524201 General Tort Liability Insurance	200	200	210	<u>220</u>		
524202 Surety Bonds	30	0	0	<u>0</u>		
525000 Telephone	2,529	1,043	3,247	<u>2,621</u>		
525041 E-mail Service Charges - 8	806	269	1,032	<u>1,032</u>		
525100 Postage	59	120	85	<u>85</u>		
525377 Utilities - County Branch Library	14,974	5,755	14,260	<u>15,260</u>		
537699 Cost of Copy Sales	0	39	0	<u>0</u>		
* Total Operating	32,583	16,044	33,602	<u>34,456</u>	0	0
**Total Personnel & Operating	349,548	162,274	416,079	<u>416,933</u>	0	0
Capital						
**Total Capital	0	0	0	<u>0</u>	0	0
*** Total Budget Appropriation	349,548	162,274	416,079	<u>416,933</u>	0	0

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LIBRARY
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Fund 2300
Division: Library
Organization: 230055 - South Congaree Branch

Object Expenditure Code Classification	2023-24 Expenditure	2024-25 Expend (Nov)	2024-25 Amended (Nov)	<i>BUDGET</i>		
				2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel						
510100 Salaries & Wages - 3	129,651	59,325	136,870	<u>136,870</u>		
510200 Overtime	0	0	0	<u>0</u>		
510300 Part Time - 1 (1.0 - FTE)	12,744	5,894	18,303	<u>18,303</u>		
511112 FICA - Employer's Portion	10,556	4,774	11,871	<u>11,871</u>		
511113 State Retirement - Employer's Portion	25,229	11,122	28,800	<u>28,800</u>		
511120 Insurance Fund Contribution - 3	23,400	10,188	24,450	<u>24,450</u>		
511130 Workers Compensation	442	202	481	<u>481</u>		
* Total Personnel	202,022	91,505	220,775	<u>220,775</u>	0	0
Operating Expenses						
520103 Landscape/Grounds Maintenance	4,625	2,000	5,902	<u>5,902</u>		
520200 Contracted Services	480	0	0	<u>0</u>		
520231 Garbage Pickup Service	590	275	644	<u>644</u>		
521000 Office Supplies	1,393	1,359	1,700	<u>1,700</u>		
521100 Duplicating	122	105	85	<u>85</u>		
521200 Operating Supplies	1,186	222	950	<u>1,100</u>		
524000 Building Insurance	2,069	2,069	2,132	<u>2,174</u>		
524201 General Tort Liability Insurance	140	140	147	<u>154</u>		
524202 Surety Bonds	25	0	0	<u>0</u>		
525000 Telephone	1,656	628	2,968	<u>1,514</u>		
525041 E-mail Service Charges - 5	505	204	516	<u>516</u>		
525100 Postage	86	37	50	<u>80</u>		
525377 Utilities - County Branch Library	11,159	4,286	11,900	<u>11,900</u>		
537699 Cost of Copy Sales	0	42	0	<u>0</u>		
* Total Operating	24,036	11,367	26,994	<u>25,769</u>	0	0
**Total Personnel & Operating	226,058	102,872	247,769	<u>246,544</u>	0	0
Capital						
**Total Capital	0	0	0	<u>0</u>	0	0
*** Total Budget Appropriation	226,058	102,872	247,769	<u>246,544</u>	0	0

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LIBRARY
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Fund 2300
Division: Library
Organization: 230060 - Swansea Branch

Object Expenditure Code Classification	2023-24 Expenditure	2024-25 Expend (Nov)	2024-25 Amended (Nov)	BUDGET		
				2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel						
510100 Salaries & Wages - 2	98,521	41,891	98,685	<u>98,685</u>		
510200 Overtime	0	0	0	<u>0</u>		
510300 Part Time - 2 (1.25 - FTE)	43,532	20,034	45,071	<u>45,071</u>		
511112 FICA - Employer's Portion	10,750	4,685	10,997	<u>10,997</u>		
511113 State Retirement - Employer's Portion	25,340	10,506	26,681	<u>26,681</u>		
511120 Insurance Fund Contribution - 2	15,600	6,792	16,300	<u>16,300</u>		
511130 Workers Compensation	441	192	446	<u>446</u>		
511213 SCRS - Emplr. Port. (Retiree)	28	0	0	<u>0</u>		
* Total Personnel	194,212	84,100	198,180	<u>198,180</u>	0	0
Operating Expenses						
520103 Landscape/Grounds Maintenance	4,500	2,000	5,902	<u>5,902</u>		
520200 Contracted Services	445	0	0	<u>0</u>		
521000 Office Supplies	833	129	1,100	<u>1,100</u>		
521100 Duplicating	160	106	88	<u>130</u>		
521200 Operating Supplies	579	391	500	<u>500</u>		
524000 Building Insurance	2,401	2,401	2,474	<u>2,521</u>		
524201 General Tort Liability Insurance	120	120	126	<u>132</u>		
524202 Surety Bonds	20	0	0	<u>0</u>		
525000 Telephone	1,523	486	2,283	<u>1,172</u>		
525041 E-mail Service Charges - 4	505	172	516	<u>516</u>		
525100 Postage	14	5	30	<u>30</u>		
525377 Utilities - County Branch Library	8,856	3,252	8,200	<u>8,200</u>		
537699 Cost of Copy Sales	0	44	0	<u>0</u>		
* Total Operating	19,956	9,106	21,219	<u>20,203</u>	0	0
**Total Personnel & Operating	214,168	93,206	219,399	<u>218,383</u>	0	0
Capital						
**Total Capital	0	0	0	<u>0</u>	0	0
*** Total Budget Appropriation	214,168	93,206	219,399	<u>218,383</u>	0	0

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Fund 2300
Division: Library
Organization: 230070 - Gaston Branch

Object Expenditure Code Classification	2023-24 Expenditure	2024-25 Expend (Nov)	2024-25 Amended (Nov)	<i>BUDGET</i>		
				2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel						
510100 Salaries & Wages - 2	90,945	41,221	92,359	92,359		
510200 Overtime	0	0	0			
510300 Part Time - 2 (0.5 - FTE)	46,691	19,872	44,957	44,957		
511112 FICA - Employer's Portion	10,072	4,485	10,656	10,656		
511113 State Retirement - Employer's Portion	24,635	10,380	23,768	23,768		
511120 Insurance Fund Contribution - 2	15,600	6,792	16,300	16,300		
511130 Workers Compensation	427	189	431	431		
511131 S.C. Unemployment	0	0	0	0		
* Total Personnel	188,370	82,939	188,471	188,471	0	0
Operating Expenses						
520103 Landscape/Grounds Maintenance	4,692	2,040	5,993	5,993		
520200 Contracted Services	450	0	0	0		
520231 Garbage Pickup Service	590	275	644	644		
521000 Office Supplies	1,113	299	1,300	1,300		
521100 Duplicating	158	61	120	120		
521200 Operating Supplies	1,055	542	850	1,000		
524000 Building Insurance	1,837	14,366	1,893	1,893		
524201 General Tort Liability Insurance	120	120	126	132		
524202 Surety Bonds	16	0	0	0		
525000 Telephone	1,344	488	2,658	1,179		
525041 E-mail Service Charges - 4	516	172	516	516		
525100 Postage	52	15	15	50		
525377 Utilities - County Branch Library	8,801	3,559	9,000	9,000		
537699 Cost of Copy Sales	0	36	0	0		
* Total Operating	20,744	21,973	23,115	21,827	0	0
**Total Personnel & Operating	209,114	104,912	211,586	210,298	0	0
Capital						
**Total Capital	0	0	0	0	0	0
*** Total Budget Appropriation	209,114	104,912	211,586	210,298	0	0

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Fund 2300
Division: Library
Organization: 230080 - Pelion Branch

Object Expenditure Code Classification	2023-24 Expenditure	2024-25 Expend (Nov)	2024-25 Amended (Nov)	BUDGET		
				2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel						
510100 Salaries & Wages - 3	128,772	54,867	128,928	128,928		
510200 Overtime	0	0	0			
510300 Part Time - 3 (1.5 - FTE)	54,429	23,958	56,294	56,294		
511112 FICA - Employer's Portion	13,321	5,735	13,079	13,079		
511113 State Retirement - Employer's Portion	30,583	11,721	30,323	30,323		
511120 Insurance Fund Contribution - 3	23,400	10,188	24,450	24,450		
511130 Workers Compensation	569	244	574	574		
511213 SCRS - Emplr. Port. (Retiree)	2,141	1,635	0	0		
* Total Personnel	253,215	108,348	253,648	253,648	0	0
Operating Expenses						
520103 Landscape/Grounds Maintenance	4,760	2,080	6,082	6,082		
520200 Contracted Services	515	0	0	0		
520231 Garbage Pickup Service	590	275	644	644		
521000 Office Supplies	1,494	234	1,700	1,700		
521100 Duplicating	344	118	185	250		
521200 Operating Supplies	898	459	1,200	1,200		
524000 Building Insurance	2,352	2,352	2,423	2,470		
524201 General Tort Liability Insurance	200	200	210	220		
524202 Surety Bonds	28	0	0	0		
525000 Telephone	872	587	1,025	1,547		
525041 E-mail Service Charges - 6	677	215	774	774		
525100 Postage	8	4	65	50		
525377 Utilities - County Branch Library	11,870	4,895	14,150	13,420		
537699 Cost of Copy Sales	0	44	0	0		
* Total Operating	24,608	11,463	28,458	28,357	0	0
**Total Personnel & Operating	277,823	119,811	282,106	282,005	0	0
Capital						
**Total Capital	0	0	0	0	0	0
*** Total Budget Appropriation	277,823	119,811	282,106	282,005	0	0

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Fund 2300
Division: Library
Organization: 230090 - Gilbert/Summit Branch

Object Expenditure Code Classification	2023-24 Expenditure	2024-25 Expend (Nov)	2024-25 Amended (Nov)	2025-26 Requested	<i>BUDGET</i>	
					2025-26 Recommend	2025-26 Approved
Personnel						
510100 Salaries & Wages - 2	106,263	46,436	108,680	108,680		
510200 Overtime	0	0	0	0		
510300 Part Time - 2 (1.25 - FTE)	45,703	20,328	45,910	45,910		
511112 FICA - Employer's Portion	11,412	5,021	11,826	11,826		
511113 State Retirement - Employer's Portion	27,083	11,337	24,712	24,712		
511120 Insurance Fund Contribution - 2	15,600	6,792	16,300	16,300		
511130 Workers Compensation	472	207	480	480		
* Total Personnel	206,533	90,121	207,908	207,908	0	0
Operating Expenses						
520103 Landscape/Grounds Maintenance	4,565	2,040	5,993	5,993		
520200 Contracted Services	535	0	0	0		
520231 Garbage Pickup Service	237	237	266	266		
521000 Office Supplies	511	85	500	500		
521100 Duplicating	55	40	35	55		
521200 Operating Supplies	365	180	400	400		
524000 Building Insurance	1,981	1,981	2,041	2,081		
524201 General Tort Liability Insurance	120	120	126	132		
524202 Surety Bonds	20	0	0	0		
525000 Telephone	1,421	608	1,542	1,463		
525041 E-mail Service Charges - 4	602	204	516	516		
525100 Postage	62	21	20	60		
525377 Utilities - County Branch Library	13,051	3,645	8,700	9,600		
537699 Cost of Copy Sales	0	21	0	0		
* Total Operating	23,525	9,182	20,139	21,066	0	0
**Total Personnel & Operating	230,058	99,303	228,047	228,974	0	0
Capital						
**Total Capital	0	0	0	0	0	0
*** Total Budget Appropriation	230,058	99,303	228,047	228,974	0	0

**COUNTY OF LEXINGTON
LIBRARY
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Fund 2300
Division: Library
Organization: 230099 - Non-departmental Library Operations

Object Expenditure Code Classification		<i>BUDGET</i>					
		2023-24 Expenditure	2024-25 Expend (Nov)	2024-25 Amended (Nov)	2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel							
510200	Overtime	0	0	1,000	2,000		
511112	FICA - Employer's Portion	0	0	26,719			
511113	SCRS - Employer's Portion	0	0	64,823			
511130	Workers Compensation	0	0	1,124			
519999	Personnel Contingency	0	0	334,530	368,113	441,779	
	* Total Personnel	0	0	428,196	441,779	443,779	0
Operating Expenses							
520100	Contracted Maintenance	23,327	15,998	25,278	24,149		
520103	Landscape/Grounds Maintenance	365	185	5,000	1,000		
520200	Contracted Services	18,061	1,987	22,800	24,800		
520213	Contracted Literacy Programs	10,600	400	27,000	23,000		
520220	Book Binding	152	0	2,000	1,000		
520233	Towing Service	0	0	90	90		
520300	Professional Services	0	0	1,500	9,350		
520303	Accounting/Auditing Services	5,000	5,000	5,000	5,000		
520400	Advertising & Publicity	3,814	77	5,000	5,000		
520700	Technical Services				142,000		
520702	Technical Currency & Support	190,762	172,569	193,193	338,437		
520703	Computer Hardware Maintenance	37,070	13,057	49,990	26,838		
521200	Operating Supplies	10,354	12	18,320	11,000		
522000	Building Repairs & Maintenance	43,892	18,190	36,750	50,000		
522001	Carpet/Floor Cleaning	3,262	0	7,500	7,500		
522200	Small Equipment Repairs & Maintenance	0	0	2,000	2,000		
522300	Vehicle Repairs & Maintenance	2,281	661	2,800	2,800		
524100	Vehicle Insurance - 7	3,075	4,305	6,335	6,335		
524101	Comprehensive Vehicle Insurance	6,892	6,167	6,349	6,349		
524201	General Tort Liability Insurance	0	1,816	0	0		
524900	Data Processing Equip. Insurance	1,843	1,849	1,899	1,899		
525000	Telephone	0	0	0	2,496		
525006	GPS Monitoring Charges - 4	1,094	454	1,018	1,018		
525020	Pagers and Cell Phones - 3	0	0	0	0		
525021	Smart Phone Charges - 9	6,482	2,204	7,458	8,758		
525041	E-mail Service Charges	54	0	0	0		
525210	Conference, Meeting & Training Expenses	241	9	7,398	7,500		
525211	Library Board Expenses	1,797	13	2,000	2,000		
525230	Subscriptions, Dues, & Books	226,899	126,662	249,700	252,000		
525240	Personal Mileage Reimbursement	10,053	2,451	15,000	15,000		
525250	Motor Pool Reimbursement	0	0	0	0		
525400	Gas, Fuel, & Oil	10,209	3,548	12,000	12,000		
525600	Uniforms & Clothing	185	0	1,000	1,000		
525700	Employee Service Awards	121	126	200	200		
526500	License & Permits	5,280	5,230	5,586	200		
529903	Contingency	0	0	2,024,008			
537699	Cost of Copy Sales	897	4,485	0	14,840		
	* Total Operating	624,062	387,455	2,744,172	1,005,559	0	0
	**Total Personnel & Operating	624,062	387,455	3,172,368	1,447,338	0	0
					1,449,338		

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LIBRARY
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Fund 2300
Division: Library
Organization: 230099 - Non-departmental Library Operations

Object Expenditure Code Classification	2023-24 Expenditure	2024-25 Expend (Nov)	2024-25 Amended (Nov)	BUDGET		
				2025-26 Requested	2025-26 Recommend	2025-26 Approved
Capital						
540000 Small Tools & Minor Equipment	11,153	0	10,000	5,000		
540002 Microforms	0	0	0	0		
540006 Library Materials (Book, Audio Visual)	681,090	203,550	1,126,801	650,000		
540010 Minor Software	9,701	0	10,435	65,866		
549902 R22 Unit A/C Contingency	0		0			
549914 Infrastructure Contingency	0	0	751,119			
All Other Equipment	196,342	73,820	840,247	266,805		
**Total Capital	898,286	277,370	2,738,602	987,671	0	0
Other Financing Uses						
812340 Op Trn to Library Federal Funds	1,239	0	102			
812350 Op Trn to Library E-Rate Program	1,172	705	705			
**Total Other Financing Uses	2,411	705	807	0	0	0
*** Total Budget Appropriation	1,524,759	665,530	5,911,777	2,435,009	0	0

2,437,009

SECTION IV

COUNTY OF LEXINGTON

Capital Item Summary

Fiscal Year - 2025-26

Fund # 2300 Fund Title: Library Local Funds
 Organization # 230099 Organization Title: Library/Non-Department
 Program # _____ Program Title: _____

BUDGET
 2025-26
 Requested

Qty	Item Description	Amount
540000	Small Tools & Minor Equipment	5,000
540002	Microforms	0
540006	Library Materials (Books, Audio Visual)	650,000
540010	Minor Software	65,866
5A	PowerSwitch (2) Rpl (may be grant funded)	20,515
5A	Network Switches Rpl (may be grant funded)	141,975
5A	Firewall HA/Redundant (2) Rpl	28,855
5A	Yubico Yubikey 5 NFC (200)	11,490
5A	HVAC & AH (a) Rpl - Gaston	20,000
5A	HVAC & AH (b) Rpl - Gaston	20,000
5A	F5 Standard Rugged Laptop - Mobile Library (2)	5,470
5A	Parking Seal & Restriping - Gilbert-Summit	6,000
5A	LVP Meeting Room (Rpl) - Chapin	8,000
5A	Water Fountain with Bottle Filler - Chapin	4,500
		0
		266,805
** Total Capital (Transfer Total to Section III)		987,671
		987,671

SECTION V. - PROGRAM OVERVIEW

The Lexington County Public Library exists to provide library and information services to the citizens of Lexington County. (SC 1976 Code 60-1-80) The Library Board of Trustees adopted the following mission statement in 2022:

Promote lifelong learning for the Lexington County community.

Library services take many formats: traditional library resources such as hard copy materials and literary programs, online resources, technology training, and meeting spaces. These are vital services that enhance the quality of life for all residents. The Library System consists of the Main Library, nine community branches, and one Mobile Library. Library facilities are open a combined total of 478.5 hours per week, including evening and weekend hours. In addition, the Mobile Library provides outreach services to a multitude of childcare and senior centers. The Library has only 153 library service staff, including 96 full time and 58 part-time, for a total of 125.75 library FTEs. Knowledgeable and well-trained staff are the library's most vital asset.

The Library is the community's primary resource for equal access to authoritative information and literary resources. Library staff judiciously evaluate library services, resources and hard copy materials, ensuring that the residents have the best available to them. The community's reliance on these core services are reflected by the fact that 73,689 are active cardholders and use the library on a regular basis. The Library's research databases and reference assistance are an invaluable resource for our citizens and business owners. In FY 24, new databases were added focusing on language learning and professional development to accommodate the needs of local business professionals and lifelong learners.

The current strategic plan focused on increasing and improving access to and awareness of library services. creating new opportunities that have been incorporated into regular library services. Establishing more options and service points for patrons better meets their unique needs and expectations but also exacerbates current staffing levels and resources. Service levels are on track to exceed pre-pandemic rates, this is especially evident in door counts, program attendance, and circulation statistics. Early literacy and STEAM programs continue to be a mainstay of services and adult programming is stronger than ever before. Programs with community partners, such as the Lexington County Museum and Master Gardeners provide opportunities to meet citizens' interest in local history and green spaces as noted in the Lexington County Comprehensive plan. Program attendance continues to grow with over 100,00 people attending library event sin the last fiscal year, with the current fiscal year set to exceed the previous.

In addition to providing programs, our staff are actively engaged in assisting and instructing individuals and organizations in developing and enhancing their technology and workforce skills. The Library provides technology workshops and individual assistance to help patrons navigate new technologies, including software, personal devices and digital content. Meeting and study rooms are in high demand as citizens seek safe, public spaces to study and collaborate with others.

In FY 2025-26, the Library will continue to provide a core of knowledgeable and well-trained staff, a balanced collection of resources, literacy and life-long learning programs, and facilities with meeting rooms and technology resources.

Goals and objectives as part of the Library's Strategic Plan spanning 2022-2024.

Goal 1: Increase Library Services

Objectives:

- Provide online payment system
- Expand materials types to meet broader needs of the community
- Improve functionality of, and access to, patron-facing technology
- Augment Local History collection
- Provide a broader range of programs and events that reflect the community
- Support local businesses and increase business-related services

Goal 2: Provide Easier Access to Library Resources

Objectives

- Improve access to library card ownership
- Improve access to services for non-English speaking community
- Improve online access to library services
- Provide library facilities that are appealing and accessible to a wider range of patrons
- Improve customer service experience
- Promote a culture of inclusivity

Goal 3: Improve Community Awareness of Library Services

Objectives

- Increase social media presence
- Increase Advocacy, Outreach and Partnerships
- Increase non-social media marketing presence

Goal 4: Support & Develop Trained, Knowledgeable Staff

Objectives

- Improve retention in order to reduce turnover and to retain trained and knowledgeable staff
- Expand recruitment efforts to attract more qualified applicants
- Expand the Staff Development Program to support new succession development opportunities

Key Service Levels	Actual FY 22/23	Actual FY23/24	YTD Dec FY 24/25	Estimated FY 24/25	Projected FY 25/26
Active Library Card Holders	101,267*	103,097	73,689	75,000	78,000
New Cards	12,998	14,138	6,520	14,000	15,000
Reference Services					
Research Assistance	108,438	97,206	40,684	95,000	96,000
Job-Related Assistance	1,550	2,643	539	1,200	1,200
Technology Assistance	7,798	9,424	5,555	11,500	11,500
Downloads Assistance	2,514	2,770	943	2,100	2,300
Via Email/Chat	477	324	44	120	200
Public Programs and Training					
Literacy and Learning Programs	3,994	4,602	2,568	5,200	5,200
Literacy and Learning Programs Attendance	94,738	100,598	56,614	115,000	120,000
1 on 1 Appointment Attendance	188	221	76	170	170
Outreach Programs	1,294	1,362	485	1,450	1,500
Outreach Programs Attendance	48,568	51,259	22,415	53,000	55,000
Materials and Resources					
Downloadable books & databases	1,376,162	1,623,525	1,473,180	1,500,000	1,600,000
Downloads (checked out)	356,712	411,645	191,851	420,000	480,000
Database retrievals	608,049	1,078,114	211,777	425,000	465,000
Hard copy materials (owned)	549,378	544,439	580,933	560,000	560,000
Hard copy circulation	1,606,389	1,211,880	568,380	1,300,000	1,500,000
Interlibrary Loan requests	755	753	312	800	800
Website Visits	178,847	381,525	180,171	390,000	380,000
Computer usage	32,209	34,226	11,073	30,000	35,000
Children's Computer Usage	14,449	18,554	6,285	15,000	20,000
Wi-Fi usage	65,404	61,658	30,835	68,000	70,000
Mobile Printing (Jobs)	7,071	10,587	8,208	16,000	18,000
Meeting and Study Room usage	3,556	5,518	4,753	9,200	9,500
Notary	1,355	2,302	1,412	2,800	3,000
Door Count	594,062	627,728	310,067	635,000	650,000
Staff Training					
Training attendance	1,985	2,056	1,031	2,100	2,100
Training hours	3,161	2,923	1,654	3,000	3,000

*Database inventory and purge

SECTION VI. - LINE ITEM NARRATIVES

SECTION VI. A. - LISTING OF REVENUES

437609 – COST OF COPY	\$11,000
The Library provides photocopies for the public for both personal, educational and/or business needs. The Library charges \$.25 per page for B & W and \$1.00 per page color. (estimated)	
437620 – FAX SALES	\$11,500
Facsimile (FAX) transmission is often required for medical, legal and financial documents. The Library provides FAX service for the public at \$1.00 per page. (estimated)	
438300 – VENDING MACHINE SALES	\$200
Contracted sales of vending machines in staff breakroom at 3 branches. (estimated)	
449000 – LIBRARY BOOK FINES	\$75,000
Fees from lost or damaged library materials. Miscellaneous fees. The charges for a lost or damaged item are the price listed in the Library's database plus a \$5.00 processing fee.	
461000 – INVESTMENT INTEREST	\$342,684
Revenue based on estimate of FY 24-25 interest.	
469200 – DONATED CAPITAL ITEMS	\$500
The Library receives capital item donations from the Friends of the Library and/or the public, such as computer hardware, technology equipment and/or furniture. (estimated)	
469900 – MISCELLANEOUS REVENUE	\$5
Revenue from rebates and refunds. (estimated)	

SECTION VI. B. - PERSONNEL LINE ITEM NARRATIVES

510100 – SALARIES AND WAGES	\$4,856,331
Salaries and wages for 100 full-time staff in Library Administration, Main Library, 9 branches and 2 Mobile Libraries. The staff covers 478.5 service hours per week in addition to the Mobile Library service hours.	
510200 – OVERTIME	\$2,000
In the event of an emergency full-time staff may need to work overtime to continue services to the public.	
510300 – PART-TIME	\$1,053,497
Salaries for 58 regular part-time employees plus 1 Student Intern.	
511112 - FICA – EMPLOYER’S PORTION	\$426,906
511113 – SCRS – EMPLOYER’S PORTION	\$988,005
511120 – EMPLOYEE INSURANCE – EMPLOYER’S PORTION	\$814,800
511130 – WORKER’S COMPENSATION	\$35,955
511131 - SC UNEMPLOYMENT	\$0
511213 – STATE RETIREMENT - RETIREE	\$7,176
511214 – POLICE RETIREMENT – RETIREE	\$0
519901 – SALARY & WAGES ADJUSTMENT ACCOUNT	\$0
519999 – PERSONNEL CONTINGENCY	\$441,779

SECTION VI. B - LISTING OF POSITIONS

Current Staffing Level: 158 Total – 100 full time and 58 part time

<u>Location</u>	<u>Job Title</u>	<u>Positions</u>	<u>FTE</u>	<u>Grade</u>
Administration				
	Director	1	1	217
	Deputy Director	2	2	215
	Systems Librarian	1	1	213
	Staff Development Coordinator	1	1	212
	Library Administrator	7	7	211
	Network Administrator	1	1	210
	Web Developer	1	1	209
	Librarian III	2	2	209
	Business Analyst	1	1	209
	Executive Assistant	1	1	208
	Librarian I	1	1	207
	Financial Coordinator	1	1	112
	PC/LAN Specialist II	2	2	112
	Outreach Librarian	1	1	110
	Admin & Marketing Coordinator	2	2	107
	Library Assistant III - Bookmobile	3	3	107
	Library Assistant II – Floater	2	1	105
	Cataloger	2	2	105
	Library Assistant II – Tech/Acq	1	0.5	105
	Administrative Assistant II	1	1	106
	Library Assistant I – Tech/Acq	1	0.5	103
	Custodial Worker	2	2	102
	Library Courier	2	2	101
	Total	<u>39</u>	<u>37</u>	
Batesburg-Leesville Branch				
	Branch Librarian III	1	1	209
	Library Assistant III	2	2	107
	Library Assistant II	4	3	105
	Total	<u>7</u>	<u>6</u>	
Lexington Main Library				
	Librarian IV	1	1	210
	Librarian III	1	1	209
	Librarian II	2	2	208
	Librarian I	4	4	207
	Circulation Coordinator	1	1	107
	Library Assistant III	8	6	107
	Library Assistant I	10	6.5	103
	Clerk	4	2	101
	Student Intern	1	0.25	101
	Total	<u>32</u>	<u>23.75</u>	

Cayce-West Columbia Branch

Librarian IV	1	1	210
Librarian III	1	1	209
Librarian II	2	2	208
Librarian I	2	2	207
Circulation Coordinator	1	1	107
Library Assistant III	6	4.5	107
Library Assistant I	7	5	103
Custodian	1	1	102
Clerk	3	1.5	101
Total	<u>24</u>	<u>19</u>	

Irmo Branch

Librarian IV	1	1	210
Librarian III	1	1	209
Librarian II	2	2	208
Librarian I	2	2	207
Circulation Coordinator	1	1	107
Library Assistant III	6	4.5	107
Library Assistant I	9	6	103
Custodian	1	1	102
Clerk	3	1.5	101
Total	<u>26</u>	<u>20</u>	

Chapin Branch

Branch Librarian III	1	1	209
Librarian I	1	1	207
Library Assistant III	3	2.25	107
Library Assistant II	3	2.0	105
Total	<u>8</u>	<u>6.25</u>	

South Congaree-Pine Ridge Branch

Branch Librarian III	1	1	209
Library Assistant III	3	2.5	107
Total	<u>4</u>	<u>3.5</u>	

Swansea Branch

Branch Librarian III	1	1	209
Library Assistant III	3	2.25	107
Total	<u>4</u>	<u>3.25</u>	

Gaston Branch

Branch Librarian III	1	1	209
Library Assistant III	3	52.2	107
Total	<u>4</u>	<u>3.25</u>	

Pelion Branch

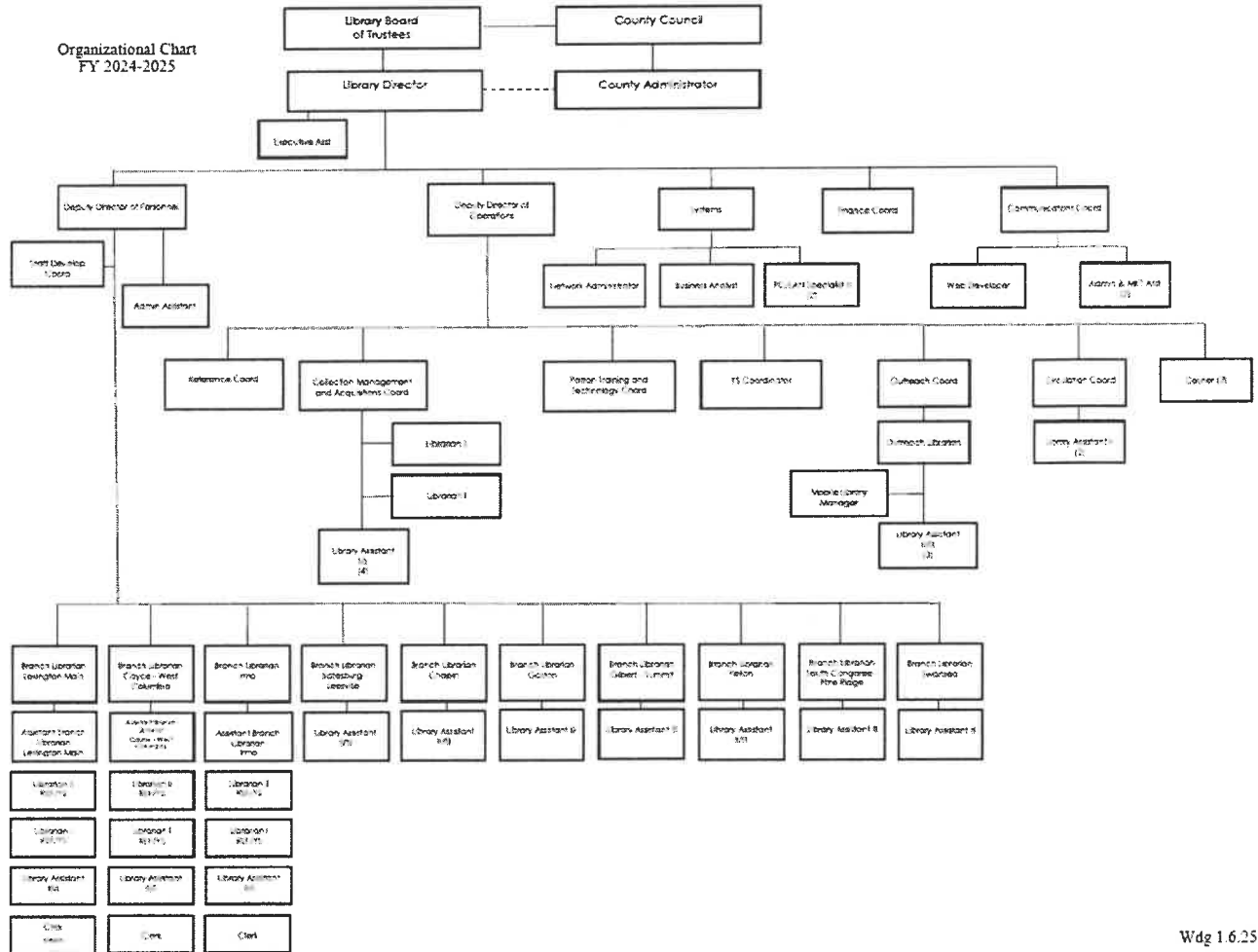
Branch Librarian III	1	1	209
Library Assistant III	3	2	107
Library Assistant II	2	1.5	105
Total	<u>6</u>	<u>4.5</u>	

Gilbert-Summit Branch

Branch Librarian III	1	1	209
Library Assistant III	3	2.25	107
Total	<u>4</u>	<u>3.25</u>	

Total Library	<u>158</u>	<u>129.75</u>	
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ORGANIZATIONAL CHART



Wdg 1.6.25

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

ORGANIZATION 230099 – LIBRARY/NON-DEPARTMENTAL

520100 – CONTRACTED MAINTENANCE **\$24,149**

Costs obtained from quotes provided by maintenance vendors or county contracts.

(3) Microfilm Reader/Printers – \$3,305

(10) Security and Fire System and panic button monitoring and maintenance for 10 buildings – \$10,219

(1) Elevator (3) Lifts (2) Dumbwaiters - \$7,725

Lowman (Open PO) - \$2,000

Fire Extinguishers – \$500

Garage Doors – \$391

520103 – LANDSCAPING/GROUNDS/MAINTENANCE **\$1,000**

520200 – CONTRACTED SERVICES **\$24,800**

DNS - \$4,000

Teracycle - \$300

UMS - \$20,000

Terminix - \$500

520213 – CONTRACTED LITERACY PROGRAMS **\$23,000**

The Library utilizes professional contracted presenters, including authors to present literary programs and special events especially for larger audiences. These programs promote literature and library services for children and adults. Such programs help establish early literacy skills and maintain common core skills for students of all ages, especially during the Summer Reading Program. The budgeted amount reflects that need and costs increases due to inflation. (Additional funds in SC State Aid)

Children's Programs: \$8,000

Tween Programs: \$5,000

Teen Programs: \$5,000

Adult Programs: \$5,000

520220 – BOOK BINDING **\$1,000**

For professional bookbinding of periodicals and books of historical value or significant importance that cannot be cost effectively replaced. Cost quoted by vendor for number of items scheduled to be bound in FY 25.

520233 – TOWING SERVICE **\$90**

Towing services for Library vehicles

520242 – HAZARDOUS MATERIALS DISPOSAL **\$0**

Professional cleanup of bio-hazardous materials.

ORGANIZATION 230099 – LIBRARY/NON-DEPARTMENTAL

520300 – PROFESSIONAL SERVICES \$9,350

Professional services such as facility studies, E-rate and Strategic Planning Consulting is based on percentage of grant application. It is important to include these consulting services in the regular, local budget request. Previously, State Aid was utilized.

520303 – ACCOUNTING/AUDITING SERVICES \$5,000

Library's average cost for annual audit

520400 – ADVERTISING & PUBLICITY \$5,000

Public relations are vital to inform citizens and businesses of all the library services available. These funds will be used to pay printing costs for program brochures (3 seasons), flyers, digital advertising, annual reports, etc. Request includes utilization of county print shop. (Additional funds in SC State Aid)

520700 – TECHNICAL SERVICES \$142,000

Professional services specifically for technology + \$500 for inflation.

Unit 42 XDR + MDR Addon - \$91,627

NGuard - \$46,989

AD - \$2,836

520702 – TECHNICAL CURRENCY & SUPPORT \$338,437

Costs obtained from quotes provided by maintenance/service vendors. Change in line item is due to increase in maintenance fees as quoted by vendors. + plus 5% for inflation.

Polaris - Integrated Library System (Software Maintenance and Upgrades) – \$231,440

Business Oriented Software (BOSS Ticketing System) – \$3,708

Cortex – \$24,299

Data Center Licenses

 Tech Soup (licenses including HyperVisor) - \$14,505

 Pipertek (migration service) - \$9,600

Dell VMware Support – not due again until FY 29

Envisionware total - \$15,736

 Envisionware Self Checkout Kiosk – \$8,231

 Cloud 9 (PC Res) \$7,505

Princh (Mobile and Public PC printing) – \$8,989

Software House Intl

 Deepfreeze - \$1,772

 Mac Deepfreeze - \$135

 Solarwinds Dameware - \$450

37 Gears – \$6,000

Duo MFA - \$5,690

520703 – COMPUTER HARDWARE MAINTENANCE \$26,838

Maintenance of library computer hardware, including switches, firewall, Wi-Fi, router.

521200 – OPERATING SUPPLIES	\$11,000
Operating costs for system literacy initiatives for children and adults. Includes Summer Reading Program supplies and incentives for participating in the Summer Reading Program as well as printing costs for Summer Reading Programs. Includes:	
Reading Program tracking sheets	
Adult Program and incentives	
Youth Services Program and incentives	
Mobile Library incentives	
522000 – BUILDING REPAIRS AND MAINTENANCE	\$50,000
The Library works with the Building Services Department of Lexington County to maintain the inside and outside of the Main Library and 9 branches. These funds are necessary to purchase materials and services to make repairs to any of the 10 buildings in the library system, which are heavily used by the public. Library branches vary in age, the majority being between 15 and 45 years old. Replacement or addition of items, such as, outside wall-pack lights; parking bollards; fencing, etc. Based on 5-year trend.	
522001 – CARPET/FLOOR CLEANING	\$7,500
Professional carpet, tile and laminate floor cleaning and/buffing is scheduled for 10 facilities on a 2–3-year rotation throughout the Library System. The quote is based on the County contract cost per square foot. Priority is placed on the heavy traffic areas. (some services were under building maintenance in previous years)	
522200 – SMALL EQUIPMENT REPAIRS & MAINTENANCE	\$2,000
Repairs to equipment such as office equipment (computer, printers, etc.) and appliances are necessary and prolongs the life expectancy before needed replacement.	
522300 – VEHICLE REPAIRS & MAINTENANCE	\$2,800
The Library has 7 vehicles: 2 mobile libraries, 2 vans, and 3 utility vehicles that staff use to conduct programs and services, as well as, distribute library materials and equipment. (Cost estimate based on trend analysis)	
524100 – VEHICLE INSURANCE	\$6,335
This amount will cover 7 vehicles: 2 mobile libraries, 2 vans, and 3 utility vehicles. Amount based on information provided by Risk Manager.	
524101 – COMPREHENSIVE INSURANCE	\$6,349
Amount based on information provided by Risk Manager.	
524900 – DATA PROCESSING EQUIPMENT INSURANCE	\$1,899
Insures computers, servers, and network devices. Amount based on information provided by Risk Manager.	
525000 – TELEPHONE	\$2,496
VOIP circuit.	
525006 – GPS MONITORING CHARGES	\$1,018
Monitoring charges for (5) Library vehicles.	
525020 – PAGERS AND CELL PHONES	\$0

525021 – SMART PHONE **\$8,758**

Smart phone (13) service and hotspots (1) for Library Admin and support services. Necessary to communicate and conduct business with staff and other agencies throughout the day and night when needed and smart phone services for Mobile Library staff in order to access library data to assist patrons, including the Library's electronic resources and website, as well as maps and to communicate with patrons throughout the day while on route.

525210 – CONFERENCE, MEETING AND TRAINING EXPENSES **\$7,500**

Staff development is necessary to provide optimal services. State, regional, and national conferences and other meetings directly related to library services, including the annual conference of the SC Library Association, American Library Association and SC Association of School Librarians. It also includes funds for educational workshops, training courses, and continuing education programs, especially but not limited to the SC State Library, Midlands Technical College and the USC-School of Library and Information Science. These programs allow staff to update their skills and keep abreast of current developments in libraries and their services, including management and administration of libraries and may be held on-site. Selected staff may attend training classes related to their field of expertise from literacy to computer/network. Specific conference information and course descriptions are made available throughout the year, and staff are approved based on the benefits to their current job and specific area of specialization.

525211 – LIBRARY BOARD EXPENSES **\$2,000**

The Library Board meets monthly, with specially called meetings on occasion. These funds provide a lunch during regular meetings, travel expenses on Library business, costs for workshops or conferences, and other expenses directly related to Board business.

525230 – SUBSCRIPTIONS, DUES, AND BOOKS **\$252,000**

The largest expenditure in this account is for periodicals, magazines and newspapers that the Library purchases for public use at 10 branches and Mobile Libraries. It also includes the cost of subscribing to and maintaining cataloging databases, platforms for downloadable books and magazines) and subscriptions to research databases that are made available online to the public within each branch as well as from a personal computing device. Includes dues to professional organizations such as the South Carolina Library Association and the Association of Public Library Administrators.

- Periodicals (print and online)
 - Ebsco - \$64,000
 - Twin City - \$118
 - The Chronicle \$500
 - Overdrive emagazines - \$17,500
- Electronic Platform/Subscriptions
 - Overdrive - \$12,000
 - OCLC - \$3,210
 - EBSCO Discovery - \$34,764
 - Ingram - \$2,100
- Databases - \$95,988
- Dues - \$5,874

525240 – PERSONAL MILEAGE REIMBURSEMENT **\$15,000**

Mileage reimbursement for Library staff who are required to travel within the service area as part of their job as well as for those attending local and regional meetings and workshops. \$.70/mile. (Adjustment due to service level changes and increase in rate/mile.)

525250 – MOTOR POOL REIMBURSEMENT **\$0**

If one or more library assigned vehicles were unavailable, library staff may need to utilize the motor pool to continue to provide resources and programs to the branches and the public in a timely manner.

525400 – GAS, FUEL & OIL	\$12,000
Provides funds for gas, diesel fuel, and oil for 7 vehicles utilized to provide consistent library services and programs. Cost estimate based on \$3.10 (gas) and \$3.95 (diesel) and \$2.49 DEF per gallon from Fleet Services Manager. Based on 5-year trend analysis and additional mobile library, increased cost per gallon.	
525600 – UNIFORMS & CLOTHING	\$1,000
Provides uniforms for the library’s custodial workers and uniform shirts for staff representing the library at outreach programs and events.	
525700– EMPLOYEE SERVICE AWARDS	\$200
This is the cost of related awards and incentives as outlined in the Library’s Strategic Plan, Goal 4.	
526500 – LICENSES & PERMITS	\$200
Department of Labor, Licensing and Regulations total - \$100 (2) boilers at Lexington Main - \$25 each for total of \$50 (1) elevator at Lexington Main - \$50	
529903 – CONTINGENCY	\$0
Contingency funds to address emergency building maintenance and general operations including unforeseen changes in pricing due to the change in supply and demand, i.e. inflation. FY 25 funds will be carried over.	
537699 – COST OF COPY SALE	\$14,840
Cost of leasing Coin-Op machine and price/copy.	

LIBRARY ACCOUNTS BY BRANCH

520103 – LANDSCAPE/GROUNDS MAINTENANCE **\$63,953**

Annual contracted landscaping and ground maintenance costs for 10 library facilities. (with 4.1% CPI)

230005 – \$0	230055 – \$5,902
230010 – \$7,085	230060 – \$5,902
230020 – \$8,084	230070 – \$5,993
230030 – \$5,925	230080 – \$6,082
230040 – \$7,085	230090 – \$5,993
230050 – \$5,902	

520200 – CONTRACTED SERVICES **\$118,010**

Contracted costs for recycling, security guard services and elevator inspections.

230005 – \$0	230055 – \$0
230010 – \$0	230060 – \$0
230020 – \$3,125	230070 – \$0
230030 – \$57,477	230080 – \$0
230040 – \$57,408	230090 – \$0
230050 – \$0	

520231 – GARBAGE PICKUP SERVICE **\$6,159**

Contracted weekly garbage service pick up for 10 branches.

230005 - \$0	230055 - \$644
230010 - \$644	230060 - \$0
230020 - \$943	230070 - \$644
230030 - \$943	230080 - \$644
230040 - \$787	230090 - \$266
230050 - \$644	

521000 – OFFICE SUPPLIES **\$36,650**

Office supplies include all necessary supplies for daily operation, including pens, pencils, printer ribbons, printed forms, toner, computer paper, file folders, and other miscellaneous items. Shifts in amounts allocated to each account reflect 5-year trend analysis, high increase in services and costs post Covid.

230005 - \$8,400	230055 - \$1,700
230010 - \$1,250	230060 - \$1,100
230020 - \$8,500	230070 - \$1,300
230030 - \$5,300	230080 - \$1,700
230040 - \$5,200	230090 - \$500
230050 - \$1,700	

521100 – DUPLICATING **\$5,940**

Pays for the contracted per-copy cost for the public photocopiers. Cost based on public usage. Changes due to usage reports from FY24.

230005	\$2,000	230055	\$85
230010	\$350	230060	\$130
230020	\$1,350	230070	\$120
230030	\$480	230080	\$250
230040	\$820	230090	\$55
230050	\$300		

521200 – OPERATING SUPPLIES **\$43,460**

The amount in #230005 (Administration) is for supplies such as all housekeeping and cleaning supplies for the Main Library building, and all cataloging and processing supplies for the books and audiovisual materials that are purchased each year for the centralized services of the Library System (book covers, labels, tapes and glues, repair materials, cases for DVDs and Audio Books, security strips, etc.) and library cards for the patrons. Increase based on inflation rates for cataloging supplies.

All general housekeeping supplies for each building, for both staff and patrons. The items are distributed by library staff and contracted cleaning services. Based on post-COVID trend analysis, plus increases cost of household items.

230005	\$24,000	230055	\$1,100
230010	\$910	230060	\$500
230020	\$1,800	230070	\$1,000
230030	\$6,000	230080	\$1,200
230040	\$4,950	230090	\$400
230050	\$1,600		

524000 – BUILDING INSURANCE **\$51,032**

Premiums for 10 facilities based on information from Risk Management.

230005	\$0	230055	\$2,174
230010	\$3,746	230060	\$2,521
230020	\$8,614	230070	\$1,893
230030	\$13,220	230080	\$2,470
230040	\$9,221	230090	\$2,081
230050	\$5,092		

524201 – GENERAL TORT LIABILITY INSURANCE **\$6,569**

Premiums based on information from Risk Management.

230005	\$2,378	230055	\$154
230010	\$264	230060	\$132
230020	\$1,177	230070	\$132
230030	\$880	230080	\$220
230040	\$880	230090	\$132
230050	\$220		

524202 – SURETY BONDS **\$0**

Premiums based on information from Risk Management. Paid every three years. (budgeted FY 2024)

230005	\$	230055	\$
230010	\$	230060	\$
230020	\$	230070	\$
230030	\$	230080	\$
230040	\$	230090	\$
230050	\$		

525000 – TELEPHONE **\$46,535**

Telephone services for Library Administration, Main Library and 9 branch facilities. Extra lines

230005	\$15,805	230055	\$1,514
230010	\$1,888	230060	\$1,172
230020	\$8,116	230070	\$1,179
230030	\$5,989	230080	\$1,547
230040	\$5,241	230090	\$1,463
230050	\$2,621		

525041 – EMAIL SERVICE CHARGES **\$20,383**

Cost based on \$10.75 per account each month. Changes based on POSN report.

230005	\$5,032	230055	\$516
230010	\$903	230060	\$516
230020	\$4,128	230070	\$516
230030	\$3,096	230080	\$774
230040	\$3,354	230090	\$516
230050	\$1,032		

525100 - POSTAGE **\$4,865**

The Library mails letters and notices to patrons about overdue items and promotes public programs.

Postage also includes the cost to ship books for interlibrary loan (ILL). Based on 5-year trend analysis.

230005	\$1,800	230055	\$80
230010	\$90	230060	\$30
230020	\$700	230070	\$50
230030	\$1,390	230080	\$50
230040	\$530	230090	\$60
230050	\$85		

525377 - UTILITIES **\$324,380**

Cost of utilities at 10 library branches. Based on current 5-year trend.

230005	\$0	230055	\$11,900
230010	\$12,000	230060	\$8,200
230020	\$125,000	230070	\$9,000
230030	\$52,000	230080	\$13,420
230040	\$68,000	230090	\$9,600
230050	\$15,260		

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

ORGANIZATION 230099 – LIBRARY/NON-DEPARTMENTAL

540000 – SMALL TOOLS & MINOR EQUIPMENT **\$5,000**
 Funds are used to purchase office and library machines and equipment in order to move and display library materials and resources.

540002 - MICROFORMS **\$0**
 Funds are used to purchase periodicals, magazines, and newspapers on microfilm and microfiche and genealogical material on microfilm, ex. census records.

540006 – LIBRARY MATERIALS **\$650,000**
 Funds are used to purchase hard copy and e-materials. Includes books, DVDs and audio materials. Unexpended funds from FY 23 will be carried over and supplemented by funds from SC State Aid.

540010 –MINOR SOFTWARE **\$65,866**
 Software applications Adobe Creative Suite, MS Office for Mobile Library laptops.

5A	CAPITAL ITEMS	\$266,805
5A	PowerSwitch (2) Rpl (may be grant funded)	\$20,515
5A	Network Switches Rpl (may be grant funded)	\$141,975
5A	Firewall HA/Redundant	\$28,855
5A	Yubico Yubikey 5 NFC (200)	\$11,490
5A	HVAC & AH (a) Rpl - Gaston	\$20,000
5A	HVAC & AH (b) Rpl - Gaston	\$20,000
5A	F5 Standard Rugged Laptop - Mobile Library (2)	\$5,470
5A	Parking Seal & Restriping - Gilbert-Summit	\$6,000
5A	LVP Meeting Room - Chapin	\$8,000
5A	Water Fountain with Bottle Filler – Chapin	\$4,500

**** Total Capital** **\$ 987,671**

**SECTION V. – NEW PROGRAMS
PROGRAM OVERVIEW**

The Library is a significant contributor to the quality of life that our community values. Residents expect high-quality resources to meet their educational and recreational needs. The library staff are its greatest asset. Investing in their growth and retention is imperative. Family literacy programs, local history, and study spaces are of high interest. Local partnerships are advantageous in advocating and expanding bilingual and small business programs and resources. Community events are pivotal in promoting library services. (Summary of Strategic Plan 22 -24)

The County's Comprehensive Plan shows a projected 10% increase in population by 2025 and a steady rise beyond that. As Lexington County grows, so must library resources and staffing to meet the community's demand. The Library's current Strategic Plan had four goals based on community input: to increase services; to provide easier access to resources; to improve community awareness; and to recruit, support and develop trained, knowledgeable staff.

The Library strives to keep pace with the growing service expectations throughout the County. In recent years, Library Services have expanded to include self-checkout kiosks, circulating laptops, iMacs, new databases, a mobile App, adventure kits, square foot gardens, winter reading programs, notary services, and an additional Mobile Library with technical capabilities. The Library is fiscally responsible and creates new partnerships throughout the community to improve efforts towards shared goals, has multiple MOUs and has sought and received more grants in the last 5 years than ever before. New services require additional planning and evaluation from library leadership. Each new resource and/or services requires a review of funds, updates of existing policies and procedures and staff training.

In order to maintain current service levels and meet expectations regarding needed services, it's crucial that the Library improve its staffing levels. South Carolina Public Library Standards indicate minimum staffing levels of .5 FTE per 1000 capita and a target staffing rate of .75 FTE per 1000. The Library currently has 100 full time staff and 58 part-time staff. This reflects a total of 129 FTEs; however, only 125 are library service FTEs. Based on Census data the population estimates for July 1, 2023 for Lexington County was estimated at 309,528, meaning the Library should have a minimum of 155 FTEs with a target of 232 FTEs. This leaves the Library with a deficit of 30 FTEs.

As library programs, resources, and technology continue to expand, so do the responsibilities of library personnel. The Library instituted a staffing plan to address these needs. The Library must improve staffing thresholds now in order to conduct daily operations and not fall further behind as the service population continues to grow.

The Library strives to meet these growing needs. To improve leaderships ability to plan and evaluate growing needs, the Library is requesting a reclassification of the Director position, a Senior Deputy Director and a Network Security Analyst. This is a total increase of 2 FTEs, bringing the Library Service FTEs from 125 to 127 and closer to the minimum recommendation of 155. The total cost of the personnel request is ~~\$223,720~~.

224,847

SECTION III

COUNTY OF LEXINGTON
 NEW PROGRAM - Reclassification 217 to 219
 2300
 Annual Budget
 Fiscal Year - 2025-26

Fund: 2300
 Division: Library
 Organization: 230005 (Admin)

		<i>BUDGET</i>		
Object Expenditure		2025-26	2025-26	2025-26
Code Classification		Requested	Recommend	Approved
Personnel				
510100	Salaries & Wages -	87,732	100,444	12,712
510200	Overtime	0	0	0
511112	FICA Cost	6,711	7,684	972
511113	State Retirement	16,283	18,642	2,359
511120	Insurance Fund Contribution -			
511130	Workers Compensation	2,720	3,114	394
511213	State Retirement - Retiree			
	* Total Personnel	113,446	129,884	16,438
Operating Expenses				
520300	Professional Services			
520702	Technical Currency & Support			
520800	Outside Printing			
521000	Office Supplies			
521100	Duplicating			
521200	Operating Supplies			
524000	Building Insurance			
524201	General Tort Liability Insurance			
524202	Surety Bonds -			
525000	Telephone			
525021	Smart Phone Charges			
525041	E-mail Service Charges -			
525100	Postage			
525110	Other Parcel Delivery Service			
525210	Conference & Meeting Expense			
525230	Subscriptions, Dues, & Books			
525240	Personal Mileage Reimbursement			
525300	Utilities - Admin. Bldg.			
	* Total Operating			0
	** Total Personnel & Operating			16,438
Capital				
540000	Small Tools & Minor Equipment			
540010	Minor Software			
	All Other Equipment			
	** Total Capital			0
	*** Total Budget Appropriation			16,438

**230005 - New Program
Library Director
Reclassification
Band 217 to 219**

The Library Director is responsible for the leadership of the library system and its daily operations. This includes the supervision of all library system staff (154) and the oversight of all library facilities (10 branches) and mobile libraries (2) and vehicles (5). The Director is responsible for the development and evaluation of all library system services and programs. They spearhead the future of the library by developing and implementing strategic plans and service goals and advocating for the library on a local, state and national level. The Director plans, prepares, and oversees the library's budget.

The scope of responsibility requires working knowledge of professional library standards, non-profit guidelines, state laws, and local ordinances to ensure local, state and national standards are met. In the past 15 years, Library Services have grown exponentially. The Director must have a keen understanding of federal and state laws and guidelines related to budgeting and operating the library. This includes advanced knowledge and expertise in the Code of Conduct for the public, confidentiality of records, Child Internet Protection Act, copyright, gifts and donations, ADA compliances for the public, and budgetary provisos.

The Director leads the future of library services, including the planning and evaluation of the library's collection, resources, programs, and integrated technologies. She reports to the Library Board and acclimates them to library operations and standards. She provides information to them to empower them to advocate and approve policies for the Library. She guides the Library Leadership Team to incorporate innovative services and programs to support the library's mission. Continuously evaluates, develops, and formulates the mission, goals, objectives, policies, and procedures of the library system. She plans, develops, and implements library services using community analysis and ensures goals are integrated into all aspects of library operations. Examples include the growth of the mobile library and outreach department, the addition of iMacs, circulating laptops, ADA and Spanish computers & technologies. She establishes library performance indicators and evaluates related service levels to ensure goals are achieved. Researches nationwide public library trends, laws and guidelines that may affect the library and its community. Has advanced library resources and platforms, including digital historical collections and library apps to improve customer service.

Develops a facilities plan based on community analysis that includes building improvements, renovations, and new construction. Establishes and oversees plans for facility management and maintenance for each library branch, including contracted support services. Includes renovations and future expansions for each branch library. Manages related contracted support services. Oversees safety and security plans and staff training for emergencies, including active threats.

The Director garners community support and actively seeks fundraising and grant opportunities. She advises 10 Friends organizations and provides guidelines for their 501c3 status. She also forges partnerships and establishes Memorandum of Understandings with educational and recreational organizations with similar goals. Has developed donor and gift policies and guidelines to increase donations and revenues.

Responsible for the planning, administration and fiscal management of the library system. Develops, prepares and oversees the annual budget. Forecasts annual local and state revenue for the library; monitors current revenue and expenditures and adjusts accordingly. Makes and maintains allocations within state guidelines. Oversees the Library System's operating budget expenditures, approves capital expenditures, and initiates budget transfers as needed throughout the fiscal year; administers and coordinates special funds such as State Aid, federal grants, and lottery monies. Has consistently initiated and received federal and state E-rate grant funding the last 5 years.

Develops partnerships with local businesses, non-profits, educational institutions, etc. Represents the library in the community and participates in local initiatives that have common goals. Advocates for the library system at a local, state, and national level.

The Library Director (Band 219) reports to the Library Board.
The cost to reclassify this position is \$16,438.

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SECTION III

COUNTY OF LEXINGTON
 NEW PROGRAM - Senior Deputy Director - Pay Band 217
 2300
 Annual Budget
 Fiscal Year - 2025-26

Fund: 2300
 Division: Library
 Organization: 230005 (Admin)

		BUDGET		
Object Expenditure		2025-26	2025-26	2025-26
Code Classification		Requested	Recommend	Approved
Personnel				
510100	Salaries & Wages -	87,731		
510200	Overtime	0		
511112	FICA Cost	6,711		
511113	State Retirement	16,283		
511120	Insurance Fund Contribution -	8,100		
511130	Workers Compensation	2,720		
511213	State Retirement - Retiree			
	* Total Personnel	121,545		
Operating Expenses				
520209	Drivers History			
520300	Professional Services			
520702	Technical Currency & Support			
520800	Outside Printing			
521000	Office Supplies			
521100	Duplicating			
521200	Operating Supplies			
524000	Building Insurance			
524201	General Tort Liability Insurance			
524202	Surety Bonds -			
525000	Telephone			
525021	Smart Phone Charges			
525041	E-mail Service Charges -	129		
525100	Postage			
525110	Other Parcel Delivery Service			
525210	Conference & Meeting Expense			
525230	Subscriptions, Dues, & Books			
525240	Personal Mileage Reimbursement			
525300	Utilities - Admin. Bldg.			
	* Total Operating		129	
	** Total Personnel & Operating		121,674	
Capital				
540000	Small Tools & Minor Equipment			
540010	Minor Software		61	
	All Other Equipment			
5A	Computer 7010		1,067	
5A	Monitor		149	
	** Total Capital		1,277	
	*** Total Budget Appropriation		121,823	
			122,951	

230050 - New Program
Senior Deputy Director
New
Band 217

The Library has grown exponentially the last 15 years. The Library's Strategic Plan includes new and improved programs, services, and resources; outreach and partnerships; advocacy; and staff development. Each new resource and service requires planning and evaluation as well as policy and procedural updates and staff training before implementation. It is important to create a layer of leadership to provide guidance and oversight for these rapidly growing services, many of which include changes in operations. The depth of knowledge required by library staff continues to grow with each additional technology or service. It is important to have a well-trained and cohesive team. The addition of a Senior Deputy Director would provide staff astute guidance in policy and procedures and in project development and service implications.

The Senior Deputy Director would act as the Library Director in their absence, advising staff in emergencies. They would guide and instruct library supervisors regarding employee and patron matters, state laws and guidelines, and County and Library policies and procedures. They would be responsible for overseeing daily library operations, including facility and Code of Conduct issues which continue to increase.

They would have a lead role in community analysis and strategic planning, evaluating facilities, services, collections and staffing needs and in synthesizing this data. They would evaluate new or special projects and services for the System. They would advocate and promote the Library within the community and guide the Library Leadership Team and branch managers to identify initiatives and partnerships within their scope.

They would supervise the Staff Development program including planning for succession development and leadership training. They would lead monthly manager meetings and provide guidance, instruction and feedback to library managers and staff to improve services. They would serve as the hiring manager for the Library assisting in hiring and personnel decisions and communications with HR. They would guide others regarding staff development and training initiatives as well as mentor, coach and guide staff as well as act on employee issues, including training and disciplinary action.

They would assist in the planning and preparation of the annual budget and in grant writing and management for the Library System; perform trend analysis and recommend thresholds for staffing, library collections, services/programs, technology, and equipment; and monitor budgets for programs, services, materials, etc.

They would assist in long-range planning for facility improvements and capital purchases and oversee projects and services with assigned vendors, including security and lawn maintenance.

The Senior Deputy Director (Band 217) would report to Director.
The cost to add this position is \$ ~~121,823~~.

122,951

SECTION III

COUNTY OF LEXINGTON
 NEW PROGRAM - Network Security Analyst - Pay Band 211
 2300
 Annual Budget
 Fiscal Year - 2025-26

Fund: 2300
 Division: Library
 Organization: 230005 (Admin)

		<i>BUDGET</i>		
Object Expenditure		2025-26	2025-26	2025-26
Code Classification		Requested	Recommend	Approved
	Personnel			
510100	Salaries & Wages -	58,459		
510200	Overtime	0		
511112	FICA Cost	4,472		
511113	State Retirement	10,850		
511120	Insurance Fund Contribution -	8,100		
511130	Workers Compensation	1,812		
511213	State Retirement - Retiree			
	* Total Personnel	83,693		
	Operating Expenses			
520209	Drivers History			
520300	Professional Services			
520702	Technical Currency & Support			
520800	Outside Printing			
521000	Office Supplies			
521100	Duplicating			
521200	Operating Supplies			
524000	Building Insurance			
524201	General Tort Liability Insurance			
524202	Surety Bonds -			
525000	Telephone	360		
525021	Smart Phone Charges			
525041	E-mail Service Charges -	129		
525100	Postage			
525110	Other Parcel Delivery Service			
525210	Conference & Meeting Expense			
525230	Subscriptions, Dues, & Books			
525240	Personal Mileage Reimbursement			
525300	Utilities - Admin. Bldg.			
	* Total Operating	489		
	** Total Personnel & Operating	84,182		
	Capital			
540000	Small Tools & Minor Equipment			
540010	Minor Software	61		
	All Other Equipment			
5A	Computer 7010	1,067		
5A	Monitor	149		
	** Total Capital	1,277		
	*** Total Budget Appropriation	85,459		

**230005 - New Program
Network Security Analyst
New
Band 211**

To stay relevant and meet patron expectations, the Library is constantly monitoring technology changes and trends, adopting new technologies, and continuously maintaining as well as updating current technologies. Examples include upgrading bandwidth, improved WiFi connectivity, and updated applications so end users have reliable access. In the last 5 years, the Library has added the following for patron use: iMacs and Adobe content creation software, ADA accessible technology, Spanish Internet computers, mobile printing, self-checkout kiosks, circulating laptops, and color copiers. Behind the scenes additions include: improved anti-virus software, PDQ software to routinely update public and staff computers, digitization hardware and application/software for archival tasks, LibInsight software for statistical data, and Sharepoint for improved document sharing of project planning and committee work. The mobile library has served as hotspots in communities with limited internet access with the addition of WiFi and routers. The Library also added the myLIBRO app for patrons to access their account and the Library catalog, and plans to transition to M365 and accept credit cards for payment in the future.

Technology is vital to the services provided by the Library; public access to the internet, mobile printing, circulating laptops and computer workstations, access to copier and fax service, access to digital resources, access to online tutoring, research databases, digitization of historical records, small business resources, and tax prep assistance. 14 servers are currently utilized to support these services and to host Polaris, the Library's Integrated Library System. It is critically important to have security measures in place and timely updates to keep our network secure. Monitoring systems and having the ability to respond immediately to threats, establishing dedicated servers to segregate data, and performing routine updates to maintain firewalls and protective measures require staffing dedicated to these processes. The Library needs a Network Security Analyst to provide this level of network support.

The Network Security Analyst would oversee installation, monitoring, and maintenance of network equipment and processes to ensure a secure network. They would be responsible for designing and implementing and updating functional network infrastructures performing network assessments and security audits both physical and virtual. They would manage network and computing infrastructure as well as install and maintain network services, equipment and devices and be responsible for both virtual environment and backup solutions. They would ensure proper functioning of the network by monitoring firewall and security logs, identifying threats, and creating documentation of potential security vulnerabilities so these could be acted upon. They would also be responsible for all data centers and create new vms, maintain Vmware environments as well as monitor alerts and logs for security and performance analysis. They would have a vital role in undertaking routine preventative measures to maintain and monitor network security. They would be responsible for troubleshooting issues, providing support for escalated issues, assigning work priorities, and developing training related to network equipment and environments.

Currently the department operates under the Systems Librarian and is made up of a, Network Administrator, Business Analyst and two PC LAN Specialist II to maintain a growing Network of 14 servers, 29 switches, 276 computers, over 75 laptops and devices, 10 self-checkout kiosks, the Library's ILS Polaris, its web counterpart LEAP, the mobile app myLIBRO, and Princh, a mobile printing platform.

The Network Administrator would report to the Systems Librarian.
The cost to add this position is \$85,459.

SECTION III

COUNTY OF LEXINGTON

2300
Annual Budget
Fiscal Year - 2025-26

Fund: 2300
 Division: Library
 Organization: 2300099

Object Expenditure Code Classification	<i>BUDGET</i>		
	2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel			
510100 Salaries & Wages -			
510200 Overtime			
511112 FICA Cost			
511113 State Retirement			
511120 Insurance Fund Contribution -			
511130 Workers Compensation			
511213 State Retirement - Retiree			
* Total Personnel			
Operating Expenses			
520300 Professional Services			
520702 Technical Currency & Support			
520800 Outside Printing			
521000 Office Supplies			
521100 Duplicating			
521200 Operating Supplies			
524000 Building Insurance			
524201 General Tort Liability Insurance			
524202 Surety Bonds -			
525000 Telephone			
525021 Smart Phone Charges			
525041 E-mail Service Charges -			
525100 Postage			
525110 Other Parcel Delivery Service			
525210 Conference & Meeting Expense			
525230 Subscriptions, Dues, & Books			
525240 Personal Mileage Reimbursement			
525300 Utilities - Admin. Bldg.			
* Total Operating			0
** Total Personnel & Operating			0
Capital			
540000 Small Tools & Minor Equipment			
540010 Minor Software			
5A Generator Lexington Main			50,000
5A Security Camera Project (Rpl upgrade)			106,507
** Total Capital			156,507
*** Total Budget Appropriation			156,507

230099 5A - New Program

Security Camera Project Upgrade \$106,506.88

The safety of our staff and patrons is of vital importance. A public space presents a variety of concerns. As outlined in SC State Law, the Library System has a Code of Conduct that enables managers to address situations with patrons as needed. However, there are often times when more information is necessary. This is especially true if a crime has occurred. Each branch has security cameras inside the building. Some also have them outside of the building. Security cameras enable managers to review video footage to investigate safety and security incidents and to share that information with law enforcement when needed. This evidence helps ensure we can enforce the Code of Conduct and provide an environment as safe as possible for patrons and staff.

All 10 branches have security cameras, but they need to be updated. The updated equipment would improve pixel resolution and provide secure online access. An online based system enables managers to view areas inside and outside of the facility whenever needed. They could do this from any computer within the library, providing a safe distance from the situation when needed. This would also allow Administration and law enforcement to view footage live from anywhere. Many of the existing cameras and some DVRs are over 20 years old. This project would replace existing cameras, add to the number of exterior cameras, offer improved picture quality, and provide online access.

Cayce-West Columbia Branch \$17,313.11
Lexington Main \$20,948.21
Irmo Branch \$9,225.95
Swansea Branch \$6,385.25
South Congaree-Pine Ridge \$6,385.25
Gaston Branch \$6,385.25
Gilbert-Summit Branch \$7,290.63
Pelion Branch \$8,119.99
Batesburg-Leesville Branch \$8,119.99
Chapin Branch \$15,633.25

Total Cost \$106,506.88

230099 5A - New Program

Generator – Lexington Main Library

Recent weather events and electrical outages have reinforced the need to provide uninterrupted power supply to specific areas of the Main Library. A propane generator is an ideal solution. This generator would support the server room, switch/phone room and one workroom. These areas house critical hardware for the library system. It is important that the server room and switch/phone closet have power and that the temperature can be maintained for the equipment in the event of a local power outage. This equipment supports the network, phone and data services to the other 9 locations. The ability to maintain the air quality in those areas would also provide a temporary space for archival materials until they could be safely stored elsewhere.

The cost is estimated at \$50,000. Quote generated by Building Services Manager.

**COUNTY OF LEXINGTON
LIBRARY ESCROW
Annual Budget
Fiscal Year - 2025-26**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*Library Escrow 2310:								
Revenues:								
417100	Fee in Lieu of Taxes	87	0	900	900	900		
417130	FILOT - Manufacturers Tax Exemption	11	0	125	125	125		
Total Property Tax Revenue		98	0	1,025	1,025	1,025	0	0
Other Revenues:								
434900	Library Non-Resident User Fee	17,420	3,017	15,000	15,000	15,000		
461000	Investment Interest	1,442	486	125	125	125		
469100	Gifts & Donations	9,450	120	500	500	500		
Total Other Revenue		28,312	3,623	15,625	15,625	15,625	0	0
** Total Revenue		28,410	3,623	16,650	16,650	16,650	0	0
***Total Appropriation					45,519	16,650 ⁵⁰⁰	0	0
Capital Contingency - Add-Back						40,519		
FUND BALANCE								
Beginning of Year					93,356	64,487	64,487	64,487
FUND BALANCE - Projected								
End of Year					64,487	105,006 ¹⁵⁶	64,487	64,487

Fund 2310
Division: Library
Organization: 230099 - Non-departmental

Object Expenditure Code	Classification	BUDGET					
		2023-24 Expenditure	2024-25 Expend. (Nov)	2024-25 Amended (Nov)	2025-26 Requested	2025-26 Recommend	2025-26 Approved
Operating Expenses							
520103	Landscaping/Ground Maintenance	2,600	0	5,000	5,000		
* Total Operating		2,600	0	5,000	5,000	0	0
Capital							
540000	Small Tools & Minor Equipment	0	0	0	5,000		
549904	Capital Contingency	0	0	40,519	40,519 ^{6,500}		
** Total Capital		0	0	40,519	45,519 ^{11,500}	0	0
*** Total Budget Appropriation		2,600	0	45,519	50,519 ^{16,500}	0	0

SECTION II

COUNTY OF LEXINGTON

**Proposed Revenues
Fines, Fees, and Other
Budget FY - 2025-26**

Fund #: 2310

Fund Name: Library

Organ. #: 230099

Organ. Name: Non-department

Revenue Code	Fee Title	Actual Fees FY 22-23	Actual Fees FY 2023-24	12/31/2024 Year-to-Date FY 2024-25	Anticipated Fiscal Year Total FY 2024-25	Budget				
						Units of Service	Current Fee	Estimated Fees FY 2024-25	Proposed Fee Change	Total Proposed Estimated Fees FY 2025-26
434900	Non-Resident Fees	16,675	17,420	8,441	16,890		35	15,370	-	15,000
469100	Gifts & Donations	787	9,450	749	850			850		500

SECTION V. ESCROW OVERVIEW

The Library's escrow account includes revenue from non-resident fees as well as monetary gifts and donations to the Library. This account is used to initiate small facility and landscaping improvements as well as support branch services.

SECTION VI. - LINE ITEM NARRATIVES

SECTION VI. A. - LISTING OF REVENUES

434900 – LIBRARY NON-RESIDENT FEES \$15,000

This fee of \$35.00 per person is collected from non-residents of Lexington County who wish to get a library card. The amount of the fee is based on the amount of taxes the average household in Lexington County pays for library services, including operating budget.

461000 – INVESTMENT INTEREST \$125

469100 – GIFTS AND DONATIONS \$500

The library receives gifts and donations often to purchase an item in memory or honor of an individual.

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

520103 – LANDSCAPING/GROUND MAINTENANCE **\$5,000**

521200 – OPERATING SUPPLIES **\$0**

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

540000 – SMALL TOOLS AND EQUIPMENT \$5,000

Items to support the services and programs of the library. Includes book carts, display boards, small appliances, etc. These funds are non-designated.

549904 – CAPITAL CONTINGENCY \$6,500

Total capital \$11,500

**COUNTY OF LEXINGTON
LIBRARY STATE FUNDS
Annual Budget
Fiscal Year - 2025-26**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*Library State Funds 2330:								
Revenues:								
429000	State Aid	661,694	183,978	735,913	735,913	735,913		
469900	Miscellaneous Revenues	664	0	0	0			
** Total Revenue		<u>662,358</u>	<u>183,978</u>	<u>735,913</u>	<u>735,913</u>	<u>735,913</u>	<u>0</u>	<u>0</u>
***Appropriation Total					787,340	735,913	0	0
FUND BALANCE								
Beginning of Year					62,517	11,090	11,090	11,090
FUND BALANCE - Projected								
End of Year					11,090	11,090	11,090	11,090

**COUNTY OF LEXINGTON
LIBRARY STATE FUNDS
Annual Budget
Fiscal Year - 2025-26**

Fund 2330
Division: Library Division
Organization: 230099 - Non-departmental

Object Expenditure Code Classification	2023-24	2024-25	2024-25	2025-26	<i>BUDGET</i>	
	Expenditure	Expend. (Nov)	Amended (Nov)	Requested	2025-26 Recommend	2025-26 Approved
Operating Expenses						
520100 Contracted Maintenance	0	0	7,600	0		
520213 Contracted Literacy Programs	35,192	28,225	34,500	49,900		
520300 Professional Services	509	0	2,500	10,000		
520400 Advertising & Publicity	23,902	6,262	21,000	43,445		
520702 Technical Currency & Support	18,374	22,099	66,040	30,819		
521200 Operating Supplies	32,541	1,287	30,382	49,740		
525000 Telephone	1,951	325	2,078	2,078		
525210 Conference, Meeting & Training Expenses	50,488	18,844	50,310	59,390		
525211 Library Board Expenses	955	512	1,000	1,000		
525230 Subscriptions, Dues, & Books	30,561	32,336	49,000	52,863		
525600 Uniforms & Clothing	1,580	0	2,000	2,000		
526500 Licenses & Permits				8,686		
529903 Contingency	0	0	119,699	1,311		
** Total Operating Expenses	196,053	109,890	386,109	311,232	0	0
Capital						
540000 Small Tools & Minor Equipment	17,808	3,232	19,000	19,000		
540002 Microforms	0	0	0	0		
540006 Library Materials (Books, Audio Mat.)	356,996	220,847	250,033	250,000		
540010 Minor Software	7,979	14,249	24,505	33,055		
All Other Equipment	85,690	61,530	107,693	122,626		
** Total Capital	468,473	299,858	401,231	424,681	0	0
Other Financing Uses						
812340 Op Trn to Library Federal Funds	457	0	0			
812350 Op Trn to Library E-Rate Program	0	0	0			
**Total Other Financing Uses	457	0	0	0	0	0
*** Total Budget Appropriation	664,983	409,748	787,340	735,913	0	0

SECTION IV

COUNTY OF LEXINGTON
 Capital Item Summary
 Fiscal Year - 2025-26

Fund # 2330 Fund Title: Library State Funds
 Organization # 230099 Organization Title: Library/Non-Department
 Program # _____ Program Title: _____

		BUDGET 2025-26 Requested
Qty	Item Description	Amount
540000	Small Tools & Equipment	19,000
540006	Library Materials	250,000
540010	Minor Software	33,055
5A	F1 Standard Computer – Staff (48) Rpl	36,442
5A	M111 Monitors 24" - Staff (10) Rpl	1,862
5A	F1 Standard Computer – Patron (17)	12,907
5A	F3 Standard Laptops - Staff (24)	36,665
5A	F3 Standard Laptops – Patron (8)	12,198
5A	iPad 10.9 with Case (2) Rpl	864
5A	Barcode scanner - portable - Bluetooth 5.0 (10)	6,547
5A	Standard B&W Network Printer (6) Rpl	10,850
5A	HP LaserJet Pro 3001dw Printer (3) Rpl	588
5A	Barcode Scanners (14) Rpl	2,441
5A	USB Thermal Receipt Printers (3) Rpl	1,262
		122,626
** Total Capital (Transfer Total to Section III)		424,681

SECTION V. – STATE AID PROGRAM OVERVIEW

State Aid provides additional funding for public libraries to assist them in maintaining basic service levels to South Carolina citizens. Funds can be allocated towards technology, literacy programs, staff training and library materials. Funds can also be used to purchase a vehicle to support public services. The Library system is compliant with all statutory regulations set forth in the South Carolina Code of Laws, Section 60-1-90, and the South Carolina Code of Regulations, Vol. 26, Chapter 75-1-2 (Supp 2005.)

In FY 25-26, the Library will use the SC State Aid to continue our scheduled replacement program of PCs, laptops and related equipment. A portion of the FY 25-26 State Aid funds will be used to supplement the local fund, focusing on literacy programs and training and conference attendance for our staff. State Aid funds always supplement our local budget for books, eBooks, and other library materials. The revenue amount used for budget purposes for State Aid is \$2.50 per capita.

SECTION VI - LINE ITEM NARRATIVES

**ORGANIZATION 230099 – LIBRARY/NON-DEPARTMENTAL
SECTION VI A - LISTING OF REVENUES**

429000 –STATE AID **\$735,913**

This amount of State Aid is based on the SC Legislature’s estimated approval of \$2.50 per capita. 2020 Census figures reflect Lexington County population was 293,991.

**ORGANIZATION 230099 – LIBRARY/NON-DEPARTMENTAL
SECTION VI C - OPERATING LINE ITEM NARRATIVES**

520213 - CONTRACTED LITERACY PROGRAMS \$49,900

The Library utilizes professional contracted presenters, including authors to present literary programs and special events especially for larger audiences. These programs promote literature and library services for children and adults. Such programs help establish early literacy skills and maintain common core skills for students of all ages, especially during the Summer Reading Program. Programs may be in-person or virtual.

Children's Programs - \$12,000
Tween Programs - \$5,000
Teen Programs - \$5,000
Adult Programs - \$8,000
SC Revolutionary War 250 Program - \$10,000

520300 – PROFESSIONAL SERVICES \$10,000

Consultations for E-Rate projects, Strategic Planning, facilities and fundraising.

520400 – ADVERTISING & PUBLICITY \$43,445

Public relations are vital to inform citizens and businesses of all the library services and resources available. Advertising may be in print or online, includes radio, social media and billboards. May include:

Annual Reports
Posters/Bookmarks
Media advertising
Billboards
Promotional Items

520702 – TECHNICAL CURRENCY AND SUPPORT \$30,819

Envisionware ecommerce - \$21,693
PDQ (may not need if we switch to 365) - \$1,405
My Libro (may replace with Polaris app) - \$7,566
Simple Com - \$155

521200 – OPERATING SUPPLIES \$49,740

Operating costs for literacy programs including Summer Reading Program supplies and incentives for patrons and promotional materials to support literacy programs.

525000 – TELEPHONE \$2,078

Mobile hot spots used for outreach and training programs.

525210 – CONFERENCE, MEETING & TRAINING EXPENSES \$59,390

This appropriation is used for staff to attend state, regional, and national conferences and other meetings directly related to library services, including the annual meeting and training conference of the SC Library Association and SC Association of School Media Specialists. It also includes funds for educational workshops, training courses, and continuing education programs, especially though but not limited to, the SC State Library, Midlands Technical College and the USC-School of Library and Information Science. These programs allow staff to update their skills and keep abreast of current developments in libraries and their services, including management and administration of libraries and may be held on-site. Selected staff may attend training classes related to their field of expertise from literacy to computer/network. Specific conference information and course descriptions are made available throughout the year, and staff is approved based on the benefits to their current job and their specific area of specialization.

525211 – LIBRARY BOARD EXPENSES **\$1,000**

The Library Board meets monthly, with specially called meetings on occasion. These funds provide a lunch during regular meetings, travel expenses on Library business, costs for workshops or conferences, and other expenses directly related to Board business.

525230 – SUBSCRIPTIONS, DUES, AND BOOKS **\$52,863**

The largest expenditure in this account is for periodicals, magazines and newspapers that the Library purchases for public use at 10 branches and the Bookmobile. It also includes the cost of subscribing to and maintaining cataloging databases, platforms for downloadable books and subscriptions to research databases that are made available online to the public within each branch as well as from a personal computing device. Includes dues to professional organizations such as the South Carolina Library Association and the Association of Public Library Administrators. + 3% for inflation

Some costs include:

Marketing Subscriptions - \$7,500

LinkedIn Learning - \$18,450

BT Cat - \$12,000

Quartex - \$12,000

525600 – UNIFORMS **\$2,000**

Summer Reading t-shirts for staff to promote and advocate programs and services

526500 – LICENSES & PERMITS **\$8,686**

Annual licensing fees for public performances during literacy programs.

Movie Licensing and Labor – 5,386

BMI Annual Music License – 3,300

529903 – CONTINGENCY **\$1,311**

State Aid to public libraries is approved each year as part of the South Carolina State Budget. Because the revenue is not a consistent amount, the Library budgets slightly under the projected revenue. The Library will allocate and expend contingency funds for technology, operating, and books and material costs after the state budget is approved.

ORGANIZATION 230099 – LIBRARY/NON-DEPARTMENTAL

SECTION VI D - CAPITAL LINE ITEM NARRATIVES

540000	SMALL TOOLS & MINOR EQUIPMENT	\$19,000
	Books carts, storage kits, small office equipment or appliances.	
540006	LIBRARY MATERIALS	\$250,000
	Books and audio/visual materials requested and used by the public. Print or electronic.	
540010	MINOR SOFTWARE	\$33,055
	Software needs include Adobe Creative Suite and MS Office renewals	
5A	CAPITAL ITEMS	\$123,543
5A	F1 Standard Computer – Staff (48) Rpl	\$36,442
5A	Monitors 24" - Staff (10) Rpl	\$1,862
5A	F1 Standard Computer – Patron (17)	\$12,907
5A	F3 Standard Laptops - Staff (24)	\$36,665
5A	F3 Standard Laptops – Patron (8)	\$12,198
5A	iPad 10.9 with Case (2) Rpl	\$864
5A	Barcode scanner - portable - Bluetooth 5.0 (10)	\$6,547
5A	Standard B&W Network Printer (6) Rpl	\$10,850
5A	HP LaserJet Pro 3001dw Printer (3) Rpl	\$588
5A	Barcode Scanners ⁽¹⁴⁾ (12)	2,441 \$2,193
5A	USB Thermal Receipt Printers (3) Rpl	1,262 \$2,427

**** Total Capital (Transfer Total to Section III) \$425,598**

**COUNTY OF LEXINGTON
LIBRARY LOTTERY FUNDS
Annual Budget
Fiscal Year - 2025-26**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*Library Lottery Funds 2331:								
Revenues:								
429100	State Lottery Funds	0	0	0	0			
461000	Investment Interest	0	0	0	0			
** Total Revenue		0	0	0	0	0	0	0
***Appropriation Total					0	0	0	0
FUND BALANCE								
Beginning of Year					528	528	528	528
FUND BALANCE - Projected					528	528	528	528
End of Year					528	528	528	528

Fund 2331
Division: Library Division
Organization: 230099 - Non-departmental

Object Expenditure Code Classification	2023-24 Expenditure	2024-25 Expend. (Nov)	2024-25 Amended (Nov)	BUDGET		
				2025-26 Requested	2025-26 Recommend	2025-26 Approved
Operating Expenses						
520300	Professional Services	0	0	0		
520400	Advertising & Publicity	0	0	0		
529903	Contingency	0	0	0		
* Total Operating		0	0	0	0	0
** Total Personnel & Operating		0	0	0	0	0
Capital						
540000	Small Tools & Minor Equipment	0	0	0		
540006	Library Materials (Books, Audio Mat.)	0	0	0		
540010	Minor Software	0	0	0		
	All other Equipment	0	0	0		
** Total Capital		0	0	0	0	0
*** Total Budget Appropriation		0	0	0	0	0

**COUNTY OF LEXINGTON
LIBRARY FEDERAL FUNDS
Annual Budget
Fiscal Year - 2025-26**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*Library Federal Funds 2340:								
Revenues:								
457000	Federal Grant Income	7,191	4,065	4,098	4,098			
469100	Gifts & Donations	0	0	0	0			
802300	Op Trn from Library Operations	1,239	0	102	102			
802330	Op Trn from Library State Funds	457	0	0	0			
** Total Revenue		8,887	4,065	4,200	4,200	0	0	0
***Appropriation Total					4,200	0	0	0
FUND BALANCE								
Beginning of Year					5,251	5,251	5,251	5,251
FUND BALANCE - Projected								
End of Year					5,251	5,251	5,251	5,251

Fund 2340
Division: Library Division
Organization: 230099 - Non-departmental

Object Expenditure Code Classification	2023-24 Expenditure	2024-25 Expend. (Nov)	2024-25 Amended (Nov)	BUDGET		
				2025-26 Requested	2025-26 Recommend	2025-26 Approved
Operating Expenses						
520213	Contracted Literacy Programs	0	200	400		
521200	Operating Supplies	1,773	0	0		
525210	Conference, Meeting, & Training Expense	5,290	1,164	3,800		
525230	Subscriptions, Dues, & Books	0	0	0		
529903	Contingency	0	0	0		
* Total Operating		7,063	1,364	4,200	0	0
** Total Personnel & Operating		7,063	1,364	4,200	0	0
Capital						
540000	Small Tools & Minor Equipment	0	0	0		
540006	Library Materials (Books, Audio Mat.)	0	0	0		
540010	Minor Software	0	0	0		
	All other Equipment	0	0	0		
** Total Capital		0	0	0	0	0
*** Total Budget Appropriation		7,063	1,364	4,200	0	0

**COUNTY OF LEXINGTON
LIBRARY E-RATE PROGRAM
Annual Budget
Fiscal Year - 2025-26**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*Library E-Rate Program 2350:								
Revenues:								
457020	Library E-Rate - Federal Reimb.	35,424	8,378	11,867	11,867			
458020	Library E-Rate - State Reimb.	17,742	0	4,381	4,381			
802300	Op Trn from Library Operations	1,172	705	705	705			
802330	Op Trn from Library State Funds	0	0	0	0			
** Total Revenue		54,338	9,083	16,953	16,953	0	0	0
***Appropriation Total					16,953	0	0	0
FUND BALANCE								
Beginning of Year					(11,325)	(11,325)	(11,325)	(11,325)
FUND BALANCE - Projected								
End of Year					(11,325)	(11,325)	(11,325)	(11,325)

Fund 2350
Division: Library Division
Organization: 230099 - Non-departmental

Object Expenditure Code Classification	2023-24 Expenditure	2024-25 Expend. (Nov)	2024-25 Amended (Nov)	BUDGET		
				2025-26 Requested	2025-26 Recommend	2025-26 Approved
Operating Expenses						
520703	Computer Hardware Maintenance	754	14,426	14,604		
525021	Smart Phone Charges	1,305	304	2,349		
* Total Operating		2,059	14,730	16,953	0	0
** Total Personnel & Operating		2,059	14,730	16,953	0	0
Capital						
540000	Small Tools & Minor Equipment	0	0	0		
540006	Library Materials (Books, Audio Mat.)	0	0	0		
	All other Equipment	65,337	0	0		
** Total Capital		65,337	0	0	0	0
*** Total Budget Appropriation		67,396	14,730	16,953	0	0

SECTION I

**COUNTY OF LEXINGTON
SOL / DRUG COURT
SUMMARY OF DEPARTMENTAL REVENUES
Annual Budget
FY 2025-26
Estimated Revenue**

Fund: 2460
 Division: JUDICIAL
 Organization: 141200 - SOLICITOR

Object Code	Revenue Account Title	Actual 2022-23	Actual 2023-24	Anticipated 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
Revenues:							
431002	Drug Court Application Fee	420	780	1,500	1,500		
461000	Investment Interest	0	0	0	0		
802611	Op Trn from Solicitor State Funds	305	7	2,454	2,340		
** Total Revenue (Section II)		<u>725</u>	<u>787</u>	<u>3,954</u>	<u>3,840</u>		
*** Total Appropriation (Section III)				<u>4,624</u>	<u>3,235</u>		
FUND BALANCE							
Beginning of Year				65	(605)		
FUND BALANCE - Projected							
End of Year				(605)	0		

SECTION III

COUNTY OF LEXINGTON
DRUG COURT
 Annual Budget
 Fiscal Year - 2025-26

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*Solicitor / Drug Court 2460:								
Revenues:								
431002	Drug Court Application Fee	780	120	1500	1500	1500		
802611	Op Trn from Sol/State Fund	7	0	2454	2454	2340		
**Total Revenue		787	120	3954	3954	3840		
***Total Appropriations					4624	3235		
FUND BALANCE								
Beginning of Year					65	(605)		
FUND BALANCE - Projected								
End of Year					(605)	0		

Fund 2460
 Division: Judicial
 Organization: 141200 - Solicitor

Object Expenditure		2023-24	2024-25	2024-25	2025-26	BUDGET	
Code	Classification	Expend	Expend (Nov)	Amended (Nov)	Requested	Recommend	Approved
Personnel							
* Total Personnel		0	0	0	0		
Operating Expenses							
521000	Office Supplies	0	0	250	500		
521100	Duplicating	195	68	70	300		
524202	Surety Bonds	6	0	0	0		
524302	Court Ref Volunteer Liability Insurance	153	0	175	180		
525041	E-mail Service Charges -1	129	230	129	0		
525210	Conference, Meeting & Training Expense	298	91	3,900	2,155		
* Total Operating		781	389	4,524	3,135		
** Total Personnel & Operating		781	389	4,524	3,135		
Capital							
540000	Small Tools & Minor Equipment	0	0	100	100		
	All Other Equipment	0	0	0	0		
** Total Capital		0	0	100	100		

SECTION III

*** Total Budget Appropriation	781	389	4,624	<u>3,235</u>
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SECTION IV

COUNTY OF LEXINGTON
 Capital Item Summary
 Fiscal Year – 2025-26

Fund #	<u>2460</u>	Fund Title:	<u>Sol / Drug Court</u>
Organization #	<u>141200</u>	Organization Title:	<u>Solicitor</u>
Program #	<u></u>	Program Title:	<u>Sol / Drug Court</u>

BUDGET
 2025-26
 Requested

<u>Qty</u>	<u>Item Description</u>	<u>Amount</u>
	Small Tools & Minor Equipment	100
	** Total Capital (Transfer Total to Section III)	<u>100</u>

SECTION V. - PROGRAM OVERVIEW

Summary of Programs:

Solicitor's Drug Court Program

Program:

Objectives:

To operate a non-traditional, multi-agency approach to drug addicted, non-violent offenders referred from the Solicitor through a deferred sentence by placing such persons in an intensive drug treatment program with judicial oversight to promote participant sobriety, responsibility, and accountability. Upon completion, a withdrawal of the offender's plea will occur, in addition to a dismissal of their charges and the opportunity to have their criminal record expunged.

Service Standards:

- To assist and advise the Solicitor's Office and Probation Agents with referrals to the program.
- To maintain accurate information on all referred and participating clients.

SERVICE LEVELS

Service Level Indicators:	Actual	Actual	Actual	Estimated	Projected
	FY 22/23	FY 23/24	July - Dec FY 24/25	FY 24/25	FY 25/26
Accepted	15	10	2	15	15
Active Cases	23	27	18	25	25
Terminated	10	8	1	5	5
Graduated	3	4	3	6	4

Glossary of Terms

- **Accepted** - Individuals who are deemed eligible for participation in the program and subsequently plead into the program.
- **Active Cases** - Individuals who are participating in the program.
- **Terminated** - Individuals who are discharged unsuccessfully from the program.
- **Graduated** - Individuals who successfully complete all requirements of the program.

SECTION VI. LINE ITEM NARRATIVES

SECTION VI. A. - SUMMARY OF REVENUES

431002 – DRUG COURT APPLICATION FEE **\$ 1,500**

The Solicitor's Drug Court charges an application fee of \$100. The fee is due within 45 days of pleading into the program. However, the fee can be delayed in cases of indigence, or if the defendant is still incarcerated at the time of the plea. Revenues are projected for 15 applicants being accepted into the program and pleading into the program.

802611 – OP TRANSFER FROM SOLICITOR STATE FUNDS **\$ 2,340**

The Solicitor's State funding for the Drug Court Program.

SECTION VI. B. - LISTING OF POSITIONS

Current Staffing Level:

This fund does not have any personnel.

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

521000 – OFFICE SUPPLIES **\$500**

To cover routine office supplies used in the preparation, management, and closure of drug court cases.

521100 – DUPLICATING **\$ 300**

This account is used to cover the cost of duplicating case files and reports.

524302 – COURT REFERRED VOLUNTEER LIABILITY INSURANCE **\$ 180**

The Solicitor's Office Diversion Programs have one policy with CIMA for volunteer liability insurance. This one policy is shared between the Pre-Trial Intervention Program, Drug Court, AEP, and Juvenile Arbitration to reduce membership fees. The cost to each program is: Pre-Trial Intervention pays 50%, Juvenile Arbitration pays 35%, Drug Court pays 5%, and AEP pays 10%. The estimated premium is \$3,600.

525210 – CONFERENCE, MEETING & TRAINING EXPENSE **\$ 2,155**

To cover the cost of the Drug Court graduation ceremonies and to send the Director of the Drug Court program to the annual State Conference.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 – SMALL TOOLS & MINOR EQUIPMENT **\$ 100**

This request is to cover the normal replacement or purchase of items like calculators, staplers, office phones, ergonomic keyboards/mice, USB flash drives, etc.

SECTION I

**COUNTY OF LEXINGTON
 VICTIM WITNESS PROGRAM
 SUMMARY OF DEPARTMENTAL REVENUES
 Annual Budget
 FY 2025-26 Estimated Revenue**

Fund: 2500
 Division: JUDICIAL
 Organization: 141200 - SOLICITOR

Object Code	Revenue Account Title	Actual 2022-23	Actual 2023-24	Anticipated 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
Revenues:							
456100	Program Income	48,919	48,919	48,919	48,919		
801000	Op Trn from General Fund	76,000	76,000	76,000	76,000		
802611	Op Trn from Solicitor State Funds	48,660	62,080	90,710	83,552		
	** Total Revenue (Section II)	<u>173,579</u>	<u>186,999</u>	<u>215,629</u>	<u>208,471</u>		
	*** Total Appropriation (Section III)			<u>204,954</u>	<u>213,668</u>		
FUND BALANCE							
	Beginning of Year			<u>(5,478)</u>	<u>5,197</u>		
FUND BALANCE - Projected							
	End of Year			<u>5,197</u>	<u>0</u>		

SECTION III

**COUNTY OF LEXINGTON
VICTIM WITNESS PROGRAM
Annual Budget
FY 2025-26 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*Solicitor / Victim Witness Program 2500:								
Revenues:								
456100	Program Income	48,919	18,450	48,919	48,919	48,919		
801000	Op Trn from General Fund	76,000	76,000	76,000	76,000	76,000		
802611	Op Trn from Solicitor State Fund	62,080	0	90,710	90,710	83,552		
** Total Revenue		186,999	94,450	215,629	215,629	208,471		
** Total Appropriation					204,954	213,668		
FUND BALANCE								
Beginning of Year					(5,478)	5,197		
FUND BALANCE - Projected								
End of Year					5,197	0		

**COUNTY OF LEXINGTON
VICTIM WITNESS PROGRAM
Annual Budget
Fiscal Year - 2025-26**

Fund: 2500
Division: Judicial
Organization: 141200 - Solicitor

Object Code	Expenditure Classification	2023-24 Expenditure	2024-25 Expend (Nov)	2024-25 Amended (Nov)	<i>BUDGET</i>	
					2025-26 Requested	2025-26 Recommend
Personnel						
510100	Salaries & Wages - 2.75	131,175	55,620	131,659	138,627	
510200	Overtime	234	1,283	0	0	
511112	FICA - Employer's Portion	8,955	3,917	10,072	10,605	
511113	State Retirement - Employer's Portion	23,424	9,649	24,436	25,729	
511120	Employee Insurance - 2.75	23,400	9,339	22,413	23,375	
511130	Workers Compensation	487	211	487	513	
519999	Personnel Contingency	0	0	10,370	8,773	
	* Total Personnel	187,675	80,019	199,437	207,622	
Operating Expenses						
524201	General Tort Liability Insurance	390	390	410	429	
524202	Surety Bonds - 3	16	0	0	0	
525041	E-mail Service Charges - 3	387	690	387	0	
525210	Conference, Meeting & Training Expense	3,940	1,747	4,320	4,752	
525230	Subscriptions, Dues, & Books	0	0	400	865	
	* Total Operating	4,733	2,827	5,517	6,046	
	** Total Personnel & Operating	192,408	82,846	204,954	213,668	
Capital						
	** Total Capital	0	0	0	0	

***** Total Budget Appropriation** 192,408 82,846 204,954 213,668

SECTION IV

**COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year – 2025-26**

Fund #	<u>2500</u>	Fund Title:	<u>Victim Witness Program</u>
Organization #	<u>141200</u>	Organization Title:	<u>Solicitor</u>
Program #	<u></u>	Program Title:	<u>Victim Witness Program</u>

**BUDGET
2025-26**

Requested

<u>Qty</u>	<u>Item Description</u>	<u>Amount</u>
	Small Tools & Minor Equipment	\$ 0
** Total Capital (Transfer Total to Section III)		<u>\$ 0</u>

SECTION V. - PROGRAM OVERVIEW

Summary of Programs:

Victim Witness Program

Program:

Objectives:

Our mission is to fully comply with South Carolina's constitutional and statutory laws governing provision of rights and services to crime victims in the Eleventh Judicial Circuit. These rights include, but are not limited to, the right to be treated with dignity and respect, input and consultation with the Solicitor's Office regarding disposition, notification of court hearings, court escort, explanation of options and services available, referrals to appropriate agencies, and reimbursement of certain expenses. The Victim Witness Program seeks to provide these services in a comprehensive, yet cost effective, manner.

SECTION VI. LINE ITEM NARRATIVES

SECTION VI. A. – LISTING OF REVENUES

451600 – PROGRAM INCOME **\$ 48,919**

The South Carolina Office of Attorney General Department of Crime Victim Compensation Funding and the South Carolina Commission on Prosecution Coordination, through annual budget provisos by the General Assembly, distribute funds to support victim services in Solicitors' Offices statewide. These provisos are not guaranteed annually, resulting in potential shortfalls in victim service funding.

801000 – OP TRN FROM GENERAL FUND **\$ 76,000**

Since Fiscal Year 2004-05, Lexington County Council has authorized operational transfers from the General Fund to help support mandated Victim Services within the County due to the lack of sufficient funds from other sources. Victim Service Providers are funded through the Victim Witness Program (Fund 2500) and the Victims' Bill of Rights (Fund 2620).

802611 – OP TRN FROM SOLICITOR STATE FUNDS **\$ 83,552**

The Solicitor's State Funds contribution to assist with State required services to victims of crimes.

SECTION VI. B. - LISTING OF POSITIONS

Current Staffing Level:

<u>Job Title</u>	<u>Positions</u>	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Band</u>
Victim Service Provider	<u>2.75</u>		<u>2.75</u>	<u>2.75</u>	109
Total Positions	<u>2.75</u>		<u>2.75</u>	<u>2.75</u>	

All of the above positions require insurance.

Organization chart is displayed in Fund 1000 of the Solicitor's (141200) Budget Request.

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

524201 – GENERAL TORT LIABILITY INSURANCE **\$ 429**

To cover the cost of general tort liability insurance coverage, per Risk Management.

524202 – SURETY BONDS - 3 **\$ 0**

No surety bonds are required.

525210 – CONFERENCE, MEETING & TRAINING EXPENSE **\$ 4,752**

State law requires Victim Service Providers to be certified by completing a set number of hours of annual training. The requested amount is to cover the cost to attend the S.C. Victims' Rights Week Conference and the Annual South Carolina Solicitors' Association Conference.

525230 – SUBSCRIPTIONS, DUES, & BOOKS **\$ 865**

To cover the cost of dues, essential subscriptions, and books related to being a Victim Service Provider.

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

None.

SECTION I

**COUNTY OF LEXINGTON
 JUVENILE ARBITRATION PROGRAM
 SUMMARY OF DEPARTMENTAL REVENUES
 Annual Budget
 FY 2025-26 Estimated Revenue**

Fund: 2501
 Division: JUDICIAL
 Organization: 141200 - SOLICITOR

Object Code	Revenue Account Title	Actual 2022-23	Actual 2023-24	Anticipated 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
Revenues:							
458000	State Grant Income	60,000	60,000	60,000	60,000		
461000	Investment Interest	1,384	2,005	1,400	1,200		
801000	Op Trn from General Fund	43,412	43,412	43,412	43,412		
802140	Op Trn from Temporary Alcohol Bev	53,176	53,176	53,176	53,176		
** Total Revenue (Section II)		<u>157,972</u>	<u>158,593</u>	<u>157,988</u>	<u>157,788</u>		
*** Total Appropriation (Section III)				<u>187,193</u>	<u>200,892</u>		
FUND BALANCE							
	Beginning of Year			<u>84,656</u>	<u>55,451</u>		
FUND BALANCE - Projected							
	End of Year			<u>55,451</u>	<u>12,347</u>		

SECTION II

**COUNTY OF LEXINGTON
Proposed Revenues
Fines, Fees, and Other
Budget FY - 2025-26**

Fund #: 2501

Fund Name: Juvenile Arbitration Program

Organ. #: 141200

Organ. Name: Solicitor

Revenue Code	Fee Title	Actual Fees FY 2022-23	Actual Fees FY 2023-24	11/30/24 Year-to-Date FY 2024-25	Anticipated Fiscal Year Total FY 2024-25	Budget				
						Units of Service	Current Fee	Current Total Estimated Fees FY 2025-26	Proposed Fee Change	Total Proposed Estimated Fees FY 2025-26
458000	State Grant Income	\$60,000	\$60,000	\$30,000	\$60,000			\$60,000		\$60,000
461000	Investment Interest	\$1,384	\$2,005	\$676	\$1,400			\$1,200		\$1,200
801000	Op Trm from General Fund	\$43,412	\$43,412	\$43,412	\$43,412			\$43,412		\$43,412
802140	Op Trm from Temporary Alcohol Bev	\$53,176	\$53,176	\$53,176	\$53,176			\$53,176		\$53,176

SECTION III

**COUNTY OF LEXINGTON
 JUVENILE ARBITRATION PROGRAM
 Annual Budget
 FY 2025-26 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*Solicitor / Juvenile Arbitration 2501:								
Revenues:								
458000	State Grant Income	60,000	30,000	60,000	60,000	60,000		
461000	Investment Interest	2,005	676	1,400	1,400	1,200		
801000	Op Trn from General Fund	43,412	43,412	43,412	43,412	43,412		
802140	Op Trn from Temporary Alcohol Bev	53,176	53,176	53,176	53,176	53,176		
** Total Revenue		158,593	127,264	157,988	157,988	157,788		
***Total Appropriation					187,193	200,892		
FUND BALANCE								
Beginning of Year					84,656	55,451		
FUND BALANCE - Projected								
End of Year					55,451	12,347		

COUNTY OF LEXINGTON
JUVENILE ARBITRATION PROGRAM
Annual Budget
Fiscal Year - 2025-26

Fund: 2501
Division: Judicial
Organization: 141200 - Solicitor

Object Code	Expenditure Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	<i>BUDGET</i>	
					2025-26 Requested	2025-26 Recommend
Personnel						
510100	Salaries & Wages - 2	119,602	50,940	119,801	126,455	
510300	Part-time - 0	0	0	0	0	
511112	FICA - Employer's Portion	8,329	3,648	9,165	9,674	
511113	State Retirement - Employer's Portion	21,311	8,625	22,235	23,470	
511120	Employee Insurance - 2	15,600	6,792	16,300	17,000	
511130	Workers Compensation	443	188	444	468	
511213	State Retirement - Employer's Portion (Retiree)	0	0	0	0	
519999	Personnel Contingency	0	0	7,582	8,004	
	* Total Personnel	165,285	70,193	175,527	185,071	
Operating Expenses						
520703	Computer Hardware Maintenance	0	0	250	0	
521000	Office Supplies	620	17	1,155	1,610	
521100	Duplicating	578	289	1,000	1,380	
524201	General Tort Liability Insurance	260	260	273	286	
524202	Surety Bonds - 2	16	0	0	0	
524302	Court Ref Volunteer Liab Ins	1,071	0	1,225	1,260	
525000	Telephone	482	201	585	585	
525021	Smart Phone Charges	576	163	665	665	
525041	E-mail Service Charges - 2	258	432	258	0	
525100	Postage	884	308	950	950	
525210	Conference, Meeting & Training Expense	2,653	1,128	4,795	4,795	
525230	Subscriptions, Dues, & Books	100	0	160	160	
525240	Personal Mileage Reimbursement	0	0	150	150	
	* Total Operating	7,498	2,798	11,466	11,841	
	** Total Personnel & Operating	172,783	72,991	186,993	196,912	
Capital						
540000	Small Tools & Minor Equipment	49	0	200	200	
540010	Minor Software	0	0	0	0	
	All Other Equipment	0	0	0		
5AR	(2) F3A Laptop with M12 Dock - RPL	0	0	0	3,780	
	** Total Capital	49	0	200	3,980	

***** Total Budget Appropriation**

172,832

72,991

187,193

200,892

SECTION IV

COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year – 2025-26

Fund # 2501 Fund Title: Juvenile Arbitration Program
Organization # 141200 Organization Title: Solicitor
Program # _____ Program Title: Juvenile Arbitration Program

BUDGET
2025-26
Requested

<u>Qty</u>	<u>Item Description</u>	<u>Amount</u>
	<u>Small Tools & Minor Equipment</u>	<u>\$ 200</u>
<u>2</u>	<u>F3A Laptop with MI2 Dock – RPL.</u>	<u>\$ 3,780</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
	** Total Capital (Transfer Total to Section III)	<u>\$ 3,980.00</u>

SECTION V. - PROGRAM OVERVIEW

Summary of Programs:

Juvenile Arbitration Program

Program:

Objectives:

To provide a model community-based mediation/arbitration program that successfully diverts non-violent, first time juvenile offenders from the juvenile justice system, while promoting offender accountability, victim restitution, and the protection of the public. The program uses trained volunteer arbitrators to conduct informal hearings in the community between law enforcement officers, victims, and juvenile offenders. These arbitrators act as mentors to many of the juvenile offenders by offering direction, guidance, and sanctions in their lives. The program must recruit, train, monitor, and supervise an adequate number of community volunteers. Juvenile Arbitration Program staff must recruit community service sites where juvenile offenders can repay the community by performing community service work. The Program offers restitution, community service, and restorative justice to victims of crime. The restorative justice process is accomplished through engaging the victims throughout the arbitration process. Upon completion of the program, juveniles become aware that their actions have consequences, thus reducing the likelihood that they will reoffend as juveniles and adults.

Service Standards:

SERVICE LEVELS

Service Level Indicators:	Actual				
	Actual FY 22/23	Actual FY 23/24	July - Dec. FY 24/25	Estimated FY 24/25	Projected FY 25/26
Cases referred	205	282	85	275	280
# Of arbitration hearings	240	271	95	250	260
# Of community service hours completed	1,349	672	824	500	600
Amount of victim restitution	\$3,307	\$4,366	\$3,099	\$4,000	\$4,000
Charitable donations to local charities	\$100	\$200	\$30	\$250	\$250

** Statistics reflect closed cases.*

SECTION VI. LINE ITEM NARRATIVES

SECTION VI. A. - LISTING OF REVENUES

458000 – STATE GRANT INCOME **\$ 60,000**

Each year, a contract for services is entered into with the State Department of Juvenile Justice for the purpose of providing partial funding for the Juvenile Arbitration Program.

461000 – INVESTMENT INTEREST **\$ 1,200**

Interest earned.

801000 – OP TRN FROM GENERAL FUND **\$ 43,412**

In Fiscal Year 2009-10, County Council agreed to fund the Juvenile Arbitration Program if the Solicitor’s Office kept a key position vacant in their General Fund Budget. The cost savings of this vacant position, estimated at that time to be \$63,412, was to be applied to the Juvenile Arbitration Program. The position remained vacant under this agreement until it was eliminated from the General Fund Budget in Fiscal Year 2012-13. In Fiscal Year 2016-17, County Council began to fluctuate the amount provided by the Temporary Alcohol Beverage Fee based on the monies available in the fund in order to reduce the operating transfer from the General Fund to Juvenile Arbitration. When revenues decreased in the Temporary Alcohol Beverage Fee, County Council increased the General Fund operating transfer to Juvenile Arbitration and reduced the Temporary Alcohol Beverage Fee operating transfer for Juvenile Arbitration. The General Fund operating fund transfer request is the same amount appropriated by County Council for the current fiscal year.

802140 – OP TRN FROM TEMPORARY ALCOHOL BEVERAGE FEE **\$ 53,176**

South Carolina Code of Laws Section 61-6-2010(B)(1)(d). This Statute allows revenue to be collected and used by the municipality or county for twelve purposes. One of those purposes is “(d) local youth mentor programs to serve juvenile offenders under the jurisdiction of family court”. In Fiscal Year 2016-17, County Council began to fluctuate the amount provided by the Temporary Alcohol Beverage Fee based on the monies available in the fund in order to reduce the operating transfer from the General Fund to Juvenile Arbitration. When revenues decreased in the Temporary Alcohol Beverage Fee, County Council increased the General Fund operating transfer to Juvenile Arbitration and reduced the Temporary Alcohol Beverage Fee operating transfer for Juvenile Arbitration.

SECTION VI. B. – LISTING OF POSITIONS

Staffing Level:

Full Time Equivalent

<u>Job Title</u>	<u>Positions</u>	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Band</u>
Director	<u>1</u>		<u>1</u>	<u>1</u>	210
Case Manager I	<u>1</u>		<u>1</u>	<u>1</u>	111
Total Positions	<u>2</u>		<u>2</u>	<u>2</u>	

The above positions above require health insurance.

Organization chart is displayed in Fund 1000 of the Solicitor's (141200) Budget Request.

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

521000 – OFFICE SUPPLIES **\$ 1,610**

To cover routine office supplies used in the preparation, management, and closure of Juvenile Arbitration cases.

Office Supplies, to include..... \$ 1,300

- Printer paper and labels
- Pens, markers, and highlighters
- Staples, binders, paper clips, legal pads, post-its, folders, etc.
- Envelopes

521100 – DUPLICATING **\$ 1,380**

This account is used to cover the cost of duplicating newsletters, incident reports, and files for volunteer Arbitrators, law enforcement and victims.

524201 – GENERAL TORT LIABILITY INSURANCE **\$ 286**

To cover the cost of general tort liability insurance coverage, per Risk Management.

524202 – SURETY BONDS – 2 **\$ 0**

No surety bonds are required.

524302 – COURT REF VOLUNTEER LIABILITY INSURANCE **\$ 1,260**

The Solicitor's Office Diversion Programs have one policy with CIMA for volunteer liability insurance. This one policy is shared between the Pre-Trial Intervention Program, Drug Court, AEP and Juvenile Arbitration to reduce membership fees. The cost to each program is: Pre-Trial Intervention pays 50%, Juvenile Arbitration pays 35%, Drug Court pays 5%, and AEP pays 10%. The estimated premium is \$3,600.

525000 – TELEPHONE **\$ 585**

This account will cover the cost of telephone service.

525021 – SMART PHONE CHARGES **\$ 665**

To cover the cost of service for a smart phone used by the Juvenile Arbitration staff.

525100 – POSTAGE **\$ 950**

To cover the cost of postage used to correspond with different parties such as victims, juveniles, arbitrators, law enforcement, etc.

525210 – CONFERENCE, MEETING & TRAINING EXPENSE **\$ 4,795**

The Director and Case Manager attend conferences and training in the areas of PTI, volunteer management, victim services, and social work. Estimated costs to attend conferences and training are as follows:

Anger Management and Life Skills classes for juveniles	\$ 550
Refreshments for classes	\$ 600
Victim’s Right Week Conference	\$ 900
Pre-Trial Workshop.....	\$ 125
Annual Volunteer Training	\$ 1,000
Annual Solicitor’s Conference.....	\$ 2,070

525230 – SUBSCRIPTIONS, DUES, & BOOKS **\$ 160**

This account will pay for dues to the Pre-Trial Intervention Association.

525240 – PERSONAL MILEAGE REIMBURSEMENT **\$ 150**

To cover the cost of reimbursing staff for mileage when using personal vehicles for work related business (e.g., community service site visit).

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 – SMALL TOOLS & MINOR EQUIPMENT **\$ 200**

This request is to cover the cost of small tools and equipment such as office telephones, calculators, staplers, keyboards, mice, etc.

540010 – MINOR SOFTWARE **\$ 0**

None.

5AR – (2) F3A LAPTOP WITH MI2 DOCK – RPL. **\$ 3,780**

This request is for two Function 3A laptops with MI2 docking stations to replace out of warranty computers. Requested amount is based on the County of Lexington Technology Services Equipment Standards.

SECTION I

**COUNTY OF LEXINGTON
SOLICITOR / FORFEITURE (NARCOTICS) FUND
SUMMARY OF DEPARTMENTAL REVENUES
Annual Budget
FY 2025-26 Estimated Revenue**

Fund: 2610
 Division: JUDICIAL
 Organization: 141200 - SOLICITOR

Object Code	Revenue Account Title	Actual 2022-23	Actual 2023-24	Anticipated 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
Revenues:							
456400	Narcotics Confiscation	19,662	19,971	10,000	10,000		
461000	Investment Interest	3,781	5,478	3,400	3,200		
** Total Revenue (Section II)		<u>23,443</u>	<u>25,449</u>	<u>13,400</u>	<u>13,200</u>		
*** Total Appropriation (Section III)				<u>211,616</u>	<u>237,764</u>		
Contingency: Unused				(211,616)			
FUND BALANCE							
Beginning of Year				<u>211,164</u>	<u>224,564</u>		
FUND BALANCE - Projected							
End of Year				<u>224,564</u>	<u>0</u>		

SECTION III

COUNTY OF LEXINGTON
 SOLICITOR / FORFEITURE (NARCOTICS) FUND
 Annual Budget
 Fiscal Year - 2025-26

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*Solicitor / Forfeiture (Narcotics) Fund 2610:								
Revenues:								
456400	Narcotics Confiscation	19,971	2,478	10,000	10,000	10,000		
461000	Investment Interest	5,478	1,847	3,400	3,400	3,200		
** Total Revenue		<u>25,449</u>	<u>4,325</u>	<u>13,400</u>	<u>13,400</u>	<u>13,200</u>		
***Appropriation Total					211,616	237,764		
Contingency:								
Unused					211,616			
FUND BALANCE								
Beginning of Year					211,164	224,564		
FUND BALANCE - Projected								
End of Year					224,564	0		

Fund: 2610
 Division: Judicial
 Organization: 141200 - Solicitor

Object Code	Expenditure Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	2025-26 Requested	BUDGET	
						2025-26 Recommend	2025-26 Approved
Personnel							
* Total Personnel		0	0	0	0		
Operating Expenses							
529903	Contingency	0	0	211,616	187,764		
* Total Operating		0	0	211,616	187,764		
** Total Personnel & Operating		0	0	211,616	187,764		
Capital							
** Total Capital		0	0	0	0		
Other Financing Uses							
812611	Op Trn to Solicitor State Funds	0	0	0	50,000		
*** Total Budget Appropriation		0	0	211,616	237,764		

SECTION IV

COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year – 2025-26

Fund # 2610 Fund Title: Sol / Forfeiture (Narcotics) Fund
Organization # 141200 Organization Title: Solicitor
Program # _____ Program Title: Sol / Forfeiture (Narcotics) Fund

BUDGET
2025-26
Requested

Qty	Item Description	Amount

**** Total Capital (Transfer Total to Section III)** 0

SECTION V. - PROGRAM OVERVIEW

Summary of Program:

Forfeiture (Narcotics) Fund

Program:

Objectives:

The South Carolina General Assembly enacted legislation directing that forfeitures from narcotics cases – after liquidating to cash – are to be shared according to a set formula by the arresting law enforcement agency, the Solicitor's Office, and the State Treasurer.

Furthermore, the law limits the Solicitor's use of these proceeds to cover costs related to drug prosecutions and any litigation that may arise from them.

SECTION VI. LINE ITEM NARRATIVES

SECTION VI. A. – LISTING OF REVENUES

456400 – NARCOTICS CONFISCATION \$ 10,000

These revenues come from successful forfeiture actions which arise from illegal drugs cases. These forfeited funds are split according to a statutory formula between the initiating law enforcement agency, the Solicitor, and the State Treasurer.

461000 – INVESTMENT INTEREST \$ 3,200

Interest earned on Solicitor's Forfeiture (Narcotics) funds.

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

This fund does not have any personnel.

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

529903 – CONTINGENCY

\$ 187,764

To cover the cost of any unanticipated expenditures.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

No capital items are requested.

OTHER FINANCING USES

812611 – OP TRN TO SOLICITOR STATE FUNDS **\$ 50,000**

Narcotics Forfeiture funding for drug-related prosecution in Solicitor State Funds.

SECTION I

**COUNTY OF LEXINGTON
SOLICITOR STATE FUNDS
SUMMARY OF DEPARTMENTAL REVENUES
Annual Budget
FY 2025-26 Estimated Revenue**

Fund: 2611
 Division: JUDICIAL
 Organization: 141200 - SOLICITOR

Object Code	Revenue Account Title	Actual 2022-23	Actual 2023-24	Anticipated 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
Revenues:							
443500	Bond Estreatments	29,560	38,753	5,000	5,000		
451500	Circuit Solicitor - State Supplement	304,246	701,470	1,597,516	1,689,203		
802610	Op Trn from Narcotics Fund	0	0	0	50,000		
** Total Revenue (Section II)		333,806	740,223	1,602,516	1,744,203		
*** Total Appropriation (Section III)				1,602,516	1,744,203		
Contingency							
FUND BALANCE							
Beginning of Year				0	0		
FUND BALANCE - Projected							
End of Year				0	0		

SECTION II

**COUNTY OF LEXINGTON
Proposed Revenues
Fines, Fees, and Other
Budget FY - 2025-26**

Fund #: 2611 Fund Name: Solicitor State Funds

Organ. #: 141200 Organ. Name: Solicitor

Revenue Code	Fee Title	Actual Fees FY 2022-23	Actual Fees FY 2023-24	11/30/24 Year-to-Date FY 2024-25	Anticipated Fiscal Year Total FY 2024-25	Budget				
						Units of Service	Current Fee	Estimated Fees FY 2025-26	Proposed Fee Change	Total Proposed Estimated Fees FY 2025-26
443500	Bond Estreatments	\$29,560	\$38,753	\$19,970	\$5,000			\$5,000		\$5,000
451500	Circuit Solicitor - State Supplement	\$304,246	\$701,470	\$341,281	\$1,597,516			\$ 1,689,203		\$1,689,203
802610	Op Trn from Narcotics Fund	\$0	\$0	\$0	\$0			\$50,000		\$50,000

SECTION III

COUNTY OF LEXINGTON
 SOLICITOR STATE FUNDS
 Annual Budget
 FY 2025-26 Estimated Revenue

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*Solicitor / State Funds 2611:								
Revenues:								
443500	Bond Estreatments	38,753	19,970	5,000	5,000	5,000		
451500	Circuit Solicitor - State Supplement	701,470	341,281	1,597,516	1,597,516	1,689,203		
802610	Op Trm from Narcotics Fund	0	0	0	0	50,000		
** Total Revenue		740,223	361,251	1,602,516	1,602,516	1,744,203		
***Appropriation Total					1,602,516	1,744,203		
Contingency:								
Vacant Positions - 2/FT w/ fringes								
Unused Personnel Contingency								
FUND BALANCE								
Beginning of Year						0	0	
FUND BALANCE - Projected								
End of Year						0	0	

**COUNTY OF LEXINGTON
SOLICITOR STATE FUNDS
Annual Budget
Fiscal Year - 2025-26**

Fund: 2611
Division: Judicial
Organization: 141200 - Solicitor

Object Code	Expenditure Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	BUDGET	
					2025-26 Requested	2025-26 Recommend
Personnel						
510100	Salaries & Wages - 15	414,420	268,129	947,536	1,002,885	
510200	Overtime	817	818	0	0	
511112	FICA - Employer's Portion	30,944	19,862	72,486	76,721	
511113	State Retirement - Employer's Portion	75,833	46,993	175,863	186,135	
511120	Employee Insurance - 15	49,400	32,600	122,250	127,500	
511130	Workers Compensation	1,521	986	3,504	3,711	
519999	Personnel Contingency	0	0	14,238	63,473	
	* Total Personnel	572,935	369,388	1,335,877	1,460,425	
Operating Expenses						
520233	Towing	0	0	100	100	
521000	Office Supplies	0	0	600	600	
522300	Vehicle Repairs & Maintenance - 3	700	958	2,825	1,825	
524100	Vehicle Insurance - 3	1,845	1,845	1,845	1,845	
524101	Comprehensive Insurance - 2	262	327	300	376	
524201	General Tort Liability Insurance	860	860	1,769	1,240	
524202	Surety Bonds - 15	50	0	0	0	
525021	Smart Phone Charges	0	0	0	0	
525041	E-mail Service Charges - 32	3,300	6,094	5,031	0	
525210	Conference, Meeting & Training Expense	9,160	6,310	16,580	17,409	
525230	Subscriptions, Dues, & Books	3,071	2,835	8,095	8,095	
525400	Gas, Fuel, & Oil	1,410	321	4,650	4,650	
529903	Contingency	0	0	0	0	
	* Total Operating	20,658	19,550	41,795	36,140	
	** Total Personnel & Operating	593,593	388,938	1,377,672	1,496,565	
Capital						
540000	Small Tools & Minor Equipment	0	0	500	500	
	All Other Equipment	0	0	0	0	
	** Total Capital	0	0	500	500	
Other Financing Uses						
812460	Op Trn to Drug Court	7	0	2,454	2,340	
812500	Op Trn to Sol/Victim Witness	62,080	0	90,710	83,552	
812612	Op Trn to Pre-Trial Intervention Program	85,794	0	131,180	161,246	
	***Total Other Financing Uses	147,881	0	224,344	247,138	

*** Total Budget Appropriation	741,474	388,938	1,602,516	<u>1,744,203</u>
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SECTION IV

COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year – 2025-26

Fund # 2611 Fund Title: Solicitor State Funds
Organization # 141200 Organization Title: Solicitor
Program # _____ Program Title: Solicitor State Funds

BUDGET
2025-26
Requested

Qty Item Description Amount

Small Tools & Minor Equipment \$ 500

**** Total Capital (Transfer Total to Section III) \$ 500**

SECTION V. - PROGRAM OVERVIEW

Summary of Programs:

Solicitor State Funds

Program:

Objective:

Funds appropriated for Solicitor State Support are allocated to the South Carolina Commission on Prosecution Coordination to be distributed to the sixteen (16) Circuit Solicitors. Any balance remaining at the end of a fiscal year is carried over to the next year.

SECTION VI. LINE ITEM NARRATIVES

SECTION VI. A. - SUMMARY OF REVENUES

443500 – BOND ESTREATMENTS \$ 5,000

Pursuant to SC Code of Laws Section 17-15-260, the Solicitor’s Office receives 25% of the total revenue collected from the estreatment of surety bonds. The County General Fund receives a 50% share of the revenue, unless the case was generated within a municipality. When this occurs, the County General Fund and the municipality each get a 25% share. The remaining 25% goes to the State General Fund. Thus, if the Solicitor’s portion is \$25,000, the County General Fund will receive between \$5,000 and \$10,000, depending on which law enforcement agency generated the underlying cases. The Solicitor’s Office has been diligent in seeking the estreatments of bonds which has led to bonding companies being more vigorous in finding defendants who have bench warrants issued against them. It is estimated that the Solicitor’s Office share of estreatments will be approximately \$5,000.

451500 – CIRCUIT SOLICITOR – STATE SUPPLEMENT \$ 1,689,203

State appropriation to provide supplemental funding for the Eleventh Judicial Circuit Solicitor’s Office.

802610 – OP TRANSFER FROM SOLICITOR/FORFEITURE (NARCOTICS) FUND \$ 50,000

Narcotics Forfeiture funding for drug-related prosecution in Solicitor State Funds.

SECTION VI. B. - LISTING OF POSITIONS

Current Staffing Level:

	<u>Full Time Equivalent</u>				
<u>Job Title</u>	<u>Positions</u>	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Band</u>
Attorney II	<u>6</u>		<u>6</u>	<u>6</u>	215
Attorney I	<u>6</u>		<u>6</u>	<u>6</u>	213
Paralegal	<u>1</u>		<u>1</u>	<u>1</u>	108
Administrative Assistant III	<u>1</u>		<u>1</u>	<u>1</u>	107
Administrative Assistant II	<u>1</u>		<u>1</u>	<u>1</u>	106
Total	<u>15</u>		<u>15</u>	<u>15</u>	

The above positions require health insurance.

Organization chart is displayed in Fund 1000 of the Solicitor's (141200) Budget Request.

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

520233 – TOWING **\$ 100**

To cover the cost of any needed towing services.

521000 – OFFICE SUPPLIES **\$ 600**

To cover the cost of office supplies such as pens, paper, envelopes, etc.

522300 – VEHICLE REPAIRS & MAINTENANCE - 3 **\$ 1,825**

To cover the cost of routine repairs and maintenance for three Solicitor's Office vehicles based on Fleet Service's repair and maintenance schedule.

524100 – VEHICLE INSURANCE – 3 **\$ 1,845**

To cover the cost of insurance on three Solicitor's Office vehicles.

524101 – COMPREHENSIVE INSURANCE – 2 **\$ 376**

To cover the cost of comprehensive insurance on the Solicitor's Office 2011 Ford Crown Victoria and 2020 Chevrolet Tahoe.

524201 – GENERAL TORT LIABILITY INSURANCE **\$ 1,240**

To cover the cost of general tort liability insurance coverage, per Risk Management.

524202 – SURETY BONDS - 15 **\$ 0**

No surety bonds are required.

525210 – CONFERENCE, MEETING & TRAINING EXPENSE **\$ 17,409**

To cover the cost of conferences and training for attorneys to maintain their licenses and for other staff.

525230 – SUBSCRIPTIONS, DUES & BOOKS **\$ 8,095**

This account will cover costs associated with law books and annual updates, reference books and journals, subscriptions, S.C. Bar Association dues, S.C. Solicitors' Association dues, S.C. Commission on CLE fees, and other fees and legal materials.

525400 – GAS, FUEL, & OIL **\$ 4,650**

To cover the cost of gas, fuel, and oil for three Solicitor's Office vehicles.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 – SMALL TOOLS & MINOR EQUIPMENT **\$ 500**

This request is to cover the purchase of items such as calculators, staplers, office phones, smart phones, ergonomic keyboards/mice, USB flash drives, etc.

OTHER FINANCING USES

812460 – OP TRN TO DRUG COURT **\$ 2,340**

The Solicitor's State funding for the Drug Court Program.

812500 – OP TRN TO SOL/VICTIM WITNESS **\$ 83,552**

The Solicitor's State Funds contribution to assist with State required services to victims of crimes.

812613 – OP TRN TO PRE-TRIAL INTERVENTION PROGRAM **\$ 161,246**

The Solicitor's State Funds for the Pre-Trial Intervention Program.

812613 – OP TRN TO WORTHLESS CHECK UNIT **\$ 0**

The Solicitor's State Funds for the Worthless Check Unit.

SECTION I

**COUNTY OF LEXINGTON
 PRE-TRIAL INTERVENTION PROGRAM
 SUMMARY OF DEPARTMENTAL REVENUES
 Annual Budget
 FY 2025-26 Estimated Revenue**

Fund: 2612
 Division: JUDICIAL
 Organization: 141200 - SOLICITOR

Object Code	Revenue Account Title	Actual 2022-23	Actual 2023-24	Anticipated 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
Revenues:							
456100	Program Income	141,187	128,586	164,000	126,500		
802611	Op Trn from Solicitor State Funds	52,413	85,794	131,180	161,246		
	** Total Revenue (Section II)	193,600	214,380	295,180	287,746		
	*** Total Appropriation (Section III)			282,768	300,158		
	FUND BALANCE						
	Beginning of Year			0	12,412		
	FUND BALANCE - Projected						
	End of Year			12,412	0		

SECTION II

COUNTY OF LEXINGTON
Proposed Revenues
Fines, Fees, and Other
Budget FY - 2025-26

Fund #: 2612

Fund Name: Pre-Trial Intervention Program

Organ. #: 141200

Organ. Name: Solicitor

Revenue Code	Fee Title	Actual Fees FY 2022-23	Actual Fees FY 2023-24	11/30/2024 Year-to-Date FY 2024-25	Anticipated Fiscal Year Total FY 2024-25	Budget				
						Units of Service	Current Fee	Estimated Fees FY 2025-26	Proposed Fee Change	Total Proposed Estimated Fees FY 2025-26
456100	Program Income	\$141,187	\$128,586	\$26,526	\$164,000			\$126,500		\$126,500
802611	Op Trn from Solicitor State Funds	\$52,413	\$85,794	\$0	\$131,180			\$161,246		\$161,246

SECTION III

**COUNTY OF LEXINGTON
PRE-TRIAL INTERVENTION GRANT
Annual Budget
Fiscal Year - 2025-26**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*Solicitor / Pre-Trial Intervention Fund 2612:								
Revenue:								
456100	Program Income	128,586	26,526	164,000	164,000	<u>126,500</u>		
802611	Op Trn from Solicitor State Funds	85,794	0	131,180	131,180	<u>161,246</u>		
** Total Revenue		<u>214,380</u>	<u>26,526</u>	<u>295,180</u>	<u>295,180</u>	<u>287,746</u>		
***Total Appropriation					282,768	300,158		
FUND BALANCE								
Beginning of Year						0	12,412	
FUND BALANCE - Projected								
End of Year						<u>12,412</u>	<u>0</u>	

Fund: 2612
Division: Judicial
Organization: 141200 - Pre-Trial Intervention

Object Expenditure Code	Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	2025-26 Requested	BUDGET 2025-26 Recommend	2025-26 Approved
Personnel							
510100	Salaries & Wages - 3	154,411	66,015	190,289	<u>200,597</u>		
511112	FICA - Employer's Portion	10,995	4,797	14,557	<u>15,346</u>		
511113	State Retirement - Employer's Portion	27,529	11,181	35,318	<u>37,231</u>		
511120	Employee Insurance - 3	15,600	6,792	24,450	<u>25,500</u>		
511130	Workers Compensation	572	244	704	<u>742</u>		
519999	Personnel Contingency	0	0	9,790	<u>12,696</u>		
* Total Personnel		209,107	89,029	275,108	292,112		
Operating Expenses							
521000	Office Supplies	0	0	400	<u>400</u>		
521100	Duplicating	1,027	255	1,500	<u>1,500</u>		
524201	General Tort Liability Insurance	260	260	315	<u>286</u>		
524202	Surety Bonds - 3	25	0	0	<u>0</u>		
524302	Court Ref Volunteer Liab Ins	1,530	0	1,750	<u>1,800</u>		
525041	E-mail Service Charges - 5	516	86	645	<u>0</u>		
525210	Conference, Meeting & Training Expense	1,815	937	2,725	<u>3,635</u>		
525230	Subscription, Dues & Book	100	0	225	<u>225</u>		
* Total Operating		5,273	1,538	7,560	7,846		
** Total Personnel & Operating		214,380	90,567	282,668	299,958		

Capital

SECTION III				
Tools & Minor Equipment	0	0	100	<u>200</u>
All Other Equipment	0	0	0	<u>0</u>
** Total Capital	0	0	100	<u>200</u>
*** Total Budget Appropriation	214,380	90,567	282,768	<u>300,158</u>

SECTION IV

COUNTY OF LEXINGTON
 Capital Item Summary
 Fiscal Year – 2025-26

Fund #	<u>2612</u>	Fund Title:	<u>Pre-Trial Intervention Program</u>
Organization #	<u>141200</u>	Organization Title:	<u>Solicitor</u>
Program #	<u></u>	Program Title:	<u>Pre-Trial Intervention Program</u>

BUDGET
 2025-26
 Requested

Qty	Item Description	Amount
	Small Tools & Minor Equipment	\$ 200

**** Total Capital (Transfer Total to Section III) \$ 200**

SECTION V. - PROGRAM OVERVIEW

Summary of Programs:

Pre-Trial Intervention Program

Program:

Objectives:

To assist the Circuit Solicitor, Magistrates and Municipal Judges in the handling of criminal cases by diverting offenders with no significant criminal history as specified by law from the traditional criminal justice system into a program that promotes accountability and responsibility through counseling, community service and restitution to the victim resulting in dismissal of criminal charges, thereby relieving the courts of this burden of cases.

Service Standards:

- a. To assist the Circuit Solicitor, Magistrates and Municipal Judges in the diversion of appropriate cases to the Pre-Trial Intervention (PTI) program.
- b. To review the application, conduct application interviews, perform criminal history checks and access the State PTI database to ensure that the applicant has not previously been accepted into a PTI program.
- c. To determine eligibility and present to the Solicitor for approval; upon approval, schedule orientation date. If rejected, complete proper paperwork to return case to court.
- d. To accept defendant into the program, assign program requirements, make counseling and drug testing schedule, determine restitution amount and payment schedule.
- e. To monitor progress throughout the program and recommend successful completion or termination to the Solicitor.
- f. To complete proper paperwork and documentation of case in compliance with state statutes.

Service Level Indicators:	<u>Actual</u> FY 22/23	<u>Actual</u> FY 23/24	<u>Actual</u> July - Dec. FY 24/25	<u>Estimated</u> FY 24/25	<u>Projected</u> FY 25/26
Applications	470	389	188	525	400
Accepted	389	368	140	450	350
Rejected	219	200	80	225	175
Terminated	48	64	27	60	60
Completed	301	337	138	360	325

SECTION VI. LINE ITEM NARRATIVES

SECTION VI. A. - LISTING OF REVENUES

456100 – PROGRAM INCOME **\$ 126,500**

The Pre-Trial Intervention program charges fees as set by SC Code of Laws Section 17-22-110. The application fee is \$100 and the participation fee is \$250. However, the Solicitor can waive fees or a portion of fees in cases of indigence. The application fees are estimated to be \$40,000 (400 applicants x \$100) and the participation fees are estimated at \$86,500 (350 participants x \$250 - \$1,000 waived fees).

802611 – OP TRANSFER FROM SOLICITOR STATE FUNDS **\$ 161,246**

The Solicitor's State funding for the Pre-Trial Intervention.

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

<u>Job Title</u>	<u>Positions</u>	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Band</u>
Director	1		1	1	210
Case Manager II	1		1	1	113
Administrative Assistant III	1		1	1	107
Total Positions	<u>3</u>		<u>3</u>	<u>3</u>	

All of the above positions require insurance.

Organization chart is displayed in Fund 1000 of the Solicitor's (141200) Budget Request.

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

521000 – OFFICE SUPPLIES **\$ 400**

To cover routine office supplies used in the preparation, management, and closure of diversion cases.

Office Supplies, to include.....\$ 400

- Printer paper and labels
- Pens, markers, and highlighters
- Staples, binders, paper clips, legal pads, post-its, folders, etc.
- Calendars, batteries, and computer cleaning supplies
- Pre-printed forms
- Self-inking stamps
- Letterhead
- Envelopes

521100 – DUPLICATING **\$ 1,500**

This account is used to cover the cost of duplicating diversion applications, client requirement instructions, client identification, state forms, restitution information, client letters, law enforcement letters, diversion completion package, and other diversion related items.

524201 – GENERAL TORT LIABILITY INSURANCE **\$ 286**

To cover the cost of general tort liability insurance coverage, per Risk Management.

524202 – SURETY BONDS - 2 **\$ 0**

No surety bonds are required.

524302 – COURT REF VOLUNTEER LIABILITY INSURANCE **\$ 1,800**

The Solicitor's Office Diversion Programs have one policy with CIMA for volunteer liability insurance. This one policy is shared between the Pre-Trial Intervention Program, Drug Court, AEP and Juvenile Arbitration to reduce membership fees. The cost to each program is: Pre-Trial Intervention pays 50%, Juvenile Arbitration pays 35%, Drug Court pays 5%, and AEP pays 10%. The estimated premium is \$3,600.

525210 – CONFERENCE, MEETING & TRAINING EXPENSE **\$ 3,635**

To cover the cost of conferences and training, such as the PTI statewide conference and the Annual Solicitor's Conference.

525230 – SUBSCRIPTIONS, DUES, & BOOKS **\$ 225**

To cover the membership dues of the South Carolina Association of Pre-Trial Intervention Programs.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 – SMALL TOOLS & MINOR EQUIPMENT

\$ 200

This request is to cover the normal replacement or purchase of items like calculators, staplers, office phones, ergonomic keyboards/mice, USB flash drives, etc.

SECTION I

**COUNTY OF LEXINGTON
 WORTHLESS CHECK UNIT
 SUMMARY OF DEPARTMENTAL REVENUES
 Annual Budget
 FY 2025-26 Estimated Revenue**

Fund: 2613
 Division: JUDICIAL
 Organization: 141200 - SOLICITOR

Object Code	Revenue Account Title	Actual 2022-23	Actual 2023-24	Anticipated 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
Revenues:							
431004	Worthless Check Fees	13,600	14,500	10,126	11,500		
802611	Op Trn from Solicitor State Funds	0	0	0	0		
** Total Revenue (Section II)		<u>13,600</u>	<u>14,500</u>	<u>10,126</u>	<u>11,500</u>		
*** Total Appropriation (Section III)				10,060	10,850		
 FUND BALANCE							
Beginning of Year				32,801	32,867		
 FUND BALANCE - Projected							
End of Year				32,867	33,517		

SECTION II

**COUNTY OF LEXINGTON
Proposed Revenues
Fines, Fees, and Other
Budget FY - 2025-26**

Fund #: 2613

Fund Name: Worthless Check Unit

Organ. #: 141200

Organ. Name: Solicitor

Revenue Code	Fee Title	Actual Fees FY 2022-23	Actual Fees FY 2023-24	11/30/24 Year-to-Date FY 2024-25	Anticipated Fiscal Year Total FY 2024-25	Units of Service	Budget			
							Current Fee	Current Total Estimated Fees FY 2025-26	Proposed Fee Change	Total Proposed Estimated Fees FY 2025-26
431004	Worthless Check Fees	\$13,600	\$14,500	\$4,750	\$10,126			\$11,500		\$11,500
802611	Op Trn from Solicitor State Funds	\$0	\$0	\$0	\$0			\$0		\$0

SECTION III

COUNTY OF LEXINGTON
 WORTHLESS CHECK UNIT
 Annual Budget
 Fiscal Year - 2025-26

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*Solicitor / Worthless Check Unit 2613:								
Revenues:								
431004	Worthless Check Fees	14,500	4,750	10,126	10,126	11,500		
802611	Op Trn from Solicitor State Funds	0	0	0	0	0		
** Total Revenue		14,500	4,750	10,126	10,126	11,500		
***Total Appropriation					10,060	10,850		
FUND BALANCE								
Beginning of Year					32,801	32,867		
FUND BALANCE - Projected								
End of Year					32,867	33,517		

Fund: 2613
 Division: Judicial
 Organization: 141200 - Solicitor

Object Code	Expenditure Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	2025-26 Requested	BUDGET	
						2025-26 Recommend	2025-26 Approved
Personnel							
* Total Personnel		0	0	0	0		
Operating Expenses							
520200	Contracted Services	2,085	532	2,260	2,300		
521000	Office Supplies	0	223	500	750		
521100	Duplicating	0	0	200	200		
524202	Surety Bonds	6	0	0	0		
525100	Postage	820	304	2,000	2,000		
527040	Outside Personnel (Temporary)	0	0	5,000	5,000		
* Total Operating		2,911	1,059	9,960	10,250		
** Total Personnel & Operating		2,911	1,059	9,960	10,250		
Capital							
540000	Small Tools & Minor Equipment	0	0	100	600		
540010	Minor Software	0	0	0	0		
	All Other Equipment	0	0	0	0		
** Total Capital		0	0	100	600		
*** Total Budget Appropriation		2,911	1,059	10,060	10,850		

SECTION IV

COUNTY OF LEXINGTON
 Capital Item Summary
 Fiscal Year – 2025-26

Fund # 2613 Fund Title: Worthless Check Unit
 Organization # 141200 Organization Title: Solicitor
 Program # _____ Program Title: Worthless Check Unit

BUDGET
 2025-26
 Requested

Qty	Item Description	Amount
	Small Tools & Minor Equipment	\$ 600
** Total Capital (Transfer Total to Section III)		\$ 600

SECTION V. - PROGRAM OVERVIEW

Summary of Program:

Worthless Check Unit

Program:

Objectives:

The Worthless Check Unit was established by the Solicitor’s Office under authority of FY 2003-04 State Budget Proviso 33.6 and is currently operating pursuant to SC Code of Laws Section 17-22-710. It is designed to assist victims of fraudulent checks in collecting restitution. This program is provided at no cost to the victims.

The program is self-supporting and provides additional revenue to Lexington County through fees added to each fraudulent check processed by the Worthless Check Unit. Depending on the amount of the fraudulent check, the Worthless Check Unit receives between \$50-\$150 on each paid check, while Lexington County receives \$41 on each paid check.

Processed check cases by fiscal year (July 1 to June 30)

Service Level Indicators:	SERVICE LEVELS				
	<u>Actual FY 22/23</u>	<u>Actual FY 23/24</u>	<u>Actual July - Dec. FY 24/25</u>	<u>Anticipated FY 24/25</u>	<u>Estimated FY 25/26</u>
New Check Cases	212	167	92	175	160
Solicitor Fee	\$13,600	\$14,550	\$6,400	\$10,126	\$ 11,500

SECTION VI. LINE ITEM NARRATIVES

SECTION VI. A. – LISTING OF REVENUES

431004 – WORTHLESS CHECK FEES **\$ 11,500**

The Worthless Check Fees are established in SC Code of Laws Section 17-22-710. It states that for every check, the fee ranges from \$50 to \$150 depending on the amount of the check. Estimated revenues based on the average of the previous years and rounded up to the nearest hundred.

802611 – OP TRANSFER FROM SOLICITOR STATE FUNDS **\$ 0**

The Solicitor's State funding for the Worthless Check Unit.

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

This fund does not have any personnel.

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

520200 – CONTRACTED SERVICES **\$ 2,300**

To cover the cost of West’s CLEAR (Consolidated Lead Evaluation and Reporting). This service allows for a detailed search of public records and public utilities to aid the Worthless Check Unit in locating check writers.

521000 – OFFICE SUPPLIES **\$ 750**

To cover the cost of office supplies and toners.

521100 – DUPLICATING **\$ 200**

This account will cover the cost of duplicating forms, letters, applications, warrants, receipts, police reports and other documents.

525100 – POSTAGE **\$ 2,000**

To cover the cost of postage for mailing first class mail, certified letters and large envelopes.

527040 – OUTSIDE PERSONNEL (TEMPORARY) **\$ 5,000**

This request is to cover the cost of any temporary personnel.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST:

540000 – SMALL TOOLS & MINOR EQUIPMENT **\$ 600**

This request is to cover the cost of small tools and equipment such as office telephones, calculators, staplers, keyboards, mice, etc.

SECTION I

**COUNTY OF LEXINGTON
ALCOHOL EDUCATION PROGRAM
SUMMARY OF DEPARTMENTAL REVENUES
Annual Budget
FY 2025-26 Estimated Revenue**

Fund: 2615
 Division: JUDICIAL
 Organization: 141200 - SOLICITOR

Object Code	Revenue Account Title	Actual 2022-23	Actual 2023-24	Anticipated 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
Revenues:							
456100	Program Income	292	306	700	710		
	** Total Revenue (Section II)	309	306	700	710		
	*** Total Appropriation (Section III)			700	710		
	FUND BALANCE						
	Beginning Year			0	0		
	FUND BALANCE - Projected						
	End of Year			0	0		

SECTION II

**COUNTY OF LEXINGTON
Proposed Revenues
Fines, Fees, and Other
Budget FY - 2025-26**

Fund #: 2615

Fund Name: Alcohol Education Program

Organ. #: 141200

Organ. Name: Solicitor

Revenue Code	Fee Title	Actual Fees FY 2022-23	Actual Fees FY 2023-24	11/30/24 Year-to-Date FY 2024-25	Anticipated Fiscal Year Total FY 2024-25	Budget				
						Units of Service	Current Fee	Current Total Estimated Fees FY 2025-26	Proposed Fee Change	Total Proposed Estimated Fees FY 2025-26
456100	Program Income	\$292	\$306	\$306	\$700			\$710		\$710

SECTION III

COUNTY OF LEXINGTON
 ALCOHOL EDUCATION PROGRAM
 Annual Budget
 Fiscal Year - 2025-26

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*Solicitor / Alcohol Education Program 2615:								
Revenues:								
456100	Program Income	306	306	700	700	<u>710</u>		
** Total Revenue		<u>306</u>	<u>306</u>	<u>700</u>	<u>700</u>	<u>710</u>		
***Total Appropriation					700	710		
FUND BALANCE								
Beginning of Year					0	0		
FUND BALANCE - Projected								
End of Year					<u>0</u>	<u>0</u>		

Fund: 2615
 Division: Judicial
 Organization: 141200 - Solicitor

Object Expenditure Code	Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	BUDGET		
					2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel							
* Total Personnel		0	0	0	<u>0</u>		
Operating Expenses							
521000	Office Supplies	0	0	250	<u>250</u>		
521100	Duplicating	0	0	100	<u>100</u>		
524302	Court Referred Volunteer Liability Ins	306	0	350	<u>360</u>		
* Total Operating		306	0	700	<u>710</u>		
** Total Personnel & Operating		306	0	700	<u>710</u>		
Capital							
** Total Capital		0	0	0	<u>0</u>		
*** Total Budget Appropriation		306	0	700	<u>710</u>		

SECTION IV

COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year – 2025-26

Fund # 2615 Fund Title: Alcohol Education Program
Organization # 141200 Organization Title: Solicitor
Program # _____ Program Title: Alcohol Education Program

BUDGET
2025-26
Requested

Qty	Item Description	Amount

**** Total Capital (Transfer Total to Section III) 0**

SECTION V. - PROGRAM OVERVIEW

Summary of Programs:

Alcohol Education Program

Program:

Objectives:

To facilitate the handling of alcohol related criminal cases by diverting offenders from Magistrate and Municipal Court with no significant criminal history from the traditional criminal justice system. The Alcohol Education Program (AEP) promotes accountability and responsibility through educational counseling, community service, and a defensive driving/practical skills course. The program serves in aiding courts with the burden of these cases.

Service Standards:

- To assist Magistrate and Municipal Court Judges in the diversion of appropriate cases into AEP.
- To conduct application interviews and perform criminal history checks.
- To determine eligibility and present to Solicitor for approval.
- To accept defendant into the program, assign program requirements, make counseling schedule, and defensive driving/practical skills appointments.
- To recruit community service sites that will provide meaningful experiences for the young adults.
- To monitor progress throughout the program and recommend successful completion or termination to Solicitor.
- To complete proper paperwork and documentation of case in the computer in compliance with state statute.

SERVICE LEVELS

Service Level Indicators:	Actual				
	<u>Actual FY 22/23</u>	<u>Actual FY 23/24</u>	<u>July –Dec. FY 24/25</u>	<u>Estimated FY 24/25</u>	<u>Projected FY 25/26</u>
Enrolled	23	27	3	30	15
Successful	16	25	8	25	10
Terminated	2	1	0	2	2

**** All Enrolled participants in the AEP program must successfully complete the Alive at 25 program administered by the South Carolina National Safety Council. ****

SECTION VI. LINE ITEM NARRATIVES

SECTION VI. A. - LISTING OF REVENUES

456100 – Program Income **\$ 710**

The Alcohol Education Program charges an enrollment fee set by South Carolina Code of Laws Section 17-22-550. The enrollment fee is \$250. Scheduled payment plans are utilized. The Solicitor can waive fees in cases of indigence. The Alcohol Education Program is a reimbursement program and the revenues received by Lexington County are based on expenditures occurred within the program. Therefore, the projected program income requested matches the anticipated operating expenditures.

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

This fund does not have any personnel.

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

521000 – OFFICE SUPPLIES **\$ 250**

To cover routine office supplies used in the preparation, management, and closure of alcohol education program cases.

521100 – DUPLICATING **\$ 100**

This account is used to cover the cost of duplicating case files and reports.

524302 – COURT REFERRED VOLUNTEER LIABILITY INSURANCE **\$ 360**

The Solicitor's Office Diversion Programs have one policy with CIMA for volunteer liability insurance. This one policy is shared between the Pre-Trial Intervention Program, Drug Court, AEP and Juvenile Arbitration to reduce membership fees. The cost to each program is: Pre-Trial Intervention pays 50%, Juvenile Arbitration pays 35%, Drug Court pays 5%, and AEP pays 10%. The estimated premium is \$3,600.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

No capital items are requested.

SECTION I

**COUNTY OF LEXINGTON
 BROKER DISCLOSURE PENALTY
 SUMMARY OF DEPARTMENTAL REVENUES
 Annual Budget
 FY 2025-26 Estimated Revenue**

Fund: 2616
 Division: JUDICIAL
 Organization: 141200-SOLICITOR

Object Code	Revenue Account Title	Actual 2022-23	Actual 2023-24	Anticipated 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
Revenues:							
461000	Investment Interest	6,076	4,308	2,500	2,500		
** Total Revenue (Section II)		6,076	4,308	2,500	2,500		
*** Total Appropriation (Section III)				83,081	85,613		
Contingency:							
Unused				(83,081)			
FUND BALANCE							
Beginning of Year				80,613	83,113		
FUND BALANCE - Projected							
End of Year				83,113	0		

SECTION II

COUNTY OF LEXINGTON
Proposed Revenues
Fines, Fees, and Other
Budget FY - 2025-26

Fund #: 2616

Fund Name: Broker Disclosure Penalty

Organ. #: 141200

Organ. Name: Solicitor

Revenue Code	Fee Title	Actual Fees FY 2022-23	Actual Fees FY 2023-24	11/30/24 Year-to-Date FY 2024-25	Anticipated Fiscal Year Total FY 2024-25	Budget				
						Units of Service	Current Fee	Current Total Estimated Fees FY 2025-26	Proposed Fee Change	Total Proposed Estimated Fees FY 2025-26
461000	Investment Interest	\$6,076	\$4,308	\$2,500	\$2,500			\$2,500		\$2,500

SECTION III

COUNTY OF LEXINGTON
 BROKER DISCLOSURE PENALTY
 Annual Budget
 Fiscal Year - 2025-26

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*Solicitor / Broker Disclosure Penalty 2616:								
Revenues:								
461000	Investment Interest	4,308	1,453	2,500	2,500	<u>2,500</u>		
** Total Revenue		<u>4,308</u>	<u>1,453</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>		
***Total Appropriation					83,081	85,613		
Contingency:								
	Unused				83,081			
FUND BALANCE								
	Beginning of Year				80,613	83,113		
FUND BALANCE - Projected								
	End of Year				<u>83,113</u>	<u>0</u>		

Fund: 2616
 Division: Judicial
 Organization: 141200 - Solicitor

Object Expenditure Code	Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	2025-26 Requested	BUDGET 2025-26 Recommend Approved		
Personnel								
510105	Pay Supplement	0	0	0	<u>0</u>			
511112	FICA Cost	0	0	0	<u>0</u>			
511113	SCRS - Employer's Portion	(725)	0	0	<u>0</u>			
511130	Workers Compensation	0	0	0	<u>0</u>			
* Total Personnel		<u>(725)</u>	<u>0</u>	<u>0</u>	<u>0</u>			
Operating Expenses								
529903	Contingency	0	0	83,081	<u>85,613</u>			
* Total Operating		<u>0</u>	<u>0</u>	<u>83,081</u>	<u>85,613</u>			
** Total Personnel & Operating		<u>(725)</u>	<u>0</u>	<u>83,081</u>	<u>85,613</u>			
Capital								
** Total Capital		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>			
*** Total Budget Appropriation		<u>(725)</u>	<u>0</u>	<u>83,081</u>	<u>85,613</u>			

SECTION IV

COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year – 2025-26

Fund # 2616 Fund Title: Broker Disclosure Penalty
Organization # 141200 Organization Title: Solicitor
Program # _____ Program Title: Broker Disclosure Penalty

BUDGET
2025-26
Requested

Qty	Item Description	Amount

**** Total Capital (Transfer Total to Section III)** 0

SECTION V. - PROGRAM OVERVIEW

Summary of Program:

Broker Disclosure Penalty

Program:

Objectives:

This program is the result of a mortgage broker disclosure settlement. The funds in this account reflect the portion of the settlement that the Solicitor's Office received.

SECTION VI. LINE ITEM NARRATIVES

SECTION VI. A. – LISTING OF REVENUES

461000 – INVESTMENT INTEREST

\$2,500

Interest earned on Broker Disclosure Penalty funds.

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

This fund does not have any personnel.

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

529903 – CONTINGENCY

\$ 85,613

To cover the cost of any unanticipated expenditures.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

None.

**COUNTY OF LEXINGTON
LAW ENFORCEMENT/TITLE IV-D PROCESS SERVER
Annual Budget
Fiscal Year - 2025-26**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*L/E - Title IV-D Process Server 2411:								
Revenues:								
451803	IV-D Service of Process Pmts	11,963	3,168	11,292	11,292	<u>11,292</u>		
461000	Investment Interest	18,591	6,270	0	0	<u>0</u>		
** Total Revenue		<u>30,554</u>	<u>9,438</u>	<u>11,292</u>	<u>11,292</u>	<u>11,292</u>	0	0
***Total Appropriation					314,699	0	0	0
Unused Contingency						314,699		
FUND BALANCE								
Beginning of Year					<u>449,694</u>	<u>146,287</u>	<u>146,287</u>	<u>146,287</u>
FUND BALANCE - Projected								
End of Year					<u>146,287</u>	<u>157,579</u>	<u>146,287</u>	<u>146,287</u>

Fund 2411
Division: Law Enforcement
Organization: 151400 - LE/Judicial Services

Object Code	Expenditure Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	BUDGET			
					2025-26 Requested	2025-26 Recommend	2025-26 Approved	
Personnel								
* Total Personnel		0	0	0	<u>0</u>	0	0	0
Operating Expenses								
529903	Contingency	0	0	314,699	<u>0</u>			
* Total Operating		0	0	<u>314,699</u>	<u>0</u>	0	0	0
** Total Personnel & Operating		0	0	<u>314,699</u>	<u>0</u>	0	0	0
Capital								
** Total Capital		0	0	0	<u>0</u>	0	0	0
*** Total Budget Appropriation		0	0	<u>314,699</u>	<u>0</u>	0	0	0

SECTION V. – PROGRAM OVERVIEW

The Lexington County Sheriff's Department has a contract to serve non-support papers initiated by SC Department of Social Services. This contracted service generates revenue of \$16.50 per service and \$16.50 per warrant of failure to comply. The revenue generated by this contract is used to fund the operating expenses associated with the investigation of Title IV-D papers and the service of them.

SECTION VI. A. - SUMMARY OF REVENUES

451803 – IV-D SERVICE OF PROCESS PAYMENTS \$ 11,292

This revenue is generated from a contract with SC Department of Social Services for LCSD to serve non-support papers. This contracted service generates revenue of \$16.50 per service and \$16.50 per warrant of failure to comply. This revenue is used to fund the operating expenses associated with the investigation of Title IV-D papers and the service of them.

**COUNTY OF LEXINGTON
MULTIJURISDICTIONAL NARCOTICS TASK FORCE
Annual Budget
Fiscal Year - 2025-26**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*L/E - Multijurisdictional Narcotics Task Force 2436:								
Revenues:								
456400	Narcotics Confiscation	2,177	1,948	11,913	11,913	6,000		
461000	Investment Interest	2,059	694	0	0			
490110	Sale of General Fixed Assets - LE	21,150	0	0	0			
** Total Revenue		25,386	2,642	11,913	11,913	6,000	0	0
***Total Appropriation					83,395	0	0	0
Contingency:								
	Unused					83,395		
FUND BALANCE								
	Beginning of Year				109,398	37,916	37,916	37,916
FUND BALANCE - Projected								
	End of Year				37,916	127,311	37,916	37,916

Fund: 2436
Division: Law Enforcement
Organization: 151280 - LE/Narcotics

Object Code	Expenditure Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Budgeted (Nov)	2025-26 Requested	BUDGET		
						2025-26 Recommend	2025-26 Approved	
Personnel								
* Total Personnel		0	0	0	0	0	0	
Operating Expenses								
525600	Uniforms & Clothing	0	0	0				
529903	Contingency	0	0	83,395				
* Total Operating		0	0	83,395	0	0	0	
** Total Personnel & Operating		0	0	83,395	0	0	0	
Capital								
540000	Small Tools & Minor Equipment	0	0	0				
	All Other Equipment	25,873	0	0				
** Total Capital		25,873	0	0	0	0	0	
*** Total Budget Appropriation		25,873	0	83,395	0	0	0	

SECTION VI. A. - SUMMARY OF REVENUES

456400 –NARCOTICS CONFISCATION \$ 6,000

Program Income results from seizures that are placed into the narcotic program income account for expenditures of equipment and operational costs for the task force. All expenditures must be voted upon by the Multi-Jurisdictional Narcotic Board of Directors for approval to purchase. The amount budgeted is estimated based on the average for last five years of revenue collection including the estimated revenue for the current fiscal year.

SECTION V. – PROGRAM OVERVIEW

The primary purpose for the Narcotics MJTF is to enhance existing efforts in law enforcement, and to prosecute and convict major drug and violent crime offenders by eliminating jurisdictional problems and by sharing critical resources. By coordinating resources, law enforcement agencies can concentrate their efforts on drug trafficking and on violent criminal offenders, which transcend jurisdictional boundaries without duplicating efforts and wasting critical resources. The overall objective of a NMJTF is to identify, investigate, and prosecute members of mid or high-level criminal organizations that participate in illicit drug distribution, street sales, financial backing, crop cultivation, manufacturing, diversion, importation, violent crime, money laundering, official corruption and gang activity.

Since the narcotics Multi-Jurisdictional Task Force “NET” have established its own identity, it has its own central office and administrative staff, headed by the lead agency, the Lexington County Sheriff’s Department. The success of the narcotics task force relies on its formation as a true, separate and distinct entity, which operates through the pooling of work force, equipment, intelligence and other pertinent resources. Success has also relied heavily upon the governing board of the task force and its commitment to ensuring full implementation of the project. The governing board is composed of representatives from each agency participating in the NMJTF, as well as a representative from the prosecuting agency and meets at least once a month. At these meetings, the Lexington County Sheriff’s Department presents case progress reports including significant developments or changes, and problems.

The program income revenue is estimated for the year and the accounts have been established for anticipated expenditures. Additional requests may arise during the year from all agencies involved in the task force; however, the governing board must discuss the purchases and approve the purchases for expenditures of program income funds.

**COUNTY OF LEXINGTON
VICTIMS OF CRIME ACT
Annual Budget
FY - 2025-26 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*L/E - Victims of Crime Act 2448:								
Revenues:								
457000	Federal Grant Income	188,321	89,113	176,356	176,356	<u>176,356</u>		
801000	Op Trn from General Fund/LE	188,990	0	204,106	204,106	<u>171,544</u>		
** Total Revenue		<u>377,311</u>	<u>89,113</u>	<u>380,462</u>	<u>380,462</u>	<u>347,900</u>	<u>0</u>	<u>0</u>
***Total Appropriation					542,008	347,900	0	0
FUND BALANCE								
Beginning of Year					<u>290,516</u>	<u>128,970</u>	<u>128,970</u>	<u>128,970</u>
FUND BALANCE - Projected								
End of Year					<u>128,970</u>	<u>128,970</u>	<u>128,970</u>	<u>128,970</u>

**COUNTY OF LEXINGTON
VICTIMS OF CRIME ACT
Annual Budget
Fiscal Year - 2025-26**

Fund: 2448
Division: Law Enforcement
Organization: 151260 - LE/Major Crimes

Object Expenditure Code Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	<i>BUDGET</i>		
				2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel						
510100 Salaries & Wages - 3	188,830	81,843	221,396	194,238		
510199 Special Overtime	16,459	7,928	15,000	15,000		
511112 FICA - Employer's Portion	14,964	6,546	18,355	16,007		
511114 Police Retirement - Employer's Portion	21,194	11,807	71,859	44,443		
511120 Insurance Fund Contribution - 3	22,100	10,188	31,600	25,500		
511130 Workers Compensation	7,229	3,137	7,929	7,240		
511214 PORS - Employer Portion (Retiree)	19,617	6,081	22,332	0		
515600 Clothing Allowance	3,500	900	5,300	3,600		
519999 Personnel Contingency	0	0	15,848			
* Total Personnel	293,893	128,430	409,619	306,028	0	0
Operating Expenses						
520110 Officer Safety Equipment	0	0	17,568	0		
520233 Towing Service	0	0	540	90		
520510 Interpreting Services	0	0	17,000	2,000		
520800 Outside Printing	0	0	5,859	2,000		
521000 Office Supplies	0	0	10,000	1,000		
521200 Operating Supplies	0	0	4,000	1,000		
521208 Police Supplies	0	0	4,000	1,000		
522300 Vehicle Repairs & Maintenance	1,511	494	12,350	3,381		
524100 Vehicle Insurance	1,845	1,845	1,845	1,845		
524101 Comprehensive Insurance	334	450	750	1,689		
524201 General Tort Liability Insurance	4,677	4,677	4,911	4,911		
525021 Smart Phone Charges	1,740	540	3,940	1,620		
525030 800 MHz Radio Service Charges	2,109	879	2,669	2,124		
525031 800 MHz Radio Maintenance Fee	187	255	523	255		
525041 E-mail Service Charges	355	0	519	0		
525210 Conference, Meeting & Training Expense	0	1,488	17,000	6,000		
525230 Subscriptions, Dues & Books	165	165	1,537	600		
525400 Gas, Fuel and Oil	5,435	2,338	19,433	9,357		
525600 Uniforms & Clothing	755	0	6,445	2,400		
529903 Contingency	0	0	0	0		
* Total Operating	19,113	13,131	130,889	41,272	0	0
** Total Personnel & Operating	313,006	141,561	540,508	347,300	0	0
Capital						
540000 Small Tools & Minor Equipment	0	0	1,500	600		
540010 Minor Software	0	0	0	0		
All Other Equipment	0	0	0	0		
** Total Capital	0	0	1,500	600	0	0
*** Total Budget Appropriation	313,006	141,561	542,008	347,900	0	0

SECTION V. - PROGRAM OVERVIEW

The primary duties of a LEVA are to support the provision of direct services: (1) respond to the emotional and physical needs of crime victims; (2) assist primary and secondary victims of crime to stabilize their lives after victimization; (3) assist victims to understand and participate in the criminal justice system; and (4) provide victims of crime with a measure of safety. Many cases involve more than one victim and in many instances, those individuals are not the primary victim, but were present during the crime; therefore, they become secondary victims.

The Domestic Violence Law Enforcement Victim Advocate (LEVA) will work with the victims of crime with special attention to victims of domestic violence including school-aged victims. The LEVA will work closely with the county school resource officers (SRO) to ensure all school-aged victims are identified so that the children can be monitored for behavioral problems or domestic issues that may spill over to the school setting. The LEVA will improve coordination between LCSD and the various agencies responsible for child protection and welfare. A secondary purpose is to proactively prevent further abuse by raising public awareness regarding these problems. The LEVA will receive specialized training and establish and maintain constructive relationships with entities and service providers, such as such as the Department of Social Services, child advocacy centers, and school officials.

The Lexington County Sheriff's Department (LCSD) has seen a continued increase in criminal cases regarding the victimization, abuse, and exploitation of vulnerable adults. The SC population is aging.* Vulnerable adult means a person eighteen years of age or older who has a physical or mental condition that substantially impairs the person from adequately providing for his or her care or protection. This includes a person who is impaired in the ability to adequately provide for the person's care or protection because of the infirmities of aging including, but not limited to, organic brain damage, advanced age, and physical, mental, or emotional dysfunction. A resident of a facility (e.g. nursing home, residential care facility, hospital, etc.) is a vulnerable adult. The complex and sensitive nature of these cases, along with the virtuous need to protect these sometimes helpless and vulnerable victims dictates the need for resources to enhance the assistance for vulnerable adult cases. The goal of this continuing LEVA program is to complement the investigation of cases, serve as an advocate for victims, improve coordination with the various agencies responsible for vulnerable adult/elder welfare, and to take a proactive stance to prevent further abuse by raising public awareness regarding these problems.

The Spanish-speaking bi-lingual LEVA works with victims of crime in the Hispanic communities to build trust with the people and to bridge the language barrier to serve the needs of the victims.

The LEVA offers services to prevent further abuse, neglect, and criminal acts in the Hispanic communities and will coordinate with other agencies to provide services to non-English speaking victims. All LEVAs will continue to work with all victims of criminal cases regarding victimization, abuse, and exploitation. The LEVA will improve coordination within LCSD and with various agencies responsible for the welfare of Hispanic victims. The LEVAs will receive specialized training and will establish and maintain constructive relationships with entities and service providers by raising public awareness regarding these problems that exist with DV cases, children, vulnerable adults, and all victims including victims with limited English proficiency.

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

	Positions	Full Time Equivalent		Grade
		General Fund	Other Fund Total	
VOCA Law Enforcement Victim Advocate (LEVA)	3		3	SO3
Totals:	3	0	3	

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

520110 – OFFICER SAFETY EQUIPMENT **\$ 0**

Currently, this equipment is only issued to uniformed officers.

520233 – TOWING SERVICE **\$ 90**

Wrecker services must be paid for the towing of County Vehicles and seized vehicles. The cost for a County Vehicle is \$90. The amount budgeted assumes that one vehicle assigned will be towed at least once during the fiscal year.

520510 – INTERPRETING SERVICES **\$ 2,000**

These services are integral in servicing victims of all nationalities and languages. This service is rare.

520800 – OUTSIDE PRINTING **\$ 2,000**

An outside printing company is now printing the pamphlets handed out to victims. It has been determined that the cost per pamphlet, plus the personnel cost to reproduce these pamphlets was greater than outsourcing.

521000 - OFFICE SUPPLIES **\$ 1,000**

Major expenditures in this account are folders, pens, laser printer cartridges, etc. required for preparation of investigation case files. The amount budgeted is based on the expenditure projection for this fiscal year.

521200 - OPERATING SUPPLIES **\$ 1,000**

This account will be used to cover expenses relating to records management. The monthly average cost cannot be used to calculate the budget amount due to spikes in expenditures during the second half of the fiscal year. The budget amount is based on the projected expenditures for the current fiscal year.

521208 - POLICE SUPPLIES **\$ 1,000**

Officers must be supplied with items such as flashlights, batteries, handcuffs, summons books, holders, etc. to perform daily job duties.

522300 - VEHICLE REPAIRS AND MAINTENANCE **\$ 3,381**

The amount budgeted is based on the first estimated expenditures for the current fiscal year.

524100 - VEHICLE INSURANCE **\$ 1,845**

The budget amount per vehicle is the estimate provided by the County's Risk Manager.

524101 - COMPREHENSIVE INSURANCE **\$ 1,689**

The budget amount per vehicle is the estimate provided by the County's Risk Manager.

524201 - GENERAL TORT LIABILITY INSURANCE **\$ 4,911**

General tort liability insurance amounts are allocated based on the number and liability classification of personnel. The amount per officer is \$1,637.

524202 – SURETY BONDS **\$ 0**

Surety bonds are paid every three fiscal years and will not be paid again until fiscal year 2027.

525021 – SMART PHONE CHARGES **\$ 1,620**

All vital communications cannot occur over the 800 MHz radio system. Therefore, mobile telephones are required for immediate response. The Smart Phone is a technology that enables data transmissions in addition to other services available with our current cell phone plan. The amount budgeted is based on: three phones @ \$45 per month.

525030 – 800 MHz RADIO SERVICE CHARGES **\$ 2,124**

The 800 MHz radios are required for communication. We have five sites to obtain complete coverage. The amount budgeted does not consider the 16% legislative discount we are currently receiving because we have no guarantee that this will continue next fiscal year. The budgeted amount is for the three portable radios.

525031 – 800 MHz RADIO MAINTENANCE CONTRACTS **\$ 255**

The 800 MHz radios are covered under a maintenance contract that covers some repairs that are required due to age and excessive use. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation.

525210 – CONFERENCE, MEETING & TRAINING EXPENSE **\$ 6,000**

To meet requirements for certification, SC Code of Laws, Section 23-23-10 training must be attended. These include Class I enforcement personnel (40 hours/3 years), Class III dispatch personnel (in-service legal updates), and reserve officer (in-service once a month). This reflects in-house training needs required by law and Accreditation standards to provide to personnel. The academy does not teach these courses, and in many cases, employees must be sent outside the county for training so that they may maintain their certification and acquire advancement in technical fields. Training seminars requested during the year may vary as they are offered.

525230 - SUBSCRIPTIONS, DUES & BOOKS **\$ 600**

Brochures are required for the LEVA to provide to victims. Various subscriptions and memberships are needed as they relate to law enforcement statistics, training, and legal updates. These subscriptions and organizational memberships provide information that assists with the daily management, operations, and industry trends.

525400 - GAS, FUEL & OIL **\$ 9,357**

The budget amount is calculated using the average monthly expenditures for the current fiscal year annualized with an additional 15% increase for the unstable fuel market. The mileage is estimated based on use by other investigators. This account will be reimbursed from personal miles allowable on the grant.

525600 - UNIFORMS & CLOTHING **\$ 2,400**

Uniforms are required under Section 23-13-30 of the SC Code of Laws. Each officer will require a duty uniform and a dress uniform for special events. Body armor is required as a standard issue. Uniforms are unallowable grant expenditures and this cost will be taken from the general operating budget.

COUNTY OF LEXINGTON
VIOLENCE AGAINST WOMEN ACT
Annual Budget
FY - 2025-26 Estimated Revenue

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*L/E - Violence Against Women Act 2456:								
Revenues:								
457000	Federal Grant Income	122,571	11,279	133,063	133,063	<u>133,063</u>		
801000	Op Trn from General Fund/LE	95,170	0	115,069	115,069	<u>95,942</u>		
	** Total Revenue	<u>217,741</u>	<u>11,279</u>	<u>248,132</u>	<u>248,132</u>	<u>229,005</u>	<u>0</u>	<u>0</u>
	***Total Appropriation				268,873	229,005	0	0
FUND BALANCE								
	Beginning of Year				<u>124,897</u>	<u>104,156</u>	<u>104,156</u>	<u>104,156</u>
FUND BALANCE - Projected								
	End of Year				<u>104,156</u>	<u>104,156</u>	<u>104,156</u>	<u>104,156</u>

**COUNTY OF LEXINGTON
VIOLENCE AGAINST WOMEN ACT
Annual Budget
Fiscal Year - 2025-26**

Fund: 2456
Division: Law Enforcement
Organization: 151260 - LE/Major Crimes

Object Expenditure Code Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	<i>BUDGET</i>		
				2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel						
510100 Salaries & Wages - 2	138,603	58,814	153,873	142,818		
510199 Special Overtime	7,168	592	7,400	5,000		
510200 Overtime	6,280	2,200	7,000	5,000		
511112 FICA - Employer's Portion	10,864	4,393	12,678	11,691		
511113 State Retirement - Employer's Portion	12,010	4,796	14,915	12,545		
511114 Police Retirement - Employer's Portion	17,610	6,534	18,658	18,104		
511120 Insurance Fund Contribution - 2	15,600	6,792	16,300	17,000		
511130 Workers Compensation	3,187	1,249	6,043	3,316		
515600 Clothing Allowance	1,200	300	1,200	1,200		
519999 Personnel Contingency	0	0	11,384			
* Total Personnel	212,522	85,670	249,451	216,674	0	0
Operating Expenses						
520233 Towing Service	0	0	330	90		
521000 Office Supplies	0	0	810	150		
521200 Operating Supplies	0	0	300	200		
522300 Vehicle Repairs & Maintenance	47	127	2,724	1,127		
524100 Vehicle Insurance	615	615	615	615		
524101 Comprehensive Insurance	0	0	250	563		
524201 General Tort Liability Insurance	1,563	1,563	1,679	1,679		
524202 Surety Bonds	0	0	0	0		
525021 Smart Phone Charges	1,080	360	1,080	1,080		
525030 800 MHz Radio Service Changes	703	293	1,253	708		
525031 800 MHz Radio Maintenance Fee	62	85	458	85		
525041 E-mail Service Charges	258	0	388	0		
525210 Conference, Meeting & Training Expense	0	2,249	2,000	2,500		
525230 Subscriptions, Dues & Books	55	55	265	265		
525240 Personal Mileage Reimbursement	0	0	950	150		
525400 Gas, Fuel and Oil	1,504	434	6,320	3,119		
529903 Contingency	0	0	0	0		
* Total Operating	5,887	5,781	19,422	12,331	0	0
** Total Personnel & Operating	218,409	91,451	268,873	229,005	0	0
Capital						
540000 Small Tools & Minor Equipment	0	0	0	0		
540010 Minor Software	0	0	0	0		
All Other Equipment	0	0	0	0		
** Total Capital	0	0	0	0	0	0
*** Total Budget Appropriation	218,409	91,451	268,873	229,005	0	0

SECTION V. - PROGRAM OVERVIEW

Three decisions made by the United States Supreme Court (Washington v. Crawford, Davis v. Washington, and Hammon v. Indiana) changed the way prosecutors proceed with domestic violence prosecution, especially when victims do not appear for court. Statistics for The Lexington County Sheriff's Department revealed at least 80% of victims, do not appear in court and/or have reconciled with the offender before the first appearance date. This court date is usually held within six weeks of arrest. These statistics demonstrate the need to proceed with evidence-based or offender-based prosecution. Increasing the level of pre-trial contact with the victims through telephone calls, letters, and, home visits is beneficial to the victim. As a result of the increased pre-trial contact, the participation and appearance of victims during the prosecutorial process increased.

SECTION VI. B. -- LISTING OF POSITIONS

Current Staffing Level:

	Positions	Full Time Equivalent		Total	Grade
		General Fund	Other Fund		
Law Enforcement/Major Crimes:					
Investigator	1		1	1	SO3
Program Coordinator	1		1	1	109
Totals	<u>2</u>	<u>0.000</u>	<u>2</u>	<u>2</u>	

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

520110 – OFFICER SAFETY EQUIPMENT **\$ 0**

This equipment is issued to uniformed officers.

520233 – TOWING SERVICE **\$ 90**

Wrecker services must be paid for the towing of County Vehicles. The cost for a County Vehicle is \$90 estimating that one vehicle will be towed this year.

521000 – OFFICE SUPPLIES **\$ 150**

Routine office supplies are needed for operation (paper, pencils, ribbons, file folders, printer cartridges, etc.). The amount budgeted is based on the projected expenditures for the current fiscal year.

521200 – OPERATING SUPPLIES **\$ 200**

This account will be used to cover expenses relating to records management. The monthly average cost cannot be used to calculate the budget amount due to spikes in expenditures during the second half of the fiscal year. The budget amount is based on the projected expenditures for the current fiscal year.

522300 - VEHICLE REPAIRS & MAINTENANCE **\$ 1,127**

The amount budgeted is based on first estimated expenditures for the current fiscal year.

524100 - VEHICLE INSURANCE **\$ 615**

The budget amount per vehicle is the estimate provided by the County's Risk Manager.

524101 – COMPREHENSIVE INSURANCE **\$ 563**

The budget amount per vehicle is the estimate provided by the County's Risk Manager approximately \$563 per vehicle.

524201 - GENERAL TORT LIABILITY INSURANCE **\$ 1,679**

General tort liability insurance amounts are allocated based on the number and liability classification of personnel. Officers are \$1,637 per year and clerical is \$42 per year.

524202 – SURETY BOND **\$ 0**

Surety bonds are paid every three fiscal years and will be paid again in fiscal year 2027.

525021 – SMARTPHONES **\$ 1,080**

This account is used to pay cell phone charges for communication that should not be exchanged over the radio. The cost per year per phone is \$540.

525030 – 800 MHz RADIO SERVICE CHARGES **\$ 708**

The 800 MHz radios are required for communication. We have five sites to obtain complete coverage. The amount budgeted does not consider the 16% legislative discount we are currently receiving because we have no guarantee that this will continue next fiscal year. The cost per radio is \$708.

525031 – 800 MHz RADIO MAINTENANCE CONTRACTS **\$ 85**

The 800 MHz radios are covered under a maintenance contract that covers some repairs that are required due to age and excessive use. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation. The yearly estimated maintenance cost per radio is \$85.

525210 – CONFERENCE, MEETING & TRAINING EXPENSE **\$ 2,500**

To meet requirements for certification, SC Code of Laws, Section 23-23-10 training must be attended. These include Class I enforcement personnel (40 hours/3 years), Class III dispatch personnel (in-service legal updates), and reserve officer (in-service once a month). This reflects in-house training needs required by law and Accreditation standards to provide to personnel. The academy does not teach these courses, and in many cases, employees must be sent outside the county for training so that they may maintain their certification and acquire advancement in technical fields. Training seminars requested during the year may vary as they are offered.

525230 - SUBSCRIPTIONS, DUES & BOOKS **\$ 265**

Various subscriptions and memberships are needed as they relate to law enforcement statistics, training, and legal updates. These subscriptions and organizational memberships provide information that assists with the daily management, operations, and industry trends. The amount budgeted is based on the projected expenditures for the current fiscal year.

525240 – PERSONAL MILEAGE REIMBURSEMENT **\$ 150**

The mileage expense in previous years was travel from LCSD Headquarters to the Judicial Center. The staff has been relocated to the Judicial Center thus eliminating the need for the daily commute. There may be occasions when travel is needed to some of the outlying magistrate's offices. It is estimated that the \$150 should cover that expense.

525400 - GAS, FUEL & OIL **\$ 3,119**

The budget amount is calculated using the average monthly expenditures for the current fiscal year annualized with an additional 15% increase for the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs are not calculated due to the reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles.

**COUNTY OF LEXINGTON
LE / FORFEITURE FUNDS (NARCOTICS)
Annual Budget
FY 2025-26 - Estimated Revenue**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*L/E - Forfeiture Funds (Narcotics) 2630:								
Revenues:								
438906	Auction Sales/Law Enforcement	19	10	0	0			
456400	Narcotics Confiscation	41,935	6,290	57,767	57,767	<u>12,580</u>		
461000	Investment Interest	17,338	7,371	0	0			
** Total Revenue		<u>59,292</u>	<u>13,671</u>	<u>57,767</u>	<u>57,767</u>	<u>12,580</u>	<u>0</u>	<u>0</u>
***Total Appropriations					220,778	0	0	0
Contingency: Unused						220,778		
FUND BALANCE Beginning of Year						<u>465,872</u>	<u>302,861</u>	<u>302,861</u>
FUND BALANCE - Projected End of Year						<u>302,861</u>	<u>536,219</u>	<u>302,861</u>

Fund 2630
Division: Law Enforcement
Organization: 151280 - LE/Narcotics

Object Code	Expenditure Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	BUDGET			
					2025-26 Requested	2025-26 Recommend	2025-26 Approved	
Personnel								
* Total Personnel		0	0	0	<u>0</u>	0	0	
Operating Expenses								
529903	Contingency	0	0	220,778				
* Total Operating		0	0	220,778	<u>0</u>	0	0	
** Total Personnel & Operating		0	0	220,778	<u>0</u>	0	0	
Capital								
All Other Equipment		0	0	0				
** Total Capital		0	0	0	<u>0</u>	0	0	
*** Total Budget Appropriation		0	0	220,778	<u>0</u>	0	0	

SECTION V. – PROGRAM OVERVIEW

The State forfeiture fund is a collection of money from narcotics seized and forfeited through the court process. State law mandates that these funds be used specifically for narcotics law enforcement.

SECTION VI. A. - SUMMARY OF REVENUES

438906 – AUCTION SALES/LAW ENFORCEMENT \$ 0

The proceeds from the sale of property forfeited by the owner is placed in this revenue account. The property was seized as part of a drug seizure. The amount is minimal each year.

456400 –NARCOTICS CONFISCATION \$ 12,580

Narcotic confiscation revenue results from seizures related to drug cases. After the case has been through the court process, a portion or all of the seized funds are forfeited and by SC State law a portion remains with the Lexington County Sheriff's Department to fund future law enforcement expenses as it relates to narcotic drug cases.

**COUNTY OF LEXINGTON
INMATE SERVICES
Annual Budget
FY 2025-26 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*L/E - Inmate Services 2632:								
Revenues:								
438201	Inmate Phone System	775,986	257,181	761,468	761,468	783,836		
438203	LE Canteen Proceeds	337,309	111,310	277,155	277,155	308,732		
438208	LE Inmate Medical Services Fees	12,381	4,910	11,667	11,667	9,820		
461000	Investment Interest	91,805	32,841	0	0			
** Total Revenue		<u>1,217,481</u>	<u>406,242</u>	<u>1,050,290</u>	<u>1,050,290</u>	<u>1,102,388</u>	<u>0</u>	<u>0</u>
***Total Appropriation					1,550,204	1,214,605	0	0
Contingency:								
Unused						387,048		
FUND BALANCE								
Beginning of Year					1,869,359	1,369,445	1,369,445	1,369,445
FUND BALANCE - Projected								
End of Year					<u>1,369,445</u>	<u>1,644,276</u>	<u>1,369,445</u>	<u>1,369,445</u>

**COUNTY OF LEXINGTON
INMATE SERVICES
Annual Budget
Fiscal Year - 2025-26**

Fund 2632
Division: Law Enforcement
Organization: 151300 - LE/Jail Operations

Object Code	Expenditure Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	BUDGET		
					2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel							
510100	Salaries & Wages - 1	77,886	31,941	70,055	73,860		
510199	Special Overtime	4,902	3,831	0	10,000		
511112	FICA - Employer's Portion	6,013	2,618	5,359	6,416		
511114	Police Retirement - Employer Portion	16,956	7,028	14,880	17,812		
511120	Employee Insurance - 1	7,800	3,396	8,150	8,500		
511130	Workers Compensation	2,866	1,238	2,424	2,902		
519999	Personnel Contingency	0	0	5,563			
	* Total Personnel	116,423	50,052	106,431	119,490	0	0
Operating Expenses							
520200	Contracted Services	4,996	1,945	5,100	7,752		
520300	Professional Services	950,044	247,012	1,008,046	1,047,568		
520318	Drug & Alcohol Abuse Counseling	24,500	8,167	25,000	25,000		
520710	Software Subscription	0	0	0	590		
521200	Operating Supplies	2,238	93	2,500	2,500		
524201	General Tort Liability Insurance	0	0	1,637	1,637		
524202	Surety Bonds	0	0	0	0		
525021	Smart Phone Charges	540	180	540	540		
525041	E-mail Service Charges	129	0	129	0		
525210	Conference, Meeting & Training Expenses	20	0	0	0		
525230	Subscriptions, Dues, & Books	55	55	0	55		
529903	Contingency	0	0	387,048			
	* Total Operating	982,522	257,452	1,430,000	1,085,642	0	0
	** Total Personnel & Operating	1,098,945	307,504	1,536,431	1,205,132	0	0
Capital							
540000	Small Tools & Minor Equipment	0	0	0	1,712		
540015	Minor Furniture	0	0	0	7,761		
	All Other Equipment	0	0	13,773	0		
	** Total Capital	0	0	13,773	9,473	0	0
	*** Total Budget Appropriation	1,098,945	307,504	1,550,204	1,214,605	0	0

SECTION V. - PROGRAM OVERVIEW

The Inmate Services Program is a special revenue fund that is used to provide for the various needs of inmates which are not required under SC Minimum Standards for Correctional Facilities. Revenue generated from inmate canteen sales, phone calls, and medical visits are deposited into this account.

SECTION VI.A. - LISTING OF REVENUE

438201 INMATE PHONE SYSTEM \$ 783,836

This revenue is generated through the inmate phone system vendor.

438203 LE CANTEEN PROCEEDS \$308,732

This is the commission earned by the LCSD from inmates purchasing items such as snacks, drinks, socks, and shoes from our contracted canteen vendor. The LCSD earns 41.1% from the commissionable sales.

438208 INMATE MEDICAL SERVICES FEES \$ 9,820

Each time an inmate sees the doctor or nurse, they are charged a \$5.00 co-pay, which is deducted from their canteen commissary fund.

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

	Positions	Full Time Equivalent		Total	Grade
		General Fund	Other Fund		
Law Enforcement/Detention:					
Detention Sergeant	<u>1</u>	<u>0</u>	<u>1</u>	<u>1</u>	SO5
Totals	<u>1</u>	<u>0</u>	<u>1</u>	<u>1</u>	

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

520200 – CONTRACTED SERVICES \$ 7,752

Cable service is needed for the inmates. The monthly cost has increased to \$646 per month; therefore, the annual cost is \$7,752.

520300 – PROFESSIONAL SERVICES \$ 1,047,568

This contract is to provide mental health services for inmates. The current annual cost for contracted services is \$1,027,568. The other professional services are estimated at \$20,000.

520318 – DRUG & ALCOHOL ABUSE COUNSELING \$ 25,000

Drug and alcohol abuse counseling is provided through a contract with the Lexington Richland Drug Abuse Counseling Agency. This counseling is purposed to reduce the number of repeat offenders.

520710 – SOFTWARE SUBSCRIPTION \$ 590

E-mail service is a vital tool for communication among all individuals not just within Lexington County.

521200 – OPERATING SUPPLIES \$ 2,500

This account is used to pay operating supply expenses for the Training officer assigned to this fund items used as incentives for good inmate behavior.

524201 - GENERAL TORT LIABILITY INSURANCE \$ 1,637

General tort liability insurance amounts are allocated based on the number and liability classification of personnel. The County's Risk Manager recommends the budget amount.

524202 – SURETY BONDS \$ 0

Surety bonds are due this year and the cost per employee is \$10. Surety bonds are paid every three fiscal years and the next payment will be due fiscal year 2027.

525020 – SMARTPHONE CHARGES \$ 540

The training officer assigned to this fund requires a smartphone, and the estimated annual cost is \$540.

525230 – SUBSCRIPTIONS, DUES & BOOKS \$ 55

Various subscriptions and memberships are needed regarding law enforcement statistics, training, and legal updates. These subscriptions and organizational memberships provide information that assists with the daily management, operations, and industry trends.

SC Sheriff's Association	\$ 25
SC Law Enforcement Officers Association	\$ 30

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

540000 – SMALL TOOLS & MINOR EQUIPMENT \$ 1,712

Replacement telephones, cell phones, file cabinets, shredders, and other like items are purchased with these funds. These items are replaced as needed so a specific list of items is not available at this time.

(20) Hair Clippers \$ 1,712

540015 – MINOR FURNITURE \$ 7,761

Replacement inmate chairs will be purchased from this account.

**COUNTY OF LEXINGTON
SCHOOL DISTRICT #1 RESOURCE OFFICERS
Annual Budget
FY 2025-26 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*L/E - School District #1 2633:								
Revenues:								
452010	School Crossing Guards	53,368	53,368	54,167	54,167	51,885		
456100	Program Income	1,544,367	418,212	1,906,449	1,906,449	1,942,738		
457000	Federal Grant Income	0	0	0	0	0		
458007	State SRO Program	356,334	101,835	331,644	331,644	296,506		
461000	Investment Interest	0	0	0	0	0		
801000	Op Trn from General Fund/LE	548,174	0	645,740	645,740	647,579		
** Total Revenue		<u>2,502,243</u>	<u>573,415</u>	<u>2,938,000</u>	<u>2,938,000</u>	<u>2,938,708</u>	<u>0</u>	<u>0</u>
***Total Appropriation					2,995,511	2,925,635	0	0
Contingency: Unused								
FUND BALANCE								
Beginning of Year					280,823	223,312	223,312	223,312
FUND BALANCE - Projected								
End of Year					223,312	236,385	223,312	223,312

The school resource officer program is funded 75% by the school district and 25% by the Lexington County Sheriff's Department.
The school crossing guard program is funded 100% by the school district on a reimbursement basis plus an administrative fee.

**COUNTY OF LEXINGTON
SCHOOL DISTRICT #1 RESOURCE OFFICERS
Annual Budget
Fiscal Year - 2025-26**

Fund 2633
Division: Law Enforcement
Organization: 151202 - LE/School Resource Officers

Object Code	Expenditure Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	<i>BUDGET</i>	
					2025-26 Requested	2025-26 Recommend
Personnel						
510100	Salaries & Wages - 23	1,144,354	453,896	1,177,850	1,321,415	
510199	Special Overtime	109,230	40,530	125,524	100,000	
510200	Overtime	0	0	3,000	0	
511112	FICA - Employer's Portion	91,248	36,111	92,261	108,739	
511114	Police Retirement - Employer's Portion	258,066	95,936	256,159	301,909	
511120	Employee Insurance - 23	171,600	69,275	171,150	195,500	
511130	Workers Compensation	43,409	17,107	41,729	49,181	
519999	Personnel Contingency	0	0	97,569	0	
	* Total Personnel	1,817,907	712,855	1,965,242	2,076,744	0 0
Operating Expenses						
520110	Officer Safety Equipment	15,408	0	78,918	80,661	
520233	Towing Service	0	0	180	180	
520710	Software Subscription	0	0	0	13,570	
521000	Office Supplies	0	0	120	0	
521200	Operating Supplies	0	0	200	0	
521208	Police Supplies	0	0	510	250	
522300	Vehicle Repairs & Maintenance	11,937	5,447	41,391	25,921	
522301	Vehicle Repairs - Insurance/Other	0	0	0	0	
524100	Vehicle Insurance - 23	9,840	12,300	12,915	14,145	
524101	Comprehensive Insurance - 16	2,603	7,171	4,250	9,008	
524201	General Tort Liability Insurance	31,180	31,180	34,377	37,651	
524202	Surety Bonds - 23	145	0	0	0	
525004	WAN Service Charges	10,035	3,041	9,828	10,764	
525021	Smart Phone Charges	12,015	3,600	11,340	12,420	
525030	800 MHz Radio Service Charges - 23	15,465	5,858	15,576	16,284	
525031	800 MHz Radio Maintenance Contracts	1,371	1,870	1,955	1,955	
525041	E-mail Service Charges	2,580	0	2,709	0	
525210	Conference, Meeting & Training Expense	840	290	5,000	2,800	
525230	Subscriptions, Dues, and Books	1,045	1,045	1,270	1,380	
525400	Gas, Fuel, & Oil	40,142	13,985	79,400	71,737	
525600	Uniforms & Clothing	12,990	(3,731)	20,402	17,902	
529903	Contingency	0	0	28,000	0	
	* Total Operating	167,596	82,056	348,341	316,628	0 0
	** Total Personnel & Operating	1,985,503	794,911	2,313,583	2,393,372	0 0
Capital						
540000	Small Tools & Minor Equipment	0	0	1,000	0	
	All Other Equipment	117,368	103,976	297,988	0	
2	Marked SUVs w/Equipment				164,000	
	** Total Capital	117,368	103,976	298,988	164,000	0 0
	*** Total Budget Appropriation	2,102,871	898,887	2,612,571	2,557,372	0 0

**COUNTY OF LEXINGTON
SCHOOL DISTRICT #1 RESOURCE OFFICERS
Annual Budget
Fiscal Year - 2025-26**

Fund 2633
Division: Law Enforcement
Organization: 151204 - LE/State SRO Program

Object Code	Expenditure Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	BUDGET		
					2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel							
510100	Salaries & Wages - 4	162,417	69,863	175,140	169,263		
510199	Special Overtime	24,328	9,763	12,000	12,000		
510200	Overtime	360	0	0			
511112	FICA - Employer's Portion	13,663	5,748	14,316	13,867		
511114	Police Retirement - Employer's Portion	39,140	15,598	39,748	38,501		
511120	Employee Insurance - 4	23,400	10,187	24,450	25,500		
511130	Workers Compensation	6,479	2,755	6,475	6,272		
519999	Personnel Contingency	0	0	2,500	0		
* Total Personnel		269,787	113,914	274,629	265,403	0	0
Operating Expenses							
520110	Officer Safety Equipment	2,311	0	11,274	14,028		
520710	Software Subscription	0	0	0	2,360		
521000	Office Supplies	0	0	0	0		
521200	Operating Supplies	0	0	0	0		
521208	Police Supplies	0	0	450	200		
522300	Vehicle Repairs & Maintenance	1,139	309	4,913	4,508		
524100	Vehicle Insurance - 4	1,230	2,460	1,845	2,460		
524101	Comprehensive Insurance - 4	338	975	750	2,252		
524201	General Tort Liability Insurance	1,559	1,559	4,911	6,548		
524202	Surety Bonds - 4	7	0	0	0		
525004	WAN Service Charges	1,330	456	1,404	1,872		
525021	Smart Phone Charges	1,575	540	1,680	2,160		
525030	800 MHz Radio Service Charges - 8	1,640	1,582	4,248	5,664		
525031	800 MHz Radio Maintenance Contract - 8	0	0	510	680		
525041	E-mail Service Charges - 4	344	0	387	0		
525210	Conference, Meeting & Training Expense	6,452	0	6,600	6,600		
525230	Subscriptions, Dues, and Books	55	165	180	240		
525400	Gas, Fuel, & Oil	7,082	3,906	15,920	12,476		
525600	Uniforms & Clothing	3,123	0	4,500	2,000		
* Total Operating		28,185	11,952	59,572	64,048	0	0
** Total Personnel & Operating		297,972	125,866	334,201	329,451	0	0
Capital							
540000	Small Tools & Minor Equipment	0	0	0	0		
	All Other Equipment	110,792	3,120	7,700	0		
** Total Capital		110,792	3,120	7,700	0	0	0
*** Total Budget Appropriation		408,764	128,986	341,901	329,451	0	0

COUNTY OF LEXINGTON
SCHOOL DISTRICT #1 RESOURCE OFFICERS
Annual Budget
Fiscal Year - 2025-26

Fund 2633
 Division: Law Enforcement
 Organization: 151250 - School Crossing Guards

Object Code	Expenditure Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	<i>BUDGET</i>		
					2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel							
510300	Part Time - (LS)	30,628	12,331	28,728	<u>28,728</u>		
511112	FICA - Employer's Portion	2,354	943	2,198	<u>2,198</u>		
511113	State Retirement - Employer's Portion	5,458	2,076	5,332	<u>5,332</u>		
511130	Workers Compensation	946	387	850	<u>850</u>		
519999	Personnel Contingency	0	0	2,227	<u>0</u>		
* Total Personnel		39,386	15,737	39,335	<u>37,108</u>	0	0
Operating Expenses							
521209	School Patrol Supplies	18	0	600	<u>600</u>		
524201	General Tort Liability Insurance	845	845	1,080	<u>1,080</u>		
524202	Surety Bonds	90	0	0	<u>0</u>		
525100	Postage	20	0	24	<u>24</u>		
* Total Operating		973	845	1,704	<u>1,704</u>	0	0
** Total Personnel & Operating		40,359	16,582	41,039	<u>38,812</u>	0	0
Capital							
** Total Capital		0	0	0	<u>0</u>	0	0
*** Total Budget Appropriation		40,359	16,582	41,039	<u>38,812</u>	0	0

SECTION IV

COUNTY OF LEXINGTON

**Capital Item Summary
Fiscal Year - 2025-26**

Fund # <u>2633</u>	Fund Title: <u>LE/School District #1</u>
Organization # <u>151202</u>	Organization Title: <u>LE/School Resource Officers 75/25</u>
Program <u>150</u>	Program Title: <u>Law Enforcement</u>

BUDGET
2025-26
Requested

Qty	Item Description	Amount
	Small Tools and Minor Equipment	0
2	Marked SUVs w/Equip Rpl	168,000

**** Grand Total Capital (Transfer Total to Section I and II) 168,000**

SECTION V. - PROGRAM OVERVIEW

The School Resource Officer program is designed to ensure the safety and security of students in all high schools, most middle schools, and elementary schools in Lexington County. The program is provided by the Lexington County Sheriff's Department in collaboration with school officials to create a secure learning environment for students. With the increasing rate of crime in the state of South Carolina, there has been a rise in school-related incidents such as gang and drug activities in Lexington County. However, the presence of law enforcement officers in the schools helps to deter such criminal activities. The school district covers 75% of the costs associated with the program, while the remaining 25% is covered by the Lexington County Sheriff's Department.

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

	Positions	<u>Full Time Equivalent</u>		Total	Grade
		General Fund	Other Fund		
Law Enforcement/School Resource Officers:					
Senior Deputy	23		23	23	SO2
Totals	23	0	23	23.000	

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520110 – OFFICER SAFETY EQUIPMENT \$ 80,661

This account is for the department's maintenance plan for an electronic control device and body camera. These devices are critical to the officer by providing an accurate account of incidents and a non-lethal weapon during incidents.

520233 – TOWING SERVICE \$ 180

Wrecker services must be paid for the towing of County Vehicles. The budget estimates two (2) vehicles at \$90 each.

520710 – SOFTWARE SUBSCRIPTION \$ 13,570

E-mail service is a vital tool for communication among all individuals not just within Lexington County.

521208 – POLICE SUPPLIES \$ 250

Officers need items such as handcuffs, pepper spray, ASP batons, restraints, leg irons, transport belts, summons books, etc. to perform daily job duties. Some of these items are not replaced regularly, so expenditures vary from year to year. The amount budgeted is based on the expenditure projection for this fiscal year.

522300 - VEHICLE REPAIRS AND MAINTENANCE \$ 25,921

The amount budgeted is based on estimated expenditures. Please see the vehicle detail schedule in the appendixes for cost allocation.

524100 - VEHICLE INSURANCE \$ 14,145

The budget amount is the estimate provided by the County's Risk Manager. Please see the vehicle detail schedule in the appendixes for cost allocation.

524101 – COMPREHENSIVE INSURANCE \$ 9,008

Comprehensive insurance is placed on 16 of the 23 vehicles assigned to this organization.

524201 - GENERAL TORT LIABILITY INSURANCE \$ 37,651

General tort liability insurance amounts are allocated based on personnel's number and liability classification. The amount per officer is \$1,637.

524202 – SURETY BONDS \$ 0

Surety bonds are paid every three fiscal years; the next payment will be due in 2027.

525004 – WAN SERVICE CHARGES \$ 10,764

This account is used to pay connection charges for wide-area networks. This enables connections to the Records Management System. The annual cost per deputy is \$468. There are 23 SROs in this cost center.

525021 – SMART PHONE CHARGES \$ 12,420

All vital communications cannot occur over the 800 MHz radio system. Therefore, mobile telephones are required for immediate response when required. The Smart Phone enables data transmissions in addition to the other services available with our current cell phone plan and can will replace the point-and-shoot camera currently issued to deputies. The annual cost per deputy is \$540. There are 23 SROs in this cost center.

525030 – 800 MHz RADIO SERVICE CHARGES \$ 16,284

The 800 MHz radios are required for communication. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation. This includes the cost of two additional in-car radios.

525031 – 800 MHz RADIO MAINTENANCE CHARGES \$ 1,955

The 800 MHz radios are required for communication. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation.

525210 – CONFERENCE, MEETING & TRAINING EXPENSE **\$ 2,800**

School Resource officers must be sent to SCCJA for SRO certification. It is estimated that five from this district will be sent this year at \$140 per officer. In addition, there is an annual conference of all SROs around the state with an estimated cost of \$1,050. Every SRO does not attend the conference every year, historically, two have attended each year.

525230 – SUBSCRIPTIONS, DUES, & BOOKS **\$ 1,380**

Dues are paid for every law enforcement officer. Dues to the South Carolina Law Enforcement Association are \$35 each and the Sheriff's Association is \$25 each. The cost for dues per SRO is \$60.

525400 - GAS, FUEL, & OIL **\$ 71,737**

The budget amount is based on the projected expenditures for the current fiscal year. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs are not calculated due to the reassignment of vehicles with different job functions.

525600 – UNIFORMS & CLOTHING **\$ 17,902**

Uniforms are required under Section 23-13-30 of the SC Code of Laws. Each officer receives replacement uniforms once a year, replacement body armor every five years, and boots every other year. The items needed this year are as follows:

- (36) Replacement uniforms \$130 ea. - \$4,680
- (11) Pairs of boots \$110 ea. - \$1,210
- (11) Replacement body armor w/external carriers \$1,092 ea. - \$12,012

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

(2) MARKED SUV W/EQUIP RPL

\$ 168,000

Vehicle replacements as recommended by County Fleet Manager.

SECTION V. - PROGRAM OVERVIEW

The State-Funded School Resource Officer (SRO) Program was transferred from the South Carolina Department of Education (SCDE) to the South Carolina Department of Public Safety (SCDPS) effective July 1, 2021 because of proviso 63.9 of the 2021-2022 South Carolina Appropriations Act. The purpose of the SRO Program is to fund full-time certified law enforcement officers to serve as SROs in schools that otherwise would lack the adequate resources to hire their own SROs. The State of South Carolina, the School Districts and the Lexington County Sheriff's Department are working to provide a safe learning environment for the students.

The main functions of the School Resource Officer are law enforcement officer, teacher, and counselor. First, as a law enforcement officer, the SRO maintains a safe and secure environment on the school campus that will be conducive to an educationally stimulating atmosphere and serve as a means of preventing criminal activities and disturbances. Second, as a teacher, the SRO promotes positive attitudes regarding the police role in society and informs the students of their rights and responsibilities as lawful citizens. Third, as a counselor, the SRO establishes a more complete liaison with school personnel and students in a cooperative effort to prevent juvenile delinquency.

The most effective way an SRO can accomplish these goals is to be a positive role model. Students learn from every interaction they have with an SRO. It is essential for an SRO to be a positive role model who endorses high moral standards, uses good judgment and discretion, is consistent and fair, respects all students, and displays a sincere concern for the school community. The SRO must maintain a professional appearance, and be visible, accessible, and willing to talk to the students. In addition, the SRO must attend and participate in school activities during both the school year and the summer months; interact positively with the students and the community while addressing their concerns seriously; maintain a relationship with the student's parents by attending PTO meetings and parent conferences; and maintain a relationship with the faculty and school administrators.

The SRO Program funds will be used to pay for the salaries and fringe benefits of the State-funded SROs as well as law enforcement equipment and training. The School Districts will apply for the number of School Resource Officer positions they are seeking. While the grant does not require matching funds, the expenses that are not covered under the grant award will be paid 75% by the School District and the Sheriff's Department will pay 25%.

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

		<u>Full Time Equivalent</u>			
	<u>Positions</u>	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Grade</u>
	Senior Deputy	<u>3</u>	<u>0</u>	<u>3</u>	SO2
Totals		<u>3</u>	<u>0</u>	<u>3.000</u>	

SECTION VI. C - OPERATING LINE ITEM NARRATIVES

520110 – OFFICER SAFETY EQUIPMENT \$ 14,028

The body camera and the electronic control device are now being combined into an annual service for the two devices to work simultaneously to store information continually. Law enforcement is required to use body cameras for recording purposes and electronic control devices for the safety of the officers. These devices are critical to the officer by providing an accurate account of incidents and a non-lethal weapon during incidents.

520710 – SOFTWARE SUBSCRIPTION \$ 2,360

E-mail service is a vital tool for communication among all individuals not just within Lexington County.

521208 - POLICE SUPPLIES \$ 200

Police supplies are needed to perform daily job duties. Examples of items purchased from this account include pepper gel, flashlights, handcuffs, summons books, holders, and batons. The amount budgeted is based on the expenditure projection.

522300 - VEHICLE REPAIRS & MAINTENANCE \$ 4,508

The amount budgeted is based on the projected expenditures for the vehicle.

524100 - VEHICLE INSURANCE \$ 2,460

The budget amount per vehicle is the estimate provided by the County's Risk Manager.

524101 - COMPREHENSIVE INSURANCE \$ 2,252

The budget amount per vehicle is the estimate provided by the County's Risk Manager.

524201 - GENERAL TORT LIABILITY INSURANCE \$ 6,548

General tort liability insurance is needed for all personnel. There are several liability classifications for the personnel and the amount budgeted is determined by the County's Risk Manager.

524202 – SURETY BONDS \$ 0

Surety bonds are paid every three fiscal years and the next payment will be due fiscal year 2027.

525004 – WAN SERVICE CHARGES \$ 1,872

This account is used to pay connection charges for wide-area networks. This includes the mi-fi fee to connect officers when they are not in the main office to access the in-house law enforcement network to obtain and view critical law enforcement information.

525021 – SMARTPHONE CHARGES \$ 2,160

All vital communications cannot occur over the 800 MHz radio system. Therefore, mobile telephones are required for immediate response when required. The Smart Phone enables officers to upload photos of evidence to case files to make documentation more efficient. The Smart Phone is a new technology that enables data transmission in addition to the other services available with our current cell phone plan.

525030 – 800 MHz RADIO SERVICE CHARGES \$ 5,664

The 800 MHz portable and in-car radios are required for communication. This communication enables the Communication Center to convey to officers vital information regarding the call for service.

525031 – 800 MHz RADIO MAINTENANCE CONTRACTS \$ 680

The 800 MHz portable and in-car radios are required for communication. This communication must be available at all times.

525210 – CONFERENCE, MEETING & TRAINING EXPENSE **\$ 6,600**

To meet requirements for certification, SC Code of Laws, Section 23-23-10 training must be attended. These include Class I enforcement personnel (40 hours/3 years), Class III dispatch personnel (in-service legal updates), and reserve officer (in-service once a month). This reflects in-house training needs required by law and Accreditation standards to provide to personnel. The academy does not teach these courses, and in many cases, employees must be sent outside the county for training so that they may maintain their certification and acquire advancement in technical fields.

(6) Grant Required Training is estimated.

525230 - SUBSCRIPTIONS, DUES & BOOKS **\$ 240**

Various subscriptions and memberships are needed as they relate to law enforcement statistics, training, and legal updates. These subscriptions and organizational memberships provide information that assists with the daily management, operations, and industry trends.

525400 – GAS, FUEL & OIL **\$ 12,476**

The budget amount is based on the amount allowed by the grant per officer per year. The grant reimburses the travel amount based on the Federal Mileage Rate.

525600 – UNIFORMS & CLOTHING **\$ 2,000**

Uniforms and specialized clothing are worn for safety and quick identification. Each officer receives replacement uniforms once a year. The number of uniforms ordered each replacement cycle depends on the job function. The budget includes the estimated cost for body armor and equipment holders.

SECTION V. – PROGRAM OVERVIEW

School Crossing Guards ensure the safety of our children during arrival and departure from school. Lexington County School Districts #1, #3, and #5 have requested school crossing guards. The school crossing guards are hired and maintained by the Lexington County Sheriff's Department and substitutes on an as-needed basis. The school districts pay 100% of the cost associated with scheduled hours for school crossing guards as well as an administrative fee that covers our cost for management of the program.

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Law Enforcement/School Crossing Guards:					
School Crossing Guard	4		0.91	0.91	101 L/S
Totals	4	0	0.91	0.91	

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

521209 – SCHOOL PATROL SUPPLIES \$ 600

Supplies such as vests, signs, lights, rain gear, batteries, and other safety equipment are required for the school crossing guards to be visible for the safety of the children and awareness purposes of citizens.

524201 – GENERAL TORT INSURANCE \$ 1,080

General tort liability insurance amounts are allocated based on the number and liability classification of personnel. The budgeted amount is 5% above current FY expenditure, as recommended by the County’s Risk Manager.

524202 – SURETY BONDS \$ 0

Surety bonds are paid every three fiscal years and will not be paid again until fiscal year 2027.

525100 – POSTAGE \$ 24

Postage is required for the bi-weekly mailing of the payroll deposit amounts to the school crossing guards. Most school crossing guards obtain their payroll information via the Internet and the mailing of this information is no longer needed.

SECTION I

COUNTY OF LEXINGTON
 SCHOOL DISTRICT #1 RESOURCE OFFICERS
 SUMMARY OF DEPARTMENTAL REVENUES
 NEW PROGRAM - (1) SENIOR DEPUTY
 Annual Budget
 FY 2025-26 Estimated Revenue

Fund: 2633
 Division: Law Enforcement
 Organization: 151204 - State SRO Program

Object Code	Revenue Account Title	Requested 2025-26	Recommend 2025-26	Approved 2025-26
Revenues:				
456100	Program Income	3,533		
458007	State SRO Program	188,907		
801000	Op Trn from General Fund/LE	1,178		
	** Total Revenue (Section II)	193,617	0	0
	*** Total Appropriation (Section III)	193,617		

SECTION I

COUNTY OF LEXINGTON
 SCHOOL DISTRICT #1 RESOURCE OFFICERS
 NEW PROGRAM - (1) SENIOR DEPUTY
 Annual Budget
 FY 2025-26

Fund: 2633
 Division: Law Enforcement
 Organization: 151204 - State SRO Program

Object Expenditure Code Classification		Pay Band SO2	<i>BUDGET</i>		
			2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel					
510100	Salaries & Wages - 1		51,696		
510200	Overtime		3,000		
511112	FICA Cost		4,184		
511114	Police Retirement		1,162		
511120	Insurance Fund Contribution -1		8,500		
511130	Workers Compensation		1,892		
	* Total Personnel		70,434		
Operating Expenses					
520110	Officer Safety Equipment		3,507		
520233	Towing Service		90		
520710	Software Subscription		590		
521000	Office Supplies		50		
521200	Operating Supplies		200		
521208	Police Supplies		410		
522300	Vehicle Repairs & Maintenance		1,127		
524100	Vehicle Insurance		615		
524101	Comprehensive Insurance		563		
524201	General Tort Liability Insurance		1,637		
524202	Surety Bonds - 1		0		
525021	Smart Phone Charges		540		
525030	800 MHz Radio Service Charges		1,416		
525210	Conference & Meeting Expense		2,500		
525230	Subscriptions, Dues, & Books		60		
525400	Gas, Fuel & Oil		3,119		
525600	Uniforms		500		
	* Total Operating		16,924		
	** Total Personnel & Operating		87,358		
Capital					
540000	Small Tools & Minor Equipment		150		
540015	Minor Furniture		600		
	All Other Equipment				
1	Personal Protection Equip Kit		600		
1	Ruggedized Laptop w/Accs		6,500		
1	Vehicle Printer w/Accs		500		
1	800 MHz Radio w/Accs		8,000		
1	Gun w/Accs		600		
1	MCT/MFR Licensing		4,000		
1	Marked SUV w/Equip		84,000		
1	Rifle w/Accs		1,309		
	** Total Capital		106,259		
	*** Total Budget Appropriation		193,617		

SECTION V. - PROGRAM OVERVIEW

The State-Funded School Resource Officer (SRO) Program was transferred from the South Carolina Department of Education (SCDE) to the South Carolina Department of Public Safety (SCDPS) effective July 1, 2021 because of proviso 63.9 of the 2021-2022 South Carolina Appropriations Act. The purpose of the SRO Program is to fund full-time certified law enforcement officers to serve as SROs in schools that otherwise would lack the adequate resources to hire their own SROs. The State of South Carolina, the School Districts and the Lexington County Sheriff's Department are working to provide a safe learning environment for the students.

The main functions of the School Resource Officer are law enforcement officer, teacher, and counselor. First, as a law enforcement officer, the SRO maintains a safe and secure environment on the school campus that will be conducive to an educationally stimulating atmosphere and serve as a means of preventing criminal activities and disturbances. Second, as a teacher, the SRO promotes positive attitudes regarding the police role in society and informs the students of their rights and responsibilities as lawful citizens. Third, as a counselor, the SRO establishes a more complete liaison with school personnel and students in a cooperative effort to prevent juvenile delinquency.

The most effective way an SRO can accomplish these goals is to be a positive role model. Students learn from every interaction they have with an SRO. It is essential for an SRO to be a positive role model who endorses high moral standards, uses good judgment and discretion, is consistent and fair, respects all students, and displays a sincere concern for the school community. The SRO must maintain a professional appearance, and be visible, accessible, and willing to talk to the students. In addition, the SRO must attend and participate in school activities during both the school year and the summer months; interact positively with the students and the community while addressing their concerns seriously; maintain a relationship with the student's parents by attending PTO meetings and parent conferences; and maintain a relationship with the faculty and school administrators.

The SRO Program funds will be used to pay for the salaries and fringe benefits of the State-funded SROs as well as law enforcement equipment and training. The School Districts will apply for the number of School Resource Officer positions they are seeking. While the grant does not require matching funds, the expenses that are not covered under the grant award will be paid 75% by the School District and the Sheriff's Department will pay 25%.

SECTION VI. B. – LISTING OF POSITIONS

Proposed Staffing Level:

	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
LE/State SRO Grant - New Program:					
Senior Deputy	<u>1</u>	<u>1</u>	<u>0</u>	<u>1</u>	SO2
Totals	<u>1</u>	<u>1.000</u>	<u>0</u>	<u>1.000</u>	

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520110 – OFFICER SAFETY EQUIPMENT MAINT PLAN	\$ 3,507
This account is used to pay for the maintenance costs associated with the body cameras and electronic control devices.	
520233 – TOWING SERVICE	\$ 90
Wrecker services must be paid for the towing of County Vehicles. The minimum cost for a County Vehicle is \$90. The amount budgeted is based on the projected expenditures for the current fiscal year plus 3% for complex tows that have additional charges for winching.	
520710 – SOFTWARE SUBSCRIPTION	\$ 590
E-mail service is a vital tool for communication among all individuals not just within Lexington County.	
521000 – OFFICE SUPPLIES	\$ 50
Routine office supplies are needed for daily operations.	
521200 – OPERATING SUPPLIES	\$ 200
This account is used to pay for various operating supplies needed.	
521208 - POLICE SUPPLIES	\$ 410
Officers need items such as handcuffs, pepper spray, ASP batons, restraints, leg irons, transport belts, and summons books to perform daily job duties.	
522300 - VEHICLE REPAIRS & MAINTENANCE	\$ 1,127
Charges are prorated across all vehicles due to reassignment, allowing for efficient utilization of all fleet vehicles. The amount budgeted for new/additions to the fleet is slightly less than vehicles already in service due to the ordering/receiving process.	
524100 - VEHICLE INSURANCE	\$ 615
The budget amount per vehicle is the estimate provided by the County's Risk Manager.	
524101 – COMPREHENSIVE INSURANCE	\$ 563
The budget amount per vehicle is the estimate provided by the County's Risk Manager, approximately \$563 per vehicle.	
524201 – GENERAL TORT LIABILITY INSURANCE	\$ 1,637
General tort liability insurance amounts are based on the liability classification of personnel. The budget amount is the recommendation of the County's Risk Manager.	
524202 – SURETY BONDS	\$ 0
Surety bonds are due this year and will not be paid again until FYE 2027. The cost per employee is \$10.	
525021 – SMART PHONE CHARGES	\$ 540
The Smart Phone enables data transmission in addition to the other services available with our current cell phone.	
525030 – 800MHZ RADIO SERVICE CHARGES	\$ 1,416
The 800 MHz radios are required for communication	
525210 – CONFERENCE, MEETING & TRAINING EXPENSE	\$ 2,500
Specialized training is also required to maintain specific certifications and to gain knowledge of current industry trends.	

525230 – SUBSCRIPTIONS, DUES & BOOKS **\$ 60**

These subscriptions and organizational memberships provide information designed to improve management skills, operations, and industry trend knowledge. Memberships to SCLEOA and the Sheriff's Association are estimated at \$60.

525400 - GAS, FUEL & OIL **\$ 3,119**

Gas, fuel, and oil charges are prorated across all vehicles due to reassignment, allowing for efficient utilization of all fleet vehicles. The amount budgeted for new/additions to the fleet is slightly less than vehicles already in service due to the ordering/receiving process.

525600 – UNIFORMS & CLOTHING **\$ 500**

Uniforms are required under Section 23-13-30 of the SC Code of Laws. Each officer receives replacement uniforms once a year. The number of uniforms ordered depends on the job function. This account is also used to purchase body armor and uniforms.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

540000 - SMALL TOOLS & MINOR EQUIPMENT \$ 150

This account is established to purchase miscellaneous items needed to perform assigned duties.

540015 – MINOR FURNITURE \$ 600

A chair is required to perform daily tasks.

(1) PERSONAL PROTECTIVE EQUIPMENT KIT \$ 600

The personal protective equipment kit is used in the event of a hazardous chemical or substance spill. The kit is needed for our road patrol units to keep them OSHA-compliant.

(1) RUGGEDIZED LAPTOP W/ACCS \$ 6,500

The ruggedized laptop is required to perform the duties of this position.

(1) VEHICLE PRINTER W/ACCS \$ 500

The vehicle printer is required to perform the duties of this position.

(1) 800 MHz RADIO W/ACCS \$ 8,000

The radio is needed for officer safety. It enables communication with County Communications.

(1) GUN W/ACCS \$ 600

Handguns are required to perform the duties of a law enforcement officer.

(1) MCT/MFR LICENSING \$4,000

The license is required for the records management system.

(1) MARKED SUV W/EQUIPMENT \$ 84,000

An marked vehicle is required to perform the duties of a law enforcement officer.

(1) RIFLE W/ACCS \$ 1,309

A rifle is required to perform the duties of a law enforcement officer.

COUNTY OF LEXINGTON
SCHOOL DISTRICT #2 RESOURCE OFFICERS
Annual Budget
FY 2025-26 Estimated Revenue

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*L/E - School District #2 2634:								
Revenues:								
456100	Program Income	72,947	14,433	174,711	174,711	211,830		
458006	SC Dept of Education School Safety	0	0	0	0			
461000	Investment Interest	0	0	0	0			
801000	Op Trn from General Fund/LE	23,281	0	58,236	58,236	70,610		
** Total Revenue		<u>96,228</u>	<u>14,433</u>	<u>232,947</u>	<u>232,947</u>	<u>282,440</u>	<u>0</u>	<u>0</u>
***Total Appropriation					341,666	282,440	0	0
Contingency:								
Unused								
					108,719			
FUND BALANCE								
Beginning of Year					<u>130,771</u>	<u>130,771</u>	<u>130,771</u>	<u>130,771</u>
FUND BALANCE - Projected								
End of Year					<u>130,771</u>	<u>130,771</u>	<u>130,771</u>	<u>130,771</u>

The school resource officer program is funded 75% by the school district and 25% by the Lexington County Sheriff's Department.

COUNTY OF LEXINGTON
SCHOOL DISTRICT #2 RESOURCE OFFICERS
Annual Budget
Fiscal Year - 2025-26

Fund 2634
Division: Law Enforcement
Organization: 151202 - LE/School Resource Officers

Object Code	Expenditure Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	<i>BUDGET</i>	
					2025-26 Requested	2025-26 Recommend
Personnel						
510100	Salaries & Wages - 2	54,852	21,664	105,888	109,095	
510199	Special Overtime	4,877	1,703	7,000	7,000	
510200	Overtime	0	0	3,000	0	
511112	FICA - Employer's Portion	4,454	1,620	8,865	8,882	
511114	Police Retirement - Employer's Portion	11,608	4,573	24,615	24,659	
511120	Employee Insurance - 2	7,800	3,396	16,300	17,000	
511130	Workers Compensation	2,068	808	4,009	4,017	
519999	Personnel Contingency	0	0	4,859		
	* Total Personnel	85,659	33,764	174,536	170,653	0 0
Operating Expenses						
520110	Officer Safety Equipment	770	0	7,516	7,014	
520710	Software Subscription	0	0	0	1,180	
521000	Office Supplies	0	0	120	0	
521200	Operating Supplies	0	0	200	0	
521208	Police Supplies	0	0	410	0	
522300	Vehicle Repairs & Maintenance	438	280	3,942	2,254	
524100	Vehicle Insurance - 2	1,230	1,230	615	1,230	
524101	Comprehensive Insurance - 2	0	0	250	563	
524201	General Tort Liability Insurance	3,118	3,118	3,274	3,274	
524202	Surety Bonds - 2	21	0	0	0	
525000	Telephone	0	0	468	0	
525004	WAN Service Charges - 2	570	152	468	936	
525021	Smart Phone Charges - 2	540	180	1,080	1,080	
525030	800 MHz Radio Service Charges - 2	703	293	1,416	1,416	
525031	800 MHz Radio Maintenance Contracts	62	85	85	170	
525041	E-mail Service Charges - 2	129	0	258	0	
525210	Conference, Meeting & Training Expense	0	0	2,340	600	
525230	Subscriptions, Dues, and Books	0	55	120	120	
525400	Gas, Fuel, & Oil	3,403	1,838	10,240	6,238	
525600	Uniforms & Clothing	1,390	443	3,760	1,712	
529903	Contingency	0	0	108,719	0	
	* Total Operating	12,374	7,674	145,281	27,787	0 0
	** Total Personnel & Operating	98,033	41,438	319,817	198,440	0 0
Capital						
540000	Small Tools & Minor Equipment	0	0	1,000	0	
540010	Minor Software	0	0	0		
	All Other Equipment	0	4,000	20,849		
1	Marked SUV w/Equipment				84,000	
	** Total Capital	0	4,000	21,849	84,000	0 0
	*** Total Budget Appropriation	98,033	45,438	341,666	282,440	0 0

SECTION V. - PROGRAM OVERVIEW

The Lexington County Sheriff's Department offers contracted services for school resource officers (SROs) and school crossing guards. The School Resource Officer program ensures the safety and security of students in every high school, most middle schools, and some elementary schools across all of Lexington County's school districts. School Crossing Guards are responsible for keeping children safe during arrival and departure from school. Although not all schools in Lexington County have a school crossing guard, School District Two municipalities provide crossing guards. The Lexington County Sheriff's Department and School Officials are working together to create a safe learning environment for students. The State of South Carolina has seen a rise in crime rates, and Lexington County has experienced an increase in school-related incidents such as gang and drug activity. The presence of law enforcement officers in schools is expected to deter such criminal activity, and school crossing guards help slow traffic to ensure the safe arrival and departure of students.

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

	Positions	Full Time Equivalent		Total	Grade
		General Fund	Other Fund		
Law Enforcement/School Resource Officers:					
Senior Deputy	<u>2</u>	<u>0</u>	<u>2</u>	<u>2</u>	SO2
Totals	<u>2</u>	<u>0</u>	<u>2</u>	<u>2.000</u>	

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520110 – OFFICER SAFETY EQUIPMENT \$ 7,014

These devices are critical to the officer by providing an accurate account of incidents and a non-lethal weapon during incidents.

520710 – SOFTWARE SUBSCRIPTION \$ 1,180

E-mail service is a vital tool for communication among all individuals not just within Lexington County.

522300 - VEHICLE REPAIRS & MAINTENANCE \$ 2,254

The amount budgeted is based on estimated expenditures for the current fiscal year plus an additional 10% for extraordinary maintenance. The extraordinary maintenance includes transmission overhauls, rear-end replacements and deer collisions. The budget amount is prorated equally among all vehicles assigned to the organization.

524100 - VEHICLE INSURANCE \$ 1,230

The budget amount is the estimate provided by the County's Risk Manager. Please see the vehicle detail schedule in the appendixes for cost allocation.

524101 – COMPREHENSIVE INSURANCE \$ 563

Comprehensive insurance was placed on both of the school resource officer vehicles.

524201 - GENERAL TORT LIABILITY INSURANCE \$ 3,274

General tort liability insurance amounts are allocated based on the number and liability classification of personnel. The amount per officer is \$1,637.

524202 – SURETY BONDS \$ 0

Surety bonds are paid every three fiscal years and the next payment will be due fiscal year 2027.

525004 – WAN SERVICE CHARGES \$ 936

This account is used to pay connection charges for wide-area networks. This enables connections to the Records Management System. The annual cost per deputy is \$468.

525021 – SMART PHONE CHARGES \$ 1,080

All vital communications cannot occur over the 800 MHz radio system. Therefore, mobile telephones are required for immediate response when required. The Smart Phone enables data transmissions in addition to the other services available with our current cell phone plan and can replace the point-and-shoot camera currently issued to deputies. The annual cost per smartphone is \$540.

525030 – 800 MHz RADIO SERVICE CHARGES \$ 1,416

The 800 MHz radios are required for communication. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation.

525031 – 800 MHz RADIO MAINTENANCE CHARGES \$ 170

The 800 MHz radios are required for communication. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation.

525210 – CONFERENCE, MEETING & TRAINING EXPENSE \$ 600

School Resource officers must be sent for training so that they may maintain their certification and acquire advancement in technical fields. The certification class is \$140 per officer through SCCJA. The budget amount per officer is \$140.

525230 – SUBSCRIPTIONS, DUES, & BOOKS **\$ 120**

Dues are paid to the South Carolina Law Enforcement Association and the Sheriff's Association. The total cost is \$60 per SRO.

525400 - GAS, FUEL, & OIL **\$ 6,238**

The budget amount is based on the projected expenditures for the current fiscal year plus an additional 10% increase for the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs are not calculated due to the reassignment of vehicles with different job functions.

525600 – UNIFORMS & CLOTHING **\$ 1,712**

Uniforms are required under Section 23-13-30 of the SC Code of Laws. Each officer receives replacement uniforms once a year, replacement body armor every five years, and boots every other year. The items needed this year are as follows:

- (4) Replacement uniforms \$130 ea. - \$520
- (1) Pairs of boots \$100 ea. - \$100
- (1) Replacement body armor w/external carriers \$1,092 ea. - \$1,092

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

(1) MARKED SUV W/EQUIPMENT **\$ 84,000**

A marked patrol vehicle is needed to perform the duties as a deputy.

**COUNTY OF LEXINGTON
FEDERAL NARCOTICS FORFEITURES
Annual Budget
FY 2025-26 - Estimated Revenue**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*L/E - Federal Narcotic Forfeitures 2637:								
Revenues:								
456400	Narcotics Confiscation	16,991	1,950	25,720	25,720	11,436		
461000	Investment Interest	11,344	3,010	0	0			
** Total Revenue		<u>28,335</u>	<u>4,960</u>	<u>25,720</u>	<u>25,720</u>	<u>11,436</u>	<u>0</u>	<u>0</u>
***Total Appropriations					367,909	53,474	0	0
Unused Contingency						227,486		
FUND BALANCE								
Beginning of Year					<u>195,664</u>	<u>(146,525)</u>	<u>(146,525)</u>	<u>(146,525)</u>
FUND BALANCE - Projected								
End of Year					<u>(146,525)</u>	<u>38,923</u>	<u>(146,525)</u>	<u>(146,525)</u>

COUNTY OF LEXINGTON
FEDERAL NARCOTICS FORFEITURES
Annual Budget
Fiscal Year - 2025-26

Fund 2637
Division: Law Enforcement
Organization: 151280 - LE/Narcotics

Object Code	Expenditure Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	<i>BUDGET</i>		
					2025-26 Requested	2025-26 Recommend	2025-26 Approved
Operating Expenses							
520100	Contracted Maintenance	7,064	3,874	9,699	12,890		
520200	Contracted Service	1,575	275	7,020	2,020		
520307	Accreditation Services	0	0	5,380	5,380		
521200	Operating Supplies	16,587	2,616	11,332	12,984		
522200	Small Equipment Repairs & Maint.	0	0	3,000	3,000		
525004	WAN Service Charges	0	0	600	600		
525210	Conference, Meeting & Training Expense	1,049	271	6,000	6,000		
525240	Personal Mileage Reimbursement	966	196	1,200	600		
525600	Uniforms & Clothing	0	0	5,000	5,000		
529000	Unclassified	40,000	0	0	0		
529903	Contingency	0	0	227,486			
	* Total Operating	67,241	7,232	276,717	48,474	0	0
	** Total Operating	67,241	7,232	276,717	48,474	0	0
Capital							
540000	Small Tools & Minor Equipment	0	0	5,000	5,000		
	All Other Equipment	23,681	56,299	86,192	0		
	** Total Capital	23,681	56,299	91,192	5,000	0	0
	*** Total Budget Appropriation	90,922	63,531	367,909	53,474	0	0

SECTION V. – PROGRAM OVERVIEW

An equitable sharing program agreement along with compliance and participation allows our department to benefit from the forfeiture of narcotic-related seizures processed through the federal court system. These funds must be used per the US Department of Justice's guide for equitable sharing proceeds.

SECTION VI. A. - SUMMARY OF REVENUES

456400 –NARCOTICS CONFISCATION \$11,436

Narcotic confiscation funds are obtained from unlawful activities related to illegal substances. These funds are distributed according to the court order received from the federal court system. LCSD (Lexington County Sheriff's Department) receives a share of these funds which is deposited in a dedicated account. The funds from this account are used for the expenses related to running the narcotics unit. The budgeted amount for this account is based on the five-year average of actual revenue as one year is not enough to estimate the amount realistically.

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

520100 – CONTRACTED MAINTENANCE \$ 12,890

Maintenance is required for the GC/MS/DS & the FTIR systems. The GCMS maintenance agreement includes the replacement of parts due to normal use.

520200 – CONTRACTED SERVICES \$ 2,020

Monitoring and mapping services are needed for undercover equipment. The annual cost for 3 devices is \$1,620. The budget includes additional funds to move from 4g to 5 g service with an estimated cost of \$400.

520307 – ACCREDITATION SERVICES \$ 5,380

This is the initial fee to start the application process for our drug lab to become accredited. The fee will cover the cost of the application, pre-audit assessment, standards compliance audit, and accreditation hearing. Accreditation will assist with the establishment of measurable criteria for operations. The re-accreditation schedule will not be established until after the initial accreditation is obtained.

521200 - OPERATING SUPPLIES \$ 12,984

The majority of this account must pay for various items used during narcotics investigations and the analysis of seized drugs. There are solvents/reagents, standards, and gases for the instrument. The amount budgeted is based on the estimated cost for the current fiscal year and includes 2 Ultra Inert Columns for the GCMS with an estimated cost of \$826 each.

522200 - SMALL EQUIPMENT REPAIRS & MAINTENANCE \$ 3,000

Required inspections and repair of various audio and video equipment used during narcotics surveillance operations. The amount budgeted is an estimate because this year is the first year we will need to service all of the surveillance equipment.

525004 – WAN SERVICE CHARGES \$ 600

There is a cost of \$600 for undercover equipment to have wireless service.

525210 – CONFERENCE, MEETING & TRAINING EXPENSE \$ 6,000

Specialized training is required for this specialized field of law enforcement. Some certifications must be maintained along with conferences relating to current trends in illegal substance abuse. Training seminars requested during the year may vary as they are offered.

525240 – PERSONNEL MILEAGE \$ 600

Reimbursement for mileage incurred from the use of a personal vehicle is required. Travel to peer-reviews of drug lab cases is required. The amount budgeted is based on a \$100 monthly expense.

525600 – UNIFORMS & CLOTHING \$ 5,000

The officers will need to purchase replacement uniforms, jackets, and uniforms for tactical operations. This year the officers will need complete sets of daily uniforms and raid uniforms.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

540000 - SMALL TOOLS & MINOR EQUIPMENT \$ 5,000

This category includes replacement telephones, cell phones, file cabinets, shredders, and other small battery-operated equipment required for undercover surveillance. These items will be replaced on an as-needed basis, so a specific list of items is not available at this time.

**COUNTY OF LEXINGTON
LE / CIVIL PROCESS SERVER
Annual Budget
FY 2025-26 - Estimated Revenue**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*L/E - Civil Process Server 2638:								
Revenues:								
441000	Sheriff's Fees & Fines	34,580	12,870	29,012	29,012	34,680		
801000	Op Trn from General Fund	70,891	0	3,333	3,333	0		
** Total Revenue		105,471	12,870	32,345	32,345	34,680	0	0
***Total Appropriation					41,435	34,115	0	0
Contingency: Unused						2,539		
FUND BALANCE Beginning of Year					10,867	1,777	1,777	1,777
FUND BALANCE - Projected End of Year					1,777	4,881	1,777	1,777

Fund 2638
Division: Law Enforcement
Organization: 151400 - LE/Judicial Services

Object Code	Expenditure Classification	BUDGET					
		2023-24 Expenditure	2024-25 Expenditure (Nov)	2024-25 Amended (Nov)	2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel							
510200	Overtime	587	0	0	0		
510300	Part Time - 1 (0.625 - FTE)	54,801	11,961	25,015	26,475		
511112	FICA - Employers Portion	4,243	911	1,914	2,026		
511113	State Retirement - Employers Portion	9,868	1,836	9,835	4,914		
511130	Workers Compensation	172	37	77	83		
519999	Personnel Contingency	0	0	1,899			
* Total Personnel		69,671	14,745	38,740	33,498	0	0
Operating Expenses							
520710	Software Subscription	0	0	0	590		
524201	General Tort Liability Insurance	0	0	27	27		
525041	E-mail Service Charges	258	0	129	0		
529000	Unclassified	304	0	0	0		
529903	Contingency	0	0	2,539	0		
* Total Operating		562	0	2,695	617	0	0
** Total Personnel & Operating		70,233	14,745	41,435	34,115	0	0
Capital							
540000	Small Tools & Minor Equipment	0	0	0	0		
	All Other Equipment	0	0	0	0		
** Total Capital		0	0	0	0	0	0
*** Total Budget Appropriation		70,233	14,745	41,435	34,115	0	0

SECTION V. - PROGRAM OVERVIEW

This program is for the service of civil papers to include Family Court bench warrants, evictions, executions, liens, and judgments for civil process. The party requesting service pays an amount of \$0 to \$25. The amount paid depends on varying circumstances. The revenue generated by this program will be used to fund three part-time clerical positions to enter the papers into a database, which tracks the service and attempted service of these documents.

SECTION VI. A. - SUMMARY OF REVENUES

441000 – SHERIFF’S FEES & FINES **\$ 34,680**

This revenue is generated from the service of all common pleas papers. The party requesting the service pays an amount of \$0 to \$25. The amount paid depends on varying circumstances. The estimated revenue is calculated based projections for the current fiscal year.

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

	Positions	Full Time Equivalent		Total	Grade
		General Fund	Other Fund		
Law Enforcement/Judicial Services:					
Records Technician	1		0.625	0.625	106
Totals	1	0	0.625	1.250	

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

520710 – SOFTWARE SUBSCRIPTION \$ 590

E-mail service is a vital tool for communication among all individuals not just within Lexington County.

524201 - GENERAL TORT LIABILITY INSURANCE \$ 27

General tort liability insurance amounts are allocated based on the number and liability classification of personnel. The County's Risk Manager recommends the budget amount.

524202 – SURETY BOND \$ 0

Surety bonds are paid every three fiscal years and they are due this year with a cost of \$10 per employee. The next payment will be due in fiscal year 2027.

**COUNTY OF LEXINGTON
SCHOOL DISTRICT #3 RESOURCE OFFICERS
Annual Budget
FY 2025-26 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*L/E - School District #3 2639:								
Revenues:								
452010	School Crossing Guards	29,276	29,276	30,792	30,792	30,843		
** Total Revenue		<u>29,276</u>	<u>29,276</u>	<u>30,792</u>	<u>30,792</u>	<u>30,843</u>	0	0
***Total Appropriation					33,793	21,813	0	0
Unused Contingency						12,847		
FUND BALANCE Beginning of Year					<u>46,532</u>	<u>43,531</u>	<u>43,531</u>	<u>43,531</u>
FUND BALANCE - Projected End of Year					<u>43,531</u>	<u>65,409</u>	<u>43,531</u>	<u>43,531</u>

The school crossing guard program is funded 100% by the school district on a reimbursement basis plus an administrative fee.

**COUNTY OF LEXINGTON
SCHOOL DISTRICT #3 RESOURCE OFFICERS
Annual Budget
Fiscal Year - 2025-26**

Fund 2639
Division: Law Enforcement
Organization: 151250 - School Crossing Guards

Object Code	Expenditure Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	<i>BUDGET</i>		
					2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel							
510300	Part Time - (LS)	15,120	6,224	14,364	15,000		
511112	FICA - Employer's Portion	1,168	476	1,099	1,148		
511113	State Retirement - Employer's Portion	2,676	1,051	2,666	2,736		
511130	Workers Compensation	476	193	426	444		
519999	Personnel Contingency	0	0	1,113	1,207		
	* Total Personnel	19,440	7,944	19,668	20,535	0	0
Operating Expenses							
521209	School Patrol Supplies	0	0	450	450		
524201	General Tort Liability Insurance	520	520	810	810		
524202	Surety Bonds	35	0	0	0		
525100	Postage	(2)	0	18	18		
525400	Gas, Fuel, & Oil	13	0	0	0		
529903	Contingency	0	0	12,847	0		
	* Total Operating	566	520	14,125	1,278	0	0
	** Total Personnel & Operating	20,006	8,464	33,793	21,813	0	0
Capital							
540000	Small Tools & Minor Equipment	0	0	0			
	** Total Capital	0	0	0	0	0	0
	*** Total Budget Appropriation	20,006	8,464	33,793	21,813	0	0

SECTION V. – PROGRAM OVERVIEW

School Crossing Guards ensure the safety of our children during arrival and departure from school. Lexington County School Districts # 1, #3, and #5 have requested school crossing guards. The school crossing guards are hired and maintained by the Lexington County Sheriff's Department and substitutes on an as-needed basis. The school districts pay 100% of the cost associated with scheduled hours for school crossing guards as well as an administrative fee that covers our cost for management of the program.

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

	Positions	Full Time Equivalent		Total	Grade
		General Fund	Other Fund		
Law Enforcement/School Crossing Guards:					
School Crossing Guard	<u>3</u>	<u> </u>	<u>0.45</u>	<u>0.45</u>	101 L/S
Totals	3	0	0.45	0.45	

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

521209 – SCHOOL PATROL SUPPLIES \$ 450

Supplies such as vests, signs, lights, rain gear, batteries and other safety equipment is required for the school crossing guards to be visible for the safety of the children and awareness purposes of citizens.

524201 – GENERAL TORT INSURANCE \$ 810

General tort liability insurance amounts are allocated based on the number and liability classification of personnel. The budgeted amount is 5% above current FY expenditure, as recommended by the County's Risk Manager.

524202 – SURETY BONDS \$ 0

Surety bonds are due this fiscal year at \$10 per employee. The bonds are due every three years and will not be paid again until fiscal year 2027.

525100 – POSTAGE \$ 18

Postage is required for the bi-weekly mailing of the payroll deposit amounts to the school crossing guards. Most school crossing guards obtain their payroll information via the Internet and the mailing of this information is no longer needed.

**COUNTY OF LEXINGTON
SCHOOL DISTRICT #4 RESOURCE OFFICERS
Annual Budget
FY 2025-26 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*L/E - School District #4 2640:								
Revenues:								
456100	Program Income	228,226	44,910	466,316	466,316	325,300		
458007	State SRO Program	0	0	0	0			
461000	Investment Interest	0	0	0	0			
801000	Op Trn from General Fund/LE	74,498	0	155,439	155,439	108,679		
** Total Revenue		<u>302,724</u>	<u>44,910</u>	<u>621,755</u>	<u>621,755</u>	<u>433,979</u>	<u>0</u>	<u>0</u>
***Total Appropriation					641,066	433,733	0	0
Unused Contingency					8,077			
FUND BALANCE								
Beginning of Year					10,988	(246)	(246)	(246)
FUND BALANCE - Projected								
End of Year					(246)	0	(246)	(246)

The school resource officer program is funded 75% by the school district and 25% by the Lexington County Sheriff's Department. Overtime costs are paid 100% by the LCSD.

COUNTY OF LEXINGTON
SCHOOL DISTRICT #4 RESOURCE OFFICERS
Annual Budget
Fiscal Year - 2025-26

Fund 2640
Division: Law Enforcement
Organization: 151202 - LE/School Resource Officers

Object Code	Expenditure Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	<i>BUDGET</i>		
					2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel							
510100	Salaries & Wages - 4	179,039	79,817	224,664	235,494		
510199	Special Overtime	16,440	9,969	20,300	25,000		
510200	Overtime	0	0	3,000	0		
511112	FICA - Employer's Portion	13,892	6,420	18,969	19,928		
511114	Police Retirement - Employer's Portion	25,092	10,407	52,668	55,329		
511120	Employee Insurance - 4	23,400	11,546	32,600	34,000		
511130	Workers Compensation	6,769	3,107	8,580	9,014		
511131	S.C. Unemployment	0	0	0	0		
511214	Police Retirement - Empplr. Port. (Retiree)	15,013	7,214	0	0		
519999	Personnel Contingency	0	0	15,468			
	* Total Personnel	279,645	128,480	376,249	378,765	0	0
Operating Expenses							
520110	Officer Safety Equipment	2,311	0	15,032	14,028		
520710	Software Subscriptions	0	0	0	2,360		
521000	Office Supplies	0	0	120	0		
521200	Operating Supplies	0	0	200	0		
521208	Police Supplies	0	0	410	0		
522300	Vehicle Repairs & Maintenance	425	657	7,884	4,508		
524100	Vehicle Insurance - 4	1,845	1,845	2,460	2,460		
524101	Comprehensive Insurance - 4	766	995	1,000	2,252		
524201	General Tort Liability Insurance	6,236	4,677	6,548	6,548		
524202	Surety Bonds - 4	21	0	0	0		
525004	WAN Service Charges	1,748	494	1,872	1,872		
525021	Smart Phone Charges - 4	1,425	585	2,160	2,160		
525030	800 MHz Radio Service Charges - 4	2,343	879	3,540	2,832		
525031	800 MHz Radio Maintenance Contracts - 4	187	255	255	340		
525041	E-mail Service Charges - 4	398	0	516	0		
525210	Conference, Meeting & Training Expense	0	0	2,620	560		
525230	Subscriptions, Dues, & Books	165	165	240	240		
525400	Gas, Fuel, & Oil	8,116	2,929	17,520	12,476		
525600	Uniforms & Clothing	1,674	(64)	4,780	2,332		
529903	Contingency	0	0	8,077	0		
	* Total Operating	27,660	13,417	75,234	54,968	0	0
	** Total Personnel & Operating	307,305	141,897	451,483	433,733	0	0
Capital							
540000	Small Tools & Minor Equipment	0	0	1,000	0		
	All Other Equipment	12,768	51,988	188,583	0		
	** Total Capital	12,768	51,988	189,583	0	0	0
	*** Total Budget Appropriation	320,073	193,885	641,066	433,733	0	0

COUNTY OF LEXINGTON
SCHOOL DISTRICT #4 RESOURCE OFFICERS
Annual Budget
Fiscal Year - 2025-26

Fund 2640
 Division: Law Enforcement
 Organization: 151204 - LE/State SRO Program

Object Code	Expenditure Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	BUDGET	
					2025-26 Requested	2025-26 Recommend
Personnel						
510100	Salaries & Wages - 1	0	0	0		
510199	Special Overtime	0	0	0		
510200	Overtime	0	0	0		
511112	FICA - Employer's Portion	0	0	0		
511114	Police Retirement - Employer's Portion	0	0	0		
511120	Employee Insurance - 1	0	0	0		
511130	Workers Compensation	0	0	0		
519999	Personnel Contingency	0	0	0		
	* Total Personnel	0	0	0	0	0
Operating Expenses						
520110	Officer Safety Equipment	0	0	0		
521000	Office Supplies	0	0	0		
521200	Operating Supplies	0	0	0		
521208	Police Supplies	0	0	0		
522300	Vehicle Repairs & Maintenance	0	0	0		
524100	Vehicle Insurance - 1	0	0	0		
524101	Comprehensive Insurance - 1	0	0	0		
524201	General Tort Insurance	0	0	0		
525004	WAN Service Charges	0	0	0		
525021	Smart Phone Charges	0	0	0		
525030	800 MHz Radio Service Charges - 1	0	0	0		
525041	E-mail Service Charges - 1	0	0	0		
525210	Conference, Meeting & Training Exp.	0	0	0		
525230	Subscriptions, Dues, & Books	0	0	0		
525400	Gas, Fuel, & Oil	0	0	0		
525600	Uniforms & Clothing	0	0	0		
	* Total Operating	0	0	0	0	0
	** Total Personnel & Operating	0	0	0	0	0
Capital						
540000	Small Tools & Minor Equipment	0	0	0		
	All Other Equipment	6,658	0	0		
	** Total Capital	6,658	0	0	0	0
	*** Total Budget Appropriation	6,658	0	0	0	0

SECTION V. - PROGRAM OVERVIEW

The Lexington County Sheriff's Department provides contracted services for school resource officers (SROs) and school crossing guards. The School Resource Officer program provides for the safety and security of the students in every high school, most middle schools, and some elementary schools in all of Lexington County's school districts. School Crossing Guards ensure the safety of our children during arrival and departure from school. Not all schools in Lexington County have a school crossing guard and in school district two, the municipalities provide the crossing guards. The Lexington County Sheriff's Department and the School Officials are working together to provide a learning environment for the students that will be safe. The State of South Carolina has seen the crime rate rise and Lexington County experiences an increase of school-related incidents such as gang and drug activity. The presence of law enforcement officers in the schools should deter such criminal activity and the presence of school crossing guards assist with slowing traffic to allow the students to arrive and depart school safely.

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

		<u>Full Time Equivalent</u>			
	<u>Positions</u>	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Grade</u>
	Senior Deputy	<u>4</u>		<u>4</u>	SO2
Totals		<u>4</u>	<u>0</u>	<u>4.000</u>	

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520110 – OFFICER SAFETY EQUIPMENT \$ 14,028

This account is for the department's maintenance plan for an electronic control device and body camera. These devices are critical to the officer by providing an accurate account of incidents and a non-lethal weapon during incidents.

520710 – SOFTWARE SUBSCRIPTION \$2,360

E-mail service is a vital tool for communication among all individuals not just within Lexington County.

522300 - VEHICLE REPAIRS & MAINTENANCE \$ 4,508

The amount budgeted is based on estimated expenditures for the current fiscal year. The extraordinary maintenance includes transmission overhauls, rear-end replacements and deer collisions. The budget amount is prorated equally among all vehicles assigned to the organization.

524100 - VEHICLE INSURANCE \$ 2,460

The budget amount is the estimate provided by the County's Risk Manager. Please see the vehicle detail schedule in the appendixes for cost allocation.

524101 – COMPREHENSIVE INSURANCE \$ 2,252

Comprehensive insurance was not placed on the school resource officer's vehicles.

524201 - GENERAL TORT LIABILITY INSURANCE \$ 6,548

General tort liability insurance amounts are allocated based on the number and liability classification of personnel. The amount per officer is \$1,637.

524202 – SURETY BONDS \$ 0

Surety bonds are due this fiscal year with a cost of \$10 per employee. Surety bonds are paid every three fiscal years and the next payment will be due in fiscal year 2027.

525004 – WAN SERVICE CHARGES \$ 1,872

This account is used to pay connection charges for wide-area networks. This enables connections to the Records Management System. The annual cost per deputy is \$468.

525021 – SMART PHONE CHARGES \$ 2,160

All vital communications cannot occur over the 800 MHz radio system. Therefore, mobile telephones are required for immediate response when required. The Smart Phone enables data transmissions in addition to the other services available with our current cell phone plan and can will replace the point-and-shoot camera currently issued to deputies. The annual cost per deputy is \$540.

525030 – 800 MHz RADIO SERVICE CHARGES \$ 2,832

The 800 MHz radios are required for communication. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation. This includes one in-car radio.

525031 – 800 MHz RADIO MAINTENANCE CHARGES \$ 340

The 800 MHz radios are required for communication. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation. This does not include maintenance for one new in-car radio.

525210 – CONFERENCE, MEETING & TRAINING EXPENSE \$ 560

School Resource officers must be sent for training so that they may maintain their certification and acquire advancement in technical fields. The certification class is \$140 per officer through SCCJA. The budget amount per officer is \$140.

525230 – SUBSCRIPTIONS, DUES, & BOOKS **\$ 240**

Dues for the South Carolina Law Enforcement Association at \$35 per officer and dues for the Sheriff's Association are paid at \$25. The cost for dues per SRO is \$60.

525400 - GAS, FUEL, & OIL **\$ 12,476**

The budget amount is based on the projected expenditures. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs are not calculated due to the reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles.

525600 – UNIFORMS & CLOTHING **\$ 2,332**

Uniforms are required under Section 23-13-30 of the SC Code of Laws. Each officer receives replacement uniforms once a year, replacement body armor every five years, and boots every other year. The items needed this year are as follows:

- (8) Replacement uniforms \$130 ea. - \$1,040
- (2) Pairs of boots \$100 ea. - \$200
- (1) Replacement body armor w/external carriers \$1,092 ea. - \$1,092

SECTION I

COUNTY OF LEXINGTON
SCHOOL DISTRICT #4 RESOURCE OFFICERS
SUMMARY OF DEPARTMENTAL REVENUES
NEW PROGRAM - (1) SENIOR DEPUTY
 Annual Budget
 FY 2025-26 Estimated Revenue

Fund: 2640
 Division: Law Enforcement
 Organization: 151204 - State SRO Program

Object Code	Revenue Account Title	Requested 2025-26	Recommend 2025-26	Approved 2025-26
Revenues:				
456100	Program Income	3,533		
458007	State SRO Program	188,907		
801000	Op Trn from General Fund/LE	1,178		
	** Total Revenue (Section II)	<u>193,617</u>	<u>0</u>	<u>0</u>
	*** Total Appropriation (Section III)	<u>193,617</u>		

SECTION I

COUNTY OF LEXINGTON
SCHOOL DISTRICT #4 RESOURCE OFFICERS
NEW PROGRAM - (1) SENIOR DEPUTY
Annual Budget
FY 2025-26

Fund: 2640
Division: Law Enforcement
Organization: 151204 - State SRO Program

Object Expenditure Code Classification	Pay Band SO2	<i>BUDGET</i>		
		2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel				
510100	Salaries & Wages - 1	51,696		
510200	Overtime	3,000		
511112	FICA Cost	4,184		
511114	Police Retirement	1,162		
511120	Insurance Fund Contribution -1	8,500		
511130	Workers Compensation	1,892		
	* Total Personnel	70,434		
Operating Expenses				
520110	Officer Safety Equipment	3,507		
520233	Towing Service	90		
520710	Software Subscription	590		
521000	Office Supplies	50		
521200	Operating Supplies	200		
521208	Police Supplies	410		
522300	Vehicle Repairs & Maintenance	1,127		
524100	Vehicle Insurance	615		
524101	Comprehensive Insurance	563		
524201	General Tort Liability Insurance	1,637		
524202	Surety Bonds - 1	0		
525021	Smart Phone Charges	540		
525030	800 MHz Radio Service Charges	1,416		
525210	Conference & Meeting Expense	2,500		
525230	Subscriptions, Dues, & Books	60		
525400	Gas, Fuel & Oil	3,119		
525600	Uniforms	500		
	* Total Operating	16,924		
	** Total Personnel & Operating	87,358		
Capital				
540000	Small Tools & Minor Equipment	150		
540015	Minor Furniture	600		
	All Other Equipment			
1	Personal Protection Equip Kit	600		
1	Ruggedized Laptop w/Accs	6,500		
1	Vehicle Printer w/Accs	500		
1	800 MHz Radio w/Accs	8,000		
1	Gun w/Accs	600		
1	MCT/MFR Licensing	4,000		
1	Marked SUV w/Equip	84,000		
1	Rifle w/Accs	1,309		
	** Total Capital	106,259		
	*** Total Budget Appropriation	193,617		

SECTION V. - PROGRAM OVERVIEW

The State-Funded School Resource Officer (SRO) Program was transferred from the South Carolina Department of Education (SCDE) to the South Carolina Department of Public Safety (SCDPS) effective July 1, 2021 because of proviso 63.9 of the 2021-2022 South Carolina Appropriations Act. The purpose of the SRO Program is to fund full-time certified law enforcement officers to serve as SROs in schools that otherwise would lack the adequate resources to hire their own SROs. The State of South Carolina, the School Districts and the Lexington County Sheriff's Department are working to provide a safe learning environment for the students.

The main functions of the School Resource Officer are law enforcement officer, teacher, and counselor. First, as a law enforcement officer, the SRO maintains a safe and secure environment on the school campus that will be conducive to an educationally stimulating atmosphere and serve as a means of preventing criminal activities and disturbances. Second, as a teacher, the SRO promotes positive attitudes regarding the police role in society and informs the students of their rights and responsibilities as lawful citizens. Third, as a counselor, the SRO establishes a more complete liaison with school personnel and students in a cooperative effort to prevent juvenile delinquency.

The most effective way an SRO can accomplish these goals is to be a positive role model. Students learn from every interaction they have with an SRO. It is essential for an SRO to be a positive role model who endorses high moral standards, uses good judgment and discretion, is consistent and fair, respects all students, and displays a sincere concern for the school community. The SRO must maintain a professional appearance, and be visible, accessible, and willing to talk to the students. In addition, the SRO must attend and participate in school activities during both the school year and the summer months; interact positively with the students and the community while addressing their concerns seriously; maintain a relationship with the student's parents by attending PTO meetings and parent conferences; and maintain a relationship with the faculty and school administrators.

The SRO Program funds will be used to pay for the salaries and fringe benefits of the State-funded SROs as well as law enforcement equipment and training. The School Districts will apply for the number of School Resource Officer positions they are seeking. While the grant does not require matching funds, the expenses that are not covered under the grant award will be paid 75% by the School District and the Sheriff's Department will pay 25%.

SECTION VI. B. – LISTING OF POSITIONS

Proposed Staffing Level:

		<u>Full Time Equivalent</u>			
	<u>Positions</u>	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Grade</u>
LE/State SRO Grant - New Program:					
Senior Deputy	<u>1</u>	<u>1</u>	<u>0</u>	<u>1</u>	SO2
Totals	1	1.000	0	1.000	

SECTION VI. C. -- OPERATING LINE ITEM NARRATIVES

520110 – OFFICER SAFETY EQUIPMENT MAINT PLAN \$ 3,507

This account is used to pay for the maintenance costs associated with the body cameras and electronic control devices.

520233 – TOWING SERVICE \$ 90

Wrecker services must be paid for the towing of County Vehicles. The minimum cost for a County Vehicle is \$90. The amount budgeted is based on the projected expenditures for the current fiscal year plus 3% for complex tows that have additional charges for winching.

520710 – SOFTWARE SUBSCRIPTION \$ 590

E-mail service is a vital tool for communication among all individuals not just within Lexington County.

521000 – OFFICE SUPPLIES \$ 50

Routine office supplies are needed for daily operations.

521200 – OPERATING SUPPLIES \$ 200

This account is used to pay for various operating supplies needed.

521208 - POLICE SUPPLIES \$ 410

Officers need items such as handcuffs, pepper spray, ASP batons, restraints, leg irons, transport belts, and summons books to perform daily job duties.

522300 - VEHICLE REPAIRS & MAINTENANCE \$ 1,127

Charges are prorated across all vehicles due to reassignment, allowing for efficient utilization of all fleet vehicles. The amount budgeted for new/additions to the fleet is slightly less than vehicles already in service due to the ordering/receiving process.

524100 - VEHICLE INSURANCE \$ 615

The budget amount per vehicle is the estimate provided by the County's Risk Manager.

524101 – COMPREHENSIVE INSURANCE \$ 563

The budget amount per vehicle is the estimate provided by the County's Risk Manager, approximately \$563 per vehicle.

524201 – GENERAL TORT LIABILITY INSURANCE \$ 1,637

General tort liability insurance amounts are based on the liability classification of personnel. The budget amount is the recommendation of the County's Risk Manager.

524202 – SURETY BONDS \$ 0

Surety bonds are due this year and will not be paid again until FYE 2027. The cost per employee is \$10.

525021 – SMART PHONE CHARGES \$ 540

The Smart Phone enables data transmission in addition to the other services available with our current cell phone.

525030 – 800MHZ RADIO SERVICE CHARGES \$ 1,416

The 800 MHz radios are required for communication

525210 – CONFERENCE, MEETING & TRAINING EXPENSE \$ 2,500

Specialized training is also required to maintain specific certifications and to gain knowledge of current industry trends.

525230 – SUBSCRIPTIONS, DUES & BOOKS **\$ 60**

These subscriptions and organizational memberships provide information designed to improve management skills, operations, and industry trend knowledge. Memberships to SCLEOA and the Sheriff's Association are estimated at \$60.

525400 - GAS, FUEL & OIL **\$ 3,119**

Gas, fuel, and oil charges are prorated across all vehicles due to reassignment, allowing for efficient utilization of all fleet vehicles. The amount budgeted for new/additions to the fleet is slightly less than vehicles already in service due to the ordering/receiving process.

525600 – UNIFORMS & CLOTHING **\$ 500**

Uniforms are required under Section 23-13-30 of the SC Code of Laws. Each officer receives replacement uniforms once a year. The number of uniforms ordered depends on the job function. This account is also used to purchase body armor and uniforms.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

540000 - SMALL TOOLS & MINOR EQUIPMENT \$ 150

This account is established to purchase miscellaneous items needed to perform assigned duties.

540015 – MINOR FURNITURE \$ 600

A chair is required to perform daily tasks.

(1) PERSONAL PROTECTIVE EQUIPMENT KIT \$ 600

The personal protective equipment kit is used in the event of a hazardous chemical or substance spill. The kit is needed for our road patrol units to keep them OSHA-compliant.

(1) RUGGEDIZED LAPTOP W/ACCS \$ 6,500

The ruggedized laptop is required to perform the duties of this position.

(1) VEHICLE PRINTER W/ACCS \$ 500

The vehicle printer is required to perform the duties of this position.

(1) 800 MHz RADIO W/ACCS \$ 8,000

The radio is needed for officer safety. It enables communication with County Communications.

(1) GUN W/ACCS \$ 600

Handguns are required to perform the duties of a law enforcement officer.

(1) MCT/MFR LICENSING \$4,000

The license is required for the records management system.

(1) MARKED SUV W/EQUIPMENT \$ 84,000

An marked vehicle is required to perform the duties of a law enforcement officer.

(1) RIFLE W/ACCS \$ 1,309

A rifle is required to perform the duties of a law enforcement officer.

**COUNTY OF LEXINGTON
SCHOOL DISTRICT #5 RESOURCE OFFICERS
Annual Budget
FY 2025-26 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*L/E - School District #5 2641:								
Revenues:								
452010	School Crossing Guards	123,068	123,068	147,035	147,035	140,549		
456100	Program Income	837,724	164,861	1,100,664	1,100,664	987,571		
461000	Investment Interest	0	0	0	0			
801000	Op Trn from General Fund/LE	275,997	0	366,888	366,888	329,190		
** Total Revenue		<u>1,236,789</u>	<u>287,929</u>	<u>1,614,587</u>	<u>1,614,587</u>	<u>1,457,310</u>	<u>0</u>	<u>0</u>
***Total Appropriation					1,789,280	1,316,761	0	0
CONTINGENCY Unused					204,232			
FUND BALANCE Beginning of Year					321,921	351,460	351,460	351,460
FUND BALANCE - Projected End of Year					351,460	492,009	351,460	351,460

The school resource officer program is funded 75% by the school district and 25% by the Lexington County Sheriff's Department. The school crossing guard program is funded 100% by the school district on a reimbursement basis plus an administrative fee.

**COUNTY OF LEXINGTON
SCHOOL DISTRICT #5 RESOURCE OFFICERS
Annual Budget
Fiscal Year - 2025-26**

Fund 2641
Division: Law Enforcement
Organization: 151202 - LE/School Resource Officers

Object Code	Expenditure Classification	<i>BUDGET</i>					
		2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel							
510100	Salaries & Wages - 12	686,144	282,169	680,319	711,242		
510199	Special Overtime	40,796	15,312	58,925	45,000		
510200	Overtime	241	0	0	0		
511112	FICA - Employer's Portion	53,737	21,816	56,552	57,853		
511114	Police Retirement - Employer's Portion	135,979	52,430	157,015	16,626		
511120	Employee Insurance -12	93,600	40,750	97,800	102,000		
511130	Workers Compensation	25,181	10,293	25,578	26,166		
511214	PORS - Employer Portion (Retiree)	14,438	5,571	0	0		
519999	Personnel Contingency	0	0	58,703			
* Total Personnel		1,050,116	428,341	1,134,892	958,887	0	0
Operating Expenses							
520110	Officer Safety Equipment	9,245	0	45,096	42,084		
520710	Software Subscriptions	0	0	0	7,080		
521208	Police Supplies	0	0	650	650		
522300	Vehicle Repairs & Maintenance	5,631	4,161	23,652	13,524		
524100	Vehicle Insurance - 12	6,150	7,380	7,380	7,380		
524101	Comprehensive Insurance - 7	1,497	4,908	2,000	3,941		
524201	General Tort Liability Insurance	20,267	20,267	21,281	19,644		
524202	Surety Bonds - 12	83	0	0	0		
525004	WAN Service Charges	4,979	1,824	5,616	5,616		
525021	Smart Phone Charges	6,435	2,160	6,480	6,480		
525030	800 MHz Radio Service Charges - 12	8,318	3,515	8,496	8,496		
525031	800 MHz Radio Maintenance Contracts	748	935	1,020	1,020		
525041	E-mail Service Charges - 12	1,537	0	1,548	0		
525210	Conference, Meeting & Training Expense	570	0	1,820	1,680		
525230	Subscriptions, Dues, & Books	605	605	720	720		
525400	Gas, Fuel, & Oil	24,300	9,107	43,680	37,428		
525600	Uniforms & Clothing	5,949	(554)	7,221	6,996		
529903	Contingency	0	0	204,232	0		
* Total Operating		96,314	54,308	380,892	162,739	0	0
** Total Personnel & Operating		1,146,430	482,649	1,515,784	1,121,626	0	0
Capital							
540000	Small Tools & Minor Equipment	0	0	0	0		
540010	Minor Software	0	0	0	0		
	All Other Equipment	0	103,976	156,000			
1	Marked SUV w/Equipment				84,000		
** Total Capital		0	103,976	156,000	84,000	0	0
*** Total Budget Appropriation		1,146,430	586,625	1,671,784	1,205,626	0	0

**COUNTY OF LEXINGTON
SCHOOL DISTRICT #5 RESOURCE OFFICERS
Annual Budget
Fiscal Year - 2025-26**

Fund 2641
Division: Law Enforcement
Organization: 151250 - School Crossing Guards

Object Code	Expenditure Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	<i>BUDGET</i>		
					2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel							
510300	Part Time - (LS)	65,341	23,267	82,080	82,080		
511112	FICA - Employer's Portion	5,037	1,780	6,279	6,279		
511113	State Retirement - Employer's Portion	10,724	3,434	15,234	15,234		
511114	Police Retirement - Employer's Portion	0	(34)	0	0		
511130	Workers Compensation	2,137	755	2,430	2,430		
511214	PORS - Employer's Portion (Retiree)	1,026	534	0	0		
519999	Personnel Contingency	0	0	6,361			
* Total Personnel		84,265	29,736	112,384	106,023	0	0
Operating Expenses							
521209	School Patrol Supplies	0	0	1,800	1,800		
524201	General Tort Liability Insurance	1,560	1,560	3,240	3,240		
524202	Surety Bonds	158	0	0			
525100	Postage	8	0	72	72		
* Total Operating		1,726	1,560	5,112	5,112	0	0
** Total Personnel & Operating		85,991	31,296	117,496	111,135	0	0
Capital							
540000	Small Tools & Minor Equipment	0	0	0			
540010	Minor Software	0	0	0			
	All Other Equipment	0	0	0			
** Total Capital		0	0	0	0	0	0
*** Total Budget Appropriation		85,991	31,296	117,496	111,135	0	0

SECTION V. - PROGRAM OVERVIEW

The Lexington County Sheriff's Department provides contracted services for school resource officers (SROs) and school crossing guards. The School Resource Officer program provides for the safety and security of the students in every high school, most middle schools, and some elementary schools in all of Lexington County's school districts. School Crossing Guards ensure the safety of our children during arrival and departure from school. Not all schools in Lexington County have a school crossing guard and in school district two, the municipalities provide the crossing guards. The Lexington County Sheriff's Department and the School Officials are working together to provide a learning environment for the students that will be safe. The State of South Carolina has seen the crime rate rise and Lexington County experiences an increase of school-related incidents such as gang and drug activity. The presence of law enforcement officers in the schools should deter such criminal activity and the presence of school crossing guards assist with slowing traffic to allow the students to arrive and depart school safely.

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

	Positions	Full Time Equivalent		Total	Grade
		General Fund	Other Fund		
Law Enforcement/School Resource Officers:					
Senior Deputy	12		12	12	SO2
Totals	12	0	12	12.000	

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520110 – OFFICER SAFETY EQUIPMENT \$ 42,084

This account is for the department’s maintenance plan for an electronic control device and body camera. These devices are critical to the officer by providing an accurate account of incidents and a non-lethal weapon during incidents.

520710 – SOFTWARE SUBSCRIPTION \$ 7,080

E-mail service is a vital tool for communication among all individuals not just within Lexington County.

521208 – POLICE SUPPLIES \$ 650

Officers need items such as handcuffs, pepper spray, ASP batons, restraints, leg irons, transport belts, summons books, etc. to perform daily job duties. Some of these items are not replaced regularly, so expenditures vary from year to year. The amount budgeted is based on the expenditure projection for this fiscal year.

522300 - VEHICLE REPAIRS & MAINTENANCE \$ 13,524

The amount budgeted is based on estimated expenditures for the current fiscal year. The extraordinary maintenance includes transmission overhauls, rear-end replacements and deer collisions. The budget amount is prorated equally among all vehicles assigned to the organization.

524100 - VEHICLE INSURANCE \$ 7,380

The budget amount is the estimate provided by the County’s Risk Manager. Please see the vehicle detail schedule in the appendixes for cost allocation.

524101 – COMPREHENSIVE INSURANCE \$ 3,941

Comprehensive insurance was placed on the school resource officer vehicles. The County’s Risk Manager recommends the budget amount.

524201 - GENERAL TORT LIABILITY INSURANCE \$ 19,644

General tort liability insurance amounts are allocated based on the number and liability classification of personnel. The amount per law enforcement officer is \$ 1,637 annually.

524202 – SURETY BONDS \$ 0

Surety bonds are due this year at \$10 per officer. Surety bonds are paid every three fiscal years and the next payment will be due in fiscal year 2027.

525004 – WAN SERVICE CHARGES \$ 5,616

This account is used to pay connection charges for wide-area networks. This enables connections to the Records Management System. The annual cost per deputy is \$468.

525021 – SMART PHONE CHARGES \$ 6,480

All vital communications cannot occur over the 800 MHz radio system. Therefore, mobile telephones are required for immediate response when required. The Smart Phone enables data transmissions in addition to the other services available with our current cell phone plan and can will replace the point-and-shoot camera currently issued to deputies. The annual cost per deputy is \$540.

525030 – 800 MHz RADIO SERVICE CHARGES \$ 8,496

The 800 MHz radios are required for communication. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation.

525031 – 800 MHz RADIO MAINTENANCE CHARGES **\$ 1,020**

The 800 MHz radios are required for communication. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation. This does not include the cost of one new in-car radio.

525041 – E-MAIL SERVICE CHARGES **\$ 0**

The department no longer pays the state for emails.

525210 – CONFERENCE, MEETING & TRAINING EXPENSE **\$ 1,680**

School Resource officers must be sent for training so that they may maintain their certification and acquire advancement in technical fields. The certification class is \$140 per officer through SCCJA.

525230 – SUBSCRIPTIONS, DUES, & BOOKS **\$ 720**

The certified law enforcement officer dues for the South Carolina Law Enforcement Association and Sheriff's Association are paid from this account. The cost for both dues per officer per year is \$60.

525400 - GAS, FUEL, & OIL **\$ 37,428**

The budget amount is based on the projected expenditures for the current fiscal year. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs are not calculated due to the reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles.

525600 – UNIFORMS & CLOTHING **\$ 6,996**

Uniforms are required under Section 23-13-30 of the SC Code of Laws. Each officer receives replacement uniforms once a year, replacement body armor every five years, and boots every other year. The items needed this year are as follows:

- (24) Replacement uniforms \$130 ea. - \$3,120
- (6) Pairs of boots \$100 ea. - \$600
- (3) Replacement body armor w/external carriers \$1,092 ea. - \$3,276

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

(1) MARKED SUV W/EQUIP RPL **\$ 84,000**

Vehicle replacements as recommended by County Fleet Manager.

SECTION V. – PROGRAM OVERVIEW

School Crossing Guards play a vital role in ensuring the safety of children during their arrival and departure from school. In response to requests from Lexington County School Districts #1, #3, and #5, school crossing guards have been hired and are being managed by the Lexington County Sheriff's Department. The school districts are responsible for covering 100% of the costs associated with scheduled hours for the crossing guards, as well as an administrative fee that covers the cost of program management. Additionally, substitutes are hired on an as-needed basis to ensure that there is always sufficient coverage. basis. The school districts pay 100% of the cost associated with scheduled hours for school crossing guards as well as an administrative fee that covers our cost for management of the program.

SECTION VI. B. -- LISTING OF POSITIONS

Current Staffing Level:

		<u>Full Time Equivalent</u>			
	<u>Positions</u>	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Grade</u>
	School Crossing Guard	<u>12</u>		<u>2.55</u>	101 L/S
Totals		<u>12</u>	<u>0</u>	<u>2.55</u>	

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

521209 – SCHOOL PATROL SUPPLIES \$ 1,800

Supplies such as vests, signs, lights, rain gear, batteries, and other safety equipment are required for the school crossing guards to be visible for the safety of the children and awareness purposes of citizens.

524201 – GENERAL TORT INSURANCE \$ 3,240

General tort liability insurance amounts are allocated based on the number and liability classification of personnel. The budgeted amount is 5% above the current FY expenditure (\$3,222), as recommended by the County's Risk Manager.

524202 – SURETY BONDS \$ 0

Surety bonds will be paid this year and the cost is \$10.00 per employee. Surety bonds are paid every three fiscal years and will not be paid again until fiscal year 2024.

525100 – POSTAGE \$ 72

Postage is required for the bi-weekly mailing of the payroll deposit amounts to the school crossing guards. Most school crossing guards obtain their payroll information via the Internet and the mailing of this information is no longer needed.

**COUNTY OF LEXINGTON
LAW ENFORCEMENT OFF DUTY PROGRAM
Annual Budget
FY 2025-26 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru June 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
* L/E - Off Duty Program 2647:								
Revenues:								
438730	Administration Fee	103,158	37,932	81,714	81,714	<u>109,908</u>		
438731	Vehicle Use Fee	0	0	16,342	16,342	<u>18,318</u>		
** Total Revenue		<u>103,158</u>	<u>37,932</u>	<u>98,056</u>	<u>98,056</u>	<u>128,226</u>	0	0
***Total Appropriation					116,738	94,179	0	0
Unused Contingency						22,823		
FUND BALANCE								
Beginning of Year					<u>194,324</u>	<u>175,642</u>	<u>175,642</u>	<u>175,642</u>
FUND BALANCE - Projected								
End of Year					<u>175,642</u>	<u>232,512</u>	<u>175,642</u>	<u>175,642</u>

COUNTY OF LEXINGTON
LAW ENFORCEMENT OFF DUTY PROGRAM
Annual Budget
Fiscal Year - 2025-26

Fund: 2647
Division: Law Enforcement
Organization: 151105 - LE/Support Services

Object Code	Expenditure Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	2025-26 Requested	<i>BUDGET</i>	
						2025-26 Recommend	2025-26 Approved
Personnel							
510100	Salaries & Wages - 1	63,126	26,828	63,231	66,593		
510200	Overtime	0	0	0	0		
511112	FICA - Employer's Portion	4,362	1,859	4,838	5,095		
511113	State Retirement - Employer's Portion	11,257	4,541	11,736	12,360		
511120	Insurance Fund Contribution - 1	7,800	3,396	8,150	8,500		
511130	Workers Compensation	196	83	197	207		
519999	Personnel Contingency	0	0	4,500			
	* Total Personnel	86,741	36,707	92,652	92,755	0	0
Operating Expenses							
520200	Contracted Services	0	300	300	0		
520710	Software Subscription	0	0	0	590		
524201	General Tort Liability Insurance	0	0	42	42		
524202	Surety Bonds - 1	0	0	0	0		
525000	Telephone	0	0	252	252		
525021	Smart Phone Charges	540	180	540	540		
525041	E-mail Service Charges - 1	129	0	129	0		
529903	Contingency	0	0	22,823	0		
	* Total Operating	669	480	24,086	1,424	0	0
	** Total Personnel & Operating	87,410	37,187	116,738	94,179	0	0
Capital							
540000	Small Tools & Minor Equipment	0	0	0	0		
540010	Minor Software	0	0	0	0		
	All Other Equipment	0	0	0	0		
	** Total Capital	0	0	0	0	0	0
	*** Total Budget Appropriation	87,410	37,187	116,738	94,179	0	0

SECTION V. - PROGRAM OVERVIEW

The off-duty program is a special revenue fund that is responsible for the costs associated with scheduling all employment assignments, preparing agreements, and assisting vendors with their set up in the software program, along with the liaison and technical support for the deputies and vendors as it relates to operation of the software.

SECTION VI.A. - LISTING OF REVENUE

438730 – ADMINISTRATION FEE \$ 109,908

The revenue generated will cover the cost of the Human Resource Specialist position managing the program. This allows the program to be self-sustaining without additional cost to the LCSD. The number of hours worked varies significantly so the revenue is estimated based on the average of revenue for fiscal year 2022, revenue for fiscal year 2023, and the projected revenue for fiscal year 2024 based on actual collections for six months.

The vendor requesting the extra duty hours pays \$42 per hour broken down as follows:

- \$35.00 is paid directly to the deputies
- \$ 6.00 covers the cost of the position and provides additional funds
- \$ 1.00 is reimbursed to the County for vehicle costs.

438731 – VEHICLE USE FEE \$ 18,318

The vendor requesting the extra duty also pays a vehicle use fee. This is reimbursement for use of the vehicle.

The vendor requesting the extra duty hours pays \$42 per hour broken down as follows:

- \$35.00 is paid directly to the deputies
- \$ 6.00 covers the cost of the position and provides additional funds
- \$ 1.00 is reimbursed to the County for vehicle costs.

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Law Enforcement/Support Services:					
Project Coordinator	<u>1</u>	<u> </u>	<u>1</u>	<u>1</u>	208
Totals	<u>1</u>	<u>0.000</u>	<u>1</u>	<u>1</u>	

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

520710 – SOFTWARE SUBSCRIPTION \$ 590

E-mail service is a vital tool for communication among all individuals not just within Lexington County.

524201 - GENERAL TORT LIABILITY INSURANCE \$ 42

General tort liability insurance amounts are allocated based on the number and liability classification of personnel. The budget amount is 5% more than the current fiscal year's expenditure (\$38), as recommended by the County's Risk Manager.

524202 – SURETY BONDS \$ 0

The next surety bond will be paid in FYE 2027.

525000 – TELEPHONE \$ 252

The landline being used by this position is assigned to HR and paid from LCSD's HR budget.

525021 – SMART PHONE CHARGES \$ 540

All vital communications cannot occur over the 800 MHz radio system. Therefore, mobile telephones and pagers are required for immediate response when required. The Smart Phone is new technology that enables data transmissions in addition to the other services available with our current cell phone plan.

**COUNTY OF LEXINGTON
COMMUNITY DEVELOPMENT BLOCK GRANT
Annual Budget
FY 2025-26 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
* Community Development Block Grant 2400:								
Revenues:								
456100	Program Income	19,099	5,966	33,978	33,978	33,978		
456101	Program Income (Note Receivable)	0	0	0	0	0		
457000	Federal Grant Income	2,311,789	687,022	1,862,177	1,862,177	1,850,000		
461150	Interest Income - Notes	0	0	0	0	0		
801000	Op Trn from General Fund	50,000	50,000	50,000	50,000	50,000		
**Total Revenue		<u>2,380,888</u>	<u>742,988</u>	<u>1,946,155</u>	<u>1,946,155</u>	<u>1,933,978</u>	<u>0</u>	<u>0</u>
***Total Appropriation					<u>3,417,613</u>	<u>1,850,000</u>	<u>0</u>	<u>0</u>
FUND BALANCE								
Beginning of Year					<u>378,765</u>	<u>(1,092,693)</u>	<u>(1,092,693)</u>	<u>(1,092,693)</u>
FUND BALANCE - Projected								
End of Year					<u>(1,092,693)</u>	<u>(1,008,715)</u>	<u>(1,092,693)</u>	<u>(1,092,693)</u>

**COUNTY OF LEXINGTON
COMMUNITY DEVELOPMENT BLOCK GRANT
Annual Budget
Fiscal Year - 2025-26**

Fund 2400

Division: : Community Development

Organization: 181200 - Community Development Administration

Object Expenditure Code Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	BUDGET		
				2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel						
510100 Salaries & Wages - 3	222,828	71,773	202,635	178,062		
510200 Overtime	0	0	0	0		
511112 FICA - Employer's Portion	15,938	5,142	15,504	13,622		
511113 State Retirement - Employer's Portion	39,815	11,771	37,615	33,048		
511120 Employee Insurance - 3	27,950	8,150	24,450	29,750		
511130 Workers Compensation	692	223	628	552		
519999 Personnel Contingency	0	0	15,348	0		
* Total Personnel	307,223	97,059	296,180	255,034	0	0
Operating Expenses						
520300 Professional Services	0	17,082	100,928	29,166		
520400 Advertising & Publicity	3,739	1,017	2,700	3,000		
520500 Legal Services	0	1,800	5,000	5,500		
520510 Interpreting Services	0	0	130	130		
520800 Outside Printing	0	0	1,000	700		
521000 Office Supplies	4,503	2,647	4,000	4,000		
521100 Duplicating	2,206	712	2,326	2,500		
521200 Operating Supplies	0	0	0	0		
524000 Building Insurance	95	0	98	103		
524201 General Tort Liability Insurance	520	520	306	337		
524202 Surety Bonds	25	0	0	0		
525000 Telephone	1,446	602	843	843		
525021 Smart Phone Charges - 3	1,347	326	972	972		
525041 E-mail Service Charges - 4	462	481	452	717		
525100 Postage	1,017	552	750	750		
525110 Other Parcel Delivery Services	133	0	250	250		
525210 Conference, Meeting & Training Expense	1,113	0	3,784	3,784		
525230 Subscriptions, Dues, & Books	2,849	2,750	3,200	3,200		
525240 Personal Mileage Reimbursement	0	0	504	504		
525250 Motor Pool Reimbursement	1,467	244	1,600	1,600		
525300 Util / Administration Building	2,997	1,035	2,100	2,100		
529903 Contingency	0	0	14,726	0		
529950 Indirect Costs	20,158	4,163	20,000	26,709		
520702 Duo Multi-factor Authentication				238		
* Total Operating	44,077	33,931	165,669	87,103	0	0
** Total Personnel & Operating	351,300	130,990	461,849	342,137	0	0
Capital						
540000 Small Tools & Minor Equipment	47	0	250	250		
540010 Minor Software	5,346	0	8,116	8,116		
All Other Equipment	0	0	0	0		
** Total Capital	5,393	0	8,366	8,366	0	0
*** Total Budget Appropriation	356,693	130,990	470,215	350,503	0	0

COUNTY OF LEXINGTON
COMMUNITY DEVELOPMENT BLOCK GRANT
Annual Budget
Fiscal Year - 2025-26

Fund 2400
Division: Community Development
Organization: 181201 - Community Development Projects

Object Expenditure Code Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	BUDGET		
				2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel						
* Total Personnel	0	0	0	0	0	0
Operating Expenses						
529903 Contingency	0	0	82,935			
534404 Midlands Housing Alliance, Inc.	70,384	75,806	90,986	50,000		
537119 Minor Housing Repair Program	98,151	0	29,541	48,000		
537180 HOME Program Project Delivery	45,790	6,279	48,945	50,000		
537194 State Street Sewer Line	0	0	73,075			
537209 BLEC Roof Replacement	0	0	5,982			
537213 ICRC Afternoon Adventures	85,329	6,373	98,805	47,000		
537216 Central SC Habitat for Humanity	0	0	79,147			
537217 Joint Municipal Water and Sewer	357,906	0	65,801			
537232 ICRC Athletic Scholarship	22,000	4,968	25,000	20,000		
537245 Lexington County Fire Services	270,000	165,224	165,234			
537246 Town of Batesburg-Leesville Pump Station	300,000	0	4,046			
537250 Boys & Girls Club of America	58,000	32,772	52,792	50,000		
537253 Sistercare	0	0	30,000	25,000		
537255 Town of Batesburg-Leesville Chemical Feed	677,102	0	0			
537273 Lex School District #1 - Sensory Room	501	0	2,600			
537282 West Columbia Mill Village	0	0	385,000			
537283 BLEC Gym Renovation	0	0	212,398			
537286 Lex School District #1 - Rehab Kitchen	0	0	194,651			
537287 ICRC Palmetto Enrichment	18,616	2,829	26,058	20,000		
537288 Palmetto Place Children and Youth Svc.	20,000	0	25,000			
537293 Town of Batesburg-Leesville Valve Enhancement	0	0	399,852			
537294 City of Cayce Sewer Line Rehab	0	0	273,642			
537295 ICRC EEC Deck Renovation	0	0	298,231			
537296 Mission Lexington Refrigerator Truck	0	0	70,000			
537297 Mission Lexington Walk-In Fridge/Freezer	0	0	89,288			
537298 Communities in School of South Carolina	0	0	41,500			
537299 Our Place of Hope	0	6,153	20,000			
5AP415 BLEC Gym Renovations Phase IV	0	0	56,889			
Batesburg Leesville Wastewater Pump Station				449,749		
City of West Columbia Wastewater Collection System Rehab				449,748		
Growing Home Southeast				175,000		
Mission Lexington				68,000		
Brookland Foundation				47,000		
* Total Operating	2,023,779	300,404	2,947,398	1,499,497	0	0
** Total Personnel & Operating	2,023,779	300,404	2,947,398	1,499,497	0	0
Capital						
** Total Capital	0	0	0	0	0	0
*** Total Budget Appropriation	2,023,779	300,404	2,947,398	1,499,497	0	0

SECTION V - PROGRAM OVERVIEW

Summary of Programs:

Program 1 – Community Development Block Grant (CDBG) Program

Program 2 – County-wide Title VI Compliance

Program 1 Objectives:

The objectives of the Community Development Block Grant (CDBG) Program are to primarily assist low- and moderate-income (LMI) persons in securing decent housing, suitable living environments and expanded economic opportunities. Every project and activity funded through the CDBG Program must meet one of three national objectives: principally benefit LMI persons, aid in the elimination of slums and blight, and/or meet an urgent or unanticipated need.

The staff of the County's CDBG Program carries out these objectives through administration, implementation and oversight of the Program as established through the regulations of the United States Department of Housing and Urban Development (HUD). These responsibilities include the following:

- Ensuring compliance with applicable regulations
- Maintaining records and files
- Preparing plans and reports
- Managing infrastructure construction and other projects following federal and County guidelines
- Developing and monitoring annual program and individual project budgets
- Analyzing feasibility of potential projects
- Monitoring federal guidelines and recommending changes to program as needed

The Grants Manager, Grants Administrator and Housing Program Coordinator manage the administration of the CDBG Program. The staff works closely with many different groups and individuals to achieve the objectives of the program and successfully implement projects. Community Planning and Development (CPD) Notice 92-19 allows for CDBG funds to be expended for program administrative costs, as defined at 24 CFR 570.206(a), (b), and (e), of the Home Investment Partnership Program (HOME). Accordingly, the CDBG Program operating budget includes some operating expenses for the HOME Program.

Program 2 Objectives:

The Civil Rights Act of 1964 includes a provision named "Title VI," which prohibits discrimination in the access of County programs, activities, services, etc., on the basis of race, color, national origin, sex, disability, and age. As a recipient of federal funding, the County is required to create a Title VI Compliance Plan and must designate a Title VI Coordinator. Through the Title VI Compliance Plan, the County is required to ensure that public funds are not spent in a way that encourages, subsidizes, or results in discrimination. Additionally, the County must reasonably ensure that programs, services, and facilities are accessible to citizens with disabilities and other barriers.

The County's Title VI Compliance Plan includes: Civil Rights resources, training for county grant managers on Title VI requirements, public notification and outreach, data collection systems, complaint processing in conducted programs, program availability and accessibility to persons with disability, service to limited English proficiency persons, preparing annual reports on county-wide Title VI compliance.

SECTION VI – LINE ITEM NARRATIVES

SECTION VI. A

SUMMARY OF REVENUES

457000 – FEDERAL GRANT INCOME **\$1,850,000**

The United States Department of Housing and Urban Development (HUD) establishes the annual award for all Community Development Block Grant (CDBG) Urban Entitlement Counties. HUD has not notified the County of its allocation for FY 2024-25. At the time of budget preparation, HUD has recommended using the previous year’s allocation of \$1,862,177 for planning purposes. The CDBG Program has approximately \$483,523 in uncommitted funds that will be included when making project awards for the FY 2024-25 budgets. The uncommitted funds are from awarded projects that were completed under budget. No other revenues are anticipated.

801000 – GENERAL FUND **\$50,000**

The Title VI Coordinator/Grant Manager assists with CDBG Program Administration. Additional duties include County-wide Title VI Plan preparation and coordination. Fifty percent (50%) of the personnel and operating budget of the Title VI Coordinator/Grant Manager is provided by the general fund.

SECTION VI. B

LISTING OF POSITIONS

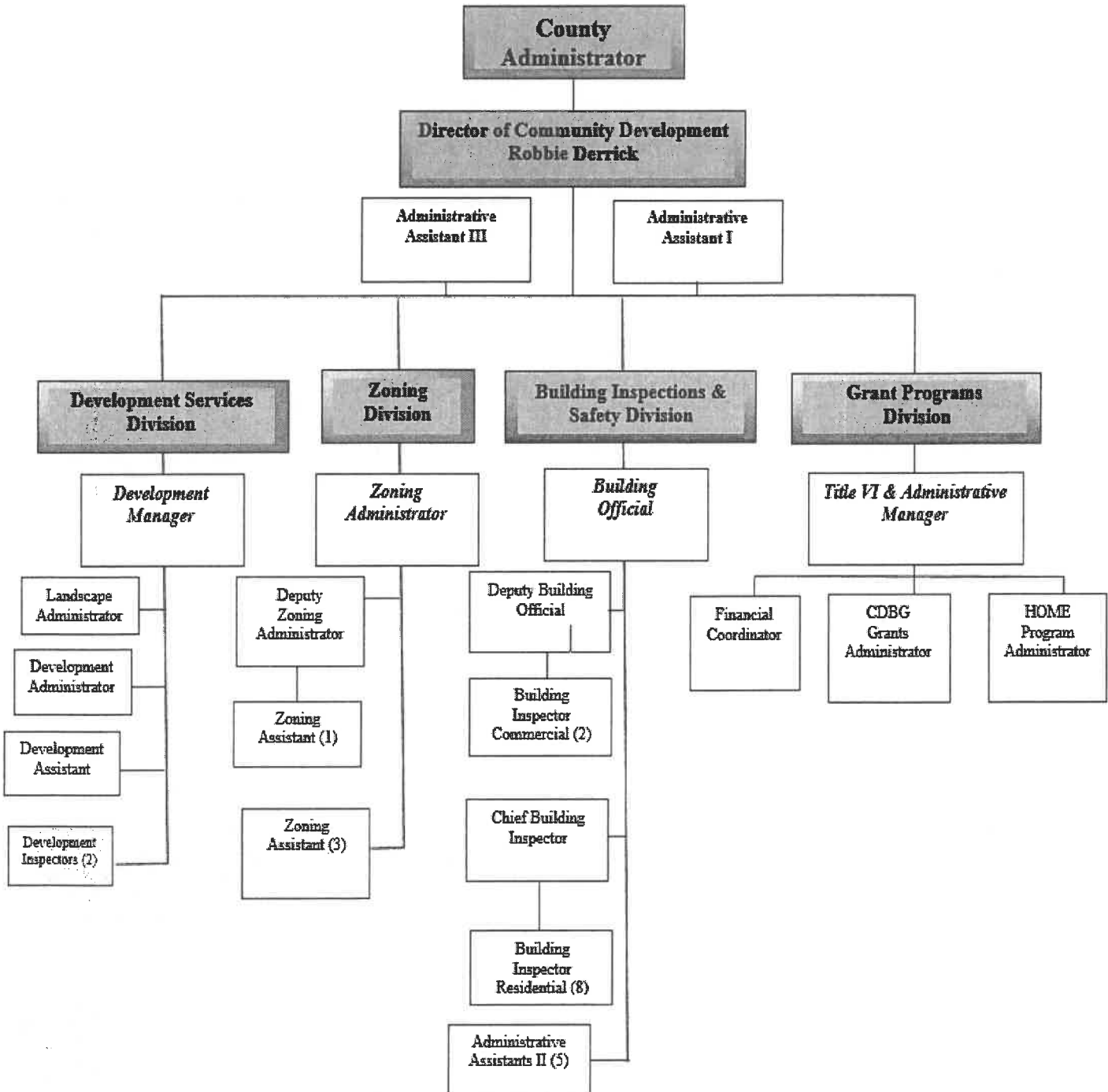
The Community Development Block Grant Division consists of five (5) employees with insurance.

Position	Band
Title VI Coordinator/Grant Manager	213*
Grants Administrator	211
Grants Financial Analyst	211
Housing Program Coordinator	111

*50% of the personnel and operating costs for this position are funded through the County General Fund.

COMMUNITY DEVELOPMENT DEPARTMENT ORGANIZATIONAL CHART

Community Development Organizational Chart



SECTION VI. C

OPERATING LINE ITEM NARRATIVES

All non-personnel operating costs for the HOME Investment Partnerships (HOME) Program will be provided through Community Development Block Grant (CDBG) funds. Community Planning and Development (CPD) Notice 92-19 allows for CDBG funds to be expended for program administrative costs, as defined at 24 CFR 570.206(a), (b), and (e), of HOME. Accordingly, the CDBG Program operating budget includes operating expenses for the HOME Grant Administrator. Additionally, operating costs associated with County-wide Title VI management are included in this narrative. Title VI operating costs are paid through a match contribution from the general fund.

520300 – PROFESSIONAL SERVICES **\$29,166**

As a recipient of federal funding from the U.S. Department of Housing and Urban Development for CDBG and HOME Programs, the County is required to update many of its plans and reports and may use the services of an outside consultant. The scope of this work includes surveys, data review and projections as well statistical analysis.

520400 – ADVERTISING & PUBLICITY **\$3,000**

Newspaper advertisements are required throughout the year to notify the public of various aspects of the program including environmental findings, public hearings, availability of plans and reports, amendments to plans, and public comment periods. Continuing programs such as the Minor Home Repair program may also be marketed through newspaper advertisements for applicants. Ad costs vary depending upon the size and nature of the advertisements.

Program 1 (CDBG Program): \$2,500

Program 2 (Title VI Compliance): \$500

520500 – LEGAL SERVICES **\$5,500**

The County Attorney reviews various legal issues arising from implementation of projects. These services are utilized throughout the year as projects are planned and implemented.

Program 1 (CDBG Program): \$5,000

Program 2 (Title VI Compliance): \$500

520510 – INTERPRETING SERVICES **\$ 130**

This line item is requested to cover the cost for interpreting services provided to individuals who are disabled and/or non-English speaking during presentations and public hearings.

Program 1 (CDBG Program): \$65

Program 2 (Title VI Compliance): \$65

520702 – DUO MULTI-FACTOR AUTHENTICATION LICENSE \$238

This line item is a new security solution to ensure the integrity of each user login.

Program 1(CDBG Program) \$204
Program 2 (Title VI Compliance) \$34

520800 – OUTSIDE PRINTING \$700

This line item is requested to print various brochures and materials to meet federal requirements to affirmatively market affordable housing, fair housing, Title VI requirements, and projects sponsored through the Grant Programs Division. Additionally, the Grant Programs Division has identified the need for brochures that would assist the County in informing our citizens about the County’s housing rehabilitation, down payment assistance and septic tank repair and replacement programs.

Program 1 (CDBG Program): \$500
Program 2 (Title VI Compliance): \$200

521000 - OFFICE SUPPLIES \$4,000

Routine office supplies are used (printer toner cartridges, paper, pencils, file folders, etc.) in the course of implementing projects and maintaining compliance with grant requirements each year.

Program 1 (CDBG Program): \$3,600
Program 2 (Title VI Compliance): \$400

521100 - DUPLICATING \$2,500

This account is used for copier machine duplicating of agreements, reports, correspondence, environmental reviews, and other documents used in the daily accomplishment of the department’s operations. The laser printer and administrative multi-function machine also now function as the primary printer for staff, per IS configurations.

Program 1 (CDBG Program): \$2,211
Program 2 (Title VI Compliance): \$289

524000 – BUILDING INSURANCE \$103

The amount requested is based on an estimate provided by the County Risk Manager for the CDBG and HOME Programs.

524201 – GENERAL TORT LIABILITY \$337

The amount requested is based on an estimate provided by the County for the CDBG (\$194), HOME (\$108), and Title VI (\$35) Programs.

Program 1 (CDBG Program): \$302

Program 2 (Title VI Compliance): \$35

524202 – SURETY BONDS **\$0**

This line item is requested to cover the cost of Surety Bond Renewals.

Program 1 (CDBG Program): \$0.00

Program 2 (Title VI Compliance): \$0.00

(50% of Program 2 costs will be funded by GF)

525000 – TELEPHONE **\$843**

The amount requested covers basic phone and fax lines for department staff.

Program 1 (CDBG Program): \$722.52

- 3 lines x \$19.00/month x 12 months \$684.00
 - 3 lines with voice mail x \$1.07/month x 12 months \$ 38.52
- Total \$722.52

Program 2 (Title VI Compliance):

- 1 line x \$19.00/month x 12 months ÷ 2 * \$114.00
 - 1 line with voice mail x \$1.07/month x 12 months ÷ 2 * \$ 6.42
- * Total \$120.42

*50% of Program 2 cost will be funded through GF

525020 – PAGERS AND CELL PHONES **\$0**

A mobile phone is assigned to the division staff to maintain communication when out of the office conducting inspections, site visits, meetings, attending events, etc.

525021 – SMART PHONE CHARGES **\$972**

Smart phones are assigned to the HOME Grant Administrator and the Title VI Coordinator/Grant Manager to maintain communication when out of the office conducting inspections, site visits, meetings, attending events, etc.

Program 1 (CDBG Program): \$648.00

- 1 smart phones x \$54/month x 12 months \$648.00

Program 2 (Title VI Compliance): \$324.00*

- 1 smart phones x \$54/month x 12 months ÷ 2 \$324.00

*50% of Program 2 cost will be funded through GF

525041 – E-MAIL SERVICE **\$717**

The amount requested covers basic e-mail service for department staff.

Program 1 (CDBG Program): \$717.00

- 1 new G3 account x \$36.42/month x 12 months = \$437.00
- 2 accounts x \$9.33/month x 12 months = \$224

Program 2 (Title VI Compliance): \$56.00*

- 1 account x \$9.33/month x 12 months ÷ 2 = \$56

*50% of Program 2 cost will be funded through GF

525100 - POSTAGE **\$750**

This line item covers the cost of mailing office correspondence, notices, reports, newsletters, and planning materials.

Program 1 (CDBG Program): \$450

Program 2 (Title VI Compliance): \$300

525110 – OTHER PARCEL DELIVERY SERVICES **\$250**

This line item covers the cost of mailing UPS and FedEx packages and notices as is required.

Program 1 (CDBG Program): \$200

Program 2 (Title VI Compliance): \$50

525210 – CONFERENCE, MEETING & TRAINING EXPENSE **\$3,784**

This line item covers the cost of attending various HUD training opportunities that may include IDIS, Fair Housing, Wage and Labor compliance, Environmental Review compliance, and general CDBG and HOME program training as well as annual training provided by state and national associations working within the area of housing, planning and community development. Estimated training costs include lodging, transportation, and registration fees. The training events listed below address various aspects of the CDBG and HOME programs, rural development, planning, affordable housing, infrastructure improvements, community revitalization techniques, compliance with HUD, and other federal requirements, as well as best practice presentations from other communities. Locations for HUD training vary and are offered throughout the United States depending on HUD's budget and the availability of

trainers, etc. The Title VI Coordinator/Grant Manager will be required to attend various trainings to stay abreast of compliance issues related to management of the County's Title VI program

Program 1 (CDBG Program): \$3,784

- HUD Training (estimate) \$ 1,000
- National Comm. Dev. Assoc. Legislative Policy Conference \$ 1,500
- National Comm. Dev. Assoc. Spring Training \$ 500
- SC Comm. Dev. Assoc. Spring Meeting \$ -0-
- Palmetto Affordable Housing Forum \$ -0-
- Miscellaneous Training \$ 784

TOTAL \$ 3,784

525230 - SUBSCRIPTIONS, DUES, & BOOKS **\$3,200**

This line item covers the costs of professional association memberships at both the national and state level, recommended by HUD staff and other entitlement counties, and to maintain local resources.

Program 1 (CDBG Program): \$3,200

Dues:

- National Community Development Association (Agency membership – 1 year) \$2000
 - SC Association of Community Development Corporation (Agency membership – 1 year) \$ 750
 - Midlands Area Consortium for the Homeless (Agency membership – 1 year) \$ 200
- TOTAL \$2,950

Subscriptions and Books:

- The Lexington Chronical Newspaper (1 year subscription) \$ 45.00
 - Other subscriptions, Books and Training Manuals (estimate) \$ 205.00
- TOTAL \$ 250.00

525240 - PERSONAL MILEAGE REIMBURSEMENT **\$504**

This line item is requested to cover the cost of Personal Mileage Reimbursement. Wherever practical, motor pool vehicles are used. However, there are occasions when it is more feasible for an employee to use their personal vehicle (i.e., unexpected field visits, meetings that begin before or end after the traditional workday, etc).

The reimbursement rate is based on the annual federal rate, which is difficult to predict and may change mid-year. The proposed amount is based on historic driving patterns to project sites and meetings, with a \$.70 cents rate as set by the federal government.

Program 1 (CDBG Program): \$504

- 720 miles x \$.70 = \$504

525250 - MOTOR POOL REIMBURSEMENT **\$1,600**

This charge is for use of fleet vehicles and is based on historic usage.

Program 1 (CDBG Program): \$1,599.50

- 2,285 miles x \$.70 = \$1,599.50

525300 – UTILITIES / ADMINISTRATION BUILDING **\$2,100**

The requested amount is an estimate based on historical data.

Program 1 (CDBG Program): \$1,856

Program 2 (Title VI Compliance): \$244

529903 - CONTINGENCY **\$0**

These funds are typically available for unanticipated administration expenses. They may also be reassigned for projects, provided the proper public notice and public hearings have taken place to amend the Consolidated and/or Annual Action Plans.

The U.S. Department of Housing and Urban Development has set a cap of 20% of program award for administrative costs. This contingency allows for unforeseen demands, while keeping the program's administrative costs comfortably below the cap.

529950 - INDIRECT COSTS **\$26,709**

These costs are associated with general internal support functions provided by the County to the grant program.

SECTION VI. D

CAPITAL LINE ITEM NARRATIVES

540000 - SMALL TOOLS & MINOR EQUIPMENT \$250

This line item is used to cover a number of general items ranging from office equipment such as adding machines, dymo labels printers and telephones, to basic office furniture.

Program 1 (CDBG Program): **Miscellaneous Expenses \$250**

540010 - MINOR SOFTWARE \$8,116

This line item is requested to provide software to be used for grant programs materials and marketing needs.

OPERATING LINE ITEM NARRATIVES

**2400-181201
COMMUNITY DEVELOPMENT PROJECTS**

Proposed projects for the upcoming year are identified below. The total costs are based on preliminary estimates. Additionally, organizations that receive CDBG funding are required to provide a 10% match of total funds awarded.

IN-HOUSE PROJECT LINE ITEMS

537180 – HOME PROGRAM PROJECT DELIVERY \$50,000

CDBG funding is used to pay the project delivery costs associated with implementing the HOME Program. This includes appraisals, work specifications, construction inspections, environmental reviews, legal fees, underwriting and relocation costs etc.

537119 – MINOR HOUSING REPAIR PROGRAM \$48,000

This project will continue an existing Lexington County program to assist low- and moderate-income homeowners with minor repairs to their homes. Through the above allocation, we anticipate assisting approximately 3 homeowners.

PUBLIC FACILITY AND INFRASTRUCTURE PROJECTS

5----- TOWN OF BATESBURG LEESVILLE – WASTEWATER PUMP STATION \$449,749

CDBG funds will be used to provide the Town of Batesburg-Leesville funds for four existing sites containing area specific wastewater pumping stations serving primarily residential needs. The work includes a complete replacement of the Kevin Street pump station and the remaining three pump stations are slated for new pump with cutter heads, new suction and discharge piping, new discharge check valves, plug valves and air release valves. All four sites will receive new control panels with remote communications and monitoring capabilities. In addition to the new control panels the four pump stations will be equipped with electrical receptacles and switch panels to allow operations via auxiliary power supply/generator during emergency conditions.

5-----CITY OF WEST COLUMBIA– COLLECTION SYSTEM REHAB \$449,748

CDBG funds will be used to rehabilitate portions of the City’s wastewater collection system that have experienced frequent service calls. The City will repair and rehabilitate an 8-inch gravity sewer line and necessary manholes along the project areas limiting the impact to the surrounding area. Rehabilitation via cured-in-place pipe and epoxy lining will limit open excavation to situations that require point repairs.

5----- GROWING HOME SOUTHEAST \$175,000

CDBG funds will be used to replace the roofs and HVAC systems for each Leaphart Place housing unit which are approaching 17 years old. They are replacing the roof of their ADA-compliant unit immediately as the lead has

made the unit uninhabitable. Additionally, the HVAC units have been poorly maintained over the years and will likely not last for their full 20 year original life expectancy.

5----- MISSION LEXINGTON **\$68,000**

CDBG funds will be used to purchase a 16ft enclosed box truck with a 5ft life gate. The truck will be used to transport life essential items that serves the community by providing food, essential items, and furniture.

PUBLIC SERVICE PROJECTS

5----- BROOKLAND FOUNDATION **\$47,000**

CDBG funds will be used for to continue and expand their food pantry project. Funds will enable Brookland Community Food Pantry to sustain services provided to over 600 LMI Lexington County residents each month and increase it's offering to 650 individuals and families.

537250 BOYS AND GIRLS CLUB BE GREAT ACADEMY **\$50,000**

CDBG funds will be used to provide 55 full scholarships to be involved in the BE GREAT Academy after school program which offers homework assistance, healthy snacks and over 25 enrichment activities in character and leadership development.

537213 IRMO CHAPIN RECREATION COMMISSION AFTERNOON ADVENTURES **\$47,000**

CDBG funds will be used to continue the therapeutic afterschool care program for children with special needs, and to continue full-day services at both sites for students with special needs. Afternoon Adventures is currently the only affordable afterschool resource in Chapin for students with disabilities.

537232 IRMO CHAPIN RECREATION COMMISSION YOUTH SCHOLARSHIP **\$20,000**

CDBG funds will be used to provide reduced athletic registration fees to low income youth athletes. Participants who meet income qualifications will have the opportunity to play spring, fall and winter youth sports at one half the normal registration fees, while hardship cases may qualify for full scholarships.

537287 IRMO CHAPIN RECREATION COMMISSION PALMETTO ENRICHMENT **\$20,000**

CDBG funds will be used to fill a large void in the special needs adult community. It will provide a nurturing adaptive enrichment day care program for adults with special needs, allowing them to continue to thrive and be cared for while their families are able to maintain full time work schedules.

537253 SISTERCARE **\$25,000**

CDBG funds will be used for Sistercare's 24/7 Crisis Line Program by utilizing two part-time Crisis Line Advocates to improve and increase access to Sistercare and community services.

534404 MIDLANDS HOUSING ALLIANCE, INC **\$50,000**

CDBG funds will be used for Transitions Homeless Center for regular maintenance to address wear and tear, conduct repairs, and secure essential supplies.

**COUNTY OF LEXINGTON
HOME PROGRAM
Annual Budget
FY 2025-26 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
* HOME Program 2401:								
Revenues:								
456100	Program Income	25,631	8,172	27,215	27,215	27,215		
456101	Program Income (Note Receivable)	0	0	0	0	0		
457000	Federal Grant Income	246,184	115,870	828,187	828,187	671,051		
461150	Interest Income - Notes	0	0	0	0	0		
801000	Op Trn from General Fund	50,000	50,000	50,000	50,000	50,000		
**Total Revenue		<u>321,815</u>	<u>174,042</u>	<u>905,402</u>	<u>905,402</u>	<u>748,266</u>	<u>0</u>	<u>0</u>
***Total Appropriation					<u>3,879,070</u>	<u>671,051</u>	<u>0</u>	<u>0</u>
FUND BALANCE								
Beginning of Year					<u>747,281</u>	<u>(2,226,387)</u>	<u>(2,226,387)</u>	<u>(2,226,387)</u>
FUND BALANCE - Projected								
End of Year					<u>(2,226,387)</u>	<u>(2,149,172)</u>	<u>(2,226,387)</u>	<u>(2,226,387)</u>

**COUNTY OF LEXINGTON
HOME PROGRAM
Annual Budget
Fiscal Year - 2025-26**

Fund 2401

Division: : Community Development

Organization: 181200 - Community Development Administration

Object Expenditure Code Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	<i>BUDGET</i>		
				2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel						
510100 Salaries & Wages - 1	48,904	20,658	48,980	<u>51,217</u>		
510200 Overtime	0	0	0	<u>0</u>		
511112 FICA - Employer's Portion	3,490	1,479	3,747	<u>3,918</u>		
511113 State Retirement - Employer's Portion	8,815	3,491	9,091	<u>9,506</u>		
511120 Employee Insurance - 1	7,800	3,396	8,150	<u>8,500</u>		
511130 Workers Compensation	152	64	152	<u>159</u>		
519999 Personnel Contingency	0	0	3,709	<u>0</u>		
* Total Personnel	69,161	29,088	73,829	<u>73,300</u>	0	0
Operating Expenses						
524201 General Tort Liability Insurance	40	40	42	<u>42</u>		
* Total Operating	40	40	42	<u>42</u>	0	0
** Total Personnel & Operating	69,201	29,128	73,871	<u>73,342</u>	0	0
Capital						
** Total Capital	0	0	0	<u>0</u>	0	0
*** Total Budget Appropriation	69,201	29,128	73,871	<u>73,342</u>	0	0

**COUNTY OF LEXINGTON
HOME PROGRAM
Annual Budget
Fiscal Year - 2025-26**

Fund 2401
Division: Community Development
Organization - 181201 Community Development Projects

Object Expenditure Code Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	2025-26 Requested	<i>BUDGET</i>	
					2025-26 Recommend	2025-26 Approved
Personnel						
* Total Personnel	0	0	0	0	0	0
Operating Expenses						
529903 Contingency	0	0	739,361	0		
537138 Community Housing Develop Organization	0	0	901,114	134,210		
537139 Homeownership Assistance Program	0	0	245,506	10,000		
537140 Housing Rehabilitation Program	203,451	144,734	762,663	0		
537192 Acquisition/Affordable Housing	0	0	974,092	206,749		
537292 Tenant-Based Rental Assistance	17,537	0	182,463	246,750		
* Total Operating	220,988	144,734	3,805,199	597,709	0	0
** Total Personnel & Operating	220,988	144,734	3,805,199	597,709	0	0
Capital						
** Total Capital	0	0	0	0	0	0
 *** Total Budget Appropriation	 220,988	 144,734	 3,805,199	 597,709	 0	 0

SECTION V - PROGRAM OVERVIEW

Program Overview:

Program – HOME Investment Partnerships Program

Objectives:

The objective of the HOME Investment Partnerships (HOME) Program is to create affordable housing for low-and moderate-income households. The HOME Program provides formula grants to states and localities to fund a wide range of affordable housing activities through a partnership with local nonprofit and for-profit entities. These activities will provide direct assistance to low-income people through building, buying, and/or rehabilitation of affordable housing for rentals, owner-occupied rehabilitation or homeownership. Examples of HOME Program activities include:

- Community Housing Development Organizations (CHDO's)
- Homeowner Rehabilitation
- Homebuyer Activity (Closing Costs and/or Down payment Assistance to Homebuyers)
- Rental Housing (Acquisition and Rehabilitation Assistance to Owners and Developers)
- New construction, reconstruction or rehabilitation of non-luxury housing
- Site Acquisition and Improvement

The staff of the County's HOME Program carry out the objectives and activities of the Program through administration, implementation, and oversight of the Program as established through the regulations of the United States Department of Housing and Urban Development (HUD). These responsibilities include the following:

- Ensuring compliance with applicable regulations
- Maintaining records and files
- Preparing plans and reports
- Managing infrastructure construction and other projects following federal and County guidelines
- Developing and monitoring annual program and individual project budgets
- Analyzing feasibility of potential projects
- Monitoring federal guidelines and recommending changes to the Program as needed

Community Planning and Development (CPD) Notice 92-19 allows for CDBG funds to be expended for program administrative costs, as defined at 24 CFR 570.206(a), (b), and (e), of the Home Investment Partnership Program (HOME). Accordingly, the CDBG Program operating budget (2400) includes some operating expenses for the HOME Program.

SECTION VI – LINE ITEM NARRATIVES

A. SUMMARY OF REVENUES

457000 – FEDERAL GRANT INCOME **\$671,051**

The United States Department of Housing and Urban Development (HUD) establishes the annual award for all HOME Investment Partnerships (HOME) Participating Jurisdictions (PJ). The estimated amount of funds to be released from the United States Department of Housing and Urban Development (HUD) for FY 2025-26 is \$671,051.

801000 – GENERAL FUND **\$50,000**

This funding will be provided from the County’s general fund and will be used to supplement program administration costs and matching funds for the HOME Program, as required by federal regulations. The HOME Investment Partnerships Program authorizes ten percent (10%) of the allocation for administrative costs. Any amount above the ten percent must be paid for with non-HOME funds.

SECTION VI. B – PERSONNEL LINE ITEM NARRATIVES

Position	Band
HOME Program Coordinator	111

SECTION V.C

OPERATING LINE ITEM NARRATIVES

All operating costs for the HOME Investment Partnerships Program will be provided through Community Development Block Grant funds. Community Planning and Development (CPD) Notice 92-19 allows for CDBG funds to be expended for program administrative costs, as defined at 24 CFR 570.206(a), (b), and (e), of the Home Investment Partnership Program (HOME). Accordingly, the CDBG Program operating budget includes operating expenses for the HOME Program.

**2401-181201
HOME INVESTMENT PARTNERSHIPS PROGRAM PROJECTS**

Proposed projects for FY 2025-26 are identified below. The total costs are based on preliminary estimates.

529903 – CONTINGENCY \$0

These funds will be set aside from the general fund supplement as required for the federal match contribution. Contingency will be used as needed to address budgetary shortfalls for a project or to address unanticipated project needs. Cost estimates may differ significantly from actual bids and needs may arise during the year not anticipated at the time the budget was developed. Additionally, when projects are completed and do not exhaust all funds, the remaining balances are transferred into this line item.

The National Affordable Housing Act requires the County of Lexington (and all Participating Jurisdictions) to provide affordable housing to low-income persons. Additionally, the U.S. Department of Housing and Urban Development (HUD) requires that the County provide a 25% local match to HOME funds.

537138 COMMUNITY HOUSING DEVELOPMENT ORGANIZATION (CHDO) \$134,210

HUD requires that a minimum of 15% of the County's HOME funds be set aside for organizations designated as Community Housing Development Organizations (CHDO). Funding allocated for CHDOs may be used for eligible development activities that promote affordable housing activities that are owned, developed, or sponsored by CHDOs. The County has established criteria to certify CHDOs to assist the Community Development Department in accomplishing the goals of the HOME Program. County Staff has certified four organizations as CHDO's for Lexington County.

537139 - HOMEOWNERSHIP ASSISTANCE PROGRAM \$10,000

The Homeownership Assistance Program will provide down payment assistance and/or closing cost assistance to low-and moderate income first-time homebuyers. Qualifying homebuyers must be employed or must provide income documentation in the form of disability benefits, Social Security benefits, and/or other retirement benefits. Additionally, all qualifying homebuyers must participate in pre-purchase counseling established by the Lexington County HOME Program. The amount of assistance provided will typically not exceed \$5,000 per single family dwelling unit. Recapture provisions will be enacted through deferred forgivable loans. Funds will be used to assist approximately two (2) first-time homebuyers. The specific guidelines of the Homeownership Assistance Program have been developed by HOME Program staff.

537140 HOUSING REHABILITATION PROGRAM **\$0**

This Housing Rehabilitation Program will assist low- and moderate- income homeowners with qualifying repairs to their primary residence.

537192 – ACQUISITION/AFFORDABLE HOUSING **\$206,749**

This project will continue an existing Lexington County program to acquire and rehabilitate affordable housing for either homeownership or rental activities. Funds can be used in conjunction with the CHDO funding or for non-profit and for-profit sub-recipients, owners, developers and sponsors. These funds will be made available through the HOME Program (Fund 2401).

537292 – TENANT BASED RENTAL ASSISTANCE (TBRA) **\$246,750**

HOME Tenant Based Rental Assistance would be used to provide rental assistance to Lexington County residents with incomes at or below 60% of the area median income as determined by HUD. Eligible renters could receive rental assistance up to 24 months to pay a portion of housing cost, security and utility deposits in conjunction with rental assistance for a unit of their choosing within Lexington County. Selected units will be inspected to ensure basic program requirements are met. Funds will be used to assist approximately 120 tenants within Lexington County.

**COUNTY OF LEXINGTON
EMERGENCY SOLUTIONS GRANT
Annual Budget
Fiscal Year - 2025-26**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*Emergency Solutions Grant 2402:								
Revenues:								
457000	Federal Grant Income	195,977	29,820	163,666	163,666	<u>163,666</u>		
** Total Revenue		<u>195,977</u>	<u>29,820</u>	<u>163,666</u>	<u>163,666</u>	<u>163,666</u>	0	0
Total Appropriation:					216,693	163,666	0	0
FUND BALANCE								
Beginning of Year								
					0	(53,027)	(53,027)	(53,027)
FUND BALANCE - Projected								
End of Year								
					<u>(53,027)</u>	<u>(53,027)</u>	<u>(53,027)</u>	<u>(53,027)</u>

Fund: 2402
Division: Community Development
Organization: 181201 - Community Development Projects

Object Expenditure Code Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	BUDGET		
				2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel						
* Total Personnel	0	0	0	<u>0</u>	0	0
Operating Expenses						
537253 Sistercare	113,010	11,969	101,753	<u>38,000</u>		
537254 United Way	26,442	8,400	26,274	<u>22,000</u>		
537259 Transitions	22,023	8,200	15,000	<u>22,000</u>		
537267 One80 Place	34,502	0	25,000	<u>18,666</u>		
537280 Homeless No More	0	6,541	25,000	<u>18,000</u>		
537281 MIRCI	0	3,137	23,666	<u>20,000</u>		
Brookland Lakeview				<u>25,000</u>		
* Total Operating	<u>195,977</u>	<u>38,247</u>	<u>216,693</u>	<u>163,666</u>	0	0
** Total Personnel & Operating	<u>195,977</u>	<u>38,247</u>	<u>216,693</u>	<u>163,666</u>	0	0
Capital						
** Total Capital	0	0	0	<u>0</u>	0	0
*** Total Budget Appropriation	<u>195,977</u>	<u>38,247</u>	<u>216,693</u>	<u>163,666</u>	0	0

**COUNTY OF LEXINGTON
CLERK OF COURT/TITLE IV-D CHILD SUPPORT
Annual Budget
FY 2025-26 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26	
*Clerk of Court Title IV-D DSS Child Support 2410:									
Revenues:									
451800	IV-D Transaction Reimbursement	412,815	236,833	236,833	350,000	400,000 350,000			
451801	IV-D Incentive Payments	33,688	17,004	17,004	30,000	30,000			
451804	IV-D Prior Year Audit Incentive	60,955	0	0	58,250	58,250 85,000			
Other Revenues:									
461000	Investment Interest	107,457	53,704	53,704	75,000	75,000 549,000			
** Total Revenue		<u>614,915</u>	<u>307,541</u>	<u>307,541</u>	<u>513,250</u>	<u>563,250</u>	0	0	
Total Appropriation:					816,067	457,365 672	0	0	
FUND BALANCE									
Beginning of Year						<u>2,306,786</u>	<u>2,003,969</u>	<u>2,003,969</u>	<u>2,003,969</u>
FUND BALANCE - Projected									
End of Year						<u>2,003,969</u>	2,109,856 2,003,969	<u>2,003,969</u>	<u>2,003,969</u>
						<u>2,086,297</u>			

**COUNTY OF LEXINGTON
CLERK OF COURT/TITLE IV-D CHILD SUPPORT
Annual Budget
Fiscal Year - 2025-26**

Fund: 2410
Division: Judicial
Organization: 141100 - Clerk of Court

Object Expenditure Code Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	2025-26 Requested	BUDGET	
					2025-26 Recommend	2025-26 Approved
Personnel						
510100 Salaries & Wages - 6	181,665	82,911	267,584	279,993		
510300 Part Time - 4 (2.0 - FTE)	43,052	16,502	73,900	34,801		
511112 FICA - Employer's Portion	16,597	7,369	26,124	24,082		
511113 State Retirement - Employer's Portion	40,080	16,891	63,380	51,967		
511120 Employee Insurance - 6	46,800	20,375	48,900	48,900		
511130 Workers Compensation	697	308	1,059	868		
519999 Personnel Contingency	0	0	25,859	0		
* Total Personnel	328,891	144,356	506,806	440,611	0	0
Operating Expenses						
520200 Contracted Services	11,532	3,863	10,000	13,000		
520700 Technical Services	8,359	0	54,141	0		
521000 Office Supplies	0	0	600	600		
522200 Small Equipment Repair & Maint.	0	0	200	200		
524201 General Tort Liability Insurance	280	280	301	301		
524202 Surety Bonds - 5	50	0	0	32		
525000 Telephone	1,794	697	1,690	1,690		
525041 E-mail Service Charges - 4	301	460	516	929	1,238	
529903 Contingency	0	0	241,813	0		
* Total Operating	22,316	5,300	309,261	16,752	17,061	0
** Total Personnel & Operating	351,207	149,656	816,067	457,363	457,672	0
Capital						
540000 Small Tools & Minor Equipment	0	0	0	0		
540010 Minor Software	0	0	0	0		
All Other Equipment	0	0	0	0		
** Total Capital	0	0	0	0	0	0
*** Total Budget Appropriation	351,207	149,656	816,067	457,363	0	0

SECTION V. - PROGRAM OVERVIEW

Summary of Programs:

Program: I- Title IV – D Fund

Objectives:

The Clerk of Court’s objective is to ensure that the Federal Child Support Enforcement Act, which sets forth a detailed system in which local authorities must work together to enforce child support obligations, ensuring the states whose enforcement provisions meet federal guidelines, receive allocated federal funds. Use of Federal Child Support Enforcement Act funds is controlled by the SC Code of Law 43-5-235, which provides for reimbursement of local entities for cost of child support collections and paternity determination programs.

DSS enters into an annual agreement with the Clerk of Court to reimburse and to pay federal financial participation and incentives pursuant to the terms of the agreement for a portion of the costs of developing and implementing a child support collection and paternity determination program.

SERVICE LEVEL	ACTUAL 22/23	ACTUAL 23/24	ESTIMATED 24/25	PROJECTED 25/26
RTSC – Private & Juvenile	1,140	1,150	1,160	1,165
Bench Warrants	500	515	520	520
Orders of Discharge	120	115	115	115
Orders	1,700	1,950	1,950	2,000
Audits & Reviews	150	150	165	165
Files Pulled for Court Proceedings	750	780	780	790
Affidavits of Service/Non Service	1,000	1,112	1,115	1,115
Correspondence	3,000	4,050	4,050	4,100
Telephone Calls	135,000	135,000	135,000	135,000
Monthly AFDC Report	20/60 pg	23/59pg	25/60pg	25/60pg
Monthly Non AFDC Report	120/120 pg	120/120pg	120/120pg	120/120pg
Monthly UNIFSA Report	20/5 pg	20/5pg	20/5pg	20/5pg
Certified Letters	180	200	200	200

In 2025, the Child Support Services Division of the South Carolina Department of Social Services is changing the way Title IV-D funds are paid out. Title IV-D incentives and Title IV-D cost reimbursement have created a projections formula, based on numbers from 2022 & 2023 fiscal years. These formulas change the amount of incentives and federal cost reimbursement for your county based on the incentives paid out by CSSD in 2023 and for cost submitted by the

Clerks of Court for the fiscal year ending 6/30/2023. There is a list to be used of expenditures made by Clerks of Court using their incentives or federal cost reimbursement funds. There is no definitive list of items or services that can be purchased using IV-D incentive or cost reimbursement funds so the list of expenditures may need to be adjusted on a yearly basis.

SECTION VI. - LINEITEM NARRATIVES

SECTION VI. A - LISTING OF REVENUES

451800 – TITLE IV-D UNIT COST REIMBURSEMENT \$ 350,000.00

An agreement of cooperation contract was entered into between the Clerk of Court of each county and the South Carolina Department of Social Services. In accordance with Section 43-5-235 of the South Carolina Code of Laws (1976 as Amended), DSS will provide the county fiscal incentives and federal financial participation. These monies will be paid to the County Treasurer on a monthly basis. The Treasurer will deposit these monies into a separate account for the Family Court section of the Office of the Clerk of Court for exclusive use for all activities related to the establishment, collection and enforcement of child support obligations for the fiscal year in which payments are earned. These funds may be used only by the Family Court section. Monies paid to the county may not be used to replace operating funds of the budget to the family court section. Upon determination by DSS that the Treasurer has failed to comply with the full intent of these funding provisions, DSS may escrow the financial incentive and federal financial participation funds until the county complies or terminates this agreement of cooperation. Funds in this separate account not encumbered for child support activities, revert to the general fund of the county at the end of the fiscal year in which they are earned. The amount received thus far for July 1, 2024 through December 31, 2024 is \$236,833.74.

451801 – TITLE IV-D INCENTIVE \$30,000.00

The Child Support Enforcement program under Title IV-D of the Social Security Act provides for the payment of incentives to the eligible political subdivision in which support collections are made. It is treated the same way as the Title IV-D unit cost reimbursement. The amount received for July 1, 2024 through December 31, 2024 is \$17,003.79.

451804 – IV-D PRIOR YEAR AUDIT INCENTIVE \$85,000.00

The revenue generated from the prior DSS yearly audit for July 1, 2024 through December 31, 2024 is \$60,955.00.

461000 – INVESTMENT INTEREST \$75,000.00

Investment interest received for July 1, 2024 through December 31, 2024 is \$53,703.82.

SECTION VI. B - LISTING OF POSITIONS

Current Staffing Level:

JOB TITLE	POSITIONS	GENERAL FUND	OTHER FUND	TOTAL	GRADE
Senior Court Administrator	1	1	1	1	210
Delinquent Account Manager	1	1	1	1	208
Family Court Private Case Coordinator	1	1	1	1	107
Admin Assistant III	1	1	1	1	107
Admin Assistant I	2	2	2	2	105
Admin Assistant I -PT	2	2	1	1	105
Intern	2	2	1	1	101

All of these positions require insurance.

SECTION VI. C - OPERATING LINE ITEM NARRATIVES

520200 – CONTRACTED SERVICE **\$ 13,000**

Used to pay for security at DSS hearings at Red Bank Crossing. This is located in the Town of Lexington, so we use off-duty town police from Extra Duty Solutions to work within their jurisdiction. From July 1, 2023 through June 30, 2024 the cost was \$12,158.42 and July 1, 2024 through December 30, 2024 the cost was \$4,932.90.

521000 – OFFICE SUPPLIES **\$ 600.00**

This account is used for pens, pencils, printing and paper, miscellaneous supplies, toner cartridges for fax machines and printers as well as maintenance kits.

522200 – SMALL EQUIPMENT REPAIRS & MAINTENANCE **\$ 200.00**

This account will be used for maintenance and repair on scanners, electric seals, printers and any other miscellaneous equipment located within the Clerk of Court's office.

524201 – GENERAL TORT LIABILITY INSURANCE **\$ 301.00**

This is based on the fee schedule provided by Human Resources.

524202 – SURETY BONDS **\$32.00**

Five (5) employees at \$6.29 per employee.

52500 – TELEPHONE **\$1,690.00**

This account is used to pay for telephone services for six (6) employee phones and voice mail service.

525041 – E-MAIL SERVICE CHARGE **\$1238.40**

Eight (8) employee email at \$12.90 for a monthly charge of \$103.20 for an annual fee of \$1,238.40.

529903 – CONTINGENCY **\$ 0.00**

520300 – PROFESSIONAL SERVICES

520510 - INTERPRETING SERVICES

520702 – TECHNICAL CURRENCY & SUPPORT

520710 – SOFTWARE SUBSCRIPTIONS

521100 – DUPLICATING

521200 – OPERATING SUPPLIES

540000 – SMALL TOOLS & MINOR EQUIPMENT

521000 – OFFICE SUPPLIES

523100 – BUILDING RENTAL

524000 – BUILDING INSURANCE

524202 – SURETY BONDS

525000 – TELEPHONE

525021 – SMART PHONE CHARGES

525210 – CONFERENCE, MEETING & TRAINING EXPENSES

525230 – SUBSCRIPTIONS, DUES & BOOKS

525100 – POSTAGE

525389 – UTILITIES JUDICIAL CENTER

538005 – BANK SERVICE CHARGES

537699 – COST OF COPY SALES

SECTION VI. D - CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 - Small Tools & Minor Equipment **\$ 0.00**

**COUNTY OF LEXINGTON
DHEC - EMS GRANT-IN-AID
Annual Budget
Fiscal Year - 2025-26**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*DHEC - EMS Grant-In-Aid 2520:								
Revenues:								
459100	DHEC - EMS Grant-In-Aid	0	0	21,452	21,452	<u>21,452</u>		
801000	Op Trn from General Fund	0	0	1,180	1,180	<u>1,180</u>		
**Total Revenue		<u>0</u>	<u>0</u>	<u>22,632</u>	<u>22,632</u>	<u>22,632</u>	0	0
***Total Appropriation					<u>22,632</u>	<u>22,632</u>	0	0
FUND BALANCE Beginning of Year					<u>24,573</u>	<u>24,573</u>	<u>24,573</u>	<u>24,573</u>
FUND BALANCE - Estimated End of Year					<u>24,573</u>	<u>24,573</u>	<u>24,573</u>	<u>24,573</u>

Fund: 2520
Division: Department of Emergency Services
Organization: 131400 - Emergency Medical Services

Object Code	Expenditure Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	2025-26 Requested	<i>BUDGET</i> 2025-26 Recommend	2025-26 Approved	
Personnel								
* Total Personnel		0	0	0	<u>0</u>	0	0	
Operating Expenses								
* Total Operating		0	0	0	<u>0</u>	0	0	
** Total Personnel & Operating		0	0	0	<u>0</u>	0	0	
Capital								
540000	Small Tools & Minor Equipment	0	0	2,000				
	All Other Equipment	0	0	20,632	<u>22,632</u>			
** Total Capital		0	0	<u>22,632</u>	<u>22,632</u>	0	0	
***Total Budget Appropriation			0	0	<u>22,632</u>	<u>22,632</u>	0	0

SECTION V – PROGRAM OVERVIEW

EMERGENCY MEDICAL SERVICES DIVISION
GRANT-IN-AID

The Department of Public Health (DPH) Emergency Medical Services (EMS) Grant-in-Aid Program offers financial support to counties across the state. The primary goal of this program is to enhance and modernize local EMS systems, ultimately aiming to decrease both the number of injuries and the loss of life within those communities. Any ambulance service licensed by the DPH and actively providing emergency medical treatment and transportation is eligible to apply for and receive these grant funds. The program operates on a matching fund basis, with the state contributing 94.5% of the project cost and the participating county providing the remaining 5.5%.

SECTION VI.C – CAPITAL LINE NARRATIVES

EMERGENCY MEDICAL SERVICES

CLASSROOM CHARIS

632
~~\$22,747~~

The Department of EMS requests funding to replace the current classroom seating. EMS provides in-service training to over 500 credentialed providers and conducts two EMS academies annually. The existing classroom chairs are beyond their usable lifespan. This funding will allow EMS to replace the current, fabric-covered chairs with new, cleanable seating, improving hygiene and facilitating a more sanitary learning environment.

**COUNTY OF LEXINGTON
ECONOMIC DEVELOPMENT
Annual Budget
FY 2025-26 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenue Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*Economic Development 2000:								
Revenues:								
461000	Investment Interest	51,154	23,336	12,418	12,418			
801000	Op Trn from General Fund	1,437,520	367,242	1,468,968	1,468,968	1,986,975		
802006	Op Trn from Econ Dev Project Fund	130,000	0	0	0			
**Total Revenue		1,618,674	390,578	1,481,386	1,481,386	1,986,975	0	0
** Total Appropriation					2,307,160	1,986,975	0	0
 Unused Appropriations (FY 23-24)								
FUND BALANCE								
Beginning of Year					1,459,565	633,791	633,791	633,791
FUND BALANCE - Projected								
End of Year					633,791	633,791	633,791	633,791

**COUNTY OF LEXINGTON
ECONOMIC DEVELOPMENT
Annual Budget
Fiscal Year - 2025-26**

Fund 2000
Division: Economic Development
Organization: 181100 - Economic Development Projects

Object Expenditure Code Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	<i>BUDGET</i>		
				2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel						
* Total Personnel	0	0	0	0	0	0
Operating Expenses						
520103 Landscaping/Ground Maintenance	146,112	49,006	217,810	181,120		
520200 Contracted Services	75,750	0	119,760	81,180		
520300 Professional Services	90,000	0	90,000	90,000		
524999 Other Insurance	0	0	5,371	5,371		
525302 Util/Saxe Gotha Industrial Park	80,829	34,836	80,423	80,422		
525303 Util/Chapin Technology Park	118,075	55,343	123,020	123,020		
525324 Util/Batesburg-Leesville Industrial Park	24,132	9,700	23,575	23,575		
529903 Contingency	0	0	0	0		
537010 Certified Sites Program	0	0	466,447	466,447		
* Total Operating	534,898	148,885	1,126,406	1,051,135	0	0
** Total Personnel & Operating	534,898	148,885	1,126,406	1,051,135	0	0
Capital						
5AK405 CTP Infrast. Repair - Utility Prov	0	0	0	0		
5AL480 Chapin Park Stormwater Engineering	0	0	1,000	1,000		
5AM357 BLIP-Plat of Parcel 13	0	0	0	0		
**Total Capital	0	0	1,000	1,000	0	0
Other Financing Uses						
811000 Op Trn to General Fund/Cty Ordinary	0	0	0			
814506 Op Trn to Saxe Gotha Industrial Park	0	0	0			
815801 Op Trn to Lex Cty Airport Capital Projects	0	0	0			
**Total Other Financing Uses	0	0	0	0	0	0
*** Total Budget Appropriation	534,898	148,885	1,127,406	1,052,135	0	0

**COUNTY OF LEXINGTON
ECONOMIC DEVELOPMENT
Annual Budget
Fiscal Year - 2025-26**

Fund 2000

Division: Economic Development

Organization: 181101 - Economic Development Administration

Object Expenditure Code Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	2025-26 Requested	<i>BUDGET</i>	
					2025-26 Recommend	2025-26 Approved
Personnel						
510100 Salaries & Wages - 4	133,258	76,851	237,610	237,610		
510200 Overtime	0	0	0	0		
511112 FICA - Employer's Portion	10,008	5,756	18,177	18,177		
511113 State Retirement - Employer's Portion	23,428	13,352	44,100	44,100		
511120 Employee Insurance - 4	31,200	13,583	32,600	32,600		
511130 Workers Compensation	413	238	2,982	2,982		
519999 Personnel Contingency	0	0	17,994	17,994		
* Total Personnel	198,307	109,780	353,463	353,463	0	0
Operating Expenses						
520221 Website Service	2,668	507	9,715	9,715		
520319 Engineering Services	6,680	0	271,820	131,500		
520400 Advertising & Publicity	15,602	6,722	195,231	105,419		
520500 Legal Services	16,905	5,425	25,083	25,083		
520702 Technical Currency & Support	0	728	840	0		
520710 Software Subscriptions	0	21,818	25,204	11,204		
521000 Office Supplies	1,390	955	1,510	1,510		
521100 Duplicating	154	70	191	191		
521200 Operating Supplies	516	80	1,000	1,000		
522300 Vehicle Repairs & Maintenance	657	(78)	400	400		
524000 Building Insurance	5,334	5,059	5,494	5,494		
524100 Vehicle Insurance	615	615	615	615		
524101 Comprehensive Insurance	141	148	148	148		
524201 General Tort Liability Insurance	1,181	1,198	1,240	1,240		
524202 Surety Bonds	38	0	0	0		
525000 Telephone	964	402	1,192	1,192		
525006 GPS Monitoring Charges	223	91	204	204		
525021 Smart Phone Charges	1,491	517	2,304	2,304		
525041 E-mail Service Charges - 4	387	1,243	516	516		
525100 Postage	71	7	57	57		
525110 Other Parcel Delivery Service	0	0	100	100		
525210 Conference, Meeting & Training Expense	13,295	2,916	25,175	24,775		
525230 Subscriptions, Dues, & Books	4,333	3,114	4,820	5,278		
525240 Personal Mileage Reimbursement	1,376	188	3,357	3,357		
525300 Utilities - Administration	9,011	3,119	7,518	7,518		
525400 Gas, Fuel & Oil	105	82	1,045	1,045		
525600 Uniforms & Clothing	151	124	250	250		
529903 Contingency	0	0	46,154	46,154		
534301 Central Carolina Econ. Develop Alliance	72,000	36,000	72,000	72,000		
534303 Riverfront Alliance	55,000	35,000	70,000	70,000		
537006 USC Incubator Project	50,000	25,000	50,000	50,000		
537190 Engenuity SC	0	0	0	0		
* Total Operating	260,288	151,050	823,183	578,269	0	0
** Total Personnel & Operating	458,595	260,830	1,176,646	931,732	0	0

**COUNTY OF LEXINGTON
ECONOMIC DEVELOPMENT
Annual Budget
Fiscal Year - 2025-26**

Fund 2000
Division: Economic Development
Organization: 181101 - Economic Development Administration

Object Expenditure Code Classification	2023-24	2024-25	2024-25	2025-26	<i>BUDGET</i>	
	Expend	Expend (Nov)	Amended (Nov)	Requested	2025-26 Recommend	2025-26 Approved
Capital						
540000 Small Tools & Minor Equipment	586	0	0	<u>0</u>		
All Other Equipment	0	0	0	<u>0</u>		
**Total Capital	586	0	0	<u>0</u>	0	0
Other Financing Uses						
815712 Op Trn to Elevate LexCoSC	8,108	3,108	3,108	<u>3,108</u>		
**Total Other Financing Uses	8,108	3,108	3,108	<u>3,108</u>	0	0

*** Total Budget Appropriation	467,289	263,938	1,179,754	<u>934,840</u>	0	0
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SECTION V - PROGRAM OVERVIEW

Summary of Programs:

Program 1 – Economic Development Real Estate Operating Expenses

Objectives:

To provide for on-going operating expenses associated with the maintenance of Lexington County's three (3) business parks. To achieve and maintain status as South Carolina Department of Commerce's Palmetto Sites for all three (3) aforementioned business parks.

The goal is to maintain the grounds and accoutrements in Lexington County's three (3) business parks in a highly presentable fashion in order to keep the appearance attractive to new and existing occupants.

Service Standards:

- a. To assist and advise Lexington County Council and the Lexington County Administrator on County-owned economic development real estate.
- b. To coordinate the economic development real estate matters with the County's Chief Legal Counsel.
- c. To coordinate with other County Departments on maintenance and other related needs in our parks.
- d. To ensure that the appearance of our industrial parks are properly maintained.
- e. To achieve and maintain designation as South Carolina Palmetto Sites for our three (3) business parks.

SECTION VI. C - OPERATING LINE ITEM NARRATIVES

520103 – LANDSCAPING / GROUND MAINTENANCE / INDUSTRIAL PARKS \$181,120

Cost to cover the estimated expense of maintaining the landscaping and streets at the three (3) business parks owned by Lexington County:

- Saxe Gotha Industrial Park North and South
 - Landscaping (to include a separate line item for Litter Control):
 - Cost for 12 months = \$53,999.00
 - Street Sweeping / Cleaning:
 - \$1,200/each x 1 = \$1,200
- Chapin Business & Technology Park at Brighton
 - Landscaping:
 - Cost for 12 months = \$65,395.00
 - Fountain Maintenance
 - \$2,466.75 Monthly
 - \$2,466.75 x 12 = \$29,601.00
 - Street Sweeping / Cleaning:
 - \$1,200/each x 1 = \$1,200
- Batesburg-Leesville Industrial Park
 - Landscaping (to include Litter Control):
 - Cost for 12 months = \$28,525.00
 - Street Sweeping / Cleaning:
 - 1,200/each x 1 = \$1,200

520200 – CONTRACTED SERVICES \$81,180

Cost to cover the estimated expense of completing annual herbicide treatments at Chapin Business & Technology Park at Brighton, Saxe Gotha Industrial Park North and South and the Batesburg-Leesville Industrial Park:

- Chapin Business & Technology Park – approx. 120 acres of timbered property
 - 120 x \$220 (estimated cost of herbicide treatment) = \$26,400.00
- Saxe Gotha Industrial Park Phase I – approx. 131 acres of timbered property
 - 60 x \$220 (estimated cost of herbicide treatment) = \$13,200.00
- Saxe Gotha Industrial Park Phase II – approx. 140 acres of timbered property
 - 122 x \$220 (estimated cost of herbicide treatment) = \$26,840.00
- Batesburg-Leesville Industrial Park – approx. 38 acres of timbered property
 - 67 x \$220 (estimated cost of herbicide treatment) = \$14,740.00

520300 – PROFESSIONAL SERVICES \$90,000

Cost to cover specialized services needed for the advancement of Economic Development in Lexington County.

524999 – Other Insurance \$5,371

Insurance for the fountain in the Chapin Business & Technology Park at Brighton

525302 – UTILITIES / SAXE GOTHA INDUSTRIAL PARK \$80,422

Cost to cover the estimated expense for Saxe Gotha Industrial Park Phase I and Phase II:

- Lighting
 - Total Monthly Lighting Charges - \$6,637.78 average monthly
 - \$6,444.45 x 12 = \$79,653.40
- Electrical
 - Signage (12th Street) - \$384.66/year

- Signage (Old Wire) - \$384.40/year

525303 – UTILITIES / CHAPIN BUSINESS & TECHNOLOGY PARK at BRIGHTON **\$123,020**

Cost to cover the estimated expense for Chapin Business & Technology Park at Brighton:

- Lighting
 - Total Monthly Lighting Charges - \$7,809.12 average monthly
 - $\$7,809.12 \times 12 = \$93,709.44$
- Electrical
 - Entrance Signs (2)
 - \$47.94 average monthly
 - $\$47.94 \times 12 = \575.28
 - Fountain
 - \$1,091.07 average monthly
 - $\$1,091.07 \times 12 = \$13,092.84$
- Water
 - \$1,303.51 average monthly
 - $\$1,303.51 \times 12 = \$15,642.12$

525324 – UTILITIES – BATESBURG-LEESVILLE INDUSTRIAL PARK **\$23,575**

- Batesburg-Leesville Industrial Park
 - Lighting
 - Total Monthly Lighting Charges – \$1,893.48 average monthly
 - $\$1,838.33 \times 12 = \$22,721.76$
 - Electrical
 - Entrance Sign
 - \$41.27 average monthly
 - $\$41.27 \times 12 = \494.27
 - Water
 - \$29.91 total monthly charge
 - $\$29.91 \times 12 = \358.92

537010 – CERTIFIED SITES PROGRAM **\$466,447**

Under the South Carolina Department of Commerce's Palmetto Sites Program, the Site and Community Readiness Evaluation Phase cost is covered by SCDOC for publically-owned or controlled sites. Grants to assist for the cost of the remainder of the program (Due Diligence Phase) are available through a competitive process.

- +/- 1,886-Acre Site: \$260,000 –
(Boundary Survey: \$60,000; Phase I Environmental: \$6,500; Wetlands Delineation & USACE Verification: \$32,000; Subsurface Geotechnical Exploration: \$47,000; Cultural Resources Survey: \$40,000; Protected Species Assessment: \$8,500; Due Diligence Assessment Report & Utility Letters: \$27,500; Traffic Study: \$25,000; Conceptual Master Plan: \$13,500)

*Economic Development staff may have the opportunity to apply for grant monies from SCDOC; however, there is no guarantee that the grant will be awarded. Each county is only allowed to submit one property per calendar year when applying for grant monies through this program.

SECTION V. - PROGRAM OVERVIEW

Program 1 – Economic Development

Program:

Objectives:

To create general wealth in the County of Lexington deriving from new and expanding enterprises and the payrolls and benefits associated there within. To expand and broaden the tax base of the County of Lexington by attracting, sustaining and expanding a diversified mix of enterprises. To cultivate the recruitment of talent. To encourage public and private sector investment in the development of quality sites, buildings and business parks containing the infrastructure necessary to support new and expanding enterprises. To increase the number and diversity of job opportunities in the County. Over the long term, to create a sufficient number of diversified employment opportunities resulting in a meaningful reduction in the level of out-commuting to work by residents of the County.

To achieve these objectives, the Economic Development Department must work collaboratively with economic development allies such as the South Carolina Department of Commerce (SCDOC), the Central South Carolina Alliance, specific statewide organizations such as SC BIO, SCMEP, etc. and the various utilities that serve the County and many other entities. In addition, the Department must develop and maintain strong working relationships with other County Departments, municipal governments, educational institutions and the private sector to ensure that the County of Lexington maintains its positive image as the best place to conduct business.

Service Standards:

- a. To assist and advise the County Council, County Administrator and department heads in all aspects of economic development.
- b. To coordinate the economic development efforts with the County's Chief Legal Counsel.
- c. To be the single point of contact for the County of Lexington on all matters relating to economic development.
- d. To be an "impartial broker" and ensure that all real estate options that meet the criteria set forth by prospective new enterprises are exposed to prospects regardless of ownership or location.
- e. To catalog and maintain contemporary data on sites, buildings and business parks County-wide.
- f. To foster the creation of new product, including business parks and speculative buildings.
- g. To proactively pursue certification of available County-owned properties and to assist private property owners in pursuing certification.
- h. To provide economic development educational opportunities to staff.
- i. To increase the awareness of market trends and update web appearance and information in an effort to better position and market the County.
- j. To respond to the inquiries and needs of companies considering the County for a new location or fulfilling the needs of existing industries considering expansions.
- k. To implement a focused and systematic Business Expansion and Retention (BRE) program to ensure that our existing employers are appreciated and heard. To be the ombudsman between existing employers, county government and other service providers.
- l. To ensure that discretionary incentives at the County's disposal are properly justified by cost-benefit and return on investment analyses. To monitor the level of job creation, capital investment, payrolls and related performance criteria for incentivized projects and to assist as needed in enforcing penalty clauses in performance-based incentive agreements.

SECTION VI. - LINE ITEM NARRATIVES

SECTION VI. A - LISTING OF REVENUES

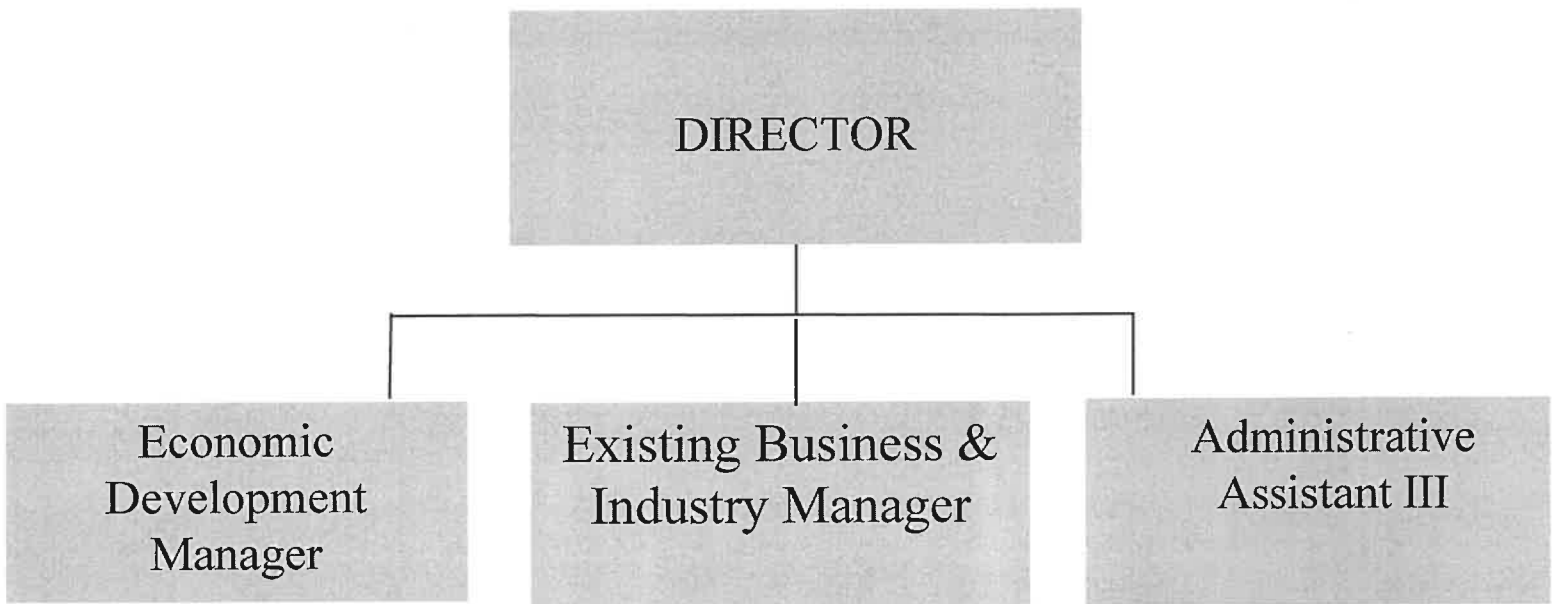
417100 – Fee in Lieu of Taxes	\$0
Based on discussions with the Finance Department.	
461000 – Investment Interest	\$0
Based on discussions with the Finance Department.	
821000 – Residual Equity Transfer from General Fund	\$1,986,975
Based on anticipated fiscal year needs.	

SECTION VI. B - LISTING OF POSITIONS

Current Staffing Level:

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Director	1	1		1	217
Economic Development Manager	1	1		1	211
Existing Business & Industry Manager	1	1		1	208
Administrative Assistant III	1	1		1	107
Total Positions	4	4		4	

All of these positions require insurance.



SECTION VI. C - OPERATING LINE ITEM NARRATIVES

520221 – WEBSITE SERVICES **\$9,715**

Costs to cover the necessary expenses for routine updates on the economic development website.
Maintenance – Annual – 40 hours @ \$150.00/hr.
Hosting: Backup and Security – HostGator – 1 year: \$141.06
Website Domain – 1 year: \$50.00

520319 - ENGINEERING SERVICES **\$131,500**

Cost to cover site improvement management; updated Master Development plans; assistance with the preparation of bid documents; project management and direct oversight of construction/development work in progress; site specific renderings; drone videography (when applicable based on specific Request for Information [RFI] requests); and specific due diligence to include but not limited to wetland delineations and requests/submittals to the US Army Corps of Engineers, updated boundary surveys, etc.
**Projected amount based on expenditures from prior fiscal year.

520400 – ADVERTISING & PUBLICITY **\$105,419**

Cost to cover targeted marketing to promote Lexington County’s three (3) business parks; quarterly newsletters for existing industry and allies; print and digital advertisements promoting Lexington County; subscription for advertising all three (3)-business parks on a national platform:

- Airport Advertisement:
 - o 2 - 8 foot wall-wrap in concourse = \$7,560
 - o QR Code = \$75.00
- Quarterly Newsletter – 4 newsletters @ \$1500.00/each = \$6,000.00 annually
- MailChimp: \$107/month = \$1,284.00 (12 months)
- Digital Ads = \$50,000.00
 - o Industry Publication Email Advertising Campaign – to promote publicly owned economic development real estate assets to site location consultants and corporate site selectors.
 - o Business Facilities: \$15,000.00
 - o Site Selection: \$10,000.00
 - o Area Development: \$20,000.00
 - o Artwork for above digital advertisements: \$5,000.00
- Updating General County of Lexington Economic Development Brochure, to include printing 500 pieces = \$11,600.00
- Photography for eight (8) new locations = \$6,300.00
- Social Media/Graphic: \$75 each, \$150/month x 12 = \$1,800.00
- LoopNet – 12 months @ \$195/month (3 business parks) = \$7,020
- Customized materials for Request for Information (RFI) responses, prospect visits, etc. = \$10,780
- Splash Omnimedia: Update Economic Development Video with new graphics and New footage = \$3,000.00

520500 – LEGAL SERVICES **\$25,083**

Cost to cover legal advice and document preparation on all economic development projects; based on YTD and historic activity:
 $\$8,397.50/6 = \$1,399.58$
 $\$1,399.58 \times 12 = \$16,794.96$
 $\$16,794.96 \times 25\% = \$4,198.74$
 $\$16,794.96 + \$4,198.74 = \$20,993.70$

520710 – SOFTWARE SUBSCRIPTIONS **\$11,204**

Subscription to maintain Salesforce CRM software.

- Salesforce Subscription (\$11,203.52)
 - o (4 licenses @ \$2,154.58) = \$8,618.32
 - o Salesforce Plan – 1 @ \$2,585.50

520702 - TECHNICAL CURRENCY & SUPPORT **\$0**

Subscription to maintain Constant Contact for easy access to contacts for emailing newsletters, event invitations, etc.

521000 - OFFICE SUPPLIES **\$1,510**

Costs to cover routine office supplies (paper, ink cartridges, pens, file folders, notebooks, binders, dividers, envelopes, business cards, stationary, forms, etc.)

- Toner (black): \$92.84
 - \$92.84 x (2) = \$185.68
- Toner color: \$116.40 each
 - \$116.40 x (2) = \$232.80
 - \$116.40 x (2) = \$232.80
 - \$116.40 x (2) = \$232.80

Total all toner = \$884.08

Miscellaneous office supplies based on four (4) employees = **\$625.20**

521100 - DUPLICATING **\$191**

Cost to cover copying internal work papers, reports, emails, budget forms, procurement forms, finance forms and other related documents -- \$0.048 per copy

- \$45.78/5 = \$9.16 per month
- \$9.16 x 12 = \$109.92

- Printer Paper (\$3.24/ream) x 25 = \$81.00
- \$81.00 + \$109.92 = \$190.92

521200 - OPERATING SUPPLIES **\$1000**

Cost to cover miscellaneous operating supplies for the department (ribbon for Grand Openings, address marker replacements for parcels within the three (3) business parks, specific materials for individualized prospect visits, roll out turf grass for site visit set-up, personalized signs for each prospect visit, etc.)

522300 – VEHICLE REPAIRS & MAINTENANCE **\$400**

Cost to cover vehicle repairs and maintenance per Fleet Services.

524000 - BUILDING INSURANCE **\$5,494**

Cost to cover allocated building insurance per schedule.

524100 – VEHICLE INSURANCE **\$615**

Cost to cover allocated vehicle insurance per schedule.

524101 – COMPREHENSIVE INSURANCE **\$148**

Cost to cover the allocated comprehensive insurance per schedule.

524201 - GENERAL TORT LIABILITY INSURANCE **\$1,240**

Cost to cover general tort liability insurance per schedule.

524202 – SURETY BOND **\$0**

No Surety bond FY 22-23 per Finance Department.

525000 - TELEPHONE **\$1,192**

Cost to cover all of the telephone services for the Economic Development Department. Total of five (5) lines in the department:

(4) Existing lines with voicemail = \$20.07

\$20.07 x 4 = \$80.28

\$80.28 x 12 = \$963.36

(1) Existing line without voicemail = \$19.01

\$19.01 x 12 = \$228.12

\$963.36 + \$228.12 = \$1,191.48

525006 – GPS MONITORING SYSTEM **\$204**

Cost to cover 12 months of the GPS Monitoring Service

\$16.95/month x 12 months = \$203.40

525021 – SMART PHONE CHARGES **\$2,304**

Cost to cover all of the cellular telephone services for the Economic Development Department. There will be (3) cell phones in the department:

(3) Cell phones (with hot spot) @ \$64/month = \$192

\$192 x 12 = \$2,304

525041 EMAIL SERVICE CHARGES # **\$516**

Costs to cover all of the email services for the Economic Development Department. There are a total of (4) email accounts in the department:

(4) Email accounts @ \$10.75 per month = \$43.00

\$43.00 x 12 = \$516

525100 - POSTAGE **\$57**

Cost to cover routine mailings, to include reports, office correspondence, event mailings, etc.

\$28.45 = 7 Months

\$28.45 x 2 = \$56.90

525110 – OTHER PARCEL DELIVERY SERVICE **\$100**

Cost to cover occasional delivery by UPS or FEDEX for specialized RFI's (Request for Information) from prospects looking to locate in Lexington County.

525210 – CONFERENCE, MEETING & TRAINING EXPENSE **\$24,775**

Cost to cover attendance at national and South Carolina economic development conferences/meetings, training workshops, local development workshops and targeted marketing trips.

Conferences & Meetings:

SCEDA (SC Economic Developers Association) - Annual Conference

(2 @ \$1,500) = \$3,000

SCEDA – Fall Conference

(2 @ 1000) = \$2,000

Central SC Alliance/SC Dept. of Commerce/SC Power Team Targeted Marketing Trips

(2 @ \$1,250) = \$2,500

SEDC Meet the Consultants
(1 @ \$1,375) = \$1,375
South Carolina Power Team Economic Development Review
(1 @ \$800)
South Carolina Economic Development Institute
(1 @ \$4,100) = \$4,100

Economic Development Prospect travel
(1 @ \$5,000) = \$5,000
Annual Report Launch Event
(1 @ \$5,000) = \$5,000
Networking Events
(4 @ \$250) = \$1,000

525230 - SUBSCRIPTIONS, DUES & BOOKS **\$5,278**

Cost to cover annual membership dues to Economic Development professional organizations, both locally and nationally, to include the following:

- SCEDA (4 @ \$306.80 each) = \$1,228
- SCEDA web link (1 @ \$75) = \$75
- SEDC (1 organization @ \$350) = \$350
- IEDC (cost based on population in Lexington County) = \$1,125
- SC BIO Membership = \$2,500.00

525240 – PERSONAL MILEAGE REIMBURSEMENT **\$3,357**

Due to COVID-19 resulting in limited in person meetings for another year, staff based budget off prior FY 20-21 appropriation:

2 Employee @ 2 months of travel = \$559.46
\$559.46/ 2 = \$279.73 per Month
\$279.73 (12) 2 Employees = \$3,356.76

525300 – UTILITIES – ADMINISTRATION **\$7,518**

Cost to cover the utility allocation for the administrative building:

\$626.50 per Month
\$626.50 x 12 = \$7,518

525400 – GAS, FUEL & OIL **\$1,045**

Cost to cover Economic Development related travel, to include: meetings hosted around Lexington County and the Midlands, site visits, existing industry appointments, business park tours, marketing trips, etc.

*Amount based on FY 22/23 appropriation.

525600 – UNIFORM & CLOTHING **\$250**

Cost to cover (2) new pair of boots for Economic Development Manager and Existing Industry and Business Manager to attend site visits:

(2) Pair of boots @ \$125.00 per pair

534301 – CENTRAL SC ALLIANCE **\$72,000**

Cost to cover Lexington County's membership dues = \$72,000

534303 – THE RIVER ALLIANCE **\$70,000**

Cost to cover Lexington County's terms of the Agreement with The River Alliance in February of 1995.

537006 – USC TECHNOLOGY INCUBATOR **\$50,000**
Cost to cover a portion of the cost to operate the USC Columbia Technology Incubator

SECTION VI. D - CAPITAL LINE ITEM NARRATIVES

540000 - Small Tools & Minor Equipment **\$0**

**COUNTY OF LEXINGTON
RURAL DEVELOPMENT ACT
Annual Budget
FY 2025-26 Estimated Revenues**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*Rural Development Act 2001:								
Revenues:								
461000	Investment Interest	80,617	26,468	0	0	0		
** Total Revenue		<u>80,617</u>	<u>26,468</u>	0	0	0	0	0
*** Total Appropriation					1,221,826	0	0	0
Contingency:								
Unused								
Carryforward								
FUND BALANCE								
Beginning of Year					<u>1,459,791</u>	<u>237,965</u>	<u>237,965</u>	<u>237,965</u>
FUND BALANCE - Projected								
End of Year					<u>237,965</u>	<u>237,965</u>	<u>237,965</u>	<u>237,965</u>

**COUNTY OF LEXINGTON
RURAL DEVELOPMENT ACT
Annual Budget
Fiscal Year - 2025-26**

Fund 2001
Division: Economic Development
Organization: 181100 - Economic Development Projects

Object Expenditure Code Classification		2023-24 Expenditure	2024-25 Expend (Nov)	2024-25 Amended (Nov)	BUDGET		
					2025-26 Requested	2025-26 Recommend	2025-26 Approved
Operating Expenses							
529903	Contingency	0	0	538,549	<u>0</u>		
	* Total Operating	0	0	538,549	<u>0</u>	0	0
	** Total Personnel & Operating	0	0	538,549	<u>0</u>	0	0
Capital							
549904	Capital Contingency	0	0	490,502	<u>0</u>		
5AF364	Construction	0	0	98,200	<u>0</u>		
5AF366	Post Construction Monitoring	24,300	0	200	<u>0</u>		
5AF368	Annual Maintenance Activities	0	0	875	<u>0</u>		
5AF369	Long Term Monitoring	0	0	93,500	<u>0</u>		
5AN412	SGIP Parcel 11 Site Work	0	0	0	<u>0</u>		
	**Total Capital	24,300	0	683,277	<u>0</u>	0	0
Other Financing Uses							
814506	Op Trn to Saxe Gotha Industrial Park	383,354	0	0	<u>0</u>		
	**Total Other Financing Uses	383,354	0	0	<u>0</u>	0	0
	*** Total Budget Appropriation	407,654	0	1,221,826	<u>0</u>	0	0

**COUNTY OF LEXINGTON
ECONOMIC DEVELOPMENT CCED GRANTS
Annual Budget
Fiscal Year - 2025-26**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
* Economic Development CCED Grants 2003:								
Revenues:								
455279	CCED # C223701 - Mattress Warehou	100,000	0	0	0	0		
** Total Revenue		<u>100,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
*** Total Appropriation					0	0	0	0
FUND BALANCE Beginning of Year					0	0	0	0
FUND BALANCE - Projected End of Year					0	0	0	0

Fund 2003
Division: Economic Development
Organization: 181100 - Economic Development Projects

Object Code	Expenditure Classification	2023-24 Expenditure	2024-25 Expend (Nov)	2024-25 Amended (Nov)	2025-26 Requested	BUDGET 2025-26 Recommend 2025-26 Approved	
Non-Operating Expenses							
537291	CCED # C223701 - Mattress Warehouse	100,000	0	0	0		
* Total Non-Operating		<u>100,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Capital							
**Total Capital		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Other Financing Uses							
**Total Other Financing Uses		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
*** Total Budget Appropriation		<u>100,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

**COUNTY OF LEXINGTON
ECONOMIC DEVELOPMENT MULTI-PARK 1%
Annual Budget
Fiscal Year - 2025-26**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
* Economic Development Multi-Park 1% 2005:								
Revenues:								
417100	Fee in Lieu of Taxes	12,215	0	0	0	0	0	0
417103	Calhoun County FILOT Received	48,616	0	0	0	0	0	0
461000	Investment Interest	11,523	3,886	0	0	0	0	0
** Total Revenue		72,354	3,886	0	0	0	0	0
*** Total Appropriation					64,901	0	0	0
FUND BALANCE								
Beginning of Year					397,368	332,467	332,467	332,467
FUND BALANCE - Projected								
End of Year					332,467	332,467	332,467	332,467

Fund 2005
Division: Economic Development
Organization: 181100 - Economic Development Projects

Object Expenditure Code Classification	2023-24 Expenditure	2024-25 Expend (Nov)	2024-25 Amended (Nov)	BUDGET		
				2025-26 Requested	2025-26 Recommend	2025-26 Approved
Operating Expenses						
529903 Contingency	0	0	64,901			
* Total Operating		0	0	64,901	0	0
** Total Personnel & Operating		0	0	64,901	0	0
Capital						
**Total Capital		0	0	0	0	0
*** Total Budget Appropriation		0	0	64,901	0	0

**COUNTY OF LEXINGTON
ECONOMIC DEVELOPMENT PROJECT FUND
Annual Budget
Fiscal Year - 2025-26**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
* Economic Development Project Fund 2006:								
Revenues:								
461000	Investment Interest	468,922	212,138	0	0	0		
469418	Sale of Land - Saxe Gotha Ind. Park	3,492,475	0	0	0	0		
** Total Revenue		3,961,397	212,138	0	0	0	0	0
*** Total Appropriation					10,424,286	0	0	0
FUND BALANCE								
Beginning of Year					<u>10,516,128</u>	<u>91,842</u>	<u>91,842</u>	<u>91,842</u>
FUND BALANCE - Projected								
End of Year					<u>91,842</u>	<u>91,842</u>	<u>91,842</u>	<u>91,842</u>

Fund 2006
Division: Economic Development
Organization: 181100 - Economic Development Projects

Object Expenditure Code	Classification	2023-24 Expenditure	2024-25 Expend (Nov)	2024-25 Amended (Nov)	BUDGET		
					2025-26 Requested	2025-26 Recommend	2025-26 Approved
Operating Expenses							
529903	Contingency	0	0	10,406,911	0		
* Total Operating		0	0	10,406,911	0	0	0
** Total Personnel & Operating		0	0	10,406,911	0	0	0
Capital							
**Total Capital		0	0	0	0	0	0
Other Financing Uses							
812000	Op Trn to Economic Development	130,000	0	0	0		
814506	Op Trn to Saxe Gotha Industrial Park	62,425	0	17,375	0		
**Total Other Financing Uses		192,425	0	17,375	0	0	0
*** Total Budget Appropriation		192,425	0	10,424,286	0	0	0

**COUNTY OF LEXINGTON
ACCOMMODATIONS TAX
Annual Budget
FY 2025-26 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*Accommodations Tax 2120:								
Revenues:								
420800	Accommodations Tax	426,709	164,576	428,861	428,861	545,184		
461000	Investment Interest	0	0	0	0	0		
** Total Revenue		<u>426,709</u>	<u>164,576</u>	<u>428,861</u>	<u>428,861</u>	<u>545,184</u>	0	0
*** Total Appropriation					428,861	545,184	0	0
FUND BALANCE								
Beginning of Year					149,201	149,201	149,201	149,201
FUND BALANCE - Projected								
End of Year					<u>149,201</u>	<u>149,201</u>	<u>149,201</u>	<u>149,201</u>

Estimated Total Accommodations Tax Funds:	478,785
--- Minus General Fund Portion ----	<u>25,000</u>
Sub-Total	453,785
--- Minus General Fund 5% Portion ----	<u>22,689</u>
*** Total Estimated Revenue	<u>431,096</u>

Appropriation	431,096
** Additional Appropriations (One Time - Fund Bal.)	<u>0</u>
*** Total Appropriations	<u>431,096</u>
--- Minus 30% Fund Portion ----	136,136
Available for Appropriation (65% Funding)	<u>294,960</u>

**COUNTY OF LEXINGTON
ACCOMMODATIONS TAX
Annual Budget
Fiscal Year - 2025-26**

Fund 2120
Division: General Administrative
Organization: 101100 - County Council

		BUDGET						
Object Expenditure Code Classification	2023-24 Expenditure	2024-25 Expend (Nov)	2024-25 Amended (Nov)	2025-26 Requested	2025-26 Recommend	2025-26 Approved		
Operating Expenses								
Advertising and Promotion (30% Fund)								
534212 Capital City Lake Murray Country	134,750	33,043	135,430	<u>135,430</u>				
Tourism Related Exp. (65% Fund)								
534098 Tartan Day South - River Alliance	0	0	10,000	<u>15,000</u>				
534201 Columbia Metro Convention/Visitor Bureau	40,000	10,000	40,000	<u>50,000</u>				
534204 West Metro Chamber of Commerce	15,000	0	15,000	<u>25,000</u>				
534205 Lexington Chamber of Commerce	15,000	3,750	15,000	<u>15,864</u>				
534206 Batesburg/Leesville Cham. of Comm.	15,000	3,750	15,000	<u>15,000</u>				
534209 Lex. Cty. Recreation Softball Tournament	27,000	0	25,650	<u>25,650</u>				
534212 Capital City Lake Murray Country	50,000	0	0	<u>0</u>				
534220 Riverbanks Zoo	25,000	0	0	<u>30,000</u>				
534223 EdVenture Children's Museum	7,500	1,250	5,000	<u>10,000</u>				
534228 Lexington County Museum	12,000	2,500	10,000	<u>12,000</u>				
534231 Chapin Chamber of Commerce	15,000	3,750	15,000	<u>15,000</u>				
534233 Columbia Regional Sports Council	25,000	7,500	30,000	<u>35,000</u>				
534242 Irmo/Chapin Recreation Commission	30,000	7,500	30,000	<u>30,000</u>				
534244 Lex. Cty. Recreation & Aging - Tennis	20,000	0	18,000	<u>21,240</u>				
534252 Greater Irmo Chamber of Commerce	15,000	3,750	15,000	<u>20,000</u>				
534282 Harbison Theatre at Midlands Tech	15,000	3,223	12,890	<u>25,000</u>				
534286 Greater Columbia Ed. Advancement Foundation	16,000	0	17,000	<u>0</u>				
534287 Chapin Theater Company	5,000	1,973	7,890	<u>25,000</u>				
534289 Lexington County Blowfish	5,000	2,500	10,000	<u>15,000</u>				
534290 Run Hard Half Marathon	4,000	500	2,001	<u>0</u>				
534291 Town of Lexington - Icehouse Amphitheater	6,368	0	0	<u>25,000</u>				
* Total Operating	497,618	84,989	428,861	<u>545,184</u>	0	0		
** Total Personnel & Operating	497,618	84,989	428,861	<u>545,184</u>	0	0		

*** Recommendations are made from the Accommodations Tax Board.**

**** Funding may be reduced if revenue projections are less.**

*** Total Budget Appropriation	497,618	84,989	428,861	<u>545,184</u>	0	0
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COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
APPLICATION
FY 2025/26

1. Name of Project/Event

Capital City/Lake Murray Country Leisure Destination Marketing/Visitors Center

2. Type of Organization (select one)

<input type="checkbox"/>	County
<input type="checkbox"/>	Municipal
<input checked="" type="checkbox"/>	Non-Profit Organization
<input type="checkbox"/>	Community Service Club, Church, etc.
<input type="checkbox"/>	501(c) 3
<input type="checkbox"/>	Other

3. Sponsoring Organization

Name of Organization	Capital City/Lake Murray Country Regional Tourism Board (CCLMC)
Mailing Address	P. O. Box 1783, Irmo SC 29063

4. Director of Project/Event

Name & Title	Miriam Atria, President/CEO
Contact Number(s)	803-781-5940 ext 4
Email	miriam@lakemurraycountry.com

5. Project/Event Website Address

lakemurraycountry.com and/or scjewel.com

6. Project/Event Category (select one)

<input checked="" type="checkbox"/>	Tourism – Advertising / Promotion (<i>see #10 for advertising/promotion sources</i>)
<input type="checkbox"/>	Tourism Related Expenditures

7. Project/Event Timeline

Beginning Date	07-10-2025
End Date	06/30/2026

8. Location of Project/Event

Lexington County and surrounding 3 counties

9. Number of Employees

Full-time	8
Part-time	2

10. Do you advertise outside of a 50-mile radius?

Yes No

If you answered yes, please check all that apply for advertising sources outside of Lexington County, and include the total number of each distributed.

Type of Ad	Total # Distributed	Range of Ad	For Ad Listings
Rack Cards	304,890	National	Complete Attachment A to provide additional details regarding ads in magazines, newspapers, radio, billboards, and websites. Please include targeted audience.
Brochures	360,224	National	
Posters			
Magazine Ads	4,180,000	National	
Newspaper Ads	151,000	Regionla	
Radio Ads	2,475,000	National	
Billboard Ads	3,450,000	Southeast	
Websites (other than primary)	3,250,000	National	
Other			

11. Number of Project/Event Attendees

Expected Number	304,693
Of this number, how many are tourists?	207,191

Tourists - "People taking trips outside of their home communities for any purpose, except daily commuting to and from work." [SC Code of Laws, Chapter 6, Section 6-4-5 (4)]

12. List the methods used to track tourists

Select Methods Used		Provide the Estimated Numbers	
X	Webpage inquiries	Inquiries per month	311,789
x	Phone call inquiries	Phone calls per month	5,282
X	Brochure mailings	Brochures mailed per month	4,875
X	Event ticket sales	Tickets sold per event	2,890
X	Event registration	Registrants per event	305
X	Hotel sales	Sales per event / per month	36,556
x	License plates	Count per event	220
X	Surveys	Responses per survey	987
X	Other		

13. Must Complete - County accommodations tax funds are generated from the hotels in the unincorporated areas of Lexington County. Please list the hotels, number of rooms, and number of nights you have used or plan to use for your project/event located in the unincorporated areas of Lexington County only.

Hotel Name & Location	Number of Rooms	Number of Nights
Hilton Gardenedn InnColumbiana	87	217.5
Doubletree by Hilton	1290	5,160
Hilton Garden Inn-West Columbia	52	130
Tru By Hilton-Columbiana	46	138
Sleep Inn	67	134
Wingate Inn	52	130

14. Please indicate whether you have read Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976.

Yes

No

15. Project/Event Budget - Requests for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.

a. Estimated Total Cost of Project/Event:	\$ 1,852,844
b. Amount of Accommodations Funds Requested for this Project/Event:	\$ 135,430
c. This Request Equals What Percent of the Total Project/Event Budget:	7 %
d. Use <u>Attachment B</u> and provide a detailed list of what the funds will be used for and the estimated amount for each item (i.e. brochures - \$1,500, etc.)	Use <u>Attachment B</u> to complete.

16. Has your Project/Event or Organization previously received Accommodations Tax Funds?

Yes

No

If you answered yes, please complete items below.

a. Year(s)	2024-2025	2023-2024	2022-2023	(last few years)
b. Amount(s)	\$135,430	\$167,596	\$117,598	
c. Source(s)	Lexington County			
d. Purpose(s)	Marketing/Promotion/Visitors Center			
e. For each award year, did you expend 100% of the ATAX funds you received?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If you answered no, please explain.</i>			

17. Project Description – Please use Attachment C to provide the following information as required by the *Tourism Expenditure Review Committee* to ensure the project/event is in accordance to Section 6-4-10 of the S.C. Code of Laws.

a. General project/event description	<i>Please use <u>Attachment C</u> to complete this section.</i>
b. Benefits that the project/event will serve toward promoting tourism and the benefits to the Lexington County community	
c. Total attendance to the project/event versus the number of total tourists in attendance	
d. Economic impact generated by tourism toward the project/event	
e. Overall description of how the project/event attracts and promotes tourists to the area, and specifically how the Accommodations Tax Funds were used to accomplish this	
f. Additional comments	

PLEASE NOTE: APPLICANT AND/OR REPRESENTATIVE(S) MUST BE PRESENT DURING REVIEW PROCESS BY THE ACCOMMODATIONS TAX ADVISORY BOARD IN ORDER TO BE CONSIDERED FOR FUNDING.

Signature of Project/Event Director:

Miriam Atria

Print Name

Signature

President/CO

Title

11/25/2024

Date



ATTACHMENT A
Item #10 – Advertisements

Please provide the information below for ads used in magazines, newspapers, radio, billboards, and websites. Please include targeted audience.

Magazine Ads

Ad Listing	Distribution Range	Targeted Audience
USA Today – Hunt and Fish	100K	Fishing Visitors
USA Today – Southeast Escape	100K	Leisure Visitors
USA Today – National Parks	100K	Leisure/Outdoor Visitors
Garden & Gun	1.6M	Leisure/Outdoor Visitors
American Road	120,000	Leisure/Outdoor Visitors
BASS	500,000+	Fishing Visitors
Food & Travel	1.1M	Foodies
Discover SC	360K	Leisure/Outdoor Visitors
The Local Palate	200K	Foodies

Newspaper Ads

Ad Listing	Distribution Range	Targeted Audience
Free Times	151,000	Leisure visitors

Television Ads

Ad Listing	Distribution Range	Targeted Audience
Bassmaster Elite	4.5 M	National fishing visitors
WIS TV	317,943	Leisure visitors outside surrounding counties
WOLO	118,787	Various event – regional visitors
Scott Martin	1.6 M	National fishing visitors
The Cooking Channel	284,000	Foodies
Balley Sports Discovery Channel	1.1M	National foodies

Radio Ads

Ad Listing	Distribution Range	Targeted Audience
I Heart	750,000	Playcation
The Lake	55,000	July 4 th Celebration

Billboard Ads

Ad Listing	Distribution Range	Targeted Audience
Crenshaw	1.6M	NC and SC - Leisure Visitors
Grace Outdoor	16M	Instate & Out of State Leisure visitors
Lamar	2.1M	Instate & Out of State Leisure visitors

Website Ads (other than primary website)

Ad Listing	Distribution Range	Targeted Audience
WIS TV	2.6M	CALHOUN, CLARENDON, FAIRFIELD, KERSHAW, LEE, Orangeburg, Sumter Leisure Visitors
Discover SC	800,500	Leisure Visitors
Scott Martin Fishing Show	1.6M	National Fishing
MLF.com	5M	National Fishing
Bassmasters.com	2.75M	National Fishing

Other Ads

Ad Listing	Distribution Range	Targeted Audience
Advance Travel and Tourism	275,500+	National visitors
Style Blueprint	250,000	Female visitors
6am City	1,120,788	Visitors from outside of our region
SC Welcome Centers	342,000	Out of state visitors
In-Social Media Ads	501,100	National visitors
Spotify	400,000	National visitors



ATTACHMENT B

Item #15 – Project/Event Budget

Provide a detailed list of what the funds will be used for and the estimated amount for each item (i.e. brochures - \$1,500, etc.)

Item	Estimated Amount
Brochures	\$55,000
PR/Travel Media	\$25,500
Digital Web/Billboards	\$195,875
Print Media Ads	\$88,000
Radio	\$21,500
Television	\$78,590
SC PRT Welcome Center Advertising	\$14,000
Golf	\$5,500
Trade/Travel Shows	\$22,000
Fishing Tournaments	\$410,000
Special Events (SE BBQ Showdown, July 4 Celebration, 100 th Anniversary)	\$825,000
Podcast	\$21,889
Visitors Center	\$19,990
TOTAL	\$1,852,844



ATTACHMENT C

Item #17 – Project/Event Description

Please complete the following information as required by the Tourism Expenditure Review Committee to ensure that the project/event is in accordance with Section 6-410 of the S.C. Code of Laws.

a. General project/event description

CCLMC continues our mission and goal to promote tourism and our great outdoors in this four-county region. The region also encompasses small towns and communities within those four counties. Funding requested from Lexington County's ATAX goes directly towards marketing the CCLMC Marketing Plan and promotion of the region to potential leisure visitors thereby generating tourism. The specifics of the marketing plan are outlined within this document. Lexington County's funding is matched with others counties in the region, as well as local municipalities: Columbia, Towns of Lexington, Irmo, Cayce, Blythewood and West Columbia reflecting a regional effort in the promotion of tourism. CCLMC is advertising your assets and encouraging visitors to visit your attractions/businesses, tracking them through the Visitors Center and Zartico as the leisure destination marketing organization for this region.

b. Benefits that the project/event will serve toward promoting tourism and the benefits to the Lexington County community

CCLMC destination marketing campaign funds are used to generate more ATAX funds! The region continues to be marketed via digital and print ads, billboards, travel writers/published articles, televised shows, social media, website, trade show, podcast and special events. Thousands of anglers, vacationing families, foodies and golfers have heard and seen our ads across the USA and world resulting in visits to the region. Some specific results from our current year benefiting Lexington County include:

- The Pan American Kayak Championship held during Hurricane Helene (125 anglers – 5 days), American Bass Anglers (325 anglers for 6 days), Major League Fishing (90 professional anglers) plus TV show featuring attractions and more of Lexington County to national audience, Fishers of Men (350+ anglers - 4 days). Big Bass Tour and Great Car Race across America ending in Lexington County all providing unprecedented TV, social media coverage and more.
- The **new year** will be record-breaking, as we move the SE BBQ Showdown to Colonial Life Arena for 2 days of food, music and food competition. The inaugural Ignural event aired on Discovery, and The Cooking Channel and is up for an Emmy Award. We have also lured over 12 outdoor recreational and fishing events. PLUS continuing to provide national media coverage. As of the date of application we have generated a \$2,466,891 marketing value from articles, blogs, etc. on this region and Lexington County.

c. Total attendance to the project/event versus the number of total tourists in attendance

The expected number of attendees is 304,693 with a number of 207,191 tourists.

1

d. Economic impact generated by tourism toward the project/event

Since 1998, CCLMC has lured the top fishing events to this region providing a total economic impact of over **\$184,610,382**. To break this down to one year, we are projecting in 2025-2026 from fishing alone, over 12.9 million in economic impact. These numbers include: hotel rooms, meals, catering, fishing fees, sales tax revenues, facility rentals, marketing and promotion of the events which include television fees, tournament staff costs, equipment rentals, entertainment fees and more. AND, these numbers may very well rise as we continue to negotiate contracts for additional special events, tournaments and outside the box events like the American Car Race which arrives in Lexington County this summer, for the first time on the east coast. We are gearing up for a tremendous week-long celebration for the 100th Anniversary of Lake Murray for July 2027. A lot of planning is already underway with some light promotion starting in 2026.

e. Overall description of how the project/event attracts and promotes tourists to the area, and specifically how the Accommodations Tax Funds were used to accomplish this

One portion of our marketing budget last year generated over 101 published articles, stories/advertorials on the region providing 227 billion national impressions and an estimated marketing value of \$210, 678,608. LakeMurrayCountry.com provided 18.8 million organic Google search impressions, a 270.5% increase and 328.5K organic search click a 2-1.8% increase.

CCLMC's national marketing efforts and other planned events will continue to increase tourism and money spent in our region. The top 5 states that CCLMC is marketing to are, Georgia, North Carolina, South Carolina, Virginia and New York. Through our data research with Zartico; the top origin markets which correlate to the top 5 that CCLMC targeted are; Charlotte, NC; Upstate SC; Charleston SC; Myrtle Beach, SC; New York; Augusta GA; Atlanta, GA; Savannah, GA; Raleigh-Durham, NC and Philadelphia, PA.

f. Additional comments

Our research data through Zartico provides visitation and tourism analytics. For the past 6 months, 54% of tourists cited outdoor recreation and events as the reason for visitation into the region. CCLMC's continued target market is supported through the Zartico data as we are not just using Google for visitor analytics. Our data is based on observations actual device data which shows the visitors verses a local and the pieces of content driving visitors as noted above outdoor recreation and events.

For example, Lake Murray itself has more devices (credit card/mobile) than anywhere else in our region. Also, based on previous year's data, Charlotte, Atlanta and Raleigh, NC continue to show the largest growth in visitors traffic to our region, which again is in sync with our marketing and advertising efforts.

CCLMC's staff has grown during the year with additional expertise on-board. Our leadership has always stated that this organization makes thing happen and our successful record must be supported regionally from all government entities. Tourism makes a vast economic impact for Lexington County and CCLMC continues to drive tourist to the region.



COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
FUNDING SOURCES
FY 2025/26

Organization Name: Capital City/Lake Murray Country Regional Tourism Board

List of Funding Sources	Actual FY 2023/24	Current FY 2024/25	Estimated FY 2025/26
City of Columbia ATAX	\$400,000	\$550,000	\$500,000
Lexington County ATAX	\$167,596	\$135,430	\$148,973
Richland County ATAX	\$50,000	\$155,000	\$125,000
Newberry Country ATAX	\$20,000	\$60,000	\$40,000
Saluda County ATAX	\$600	\$5,000	\$500
West Columbia ATAX	\$6,000	\$6,000	\$9,000
Town of Irmo ATAX	\$21,549	\$27,075	\$30,000
Town of Lexington ATAX	\$9,500	\$15,000	\$15,000
City of Cayce ATAX	\$10,000	\$10,000	\$10,000
Town of Blythewood ATAX	\$15,300	\$25,000	\$25,000
City of Columbia HTAX	\$100,000	\$125,000	\$150,000
Richland County HTAX	\$150,000	\$150,000	\$150,000
SC PRT MATCHING GRANTS	\$854,054	\$561,939	\$798,195
TOTAL	\$1,804,539	\$1,825,444	\$1,852,844



**COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
FY 2023 / 24 FINAL REPORT**

(SUBMIT BY END OF FISCAL YEAR WITH FINAL NOTICE)

I. PROJECT INFORMATION

Organization Name:	Capital City/Lake Murray Country Regional Tourism Board (CCLMC)
Project/Event Name:	CCLMC Leisure Marketing Promotion/Visitor's Center
Contact Name & Phone Number:	Miriam Atria 803-781-5940 ext.5

II. PROJECT COMPLETION

Were you able to complete the Project/Event as stated in your original application?

Yes No

If no, state any problems you encountered.

III. PROJECT SUCCESS

Please share any additional comments regarding the Project/Event (e.g., lessons learned, successes, yes encountered, etc.):

USA Today has named Lake Murry #2 in the Country for Best Lake for Watersports. CCLMC greeted over 130,000 in-person visitors and 17 million virtual visitors to lakemurraycountry.com. CCLMC's national tourism commercial won the Communicator Visual Arts Award this year and has been viewed by 537 million households. CCLMC hosted events such as Fishing University (on CBS Sports and Outdoor Channel) and Bama Q (with the official regional commercial televised). Also, CCLMC hosted Bassmaster Elite and numerous other fishing tournaments. Bassmaster Elite generated over 4,000 room nights in our region, \$298,000 estimate in food/beverage and over \$1 Million in direct economic impact. Total reach across the two days of FS1's coverage was 958,000 viewers.

IV. PROJECT ATTENDANCE

Record numbers in the table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects/events for current and previous years.

Total Budget of Project/Event	Current Year FY 2023/24	Previous Year FY 2022/23
Amount funded by Lexington County Accommodations Tax Funds	\$186,226.02	\$135,429.81
Amount funded by Accommodations Tax Funds from all sources	\$722,063	\$591,047
Total Attendance	576,102	539,047
Total Tourists*	258,938	402,239

V. METHODS

Please describe the methods used to capture the attendance data listed above (i.e. license plates, surveys, etc.):

We track tourists through a hotel booking engine, Visitor Center walk-ins and requests, events that we host, surveys, and Zartico (subscription to visitor data insights).

VI. PROJECT BUDGET

Attach a report indicating what Project/Event expenses were paid for using the Lexington County Accommodations Tax Funds for the fiscal year.

VII. ORGANIZATION SIGNATURE

Provide signature of official with the organization verifying accuracy of above statements.

Miriam Arria
Print Name

President/CEO
Title

Miriam Arria
Signature

6-27-2024
Date

Capital City/Lake Murray Country Regional Tourism Board

Balance Sheet

11/21/24

As of November 21, 2024

Accrual Basis

	Nov 21, 24
ASSETS	
Current Assets	
Checking/Savings	
First Community Bank	540,414.29
Regions Business Savings	500.38
Regions Checking Account	5,099.25
Reserve Account at FCB	52,640.22
Total Checking/Savings	598,654.14
Accounts Receivable	
Accounts Receivable	207,720.71
Total Accounts Receivable	207,720.71
Other Current Assets	
*Inventory Asset	350.79
Operating Lease Asset	9,635.00
Prepaid Expenses	46,313.46
Total Other Current Assets	56,299.25
Total Current Assets	862,674.10
Fixed Assets	
Accumulated Depreciation	-325,120.10
Building Structure	557,904.45
Historic Structure	52,000.00
Property, Plant, Equipment	134,264.00
Total Fixed Assets	419,048.35
Other Assets	
Petty Cash Drawer	65.00
Total Other Assets	65.00
TOTAL ASSETS	1,281,787.45
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
Regions Business Visa Card	
Credit Cards	-700.00
Regions Business Visa Card - Other	700.00
Total Regions Business Visa Card	
Total Credit Cards	
Other Current Liabilities	
FCB Line of Credit	-366.66
Operating Lease Liability	7,632.00
Payroll Liabilities	750.86
Sales Tax Payable	647.83
Total Other Current Liabilities	8,664.03
Total Current Liabilities	8,664.03
Long Term Liabilities	
FCB Loan	158,318.21
Total Long Term Liabilities	158,318.21
Total Liabilities	166,982.24

2:58 PM

Capital City/Lake Murray Country Regional Tourism Board

11/21/24

Balance Sheet

Accrual Basis

As of November 21, 2024

	<u>Nov 21, 24</u>
Equity	
Opening Bal Equity	100.00
Retained Earnings	476,788.35
Net Income	637,916.86
	<hr/>
Total Equity	1,114,805.21
	<hr/>
TOTAL LIABILITIES & EQUITY	1,281,787.45
	<hr/> <hr/>

**CAPITAL CITY/LAKE MURRAY COUNTRY
REGIONAL TOURISM BOARD**

AUDITED FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2023

**CAPITAL CITY/LAKE MURRAY COUNTRY
REGIONAL TOURISM BOARD**

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Capital City/Lake Murray Country Regional Tourism Board
Irmo, South Carolina

Opinion

We have audited the accompanying financial statements of the governmental activities and the major fund of Capital City/Lake Murray Country Regional Tourism Board (the "Board"), as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Board's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of Capital City/Lake Murray Country Regional Tourism Board as of June 30, 2023 and the respective changes in the financial position for the year ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Capital City/Lake Murray Country Regional Tourism Board and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

To the Board of Directors
Capital City/Lake Murray Country Regional Tourism Board
January 4, 2024

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Board's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance, but it is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events considered in the aggregate, that raise substantial doubt about the Board's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Management has omitted Management Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the

To the Board of Directors
Capital City/Lake Murray Country Regional Tourism Board
January 4, 2024

Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. However, the budgetary comparison information as listed in the Table of Contents is presented. Our opinion on the basic financial statements is not affected by this missing information.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated January 4, 2024, on our consideration of the Board's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Board's internal control over financial reporting or on compliance. The report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Capital City/Lake Murray Country Regional Tourism Board's internal control over financial reporting and compliance.

McKinley, Cooper & Co., LLC

Greenville, South Carolina
January 4, 2024

CAPITAL CITY/LAKE MURRAY COUNTRY REGIONAL TOURISM BOARD

**STATEMENT OF NET POSITION
JUNE 30, 2023**

	Primary Government Governmental Activities
ASSETS	
Cash and cash equivalents	\$ 234,600
Accounts receivable	210,116
Inventory	351
Prepaid items	38,451
Capital assets, net of accumulated depreciation	452,704
Total assets	936,222
 LIABILITIES	
Accounts payable	4,554
Noncurrent liabilities	
Due within one year	20,173
Due in more than one year	145,777
Total liabilities	170,504
 NET POSITION	
Net investment in capital assets	286,754
Unrestricted	478,964
Total net position	\$ 765,718

The accompanying notes are an integral part of these financial statements.

CAPITAL CITY/LAKE MURRAY COUNTRY REGIONAL TOURISM BOARD

**STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2023**

Function/Programs	Program Revenues			Net (Expense) Revenue and Changes in Net Position
	Expenses	Charges for Services	Operating Grants and Contributions	
Primary governmental				
Governmental activities				
Taste of Lake Murray	\$ 32,825	\$ 118,701	\$ -	\$ 85,876
General Fund	1,834,684	119,700	-	(1,714,984)
Visitors Center	53,198	46,167	-	(7,031)
Total primary government	\$ 1,920,707	\$ 284,568	\$ -	(1,636,139)
General revenues				
Corporate sponsorships				56,350
Partnership income				16,350
County/City accommodations tax				599,405
Hospitality tax				320,000
State grants				636,907
State accommodations tax				205,876
				<u>1,834,888</u>
Change in net position				198,749
Net position, beginning				566,969
Net position, ending				\$ 765,718

The accompanying notes are an integral part of these financial statements.

CAPITAL CITY/LAKE MURRAY COUNTRY REGIONAL TOURISM BOARD

BALANCE SHEET
GOVERNMENTAL FUND
JUNE 30, 2023

	<u>General</u>
ASSETS	
Cash and cash equivalents	\$ 234,600
Accounts receivable	210,116
Inventory	351
Prepaid items	38,451
Total assets	<u><u>\$ 483,518</u></u>
 LIABILITIES AND FUND BALANCES	
 LIABILITIES	
Accounts payable	\$ 4,554
Total liabilities	<u>4,554</u>
 FUND BALANCES	
Unassigned	<u>478,964</u>
Total fund balances	<u>478,964</u>
 Total liabilities and fund balances	<u><u>\$ 483,518</u></u>

The accompanying notes are an integral part of these financial statements.

CAPITAL CITY/LAKE MURRAY COUNTRY REGIONAL TOURISM BOARD
 RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUND
 TO THE STATEMENT OF NET POSITION
 JUNE 30, 2023

Fund balances - governmental fund		\$ 478,964
<p>Amounts reported for governmental activities in the Statement of Net Position are different because:</p>		
<p>Capital assets used in governmental activities are not current financial resources, and therefore, are not reported in the governmental fund.</p>		
Cost of capital assets	783,348	
Accumulated amortization/depreciation	<u>(330,644)</u>	452,704
<p>Long-term liabilities, including bonds payable and capital lease obligations, are not due and payable in the current period, and therefore, are not reported as liabilities in the governmental funds balance sheet. Long-term liabilities at yearend consist of:</p>		
Note payable	<u>(165,950)</u>	<u>(165,950)</u>
Net position - governmental activities		\$ <u>765,718</u>

The accompanying notes are an integral part of these financial statements.

CAPITAL CITY/LAKE MURRAY COUNTRY REGIONAL TOURISM BOARD

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUND
YEAR ENDED JUNE 30, 2023**

	General
REVENUES	
Advertising income	\$ 119,700
Corporate sponsorships	56,350
Partnership income	16,350
County/City accommodations tax	599,405
Hospitality grants	320,000
State grants	636,907
State accommodations tax	205,876
Taste of Lake Murray	118,701
Visitors Center	46,167
Total revenues	2,119,456
 EXPENDITURES	
Current	
Personnel	537,192
Travel	15,449
Insurance	34,385
Marketing and advertising	1,119,257
Contract services	7,205
Bad debt	5,250
Bank fees	5,861
Office supplies	20,106
Printing	2,899
Telephone	10,755
Postage	9,920
Materials	23,961
Meetings	17,146
Taste of Lake Murray	32,825
Visitors Center	53,198
Capital outlay	29,545
Debt service	24,931
Total expenditures	1,949,885
Excess of revenues over expenditures	169,571
Net change in fund balances	169,571
 FUND BALANCES, beginning	309,393
 FUND BALANCES, ending	\$ 478,964

The accompanying notes are an integral part of these financial statements.

CAPITAL CITY/LAKE MURRAY COUNTRY REGIONAL TOURISM BOARD

RECONCILIATION OF THE STATEMENT OF REVENUES,
EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUND
TO THE STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2023

Net change in fund balances - total governmental fund \$ 169,571

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlay exceeded depreciation in the current period. 9,809

The issuance of long-term debt (e.g., bonds, leases) provides current financial to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. This amount is the net effect of these differences in the treatment of long-term debt and related items. 19,369

Change in net position of governmental activities \$ 198,749

The accompanying notes are an integral part of these financial statements.

CAPITAL CITY/LAKE MURRAY COUNTRY REGIONAL TOURISM BOARD

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2023

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Activities and Reporting Entity

Capital City/Lake Murray Country Regional Tourism Board (the “Board”) was created in 1981 by legislative act for the purpose of promoting economic development through a formal program of tourism promotion in the four counties surrounding Lake Murray. This includes Richland, Lexington, Newberry, and Saluda. The basic operations of the Board are funded by membership and annual appropriations by the state legislature through the South Carolina Department of Parks, Recreation, and Tourism, by funding through the South Carolina Department of Natural Resources, and by state and local accommodation tax and hospitality tax. Additional sources of funds are from advertising sold to local businesses and contributions by local businesses. All board members are elected through partnerships of the organization.

The accounting policies of the Board conform to accounting principles generally accepted in the United States of America as applicable to governments.

Basis of Presentation

Government-wide Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the activities of the Board.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct Expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Other items not properly included among program revenues are reported instead as *general revenues*.

Fund Financial Statements

Fund financial statements report detailed information about the Board. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column. Non-major funds are aggregated and presented in a single column.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental fund types are accounted for using a flow of current financial resources measurement focus. The financial statements for governmental funds are a balance sheet, which generally includes only current assets and current liabilities, and a statement of revenues, expenditures and changes in fund balances, which reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources.

The government reports the following major governmental fund:

The *general fund* is the Board's primary operating fund. It accounts for all financial resources of the general government.

Amounts reported as program revenues include operating grants and contributions.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

Government-wide Financial Statements

The government-wide financial statements have been prepared using the *economic resources measurement focus* and the *accrual basis of accounting*, in accordance with accounting principles generally accepted in the United States of America, as applied to governmental units (GAAP). The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and reporting principles for a single enterprise fund. Revenues are recorded when earned and expenses are recorded when the liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental Fund Financial Statements

Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. Revenues are recognized when the eligibility requirements have been met. Expenditures generally are recorded when a liability is incurred, except for debt service expenditures, as well as expenditures related to compensated absences and claims and judgments which are recorded only when payment is due.

Management Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities as of the date of the balance sheet and the reported amounts of revenues and expenses for the operating period. Actual results could differ significantly from those estimates.

Inventory

Inventory, consisting of supplies and materials, is valued at the lower of cost (measured on a first in, first out basis) or market.

Capital Assets

Capital assets are reported in the government-wide financial statements. Capital assets are defined by the Board as assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded as historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Capital assets are depreciated using the straight-line method over their estimated useful lives.

Income Taxes

The Board qualifies as a tax-exempt organization under the provisions of the Internal Revenue Code and, accordingly, its income is not subject to federal or state income taxes. Management believes the Board continues to satisfy the requirements of its tax-exempt status and has no uncertain tax positions at June 30, 2023.

Cash and Cash Equivalents

Cash and cash equivalents consists of highly liquid investments with maturities of less than a year from purchase. The Board's policy is to ensure all cash accounts are protected by the Federal Deposit Insurance Corporation.

Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

Compensated Absences

The Board grants compensated annual leave for all employees in varying amounts based on length of service. Unused leave cannot be carried over to the next fiscal year.

Long-term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities statement of net assets.

In the fund financial statements, the face amount of debt issued is reported as other financing sources.

Net Position

Net position is classified as three components:

Net investment in capital assets

Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or any other borrowings that are attributable to the acquisition, construction, or improvement of those assets.

Restricted net position

Consists of net position with constraints placed on the use either by external groups such as creditors, grantors, contributors, or laws or regulations of other governments, or are legally restricted through constitutional provisions or enabling legislation.

Unrestricted

All other net position that does not meet the definition of “restricted” or “net investments in capital assets.”

It is the Board’s policy to consider restricted – net position to have been depleted before unrestricted – net position is applied.

Fund Balances

Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. The government itself can establish limitations on the use of resources through either a commitment (committed fund balance) or an assignment (assigned fund balance).

Fund balance is classified in five categories as follows:

Nonspendable

Nonspendable fund balances include amounts that are not in spendable form or are legally required to remain intact.

Restricted

Restricted fund balances include amounts that have external restrictions by either grantors, debt covenants, laws, or other governments.

Committed

Committed fund balances include amounts that are committed to a specific purpose by Board resolution.

Assigned

Assigned fund balances include amounts that are constrained by limitations resulting from intended uses as established by the Board of Directors or management.

Unassigned

Unassigned fund balance includes amounts that have not been assigned to any purpose.

Unless specifically designated otherwise, fund expenditures and encumbrances are from restricted fund balance to the extent of restricted fund balance revenue, followed by committed fund balance, assigned fund balance, and unassigned fund balance, respectively.

Budgets and Budgetary Accounting

Prior to July 1 of each year, a cash receipts and disbursements budget is proposed and adopted by the Board of Directors. Formal budgetary integration is employed as a management control device during the year for the General Fund. The Executive Director is authorized to transfer budgeted amounts between accounts within the general fund and report such transfers to the Board of Directors; however, any revisions that alter the total expenditures of the general fund must be approved by the Board of Directors.

Fair Value

The fair value measurement and disclosure framework provides for a three-tier fair value hierarchy that gives highest priority to quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements). The three levels of the fair value hierarchy are described below:

Level 1 – Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the Board can access at the measurement date.

Level 2 – Inputs to the valuation methodology, other than quoted prices included in Level 1, that are observable for an asset or liability either directly or indirectly and include:

- Quoted prices for similar assets and liabilities in active markets.
- Quoted prices for identical or similar assets or liabilities in inactive markets.
- Inputs other than quoted market prices that are observable for the asset or liability.
- Inputs that are derived principally from or corroborated by observable market data by correlation or other means.

Level 3 – Inputs to the valuation methodology that are unobservable for an asset or liability and include:

- Fair value is often based on developed models in which there are few, if any, observable inputs.

The asset's or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used maximize the use of observable inputs and minimize the use of unobservable inputs.

The valuation methodologies described above may produce a fair value calculation that may not be indicative of future net realizable values or reflective of future fair values. The Board believes that the valuation methods used are appropriate and consistent with GAAP. The use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date. There have been no significant changes from the prior year in the methodologies used to measure fair value.

NOTE 2 – DEPOSITS AND INVESTMENTS

Interest Rate Risk: The Board does not have a formal policy limiting investment maturities that would help manage its exposure to fair value losses from increasing interest rates.

Custodial Credit Risk for Deposits: Custodial credit risk is the risk that the Board's deposits will not be returned to it. The Board has no formal policy regarding custodial credit risk. The total cash balances are insured by the FDIC up to \$250,000 per bank. From time to time during the year, the Board may have cash on deposit with banks that exceeds the balance insured by the FDIC. However, at June 30, 2023, none of the Board's bank balances of \$245,485 (with a carrying value of \$234,600) were exposed to custodial credit risk.

Concentration of Credit Risk: The Board does not have formal investment policies limiting the amount the Board may invest in any one issuer.

Credit Risk: Credit risk for investments is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The Board does not have a formal investment policy for credit risk.

NOTE 3 – ACCOUNTS RECEIVABLE

Accounts receivable at June 30, 2023 consists of the following:

Lexington County	\$ 53,447
Richland County	77,500
SC ATX 2%	55,846
Other	23,323
	<u>\$ 210,116</u>

No allowance for losses was provided at June 30, 2023, since, in the opinion of management, all accounts are considered collectible.

NOTE 4 – CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2023 was as follows:

Primary Government

	July 1, 2022	Increases	Decreases	June 30, 2023
Governmental Activities:				
Capital assets, not being depreciated				
Land	\$ 52,000	\$ -	\$ -	\$ 52,000
Total capital assets, not being depreciated	<u>52,000</u>	<u>-</u>	<u>-</u>	<u>52,000</u>
Capital assets, being depreciated				
Buildings and improvements	557,904	29,545	-	587,449
Furniture and equipment	144,820	-	(921)	143,899
Total capital assets, being depreciated	<u>702,724</u>	<u>29,545</u>	<u>(921)</u>	<u>731,348</u>
Less accumulated depreciation for				
Buildings and improvements	(175,518)	(17,809)	-	(193,327)
Furniture and equipment	(136,311)	(1,927)	921	(137,317)
Total accumulated depreciation	<u>(311,829)</u>	<u>(19,736)</u>	<u>921</u>	<u>(330,644)</u>
Total capital assets, being depreciated, net	<u>390,895</u>	<u>9,809</u>	<u>-</u>	<u>400,704</u>
Governmental activities capital assets, net	<u>\$ 442,895</u>	<u>\$ 9,809</u>	<u>\$ -</u>	<u>\$ 452,704</u>

During the year ended June 30, 2023, the Board recognized \$19,736 in depreciation expense.

NOTE 5 – LONG-TERM DEBT

Long-term debt activity for the year ended June 30, 2023 was as follows:

	July 1, 2022	Additions	Reductions	June 30, 2023	Due Within One Year
Governmental activities					
Notes payable	\$ 175,684	\$ -	\$ (17,366)	\$ 158,318	\$ 18,265
Totals	<u>\$ 175,684</u>	<u>\$ -</u>	<u>\$ (17,366)</u>	<u>\$ 158,318</u>	<u>\$ 18,265</u>

Debt service requirements on long-term debt as of June 30, 2023 were as follows:

Year Ending June 30,	Principal	Interest	Total
2024	\$ 18,265	\$ 6,664	\$ 24,929
2025	19,095	5,834	24,929
2026	19,962	4,967	24,929
2027	20,439	4,490	24,929
2028	21,817	3,112	24,929
Thereafter	58,740	2,813	61,553
	<u>\$ 158,318</u>	<u>\$ 27,880</u>	<u>\$ 186,198</u>

Long-term debt at June 30, 2023 consisted of the following:

\$200,00 note payable entered into December 2020 with monthly payments of \$2,077 beginning January 2021 through December 2030, with interest at 4.45%. The note is secured by the building.	\$ 158,318
Less current portion	<u>(18,265)</u>
	<u>\$ 140,053</u>

NOTE 6 – OPERATING LEASE – LONG-TERM

The Board entered into an agreement to lease office equipment. The terms of the lease are 60 months and expire in 2027. Future lease payments under the lease agreement are as follows:

2024	\$ 1,908
2025	1,908
2026	1,908
2027	1,908
	<u>\$ 7,632</u>

At June 30, 2023, the Board has recorded the following asset and liabilities in connection with the lease:

Asset	
Operating lease assets, net of accumulated amortization	\$ 7,708
Liabilities	
Operating lease liabilities - current	\$ 1,908
Operating lease liabilities - long-term	\$ 5,724

NOTE 7 – SUBSEQUENT EVENTS

Subsequent events have been evaluated through the date of the auditor's report, which is the date the financial statements were available to be issued.

CAPITAL CITY/LAKE MURRAY COUNTRY REGIONAL TOURISM BOARD

BUDGETARY COMPARISON SCHEDULE
GENERAL FUND
YEAR ENDED JUNE 30, 2023

	Budgeted Amounts		Actual Amounts	Variance With Final Budget
	Original	Final		
REVENUES				
Advertising income	\$ 102,500	\$ 102,500	\$ 119,700	\$ 17,200
Corporate sponsorships	114,400	114,400	56,350	(58,050)
Partnership income	18,000	18,000	16,350	(1,650)
County/City accommodations tax	599,724	599,724	599,405	(319)
Hospitality grants	320,000	320,000	320,000	-
State grants	645,455	645,455	636,907	(8,548)
State accommodations tax	205,818	205,818	205,876	58
Taste of Lake Murray	94,432	94,432	118,701	24,269
Visitors Center	33,000	33,000	46,167	13,167
Total revenues	<u>2,133,329</u>	<u>2,133,329</u>	<u>2,119,456</u>	<u>(13,873)</u>
EXPENDITURES				
Current				
Personnel	565,756	565,756	537,192	28,564
Travel	20,090	20,090	15,449	4,641
Insurance	34,810	34,810	34,385	425
Marketing and advertising	1,154,126	1,154,126	1,119,257	34,869
Contract services	7,500	7,500	7,205	295
Bad debt	5,442	5,442	5,250	192
Bank fees	7,211	7,211	5,861	1,350
Office supplies	22,955	22,955	20,106	2,849
Printing	4,635	4,635	2,899	1,736
Telephone	12,800	12,800	10,755	2,045
Postage	12,251	12,251	9,920	2,331
Materials	25,190	25,190	23,961	1,229
Meetings	17,280	17,280	17,146	134
Taste of Lake Murray	33,000	33,000	32,825	175
Visitors Center	57,083	57,083	53,198	3,885
Capital outlay	-	-	29,545	(29,545)
Debt service	25,709	25,709	24,931	778
Total expenditures	<u>2,005,838</u>	<u>2,005,838</u>	<u>1,949,885</u>	<u>55,953</u>
Excess of revenues over expenditures	<u>127,491</u>	<u>127,491</u>	<u>169,571</u>	<u>42,080</u>
Net change in fund balances	127,491	127,491	169,571	42,080
FUND BALANCES, beginning	<u>309,393</u>	<u>309,393</u>	<u>309,393</u>	<u>-</u>
FUND BALANCES, ending	<u>\$ 436,884</u>	<u>\$ 436,884</u>	<u>\$ 478,964</u>	<u>\$ 42,080</u>

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors
Capital City/Lake Murray Country Regional Tourism Board
Irmo, South Carolina

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and the major fund which is the general fund of the Capital City/Lake Murray Country Regional Tourism Board, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Capital City/Lake Murray Country Regional Tourism Board's basic financial statements, and have issued our report thereon dated January 4, 2024.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Capital City/Lake Murray Country Regional Tourism Board's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Capital City/Lake Murray Country Regional Tourism Board's internal control. Accordingly, we do not express an opinion on the effectiveness of the Capital City/Lake Murray Country Regional Tourism Board's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Members
American Institute of Certified Public Accountants
S.C. Association of Certified Public Accountants



America Counts on CPAs®

777 Lowndes Hill Road, Building 3 Suite 225 Greenville, South Carolina 29607-2191
(864) 233-1800 Fax (864) 232-6971 www.mckinleycooper.com

To the Board of Directors
Capital City/Lake Murray Country Regional Tourism Board
January 4, 2024

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Capital City/Lake Murray Country Regional Tourism Board's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

McKinley, Cooper & Co., LLC

Greenville, South Carolina
January 4, 2024



COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
APPLICATION
FY 2025/26

1. Name of Project/Event

Tartan Day South Celtic Festival

2. Type of Organization (select one)

<input type="checkbox"/>	County
<input type="checkbox"/>	Municipal
<input type="checkbox"/>	Non-Profit Organization
<input type="checkbox"/>	Community Service Club, Church, etc.
<input checked="" type="checkbox"/>	501(c) 3
<input type="checkbox"/>	Other

3. Sponsoring Organization

Name of Organization	The River Alliance
Mailing Address	300 Candi Lane, Columbia, SC 29210

4. Director of Project/Event

Name & Title	John Banks Event Coordinator
Contact Number(s)	803-665-7620
Email	johnbanks@columbiaspeedway.com

5. Project/Event Website Address

tartandaysouth.com

6. Project/Event Category (select one)

<input checked="" type="checkbox"/>	Tourism – Advertising / Promotion (see #10 for advertising/promotion sources)
<input type="checkbox"/>	Tourism Related Expenditures

7. Project/Event Timeline

Beginning Date	March 26th 2026
End Date	March 29th 2026

8. Location of Project/Event

3/26/26 Steel Hands Brewing, 3/27/26 Icehouse Amphitheater, 3/28/26 Historic Columbia Speedway, 3/29/26 W C Amphitheater

9. Number of Employees

Full-time	0
Part-time	30

10. Do you advertise outside of a 50-mile radius?

Yes No

If you answered yes, please check all that apply for advertising sources outside of Lexington County, and include the total number of each distributed.

Type of Ad	Total # Distributed	Range of Ad	For Ad Listings
X Rack Cards	4,000	6 Southeastern States	Complete Attachment A to provide additional details regarding ads in <i>magazines, newspapers, radio, billboards, and websites</i> . Please include targeted audience.
Brochures			
X Posters	300	6 Southeastern States	
3 Magazine Ads	1,230,000	North America	
4 Newspaper Ads	90,000	South Carolina	
1500 Radio Ads	1500	South Carolina	
56 Billboard Ads	56	SC and NC	
5 Websites (other than primary)	Over 1,000,000	North America	
Other			

11. Number of Project/Event Attendees

Expected Number	13,000
Of this number, how many are tourists?	4,000

Tourists - "People taking trips outside of their home communities for any purpose, except daily commuting to and from work." [SC Code of Laws, Chapter 6, Section 6-4-5 (4)]

12. List the methods used to track tourists

Select Methods Used		Provide the Estimated Numbers	
<input checked="" type="checkbox"/>	Webpage inquiries	Inquiries per month	
<input type="checkbox"/>	Phone call inquiries	Phone calls per month	
<input type="checkbox"/>	Brochure mailings	Brochures mailed per month	
<input checked="" type="checkbox"/>	Event ticket sales	Tickets sold per event	
<input type="checkbox"/>	Event registration	Registrants per event	
<input type="checkbox"/>	Hotel sales	Sales per event / per month	
<input type="checkbox"/>	License plates	Count per event	Via Zip Codes
<input checked="" type="checkbox"/>	Surveys	Responses per survey	
<input type="checkbox"/>	Other		

13. Must Complete - County accommodations tax funds are generated from the hotels in the unincorporated areas of Lexington County. Please list the hotels, number of rooms, and number of nights you have used or plan to use for your project/event located in the unincorporated areas of Lexington County only.

Hotel Name & Location	Number of Rooms	Number of Nights

14. Please indicate whether you have read Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976.

Yes
 No

15. Project/Event Budget - Requests for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.

a. Estimated Total Cost of Project/Event:	\$170,000
b. Amount of Accommodations Funds Requested for this Project/Event:	\$15,000
c. This Request Equals What Percent of the Total Project/Event Budget:	8.8 %
d. Use <u>Attachment B</u> and provide a detailed list of what the funds will be used for and the estimated amount for each item (i.e. brochures - \$1,500, etc.)	Use <u>Attachment B</u> to complete.

16. Has your Project/Event or Organization previously received Accommodations Tax Funds?

Yes

No

If you answered yes, please complete items below.

a. Year(s)	Every Year since 2012 - 2025
b. Amount(s)	Between \$30,000 and \$45,000
c. Source(s)	City of Cayce, City of West Columbia, Town of Lexington, Lexington County
d. Purpose(s)	Marketing and Event Logistics (Tents and Restrooms)
e. For each award year, did you expend 100% of the ATAX funds you received?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If you answered no, please explain.</i> <div style="border: 1px solid black; height: 80px; width: 100%;"></div>

17. Project Description – Please use [Attachment C](#) to provide the following information as required by the *Tourism Expenditure Review Committee* to ensure the project/event is in accordance to Section 6-4-10 of the S.C. Code of Laws.


a. General project/event description	<i>Please use Attachment C to complete this section.</i>
b. Benefits that the project/event will serve toward promoting tourism and the benefits to the Lexington County community	
c. Total attendance to the project/event versus the number of total tourists in attendance	
d. Economic impact generated by tourism toward the project/event	
e. Overall description of how the project/event attracts and promotes tourists to the area, and specifically how the Accommodations Tax Funds were used to accomplish this	
f. Additional comments	

PLEASE NOTE: APPLICANT AND/OR REPRESENTATIVE(S) MUST BE PRESENT DURING REVIEW PROCESS BY THE ACCOMMODATIONS TAX ADVISORY BOARD IN ORDER TO BE CONSIDERED FOR FUNDING.

Signature of Project/Event Director:

John R. Banks

Print Name


Signature

Event Coordinator

Title

December 27th 2024

Date



ATTACHMENT A
Item #10 – Advertisements

Please provide the information below for ads used in magazines, newspapers, radio, billboards, and websites. Please include targeted audience.

Magazine Ads		
Ad Listing	Distribution Range	Targeted Audience
3 Full Page ads Celtic Life Magazine	555,000 North America	People interested in Celtic Events

Newspaper Ads		
Ad Listing	Distribution Range	Targeted Audience
2 Full Page Ads Free Times	125,000 Columbia Area	Festival Goers, Celtic Fans, Families

Television Ads		
Ad Listing	Distribution Range	Targeted Audience
40 (30) Second Ads WIS TV	State Wide	Festival Goers, Celtic Fans, Families
44,224 Streaming TV Ads HULU, Paramount, Youtube TV	Focused in Atlanta, Charlotte, Jacksonville	Festival Goers, Celtic Fans, Families

Radio Ads

Ad Listing	Distribution Range	Targeted Audience
940(60) second Commercials	State Wide on 11 Radio Stations	Festival Goers, Celtic Fans, Families
	97.5 FM, 96.7 FM, 104.7 FM, 560 AM	
	102.3 FM, 99.7 FM, 94.9 FM, 93.5 FM	
	94.3 FM 93.1 FM, 107.5 FM	
650 (60) Second Commercials	On the Streaming Stations for the above stations	

Billboard Ads

Ad Listing	Distribution Range	Targeted Audience
56 Digital Billboards	Columbia, Greenville, Charlotte, Charleston	Festival Goers, Celtic Fans, Families

Website Ads (other than primary website)

Ad Listing	Distribution Range	Targeted Audience
National Tartan Day Website	2,300,000 unique visitors per year	Festival Goers, Celtic Fans, Families
One Day Takeover of AM Raleigh Today	890,000 Daily Visitors	
One Day Takeover of AM Asheville Today	376,000 Daily Visitors	
One Day Takeover of WISTV.com	96,000 Daily Visitors	
Freetimes.com	80,000 Mobile Impressions	

Other Ads

Ad Listing	Distribution Range	Targeted Audience
15,000 Targeted You Tube Ads	Atlanta, Raleigh, Columbia	Festival Goers, Celtic Fans, Families
50,224 Targeted Streaming Ads on Peacock and Hulu	Atlanta, Charlotte, Jacksonville, Columbia	
Additional Information attached		



ATTACHMENT B
Item #15 – Project/Event Budget

Provide a detailed list of what the funds will be used for and the estimated amount for each item (i.e. brochures - \$1,500, etc.)

Item	Estimated Amount
Event Insurance	\$3,000
Advertising & Marketing	\$58,000
Tents, Generators, other Seating Rentals	\$38,000
Facility Rentals and Electrical Cost	\$15,000
Entertainors, Exhibitors, and Athletes	\$30,000
Labor, Management, and Sales Commissions,	\$15,000
SC Amusement Taxes	\$4,000
Restroom Facility Rentals	\$4,000
Lodging for Judges, Entertainors, and Exhibitors	\$3,000
Total	\$170,000



ATTACHMENT C

Item #17 – Project/Event Description

Please complete the following information as required by the Tourism Expenditure Review Committee to ensure that the project/event is in accordance with Section 6-4-10 of the S.C. Code of Laws.

a. General project/event description

Tartan Day South is a multifaceted multiday festival celebrating Celtic Heritage. We have stretched the festival to four days to encourage overnight stays from our visitors. We celebrate National Tartan Day, a holiday created by the US Congress to celebrate the contributions of Americans of Scottish and Irish decent.

The River Alliance has been working since 1997 to build access to the local rivers.

b. Benefits that the project/event will serve toward promoting tourism and the benefits to the Lexington County community

This themed festival draws a genre of people who follow these events around the country. The bands we bring in have international and regional followings that also brings tourists. We have had a tremendous success in drawing from outside our area. By collecting Zip Code at the 2024 event we captured visitors from 159 unique Cities from 27 states outside of South Carolina. We also captured zip codes from 142 unique South Carolina Zip Codes located outside 50 miles from Lexington County in 2022. This festival opens new eyes to what Lexington County has to offer. Tartan Day South in April of 2024 had a \$1.24 million dollar impact on our local economy.

c. Total attendance to the project/event versus the number of total tourists in attendance

The total attendance for the Festival in 2024 was 10,740. The total number of tourists from out of state were 1,980. Another 2,700 patrons from South Carolina were from outside of 50 miles of Lexington County. Over 4,600 patrons would be considered tourists.

d. Economic impact generated by tourism toward the project/event

The economic impact for the festival is far reaching from restaurants, hotels, pubs, and gas stations. Based on figures provided by SCPRT for estimating economic impact the festival conservatively provides over \$1.24 million dollars on the main event day alone. A local business right down the road from the speedway states that it is their busiest day of the year over the last five years.

e. Overall description of how the project/event attracts and promotes tourists to the area, and specifically how the Accommodations Tax Funds were used to accomplish this

We will purchase billboards and digital media in Charlotte, Raleigh, and Atlanta at around \$4,000. We purchase over \$9,000 dollars in state wide radio ads through 97.5 FM which reaches 75% of South Carolina's population. This year we will ad additional podcast advertising targeted at our targeted consumer in North Carolina, Georgia, and Tennessee.

f. Additional comments



COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
EXPENDITURES
FY 2025/26

Organization Name The River Alliance/ Tartan Day South

List of Expenditures	Actual FY 2023/24	Current FY 2024/25	Estimated FY 2025/26
Event insurance	1,200	3,000	3,000
Advertising and Marketing	58,000	58,000	58,000
Tents, Generators, and other Lagistics	37,500	38,000	38,000
Facility Rentals and Electrical Cost	19,200	15,000	15,000
Labor, Management and Commissions	23,500	15,000	15,000
Entertainors, Exhibitors, and Athletics	24,600	30,000	30,000
SC Amusement Taxes	3,200	4,000	4,000
Restroom Facility Rentals	3,900	4,000	4,000
Lodging for Judges, Entertainors, and Exhibitors	3,100	3,000	3,000
Net to River Alliance	7,300		
Police and Fire on site	3,800		
Total	185,300	170,000	170,000



COUNTY OF LEXINGTON

ACCOMMODATIONS TAX FUND FUNDING SOURCES FY 2025/26

Organization Name The River Alliance/ Tartan Day South

List of Funding Sources	Actual FY 2023/24	Current FY 2024/25	Estimated FY 2025/26
West Columbia A-Tax	13,000	15,000	15,000
City of Cayce A-Tax	17,000	20,000	20,000
Town of Lexington A-Tax	15,000	15,000	15,000
Lexington County -Tax	0.00	10,000	15,000
City of Cayce H-Tax	31,500	30,000	30,000
Sponsorships	17,672	10,000	10,000
Ticket Sales	63,585	42,500	40,000
Vendor Fees	10,570	10,000	10,000
Beverage, T-Shirt Sales, Car Club Fees	14,530	15,000	12,500
Lexington County Beverage Tax	2,500	2,500	2,500
Total	185,387	170,000	170,000



Tartan Day South 2024 by the Numbers

10,740 Total Attendees over 4 Days

3,438 Zip Codes were collected
over 2 days (April 5th and 6th)

Attendees from 159 Unique Zip Codes from
27 states outside of South Carolina

An estimated 1,980 visitors were from outside
of South Carolina

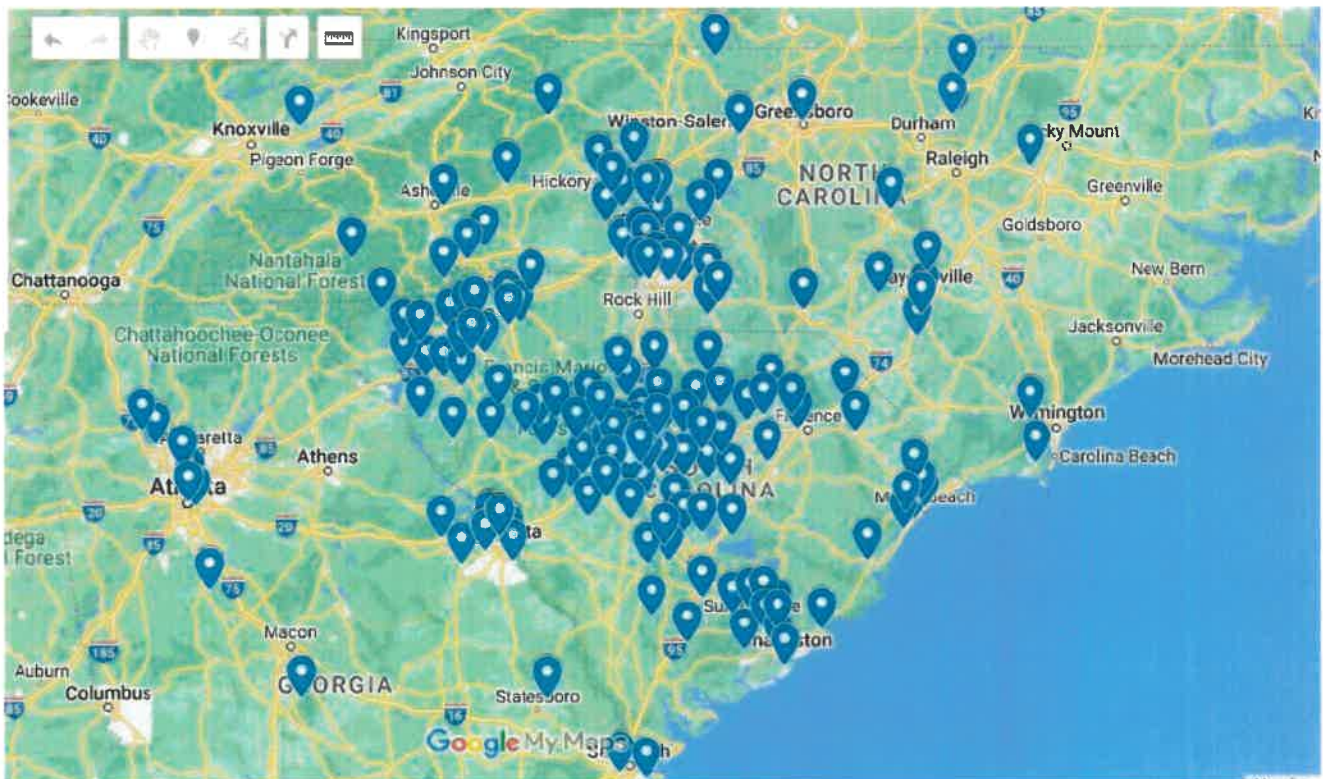
Zip Codes were collected from 142 Unique
Zip Code Areas in South Carolina

Over 2,700 Patrons were from 126 Unique
Zip Codes in South Carolina outside
50 Miles of Lexington County

Tartan Day South 2024 Economic Impact
\$1.24 Million Dollars on the local Economy



Patrons from 301 unique Zip Codes from 28 states visited Tartan Day South in 2024.



Over 4,600 patrons qualified as tourists. Visited from outside 50 miles.

1,936 Tartan Day South Patrons traveled in from 27 states outside of South Carolina. 159 unique Zip Codes

Rhode Island			New York			Indiana		
2903	Providence	RI	11104	Sunnyside	NY	46530	Granger	IN
2921	Cranston	RI	11238	Brooklyn	NY			
2953	Riverside	RI						
New Hampshire			Virginia			Michigan		
			20186	Warrenton	VA	48070	Huntington Woods	MI
3259	North Sandwich	NH	20190	Reston	VA	48420	Clio	MI
			22209	Arlington	VA			
Vermont			22554	Stafford	VA			
			23114	Midlothian	VA	52556	Fairfield	IA
5905	Guildhall	VT	24210	Abingdon	VA			
5902	Beecher Falls	VT						
Armed Forces Europe			Maryland			Minnesota		
			21012	Arnold	MD	55992	Zumbrota	MN
9063	Apo	AE	21015	Bel Air	MD	56379	Sauk Rapids	MN
9720	Apo	AE						
Pennsylvania			Alabama			Illinois		
			35080	Helena	AL	61701	Bloomington	IL
15001	Aliquippa	PA	35173	Trussville	AL	61951	Sullivan	IL
15202	Pittsburgh	PA	35773	Toney	AL			
16037	Harmony	PA						
17074	Newport	PA						
18510	Scranton	PA						
18840	Sayre	PA	37820	New Market	TN			
19051	Philadelphia	PA	38138	Germantown	TN			
19160	Philadelphia	PA				78418	Corpus Christi	TX
19421	Birchrunville	PA						
19425	Chester Springs	PA						
Florida			Mississippi			Colorado		
			39097	Louise	MS			
						80212	Denver	CO
Kentucky			California					
32225	Jacksonville	FL						
32225	Jacksonville	FL	41005	Burlington	KY			
32822	Orlando	FL	41005	Burlington	KY	92210	Indian Wells	CA
33629	Tampa	FL	41005	Burlington	KY	93304	Bakersfield	CA
33810	Lakeland	FL	41091	Union	KY	94521	Concord	CA
34288	North Port	FL				95630	Folsom	CA
34736	Groveland	FL						
34974	Okeechobee	FL						
34974	Okeechobee	FL						

1,936 Tartan Day South Patrons traveled in from 27 states outside of South Carolina. 159 unique Zip Codes

Georgia				North Carolina			North Carolina		
30068	Marietta	GA	27053	Westfield	NC	28376	Raeford	NC	
30102	Acworth	GA	27127	Winston Salem	NC	28379	Rockingham	NC	
30121	Cartersville	GA	27127	Winston Salem	NC	28384	Saint Pauls	NC	
30224	Griffin	GA	27330	Sanford	NC	28384	Saint Pauls	NC	
30224	Griffin	GA	27408	Greensboro	NC	28451	Leland	NC	
30330	Atlanta	GA	27408	Greensboro	NC	28451	Leland	NC	
30302	Atlanta	GA	27522	Creedmoor	NC	28461	Southport	NC	
30305	Atlanta	GA	27565	Oxford	NC	28461	Southport	NC	
30316	Atlanta	GA	27807	Bailey	NC	28601	Hickory	NC	
30371	Atlanta	GA	28054	Gastonia	NC	28601	Hickory	NC	
30399	Atlanta	GA	28054	Gastonia	NC	28605	Blowing Rock	NC	
30461	Statesboro	GA	28054	Gastonia	NC	28650	Maiden	NC	
30461	Statesboro	GA	28072	Granite Quarry	NC	28650	Maiden	NC	
30808	Dearing	GA	28078	Huntersville	NC	28658	Newton	NC	
30809	Evans	GA	28083	Kannapolis	NC	28678	Stony Point	NC	
30809	Evans	GA	28092	Lincolnton	NC	28682	Terrell	NC	
30809	Evans	GA	28105	Matthews	NC	28723	Cullowhee	NC	
30813	Grovetown	GA	28110	Monroe	NC	28752	Marion	NC	
30813	Grovetown	GA	28110	Monroe	NC	28752	Marion	NC	
30813	Grovetown	GA	28110	Monroe	NC	28756	Mill Spring	NC	
30824	Thomson	GA	28110	Monroe	NC	28773	Saluda	NC	
30904	Augusta	GA	28112	Monroe	NC	28805	Asheville	NC	
30904	Augusta	GA	28117	Mooresville	NC	28348	Hope Mills	NC	
30904	Augusta	GA	28117	Mooresville	NC				
30904	Augusta	GA	28117	Mooresville	NC				
30906	Augusta	GA	28117	Mooresville	NC				
30907	Augusta	GA	28120	Mount Holly	NC	43545	Napoleon	OH	
30907	Augusta	GA	28174	Wingate	NC	44615	Carrollton	OH	
30907	Augusta	GA	28207	Charlotte	NC				
30986	Atlanta	GA	28209	Charlotte	NC				
31005	Bonaire	GA	28213	Charlotte	NC				
31405	Savannah	GA	28214	Charlotte	NC				
31410	Savannah	GA	28214	Charlotte	NC	99801	Juneau	AK	
31721	Albany	GA	28214	Charlotte	NC				
			28217	Charlotte	NC				
			28217	Charlotte	NC				
			28226	Charlotte	NC				
			28273	Charlotte	NC				
			28278	Charlotte	NC				
			28306	Fayetteville	NC				
			28311	Fayetteville	NC				

Tartan Day South Patrons from South Carolina

142 Unique Zip Codes accounting for 1,985 Groups

Unique Zip Code	Town Name	Groups	Unique Zip Code	Town Name	Groups
29006	Batesburg SC	8	29133	Rowesville SC	
29010	Bishopville SC	3	29135	Saint Matthews SC	26
29014	Blackstock SC	2	29138	Saluda SC	6
29016	Blythewood SC	44	29145	Silverstreet SC	1
29020	Camden SC	26	29148	Summerton SC	7
29030	Cameron SC	1	29150	Sumter SC	39
29032	Cassatt SC	4	29160	Swansea SC	33
29033	Cayce SC	108	29164	Wagener SC	7
29036	Chapin SC	96	29168	Wedgfield SC	3
29037	Chappells SC	1	29169	West Columbia SC	110
29038	Cope SC	4	29170	West Columbia SC	161
29039	Cordova SC	1	29171	West Columbia SC	1
29040	Dalzell SC	6	29172	West Columbia SC	42
29044	Eastover SC	9	29177	White Rock SC	3
29045	Elgin SC	49	29180	Winnsboro SC	9
29047	Elloree SC	5	29201	Columbia SC	63
29053	Gaston SC	53	29203	Columbia SC	39
29054	Gilbert SC	36	29204	Columbia SC	69
29055	Great Falls SC	8	29205	Columbia SC	85
29061	Hopkins SC	19	29206	Columbia SC	68
29063	Irmo SC	133	29207	Columbia SC	6
29067	Kershaw SC	12	29209	Columbia SC	74
29070	Leesville SC	34	29210	Columbia SC	63
29072	Lexington SC	271	29212	Columbia SC	136
29073	Lexington SC	237	29216	Columbia SC	
29075	Little Mountain SC	3	29223	Columbia SC	71
29078	Lugoff SC	37	29229	Columbia SC	71
29079	Lydia SC	1	29240	Columbia SC	60
29080	Lynchburg SC	1	29250	Columbia SC	5
29082	Lodge SC	1	29301	Spartanburg SC	4
29108	Newberry SC	13	29306	Spartanburg SC	3
29112	North SC	9	29330	Cowpens SC	3
29115	Orangeburg SC	14	29369	Moore SC	1
29122	Peak SC	1	29384	Waterloo SC	1
29123	Pelion SC	17	29407	Charleston SC	9
29126	Pomaria SC	1	29410	Hanahan SC	4
29127	Prosperity SC	21	29412	Charleston SC	11
29128	Rembert SC	6	29420	North Charleston SC	7
29129	Ridge Spring SC	4	29429	Awendaw SC	4
29130	Ridgeway SC	21	29440	Georgetown SC	6

Tartan Day South Patrons from South Carolina

142 Unique Zip Codes accounting for 1,985 Groups

Unique Zip Code	Town Name	Groups	Unique Zip Code	Town Name	Groups
29445	Goose Creek	SC 4	29687	Taylors	SC 5
29456	Ladson	SC 1	29690	Travelers Rest	SC 3
29470	Ravenel	SC 1	29703	Bowling Green	SC 4
29472	Ridgeville	SC 4	29706	Chester	SC 9
29477	Saint George	SC 3	29707	Fort Mill	SC 16
29483	Summerville	SC 14	29710	Clover	SC 1
29486	Summerville	SC 6	29714	Fort Lawn	SC 1
29488	Walterboro	SC 4	29715	Fort Mill	SC 6
29501	Florence	SC 9	29720	Lancaster	SC 4
29526	Conway	SC 7	29730	Rock Hill	SC 23
29532	Darlington	SC 5	29732	Rock Hill	SC 6
29550	Hartsville	SC 6	29745	York	SC 13
29565	Latta	SC 4	29801	Aiken	SC 16
29571	Marion	SC 3	29803	Aiken	SC 17
29575	Myrtle Beach	SC 3	29805	Aiken	SC 31
29576	Murrells Inlet	SC 4	29812	Barnwell	SC 1
29577	Myrtle Beach	SC 7	29817	Blackville	SC 4
29579	Myrtle Beach	SC 3	29824	Edgefield	SC 1
29588	Myrtle Beach	SC 2	29827	Fairfax	SC 5
29601	Greenville	SC 4	29829	Graniteville	SC 6
29603	Greenville	SC 6	29841	North Augusta	SC 5
29607	Greenville	SC 7	29842	Beech Island	SC 9
29611	Greenville	SC 4	29847	Trenton	SC 1
29615	Greenville	SC 9	29851	Warrenville	SC 1
29620	Abbeville	SC 12	29907	Beaufort	SC 3
29621	Anderson	SC 19	29909	Okatie	SC 5
29625	Anderson	SC 3	29936	Ridgeland	SC 3
29627	Belton	SC 1			
29630	Central	SC 1			
29644	Fountain Inn	SC 6			
29646	Greenwood	SC 11			
29650	Greer	SC 3			
29654	Honea Path	SC 2			
29655	Iva	SC 1			
29657	Liberty	SC 4			
29661	Marietta	SC 6			
29669	Pelzer	SC 2			
29676	Salem	SC 1			
29680	Simpsonville	SC 14			

Tartan Day South

2024 Final Accounting

Paul Pope Photography	\$ 750.00	Catapult	\$ 500.00	Grants and Sponsorships	\$ 13,000.00
		Paper Pro Supplies	\$ 2,298.09	West Columbia A-Tax	\$ 17,000.00
		Tent Rentals	\$ 29,154.62	Cayce A-Tax	\$ 2,500.00
Printing	\$ 481.50	Vip Tent Expenses	\$ 2,862.14	Lexington Beverage Tax	\$ 31,500.00
Celtic Life	\$ 795.00	Golf Carts	\$ 1,884.00	Cayce H-Tax	\$ 15,000.00
Alpha Media	\$ 5,000.00	T Shirts Expense (Vol, Ath, Sale	\$ 4,313.90	Town of Lexington A-Tax	\$ 79,000.00
Fox 102.3		Restroom Services	\$ 3,975.00	Grants	\$ 2,075.00
State Paper	\$ 1,000.00	Trash Services	\$ 450.09	Guinness	\$ 484.56
I Heart Media 98.5 Steve WVOC 560 AM	\$ 13,000.00	Athletic Costs Judges equipmer	\$ 2,150.00	Vital Chiropractic	\$ 2,000.00
97.5 WCOS FM 104.7 fm		Feeding Athletes	\$ 650.00	McDaniels	\$ 500.00
Magnolia Sign Board	\$ 2,500.00	Line Painting	\$ 259.05	Best Mattress	\$ 484.56
WIS TV Full Market	\$ 13,500.00	Electrical and Logistics Rentals	\$ 360.00	Cottman	\$ 500.00
		Police and Fire	\$ 1,430.00	Home Maxx	\$ 750.00
Billboard and Digital CVB	\$ 2,140.00	Music Artists, Pipe Bands, Sou	\$ 21,890.00	McCray Meadows	\$ 1,000.00
Cumulus Radio	\$ 3,000.00	Dogs and Birds, Judges	\$ 725.27	AOH	\$ 500.00
		Tasting Supplies		Reeleys Body Shop	\$ 500.00
Chief Sports Network	\$ 600.00	Pipe Band Coordinator		Security Federal	\$ 5,000.00
Social Media Consultant	\$ 750.00	Prizes Athletes	\$ 630.13	Culpepper	\$ 1,000.00
Free Times/Post and Courier	\$ 2,025.00	Ice		First Community	\$ 500.00
Midlands Media Group	\$ 3,000.00	Kirkin of Tartans	\$ 400.00	Barrio	\$ 1,000.00
Grace Bill Boards	\$ 2,500.00	Rooms for Bands & Judges	\$ 3,011.80	Solara	\$ 250.00
Graphic Design Joe Long	\$ 6,500.00	Event Insurance	\$ 1,176.00	Photo Booth	\$ 500.00
Web Hosting and Design	\$ 708.00	Facility Rental	\$ 14,000.00	Oharas	\$ 290.00
Total Marketing Expenses	\$ 57,499.50	Power	\$ 1,800.00	Planet Fitness	\$ 338.00
		Miscellaneous Labor	\$ 7,350.00	AOH Purchases	\$ 10,570.00
		Ammusement Taxes	\$ 3,179.25	Vendor Income	\$ 2,032.75
		Management, Sales Comm	\$ 15,616.82	Car Club Fees and Income	\$ 63,585.00
Total Expenses	\$ 178,065.66	Fairy	\$ 300.00	Program Sales, Shirt, Scotch	\$ 8,869.11
		Van Driver	\$ 200.00	Beverage Income	
Net Revenue to TRA	\$ 7,291.61	Operating Expenses	\$ 120,566.16	Total Revenues	\$ 185,357.27

2024 Ad List

Rack cards 3,000 Distributed

Posters 300 Distributed

Magazine Ads (1) Full Page Ad Celtic Life Magazine 750,000 North American Subscribers

January - March Issue

(1) Lake Murray Lifestyles 30,000 Copies March Issue

Newspapers (1) 1/8th page Ad The State Paper 100,00 Ran Sunday March 31, 2024

(2) Full Page ads in the Free Times Distribution 125,000

Television

WIS TV 10 State Wide Broadcasts (40) 30 Second Commercials

Ran between March 28th and April 5th

Streaming Television

(44,,224) Targeted Streaming ads on Peacock and Hulu

Focused in Atlanta, Charlotte and Jacksonville

(15,000) Targeted completed 15 second Videos on You Tube

Radio Ads:

IHeart Radio 97.5 WCOS FM , 96.7 Steve WLTU FM, 104.7 WNOK FM, 560 WVOC AM

(290) 60 Second Commercials Ran between March 25th and April 5th

(420) 60 Second Commercials Ran between March 25th and April 5th on their

Streaming Stations

Alpha Media 102.3 FM The Fox, Rock 99.7 FM, The Palm 94.9, Q 93.5 FM

(344) 60 Second Commercials Ran between March 25th and April 5th

2024 Ad List

Alpha Media 102.3 FM The Fox, Rock 99.7 FM, The Palm 94.9, Q 93.5 FM
(344) 60 Second Commercials Ran between March 25th and April 5th
(344) 60 Second Commercials Ran between March 25th and April 5th on their
Streaming Stations

Midlands Media Group

94.3 FM The Dude (100) 60 Second Commercials
93.1 FM The Lake (100) 60 Second Commercials
Ran between March 25th and April 5th

Cumulus Media

107.5 The Game on Air (42) 60 Second Commercials
107.5 The Game Steaming (66) 60 Second Commercials
98.5 WOMG (50) 60 Second Commercials
98.5 WOMG Steaming (100) 60 Second Commercials
100.3 Florence The Game on Air (50) 60 Second Commercials
100.5 Myrtle Beach The Game on Air (50) 60 Second Commercials

Billboard 62 Digital Billboards around the midlands Reaching into Florence and Augusta

- 1 Downtown Charlotte off 277
- 2 On 1-26 West Leaving Charleston
- 3 Downtown Greenville

2024 Ad List

Websites:

National Tartan Day Website

One Day Takeover of AM Raleigh Today webpage March 28th, 2024 890,000 daily visitors

One Day Takeover of AM Ashville Today webpage March 28th, 2024 376,000 daily visitors

The State.Com 100,000 impressions running between March 25 – April 5th 2024

One Day Takeover of March 29th, 2024 WISTV.com 108,000 Unique Visitors per day

WCOSFM.com 24,000 Unique Visitors per day

FreeTimes.com 80,000 Mobile impressions running between March 25 – April 5th 2024

(15,000) Targeted completed 15 second Videos on **You Tube**

Targeted Podcast Impressions:

I Heart Media 380,952 Targeted Impressions Focused in Columbia, Atlanta, Raliegh

(Spread out over 4 of 9 Profiles)

Alpha Media 55,500 Targeted Audio Impressions on Spotify, Audiacy, and Tune-In

Social Media Reach Facebook and Instagram:

Digital Video Ads were produced by WIS TV:

220,000 Targeted Video Impressions on Facebook and Instagram



COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
APPLICATION
FY 2025/26

1. Name of Project/Event

Marketing Lexington County to Tourists

2. Type of Organization (select one)

<input type="checkbox"/>	County
<input type="checkbox"/>	Municipal
<input checked="" type="checkbox"/>	Non-Profit Organization
<input type="checkbox"/>	Community Service Club, Church, etc.
<input type="checkbox"/>	501(c) 3
<input checked="" type="checkbox"/>	Other Destination Marketing Organization

3. Sponsoring Organization

Name of Organization	Columbia Metropolitan CVB DBA Experience Columbia SC
Mailing Address	1101 Lincoln Street Columbia, SC 29201

4. Director of Project/Event

Name & Title	Kelly Barbrey
Contact Number(s)	803-545-0018
Email	kbarbrey@experiencecolumbiasc.com

5. Project/Event Website Address

www.ExperienceColumbiaSC.com

6. Project/Event Category (select one)

<input checked="" type="checkbox"/>	Tourism – Advertising / Promotion (see #10 for advertising/promotion sources)
<input type="checkbox"/>	Tourism Related Expenditures

7. Project/Event Timeline

Beginning Date	7/1/2025
End Date	6/30/2026

8. Location of Project/Event

Lexington County(Incorporated and Unincorporated) and the entire Columbia, SC region

9. Number of Employees

Full-time	18
Part-time	3

10. Do you advertise outside of a 50-mile radius?

Yes No

If you answered yes, please check all that apply for advertising sources outside of Lexington County, and include the total number of each distributed.

	Type of Ad	Total # Distributed	Range of Ad	For Ad Listings
	Rack Cards			Complete Attachment A to provide additional details regarding ads in magazines, newspapers, radio, billboards, and websites. Please include targeted audience.
X	Brochures	100,000	Distributed Nationally	
	Posters			
X	Magazine Ads	See Attached	regional/national	
x	Newspaper Ads	See Attached	regional	
	Radio Ads			
X	Billboard Ads	See Attached	regional	
X	Websites (other than primary)	See Attached	regional/national	
X	Other	various	various	

11. Number of Project/Event Attendees

Expected Number	16.4 million region-wide
Of this number, how many are tourists?	16.4 million; 5.8 million overnight

Tourists - "People taking trips outside of their home communities for any purpose, except daily commuting to and from work." [SC Code of Laws, Chapter 6, Section 6-4-5 (4)]

12. List the methods used to track tourists

Select Methods Used	
<input checked="" type="checkbox"/>	Webpage inquiries
<input type="checkbox"/>	Phone call inquiries
<input checked="" type="checkbox"/>	Brochure mailings
<input type="checkbox"/>	Event ticket sales
<input type="checkbox"/>	Event registration
<input checked="" type="checkbox"/>	Hotel sales
<input type="checkbox"/>	License plates
<input type="checkbox"/>	Surveys
<input checked="" type="checkbox"/>	Other

Provide the Estimated Numbers	
Inquiries per month	225,000
Phone calls per month	
Brochures mailed per month	8300
Tickets sold per event	
Registrants per event	
Sales per event / per month	4400 (group)
Count per event	
Responses per survey	

13. Must Complete - County accommodations tax funds are generated from the hotels in the unincorporated areas of Lexington County. Please list the hotels, number of rooms, and number of nights you have used or plan to use for your project/event located in the unincorporated areas of Lexington County only.

Hotel Name & Location	Number of Rooms	Number of Nights
Double Tree by Hilton, Lexington County	4,304	59
Courtyard by Marriott, Lexington County	40	2
Aloft Columbia Harbison, Lexington County	70	4
Holiday Inn Exp Columbia I-26, Lex. Co.	60	4

14. Please indicate whether you have read Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976.

Yes

No

15. Project/Event Budget - Requests for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.

a. Estimated Total Cost of Project/Event:	\$ 6.8 million
b. Amount of Accommodations Funds Requested for this Project/Event:	\$ 50,000
c. This Request Equals What Percent of the Total Project/Event Budget:	less than 1 %
d. Use <u>Attachment B</u> and provide a detailed list of what the funds will be used for and the estimated amount for each item (i.e. brochures - \$1,500, etc.)	Use <u>Attachment B</u> to complete.

16. Has your Project/Event or Organization previously received Accommodations Tax Funds?

Yes

No

If you answered yes, please complete items below.

a. Year(s)	2024-2025
b. Amount(s)	\$40,000
c. Source(s)	Lexington County Accommodations Tax
d. Purpose(s)	Tourism Marketing
e. For each award year, did you expend 100% of the ATAX funds you received?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If you answered no, please explain.</i> <div style="border: 1px solid black; height: 80px; width: 100%;"></div>

17. Project Description – Please use Attachment C to provide the following information as required by the *Tourism Expenditure Review Committee* to ensure the project/event is in accordance to Section 6-4-10 of the S.C. Code of Laws.

a. General project/event description	<i>Please use <u>Attachment C</u> to complete this section.</i>
b. Benefits that the project/event will serve toward promoting tourism and the benefits to the Lexington County community	
c. Total attendance to the project/event versus the number of total tourists in attendance	
d. Economic impact generated by tourism toward the project/event	
e. Overall description of how the project/event attracts and promotes tourists to the area, and specifically how the Accommodations Tax Funds were used to accomplish this	
f. Additional comments	

PLEASE NOTE: APPLICANT AND/OR REPRESENTATIVE(S) MUST BE PRESENT DURING REVIEW PROCESS BY THE ACCOMMODATIONS TAX ADVISORY BOARD IN ORDER TO BE CONSIDERED FOR FUNDING.

Signature of Project/Event Director:

Kelly Barbrey

Print Name

Kelly Barbrey

Signature

VP of Marketing & Communications

Title

12/9/2024

Date



ATTACHMENT A
Item #10 – Advertisements

Please provide the information below for ads used in magazines, newspapers, radio, billboards, and websites. Please include targeted audience.

Magazine Ads

Ad Listing	Distribution Range	Targeted Audience
Southern Living	Regional	Leisure Travelers
Garden & Gun	National	Leisure Travelers
The Local Palate	National	Foodies/Culinary Travelers
RCMA Aspire	National	Religious Conference Planners
Atlanta Magazine	Atlanta, GA	Leisure Travelers
Charlotte Magazine	Charlotte, NC	Leisure Travelers
Meetings Today	National	Convention Planners

Newspaper Ads

Ad Listing	Distribution Range	Targeted Audience
Atlanta Journal-Constitution- AJC	Regional/Atlanta, GA	Leisure Travelers
Post & Courier	South Carolina	Leisure Travelers

Television Ads

Ad Listing	Distribution Range	Targeted Audience
Streaming Television	Southeast/Regional	Leisure Travelers

Radio Ads

Ad Listing	Distribution Range	Targeted Audience
Streaming Radio	Southeast/Regional	Leisure Travelers

Billboard Ads

Ad Listing	Distribution Range	Targeted Audience
Greenville 2-84 Church Street	Greenville, SC	Drive Market Travelers
Augusta Washington Road	Augusta, GA	Drive Market Travelers
Charleston I-26 at mile 215	Charleston, SC	Drive Market Travelers
Charlotte I-77 Tyvola Road	Charlotte, NC	Drive Market Travelers
Charlotte Waverly Center	Charlotte, NC	Drive Market Travelers

Website Ads (other than primary website)

Ad Listing	Distribution Range	Targeted Audience
Trip Advisor Annual Digital Campaign	Geotargeted Southeastern Cities	Leisure Travelers
6AM City (GVL, CHS, CLT, AVL, RAL, etc.)	Southeastern Cities	Leisure Travelers
Q City Metro	Charlotte, NC	African American Travelers
NorthStar	National	Meeting Planners
MPI	National	Meeting Planners
AJC.com	Atlanta, GA	Leisure Travelers

Other Ads

Ad Listing	Distribution Range	Targeted Audience
Discover SC Vacation Guide	National/International	Leisure Travelers
Capital City Lake Murray Country Vacation Guide	National	Leisure Travelers



ATTACHMENT B

Item #15 – Project/Event Budget

Provide a detailed list of what the funds will be used for and the estimated amount for each item (i.e. brochures - \$1,500, etc.)

Item	Estimated Amount
Meeting and Convention Ads (digital, print)	25,000
Leisure Ads (digital, print, outdoor/billboard)	25,000
Total	50,000



COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
FUNDING SOURCES
FY 2025/26

Organization Name Columbia Metropolitan Convention & Visitors Bureau DBA Experience Columbia SC

List of Funding Sources	Actual FY 2023/24	Current FY 2024/25	Estimated FY 2025/26
Municipal Grants	2,392,348.48	2,140,209	2,140,209
State Grants	993,678.55	1,137,000	1,137,000
County Grants	590,000	798,000	798,000
Merchandise Sales	17,310.25	18,000	18,000
Cooperative Advertising	69,537.63	25,000	25,000
Contributed Income	2,269,651.68	2,000,000	2,000,000
Other	235,554.06	615,689	615,689
Non-Recurring State Grant	757,516.61	0	0
Total	7,325,597.26	6,733,898	6,733,898



COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
EXPENDITURES
FY 2025/26

Organization Name Columbia Metropolitan Convention & Visitors Bureau DBA Experience Columbia SC

List of Expenditures	Actual FY 2023/24	Current FY 2024/25	Estimated FY 2025/26
Administration	1,517,069.11	1,602,555	1,602,555
Program Expenses	3,832,230.15	3,732,708	3,732,708
Other Operating Expenses	1,258,347.04	1,429,835	1,429,835
Total	6,607,646.30	6,765,098	6,765,098



ATTACHMENT C

Item #17 – Project/Event Description

Please complete the following information as required by the Tourism Expenditure Review Committee to ensure that the project/event is in accordance with Section 6-4-10 of the S.C. Code of Laws.

a. General project/event description

As an official destination marketing organization for our region, the Columbia Metropolitan Convention & Visitors Bureau (DBA Experience Columbia SC) actively markets the entire midlands region of South Carolina for meetings, conventions and leisure travel. We use the funds from Lexington County Accommodations Tax to drive hotel room nights into the unincorporated areas of Lexington County through advertising, convention sales and marketing initiatives.

b. Benefits that the project/event will serve toward promoting tourism and the benefits to the Lexington County community

While our team's mission is to increase visitation throughout the region, we do drive significant business specifically to Lexington County in the form of meetings, conventions and leisure travel. According to an economic impact study of the visitation to the Columbia region conducted by Tourism Economics, 16.4 million visitors came to our region (Richland County, Lexington County and the City of Columbia) in 2023. This is an increase from the 15.8 million visitors that came to our region in 2022. Our CVB sales team booked 25,673 hotel room nights into the region, with 4,474 of those room nights booking in Lexington County hotels.

Additionally, the majority of our advertising drives traffic to our website, which resulted in nearly 1 million website users and 3.1 million page views in FY 23-24. Also, our advertising efforts resulted in 46,579 searches for hotel accommodations, which shows results from potential visitors seeing Experience Columbia SC ads, then taking action by searching for a hotel room. While this does not capture all hotel searches for regional stays, it does show that our advertising program is working by driving interest in visitation to the region through our marketing.

c. Total attendance to the project/event versus the number of total tourists in attendance

2021: 15.1 million total tourists, 5.4 million spending the night; 18,416 CVB-booked room nights
2022: 15.8 million total tourists, 5.7 million spending the night; 24,792 CVB-booked room nights
2023: 16.4 million total tourists, 5.8 million spending the night; 25,675 CVB-booked room nights

d. Economic impact generated by tourism toward the project/event

In FY 23-24 tourism to our region generated 2.8 billion in economic impact with \$13 million in economic impact generated by our CVB-booked conventions alone. Experience Columbia SC's digital leisure advertising campaign generate 46,579 hotel searches from travelers interested in booking a visit to the region after seeing one of our ads. Also, Experience Columbia SC's website generated 3.1 million page views from nearly 1 million unique visitors. Once visitors are on our site, they are able to search for attractions, hotels, restaurants and things to do. We list all Lexington County hotels, restaurants and attractions on our site at no charge to our partners. From a convention standpoint, our sales team sends leads to Lexington County hotels and generated over 4400 hotel room nights for Lexington hotels last year - that's 17 percent of the total market share of CVB booked rooms regionally.

e. Overall description of how the project/event attracts and promotes tourists to the area, and specifically how the Accommodations Tax Funds were used to accomplish this

Experience Columbia SC uses the accommodations tax funds provided to advertise through digital, outdoor/billboard, streaming tv/radio, print and social media. We drive advertising traffic to our website, ExperienceColumbiaSC.com where we showcase meeting and convention venues, hotels, restaurants, attractions and provide travel information and inspiration for group and leisure visitors. Additionally, we send sales representatives to tradeshow where we connect with meeting planners who could potentially bring a convention to the region. We have consistent branding and messaging that reaches the consumer at every point on their journey to decide where they will take their meeting, convention or vacation. We also use media relations, earned media coverage and influencer relationships to help tell our story. In FY 23-24 we generated 138 conversations with media, garnered 51 pieces of media coverage, hosted 11 travel writers and attended media missions and media trips to take our message to journalists in places like New York and Atlanta.

f. Additional comments

We thank Lexington County for continued support of Experience Columbia SC.



COUNTY OF LEXINGTON

ACCOMMODATIONS TAX FUND

FY ~~2025/26~~ FINAL REPORT 24-25

(SUBMIT BY END OF FISCAL YEAR WITH FINAL INVOICE)

I. PROJECT INFORMATION

Organization Name	Columbia Metropolitan CVB DBA Experience Columbia SC
Project/Event Name	Marketing Lexington County to Tourists
Contact Name & Phone Number	Kelly Barbrey, 803-545-0018

II. PROJECT COMPLETION

Were you able to complete the project/event as stated in your original application?

Yes No

If no, state any problems you encountered.

III. PROJECT SUCCESS

Please share any additional comments regarding the project/event (e.g., lessons learned, successes, problems encountered, etc.).

Experience Columbia SC was able to use the accommodations tax funds provided from Lexington County to execute our marketing and advertising plan, to include billboard advertising, print and digital advertising, social media marketing and other outreach to meeting and convention planners as well as leisure travelers.

IV. PROJECT ATTENDANCE

Record numbers in the table below as required by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects/events for current and previous years.

Total Budget of Project/Event	Current Year FY 2025/26	Previous Year FY 2024/25
Amount funded by Lexington County Accommodations Tax Funds	40,000	40,000
Amount funded by Accommodations Tax Funds from all sources	2,438,209	2,682,409
Total attendance	16.4M	15.8M
Total tourists*	16.4M	15.8M

**Tourists are generally defined as those who travel 50 miles or more to attend.*

V. METHODS

Please describe the methods used to capture the attendance data listed above (i.e. license plates, surveys, etc.).

Experience Columbia SC uses a comprehensive economic impact report conducted by Tourism Economics to determine visitation and spending. We also use Co-Star (formerly STR, Smith Travel Research) to track hotel data. Additionally, we used signed contracts and agreements from CVB-booked business into Lexington County hotels as well as website and advertising tracking data to determine the effectiveness of our ad campaigns and website.

VI. PROJECT BUDGET

Attach a report indicating what project/event expenses were paid using the Lexington County Accommodations Tax Funds for the fiscal year.

VII. ORGANIZATION SIGNATURE

Provide signature of official with the organization verifying accuracy of above statements.

Kelly Barbrey

Print Name

Kelly Barbrey

Signature

VP of Marketing & Communications

Title

12/9/2024

Date

**Midlands Authority for Conventions, Sports & Tourism in Conj. with Columbia Metropolitan Convention & Visitors Bureau
Statement of Revenues and Expenditures - KB-Monthly-Financial Statement FY2024**

From 7/1/2024 Through 6/30/2025

	<u>Year To Date Actual</u>	<u>Fiscal Year 23-24 Budget</u>	<u>Prior Year Actual</u>	
Revenue				
Municipal Grant				
4000	City of Columbia - Accom Tax	521,662.50	2,300,000.00	2,300,000.00
4002	City of West Columbia - Accom Tax	5,000.00	15,000.00	18,445.00
4004	Cayce - Accom Tax	7,416.16	18,135.00	8,964.48
4005	Town of Lexington - Accom Tax	0.00	40,000.00	40,000.00
4010	Town of Blythewood- Accom Tax	0.00	0.00	24,939.00
	Total Municipal Grant	534,078.66	2,373,135.00	2,392,348.48
State Grant				
4103	SC Parks, Recreation, & Tourism	1,120,000.00	800,000.00	976,934.96
4105	Governor's Carol Lighting	0.00	13,000.00	16,743.59
	Total State Grant	1,120,000.00	813,000.00	993,678.55
County Grant				
4001	Richland County - Accom Tax	64,500.00	275,000.00	275,000.00
4006	Lexington County - Accom Tax	10,000.00	40,000.00	40,000.00
4021	Richland County - Hospitality Tax	125,000.00	275,000.00	275,000.00
	Total County Grant	199,500.00	590,000.00	590,000.00
Merchandise/Concessions				
4205	Visitor Center Merchandise	6,377.69	9,000.00	17,310.25
	Total Merchandise/Concessions	6,377.69	9,000.00	17,310.25
Advertising				
4104	Co-op Special Project	6,526.62	25,000.00	69,537.63
4222	Special Projects & Recovery Marketing	0.00	0.00	757,516.61
	Total Advertising	6,526.62	25,000.00	827,054.24
Contributed Income				
4100	Desination Marketing Fee - (Hotel Rooms)	1,169,711.17	1,800,000.00	2,269,651.68
	Total Contributed Income	1,169,711.17	1,800,000.00	2,269,651.68
Other				
4207	Interest Earned	81,896.16	135,580.00	235,554.06
4400	Appropriation PY Unassigned Net Position	0.00	571,255.00	0.00
	Total Other	81,896.16	706,835.00	235,554.06
	Total Revenue	3,118,090.30	6,316,970.00	7,325,597.26
	Total Revenue	3,118,090.30	6,316,970.00	7,325,597.26
Expenditures				
Administration				
5002	Salaries - FT Sales & Marketing	282,017.56	1,026,909.00	1,051,939.32
5021	Salaries - PT Sales & Marketing	13,431.53	52,144.00	26,040.33
5040	Personnel Contingency	0.00	15,398.00	0.00
5050	Payroll Tax Expense	24,544.84	86,324.00	89,749.25
5055	Retirement - 401k	8,422.59	43,163.00	25,100.08
5060	Health Insurance	75,880.68	184,992.00	171,501.68
5061	Dental Insurance	4,249.17	9,612.00	8,132.82
5062	Life & Disability Insurance	6,687.63	16,819.00	14,179.72
5070	Workers Compensation	4,082.14	3,909.00	5,443.58
5071	Unemployment Insurance	93.00	2,538.00	1,031.05
5075	Incentives	25,465.50	110,200.00	105,579.38
5076	Auto Allowance	2,769.29	9,600.00	9,600.24

**Midlands Authority for Conventions, Sports & Tourism in Conj. with Columbia Metropolitan Convention & Visitors Bureau
Statement of Revenues and Expenditures - KB-Monthly-Financial Statement FY2024**

From 7/1/2024 Through 6/30/2025

**TD Budget
Variance**

1,564,987.50
(5,000.00)
(278.84)
(35,864.00)
0.00

1,606,130.34

0.00
(17,000.00)
(17,000.00)

(193,500.00)
(30,000.00)
(375,000.00)
(598,500.00)

(11,622.31)
(11,622.31)

(18,473.38)
0.00
(18,473.38)

(830,288.83)
(830,288.83)

(152,103.84)
(381,689.00)
(533,792.84)
3,615,807.70

3,615,807.70

730,338.44
68,669.47
16,362.00
63,012.16
35,356.41
125,527.32
4,798.83
9,884.37
(208.14)
905.00
82,734.50
6,830.71

**Midlands Authority for Conventions, Sports & Tourism in Conj. with Columbia Metropolitan Convention & Visitors Bureau
Statement of Revenues and Expenditures - KB-Monthly-Financial Statement FY2024**

From 7/1/2024 Through 6/30/2025

		<u>Year To Date Actual</u>	<u>Fiscal Year 23-24 Budget</u>	<u>Prior Year Actual</u>
5080	Contract Labor	3,426.48	10,150.00	8,771.66
	Total Administration	451,070.41	1,571,758.00	1,517,069.11
	Program Expenses			
5100	Client Recruitment & Entertainment	16,138.24	25,000.00	27,560.63
5111	Convention Recruitment Fund	3,164.16	125,000.00	65,964.32
5112	Partner & Community Relations	12,929.77	53,250.00	43,625.22
5200	Marketing & Advertising	418,521.83	904,000.00	828,922.67
5201	Targeted Digital Advertising	328,957.50	336,500.00	327,299.40
5202	Meeting Advertising	100,288.66	167,238.00	125,904.06
5203	Content Development	47,949.86	127,500.00	124,253.35
5204	Municipality Specific Marketing	95,761.00	52,000.00	76,961.16
5210	Public Relations	82,878.35	86,925.00	88,128.96
5211	Online Booking Engine	21,715.76	24,220.00	24,706.00
5212	Governor's Carol Lighting	14,072.76	13,000.00	16,470.55
5214	Cooperative Advertising	1,000.00	0.00	2,640.00
5215	Hotel DMF Partner Ads	263,615.72	720,000.00	764,034.42
5216	Special Events	40,992.77	25,000.00	45,938.88
5218	Market Research	85,572.00	98,224.00	81,936.00
5222	Special Projects/Recovery Marketing	345,165.66	0.00	757,516.61
5327	Website Enhancements	150,811.06	135,479.00	125,033.54
5334	Tradeshows	73,346.52	128,650.00	126,700.01
5335	Tradeshow/Event Sponsorship	25,000.00	34,000.00	28,323.62
5425	Promotional Materials	6,584.54	52,150.00	34,088.51
5426	Collateral Materials	0.00	91,500.00	15,518.00
5427	Employee Travel, Meals & Accomodations	33,450.86	88,600.00	100,704.24
	Total Program Expenses	2,167,917.02	3,288,236.00	3,832,230.15
	Other Operating Expenses			
5086	Professional Service Fees	0.00	16,000.00	0.00
5300	Office Space Rental	12,048.72	25,704.00	24,097.44
5310	Utilities	2,908.86	7,000.00	7,178.85
5313	Telephone	2,520.35	6,168.00	4,145.86
5315	General Insurance	5,457.24	9,800.00	10,079.22
5320	Repairs & Maintenance	6,211.57	22,600.00	718.26
5321	Maintenance Supplies	133.76	1,225.00	1,296.03
5322	Office Equipment Lease	4,485.52	8,920.00	3,515.06
5325	Computer Expense & Maintenance	100.00	22,610.00	20,261.62
5340	Postage	9,726.15	26,066.00	25,213.01
5341	Printing	8,345.80	12,440.00	9,742.44
5342	Office Supplies	2,112.17	4,200.00	7,195.05
5400	Contract Services	40,737.17	131,983.00	93,868.42
5405	Depreciation	12,236.55	31,200.00	33,230.54
5415	Parking	1,233.60	5,000.00	4,911.65
5416	Membership Dues & Subscriptions	16,566.32	36,329.00	33,884.85
5424	Visitors Center Merchandise	3,965.64	9,000.00	13,456.22
5428	Employee Relations	(500.00)	0.00	500.00
5429	Uniforms	313.04	3,700.00	1,383.34
5430	Employee Training & Development	4,999.97	29,435.00	18,690.63
5435	Payroll Processing Fees	1,889.29	6,000.00	5,358.03

**Midlands Authority for Conventions, Sports & Tourism in Conj. with Columbia Metropolitan Convention & Visitors Bureau
Statement of Revenues and Expenditures - KB-Monthly-Financial Statement FY2024**

From 7/1/2024 Through 6/30/2025

**TD Budget
Variance**

7,273.52
1,151,484.59

8,861.76
121,835.84
39,570.23
687,194.17
66,257.50
66,949.34
92,050.14
(43,761.00)
2,121.65
2,504.24
2,927.24
(1,000.00)
536,384.28
44,007.23
21,829.00
(345,165.66)
3,256.94
50,153.48
25,000.00
45,565.46
91,500.00
46,749.14
1,564,790.98

16,000.00
12,951.28
4,091.14
2,209.65
4,642.76
13.43
1,841.24
4,374.48
10,531.00
11,339.85
16,154.20
3,887.83
89,162.83
18,963.45
3,766.40
10,439.68
14,034.36
500.00
3,386.96
22,795.03
3,210.71

**Midlands Authority for Conventions, Sports & Tourism in Conj. with Columbia Metropolitan Convention & Visitors Bureau
Statement of Revenues and Expenditures - KB-Monthly-Financial Statement FY2024**

From 7/1/2024 Through 6/30/2025

	<u>Year To Date Actual</u>	<u>Fiscal Year 23-24 Budget</u>	<u>Prior Year Actual</u>
5436 Banking & Merchant Fees	2,366.82	8,000.00	6,739.70
5438 Vehicle Maintenance	213.90	1,500.00	490.71
5455 Interest Expense	0.00	0.00	687.18
5460 Amortization Expense	0.00	0.00	8,484.25
5700 Transferred out to Authority	165,148.59	632,096.00	523,218.68
5701 Transferred out Sports	0.00	400,000.00	400,000.00
Total Other Operating Expenses	<u>303,221.03</u>	<u>1,456,976.00</u>	<u>1,258,347.04</u>
Total Expenditures	<u>2,922,208.46</u>	<u>6,316,970.00</u>	<u>6,607,646.30</u>
Total Expenditures	<u>2,922,208.46</u>	<u>6,316,970.00</u>	<u>6,607,646.30</u>
Net Revenue Over Expenditures	<u>195,881.84</u>	<u>0.00</u>	<u>717,950.96</u>
Net Revenue Over Expenditures (After Transfers)	<u>195,881.84</u>	<u>0.00</u>	<u>717,950.96</u>

Midlands Authority for Conventions, Sports & Tourism in Conj. with Columbia Metropolitan Convention & Visitors Bureau
Statement of Revenues and Expenditures - KB-Monthly-Financial Statement FY2024

From 7/1/2024 Through 6/30/2025

**TD Budget
Variance**

4,333.18
1,286.10
0.00
0.00
466,698.41
400,000.00
<u>1,126,613.97</u>
<u>3,842,889.54</u>
<u>3,842,889.54</u>
<u>227,081.84</u>
<u><u>227,081.84</u></u>



COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
APPLICATION
FY 2025/26

1. Name of Project/Event

Greater Cayce-West Columbia Visitor Programs

2. Type of Organization (select one)

<input type="checkbox"/>	County
<input type="checkbox"/>	Municipal
<input checked="" type="checkbox"/>	Non-Profit Organization
<input type="checkbox"/>	Community Service Club, Church, etc.
<input type="checkbox"/>	501(c) 3
<input type="checkbox"/>	Other

3. Sponsoring Organization

Name of Organization	Greater Cayce-West Columbia Visitor Programs
Mailing Address	1006 12th St., Cayce, SC 29033

4. Director of Project/Event

Name & Title	Tim James, Greater CWC President/Christina Nelson, Events Coordinator
Contact Number(s)	803-794-6504
Email	tim@cwchamber.com/christina@cwchamber.com

5. Project/Event Website Address

visitcaycewestcolumbia.com/visitcwsc.com

6. Project/Event Category (select one)

<input checked="" type="checkbox"/>	Tourism – Advertising / Promotion (see #10 for advertising/promotion sources)
<input type="checkbox"/>	Tourism Related Expenditures

7. Project/Event Timeline

Beginning Date	July 1, 2025
End Date	June 30, 2026

8. Location of Project/Event

1006 12th St., Cayce, SC 29033

9. Number of Employees

Full-time	0
Part-time	4

10. Do you advertise outside of a 50-mile radius?

Yes No

If you answered yes, please check all that apply for advertising sources outside of Lexington County, and include the total number of each distributed.

Type of Ad	Total # Distributed	Range of Ad	For Ad Listings
x Rack Cards	2500	All SC Welcome Centers	Complete Attachment A to provide additional details regarding ads in magazines, newspapers, radio, billboards, and websites. Please include targeted audience.
Brochures			
Posters			
Magazine Ads			
Newspaper Ads			
Radio Ads			
Billboard Ads			
Websites (other than primary)			
Other			

11. Number of Project/Event Attendees

Expected Number	n/a
Of this number, how many are tourists?	ALL

Tourists - "People taking trips outside of their home communities for any purpose, except daily commuting to and from work." [SC Code of Laws, Chapter 6, Section 6-4-5 (4)]

12. List the methods used to track tourists

Select Methods Used		Provide the Estimated Numbers	
<input checked="" type="checkbox"/>	Webpage inquiries	Inquiries per month	
<input checked="" type="checkbox"/>	Phone call inquiries	Phone calls per month	
<input checked="" type="checkbox"/>	Brochure mailings	Brochures mailed per month	
<input type="checkbox"/>	Event ticket sales	Tickets sold per event	
<input type="checkbox"/>	Event registration	Registrants per event	
<input type="checkbox"/>	Hotel sales	Sales per event / per month	
<input type="checkbox"/>	License plates	Count per event	
<input type="checkbox"/>	Surveys	Responses per survey	
<input checked="" type="checkbox"/>	Other		

13. Must Complete - County accommodations tax funds are generated from the hotels in the unincorporated areas of Lexington County. Please list the hotels, number of rooms, and number of nights you have used or plan to use for your project/event located in the unincorporated areas of Lexington County only.

Hotel Name & Location	Number of Rooms	Number of Nights
Residence Inn & Suites		
TownePlace Suites		
Wingate by Windham		
DoubleTree by Hilton		
Courtyard by Marriott		
Hilton Garden Inn - Airport		
Hampton Inn I-26		
Country Inn & Suites		

14. Please indicate whether you have read Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976.

Yes

No

15. Project/Event Budget - Requests for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.

a. Estimated Total Cost of Project/Event:	\$ 120,000
b. Amount of Accommodations Funds Requested for this Project/Event:	\$ 25,000
c. This Request Equals What Percent of the Total Project/Event Budget:	%
d. Use Attachment B and provide a detailed list of what the funds will be used for and the estimated amount for each item (i.e. brochures - \$1,500, etc.)	Use Attachment B to complete.

16. Has your Project/Event or Organization previously received Accommodations Tax Funds?

Yes

No

If you answered yes, please complete items below.

a. Year(s)	FY 24-25, FY 23-24, FY 22-23
b. Amount(s)	FY 24-25 (\$120,369.62), FY 23-24 (\$118,089.50), FY 22-23 (\$86,341.96)
c. Source(s)	Lexington County, City of West Columbia, City of Cayce
d. Purpose(s)	Operation of Greater CWC Visitor Programs
e. For each award year, did you expend 100% of the ATAX funds you received?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If you answered no, please explain.</i> FY 24-25 has yet to be expended, two quarters remaining but budgeted to cover general operational expenses and remaining Weekend Getaway marketing projects.

17. Project Description – Please use Attachment C to provide the following information as required by the *Tourism Expenditure Review Committee* to ensure the project/event is in accordance to Section 6-4-10 of the S.C. Code of Laws.

a. General project/event description	<i>Please use <u>Attachment C</u> to complete this section.</i>
b. Benefits that the project/event will serve toward promoting tourism and the benefits to the Lexington County community	
c. Total attendance to the project/event versus the number of total tourists in attendance	
d. Economic impact generated by tourism toward the project/event	
e. Overall description of how the project/event attracts and promotes tourists to the area, and specifically how the Accommodations Tax Funds were used to accomplish this	
f. Additional comments	

PLEASE NOTE: APPLICANT AND/OR REPRESENTATIVE(S) MUST BE PRESENT DURING REVIEW PROCESS BY THE ACCOMMODATIONS TAX ADVISORY BOARD IN ORDER TO BE CONSIDERED FOR FUNDING.

Signature of Project/Event Director:

Christina Nelson

Print Name

Signature

Events Coordinator

Title

1/3/2025

Date



ATTACHMENT A
Item #10 – Advertisements

Please provide the information below for ads used in magazines, newspapers, radio, billboards, and websites. Please include targeted audience.

Magazine Ads		
Ad Listing	Distribution Range	Targeted Audience

Newspaper Ads		
Ad Listing	Distribution Range	Targeted Audience

Television Ads		
Ad Listing	Distribution Range	Targeted Audience

Radio Ads		
Ad Listing	Distribution Range	Targeted Audience

Billboard Ads		
Ad Listing	Distribution Range	Targeted Audience

Website Ads (other than primary website)		
Ad Listing	Distribution Range	Targeted Audience

Other Ads		
Ad Listing	Distribution Range	Targeted Audience
Social Media Boosting	+/- 50 Miles	Regional Football Game Visitors
Social Media Boosting	+/- 50 Miles	Weekend Getaway Ads
Social Media Boosting	+/- 50 Miles	Regional Baseball Game Visitors
Social Media Boosting	+/- 50 Miles	Community Expo Attendees
Social Media Boosting	+/- 50 Miles	Rhythm on the River
Social Media Boosting	+/- 50 Miles	NC, TN, GA Holiday Weekenders
Social Media Boosting	+/- 50 Miles	Parade Day Attendees - NC, TN, GA



ATTACHMENT B
Item #15 – Project/Event Budget

Provide a detailed list of what the funds will be used for and the estimated amount for each item (i.e. brochures - \$1,500, etc.)

Item	Estimated Amount
Staff Expenses	\$77,500
Print Media Advertising	\$15,000
Web Media Advertising	\$7,000
Dues, Subscriptions, Technology	\$4,500
Office Supplies	\$2,400
Event Insurance	\$1,400
Promotional Materials	\$1,500
Rent & Utilities	\$5,340
Website	\$1,500
Taxes - Payroll	\$5,900
Tourism Symposium - Community Expo	\$2,500
Operational Expenses	\$3,430
Total	\$127,970



ATTACHMENT C
Item #17 – Project/Event Description

Please complete the following information as required by the Tourism Expenditure Review Committee to ensure that the project/event is in accordance with Section 6-4-10 of the S.C. Code of Laws.

a. General project/event description

Please See Attached

b. Benefits that the project/event will serve toward promoting tourism and the benefits to the Lexington County community

Please See Attached

c. Total attendance to the project/event versus the number of total tourists in attendance

N/A



Project/Event name and general description

Tourism is more than just a brick-and-mortar building, it is indeed a program that reaches well beyond a location that interested travelers can receive information. Over the last two years, we have promoted this fact and the results are overwhelming. The social media platform has grown exponentially, specifically when promoting community events such as the annual Parade Day and targeting out of state visitors. Our reach on Facebook in 2024 was 1,031,121 people, up 201% from last year and were from all areas of the state. Our Facebook page following increased 27% in 2024 with over 1,000 new followers. These numbers allow us to act as a resource for promoting all the things to do in the area.

Additionally, our social media team tracks local events to encourage travelers to the area to stay and enjoy all that the area has to offer by promoting all the things to do and places to stay when visiting the area. One of the many examples is a Gamecock Football Game or the Manchester United Game – this is a great opportunity for visitors to spend a weekend in the community. Leading up to the event, we were able to create a “geo-fence” to target the visitors travelling up for the game. We were able to share the numerous things to do in the area, such as our parks on the riverfront, the Cayce Arts district, and the Riverbanks Zoo. Our most recent geo-fenced ad had over 47,000 views and reached over 22,800 people – including NC and GA potential visitors.

Our brick-and-mortar Visitor Center remains invaluable, with people stopping in regularly to pick up hotel and tourism brochures for their visiting families or new neighbors. We also provide a Greater CWC Visitor Programs brochure that quickly highlights our areas best features. We are happy to always receive and fulfill requests for our brochures to be sent to neighboring organizations and Visitors Centers. In the past 18 months, we have sent Greater CWC Visitor Programs information to eleven welcome centers throughout the state. The continued interest lets us know that travelers to those centers are picking up the brochure for information on the area.

GREATER CWC CHAMBER & VISITOR PROGRAMS



Benefits that the project/event will serve toward promoting tourism and the benefits to the Lexington County community:

The mission of the Greater CWC Visitor Programs is to educate visitors on the great places to stay, play and shop in the area. Our Visitor Programs website at <http://www.visitcaycewestcolumbia.com/> is constantly updated with local events, places to stay, restaurant specials and activities. Our Love Local QR code that directly links to the Visitor Program site and comes in the form of a sticker that can be placed on storefronts. We make it a point to share this sticker with area businesses - local shops, hotels, and restaurants, to showcase at their place of business.

Our mission as the Chamber is to promote the Greater CWC as the best place to live, work, shop and stay. This comes full circle in that our QR code highlights what's going on in our community. For example, when someone eats out at D's Wings in City of West Columbia, they can scan the QR Code on the menu and see classes at State of the Art, concerts in Lexington, community events such as Soiree on State and the Holiday Parade of Lights, local parks to visit and hotels to book for their next weekend visit. This encourages visitors to stay for the afternoon, return with their families and make a weekend out of visiting the area.

We make it a point to use our resources as a Chamber and Visitor Programs to highlight all area businesses and what they have to offer for visitors to the area. In addition to the Visitor Programs site, we are sure to post community events, from classes to concerts, to the Chamber calendar, in our newsletter, and online so that our members and visitors the Chamber website at <http://www.cwcchamber.com/> are educated on all the great things to experience here in the area. Our Visitor Programs website has also recently been updated to allow approved event organizers to share and post their upcoming events – adding to our robust information on things to do in the Greater Cayce-West Columbia community and in Lexington County.



d. Economic impact generated by tourism toward the project/event

Our goal as a Visitor Programs is to promote our community and it's signature events such as Tartan Day South, South Congaree Championship Rodeo, Parade Day in the CWC and more. Each year, these events have seen record numbers in attendance and works with the Greater CWC Visitor Programs to promote host hotels and special accommodation rates. We work with local even teams to ensure marketing is made available to showcase the places to stay, shop and explore while in the area.

e. Overall description of how the project/event attracts and promotes tourists to the area, and specifically how the Accommodations Tax Funds were used to accomplish this

The Greater CWC Visitor Programs uses Accommodations Tax Funds to facilitate the operations of the Visitors' Center and online marketing campaigns to attract visitors to the area via targeted advertising, out of state marketing, and promoting high profile events in the area encouraging visitors to stay for the weekend. Funds are mainly used for social media and print marketing and operational expenses.

f. Additional comments



COUNTY OF LEXINGTON

ACCOMMODATIONS TAX FUND FUNDING SOURCES FY 2025/26

Organization Name Greater Cayce-West Columbia Visitor Programs

List of Funding Sources	Actual FY 2023/24	Current FY 2024/25	Estimated FY 2025/26
Lexington County Accommodations Tax	\$10,000	\$25,000	\$25,000
City of West Columbia Accommodations Tax	\$76,000	\$77,339.85	\$80,369.62
City of Cayce Accommodations Tax	\$10,000	\$15,000	\$15,000
Total	\$96,000	\$117,339.85	\$120,369.62

Greater CWC Visitor's Program
Budget vs Actuals - '23-'24
 July 2023 - June 2024

	Actual	Budget	Total over Budget	% of Budget
Revenue				
2300 Hospitality - Tax			0.00	
2300.1 H-Tax - West Columbia	7,200.00	33,000.00	-25,800.00	21.82%
Total 2300 Hospitality - Tax	\$ 7,200.00	\$ 33,000.00	-\$ 25,800.00	21.82%
2515 Accommodations Tax			0.00	
2515.1 A- Tax - Lexington	16,250.00	15,000.00	1,250.00	108.33%
2515.2 A- Tax - West Columbia	153,839.85	75,999.96	77,839.89	202.42%
2515.3 A-Tax City of Cayce	17,024.94	15,000.00	2,024.94	113.50%
Total 2515 Accommodations Tax	\$ 187,114.79	\$ 105,999.96	\$ 81,114.83	176.52%
Total Revenue	\$ 194,314.79	\$ 138,999.96	\$ 55,314.83	139.79%
Gross Profit	\$ 194,314.79	\$ 138,999.96	\$ 55,314.83	139.79%
Expenditures				
2700 EXP- Special Events	426.48	0.00	426.48	
2710.01 Retirement Expense-VC	967.56	2,300.04	-1,332.48	42.07%
2711 Visitor Program Payroll	60,041.83	77,499.96	-17,458.13	77.47%
2713 Advertising - Print	9,356.90	15,000.00	-5,643.10	62.38%
2714 Advertising -TV	4,000.00	0.00	4,000.00	
2714.01 Advertising- Web	12,057.50	6,999.96	5,057.54	172.25%
2717 Office Equipment -Computer	582.06	240.00	342.06	242.53%
2718 Software Fees and Dues-	27.70	0.00	27.70	
2730 Bank Charges-	131.03	120.00	11.03	109.19%
2735 Board Meeting	15.59	0.00	15.59	
2760 Dues & Subscriptions	2,793.68	4,500.00	-1,706.32	62.08%
2766 Equipment Lease (Copier) VC	256.35	0.00	256.35	
2785 Insurance-Vc	1,745.40	1,400.04	345.36	124.67%
2790 Interest-VC	67.99	770.04	-702.05	8.83%
2800 Meals & Entertainment-VC	810.08	0.00	810.08	
2805 Miscellaneous-	9.11	0.00	9.11	
2815 Office Supplies-	1,734.52	2,400.00	-665.48	72.27%
2817 Software Fee and Dues	28.98	0.00	28.98	
2825 Printing-	656.67	0.00	656.67	
2827 Professional Fees-	1,097.60	0.00	1,097.60	
2828 Promotional Materials -	1,610.29	1,500.00	110.29	107.35%
2838 Rent-	4,020.00	3,840.00	180.00	104.69%
2840 Repairs & Maintenance-	80.00	0.00	80.00	
2848 Spring Rhythm on the River-	7,303.54	0.00	7,303.54	
2868 Tourism Expo/Symposium	3,649.70	2,499.96	1,149.74	145.99%
2872 Taxes -Payroll	7,403.36	5,900.04	1,503.32	125.48%
2875 Telephone VC	388.71	0.00	388.71	
2875.1 Internet Expense VC	271.96	0.00	271.96	
2885 VC Utilities	1,013.94	1,500.00	-486.06	67.60%
2888 Website	1,658.00	1,500.00	158.00	110.53%
Total Expenditures	\$ 124,206.53	\$ 127,970.04	-\$ 3,763.51	97.06%
Net Operating Revenue	\$ 70,108.26	\$ 11,029.92	\$ 59,078.34	635.62%
Net Revenue	\$ 70,108.26	\$ 11,029.92	\$ 59,078.34	635.62%



COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
APPLICATION
FY 2025/26

1. Name of Project/Event:

Lexington Chamber & Visitors Center – Visitors Center Operations

2. Type of Organization (please select one):

<input type="checkbox"/>	County
<input type="checkbox"/>	Municipal
<input type="checkbox"/>	Non-Profit Organization
<input type="checkbox"/>	Community Service Club, Church, etc.
<input type="checkbox"/>	501(c) 3
<input checked="" type="checkbox"/>	Other – 501(c)6

3. Sponsoring Organization

Name of Organization:	Lexington Chamber & Visitors Center
Mailing Address:	P. O. Box 44, Lexington, SC 29071

4. Director of Project/Event

Name & Title:	Angelle LaBorde, CCE, President & CEO
Contact Number(s):	(803) 359-6113-, ext. 105 (work) or (864) 910-5898
Email:	angelle@lexingtonsc.org

5. Project/Event Website Address:

www.lexingtonsc.org

6. Project/Event Category (check one):

<input type="checkbox"/>	Tourism – Advertising / Promotion (<i>see #10 for advertising/promotion sources</i>)
<input checked="" type="checkbox"/>	Tourism Related Expenditures

7. Project/Event Timeline

Beginning Date:	July 1, 2025	(Chamber's Fiscal Year)
End Date:	June 30, 2026	

8. Location of Project/Event:

311 W. Main Street, Lexington, SC 29072

9. Number of Employees

Full-time:	6 full-time employees
Part-time:	2 part-time employee

10. Do you advertise outside of a 50-mile radius?

Yes No

If you answered yes, please check all that apply for advertising sources outside of Lexington County, and include the total number of each distributed.

Type of Ad	Total # Distributed	Range of Ad	For Ad Listings
<input checked="" type="checkbox"/> Rack Cards	3,000		Complete Attachment A for Listing Details for Ads used in <i>Magazines, Newspapers, the Radio, and Billboards and Websites</i> . Please include targeted audience.
<input checked="" type="checkbox"/> Brochures	10,000	US & Internat'l	
<input type="checkbox"/> Posters			
<input checked="" type="checkbox"/> Magazine Ads	Varies	South Carolina	
<input checked="" type="checkbox"/> Newspaper Ads	67,000 (online & print)	South Carolina	
<input checked="" type="checkbox"/> Radio Ads	3 - 5	South Carolina	
<input type="checkbox"/> Billboard Ads	Min. 75,000 impressions	South Carolina	
<input checked="" type="checkbox"/> Websites (other than primary)			
<input type="checkbox"/> Other		SC, NC, GA	

11. Number of Project/Event Attendance:

Expected Number:	N/A – our project is not an event but operations of a Visitors Center
Of this number, how many are tourists?	

Tourists - "People taking trips outside of their home communities for any purpose, except daily commuting to and from work." [SC Code of Laws, Chapter 6, Section 6-4-5 (4)]

12. List the methods used to track tourists:

Select Methods Used:	
<input checked="" type="checkbox"/>	Webpage Inquiries
<input checked="" type="checkbox"/>	Phone Call Inquiries
<input checked="" type="checkbox"/>	Brochure Mailings
<input type="checkbox"/>	Event Ticket Sales
<input type="checkbox"/>	Event Registration
<input type="checkbox"/>	Hotel Sales
<input type="checkbox"/>	License Plates
<input type="checkbox"/>	Surveys
<input type="checkbox"/>	Other

Provide the Estimated Numbers:	
Inquiries per month:	14,000
Phone calls per month:	35
Brochures mailed per month:	30
Tickets sold per event:	
Registrants per event:	
Sales per event / per month:	
Count per event:	
Responses per survey:	

13. Must Complete - County accommodations funds are generated from the hotels in the unincorporated areas of the County. Please list the hotels and number of rooms and nights you have used or plan to use for your Project/Event located in the unincorporated areas of Lexington County only:

Hotel Name & Location	Number of Rooms	Number of Nights
N/A		

14. Please indicate that you have read: Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976?

Yes

No

15. Project/Event Budget: Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.

a. Estimated Total Cost of Project/Event:	\$ 122,030.00
b. Amount of Accommodations Funds Requested for this Project/Event:	\$ 15,864.00
c. This Request Equals What Percent of the Total Project/Event Budget:	13%
d. Use Attachment B and provide a detailed list of what the funds will be used for and the estimated amount for each item (i.e. brochures - \$1,500, etc.)	Use Attachment B to complete.

16. Has your Project/Event or Organization previously received Accommodations Tax Funds?

Yes

No

If you answered yes, please answer items a-e below.

a. Year(s):	FY 2024-2025 and FY 2023-2024 (and before)
b. Amount(s):	\$15,000 and \$15,000
c. Source(s):	Lexington County
d. Purpose(s)	Lexington Chamber & Visitors Center – Visitor Center Operations
e. For each award year, did you expend 100% of the ATAX funds you received?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If you answered no, please explain:</i> <div style="border: 1px solid black; height: 80px; width: 100%;"></div>

17. Project Description – Please use *Attachment C* to complete the following information that is required by the *Tourism Expenditure Review Committee* to be sure that the Project/Event is in accordance to Section 6-4-10 of the S.C. Code of Laws.

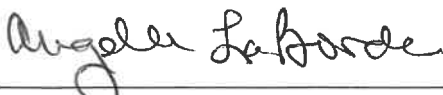
a. General Project/Event Description	<i>Please use Attachment C to complete answers a-f.</i>
b. Benefits that the Project/Event will serve toward promoting tourism and the benefits to the Community of Lexington County.	
c. Total attendance to the Project/Event versus the number of total tourists in attendance.	
d. Economic impact generated by tourism towards the Project/Event.	
e. Overall description of how the Project/Event attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.	
f. Additional Comments.	

PLEASE NOTE: APPLICANT AND/OR REPRESENTATIVES MUST BE PRESENT DURING REVIEW PROCESS BY THE ACCOMMODATIONS TAX ADVISORY BOARD IN ORDER TO BE CONSIDERED FOR FUNDING.

Signature of Project/Event Director:

Angelle LaBorde

 Print Name



 Signature

President & CEO

 Title

January 3, 2025

 Date



ATTACHMENT A

Item #10 – Advertisements

Please provide the information below for ads used in magazines, newspapers, radio, billboards, and websites. Please include targeted audience.

Ad Listing	Magazine Ads Distribution Range	Targeted Audience
2025 SC Insider's Guide	300,000	South Carolina Visitors
Charleston Living Magazine	Est. 2,500 - 5,000	Charleston, SC Visitors
Augusta, GA – Masters Tournament Guide	50,000	Augusta GA Residents & Visitors
Aiken City Lifestyle Magazine	83,500	Aiken SC Visitors
USC Football Yearbook Magazine	50,000 Impressions	SC Visitors

Newspaper Ads		
Ad Listing	Distribution Range	Targeted Audience
Scarecrow Stroll (& online ad) In Lexington Chronicle	67,000 (online & print)	Lexington & Surrounding Counties

Television Ads		
Ad Listing	Distribution Range	Targeted Audience
WLTX – DOTD Spotlight	Aiken, Lancaster, Columbia, Florence Counties	Columbia SC Region

Radio Ads

Ad Listing	Distribution Range	Targeted Audience
Scarecrow Stroll Promotion:		
Midlands Media Group – Radio Stations	40,000 Listeners/Week (93.1 & 94.3)	Columbia, SC Region
Cumulus (B106.7) – Radio Station	48,500 Listeners/Week	Columbia, SC Region

Billboard Ads

Ad Listing	Distribution Range	Targeted Audience
3 Digital Billboards	Min. 75,000 impressions / per billboard	TBD - in either SC, NC, & GA
	Utilized 2 months prior to key Lexington events	

Website Ads (other than primary website)

Ad Listing	Distribution Range	Targeted Audience
Silver Package – “It’s in Lexington” Programmatic Ads	100,000 impressions	Jan – Feb 2025 - Target SC
Exp. Cola Silver Package – Website & E-News for Dining on Dam	5,000 + subscribers	Jan – Feb 2025 - Target SC
Silver Package – Dining on the Dam Website Banner Ad	50,000 impressions	March & April 2025 - Target TBD (SC)

Other Ads

Ad Listing	Distribution Range	Targeted Audience
Scarecrow Stroll Targeted Promotional Email	120,000 impressions via Free Times Subscribers	Columbia, SC Region



ATTACHMENT B

ITEM #15 – PROJECT / EVENT BUDGET

Provide a detailed list of what the funds will be used for and the estimated amount for each item (i.e. brochures - \$1,500, etc.)

Item	Estimated Amount
Advertising - Experience COLA Co-Op Silver Package	7,000
Advertising – Post & Courier E-Mail	1,500
Advertising - Diamond Youth Baseball Tournament	2,500
Advertising - Tear Off Maps	1,800
Advertising – Digital Billboards	5,600
Advertising – Promo of Tourism FB Page	500
Social Campaign – Downtown Scarecrow Display	5,000
Promo Materials - Visitor Guide	21,000
Promo Materials - Updated Rack Cards	2,710
Promo Materials - Adv. Specialty Items/Visitor Giveaways	2,000
Marketing Support for Photo/Video/Creative	1,500
Media Efforts – Lake Promotion/Dining on Dam	1,000
Visitor Services - Prof. Dev. (Conference/Dues)	3,000
Visitor Services - Web Hosting	800
Visitor Services - Telephone & Internet	2,000
Visitor Services - Property Insurance	1,120
Page 1 of 2 (continued)	SUB-TOTAL 59,030



ATTACHMENT B

ITEM #15 – PROJECT / EVENT BUDGET

Provide a detailed list of what the funds will be used for and the estimated amount for each item (i.e. brochures - \$1,500, etc.)

Item	Estimated Amount
Visitor Services - Building Space	5,000
Visitor Services - Bldg. Maintenance & Repairs	6,000
Visitor Services - Utilities	3,000
Visitor Services - Postage	3,000
Visitor Services - % of Staff Salaries	46,000
<i>Subtotal from page 2</i>	63,000
<i>Subtotal from page 1</i>	59,030
Page 2 of 2	TOTAL BUDGET 122,030



ATTACHMENT C

ITEM #17 – Project/Event Description

Please complete the following information that is required by the Tourism Expenditure Review Committee to ensure that the project/event is in accordance with Section 6-4-10 of the S.C. Code of Laws.

a. General project/event description

Lexington Chamber & Visitors Center: A Gateway to a Thriving Community

Ideally situated on Main Street in downtown Lexington, the Lexington Chamber & Visitors Center serves as the welcoming hub for visitors and tourists, conveniently located near Lake Murray and just minutes from Interstate 20. Our data-driven research confirms Lexington's compelling draw: from scenic Lake Murray to our vibrant downtown, our diverse offerings of shopping, dining, and entertainment experiences consistently attract both residents and visitors, who are leisure, sports, and business travelers. This momentum is expected to continue in 2025, with an influx of new businesses and residents choosing Lexington as their home. As a result, we are strategically positioned to reach more visitors in the coming years as we promote downtown Lexington as well as key events and festivals across Lexington County.

Fueling Tourism Growth Through Strategic Marketing

The Chamber's Visitors Center plays a pivotal role in propelling Lexington County's tourism attractions with a comprehensive marketing strategy and exceptional visitor services. Our user-friendly website, lexingtonsc.org, attracts thousands of monthly page views, serving as a central hub for comprehensive information on attractions, dining options, upcoming community events, and lodging. To further amplify our reach, we recently launched a dedicated tourism webpage, discoverlexingtonsc.com, specifically designed for targeted advertising campaigns. Our Visitors Center staff is knowledgeable, providing in-person guidance and resources to facilitate seamless exploration of Lexington County.

In 2024, we launched our "It's IN Lexington" tourism campaign, featuring captivating advertisements that showcased Lexington's vibrant community, including our museums, breweries, parks, water recreation, and live entertainment / concerts. Notably, the campaign reached a wide audience through placement in the University of South Carolina's football yearbook last fall, generating exposure to thousands of potential visitors.

Core Services and Digital Marketing / Tourism Visibility

The Visitors Center remains committed to providing essential resources for visitors. We continue to distribute Lexington County maps and Visitor Guides, ensuring visitors have convenient access to comprehensive information. Additionally, our dedicated "Visit Lexington" webpage on lexingtonsc.org serves as a one-stop shop for visitors seeking details on lodging, dining, shopping, attractions, recreation, and upcoming events. This webpage acts as a valuable resource not only for visitors but also for the Lexington community. In 2025, the Chamber will launch a dedicated Facebook page to attract new visitors to the County.

Our staff maintains and updates the Chamber website. We leverage social media platforms and strategic digital marketing efforts to drive significant traffic to the site. This targeted approach not only promotes Lexington as a destination but also fosters the discoverability of local businesses that cater to visitors, ultimately contributing to the economic vitality of our community.

To further enhance our digital footprint, the Lexington Chamber launched **BusinessView** two years ago, a quarterly digital magazine. Each issue prominently features a compelling tourism-related story. This digital platform offers significantly greater exposure than traditional print media and allows us to leverage the latest technologies to effectively communicate the unique appeal of Lexington to a wider audience.

Leveraging Regional Partnerships to Enhance Marketing Reach

During the 2025-2026 fiscal year, the Visitors Center will continue to strategically leverage our reach through a co-op marketing partnership with **Experience Columbia**. This collaboration will enable us to capitalize on a diverse range of existing marketing opportunities, including digital campaigns, strategically placed billboards, targeted email marketing initiatives, and impactful print advertisements.

Additionally, we will continue impactful promotional initiatives, including targeted magazine advertisements, visitor giveaways, and strategic distribution of rack cards and brochures at popular tourist locations.

Continued Town of Lexington DMO

As the official "**destination management organization**" for the Town of Lexington, the Chamber continues to maintain a strong partnership with the Town. We successfully co-hosted the third annual **Fall Scarecrow Stroll** display in downtown Lexington, receiving enthusiastic community feedback. In tracking foot traffic during this period, we calculated 92,000 visits to our downtown area in 2024; this represents a 17% increase since our first Scarecrow Stroll year. This popular event demonstrates significant potential to attract visitors during the fall and holiday seasons in the future.

Building on this success, we plan to collaborate with the Town on the inaugural Lexington Restaurant Week in 2025, showcasing the diverse culinary scene within our community.

Recognizing the importance of a strong brand identity, the Town is currently seeking a vendor to develop a new brand strategy that will guide our promotional efforts for Lake Murray, neighboring attractions, and Lexington's unique downtown assets.

The newly formed **Downtown Merchants** group is actively collaborating with the Chamber to explore new event opportunities and capitalize on the growing popularity of live music events in the newly renovated Virginia Hylton Park. The Chamber supported the **Town's Shop Local / Dine Local** campaign in the Fall. Also in November 2024, the Chamber hosted an inaugural "Vino & Vibes Wine Tasting," featuring 14 stops at local merchants, that successfully attracted nearly 200 attendees on a Sunday evening. Approximately 6% of our attendees were considered "tourists."

With the continued influx of new hospitality establishments, including a new hotel set to break ground on Main Street in 2025, Lexington's tourism landscape is poised for significant growth. The Chamber will continue to leverage direct social media marketing campaigns to effectively promote the area's diverse lodging, dining, and shopping amenities.

Building on the Success of Dining on the Dam

The Chamber successfully hosted its fourth annual Dining on the Dam dinner on April 7, 2024, attracting over 900 attendees. While not a broad-based community festival, this signature event consistently demonstrates high demand, with ticket requests and inquiries received throughout the year.

The 2025 Dining on the Dam event, scheduled for Sunday, April 6, 2025, will be prominently featured as a key event of the Lexington Chamber. This unique gathering invites guests to dine and socialize on one of Lexington County's most iconic landmarks: the picturesque Lake Murray. Renowned for its scenic beauty, Lake Murray attracts visitors seeking unforgettable experiences and encourages repeat visits to our region. We are confident that the 2025 event will exceed expectations, attracting over 1,200 attendees.

Dedicated Staff: Driving Tourism Success

Two dedicated staff members oversee the operations of the Lexington Visitors Center. Trent Loggins, our Content Strategist, collaborates closely with Janina Glisson, our Visitors Center Coordinator. This dynamic duo is instrumental in driving tourism success through compelling storytelling, effective festival/event promotion, and providing exceptional service to visitors.

A Legacy of Success: 65 Years of Promoting Lexington

The Lexington Chamber & Visitors Center boasts a rich history of successfully marketing the area, spanning over 65 years. Our focus extends beyond attracting visitors; we strive to enhance Lexington's quality of life, stimulate job creation, and generate sustainable tourism revenue. Every website click, every program implemented, and every service provided contributes significantly to the prosperity of our thriving and growing community.

Summary:

To summarize, our objectives for 2025 - 2026 include:

- *Utilization of co-op marketing with Experience Columbia, BusinessView, and the Welcome Home Guide (see explanation in section f – additional comments)*
- *Continuation of the “It’s IN Lexington” tourism campaign*
- *Improved branding of our destination and the creation of a new Lexington tourism Facebook page*
- *Development of partnerships with local merchants to create meaningful events; i.e. Vino & Vibes Wine Tasting, Restaurant Week, etc.*
- *Promotion of key events and festivals throughout the County, including the Shamrock Festival, Diamond Youth Baseball Tournament, Blowfish Baseball, Tartan Day South, Peach Festival, Dining on the Dam, Amphitheater Concerts, Icehouse Market, etc.*
- *Promotion of the 250th Celebration of the American Revolution*
- *Continued professional education & development of the tourism staff*

b. Benefits that the project/event will serve toward promoting tourism and the benefits to the Lexington County community

As a dedicated partner to Lexington County, the Chamber is committed to enhancing value-added visitor services for our community. In our capacity as the official destination marketing organization serving the Town, we are focused on strategies to increase visitation, stimulate spending, and foster growth within our tourism economy. These efforts will ultimately contribute to job creation for local residents and generate increased tax revenue for both Lexington County and the Town of Lexington.

The Chamber will continue to provide value-added services as described in our general project description.

c. Total attendance to the project/event versus the number of total tourists in attendance

The Chamber's Visitors Center provides tourism related services and does not sponsor specific tourism events. Instead, we view our overarching objective as enhancing our community's quality of life by supporting and promoting existing festivals and events that attract visitors, such as Lexington's Shamrock Parade, Tartan Day South, Blowfish Baseball, Gilbert's Peach Festival, and the Diamond Youth Baseball Tournament.

By promoting events that attract visitors, the County experiences significant economic benefits. This includes the generation of employment opportunities for residents and gaining vital tax revenues. These funds are then reinvested into our community as new businesses that serve this sector develop. New boutiques, attractions, and restaurants, just to name a few, then provide high-quality experiences for both visitors and residents. The County has witnessed, and will continue to witness, substantial growth in the retail and restaurant sectors.

d. Economic impact generated by tourism towards the project/event

Because the Visitors Center does not sponsor or host tourism events, there are no economic impact numbers to share.

The Visitors Center partnered with the Town of Lexington on the highly successful fall **Scarecrow Stroll** display in downtown Lexington for the third year. A targeted social media campaign and radio advertisements promoted the display, and this media exposure resulted in an overall increase in foot traffic! We believe more visitors will plan excursions to Lexington to view this fun, family-oriented attraction and experience all that Lexington has to offer.

As a community leader, we believe we can effectively serve as a convener of Lexington County hospitality providers. By leveraging the strengths of these businesses and providing a unified focus, we can drive increased visitor traffic to Lexington. The excitement and momentum surrounding these efforts are steadily growing, with increased engagement from business owners resulting in heightened overall awareness. As an example, in 2024, the Chamber convened regular meetings with **downtown merchants** to network with one another and create events that brought people to the downtown area. **These popular events last Fall included the Scarecrow Stroll, Witches Night Out, Vino & Vibes Wine Tasting, and Merry on Main.**

Working with Town officials, there are plans to more cohesively promote the downtown area with **new branding and messaging** in the upcoming year. The recent completion of two significant recreation projects within the Town – the Old Mill walking path around the pond and the enhancements to Virginia Hylton Park – has created new marketing opportunities to promote healthy living options and recreational activities in Lexington. Some new festival and event options are being explored for Virginia Hylton Park. The Visitors Center will be an engaged partner as we continue to maintain our core services of promotion and personalized visitor experiences.

Finally, the Chamber's quarterly digital magazine, **BusinessView**, regularly promotes key events and festivals throughout the County, including the Chili Cookoff, Shamrock Parade, Tartan Day South Festival, and Diamond Youth Baseball Tournament. *This tournament has a projected economic impact of \$4.2 million and will host 72 youth teams from 11 southeastern states.*

e. **Overall description of how the project/event attracts and promotes tourists to the area, and specifically how the Accommodations Tax Funds were used to accomplish this**

The Chamber's projected Visitors Center budget is \$122,030. We are requesting **\$15,864** from the County of Lexington (approximately 13%) to support our ongoing visitor services (as described in Section A) that impact local economic and community development.

The Lexington Chamber is dedicated to marketing and promoting Lexington County, aligning with our core mission: supporting local businesses, fostering economic growth, and enhancing our community's quality of life. Effective tourism promotion is crucial to achieving these goals.

In the previous fiscal year, we utilized funds for promotion and marketing, including advertising in magazines and newspapers, printing, website and digital marketing, "It's IN Lexington" promotional campaign, staffing/personnel, and Visitors Center operational expenses.

As mentioned previously, we focused on the Shamrock Festival, Diamond Youth Baseball Tournament, Blowfish Baseball, Scarecrow Stroll, Tartan Day South, Peach Festival, Dining on the Dam, Amphitheater Concerts, Icehouse Market, Vino & Vibes, Witches Night Out, Merry on Main, and the Snowball Festival. In 2025 we'll also promote events for the 250th celebration of the American Revolution in Lexington County.

Dedicated staff are invaluable in responding to visitor inquiries. Visitors seek personalized information, and our Visitors Center personnel play a vital role in promoting Lexington County's festivals, events and unique attractions - - including retailers, restaurants, entertainment venues, Lake Murray, and the vibrant shopping corridors.

f. **Additional comments**

New in 2025! Welcome Home Publication

The Chamber is publishing a new printed Guide for new and existing residents with a circulation of 5,000 guides. It will be delivered to new resident homes each month and will promote Lexington's unique attractions, restaurants, and shopping in addition to key community information and business ads. Each year, Lexington continues to attract hundreds of new residents.



COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
FUNDING SOURCES
FY 2025/26

Organization Name: Lexington Chamber & Visitors Center Budget Summary

List of Funding Sources	Actual FY 2023/24	Current FY 2024-25	Estimated FY 2025-26
Accommodations Tax	96,288.36	106,802.72	102,030.00
Conference Room Rentals	59,751.17	62,000.00	60,970.00
Membership Revenue	318,141.52	339,100.00	391,000.00
Membership Services	93,483.47	87,400.00	85,000.00
Non-Dues Revenue (web/publications)	7,186.50	33,000.00	33,000.00
Miscellaneous/Admin	35,283.72	32,500.00	35,000.00
Special / Signature Events	476,472.91	510,100.00	593,000.00
Monthly Events	23,304.45	31,091.28	40,000.00
TOTAL	1,109,912.10	1,201,994.00	1,340,000.00
LCVC – Visitor Center Operations Budget			
County A-Tax	16,250.00	15,000.00	15,000.00
Town A-Tax (30%)	82,538.36	86,302.72	87,030.00
Town A-Tax (65%)	0	0	0
Visitor Guide Revenue	0	21,000.00	20,000.00
Total	98,788.36	112,317.72	122,030.00



COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
EXPENDITURES
FY 2025/26

Organization Name: Lexington Chamber & Visitors Center Budget Summary

List of Expenditures	Actual FY 2023/24	Current FY 2024-25	Estimated FY 2025-26
Personnel	434,420.60	598,071.00	599,000.00
Facilities	62,872.61	61,400.00	50,000.00
Promotions/Advertising	15,443.45	27,700.00	40,000.00
Monthly Events	25,637.39	27,300.00	35,000.00
Special Events	300,202.54	351,550.00	350,000.00
Membership Services	48,028.99	13,000.00	35,500.00
Operational Expense / Administrative	122,492.34	92,850.00	130,000.00
Tourism Consultant	0	0	0
Non-Cash Items	36,172.00	35,500.00	36,000.00
EIDL Loan - Payback	8,414.62	4000.00	7,500.00
Visitor Center Expenses	20,794.35	59,623	57,000.00
TOTAL	1,074,478.89	1,270,994.00	1,340,000.00
Visitors Center Operations Budget:			
Advertising & Promotions	20,794.35	17,182.16	54,123.00
Building - Space, Maintenance & Repairs	12,519	6,071.89	11,000.00
Conferences / Professional Development	345		2,000.00
Dues for Professional Associations	2,980	820	1,000.00
Insurance - Property	1,261.26	558.50	1,100.00
Staff Support (% of Salaries / 2 Staff Members)	38,898.86	19,073.61	46,000.00
Telephone & Internet	2,052.04	893.78	2,000.00
Consultant (Lodging/Research Grant Study) + Phase 2 (FY25)	0	5,000	0
Utilities	4,424.04	3,428.77	4,030.00
Web Hosting - lexingtonsc.org	918.56	375	780.00
Total	84,193.11	53,403.71	122,030.00



Financial Statement

Attached please find the following:

- October 2024 Financial Statements

LEXINGTON CHAMBER OF COMMERCE

Balance Sheet

As of October 31, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	\$899,020.37
Accounts Receivable	
Accounts Receivable	55,874.22
Total Accounts Receivable	\$55,874.22
Other Current Assets	
Prepaid Expense	11,974.34
Prepaid Insurance	1,007.56
Total Other Current Assets	\$12,981.90
Total Current Assets	\$967,876.49
Fixed Assets	\$894,776.87
TOTAL ASSETS	\$1,862,653.36
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	\$10,005.36
Credit Cards	\$18,784.57
Other Current Liabilities	\$386,836.06
Total Current Liabilities	\$415,625.99
Long-Term Liabilities	\$192,052.16
Total Liabilities	\$607,678.15
Equity	\$1,254,975.21
TOTAL LIABILITIES AND EQUITY	\$1,862,653.36

LEXINGTON CHAMBER OF COMMERCE

Profit and Loss

July - October, 2024

	TOTAL
Income	
Administrative Revenue	
Bank Interest	10,378.56
Conf Room Rentals	19,400.00
Misc. Income	704.96
Total Administrative Revenue	30,483.52
Communications / PR Revenue	
Advertising - Digital Magazine	2,313.50
Total Communications / PR Revenue	2,313.50
Councils - Programming Revenue	8,850.00
Membership	136,414.88
Signature Events Revenue	104,751.00
Visitors Center Revenue	34,767.56
Total Income	\$317,580.46
GROSS PROFIT	\$317,580.46
Expenses	
Administrative Expenses	67,896.04
Advocacy Expenses	157.29
Communications / PR Expenses	6,008.99
Councils - Programming Expenses	3,892.37
Membership Expenses	27,224.09
Payroll Expenses	180,488.14
Signature Events Expenses	38,941.91
Visitors Center Expenses	11,035.16
Total Expenses	\$335,643.99
NET OPERATING INCOME	\$-18,063.53
NET INCOME	\$-18,063.53



Final Report – FY 2024/2025

The Chamber's fiscal year is
July 2024 to June 2025.

The Final Report will be submitted in July 2025
once our fiscal year has ended.



COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
APPLICATION
FY 2025/26

1. Name of Project/Event

Visitor's Information Center

2. Type of Organization (select one)

<input type="checkbox"/>	County
<input type="checkbox"/>	Municipal
<input type="checkbox"/>	Non-Profit Organization
<input type="checkbox"/>	Community Service Club, Church, etc.
<input type="checkbox"/>	501(c) 3
<input checked="" type="checkbox"/>	Other 501 (c) 6

3. Sponsoring Organization

Name of Organization	Batesburg-Leesville Chamber of Commerce & Visitor's Center Center
Mailing Address	P.O. Box 2178, Batesburg-Leesville, SC 29070

4. Director of Project/Event

Name & Title	Robert M. Taylor, President
Contact Number(s)	803-532-4339 Work, 803-622-9980 Cell
Email	mike@batesburg-leesvillechamber.org

5. Project/Event Website Address

www.batesburg-leesvillechamber.org

6. Project/Event Category (select one)

<input type="checkbox"/>	Tourism – Advertising / Promotion (see #10 for advertising/promotion sources)
<input checked="" type="checkbox"/>	Tourism Related Expenditures

7. Project/Event Timeline

Beginning Date	1/1/2025
End Date	12/31/25

8. Location of Project/Event

350 E. Columbia Avenue, Batesburg-Leesville, SC 29070

9. Number of Employees

Full-time	1
Part-time	

10. Do you advertise outside of a 50-mile radius?

Yes No

If you answered yes, please check all that apply for advertising sources outside of Lexington County, and include the total number of each distributed.

Type of Ad	Total # Distributed	Range of Ad	For Ad Listings
Rack Cards	285		Complete Attachment A to provide additional details regarding ads in magazines, newspapers, radio, billboards, and websites. Please include targeted audience.
Brochures	260		
Posters	85		
Magazine Ads			
Newspaper Ads	4		
Radio Ads			
Billboard Ads			
Websites (other than primary)			
Other			

11. Number of Project/Event Attendees

Expected Number	118,000
Of this number, how many are tourists?	84,000

Tourists - "People taking trips outside of their home communities for any purpose, except daily commuting to and from work." [SC Code of Laws, Chapter 6, Section 6-4-5 (4)]

12. List the methods used to track tourists

Select Methods Used		Provide the Estimated Numbers	
<input type="checkbox"/>	Webpage inquiries	Inquiries per month	
<input checked="" type="checkbox"/>	Phone call inquiries	Phone calls per month	138
<input checked="" type="checkbox"/>	Brochure mailings	Brochures mailed per month	16
<input checked="" type="checkbox"/>	Event ticket sales	Tickets sold per event	98
<input type="checkbox"/>	Event registration	Registrants per event	
<input type="checkbox"/>	Hotel sales	Sales per event / per month	
<input type="checkbox"/>	License plates	Count per event	
<input type="checkbox"/>	Surveys	Responses per survey	
<input type="checkbox"/>	Other		

13. Must Complete - County accommodations tax funds are generated from the hotels in the **unincorporated areas of Lexington County. Please list the hotels, number of rooms, and number of nights you have used or plan to use for your project/event located in the unincorporated areas of Lexington County only.**

Hotel Name & Location	Number of Rooms	Number of Nights

14. Please indicate whether you have read Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976.

Yes No

15. Project/Event Budget - Requests for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.

a. Estimated Total Cost of Project/Event:	\$104,850
b. Amount of Accommodations Funds Requested for this Project/Event:	\$15,000
c. This Request Equals What Percent of the Total Project/Event Budget:	14.5%
d. Use <u>Attachment B</u> and provide a detailed list of what the funds will be used for and the estimated amount for each item (i.e. brochures - \$1,500, etc.)	Use <u>Attachment B</u> to complete.

16. Has your Project/Event or Organization previously received Accommodations Tax Funds?

Yes

No

If you answered yes, please complete items below.

a. Year(s)	I know we have received funds since I came to the chamber in 2011.
b. Amount(s)	\$15,000 for 2024/2025
c. Source(s)	Lexington County
d. Purpose(s)	Events and Visitor's Center Information
e. For each award year, did you expend 100% of the ATAX funds you received?	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p><i>If you answered no, please explain.</i></p> <p>ATAX funds vary each year. Some years our invoices are more than ATAX funds received and some years they are less than ATAX funds received. It has worked out over the years that the ATAX funds are expensed.</p>

17. Project Description – Please use [Attachment C](#) to provide the following information as required by the *Tourism Expenditure Review Committee* to ensure the project/event is in accordance to Section 6-4-10 of the S.C. Code of Laws.

a. General project/event description	<i>Please use Attachment C to complete this section.</i>
b. Benefits that the project/event will serve toward promoting tourism and the benefits to the Lexington County community	
c. Total attendance to the project/event versus the number of total tourists in attendance	
d. Economic impact generated by tourism toward the project/event	
e. Overall description of how the project/event attracts and promotes tourists to the area, and specifically how the Accommodations Tax Funds were used to accomplish this	
f. Additional comments	

PLEASE NOTE: APPLICANT AND/OR REPRESENTATIVE(S) MUST BE PRESENT DURING REVIEW PROCESS BY THE ACCOMMODATIONS TAX ADVISORY BOARD IN ORDER TO BE CONSIDERED FOR FUNDING.

Signature of Project/Event Director:

Robert M. Taylor

 Print Name

President

 Title



 Signature

1/3/25

 Date



ATTACHMENT A
Item #10 – Advertisements

Please provide the information below for ads used in magazines, newspapers, radio, billboards, and websites. Please include targeted audience.

Magazine Ads

Ad Listing	Distribution Range	Targeted Audience
South Carolina Poultry Festival Book	2,000	21-70

Newspaper Ads

Ad Listing	Distribution Range	Targeted Audience
The Twin City News	2,100	21-70

Television Ads

Ad Listing	Distribution Range	Targeted Audience

Radio Ads

Ad Listing	Distribution Range	Targeted Audience
Timeless Jukebox Internet Radio	?	25-70

Billboard Ads

Ad Listing	Distribution Range	Targeted Audience

Website Ads (other than primary website)

Ad Listing	Distribution Range	Targeted Audience

Other Ads

Ad Listing	Distribution Range	Targeted Audience



ATTACHMENT B
Item #15 – Project/Event Budget

Provide a detailed list of what the funds will be used for and the estimated amount for each item (i.e. brochures - \$1,500, etc.)

Item	Estimated Amount
Printing	\$2,200
Utilities	\$4,200
Rent	\$7,800
Website	\$1,800
Postage	\$350
Insurance	\$1,200
Brochures	\$2,000
Total	\$19,550



ATTACHMENT C

Item #17 – Project/Event Description

Please complete the following information as required by the Tourism Expenditure Review Committee to ensure that the project/event is in accordance with Section 6-4-10 of the S.C. Code of Laws.

a. General project/event description

The Batesburg-Leesville Chamber of Commerce & Visitor's Center is the "Information Center" for Batesburg-Leesville and the surrounding area. Visitors come to gather information on our businesses, restaurants, hotels in the area, and other information. We are located next to Shealy's Bar-B-Que which gives us a unique opportunity to market additional businesses in town and provide information on upcoming events in our community. Our website provides a monthly calendar for chamber and community events.

b. Benefits that the project/event will serve toward promoting tourism and the benefits to the Lexington County community

The Batesburg-Leesville Chamber of Commerce & Visitor's Center promotes tourism daily by providing individual attention to each visitor and each telephone request. Our reception area provides visitors and tourists with a wealth of information about Batesburg-Leesville and Lexington County. Hotel brochures, maps of the area, and up-to-date details of events in our area are always available. The Chamber receives calls from across the country with inquiries on local area businesses, attractions, and information regarding relocation packages. The visitor's center serves as the informational highway for one of Lexington County's largest annual events, The South Carolina Poultry Festival. The toll free number for the SC Poultry Festival comes directly to the visitor's center. All requests for food, arts & crafts, commercial vendors, as well as the antique car show and parade generated from the South Carolina Poultry Festival website are handled by the chamber and directed to the appropriate person. We are unique in Batesburg-Leesville with two business districts, or two main streets you could say. The Batesburg-Leesville Chamber of Commerce & Visitor's Center collaborates with the Batesburg Business Association and the Leesville Merchants Association to promote their events during the year.

c. Total attendance to the project/event versus the number of total tourists in attendance

This past year the SC Poultry Festival, Peach Tree 23 Yard Sale, Christmas in Leesville, Christmas Parade, Christmas in Batesburg, and other events brought in over 118,000 people to our community. Approximately 84,000 of those were from outside of our community.

d. Economic impact generated by tourism toward the project/event

The Batesburg-Leesville Chamber of Commerce & Visitor's Center is the project and generates tourism through it's communication of events in our community and area. We contribute to the success of the SC Poultry Festival which brings over 100,000 people to our community during the three day event. Peach Tree 23 Yard Sale generates over 10,000 people to our community over the two day period the first weekend in June. Christmas is special in Batesburg-Leesville. Christmas in Leesville was on Friday, December 6th, the Christmas Parade, a Batesburg-Leesville Chamber of Commerce & Visitor's Center event, on Sunday December 8th, and following the parade Christmas in Batesburg. The addition of new LED Christmas lights in the community and events brought many visitors to our community in December enjoying shopping, s'mores, hot chocolate, cookies and more.

e. Overall description of how the project/event attracts and promotes tourists to the area, and specifically how the Accommodations Tax Funds were used to accomplish this

The Accommodation Tax Funds will be used to augment the other funding raised by the Batesburg-Leesville Chamber of Commerce & Visitor's Center to promote the events of the chamber and community. The other events the chamber host are: Taste of the Town, SC Poultry Festival/Chamber of Commerce Golf Tournament, Annual Auction, and Annual Banquet.

f. Additional comments



COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
EXPENDITURES
FY 2025/26

Organization Name Batesburg-Leesville Chamber of Commerce & Visitor's Center

List of Expenditures	Actual FY 2023/24	Current FY 2024/25	Estimated FY 2025/26
Personnel	46,292	46,771	48,500
Facilities	3,185	4,103	4,700
Dues	200	250	250
Printing, Postage, Office Supplies, Adv.	3,810	4,443	4,600
Telephone	2,285	2,419	2,600
Special Events	13,445	14,018	14,500
Monthly Membership Meetings	3,156	3,710	4,200
Membership Services	109	536	600
Taxes, Insurance	12,464	13,805	15,300
Rent	7,800	7,800	7,800
Website	1,586	1,536	1,800
Arts On The Ridge	14,218	40	0
Office Equipment	0	1,012	0
Total	108,550	100,443	104,850



COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
FUNDING SOURCES
FY 2025/26

Organization Name Batesburg-Leesville Chamber of Commerce & Visitor's Center

List of Funding Sources	Actual FY 2023/24	Current FY 2024/25	Estimated FY 2025/26
Membership	31,005	27,230	32,500
Meeting Sponsorship	1,350	750	1,000
Accommodation Tax Funding	11,250	15,000	15,000
Special Events	41,372	38,698	43,650
Affinity Programs	7,742	9,766	11,200
Arts On The Ridge	170	0	0
Membership Opportunities	650	650	1,000
Miscellaneous Income	72	416	500
Total	93,611	92,510	104,850

Batesburg-Leesville Chamber of Commerce

Profit & Loss

01/03/25

January through December 2024

Accrual Basis

	Jan - Dec 24
Income	
2015 Christmas Parade	510.00
Accommodation Tax	15,000.00
Annual Auction	18,548.02
Annual Banquet	2,986.80
Annual Christmas Parade	-100.00
Blue Cross Blue Shield	9,765.82
Dues	27,229.50
Golf Tournament	10,399.53
Membership Meeting Income	10.00
Membership Meeting Sponsorship	750.00
Miscellaneous Income	407.16
Taste of the Town Income	6,353.26
Website	650.00
Total Income	92,510.09
Expense	
Advertising	737.50
Annual Auction Expense	3,890.60
Annual Banquet Expense	3,198.59
Arts on the Ridge Expense	40.00
Bank Charges	2,209.36
Building Maintenance	144.86
Christmas Parade	225.00
Contributions Expense	350.00
Gas & Electric	1,040.87
Golf Tournament Expense	5,223.60
Insurance	984.00
Marketing	45.00
Membership Decals	449.09
Membership Meeting Expenses	3,709.54
Misc Expense/Monthly Printing	1,978.48
Office & Yard Maintenance	45.00
Office Supplies	1,027.84
Organizational Dues	250.00
P.O. Box Rental	120.00
Payroll Expenses	41,279.00
Postage	283.81
Purchase of Office Equipment	1,011.66
Rent Expense	7,800.00
Ribbon Cuttings	86.40
Salary Benefits	5,500.00
Taste of the Town Expense	1,373.65
Tax Expense	
Unemployment Tax Expense	8.39
Tax Expense - Other	12,812.54
Total Tax Expense	12,820.93
Telephone Expenses	2,419.47
Water	663.07
Web Site	1,535.54
Total Expense	100,442.86
Net Income	-7,932.77



COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
APPLICATION
FY 2025/26

1. Name of Project/Event:

LEXINGTON COUNTY SOFTBALL TOURNAMENTS

2. Type of Organization (please select one):

<input type="checkbox"/>	County
<input type="checkbox"/>	Municipal
<input type="checkbox"/>	Non-Profit Organization
<input type="checkbox"/>	Community Service Club, Church, etc.
<input type="checkbox"/>	501(c) 3
<input checked="" type="checkbox"/>	Other-SPECIAL PURPOSE DISTRICT

3. Sponsoring Organization

Name of Organization:	LEXINGTON COUNTY RECREATION & AGING COMMISSION
Mailing Address:	563 SOUTH LAKE DRIVE LEXINGTON, SC 29072

4. Director of Project/Event

Name & Title:	RANDY GIBSON
Contact Number(s):	(803)359-9961
Email:	RGIBSON@LCRAC.COM

5. Project/Event Website Address:

WWW.LCRAC.COM

6. Project/Event Category (check one):

<input checked="" type="checkbox"/>	Tourism – Advertising / Promotion <i>(see #10 for advertising/promotion sources)</i>
<input type="checkbox"/>	Tourism Related Expenditures

7. Project/Event Timeline

Beginning Date:	07/01/2025
End Date:	06/30/2026

8. Location of Project/Event:

701 OLD BARNWELL ROAD
WEST COLUMBIA, SC 29070

9. Number of Employees

Full-time:	7
Part-time:	11

10. Do you advertise outside of a 50-mile radius?

Yes No

If you answered yes, please check all that apply for advertising sources outside of Lexington County, and include the total number of each distributed.

Type of Ad	Total # Distributed	Range of Ad	For Ad Listings
Rack Cards			Complete Attachment A for Listing Details for Ads used in <i>Magazines, Newspapers, the Radio, and Billboards and Websites</i> . Please include targeted audience.
Brochures			
Posters			
<i>Magazine Ads</i>			
<i>Newspaper Ads</i>			
<i>Radio Ads</i>			
<i>Billboard Ads</i>			
<i>Websites (other than primary)</i>	5		
<i>Other</i>			

11. Number of Project/Event Attendance:

Expected Number:	31,453
Of this number, how many are tourists?	25,161

Tourists - "People taking trips outside of their home communities for any purpose, except daily commuting to and from work." [SC Code of Laws, Chapter 6, Section 6-4-5 (4)]

12. List the methods used to track tourists:

Select Methods Used:	
<input checked="" type="checkbox"/>	Webpage Inquiries
<input type="checkbox"/>	Phone Call Inquiries
<input type="checkbox"/>	Brochure Mailings
<input type="checkbox"/>	Event Ticket Sales
<input type="checkbox"/>	Event Registration
<input checked="" type="checkbox"/>	Hotel Sales
<input type="checkbox"/>	License Plates
<input type="checkbox"/>	Surveys
<input type="checkbox"/>	Other

Provide the Estimated Numbers:	
Inquiries per month:	
Phone calls per month:	
Brochures mailed per month:	
Tickets sold per event:	
Registrants per event:	
Sales per event / per month:	
Count per event:	
Responses per survey:	

13. Must Complete - County accommodations funds are generated from the hotels in the unincorporated areas of the County. Please list the hotels and number of rooms and nights you have used or plan to use for your Project/Event located in the unincorporated areas of Lexington County only:

Hotel Name & Location	Number of Rooms	Number of Nights
DoubleTree by Hilton 2100 Bush River Rd. Columbia, SC 29210		Total of 138 Room Nights
TownePlace Suites 2915 Sunset Blvd West Columbia, SC 29169		Total of 5 Room Nights

14. Please indicate that you have read: Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976?

Yes

No

15. Project/Event Budget: Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.

a. Estimated Total Cost of Project/Event:	\$135,363.00
b. Amount of Accommodations Funds Requested for this Project/Event:	\$25,650.00
c. This Request Equals What Percent of the Total Project/Event Budget:	19.33%
d. Use Attachment B and provide a detailed list of what the funds will be used for and the estimated amount for each item (i.e. brochures - \$1,500, etc.)	Use Attachment B to complete.

16. Has your Project/Event or Organization previously received Accommodations Tax Funds?

Yes

No

If you answered yes, please answer items a-e below.

a. Year(s):	2024
b. Amount(s):	\$27,000
c. Source(s):	COUNTY OF LEXINGTON
d. Purpose(s)	Host regional and national softball/baseball tournaments.
e. For each award year, did you expend 100% of the ATAX funds you received?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If you answered no, please explain:</i> <div style="border: 1px solid black; height: 80px; width: 100%;"></div>

17. Project Description – Please use Attachment C to complete the following information that is required by the Tourism Expenditure Review Committee to be sure that the Project/Event is in accordance to Section 6-4-10 of the S.C. Code of Laws.

a. General Project/Event Description	<i>Please use Attachment C to complete answers a-f.</i>
b. Benefits that the Project/Event will serve toward promoting tourism and the benefits to the Community of Lexington County.	
c. Total attendance to the Project/Event versus the number of total tourists in attendance.	
d. Economic impact generated by tourism towards the Project/Event.	
e. Overall description of how the Project/Event attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.	
f. Additional Comments.	

PLEASE NOTE: APPLICANT AND/OR REPRESENTATIVES MUST BE PRESENT DURING REVIEW PROCESS BY THE ACCOMMODATIONS TAX ADVISORY BOARD IN ORDER TO BE CONSIDERED FOR FUNDING.

Signature of Project/Event Director:

RANDY H. GIBSON
Print Name

EXEC DIR
Title


Signature

01-03-2025
Date



**ATTACHMENT A
ITEM #10 – ADVERTISEMENTS**

Please provide the information below for Ads used in *Magazines, Newspapers, the Radio, and Billboards and Websites.* Please include targeted audience.

Magazine Ads		
Ad Listing	Distribution Range	Targeted Audience

Newspaper Ads		
Ad Listing	Distribution Range	Targeted Audience

Television Ads		
Ad Listing	Distribution Range	Targeted Audience

Radio Ads

Ad Listing	Distribution Range	Targeted Audience

Billboard Ads

Ad Listing	Distribution Range	Targeted Audience

Website Ads (other than primary website)

Ad Listing	Distribution Range	Targeted Audience
https://www.perfectgame.org		Tournament players
https://www.perfectgame.org/softball		Tournament players
https://www.freedomsoftball.com/softball.php		Tournament players
https://www.southcarolinausssa.com/slowpitch		Tournament players
https://www.scslowpitch.com/		Tournament players

Other Ads

Ad Listing	Distribution Range	Targeted Audience



**ATTACHMENT B
ITEM #15 – PROJECT / EVENT BUDGET**

Provide a detailed list of what the funds will be used for and the estimated amount for each item (i.e. brochures - \$1,500, etc.)

Item	Estimated Amount
TOURNAMENT BIDS & REGISTRATIONS	\$30,349.00
LABOR	\$38,207.00
MATERIALS & SUPPLIES	\$19,812.00
UTILITIES	\$31,160.00
ADVERTISING & PROMOTION	\$15,835.00
Total	\$135,363.00



ATTACHMENT C ITEM #17 – PROJECT / EVENT DESCRIPTION

Please complete the following information that is required by the Tourism Expenditure Review Committee to be sure that the Project/Event is in accordance to Section 6-4-10 of the S.C. Code of Laws.

a. General Project/Event Description:

Lexington County Recreation and Aging Commission strives to provide clean, safe, and attractive facilities for county residents and tourists alike. In coordination with the accommodations tax our efforts have attracted nationwide teams as well as their followers to the tournaments previously hosted. This season's schedule perpetuates the goals of the commission.

Through the combined efforts of the Lexington County Recreation and Aging Commission and the Lexington County Council, recreation continues to draw revenue and people to Lexington County. Therefore, we believe the committee will again find it favorable to extend the funds requested.

b. Benefits that the Project/Event will serve toward promoting tourism and the benefits to the Community of Lexington County.

As previously disclosed, Lexington County Recreation and Aging Commission has and continues to contribute to the growth of tourism in Lexington County. Softball/Baseball tournaments hosted previously have drawn teams from across the United States.

The 2025 tournament season is expected to be another exceptional year, as we have secured several major tournaments. These tournaments include: Perfect Game Baseball National Invitational Tournaments (8 throughout the year), Perfect Game Baseball Spring Super NIT, NSA USSSA & Freedom Men's & Women's Slowpitch State Championships (All Divisions), Perfect Game Palmetto Power Showcase (2), Perfect Game Fastpitch Mid Atlantic Championships, Perfect Game Baseball Tournament of Champions, NSA Slowpitch Senior World Series, NSA Slowpitch 40 & Over/Coed World Series, Perfect Game Baseball Under Armour Series Championship, Perfect Game Baseball Jay Criscione Super NIT, Perfect Game Fastpitch Toys 4 Kids, NSA Slowpitch Spring World Series, Perfect Game Baseball All-State Games, Freedom Slowpitch Spring National and State NIT.

Each year Lexington County Recreation hosts several high school fast-pitch teams from Michigan who visit us during their spring break. Currently we are expecting one team to visit Lexington County from up North. They stay approximately one week while practicing at the Oak Grove and Pine Grove Sports Complexes.

NOTE: They visit us in the off-season and, therefore, do not conflict with any of our locally scheduled programs. We provide this service to promote our county and state and for the economic impact it brings to our county.

In addition to tourism, the Recreation Commission facilities provide a direct benefit to county residents throughout the year youth and adult recreational sports are offered to all citizens. Special events such as Senior Sports Games, where Lexington County citizens who are 55 or better participate in friendly competition and social interaction as well as several youth fun days also are offered by the Recreation Commission. The hope is to attract the County's youth into sporting and local events and reduce the possibilities of negative influences of our society.

c. Total attendance to the Project/Event versus the number of total tourists in attendance.

Below is a partial list of some of the larger tournaments held in 2024.

TOURNAMENT	# of Teams	# of States	# of Participants
USSSA Baseball Spring Super NIT	140	5	2100
USSSA Fastpitch Spring Palmetto Power Showcase	36	6	540
USSSA Fastpitch Fall Palmetto Power Showcase	24	6	470
USSSA Baseball State Director Challenge	54	3	810
Freedom Slowpitch State	32	4	650
USSSA Fastpitch Mid Atlantic Championship	41	3	615
USSSA Under Armour Series Championship	54	3	810
USSSA Slowpitch Senior Worlds	22	3	500
USSSA Baseball All-State	117	5	1560
USSSA Toys for Kids	42	3	630
USSSA Halloween Havoc	99	3	1485
USSSA Summer Series Fastpitch Championship	45	3	675
USSSA Baseball Jay Criscione Fall Super NIT	130	5	2070

d. Economic impact generated by tourism towards the Project/Event.

Players, their families, and supporters spend an average of three days participating in tournaments. We had over 30,000 participants with a direct economic impact of \$5,639,580 to Lexington County. Based on the accepted multiplier rate of 3 – 5 and in an effort to be conservative in our estimates we have chosen the multiplier rate of 3 for the calculation of the economic impact to Lexington County of \$16,918,740.

These totals do not reflect the participation by spectators nor does it include any participation in other areas such as: Unorganized use of sporting facilities, playgrounds, parks, tennis courts, wellness programs, day camps, after school programs, summer camps for mentally handicapped children, numerous civic groups, aging, etc...

e. Overall description of how the Project/Event attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.

In conclusion, the Lexington County Recreation and Aging Commission requests the Accommodation Tax Funds so that it may continue to enhance the programs currently established and to expand into other fields. It is the goal of the commission to offer facilities that provide a positive influence on today's youth and the institution of the family while benefiting the County of Lexington and the State of South Carolina in the area of commerce. Tourism also allows the Commission to introduce visitors to its home in Lexington County.

f. Additional Comments.



COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
EXPENDITURES
FY 2025/26

Organization Name: **LEXINGTON COUNTY RECREATION & AGING COMMISSION**

List of Expenditures	Actual FY 2023/24	Current FY 2024/25	Estimated FY 2025/26
TOURNAMENT BIDS & REGULATIONS			\$30,349.00
LABOR			\$38,207.00
MATERIALS & SUPPLIES			\$19,812.00
UTILITIES			\$31,160.00
ADVERTISING & PROMOTIONS			\$15,835.00
Total			\$135,363.00



COUNTY OF LEXINGTON ACCOMMODATIONS TAX FUND FUNDING SOURCES FY 2025/26

Organization Name: LEXINGTON COUNTY RECREATION & AGING COMMISSION

List of Funding Sources	Actual FY 2023/24	Current FY 2024/25	Estimated FY 2025/26
ACCOMODATIONS TAX REQUEST			\$26,163.00
GATE			\$72,048.00
CONCESSIONS-OTHER REVENUE			\$37,152.00
Total			\$135,363.00



COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
APPLICATION
FY 2025/26

1. Name of Project/Event

Riverbanks Zoo and Garden Out of Market Advertising

2. Type of Organization (select one)

<input type="checkbox"/>	County
<input type="checkbox"/>	Municipal
<input type="checkbox"/>	Non-Profit Organization
<input type="checkbox"/>	Community Service Club, Church, etc.
<input type="checkbox"/>	501(c) 3
<input checked="" type="checkbox"/>	Other Special Purpose District

3. Sponsoring Organization

Name of Organization	Riverbanks Zoo and Garden
Mailing Address	500 Wildlife Pkwy, Columbia SC 29210-8014

4. Director of Project/Event

Name & Title	Greg Kanavel, Marketing Manager
Contact Number(s)	803-602-0879
Email	gkanavel@riverbanks.org

5. Project/Event Website Address

riverbanks.org

6. Project/Event Category (select one)

<input checked="" type="checkbox"/>	Tourism – Advertising / Promotion (see #10 for advertising/promotion sources)
<input type="checkbox"/>	Tourism Related Expenditures

7. Project/Event Timeline

Beginning Date	July 1, 2025
End Date	June 30, 2026

8. Location of Project/Event

Riverbanks Zoo and Garden

9. Number of Employees

Full-time	172
Part-time	200

10. Do you advertise outside of a 50-mile radius?

Yes No

If you answered yes, please check all that apply for advertising sources outside of Lexington County, and include the total number of each distributed.

Type of Ad	Total # Distributed	Range of Ad	For Ad Listings
Rack Cards			Complete Attachment A to provide additional details regarding ads in magazines, newspapers, radio, billboards, and websites. Please include targeted audience.
Brochures			
Posters			
Magazine Ads	Varied	Outer Markets	
Newspaper Ads			
Radio Ads			
Billboard Ads	Varied	Augusta, Charleston, Charlotte	
Websites (other than primary)	Varied	Outer Markets	
Other			

11. Number of Project/Event Attendees

Expected Number	1,200,000
Of this number, how many are tourists?	840,000

Tourists - "People taking trips outside of their home communities for any purpose, except daily commuting to and from work." [SC Code of Laws, Chapter 6, Section 6-4-5 (4)]

12. List the methods used to track tourists

Select Methods Used		Provide the Estimated Numbers	
<input checked="" type="checkbox"/>	Webpage inquiries	Inquiries per month	550,000
<input checked="" type="checkbox"/>	Phone call inquiries	Phone calls per month	4,800
<input type="checkbox"/>	Brochure mailings	Brochures mailed per month	
<input type="checkbox"/>	Event ticket sales	Tickets sold per event	
<input type="checkbox"/>	Event registration	Registrants per event	
<input type="checkbox"/>	Hotel sales	Sales per event / per month	
<input type="checkbox"/>	License plates	Count per event	
<input type="checkbox"/>	Surveys	Responses per survey	
<input checked="" type="checkbox"/>	Other Zip Codes		Zip Codes

13. Must Complete - County accommodations tax funds are generated from the hotels in the unincorporated areas of Lexington County. Please list the hotels, number of rooms, and number of nights you have used or plan to use for your project/event located in the unincorporated areas of Lexington County only.

Hotel Name & Location	Number of Rooms	Number of Nights
Double Tree by Hilton, 2100 Bush River Ed, Columbia	25	TBD
Hilton Garden Inn 110 Mcswain Dr West Columbia	40	TBD
Hampton Inn Columbia I-26 Airport 1094 Chris Dr West Columbia	30	TBD

14. Please indicate whether you have read Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976.

Yes
 No

15. Project/Event Budget - Requests for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.

a. Estimated Total Cost of Project/Event:	\$430,000
b. Amount of Accommodations Funds Requested for this Project/Event:	\$30,000
c. This Request Equals What Percent of the Total Project/Event Budget:	7 %
d. Use <u>Attachment B</u> and provide a detailed list of what the funds will be used for and the estimated amount for each item (i.e. brochures - \$1,500, etc.)	Use <u>Attachment B</u> to complete.

16. Has your Project/Event or Organization previously received Accommodations Tax Funds?

Yes No

If you answered yes, please complete items below.

a. Year(s)	FY15-FY24
b. Amount(s)	Varying from \$30,000-\$134,000
c. Source(s)	Lexington County, Richland County, West Columbia, City of Columbia
d. Purpose(s)	To offset costs of general advertising campaign
e. For each award year, did you expend 100% of the ATAX funds you received?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If you answered no, please explain.</i> <div style="border: 1px solid black; height: 60px; width: 100%;"></div>

17. Project Description – Please use [Attachment C](#) to provide the following information as required by the *Tourism Expenditure Review Committee* to ensure the project/event is in accordance to Section 6-4-10 of the S.C. Code of Laws.

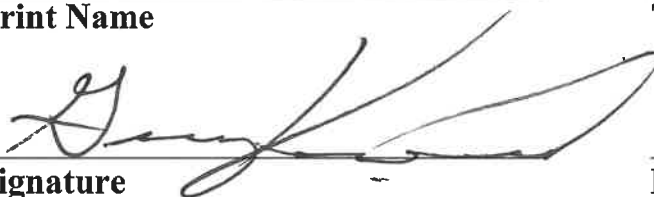
a. General project/event description	<i>Please use Attachment C to complete this section.</i>
b. Benefits that the project/event will serve toward promoting tourism and the benefits to the Lexington County community	
c. Total attendance to the project/event versus the number of total tourists in attendance	
d. Economic impact generated by tourism toward the project/event	
e. Overall description of how the project/event attracts and promotes tourists to the area, and specifically how the Accommodations Tax Funds were used to accomplish this	
f. Additional comments	

PLEASE NOTE: APPLICANT AND/OR REPRESENTATIVE(S) MUST BE PRESENT DURING REVIEW PROCESS BY THE ACCOMMODATIONS TAX ADVISORY BOARD IN ORDER TO BE CONSIDERED FOR FUNDING.

Signature of Project/Event Director:

Greg Kanavel

Print Name



Signature

Marketing Manager

Title

01/02/2025

Date



ATTACHMENT A
Item #10 – Advertisements

Please provide the information below for ads used in magazines, newspapers, radio, billboards, and websites. Please include targeted audience.

Magazine Ads		
Ad Listing	Distribution Range	Targeted Audience
Through our agency we purchase a variety of regional print publications making up roughly 6% of our paid media budget.	South Carolina/Southeastern Region	Moms with kids through middle school

Newspaper Ads		
Ad Listing	Distribution Range	Targeted Audience

Television Ads		
Ad Listing	Distribution Range	Targeted Audience
Through our agency we purchase a variety of broadcast, cable and CTV advertisements spanning both local and drive markets.	Charlotte & Augusta	Moms with kids through middle school

Radio Ads		
Ad Listing	Distribution Range	Targeted Audience

Billboard Ads		
Ad Listing	Distribution Range	Targeted Audience
Digital out of home/outdoor boards	Charlotte & Augusta	Moms with kids through middle school

Website Ads (other than primary website)		
Ad Listing	Distribution Range	Targeted Audience
Banner Ads	Charlotte & Augusta	Moms with kids through middle school

Other Ads		
Ad Listing	Distribution Range	Targeted Audience



ATTACHMENT B
Item #15 – Project/Event Budget

Provide a detailed list of what the funds will be used for and the estimated amount for each item (i.e. brochures - \$1,500, etc.)

Item	Estimated Amount
Out of home - Digital billboards, digital ads	30,000
Total	30,000



ATTACHMENT C
Item #17 – Project/Event Description

Please complete the following information as required by the Tourism Expenditure Review Committee to ensure that the project/event is in accordance with Section 6-4-10 of the S.C. Code of Laws.

a. General project/event description

Riverbanks Park Commission is requesting \$30,000 from Lexington County Accommodations Tax Fund for the purpose of marketing the state's premier gated attraction to visitors living outside the Midlands' SMSA (standard metropolitan statistical area). Thanks to prior investments of the Lexington County A-Tax fund, Riverbanks has maximized its general advertising efforts aimed at tourists living outside a 50-mile radius.

b. Benefits that the project/event will serve toward promoting tourism and the benefits to the Lexington County community

As a primary tourist destination in South Carolina, a visit to Riverbanks serves as a springboard for area restaurant visits, shopping and overnight stays supporting tourism and benefiting the Lexington County community. According to a recent economic impact study Riverbanks Zoo and Garden generates more than \$50 million in off-site spending in the local economy. More than \$25 million of that total was spent on accommodations as well as food and beverage. In total, Riverbanks' economic impact was calculated to be over \$149 million, making a solid impact in the Midlands economy.

c. Total attendance to the project/event versus the number of total tourists in attendance

Riverbanks Zoo and Garden is the Southeast's most-visited Zoo and South Carolina's largest gated tourist attraction, attracting more than one million visitors annually. In fiscal year 2024, Riverbanks welcomed a total of 1,181,769 visitors of which more than 700,000 were tourists living outside a 50-mile radius. Riverbanks hopes to once again repeat similar statistics again in FY25.

d. Economic impact generated by tourism toward the project/event

According to a recent economic impact study, Riverbanks is a powerful economic driver in the Midlands, pumping more than \$149 million in the local economy and creating more than 1,800 jobs throughout the community that support our park operations. Riverbanks' visitors spend nearly \$40 million before and/or after their visit on off-site food, beverage, retail and accommodations. Additionally, on and off-site sales generates nearly \$1 million in additional sales and occupancy taxes. Nearly 60% of Riverbanks' paid visitors originate from outside a 50-mile radius, encouraging overnight stays and boosting local spending in gas, meals and shopping.

e. Overall description of how the project/event attracts and promotes tourists to the area, and specifically how the Accommodations Tax Funds were used to accomplish this

Riverbanks' "Live a Wild Life" advertising campaign will once again receive a refresh with updated images and tag lines to ensure it continues to draw the attention of travelers. The goal of the FY25 ad campaign is to continue to attract tourists from across the country to Riverbanks. We intend to achieve this goal by building on the success of previous campaigns and continuing to target visitors living and traveling within a 2 to 3 hour drive of the Midlands. We hope to encourage repeat visits within our drive markets in early FY26 with the opening of our newest attraction, Saluda Sky Ride, slated to open in fall 2025. Target markets will continue to include Charlotte, NC; Augusta, GA; Charleston, SC; and the Upstate of South Carolina. The bulk of the advertising budget will be spent during the 2nd and 3rd FY calendar quarters in the areas of Augusta and Charlotte when families are more likely to be traveling.

f. Additional comments

Thanks to the ongoing support of the Lexington County Accommodations Tax Fund, Riverbanks is a destination attraction, fueling tourism in the county and having a significant impact on the quality of life in the community. Continued investments are vital to boost incremental attendance and serve as a catalyst for area restaurant visits and overnight stays in Lexington County. Additional marketing efforts will promote the Garden's 30th anniversary as well as the opportunity for brides to book weddings in the Botanical Garden and build exposure to Riverbanks' signature Garden event, Wine Tasting at Riverbanks Botanical Garden. We deeply appreciate your consideration and support.



COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
EXPENDITURES
FY 2025/26

Organization Name Riverbanks Zoo and Garden

List of Expenditures	Actual FY 2023/24	Current FY 2024/25	Estimated FY 2025/26
Cable TV/Streaming	\$75,091	\$23,300	\$50,000
Outdoor Digital Boards	\$141,441	\$25,971	\$160,000
Print	\$27,952	\$4,790	\$30,000
Agency Fees	\$35,000	\$20,000	\$35,000
Production	\$30,000	\$20,000	\$30,000
Digital	\$98,822	\$14,866	\$125,000
Total	\$408,306	\$108,927	\$430,000



COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
FUNDING SOURCES
FY 2025/26

Organization Name Riverbanks Zoo and Garden

List of Funding Sources	Actual FY 2023/24	Current FY 2024/25	Estimated FY 2025/26
Lexington County A-Tax	\$25,000	N/A	\$30,000
Richland County A-Tax	\$30,000	N/A	\$30,000
City of Columbia H-Tax	\$45,000	\$55,000	\$100,000
SCPR T TAG	\$17,528	\$19,466	\$20,000
City of West Columbia A-Tax	\$15,000	\$15,000	\$15,000
Riverbanks Park Commission	\$297,472	\$340,534	\$235,000
Total	\$430,000	\$430,000	\$430,000



COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
APPLICATION
FY 2025/26

1. Name of Project/Event:

FY25/26 Marketing: EdVenture Brings Tourists to Lexington County

2. Type of Organization (please select one):

<input type="checkbox"/>	County
<input type="checkbox"/>	Municipal
<input checked="" type="checkbox"/>	Non-Profit Organization
<input type="checkbox"/>	Community Service Club, Church, etc.
<input type="checkbox"/>	501(c) 3
<input type="checkbox"/>	Other

3. Sponsoring Organization

Name of Organization:	EdVenture Children's Museum
Mailing Address:	211 Gervais Street, P.O. Box 1638 Columbia, SC 29202

4. Director of Project/Event

Name & Title:	Robin Harriford, Director of Development
Contact Number(s):	(803) 400-1138
Email:	rharriford@edventure.org

5. Project/Event Website Address:

[HTTPS://WWW.EDVENTURE.ORG/](https://www.edventure.org/)

6. Project/Event Category (check one):

<input checked="" type="checkbox"/>	Tourism – Advertising / Promotion (see #10 for advertising/promotion sources)
<input type="checkbox"/>	Tourism Related Expenditures

7. Project/Event Timeline

Beginning Date:	July 1, 2025
End Date:	June 30, 2026

8. Location of Project/Event:

EdVenture Children’s Museum 211 Gervais Street Columbia, SC; 3061 Howard Avenue Myrtle Beach, SC.

9. Number of Employees

Full-time:	26
Part-time:	22

10. Do you advertise outside of a 50-mile radius?

Yes No

If you answered yes, please check all that apply for advertising sources outside of Lexington County, and include the total number of each distributed.

Type of Ad	Total # Distributed	Range of Ad	For Ad Listings
<input checked="" type="checkbox"/> Rack Cards	50,000	50+ miles	Complete <i>Attachment A</i> for Listing Details for Ads used in <i>Magazines, Newspapers, the Radio, and Billboards and Websites</i> . Please include targeted audience.
<input checked="" type="checkbox"/> Brochures	2	50+ miles	
<input type="checkbox"/> Posters			
<input checked="" type="checkbox"/> Magazine Ads	6	50+ miles	
<input checked="" type="checkbox"/> Newspaper Ads	3	50+ miles	
<input checked="" type="checkbox"/> Radio Ads	5	50+ miles	
<input checked="" type="checkbox"/> Billboard Ads	10	50+ miles	
<input checked="" type="checkbox"/> Websites (other than primary)	2.5 million impressions	50+ miles	
<input checked="" type="checkbox"/> Other (TV ads)	estimated 40% reach	50+ miles	

11. Number of Project/Event Attendance:

Expected Number:	225,000
Of this number, how many are tourists?	45,000 (20% of total visitors)

Tourists - "People taking trips outside of their home communities for any purpose, except daily commuting to and from work." [SC Code of Laws, Chapter 6, Section 6-4-5 (4)]

12. List the methods used to track tourists:

Select Methods Used:		Provide the Estimated Numbers:	
<input type="checkbox"/>	Webpage Inquiries	Inquiries per month:	
<input type="checkbox"/>	Phone Call Inquiries	Phone calls per month:	
<input type="checkbox"/>	Brochure Mailings	Brochures mailed per month:	
<input type="checkbox"/>	Event Ticket Sales	Tickets sold per event:	
<input type="checkbox"/>	Event Registration	Registrants per event:	
<input type="checkbox"/>	Hotel Sales	Sales per event / per month:	
<input type="checkbox"/>	License Plates	Count per event:	
<input type="checkbox"/>	Surveys	Responses per survey:	
<input checked="" type="checkbox"/>	Other	Zip codes at point of sale	45,000

13. Must Complete - County accommodations funds are generated from the hotels in the unincorporated areas of the County. Please list the hotels and number of rooms and nights you have used or plan to use for your Project/Event located in the unincorporated areas of Lexington County only:

Hotel Name & Location	Number of Rooms	Number of Nights
various	2,250 5% of tourists	2,250+

14. Please indicate that you have read: Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976?

Yes

No

15. Project/Event Budget: Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.

a. Estimated Total Cost of Project/Event:	\$40,000
b. Amount of Accommodations Funds Requested for this Project/Event:	\$10,000
c. This Request Equals What Percent of the Total Project/Event Budget:	25 %
d. Use <i>Attachment B</i> and provide a detailed list of what the funds will be used for and the estimated amount for each item (i.e. brochures - \$1,500, etc.)	Use <i>Attachment B</i> to complete.

16. Has your Project/Event or Organization previously received Accommodations Tax Funds?

Yes

No

If you answered yes, please answer items a-e below.

a. Year(s):	FY25/FY24 / FY23 / FY22 / FY21 / FY20 / FY19 / FY18 / FY17 / FY16
b. Amount(s):	\$6,000/\$7,500/\$5,500/\$2,000/\$2,000/\$6,997/\$7,500/\$4,500/\$4,000/\$2,500
c. Source(s):	Lexington County A-Tax
d. Purpose(s)	Advertising
e. For each award year, did you expend 100% of the ATAX funds you received?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <p><i>If you answered no, please explain:</i></p> <div style="border: 1px solid black; height: 80px; width: 100%;"></div>

17. Project Description – Please use *Attachment C* to complete the following information that is required by the *Tourism Expenditure Review Committee* to be sure that the Project/Event is in accordance to Section 6-4-10 of the S.C. Code of Laws.

a. General Project/Event Description	<i>Please use Attachment C to complete answers a-f.</i>
b. Benefits that the Project/Event will serve toward promoting tourism and the benefits to the Community of Lexington County.	
c. Total attendance to the Project/Event versus the number of total tourists in attendance.	
d. Economic impact generated by tourism towards the Project/Event.	
e. Overall description of how the Project/Event attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.	
f. Additional Comments.	

PLEASE NOTE: APPLICANT AND/OR REPRESENTATIVES MUST BE PRESENT DURING THE REVIEW PROCESS BY THE ACCOMMODATIONS TAX ADVISORY BOARD IN ORDER TO BE CONSIDERED FOR FUNDING.

Signature of Project/Event Director:

Andy Marquart
Print Name

CEO
Title


Signature

02 January 2025
Date



ATTACHMENT A
Item #10 – Advertisements

Please provide the information below for Ads used in *Magazines, Newspapers, the Radio, and Billboards and Websites.* Please include a targeted audience.

Magazine Ads		
Ad Listing	Distribution Range	Targeted Audience
Lake Murray Country Visitor's Guide	50+ miles	Higher income, families
DiscoverSC Visitors Guide	50+ miles	General public, families, vacationers, tourists
Myrtle Beach Visitors guide	50+ miles	General public, families, vacationers, tourists

Newspaper Ads		
Ad Listing	Distribution Range	Targeted Audience
The Free Times	50+ miles	General public, locals, families, vacationers, tourists
Cola Today	50+ miles	General public, families, vacationers, tourists
ExperienceColumbia	50+ miles	General public, families, vacationers, tourists

Television Ads		
Ad Listing	Distribution Range	Targeted Audience
Broadcast (Columbia DMA 913 counties), Myrtle Beach	50 + miles	Women (25-54), parents with young children (birth to age 10)
Cable (Columbia, Aiken, Rock Hill/Lancaster, GSA, Greenwood, Florence/Myrtle Beach, Charleston)	50+ miles	Women (25-54), parents with young children (birth to age 10)

Radio Ads

Ad Listing	Distribution Range	Targeted Audience
Columbia iHeart radio stations	50+ miles	Adults with children, families
Myrtle Beach iHeart radio stations	50+ miles	Adults with children, families

Billboard Ads

Ad Listing	Distribution Range	Targeted Audience
Lamar in Columbia	Midlands	Tourists, families
Lamar in Aiken/Augusta	Western SC	Tourists, families
Grace in Myrtle Beach	Eastern SC	Tourists, families

Website Ads (other than primary website)

Ad Listing	Distribution Range	Targeted Audience
Digital (Online Video) (Columbia, Aiken, Rock Hill/Lancaster, GSA, Greenwood, Myrtle Beach, Charleston)	50+ miles	Women (25-54), parents with young children (birth to age 10)
Digital SEM - PPC, Geofencing, Retargeting	50+ miles	Families

Other Ads: Rack Cards/Brochures

Ad Listing	Distribution Range	Targeted Audience
South Carolina Visitor Centers	50 + miles	Women (25-54), parents with young children (birth to age 10)
Select hotels in Columbia and Myrtle Beach	Within Columbia and Myrtle Beach communities.	Women (25-54), parents with young children (birth to age 10)
SCPRT Visitor Centers	50+ miles	Women (25-54), parents with young children (birth to age 10)
Select restaurants in the Myrtle Beach area	Within Myrtle Beach communities.	Tourists, families



ATTACHMENT B
Item #15 – Project / Event Budget

Provide a detailed list of what the funds will be used for and the estimated amount for each item (i.e. brochures - \$1,500, etc.)

Item	Estimated Amount
Digital/Online Video	\$14,000
TV Advertisements	\$8,000
Rack Cards/Brochures	\$6,000
Billboards	\$12,000
Total	\$40,000



ATTACHMENT C

Item #17 – Project / Event Description

Please complete the following information that is required by the Tourism Expenditure Review Committee to be sure that the Project/Event is in accordance to Section 6-4-10 of the S.C. Code of Laws.

a. General Project/Event Description:

EdVenture is a 501c3 registered non-profit educational institution dedicated to creating new generations of lifelong learners through museum experiences, daily floor programming, camps, and outreach. Our mission is to inspire children from birth to age 10 and the adults who care about them to experience the joy of learning as individuals, as families, and as a community.

EdVenture respectfully requests \$10,000 to assist with FY2025-26 out-of-market tourism marketing promoting EdVenture's exhibits, programs, and events. The objectives for EdVenture's 2025-26 tourism advertising include the following:

1. Promoting EdVenture's many service offerings/educational programs and exhibits such as EDDIE, World of Work, Flight, and many others along with annual signature events such as Membership Programming, Summertime Series, Sensory Nights, and Countdown to Kindergarten.
2. Building awareness with out-of-market audiences that EdVenture is a unique attraction for individuals/families with children planning a trip to the Midlands region of South Carolina or looking for a memorable, rewarding day trip for kids. EdVenture will also cross-promote all EdVenture locations including EdVenture Myrtle Beach.

EdVenture's overall advertising campaign for out-of-market visitors is heavily weighted toward late fall, to capture travelers to fall sporting events and to position EdVenture as an attraction for the "winter break" season from schools; toward early spring, to capture "spring break" travelers; and toward summer to reach those making summer travel plans. These time frames depict peak attendance trends for out-of-area visitors.

The out-of-market media mix we plan to use this year to reach our primary and secondary target audiences will include digital outdoor (out-of-home) and targeted online advertising, social media, and PR strategies supported by television advertising to increase the reach and frequency of our messaging.

EdVenture will measure the viability and effectiveness of its 2025-26 marketing campaign through a variety of tracking methods that encompass different visitor details and habit patterns such as zip codes, website usage, and visitor surveys. Using specific QR codes, EdVenture can track exactly which forms of media generate the most engagement from our audiences. Using search engine marketing, we can identify exactly which online ads pull traffic to our site.

b. Benefits that the Project/Event will serve toward promoting tourism and the benefits to the Community of Lexington County.

EdVenture Children's Museum continues to be one of the most exciting attractions of its kind statewide, and it draws significant crowds of our target demographic--children from birth to age 10, parents, families, school groups, and other organized groups from across the state. We are the only children's museum in the Midlands.

EdVenture serves as a catalyst for economic vitality and growth. In 2008, the Subcommittee on Healthy Families and Communities told the US House of Representatives Committee on Education and Labor that "Libraries and museums contribute to the health and welfare of the community year round" (govinfo.gov).

Since 2003, EdVenture Children's Museum has been a vital resource for residents of Lexington County and throughout South Carolina with museum exhibits and programs. We are also an important part of many children's lives through school field trips, after-school programs, and/or family visits.

"Hearing before the Subcommittee on Healthy Families and Communities." US House of Representatives Committee on Education and Labor. 11 September, 2008,

<https://www.govinfo.gov/content/pkg/CHRG-110hrg44215/html/CHRG-110hrg44215.htm>.

c. Total attendance to the Project/Event versus the number of total tourists in attendance.

In last year's application, we predicted that our total attendance would be 250,000 at all 3 locations with 50,000 (20%) tourists. We fell short of that number, with 228,591 visitors from July 1, 2022, through June 30, 2023. We attribute that shortfall to the closing of our Hartsville location and an adjustment of attendance after the post-COVID surge. Our tourism numbers were high, with 33% of our visitors coming to us from fifty or more miles distant--nearly 76,000! We welcomed nearly 44,000 visitors from Lexington County.

For FY26, we are setting a goal of 225,000 visitors across our two locations, Columbia and Myrtle Beach, with a tourism goal of 45,000 (20%).

d. Economic impact generated by tourism towards the Project/Event.

Because of your investment in EdVenture, as many as or more hotel/motel overnight stays will be added to our local economy. To determine the projected accommodations, we assume that 5% of tourists may require overnight accommodations (2,250). To convert attendance numbers to local prepared meals (in restaurants or take-away), we calculate that 40% of all guests choose to dine at local restaurants, allowing that some guests may not dine out and others might dine out multiple times--a potential of 90,000 meals.

EdVenture is able to configure our Economic Impact Analysis from data collected through our reservation and admissions software program that allows us to track the origin of all visitors. This system is fully integrated, and we use it to input each visitor's zip code as well as how they learned about EdVenture. Attendance data is tracked daily, reported weekly, and reviewed regularly by our managers and trustees. This information serves as a critical guide when making decisions regarding marketing strategies.

e. Overall description of how the Project/Event attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.

EdVenture's Marketing/Public Relations team will continue to work closely with Experience Columbia, SC PRT, and the Capital City/Lake Murray Country Regional Tourism Board to develop strategies to attract out-of-state tourists to Lexington County, including listings on the "Discover South Carolina" website. EdVenture's PR strategies also include submitting press releases and announcements for listings in monthly community calendars, online newspapers, and television station websites. We will also cross-promote with local businesses, other local area attractions, as well as hotels and restaurants to offer reciprocal discount opportunities to travelers from EdVenture and partner businesses.

The multimedia campaign plan for FY26 for out-of-market tourism is anticipated to include special events and promotions of new exhibits during peak tourist seasons, television, digital, and rack card placements. Use of social media, blogs, our website (www.edventure.org), and cross promotions with EdVenture Myrtle Beach will also be included in our marketing plan.

Accommodations Tax Funds will be used to market EdVenture throughout the state and region as noted above. Additionally, other tourism marketing ads will highlight EdVenture as an area attraction in these same markets.

f. Additional Comments.

Thank you for the opportunity to apply for Lexington County A-Tax Funds that will assist EdVenture in promoting our museum to tourists.



COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
EXPENDITURES
FY 2024-25

Organization Name: EdVenture Children's Museum

List of Expenditures	Actual FY 2023/24	Current FY 2024/25	Estimated FY 2025/26
TV Advertising	\$6,000	\$8,000	\$8,000
Billboards	\$8,000	\$12,000	\$12,000
Digital/Web	\$10,000	\$14,000	\$14,000
Rack Cards/Brochures	\$6,000	\$6,000	\$6,000
Total	\$30,000	\$40,000	\$40,000



COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
FUNDING SOURCES
FY 2022/23

Organization Name: EdVenture Children's Museum

List of Funding Sources	Actual FY 2023/24	Current FY 2024/25	Estimated FY 2025/26
Lexington County	\$7,500	\$6,000	\$10,000
City of West Columbia	\$5,000	\$5,000	\$10,000
SC Parks, Recreation, and Tourism	\$16,970	\$19,666	\$20,000
Total	\$29,470	\$30,666	\$40,000

EdVenture, Inc.
Statement of Activities - ALL LOCATIONS
 For the period October 1, 2024 through October 31, 2024

	1	2	3	4	5	6	7	8	9	10
	OCTOBER 2024	OCTOBER 2024	OCTOBER 2023	Variance	YTD FY25	YTD FY25	YTD FY24	Variance	FY25 APPROVED	FY25 FORECAST
	ACTUAL	BUDGET	ACTUAL	1 v 2	ACTUAL	BUDGET	ACTUAL	5 v 6	BUDGET	4 + 8
REVENUE:										
Earned Revenue										
Admissions	\$77,124	\$72,748	\$71,823	\$4,376	\$512,777	\$515,705	\$509,137	(\$2,928)	\$1,465,000	\$1,465,000
Memberships	\$11,506	\$12,570	\$12,411	(\$1,064)	\$76,572	\$79,974	\$78,870	(\$4,402)	\$283,786	\$283,786
Birthdays parties	\$2,317	\$4,137	\$3,606	(\$1,820)	\$10,682	\$22,968	\$20,019	(\$12,286)	\$65,000	\$65,000
Facility rentals	\$2,629	\$4,006	\$4,000	(\$1,377)	\$16,908	\$15,110	\$15,085	\$1,758	\$60,750	\$60,750
Gift shop/Café sales	\$12,381	\$12,591	\$10,916	\$2,101	\$77,997	\$70,585	\$81,194	\$7,412	\$240,000	\$240,000
<Less> Cost of Goods Sold	(\$5,844)	(\$6,075)	(\$5,363)	(\$21)	(\$37,455)	(\$34,626)	(\$30,599)	(\$2,929)	(\$117,255)	(\$120,000)
Vending/Misc	\$2,111	\$2,842	\$1,708	(\$531)	\$8,482	\$13,093	\$9,353	(\$4,611)	\$35,200	\$35,200
Interest income	\$5,604	\$3,348	\$5,165	\$2,156	\$43,906	\$13,483	\$16,574	\$30,426	\$35,000	\$55,000
Field Trips	\$9,580	\$10,453	\$10,814	(\$903)	\$12,014	\$12,767	\$12,747	(\$753)	\$110,000	\$110,000
Educational programming	\$0	\$0	\$0	\$0	\$0	\$225	\$0	(\$225)	\$0	\$0
Outreach/Overnights/Other	\$2,325	\$0	\$0	\$2,325	\$5,225	\$2,708	\$3,170	\$2,517	\$5,500	\$5,500
Campus	\$0	\$0	\$0	\$0	\$12,706	\$10,880	\$12,095	\$1,826	\$122,000	\$122,000
Total Earned Revenue:	\$119,603	\$116,420	\$115,080	\$3,183	\$38,794	\$722,949	\$709,906	\$15,825	\$2,299,491	\$2,312,236
Contributed Revenue										
Individual contributions	\$420	\$700	\$997	(\$280)	\$2,235	\$2,800	\$1,986	(\$665)	\$23,000	\$23,000
Corporate contributions	\$0	\$2,500	\$0	(\$2,500)	\$36,776	\$33,500	\$51,487	\$3,278	\$123,500	\$123,500
Foundations	\$0	\$7,000	\$0	(\$7,000)	\$0	\$7,000	\$3,000	(\$7,000)	\$44,000	\$44,000
Special Events	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000	\$15,000
City and County support	\$152,216	\$150,000	\$0	(\$37,784)	\$167,091	\$181,875	\$4,375	(\$34,784)	\$940,500	\$940,500
Federal grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other grants	\$14,746	\$0	\$3,615	\$14,746	\$28,333	\$0	\$6,615	\$28,333	\$38,333	\$38,333
Total Contributed Revenue:	\$167,382	\$200,200	\$4,012	(\$32,818)	\$224,435	\$235,175	\$69,483	(\$10,740)	\$1,184,333	\$1,184,333
TOTAL REVENUE:	\$286,985	\$316,620	\$119,092	(\$29,635)	\$963,229	\$958,144	\$779,369	\$5,085	\$3,483,824	\$3,496,569
EXPENSES:										
Salaries/Payroll/Taxes/Benefits/Etc.	\$138,766	\$145,180	\$127,602	\$6,414	\$82,648	\$624,130	\$540,441	\$31,482	\$2,068,520	\$2,068,520
Staff & Board support	\$4,714	\$4,680	\$9,076	(\$34)	\$10,462	\$11,195	\$23,927	\$743	\$41,770	\$41,770
General & Administrative	\$32,357	\$23,993	\$16,369	(\$8,364)	\$84,075	\$84,738	\$92,511	\$681	\$247,316	\$247,316
Facilities/Maintenance/Utilities	\$72,829	\$55,786	\$51,754	(\$17,043)	\$246,040	\$250,052	\$200,647	\$5,012	\$709,081	\$709,081
Marketing & Events	\$17,854	\$25,340	\$9,332	\$7,486	\$75,697	\$102,820	\$59,669	\$27,123	\$311,100	\$311,100
Educational services	\$602	\$2,500	\$2,416	\$1,898	\$10,446	\$12,865	\$6,879	\$2,479	\$49,010	\$49,010
Exhibits	\$1,595	\$1,725	\$1,438	\$130	\$6,371	\$9,550	\$7,973	\$3,179	\$31,750	\$31,750
Development	\$0	\$750	\$0	\$750	\$533	\$1,250	\$13	\$717	\$4,500	\$4,500
Visitor services	(\$128)	\$639	\$916	\$767	\$1,665	\$1,631	\$1,635	(\$34)	\$4,658	\$4,658
Gift shop supplies & expenses/freight	\$141	\$100	\$0	(\$41)	\$1,995	\$800	\$860	(\$1,156)	\$4,150	\$4,150
TOTAL EXPENSES:	\$268,730	\$260,693	\$218,903	(\$8,037)	\$1,028,925	\$1,089,030	\$936,955	\$70,105	\$3,471,855	\$3,471,855
NET PROFIT (LOSS)	\$18,255	\$55,927	(\$99,811)	(\$37,672)	(\$65,696)	(\$140,886)	(\$157,586)	\$75,190	\$11,969	\$24,714

CURRENT RESTRICTED FUND BALANCES:
 Period July 1, 2024 - October 31, 2024

	FY25 Opening BAL	YTD Income/Funds	YTD Expended/Spent	YTD Funds Available
Dominion Energy - Tesla coil	\$4,185	\$0	\$2,085	\$2,101
Liscomb	\$7,500	\$0	\$4,500	\$3,000
MB Airforce Redevelopment Authority	\$8,335	\$0	\$8,335	\$0
Whole Kids Foundation	\$0	\$0	\$0	\$0
Bunnelle Foundation	\$3,888	\$0	\$3,888	\$0
Richland 2 School District Exhibit Capital	\$2,683	\$0	\$23	\$2,660
EPA Grant - From Fossils to Futures	\$1,750,000	\$0	\$44,784	\$1,705,216
Richland County - From Fossils to Futures	\$875,000	\$0	\$177,910	\$697,090
State funds - SCACM (Safety)	\$0	\$166,667	\$0	\$166,667
Exhibit sponsorship/Capital - PRISMA	\$94,682	\$0	\$1,904	\$92,778
TOTALS	\$2,746,274	\$166,667	\$243,429	\$2,669,512



**COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
APPLICATION
FY 2025/26**

1. Name of Project/Event

Museum Events and Restoration

2. Type of Organization (select one)

<input checked="" type="checkbox"/>	County
<input type="checkbox"/>	Municipal
<input type="checkbox"/>	Non-Profit Organization
<input type="checkbox"/>	Community Service Club, Church, etc.
<input type="checkbox"/>	501(c) 3
<input type="checkbox"/>	Other

3. Sponsoring Organization

Name of Organization	Lexington County Museum
Mailing Address	PO Box 637 Lexington, SC 29071

4. Director of Project/Event

Name & Title	J.R. Fennell, Museum Director
Contact Number(s)	803-359-8369
Email	jfennell@lexingtoncounty.sc.gov

5. Project/Event Website Address

<https://lex-co.sc.gov/lexington-county-museum>

6. Project/Event Category (select one)

<input type="checkbox"/>	Tourism – Advertising / Promotion (see #10 for advertising/promotion sources)
<input checked="" type="checkbox"/>	Tourism Related Expenditures

7. Project/Event Timeline

Beginning Date	7/7/2025
End Date	6/19/2026

8. Location of Project/Event

Lexington County Museum 231 Fox Street Lexington, SC

9. Number of Employees

Full-time	2
Part-time	6

10. Do you advertise outside of a 50-mile radius?

Yes No

If you answered yes, please check all that apply for advertising sources outside of Lexington County, and include the total number of each distributed.

Type of Ad	Total # Distributed	Range of Ad	For Ad Listings
			Complete <i>Attachment A</i> to provide additional details regarding ads in magazines, newspapers, radio, billboards, and websites. Please include targeted audience.
X Rack Cards			
X Brochures	2,000	Statewide	
Posters			
X Magazine Ads	Unknown	Midlands	
Newspaper Ads			
Radio Ads			
Billboard Ads			
X Websites (other than primary)	12	Nationwide	
Other			

11. Number of Project/Event Attendees

Expected Number	12,000
Of this number, how many are tourists?	4,500

Tourists - "People taking trips outside of their home communities for any purpose, except daily commuting to and from work." [SC Code of Laws, Chapter 6, Section 6-4-5 (4)]

12. List the methods used to track tourists

Select Methods Used		Provide the Estimated Numbers	
	Webpage inquiries	Inquiries per month	
x	Phone call inquiries	Phone calls per month	150
x	Brochure mailings	Brochures mailed per month	15
	Event ticket sales	Tickets sold per event	
x	Event registration	Registrants per event	
	Hotel sales	Sales per event / per month	
x	License plates	Count per event	160
x	Surveys	Responses per survey	200
	Other		

13. Must Complete - County accommodations tax funds are generated from the hotels in the unincorporated areas of Lexington County. Please list the hotels, number of rooms, and number of nights you have used or plan to use for your project/event located in the unincorporated areas of Lexington County only.

Hotel Name & Location	Number of Rooms	Number of Nights
Museum does not track	Museum does not track	Museum does not track

14. Please indicate whether you have read Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976.

Yes
 No

15. Project/Event Budget - Requests for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.

a. Estimated Total Cost of Project/Event:	\$ 16,000
b. Amount of Accommodations Funds Requested for this Project/Event:	\$ 12,000
c. This Request Equals What Percent of the Total Project/Event Budget:	75 %
d. Use <u>Attachment B</u> and provide a detailed list of what the funds will be used for and the estimated amount for each item (i.e. brochures - \$1,500, etc.)	Use <u>Attachment B</u> to complete.

16. Has your Project/Event or Organization previously received Accommodations Tax Funds?

Yes

No

If you answered yes, please complete items below.

a. Year(s)	FY24-25
b. Amount(s)	18,000
c. Source(s)	County of Lexington and Town of Lexington
d. Purpose(s)	Museum advertising and restoration
e. For each award year, did you expend 100% of the ATAX funds you received?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If you answered no, please explain.</i> <div style="border: 1px solid black; height: 60px; width: 100%;"></div>

17. Project Description – Please use Attachment C to provide the following information as required by the Tourism Expenditure Review Committee to ensure the project/event is in accordance to Section 6-4-10 of the S.C. Code of Laws.

a. General project/event description	<i>Please use Attachment C to complete this section.</i>
b. Benefits that the project/event will serve toward promoting tourism and the benefits to the Lexington County community	
c. Total attendance to the project/event versus the number of total tourists in attendance	
d. Economic impact generated by tourism toward the project/event	
e. Overall description of how the project/event attracts and promotes tourists to the area, and specifically how the Accommodations Tax Funds were used to accomplish this	
f. Additional comments	

PLEASE NOTE: APPLICANT AND/OR REPRESENTATIVE(S) MUST BE PRESENT DURING REVIEW PROCESS BY THE ACCOMMODATIONS TAX ADVISORY BOARD IN ORDER TO BE CONSIDERED FOR FUNDING.

Signature of Project/Event Director:

J.R. Fennell

Print Name



Signature

Digitally signed by J.R. Fennell
Date: 2025.01.03 09:16:39 -05'00'

Museum Director

Title

1/3/2025

Date



**ATTACHMENT A
Item #10 – Advertisements**

Please provide the information below for ads used in magazines, newspapers, radio, billboards, and websites. Please include targeted audience.

Magazine Ads		
Ad Listing	Distribution Range	Targeted Audience
Free Times Guide to Lexington	Midlands	Visitors and Current Residents of the Midlands

Newspaper Ads		
Ad Listing	Distribution Range	Targeted Audience

Television Ads		
Ad Listing	Distribution Range	Targeted Audience

Radio Ads		
Ad Listing	Distribution Range	Targeted Audience

Billboard Ads		
Ad Listing	Distribution Range	Targeted Audience

Website Ads (other than primary website)		
Ad Listing	Distribution Range	Targeted Audience
Facebook	National	No targeted audience
Tripadvisor and Yelp	National	Visitors to the Midlands or prospective visitors
Lexington Chamber of Commerce	National	Visitors to the Midlands and residents
Instagram	National	No targeted audience

Other Ads		
Ad Listing	Distribution Range	Targeted Audience



ATTACHMENT B
Item #15 – Project/Event Budget

Provide a detailed list of what the funds will be used for and the estimated amount for each item (i.e. brochures - \$1,500, etc.)

Item	Estimated Amount
Brochure Printing	\$3,000.00
Event Costs	\$4,000.00
Restoration Costs	\$3,000.00
Promotion	\$2,000.00
Total	\$12,000.00



ATTACHMENT C

Item #17 – Project/Event Description

Please complete the following information as required by the Tourism Expenditure Review Committee to ensure that the project/event is in accordance with Section 6-4-10 of the S.C. Code of Laws.

a. General project/event description

This fiscal year, the Lexington County Museum would like to request \$12,000 from the Lexington County's accommodation tax fund to help pay for several different projects. The museum is requesting funds again this year to help pay for and advertise its Christmas Open House and Spring Open House. We held our annual Christmas Open House in 2024 and saw around 450 visitors. The Christmas open house is an annual tradition that normally attracts over 500 people (on average) to the museum the second Sunday of every December. A sizable portion of those that have attended the Open House in the past are from more than fifty miles away. Many of those traveling from fifty miles away or more will sleep and eat in unincorporated Lexington County. We are also hoping to continue to expand the spring open house and add more living history events to that day. Funds are needed again this fiscal year to not only pay for advertising but to also pay for a program entitled "Inalienable Rights." This program features living historians who portray the enslaved. This program helps educate the public about the African-American history of Lexington County and the state. Funds are needed to pay for travel costs for these living historians as well as supplies for the "Inalienable Rights" program. That program has been quite a success and allows us to provide a better interpretation of life in the first half of the 19th century in Lexington County. The museum would also use accommodations tax money to pay for exhibit costs and to pay for brochure printing.

b. Benefits that the project/event will serve toward promoting tourism and the benefits to the Lexington County community

The projects will attract and promote tourism by further tapping into the heritage tourism market and making tourists more aware of the museum and the events happening there. Visitors traveling along the interstate will be much more likely to eat and stay in the county if there are worthwhile attractions such as the Lexington County Museum. It will also make the County a more attractive place to visit by strengthening the County's identity and promoting a sense of community. Accommodations tax funds will be used as a supplement to the funds provided by the Friends of the Lexington County Museum and from the general fund of Lexington County. Because of the amount of money involved in the aforementioned projects and advertising, the Friends and county general fund cannot cover everything.

c. Total attendance to the project/event versus the number of total tourists in attendance

In FY 2023-24, the Lexington County Museum saw 9,112 visitors. Over the past fiscal year, the museum was visited by tourists from thirty-seven states (not including Washington, DC and Puerto Rico) and twelve foreign countries. The number of visitors not affiliated with a school group continues to be high as the museum hosts more events and advertises more. On average, at least 76% of the visitors to the Museum not affiliated with school groups are tourists from over 50 miles away who eat at restaurants in the county and stay in hotels in the county. Since the museum began putting more of an emphasis on advertising and creating more public programming in 2007, the museum has seen a 52% increase in the number of people taking guided tours and a 44% increase in the overall number of visitors (over 6,000 last fiscal year) not associated with a school group. Museum staff members expect that the number of tourists attending our events and viewing our exhibits at the museum will continue to grow. This will again generate more revenue for local restaurants and hotels due to our continued focus on advertising and public programming.

d. Economic impact generated by tourism toward the project/event

Although the museum does not have the resources to measure the exact economic impact of the museum's visitors on the county, we believe that since so many of the visitors to the Museum are tourists, the impact is substantial. Through surveys given to visitors over the first half of 2023, the staff members of the museum have discovered that ninety-five percent of out of state visitors to the museum eat in the Lexington area and fifty percent stay at least one night in a hotel/motel within the county. Furthermore, museums and historic sites in general contribute greatly to local economies according to a national study completed in October 2009 by the Cultural Heritage Tourism organization. This study found that 78% of all U.S. leisure travelers participate in cultural and/or heritage activities while traveling and that cultural and heritage travelers travel more frequently, reporting an average of 5.01 leisure trips in the past 12 months versus non- cultural/heritage travelers with 3.98 trips. This study indicates that historic sites and museums like the Lexington County Museum are important to tourists and help add revenue to the local economy. Museum staff members feel that these national trends are reflected here locally.

e. Overall description of how the project/event attracts and promotes tourists to the area, and specifically how the Accommodations Tax Funds were used to accomplish this

These projects will promote tourism by drawing tourists to visit the museum and the events being held there. By making them aware of the museum and showcasing what Lexington County has to offer in terms of cultural organizations, tourists will be more likely to visit and buy food, lodging, etc. in the county. Lexington County will become a more attractive place to tourists if they know that they can attend fun, educational events. This will make them more inclined to visit the museum and the county. The community will be enhanced by the visibility of the museum, making the community a more attractive place to visit. Accommodations tax money was and will be used to create new and exciting events and exhibits at the museum. This ensures that the museum is always offering something new to attract tourists as well as locals.

f. Additional comments

[Empty text box for additional comments]



**COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
EXPENDITURES
FY 2025/26**

Organization Name Lexington County Museum

List of Expenditures	Actual FY 2023/24	Current FY 2024/25	Estimated FY 2025/26
Personnel	290,903	274,170	285,000
Education	1389	1450	1750
Restoration/Repair	23819	92000	50000
Exhibits/Events	10841	11000	12000
Operating Expenses	33444	33796	38000
Advertising	507	1000	1000
Strategic Planning	9000	0	0
Total	369,903	413,416	387,750



COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
FUNDING SOURCES
FY 2025/26

Organization Name Lexington County Museum

List of Funding Sources	Actual FY 2023/24	Current FY 2024/25	Estimated FY 2025/26
County of Lexington General Fund	331,797	392,195	345,000
Friends of the Lexington County Museum	16,722	2,000	21,350
County of Lexington Accommodations Tax	12,000	10,000	12,000
Town of Lexington Accommodations Tax	8,000	8,000	8,000
Midlands Gives	1384	1300	1400
Total	369,903	413,495	387,750



COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
APPLICATION
FY 2025/26

1. Name of Project/Event

--

2. Type of Organization (select one)

<input type="checkbox"/>	County
<input type="checkbox"/>	Municipal
<input type="checkbox"/>	Non-Profit Organization
<input type="checkbox"/>	Community Service Club, Church, etc.
<input type="checkbox"/>	501(c) 3
<input type="checkbox"/>	Other

3. Sponsoring Organization

Name of Organization	
Mailing Address	

4. Director of Project/Event

Name & Title	
Contact Number(s)	
Email	

5. Project/Event Website Address

--

6. Project/Event Category (select one)

<input type="checkbox"/>	Tourism – Advertising / Promotion <i>(see #10 for advertising/promotion sources)</i>
<input type="checkbox"/>	Tourism Related Expenditures

7. Project/Event Timeline

Beginning Date	
End Date	

8. Location of Project/Event

--

9. Number of Employees

Full-time	
Part-time	

10. Do you advertise outside of a 50-mile radius?

<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
--------------------------	-----	--------------------------	----

If you answered yes, please check all that apply for advertising sources outside of Lexington County, and include the total number of each distributed.

Type of Ad	Total # Distributed	Range of Ad	For Ad Listings
Rack Cards			Complete Attachment A to provide additional details regarding ads in magazines, newspapers, radio, billboards, and websites. Please include targeted audience.
Brochures			
Posters			
Magazine Ads			
Newspaper Ads			
Radio Ads			
Billboard Ads			
Websites <i>(other than primary)</i>			
Other			

11. Number of Project/Event Attendees

Expected Number	
Of this number, how many are tourists?	

Tourists - "People taking trips outside of their home communities for any purpose, except daily commuting to and from work." [SC Code of Laws, Chapter 6, Section 6-4-5 (4)]

12. List the methods used to track tourists

Select Methods Used		Provide the Estimated Numbers	
<input type="checkbox"/>	Webpage inquiries	<input type="checkbox"/>	Inquiries per month
<input type="checkbox"/>	Phone call inquiries	<input type="checkbox"/>	Phone calls per month
<input type="checkbox"/>	Brochure mailings	<input type="checkbox"/>	Brochures mailed per month
<input type="checkbox"/>	Event ticket sales	<input type="checkbox"/>	Tickets sold per event
<input type="checkbox"/>	Event registration	<input type="checkbox"/>	Registrants per event
<input type="checkbox"/>	Hotel sales	<input type="checkbox"/>	Sales per event / per month
<input type="checkbox"/>	License plates	<input type="checkbox"/>	Count per event
<input type="checkbox"/>	Surveys	<input type="checkbox"/>	Responses per survey
<input type="checkbox"/>	Other	<input type="checkbox"/>	

13. Must Complete - County accommodations tax funds are generated from the hotels in the unincorporated areas of Lexington County. Please list the hotels, number of rooms, and number of nights you have used or plan to use for your project/event located in the unincorporated areas of Lexington County only.

Hotel Name & Location	Number of Rooms	Number of Nights

14. Please indicate whether you have read Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976.

Yes
 No

15. Project/Event Budget - Requests for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.

a. Estimated Total Cost of Project/Event:	\$
b. Amount of Accommodations Funds Requested for this Project/Event:	\$
c. This Request Equals What Percent of the Total Project/Event Budget:	43 %
d. Use Attachment B and provide a detailed list of what the funds will be used for and the estimated amount for each item (i.e. brochures - \$1,500, etc.)	Use Attachment B to complete.

16. Has your Project/Event or Organization previously received Accommodations Tax Funds?

 Yes

 No

If you answered yes, please complete items below.

a. Year(s)	
b. Amount(s)	
c. Source(s)	
d. Purpose(s)	
e. For each award year, did you expend 100% of the ATAX funds you received?	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If you answered no, please explain.</i> <div style="border: 1px solid black; height: 80px; width: 100%;"></div>

17. Project Description – Please use [Attachment C](#) to provide the following information as required by the *Tourism Expenditure Review Committee* to ensure the project/event is in accordance to Section 6-4-10 of the S.C. Code of Laws.

a. General project/event description	<i>Please use Attachment C to complete this section.</i>
b. Benefits that the project/event will serve toward promoting tourism and the benefits to the Lexington County community	
c. Total attendance to the project/event versus the number of total tourists in attendance	
d. Economic impact generated by tourism toward the project/event	
e. Overall description of how the project/event attracts and promotes tourists to the area, and specifically how the Accommodations Tax Funds were used to accomplish this	
f. Additional comments	

PLEASE NOTE: APPLICANT AND/OR REPRESENTATIVE(S) MUST BE PRESENT DURING REVIEW PROCESS BY THE ACCOMMODATIONS TAX ADVISORY BOARD IN ORDER TO BE CONSIDERED FOR FUNDING.

Signature of Project/Event Director:

_____ **Print Name**

Paul Sadler

_____ **Signature**

_____ **Title**

_____ **Date**



ATTACHMENT A
Item #10 – Advertisements

Please provide the information below for ads used in magazines, newspapers, radio, billboards, and websites. Please include targeted audience.

Magazine Ads		
Ad Listing	Distribution Range	Targeted Audience

Newspaper Ads		
Ad Listing	Distribution Range	Targeted Audience

Television Ads		
Ad Listing	Distribution Range	Targeted Audience

Radio Ads

Ad Listing	Distribution Range	Targeted Audience

Billboard Ads

Ad Listing	Distribution Range	Targeted Audience

Website Ads (other than primary website)

Ad Listing	Distribution Range	Targeted Audience

Other Ads

Ad Listing	Distribution Range	Targeted Audience



ATTACHMENT B

Item #15 – Project/Event Budget

Provide a detailed list of what the funds will be used for and the estimated amount for each item (i.e. brochures - \$1,500, etc.)

Item	Estimated Amount
Total	



ATTACHMENT C

Item #17 – Project/Event Description

Please complete the following information as required by the Tourism Expenditure Review Committee to ensure that the project/event is in accordance with Section 6-4-10 of the S.C. Code of Laws.

a. General project/event description

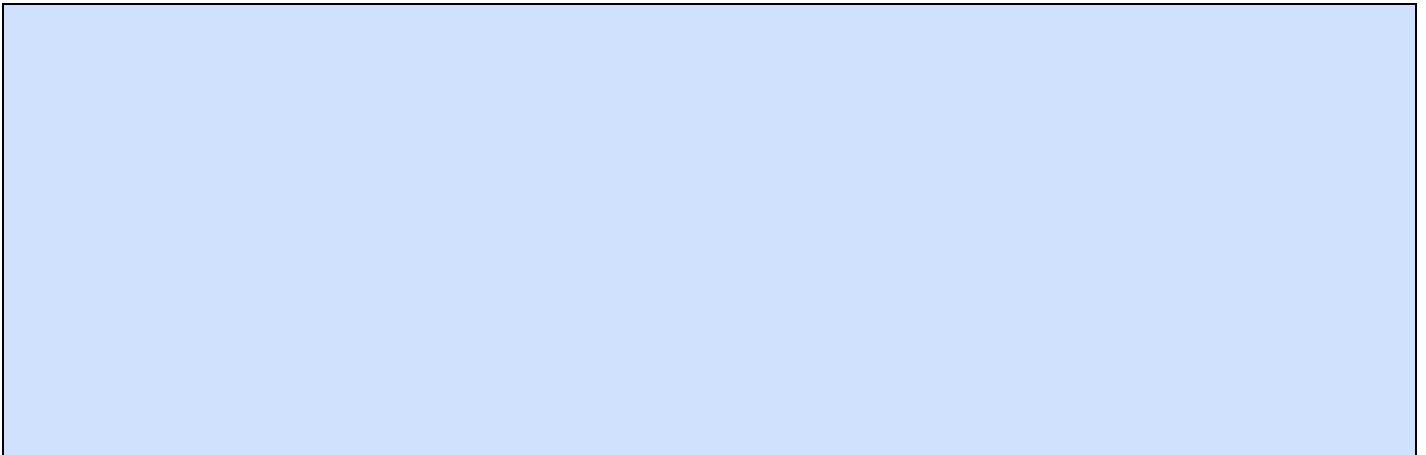
b. Benefits that the project/event will serve toward promoting tourism and the benefits to the Lexington County community

c. Total attendance to the project/event versus the number of total tourists in attendance

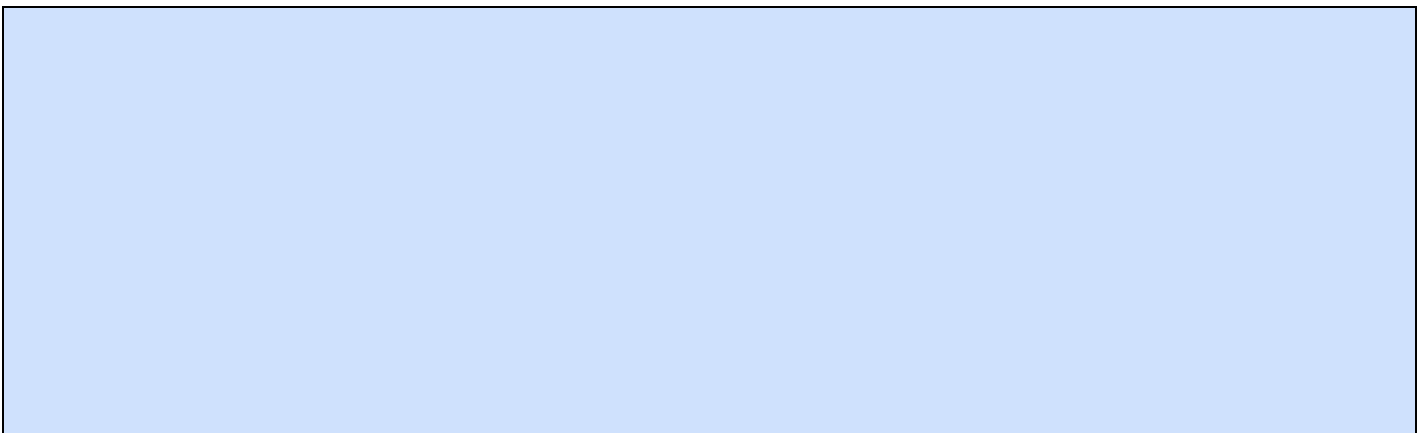
d. Economic impact generated by tourism toward the project/event



e. Overall description of how the project/event attracts and promotes tourists to the area, and specifically how the Accommodations Tax Funds were used to accomplish this



f. Additional comments





December 20, 2024

Marilyn Pratt
Lexington County Council
212 South Lake Drive, Suite 601
Lexington, SC 29072

Dear Ms. Pratt and Council Members,

Enclosed is our request for Accommodations Tax Funds for 2025-2026. Thank you for the opportunity to submit this application. We are focusing our request of \$30,000.00 to support the ongoing upgrades and upkeep of the Chapin Chamber House so we can continue to draw more visitors to Chapin for our events and ongoing activities, as well as additional funds for advertising and promoting said events, as well as the publication of a new Chapin Community & Visitors Guide.

It is an exciting time here in Chapin, as we are growing, and with the support we receive from the Accommodations Tax Grant, we know that we will be able to encourage tourism and commerce during our town's growth!

Past support from the Accommodations Tax Fund has truly helped the Greater Chapin Chamber of Commerce & Visitor's Center to operate effectively and to promote and produce better events which attract visitors. We feel that with the support, we will be able to recruit more visitors to the Capital of Lake Murray and encourage them to shop, eat, and play locally.

As always we truly appreciate the consideration of the Lexington County Council for continued financial support of our ongoing efforts with a grant from the Accommodations Tax Fund to help us to continue enhancing our outreach to our tourists.

Please contact me at 803-345-1100 if you have any questions or concerns regarding our 2025-2026 request.

Sincerely,

Paul J. Sadler

Paul Sadler

President & CEO

Greater Chapin Chamber of Commerce & Visitor's Center



COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
EXPENDITURES
FY 2025/26

Organization Name _____

List of Expenditures	Actual FY 2023/24	Current FY 2024/25	Estimated FY 2025/26
Total			



COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
FUNDING SOURCES
FY 2025/26

Organization Name _____

List of Funding Sources	Actual FY 2023/24	Current FY 2024/25	Estimated FY 2025/26
Total			



COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
APPLICATION
FY 2025/26

1. Name of Project/Event

2025-2026 Regional Sports Marketing Campaign

2. Type of Organization (select one)

<input type="checkbox"/>	County
<input type="checkbox"/>	Municipal
<input checked="" type="checkbox"/>	Non-Profit Organization
<input type="checkbox"/>	Community Service Club, Church, etc.
<input type="checkbox"/>	501(c) 3
<input type="checkbox"/>	Other

3. Sponsoring Organization

Name of Organization	Experience Columbia SC Sports
Mailing Address	1010 Lincoln St., Columbia, SC 29201

4. Director of Project/Event

Name & Title	S. Scott Powers
Contact Number(s)	803-545-0009 (o), 803-467-2344 (c)
Email	spowers@experiencecolumbiasc.com

5. Project/Event Website Address

www.columbiascsports.com

6. Project/Event Category (select one)

<input checked="" type="checkbox"/>	Tourism – Advertising / Promotion (see #10 for advertising/promotion sources)
<input type="checkbox"/>	Tourism Related Expenditures

7. Project/Event Timeline

Beginning Date	July 1, 2025
End Date	June 30, 2026

8. Location of Project/Event

Midlands region (all of Lexington & Richland Counties)

9. Number of Employees

Full-time	2
Part-time	1

10. Do you advertise outside of a 50-mile radius?

Yes No

If you answered yes, please check all that apply for advertising sources outside of Lexington County, and include the total number of each distributed.

Type of Ad	Total # Distributed	Range of Ad	For Ad Listings
<input type="checkbox"/> Rack Cards			Complete Attachment A to provide additional details regarding ads in magazines, newspapers, radio, billboards, and websites. Please include targeted audience.
<input type="checkbox"/> Brochures			
<input type="checkbox"/> Posters			
<input checked="" type="checkbox"/> Magazine Ads	8	National Readership	
<input type="checkbox"/> Newspaper Ads			
<input checked="" type="checkbox"/> Radio Ads	240	state-wide in SC	
<input type="checkbox"/> Billboard Ads			
<input checked="" type="checkbox"/> Websites (other than primary)	6	National	
<input type="checkbox"/> Other			

11. Number of Project/Event Attendees

Expected Number	100,000
Of this number, how many are tourists?	40,000

Tourists - "People taking trips outside of their home communities for any purpose, except daily commuting to and from work." [SC Code of Laws, Chapter 6, Section 6-4-5 (4)]

12. List the methods used to track tourists

Select Methods Used		Provide the Estimated Numbers	
X	Webpage inquiries	Inquiries per month	6
	Phone call inquiries	Phone calls per month	
	Brochure mailings	Brochures mailed per month	
	Event ticket sales	Tickets sold per event	
X	Event registration	Registrants per event	487
X	Hotel sales	Sales per event / per month	560
	License plates	Count per event	
	Surveys	Responses per survey	
	Other		

13. Must Complete - County accommodations tax funds are generated from the hotels in the unincorporated areas of Lexington County. Please list the hotels, number of rooms, and number of nights you have used or plan to use for your project/event located in the unincorporated areas of Lexington County only.

Hotel Name & Location	Number of Rooms	Number of Nights
Doubletree by Hilton	900	20
Aloft Columbia Harbison	500	20
Tru by Hilton Harbison	150	15
Residence Inn Columbia West/Lexington	25	5
Courtyard by Marriott Cayce	40	4
Holiday Inn Express & Suites Harbison	300	20
Comfort Suites Harbison	50	5

14. Please indicate whether you have read Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976.

Yes
 No

15. Project/Event Budget - Requests for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.

a. Estimated Total Cost of Project/Event:	\$ 625,000
b. Amount of Accommodations Funds Requested for this Project/Event:	\$ 35,000
c. This Request Equals What Percent of the Total Project/Event Budget:	%
d. Use <u>Attachment B</u> and provide a detailed list of what the funds will be used for and the estimated amount for each item (i.e. brochures - \$1,500, etc.)	Use <u>Attachment B</u> to complete.

16. Has your Project/Event or Organization previously received Accommodations Tax Funds?

Yes

No

If you answered yes, please complete items below.

a. Year(s)	2016-2025
b. Amount(s)	\$10,000 - \$10,000 - \$10,000 - \$21,024 - \$15,996 - \$22,500 - \$10,000 - \$20,000 - \$25,000 - \$30,000
c. Source(s)	Lexington County Accommodations Tax
d. Purpose(s)	Regional Sports Marketing Campaign
e. For each award year, did you expend 100% of the ATAX funds you received?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If you answered no, please explain.</i> <div style="border: 1px solid black; height: 60px; width: 100%;"></div>

17. Project Description – Please use [Attachment C](#) to provide the following information as required by the *Tourism Expenditure Review Committee* to ensure the project/event is in accordance to Section 6-4-10 of the S.C. Code of Laws.

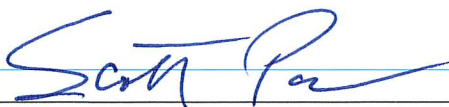
a. General project/event description	See attachment	<i>Please use Attachment C to complete this section.</i>
b. Benefits that the project/event will serve toward promoting tourism and the benefits to the Lexington County community		
c. Total attendance to the project/event versus the number of total tourists in attendance		
d. Economic impact generated by tourism toward the project/event		
e. Overall description of how the project/event attracts and promotes tourists to the area, and specifically how the Accommodations Tax Funds were used to accomplish this		
f. Additional comments		

PLEASE NOTE: APPLICANT AND/OR REPRESENTATIVE(S) MUST BE PRESENT DURING REVIEW PROCESS BY THE ACCOMMODATIONS TAX ADVISORY BOARD IN ORDER TO BE CONSIDERED FOR FUNDING.

Signature of Project/Event Director:

S. Scott Powers

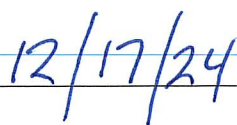
Print Name



Signature

Executive Director

Title



Date



ATTACHMENT A
ITEM #10 – ADVERTISEMENTS

Please provide the information below for Ads used in *Magazines, Newspapers, the Radio, and Billboards and Websites.* Please include targeted audience.

Magazine Ads		
Ad Listing	Distribution Range	Targeted Audience
Sports Events Magazine	National	Sports Events Rights Holders
Sports Destination Management	National	Sports Events Rights Holders
The Sports Planning Guide	National	Sports Events Rights Holders
SportsTravel Magazine	National	Sports Events Rights Holders

Newspaper Ads		
Ad Listing	Distribution Range	Targeted Audience
N/A		

Television Ads		
Ad Listing	Distribution Range	Targeted Audience
N/A		

Radio Ads		
Ad Listing	Distribution Range	Targeted Audience
SportsTalk	State-wide + Internet	Gamecock fans coming to Columbia for football games
Talking Sports	Midlands + Internet	Gamecock fans coming to Columbia for football games

Billboard Ads		
Ad Listing	Distribution Range	Targeted Audience
N/A		

Website Ads (other than primary website)		
Ad Listing	Distribution Range	Targeted Audience
www.sportsdestinations.com	Worldwide	Sports Events Rights Holders
www.sportseventsmagazine.com	Worldwide	Sports Events Rights Holders
www.sportsplanningguide.com	Worldwide	Sports Events Rights Holders

Other Ads		
Ad Listing	Distribution Range	Targeted Audience
Chick-fil-A Classic website	Worldwide	Potential attendees of CFA Classic at River Bluff
World Long Drive Championships website	Worldwide	Potential attendees of World Long Drive at Par Tee
Social Media post boosting	Facebook, X	Potential attendees of events in midlands



ATTACHMENT B
ITEM #15 – PROJECT / EVENT BUDGET

Provide a detailed list of what the funds will be used for and the estimated amount for each item (i.e. brochures - \$1,500, etc.)

Item	Estimated Amount
Sports Events Print & Digital	5000
Sports Destination Management Print & Digital	5000
Sports Planning Guide Print & Digital	3000
SportsTravel Print & Digital	3000
SportsTalk Radio	2500
Talking Sports Radio	2500
Sports Trade Show Attendance	10000
Website Advertising	4000
Total	35000



ATTACHMENT C

ITEM #17 – PROJECT / EVENT DESCRIPTION

Please complete the following information that is required by the Tourism Expenditure Review Committee to be sure that the Project/Event is in accordance to Section 6-4-10 of the S.C. Code of Laws.

a. General Project/Event Description:

Experience Columbia SC Sports is committed to serving as the central clearinghouse for information regarding the sponsorship, promotion and hosting of sporting events, facilities and associations in Lexington and Richland Counties as well as the City of Columbia.

The mission of the Experience Columbia SC Sports is to strengthen the area's economy by marketing and selling the Columbia, SC region (City of Columbia, Lexington County, Richland County) as a premier destination for sporting events, partnering with local sports organizations to grow and develop existing events, and by recruiting new events which provide an economic benefit to the region by generating room nights, food and beverage sales, and associated tax revenues.

We have been successful in attracting new and unique sporting events to the region since our inception in 2002 using limited funds. Added funding is needed to enhance our current sales and marketing efforts used to recruit regional and national sports events to our community. The 2024-2025 Regional Sports Marketing Campaign supports our goal by directly marketing to events rights holders and sports governing bodies through tradeshow participation, direct mail of collateral pieces and advertising in several national trade publications. This direct marketing effort creates awareness and communicates the advantages of our community's sports products and facilities, allowing us to recruit more events, resulting in increased room nights for our area hotel properties and economic benefit for our entire region.

b. Benefits that the Project/Event will serve toward promoting tourism and the benefits to the Community of Lexington County.

Spectators, athletes and their support groups all utilize the same services used by other kinds of tourists: accommodations, transport services, food and beverage services, retail businesses and attractions. However, sports events have the ability to spread the use of these services into off-peak periods, such as the summer and winter months, when occupancy rates and consumer consumptions tend to go down. Since Experience Columbia SC Sports was established and started receiving funding from Lexington County, Richland County and the City of Columbia; we have discovered new events that had never considered our community for their activities or events. Events like recruiting NXT Events to host their South Carolina Shootout Lacrosse Championships at the Fields at Saluda Shoals Complex or winning bids to host events like the US Quidditch National Cup & Southeast Regionals or partnering to host the Rivals in Red Tour at Williams-Brice Stadium. We also assist existing events and try to grow them to be more successful. Events such as the Governor's Cup Road Race or the East Coast Long Drive Championships.

The staging of sports events has the potential to raise the profile of the community through the coverage of the event. The marketing of these events also presents many opportunities for the community to showcase its assets and attractions on a regional & national level to other potential visitors and investors. Events enhance the quality of life for local residents by providing year-round recreational alternatives but can also be used as a tool for economic and other development purposes. As events attract more visitors to the community, the market demand for lodging, restaurants, retail stores and entertainment venues also increases. The economic impact of playing host to these sporting events is endless and benefits the community by showing our region as a destination for hosting successful regional and nation events.

c. Total attendance to the Project/Event versus the number of total tourists in attendance.

Experience Columbia SC Sports tracks the number of hotel room-nights for each of our events. Our goal is to book or assist with booking 6,000 contracted hotel room nights to the region during FY 2024-25 from sporting events. $6,000 \text{ room nights} / 2.0 \text{ nights} \times 3.0 \text{ tourists per room} = 9,000 \text{ overnight tourists}$ in FY2024-25. Based on our research (ticket sales, event owner surveys, event registrations) with our events, an additional estimated 23,000 out-of-town tourists drive in and do not stay in hotels rooms. We are projecting 100,000 total attendance for FY2024-25, of which 40,000 (40%) are tourists.

d. Economic impact generated by tourism towards the Project/Event.

Our goal of 6,000 contracted room nights along with our projection of 23,000 non-overnight tourists, we estimate we will generate an estimated economic impact of \$6,000,000 in 2025-26. Our direct visitor spending in FY24-25 is over \$18,000,000 (however that also includes the \$12M in visitor spending from the Rivals in Red soccer match played at Williams-Brice Stadium). Sports tourism was the leading segment of the tourism industry and continues to generate room nights in record numbers.

e. Overall description of how the Project/Event attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.

We use Lexington County Accommodations Tax funds to specifically market directly to national, regional or state-wide sporting event owners or national governing bodies (I.E. USSSA, NCAA, AAU, etc.) that control where certain major sporting events are held. We promote the region and our sports facilities as potential hosts to these decision makers. We target them with attractive ads in sports-travel industry publications, we meet with them in person at national trade shows and we send out promotional materials, visitor guides and facility guides that showcase our hotels, sports facilities, restaurants, attractions, etc. We use the accommodations tax funds to purchase advertising space, create promotional materials and travel to national trade shows.

f. Additional Comments.

In FY2023-24, we estimate our sales efforts booked or assisted 42 sports events that contracted 6,095 hotel room nights, attracting 30,473 tourists and generating an estimated visitor spending of \$7,470,565. A great return on Lexington County's investment!



COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
FUNDING SOURCES
FY 2025/26

Organization Name Experience Columbia SC Sports

List of Funding Sources	Actual FY 2023/24	Current FY 2024/25	Estimated FY 2025/26
Lexington County Accommodations Tax	\$25,000	\$30,000	\$35,000
Richland County Accommodations Tax	\$0	\$48,668	\$50,000
Town of Lexington Accommodations Tax	\$5,000	\$10,000	\$10,000
City of Columbia Hospitality Tax	\$50,000	\$75,000	\$75,000
Destination Marketing Fund	\$400,000	\$400,000	\$400,000
SC PRT STAR Grant	\$40,000	\$75,000	\$40,000
Total	\$520,000	\$638,668	\$610,000



COUNTY OF LEXINGTON

ACCOMMODATIONS TAX FUND

EXPENDITURES

FY 2025/26

Organization Name Experience Columbia SC Sports

List of Expenditures	Actual FY 2023/24	Current FY 2024/25	Estimated FY 2025/26
Administrative (salary, benefits, telephone, rent, office supplies, etc)	\$217,212	\$234,196	\$235,000
Trade Show registration, travel, client recruitment	\$109,788	\$106,900	\$110,000
Marketing & advertising (print, digital, radio, TV, etc)	\$193,000	\$297,172	\$265,000
Total	\$565,000	\$638,268	\$610,000

Midlands Authority for Conventions, Sports & Tourism in Conj. with Columbia Metropolitan Convention & Visitors Bureau
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
903 - Experience Columbia SC (Sports)
From 12/1/2024 Through 12/31/2024

	<u>Period Actual</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Budget</u>	<u>Budget Variance</u>	<u>% Remain</u>
Revenue						
Intergovernmental Revenue						
4001	Richland County - Accom Tax	0.00	12,167.00	48,668.00	50,000.00	(37,833.00) (75.67)%
4005	Town of Lexington - Accom Tax	0.00	0.00	10,000.00	5,000.00	(5,000.00) (100.00)%
4006	Lexington County - Accom Tax	0.00	7,500.00	30,000.00	20,000.00	(12,500.00) (62.50)%
4020	City of Columbia - Hospitality Tax	0.00	18,750.00	75,000.00	50,000.00	(31,250.00) (62.50)%
4021	Richland County - Hospitality Tax	0.00	0.00	0.00	0.00	0.00 0.00%
	Total Intergovernmental Revenue	0.00	38,417.00	163,668.00	125,000.00	(86,583.00) (69.27)%
Other Income						
4430	Special Event Marketing	0.00	165,000.00	175,000.00	40,000.00	125,000.00 312.50%
	Total Other Income	0.00	165,000.00	175,000.00	40,000.00	125,000.00 312.50%
	Total Revenue	0.00	203,417.00	338,668.00	165,000.00	38,417.00 23.28%
Transfers In						
4602	Transferred in from DM	0.00	0.00	400,000.00	400,000.00	(400,000.00) (100.00)%
	Total Transfers In	0.00	0.00	400,000.00	400,000.00	(400,000.00) (100.00)%
	Total Revenue & Transfers	0.00	203,417.00	738,668.00	565,000.00	(361,583.00) (64.00)%
Expenditures						
Personnel Expenses						
5002	Salaries - FT Sales & Marketing	0.00	40,792.73	142,523.00	129,466.00	88,673.27 68.49%
5040	Personnel Contingency	0.00	0.00	5,752.00	4,208.00	4,208.00 100.00%
5050	Payroll Tax Expense	0.00	3,745.56	11,402.00	10,694.00	6,948.44 64.98%
5055	Retirement - 401k	383.07	1,404.59	5,701.00	5,347.00	3,942.41 73.73%
5060	Health Insurance	0.00	9,984.30	25,176.00	21,288.00	11,303.70 53.10%
5061	Dental Insurance	0.00	548.28	1,128.00	1,176.00	627.72 53.38%
5062	Life & Disability Insurance	0.00	1,008.15	2,416.00	1,942.00	933.85 48.09%
5070	Workers Compensation	84.74	466.05	704.00	660.00	193.95 29.39%
5071	Unemployment Insurance	0.00	0.00	500.00	275.00	275.00 100.00%
5075	Incentives	0.00	3,690.00	15,000.00	16,500.00	12,810.00 77.64%
5076	Auto Allowance	0.00	1,384.65	4,800.00	4,800.00	3,415.35 71.15%
	Total Personnel Expenses	467.81	63,024.31	215,102.00	196,356.00	133,331.69 67.90%
Program Expenses						
5100	Client Recruitment & Entertainment	5,633.33	31,529.80	20,000.00	29,863.00	(1,666.80) (5.58)%
5111	Convention Recruitment Fund	0.00	193,995.95	301,816.00	131,965.00	(62,030.95) (47.01)%
5112	Partner & Community Relations	0.00	1,288.22	12,500.00	11,000.00	9,711.78 88.29%
	Total Program Expenses	5,633.33	226,813.97	334,316.00	172,828.00	(53,985.97) (31.24)%
Marketing, Advertising & Publications						
5200	Marketing & Advertising	400.00	38,950.00	63,500.00	79,172.00	40,222.00 50.80%
	Total Marketing, Advertising & Publications	400.00	38,950.00	63,500.00	79,172.00	40,222.00 50.80%
Occupancy Expense						
5300	Office Space Rental	669.38	4,016.28	8,040.00	8,033.00	4,016.72 50.00%
	Total Occupancy Expense	669.38	4,016.28	8,040.00	8,033.00	4,016.72 50.00%
Operating Expenses						
5313	Telephone	160.60	828.99	720.00	720.00	(108.99) (15.14)%
5327	Website Enhancements	0.00	8,916.67	12,496.00	12,496.00	3,579.33 28.64%
5334	Tradeshows	0.00	5,246.86	25,705.00	20,435.00	15,188.14 74.32%
5335	Tradeshow/Event Sponsorship	0.00	21,995.00	22,000.00	18,115.00	(3,880.00) (21.42)%
5341	Printing	0.00	169.51	400.00	400.00	230.49 57.62%
5342	Office Supplies	0.00	22.89	500.00	500.00	477.11 95.42%
	Total Operating Expenses	160.60	37,179.92	61,821.00	52,666.00	15,486.08 29.40%
Other Operating Expenses						
5415	Parking	0.00	400.00	1,200.00	1,200.00	800.00 66.67%
5416	Membership Dues & Subscriptions	0.00	14,163.61	11,440.00	6,445.00	(7,718.61) (119.76)%
5425	Promotional Materials	799.82	9,566.82	10,000.00	10,000.00	433.18 4.33%
5426	Collateral Materials	0.00	0.00	849.00	1,500.00	1,500.00 100.00%
5427	Employee Travel, Meals & Accomodations	0.00	10,380.00	28,400.00	32,900.00	22,520.00 68.45%
5428	Employee Relations	0.00	1,000.00	0.00	0.00	(1,000.00) 0.00%

Midlands Authority for Conventions, Sports & Tourism in Conj. with Columbia Metropolitan Convention & Visitors Bureau
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
903 - Experience Columbia SC (Sports)
 From 12/1/2024 Through 12/31/2024

	<u>Period Actual</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Budget</u>	<u>Budget Variance</u>	<u>% Remain</u>	
5430 Employee Training & Development	0.00	3,081.35	4,000.00	3,900.00	818.65	20.99%	
Total Other Operating Expenses	799.82	38,591.78	55,889.00	55,945.00	17,353.22	31.02%	
Total Expenditures	8,130.94	408,576.26	738,668.00	565,000.00	156,423.74	27.69%	
Total Expenditures & Transfers	8,130.94	408,576.26	738,668.00	565,000.00	156,423.74	27.69%	
Net Income +/- (After Transfers)	<u>(8,130.94)</u>	<u>(205,159.26)</u>	<u>0.00</u>	<u>0.00</u>	<u>(205,159.26)</u>	<u>0.00%</u>	
Net Income +/-	<u>(8,130.94)</u>	<u>(205,159.26)</u>	<u>0.00</u>	<u>0.00</u>	<u>(205,159.26)</u>	<u>0.00%</u>	



COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
APPLICATION
FY 2025/26

1. Name of Project/Event

Irmo Chapin Recreation Commission Sports Tourism

2. Type of Organization (select one)

<input type="checkbox"/>	County
<input type="checkbox"/>	Municipal
<input type="checkbox"/>	Non-Profit Organization
<input type="checkbox"/>	Community Service Club, Church, etc.
<input type="checkbox"/>	501(c) 3
<input checked="" type="checkbox"/>	Other Special Purpose District

3. Sponsoring Organization

Name of Organization	Irmo Chapin Recreation Commission
Mailing Address	5605 Bush River Road, Columbia, SC 29212

4. Director of Project/Event

Name & Title	Mark A. Smyers
Contact Number(s)	803-772-1228
Email	msmyers@icrc.net

5. Project/Event Website Address

www.icrc.net

6. Project/Event Category (select one)

<input checked="" type="checkbox"/>	Tourism – Advertising / Promotion (see #10 for advertising/promotion sources)
<input type="checkbox"/>	Tourism Related Expenditures

7. Project/Event Timeline

Beginning Date	July 1, 2025
End Date	June 30, 2026

8. Location of Project/Event

Crooked Creek Park, Melvin Park, Mungo Park, Saluda Shoals Park, Seven Oaks Park

9. Number of Employees

Full-time	73
Part-time	260

10. Do you advertise outside of a 50-mile radius?

Yes No

If you answered yes, please check all that apply for advertising sources outside of Lexington County, and include the total number of each distributed.

Type of Ad	Total # Distributed	Range of Ad	For Ad Listings
<input type="checkbox"/> Rack Cards			Complete <u>Attachment A</u> to provide additional details regarding ads in <i>magazines, newspapers, radio, billboards, and websites</i> . Please include targeted audience.
<input checked="" type="checkbox"/> Brochures	500	Nationwide	
<input type="checkbox"/> Posters			
<input checked="" type="checkbox"/> Magazine Ads	10	Nationwide	
<input type="checkbox"/> Newspaper Ads			
<input type="checkbox"/> Radio Ads			
<input checked="" type="checkbox"/> Billboard Ads	4	Regional	
<input checked="" type="checkbox"/> Websites (<i>other than primary</i>)	5	Nationwide	
<input checked="" type="checkbox"/> Other	Trade Shows (3)	Nationwide	

11. Number of Project/Event Attendees

Expected Number	185,166
Of this number, how many are tourists?	38,885

Tourists - "People taking trips outside of their home communities for any purpose, except daily commuting to and from work." [SC Code of Laws, Chapter 6, Section 6-4-5 (4)]

12. List the methods used to track tourists

Select Methods Used		Provide the Estimated Numbers	
<input checked="" type="checkbox"/>	Webpage inquiries	Inquiries per month	10
<input checked="" type="checkbox"/>	Phone call inquiries	Phone calls per month	20
<input checked="" type="checkbox"/>	Brochure mailings	Brochures mailed per month	10
<input type="checkbox"/>	Event ticket sales	Tickets sold per event	
<input checked="" type="checkbox"/>	Event registration	Registrants per event	850
<input type="checkbox"/>	Hotel sales	Sales per event / per month	
<input type="checkbox"/>	License plates	Count per event	
<input type="checkbox"/>	Surveys	Responses per survey	
<input type="checkbox"/>	Other		

13. Must Complete - County accommodations tax funds are generated from the hotels in the unincorporated areas of Lexington County. Please list the hotels, number of rooms, and number of nights you have used or plan to use for your project/event located in the unincorporated areas of Lexington County only.

Hotel Name & Location	Number of Rooms	Number of Nights
Baymont by Windham North	25	500
DoubleTree by Hilton	50	1000
Wingate by Windham	10	250
Country Inn & Suites	10	250

14. Please indicate whether you have read Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976.

Yes No

15. Project/Event Budget - Requests for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.

a. Estimated Total Cost of Project/Event:	\$ 238,183
b. Amount of Accommodations Funds Requested for this Project/Event:	\$ 30,000
c. This Request Equals What Percent of the Total Project/Event Budget:	12.6 %
d. Use <u>Attachment B</u> and provide a detailed list of what the funds will be used for and the estimated amount for each item (i.e. brochures - \$1,500, etc.)	Use <u>Attachment B</u> to complete.

16. Has your Project/Event or Organization previously received Accommodations Tax Funds?

Yes

No

If you answered yes, please complete items below.

a. Year(s)	FY 2025
b. Amount(s)	\$30,000
c. Source(s)	Lexington County A-Tax
d. Purpose(s)	ICRC Sports Tourism
e. For each award year, did you expend 100% of the ATAX funds you received?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If you answered no, please explain.</i> <div style="border: 1px solid black; height: 80px; width: 100%;"></div>

17. Project Description – Please use Attachment C to provide the following information as required by the *Tourism Expenditure Review Committee* to ensure the project/event is in accordance to Section 6-4-10 of the S.C. Code of Laws.

a. General project/event description	<i>Please use <u>Attachment C</u> to complete this section.</i>
b. Benefits that the project/event will serve toward promoting tourism and the benefits to the Lexington County community	
c. Total attendance to the project/event versus the number of total tourists in attendance	
d. Economic impact generated by tourism toward the project/event	
e. Overall description of how the project/event attracts and promotes tourists to the area, and specifically how the Accommodations Tax Funds were used to accomplish this	
f. Additional comments	

PLEASE NOTE: APPLICANT AND/OR REPRESENTATIVE(S) MUST BE PRESENT DURING REVIEW PROCESS BY THE ACCOMMODATIONS TAX ADVISORY BOARD IN ORDER TO BE CONSIDERED FOR FUNDING.

Signature of Project/Event Director:

Mark Soygers
Print Name

Executive Director
Title


Signature

12/17/2024
Date



ATTACHMENT A
Item #10 – Advertisements

Please provide the information below for ads used in magazines, newspapers, radio, billboards, and websites. Please include targeted audience.

Magazine Ads		
Ad Listing	Distribution Range	Targeted Audience
Sports Events Magazine	Nationwide	Sports Event Owners
Sports Planning Guide	Nationwide	Sports Event Owners
Sports Destination Management	Nationwide	Sports Event Owners

Newspaper Ads		
Ad Listing	Distribution Range	Targeted Audience

Television Ads		
Ad Listing	Distribution Range	Targeted Audience

Radio Ads

Ad Listing	Distribution Range	Targeted Audience

Billboard Ads

Ad Listing	Distribution Range	Targeted Audience
Nike Palmetto Cup	Regional	Soccer Spectators
CVC "The Clash"	Regional	Volleyball Spectators
Soda City FC Soccer	Regional	Soccer Spectators

Website Ads (other than primary website)

Ad Listing	Distribution Range	Targeted Audience
Sports Events Magazine	Nationwide	Sports Event Owners
Sports Planning Guide	Nationwide	Sports Event Owners
Sports Destination Management	Nationwide	Sports Event Owners
Gameday Sports	Regional	Baseball Teams/Spectators
Top Gun Sports	Regional	Softball Teams/Spectators

Other Ads

Ad Listing	Distribution Range	Targeted Audience
TEAMS Trade Show	Nationwide	Sports Event Owners
SPORTS Trade Show	Nationwide	Sports Event Owners
SPORTS ETA Trade Show	Nationwide	Sports Event Owners



ATTACHMENT B
Item #15 – Project/Event Budget

Provide a detailed list of what the funds will be used for and the estimated amount for each item (i.e. brochures - \$1,500, etc.)

Item	Estimated Amount
Tournament Bids	\$10,000
Print Advertising	\$7,500
Digital Advertising	\$7,000
Trade Show Advertising	\$5,500
Total	\$30,000



ATTACHMENT C

Item #17 – Project/Event Description

Please complete the following information as required by the Tourism Expenditure Review Committee to ensure that the project/event is in accordance with Section 6-4-10 of the S.C. Code of Laws.

a. General project/event description

The Irmo Chapin Recreation Commission (ICRC), established in 1969, exists to enhance the quality of life for people in the Midlands through development of recreation programs that promote a lifestyle of wellness, physical activities and cultural experiences for all ages. ICRC has earned a reputation for program and facility excellence that has attracted participants from throughout the Midlands and across the State. Our well-maintained, five park system is built to support modern competition and rewards fans with a fun, memorable getaway in an amenity-packed area. With athletic venues at Crooked Creek Park (Chapin), Melvin Park (Chapin), Mungo Park (St. Andrews Area), Saluda Shoals Park (St. Andrews Area), and Seven Oaks Park (St. Andrews Area). ICRC will be able to host a minimum of 73 sporting events in the 2025-26 year.

Tournaments and events include:
Travel Baseball/Softball Tournaments (48 Tournaments)
25 additional sporting events (races, runs, soccer, volleyball)

b. Benefits that the project/event will serve toward promoting tourism and the benefits to the Lexington County community

In 2025-26, ICRC plans to host a minimum of 73 sporting events at ICRC facilities in Lexington County. The events will bring an estimated 185,116 people to Lexington County from throughout SC and the United States. The events planned through June 2026 are 48 baseball/softball events and 20 events that include volleyball, runs, and non-traditional sporting events.

These sporting events also impact Lexington County by building community commitment, creating jobs, and promoting other tourist attractions in the Midlands including Lake Murray, Riverbanks Zoo, area museums and historic sites. Clusters of recreational facilities and attractions offer a critical mass that is not present when facilities are widely scattered. As this critical mass becomes greater, people will travel from a wider geographical area to visit them, visitors will stay longer in the area, and they will spend more dollars.

c. Total attendance to the project/event versus the number of total tourists in attendance

Total Attendance: 185, 116
Overnight Tourist: 24,072 (13%)
Day Tourist: 14,814 (8%)
(Based on 21% from outside 50 mile radius 38,885)

d. Economic impact generated by tourism toward the project/event

Total Economic Impact: \$4,131,528
Overnight & Day Tourist: \$867,621

(Note: Information was determined using the DMAI Event Impact Calculator in partnership with Experience Columbia SC Sports.)

e. Overall description of how the project/event attracts and promotes tourists to the area, and specifically how the Accommodations Tax Funds were used to accomplish this

Funds will be used to market, advertise and create tournament packages including Rights Fees promoting ICRC tournament facilities and Lexington County amenities. Ads will be placed in national sports publications and on websites. Staff will promote facilities at national trade show events and in one-on-one meetings. A brochure highlighting the region and ICRC sports facilities will be distributed at trade shows. Tournament packages will be developed targeting national, regional, and statewide sporting event planners.

f. Additional comments

ICRC is excited to expand into the sports tourism market and further contribute to the growth of tourism in Lexington County. Funding from the Lexington County Accommodations Tax will help us develop new markets, engage new partners and bring exciting new events to Lexington County.



COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
EXPENDITURES
FY 2025/26

Organization Name Irmo Chapin Recreation Commission

List of Expenditures	Actual FY 2023/24	Current FY 2024/25	Estimated FY 2025/26
Part Time Expense	\$19,172	\$10,683	\$24,429
Tournament Bids	\$2,000	0	\$5,000
Marketing	\$28,000	\$12,200	\$25,000
Maintenance/Utilities	\$29,750	\$19,250	\$42,000
Total	\$78,922	\$42,133	\$96,429



COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
FUNDING SOURCES
FY 2025/26

Organization Name Irmo Chapin Recreation Commission

List of Funding Sources	Actual FY 2023/24	Current FY 2024/25	Estimated FY 2025/26
Accommodations Tax	\$30,000	\$30,000	\$30,000
Admissions	\$71,850	\$34,660	\$106,650
Facility Rental/Registration	\$31,705	\$21,511	\$37,828
Concessions	\$15,775	\$8,245	\$29,725
Special Events	\$34,861	\$16,064	\$33,980
Total	\$184,191	\$110,480	\$238,183



COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
APPLICATION
FY 2025/26

1. Name of Project/Event:

LEXINGTON COUNTY TENNIS TOURNAMENTS

2. Type of Organization (please select one):

<input type="checkbox"/>	County
<input type="checkbox"/>	Municipal
<input type="checkbox"/>	Non-Profit Organization
<input type="checkbox"/>	Community Service Club, Church, etc.
<input type="checkbox"/>	501(c) 3
<input checked="" type="checkbox"/>	Other-SPECIAL PURPOSE DISTRICT

3. Sponsoring Organization

Name of Organization:	LEXINGTON COUNTY RECREATION & AGING COMMISSION
Mailing Address:	563 SOUTH LAKE DRIVE LEXINGTON, SC 29072

4. Director of Project/Event

Name & Title:	RANDY GIBSON – EXECUTIVE DIRECTOR
Contact Number(s):	(803)359-9961
Email:	RGIBSON@LCRAC.COM

5. Project/Event Website Address:

WWW.LCRAC.COM

6. Project/Event Category (check one):

<input checked="" type="checkbox"/>	Tourism – Advertising / Promotion (see #10 for advertising/promotion sources)
<input type="checkbox"/>	Tourism Related Expenditures

7. Project/Event Timeline

Beginning Date:	07/01/2025
End Date:	06/30/2026

8. Location of Project/Event:

425 OAK DRIVE, LEXINGTON, SC 29073
 1120 FORT CONGAREE TRAIL, CAYCE, SC 29033

9. Number of Employees

Full-time:	9
Part-time:	16

10. Do you advertise outside of a 50-mile radius?

Yes No

If you answered yes, please check all that apply for advertising sources outside of Lexington County, and include the total number of each distributed.

Type of Ad	Total # Distributed	Range of Ad	For Ad Listings
Rack Cards			Complete <i>Attachment A</i> for Listing Details for Ads used in <i>Magazines, Newspapers, the Radio, and Billboards and Websites</i> . Please include targeted audience.
Brochures			
Posters			
<i>Magazine Ads</i>			
<i>Newspaper Ads</i>			
<i>Radio Ads</i>			
<i>Billboard Ads</i>			
<i>Websites (other than primary)</i>	3		
<i>Other</i>			

11. Number of Project/Event Attendance:

Expected Number:	11,092
Of this number, how many are tourists?	5,964

Tourists - "People taking trips outside of their home communities for any purpose, except daily commuting to and from work." [SC Code of Laws, Chapter 6, Section 6-4-5 (4)]

12. List the methods used to track tourists:

Select Methods Used:		Provide the Estimated Numbers:	
<input checked="" type="checkbox"/>	Webpage Inquiries	Inquiries per month:	
<input type="checkbox"/>	Phone Call Inquiries	Phone calls per month:	
<input type="checkbox"/>	Brochure Mailings	Brochures mailed per month:	
<input type="checkbox"/>	Event Ticket Sales	Tickets sold per event:	
<input type="checkbox"/>	Event Registration	Registrants per event:	
<input checked="" type="checkbox"/>	Hotel Sales	Sales per event / per month:	
<input type="checkbox"/>	License Plates	Count per event:	
<input type="checkbox"/>	Surveys	Responses per survey:	
<input type="checkbox"/>	Other		

13. Must Complete - County accommodations funds are generated from the hotels in the unincorporated areas of the County. Please list the hotels and number of rooms and nights you have used or plan to use for your Project/Event located in the unincorporated areas of Lexington County only:

Hotel Name & Location	Number of Rooms	Number of Nights
DoubleTree by Hilton 2100 Bush River Rd. Columbia, SC 29210		Total of 240 Room Nights
TownePlace Suites 2915 Sunset Blvd West Columbia, SC 29169		Total of 56 Room Nights

14. Please indicate that you have read: Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976?

Yes No

15. Project/Event Budget: Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.

a. Estimated Total Cost of Project/Event:	\$73,220.00
b. Amount of Accommodations Funds Requested for this Project/Event:	\$21,240.00
c. This Request Equals What Percent of the Total Project/Event Budget:	29.00 %
d. Use Attachment B and provide a detailed list of what the funds will be used for and the estimated amount for each item (i.e. brochures - \$1,500, etc.)	Use Attachment B to complete.

16. Has your Project/Event or Organization previously received Accommodations Tax Funds?

Yes

No

If you answered yes, please answer items a-e below.

a. Year(s):	2024
b. Amount(s):	\$20,000.00
c. Source(s):	COUNTY OF LEXINGTON
d. Purpose(s)	Host regional and national tennis tournaments.
e. For each award year, did you expend 100% of the ATAX funds you received?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If you answered no, please explain:</i> <div style="border: 1px solid black; height: 80px; width: 100%;"></div>

17. Project Description – Please use Attachment C to complete the following information that is required by the Tourism Expenditure Review Committee to be sure that the Project/Event is in accordance to Section 6-4-10 of the S.C. Code of Laws.

a. General Project/Event Description	<i>Please use Attachment C to complete answers a-f.</i>
b. Benefits that the Project/Event will serve toward promoting tourism and the benefits to the Community of Lexington County.	
c. Total attendance to the Project/Event versus the number of total tourists in attendance.	
d. Economic impact generated by tourism towards the Project/Event.	
e. Overall description of how the Project/Event attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.	
f. Additional Comments.	

PLEASE NOTE: APPLICANT AND/OR REPRESENTATIVES MUST BE PRESENT DURING REVIEW PROCESS BY THE ACCOMMODATIONS TAX ADVISORY BOARD IN ORDER TO BE CONSIDERED FOR FUNDING.

Signature of Project/Event Director:

RANDY H. GIBSON
Print Name

EXEC DIR
Title


Signature

01-03-2025
Date



**ATTACHMENT A
ITEM #10 – ADVERTISEMENTS**

Please provide the information below for Ads used in *Magazines, Newspapers, the Radio, and Billboards and Websites.* Please include targeted audience.

Magazine Ads

Ad Listing	Distribution Range	Targeted Audience

Newspaper Ads

Ad Listing	Distribution Range	Targeted Audience

Television Ads

Ad Listing	Distribution Range	Targeted Audience

Radio Ads

Ad Listing	Distribution Range	Targeted Audience

Billboard Ads

Ad Listing	Distribution Range	Targeted Audience

Website Ads (other than primary website)

Ad Listing	Distribution Range	Targeted Audience
www.lexingtoncountytennis.com		Tournament players
www.usta.com		Tournament players
www.itftennis.com		Tournament players

Other Ads

Ad Listing	Distribution Range	Targeted Audience



ATTACHMENT B
ITEM #15 – PROJECT / EVENT BUDGET

Provide a detailed list of what the funds will be used for and the estimated amount for each item (i.e. brochures - \$1,500, etc.)

Item	Estimated Amount
PARTICIPATION MEALS & BUDGET	\$14,272.00
HOUSING-OFFICIALS	\$3,638.00
OFFICIALS	\$23,585.00
TENNIS SUPPLIES	\$5,910.00
UTILITIES	\$5,218.00
SUPPLIES, CONCESSIONS & AWARDS	\$5,804.00
ADVERTISING & PROMOTION	\$3,514.00
LABOR	\$7,137.00
TRAINERS/MEDICAL STAFF	\$4,142.00
Total	\$73,220.00



ATTACHMENT C ITEM #17 – PROJECT / EVENT DESCRIPTION

Please complete the following information that is required by the Tourism Expenditure Review Committee to be sure that the Project/Event is in accordance to Section 6-4-10 of the S.C. Code of Laws.

a. General Project/Event Description:

The Lexington County Recreation and Aging Commission's two tennis facilities, the Cayce Tennis and Fitness Center and the Lexington County Tennis Complex include forty-four lighted seventy-eight foot hard courts, seven thirty-six foot courts and four permanent and four painted Pickle ball courts designed to provide first class tennis opportunities for county residents of all ages and tourists generating events.

The Cayce Tennis and Fitness Center has been awarded the 2013 Featured Facility Award for Outstanding Public Facility and Southern Member Facility of the Year by the USTA along with being named the 2013 Professional Tennis Registry Public Facility of the Year. The Lexington County Recreation and Aging Commission has also been named the Parks and Recreation Agency of the Year by the "Tennis Industry Magazine".

The Lexington County Tennis Complex has been named and awarded the 2003 Municipal Facility of the year by "Racquet Sports Industry Magazine", along with formally being named the Professional Tennis Registry Facility of the year 2002, the United States Tennis Association Southern Section: USA League Tennis Facility of the Year 2003, and United States Tennis Association: Outstanding National Public Facility of the Year 2003.

In 2024, the Lexington County Tennis facilities hosted 49 major tennis and pickleball events that drew in both players and spectators to Lexington County and the midlands throughout the year. That was an increase of 14 more events than 2023. So far on the calendar for 2025 we have over 37 events already set with more dates being added weekly. We have four major events added to the calendar in 2025 including the Big South Conference College Tennis Tournament, an L3 Sectional Junior Tournament, both girls and boys South Carolina State High School League team and individual tournaments, and the Carolina River Battle. The CRB is a pre-season league tournament for both LATA and CTL and will include over 400 players.

b. Benefits that the Project/Event will serve toward promoting tourism and the benefits to the Community of Lexington County.

The Lexington County Recreation and Aging Commission feels that our tennis & pickleball facilities have the potential to generate more growth in tourism for Lexington County greater than other sports being offered by the county with the addition to the eight new pickleball courts located at the Lexington County Tennis Complex. Also, beginning in January 2025 is our new 16 pickleball complex. We have set a major professional pickleball tournament for the last weekend in March. This tournament should have around 600-700 players including both professional and amateur players. The PPA estimates an economic impact to our area of approximately 1.5 million dollars based on their projections.

The 2025 calendar of tournaments and events for the Lexington County Tennis & Pickleball facilities include 15 major events as compared to 10 in 2024 : The USTA/International Tennis Federation (ITF) South Carolina Junior Championships, Big East Conference Championships, Big South Conference College Tournament, Junior Team Tennis State Championships, the two pre-season high school tennis tournaments, 2 high school state tournaments, the USTA South Carolina Mixed Doubles State Championships, the Conference Carolinas pre-season tournament, and the JTT Winter State Championships and L3 Sectional Junior Tournament, a professional pickleball tournament.

Other events that continue bringing players and fans to Lexington County include multiple local tournaments such as Level 6 and 7 Junior Tournaments, LATA Spring City Playoffs the Tennis on Campus SC Club Team Invitational and the Sunburn Open. We also held the largest Level 6 junior tournament in the state in 2023 and 2024 with over 160 players registered. All of these tournaments will continue in 2025.

c. Total attendance to the Project/Event versus the number of total tourists in attendance.

In 2024 the following events generated the most economic impact for Lexington County: the USTA/ITF South Carolina Championships, the Big East Conference Championships, the SC JTT Championships, the Cayce Junior Championships, the SC Mixed State Championships and the Conference Carolinas Pre-Season tennis tournament.

The Big East Conference Championships had 11 women's teams and 9 men's teams. Each team had 8 to 10 players plus coaches and trainers. Many of these teams are from the New England area. We had over 200 participants. We have the Big East contract for 2025 and 2026. We will be trying to renew this contract moving forward.

In 2024 The International Tennis Federation South Carolina Junior Championships featured top junior players from around the world. This year's draw included 64 boys' and 64 girls' ages 13 to 18, with a qualifying tournament the weekend prior to the event with an additional 64 players competing for 8 spots into the main draw.

The impact from the USTA/ITF South Carolina Championships generated approximately 250 room nights in Lexington County. We had 194 participants this year along with their coaches, academy members, families, college coaches and spectators also visiting the Lexington County Tennis Complex.

Also, in 2024 The South Carolina Junior Team Tennis Championships brought in approximately 250 players to the event this year in July and another 100 players in December. With parents, siblings and grandparents coming to watch their family members play in this tournament, Lexington County saw a good number of hotels booked over both weekends. We will be continuing the summer championships for 2025.

The Conference Carolinas pre-season tennis tournament on the second weekend in September had over 200 players from 8 colleges. Each college had approximately 20 players each staying in our hotels over that 3 day weekend.

The biggest event to date has been the 2024 South Carolina Mixed State Championships that took place the last weekend in August. We had over 1400 players come to Lexington during that weekend.

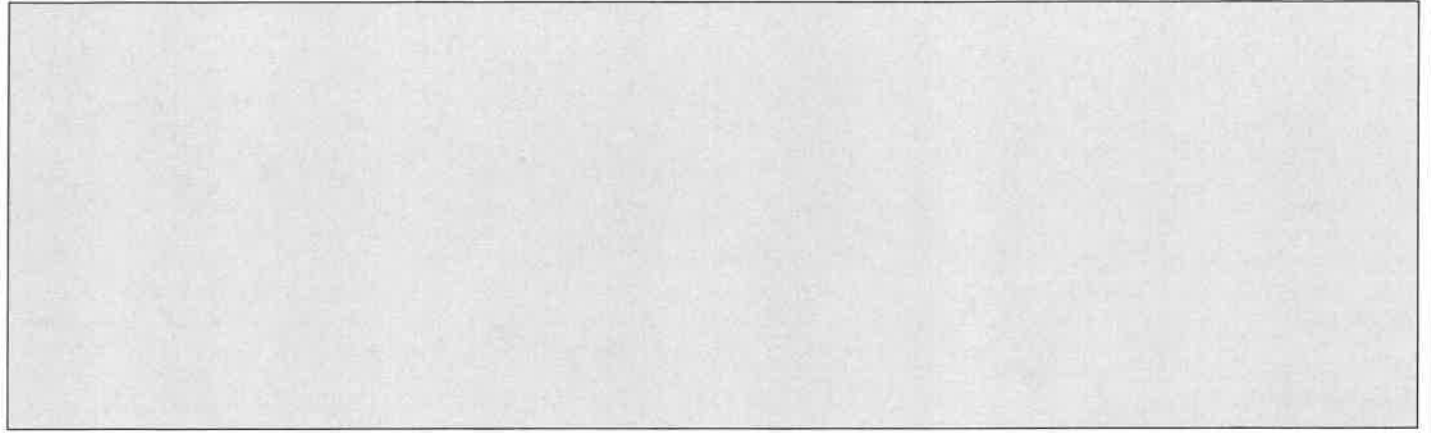
d. Economic impact generated by tourism towards the Project/Event.

The Cayce Tennis and Fitness Center and the Lexington County Tennis Complex provides recreational opportunities for Lexington County residents along with promoting the sport of tennis and pickleball locally by providing after school programs, summer camps, Team Challenges, Team Tournaments, Junior Team Tennis, adult socials, leagues and tournaments for all levels. The combined 2024 schedule of events at the tennis facilities will draw an estimated 4500-5500 participants and spectators requiring over 2,000 room nights will provide a direct economic impact to Lexington County of \$490,000. Based on the accepted multiplier rate of 3 – 5 and in an effort to be conservative in our estimates we have chosen the multiplier rate of 3 for the calculation of the economic impact to Lexington County of \$1,470,000

e. Overall description of how the Project/Event attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.

The Lexington County Recreation and Aging Commission requests accommodation tax funding to host quality tennis tournaments and events that highlight the quality of life in Lexington County along with providing economic benefits to the tax payers of Lexington County.

f. Additional Comments.





COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
FUNDING SOURCES
FY 2025/26

Organization Name: LEXINGTON COUNTY RECREATION & AGING COMMISSION

List of Funding Sources	Actual FY 2023/24	Current FY 2024/25	Estimated FY 2025/26
ACCOMODATIONS TAX REQUEST			\$21,240.00
CORPORATE SPONSORS			\$10,652.00
MERCHANDISE & CONCESSIONS			\$3,408.00
ENTRY FEE			\$37,920.00
Total			\$73,220.00



COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
EXPENDITURES
FY 2025/26

Organization Name: LEXINGTON COUNTY RECREATION & AGING COMMISSION

List of Expenditures	Actual FY 2023/24	Current FY 2024/25	Estimated FY 2025/26
PARTICIPATION MEALS & BUDGET			\$12,095.00
HOUSING-OFFICIALS			\$3,083.00
OFFICIALS			\$19,987.00
TENNIS SUPPLIES			\$5,009.00
UTILITIES			\$4,422.00
SUPPLIES, CONCESSIONS& AWARDS			\$4,919.00
ADVERTISING & AWARDS			\$2,978.00
LABOR			\$6,048.00
TRAINERS/MEDICAL STAFF			\$3,510.00
Total			\$62,051.00



COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
APPLICATION
FY 2025/26

1. Name of Project/Event

Visit Lexington County

2. Type of Organization (select one)

<input type="checkbox"/>	County
<input type="checkbox"/>	Municipal
<input type="checkbox"/>	Non-Profit Organization
<input type="checkbox"/>	Community Service Club, Church, etc.
<input type="checkbox"/>	501(c) 3
<input checked="" type="checkbox"/>	Other Chamber of Commerce

3. Sponsoring Organization

Name of Organization	Greater Irmo Chamber of Commerce
Mailing Address	1235 Columbia Ave., Irmo, SC 29063

4. Director of Project/Event

Name & Title	Kerry Powers
Contact Number(s)	803-749-9355
Email	ceo@greaterirmochamber.com

5. Project/Event Website Address

www.funchamber.com

6. Project/Event Category (select one)

<input checked="" type="checkbox"/>	Tourism – Advertising / Promotion (see #10 for advertising/promotion sources)
<input type="checkbox"/>	Tourism Related Expenditures

7. Project/Event Timeline

Beginning Date	7/1/25
End Date	6/30/26

8. Location of Project/Event

Online

9. Number of Employees

Full-time	2
Part-time	

10. Do you advertise outside of a 50-mile radius?

Yes No

If you answered yes, please check all that apply for advertising sources outside of Lexington County, and include the total number of each distributed.

Type of Ad	Total # Distributed	Range of Ad	For Ad Listings
			Complete Attachment A to provide additional details regarding ads in magazines, newspapers, radio, billboards, and websites. Please include targeted audience.
X Rack Cards			
X Brochures	5000		
Posters			
Magazine Ads			
x Newspaper Ads	24		
Radio Ads			
Billboard Ads			
X Websites (other than primary)	FB and Insta		
Other			

11. Number of Project/Event Attendees

Expected Number	N/A
Of this number, how many are tourists?	

Tourists - "People taking trips outside of their home communities for any purpose, except daily commuting to and from work." [SC Code of Laws, Chapter 6, Section 6-4-5 (4)]



ATTACHMENT A
Item #10 – Advertisements

Please provide the information below for ads used in magazines, newspapers, radio, billboards, and websites. Please include targeted audience.

Magazine Ads

Ad Listing	Distribution Range	Targeted Audience

Newspaper Ads

Ad Listing	Distribution Range	Targeted Audience
New Irmo News	100 Miles	Families

Television Ads

Ad Listing	Distribution Range	Targeted Audience

Radio Ads

Ad Listing	Distribution Range	Targeted Audience
Midlands Media	Midlands and beyond	Adults 35-65

Billboard Ads

Ad Listing	Distribution Range	Targeted Audience
FB	entire US	adults looking for better cost of living
Insta	entire US	adults looking for better cost of living

Website Ads (other than primary website)

Ad Listing	Distribution Range	Targeted Audience

Other Ads

Ad Listing	Distribution Range	Targeted Audience

12. List the methods used to track tourists

Select Methods Used		Provide the Estimated Numbers	
X	Webpage inquiries	Inquiries per month	12000
X	Phone call inquiries	Phone calls per month	250
X	Brochure mailings	Brochures mailed per month	30
	Event ticket sales	Tickets sold per event	
	Event registration	Registrants per event	
	Hotel sales	Sales per event / per month	
	License plates	Count per event	
	Surveys	Responses per survey	
	Other		

13. Must Complete - County accommodations tax funds are generated from the hotels in the unincorporated areas of Lexington County. Please list the hotels, number of rooms, and number of nights you have used or plan to use for your project/event located in the unincorporated areas of Lexington County only.

Hotel Name & Location	Number of Rooms	Number of Nights
Doubletree By Hilton	40	1+

14. Please indicate whether you have read Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976.

Yes

No

15. Project/Event Budget - Requests for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.

a. Estimated Total Cost of Project/Event:	\$ 20000
b. Amount of Accommodations Funds Requested for this Project/Event:	\$ 20000
c. This Request Equals What Percent of the Total Project/Event Budget:	%
d. Use <u>Attachment B</u> and provide a detailed list of what the funds will be used for and the estimated amount for each item (i.e. brochures - \$1,500, etc.)	Use <u>Attachment B</u> to complete.



ATTACHMENT B

Item #15 – Project/Event Budget

Provide a detailed list of what the funds will be used for and the estimated amount for each item (i.e. brochures - \$1,500, etc.)

Item	Estimated Amount
Management of Visit Lexington County campaign via FB and Insta	20000
Development/printing of 5000 guides/maps including online version.	
Ongoing maintenance of campaign on Chamber website.	
Total	20000

16. Has your Project/Event or Organization previously received Accommodations Tax Funds?

Yes

No

If you answered yes, please complete items below.

a. Year(s)	24-25
b. Amount(s)	15000
c. Source(s)	Lexington County
d. Purpose(s)	Visit Lexington County
e. For each award year, did you expend 100% of the ATAX funds you received?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If you answered no, please explain.</i> <div style="border: 1px solid black; height: 80px; width: 100%;"></div>

17. Project Description – Please use Attachment C to provide the following information as required by the *Tourism Expenditure Review Committee* to ensure the project/event is in accordance to Section 6-4-10 of the S.C. Code of Laws.

a. General project/event description	<i>Please use <u>Attachment C</u> to complete this section.</i>
b. Benefits that the project/event will serve toward promoting tourism and the benefits to the Lexington County community	
c. Total attendance to the project/event versus the number of total tourists in attendance	
d. Economic impact generated by tourism toward the project/event	
e. Overall description of how the project/event attracts and promotes tourists to the area, and specifically how the Accommodations Tax Funds were used to accomplish this	
f. Additional comments	

PLEASE NOTE: APPLICANT AND/OR REPRESENTATIVE(S) MUST BE PRESENT DURING REVIEW PROCESS BY THE ACCOMMODATIONS TAX ADVISORY BOARD IN ORDER TO BE CONSIDERED FOR FUNDING.

Signature of Project/Event Director:

Kenny Powers
Print Name


Signature

President / CEO
Title

123124
Date



ATTACHMENT C

Item #17 – Project/Event Description

Please complete the following information as required by the Tourism Expenditure Review Committee to ensure that the project/event is in accordance with Section 6-4-10 of the S.C. Code of Laws.

a. General project/event description

The Greater Irmo Welsomce and Visitor's Center is located conveniently off I-26 approximately one half mile from the interstate and is just off the main route to the Lake Murray Dam. In June 2021, The Greater Irmo Chamber renovated the Chamber House on Columbia Ave in the heart of Irmo, right across from Irmo Town Park. Our project for 25/26 is to continue to enhance the functionality of our Welcome Center and maintain our robust tourism campaign to encourage

b. Benefits that the project/event will serve toward promoting tourism and the benefits to the Lexington County community

The Greater Irmo Chamber Welcome and Visitor's Center will continue to assist in promoting tourism to our area by maintaining the Welcome Center, employing a Welcome Center Coordinator, maintaining up to date content on our website and social media for tourists and visitors to access. We are available by phone and email to assist visitors to the area. Additionally, we maintain a solid presence on social media platforms to attract visitors and assist visitors.

c. Total attendance to the project/event versus the number of total tourists in attendance

We receive approximately 250 phone calls per month from potential visitors to the area. We maintain a close relationship with the Town of Irmo and we field most of their calls from potential visitors. We receive approximately 12K hits to our website each month and we mail out an average of 30 relation packets each month. Since COVID, online traffic has increased 38% to our

d. Economic impact generated by tourism toward the project/event

The Greater Irmo Chamber is one of the first places visitors/tourists contact when coming to visit the Irmo area and Lake Murray. We direct them to our hotels, restaurants and other activities here in our area and throuout Lexington County to keep those tourism dollars in our county.

e. Overall description of how the project/event attracts and promotes tourists to the area, and specifically how the Accommodations Tax Funds were used to accomplish this

The \$20,000 requested by the Greater Irmo Chamber Welcome and Visitor's Center will be used to continue our campaign to encourage people visiting the area to shop, stay, eat and play locally in Lexington County.

f. Additional comments



COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
FUNDING SOURCES
FY 2025/26

Organization Name Greater Irmo Chamber of Commerce

List of Funding Sources	Actual FY 2023/24	Current FY 2024/25	Estimated FY 2025/26
Membership	116835		
Lexington County ATAX	15000		
Town of Irmo HTAX	10000		
Non Dues Revenue	2500		
Other Income	3500		
Projects Income	201735		
Total	349570		



COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
EXPENDITURES
FY 2025/26

Organization Name Greater Irmo Chamber of Commerce

List of Expenditures	Actual FY 2023/24	Current FY 2024/25	Estimated FY 2025/26
Accounting Fees	8567		
CC Fees	6366		
Chamber Dues	2590		
Compensation	180406		
Copier	4400		
Depreciation	6600		
Diplomats	1635		
IT	4380		
Insurance	4350		
Janitorial	2200		
Maintenance	4585		
Mortgage	13100		
Professional Development	6000		
Office Expenses	6565		
Meeting/Board Expense	3290		
Project Expense	102248		
Property Tax	5600		
Utilities	8400		
Total	371282		



GREATER IRMO
CHAMBER OF COMMERCE

1235 Columbia Avenue, Irmo, South Carolina 29063 | T: (803) 749 9355 | CEO@GreaterIrmoChamber.com

December 31, 2024

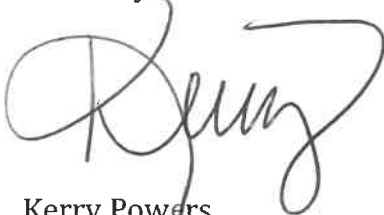
Lexington County Council
212 South Lake Drive, Suite 601
Lexington, South Carolina 29072

RE: Accommodations Tax Request from the Greater Irmo Chamber of Commerce

Thank you for the opportunity once again to request Accommodations Tax funding for the fiscal year 2025-2026. The Greater Irmo Chamber of Commerce is pleased to operate the Greater Irmo Welcome and Visitor's Center to promote the Greater Irmo area and Lexington County. We have greatly enhanced our Visitor's Center after a renovation of our Chamber House in 2021. Additionally, we have rebranded the Chamber and we have launched a brand new website, enhanced our social media and our staff is dedicated to continuing the promotion of the Greater Irmo area and Lexington County as an attractive place to visit, raise families and do business.

Enclosed you will find our completed application with all the necessary documentation as requested. I look forward to meeting with you soon and I thank you for your continued support for our Accommodations Tax funding request. I hope each and every one of you have a prosperous New Year!

Sincerely,



Kerry Powers
President & CEO
Greater Irmo Chamber of Commerce

Growing a Stronger Business Community

GreaterIrmoChamber.com



COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
APPLICATION
FY 2025/26

1. Name of Project/Event

--

2. Type of Organization (select one)

<input type="checkbox"/>	County
<input type="checkbox"/>	Municipal
<input type="checkbox"/>	Non-Profit Organization
<input type="checkbox"/>	Community Service Club, Church, etc.
<input type="checkbox"/>	501(c) 3
<input type="checkbox"/>	Other

3. Sponsoring Organization

Name of Organization	
Mailing Address	

4. Director of Project/Event

Name & Title	
Contact Number(s)	
Email	

5. Project/Event Website Address

--

6. Project/Event Category (select one)

<input type="checkbox"/>	Tourism – Advertising / Promotion <i>(see #10 for advertising/promotion sources)</i>
<input type="checkbox"/>	Tourism Related Expenditures

7. Project/Event Timeline

Beginning Date	
End Date	

8. Location of Project/Event

--

9. Number of Employees

Full-time	
Part-time	

10. Do you advertise outside of a 50-mile radius?

<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
--------------------------	-----	--------------------------	----

If you answered yes, please check all that apply for advertising sources outside of Lexington County, and include the total number of each distributed.

Type of Ad	Total # Distributed	Range of Ad	For Ad Listings
Rack Cards			Complete Attachment A to provide additional details regarding ads in magazines, newspapers, radio, billboards, and websites. Please include targeted audience.
Brochures			
Posters			
Magazine Ads			
Newspaper Ads			
Radio Ads			
Billboard Ads			
Websites (other than primary)			
Other (E-Newsletters)			

11. Number of Project/Event Attendees

Expected Number	
Of this number, how many are tourists?	

Tourists - "People taking trips outside of their home communities for any purpose, except daily commuting to and from work." [SC Code of Laws, Chapter 6, Section 6-4-5 (4)]

12. List the methods used to track tourists

Select Methods Used		Provide the Estimated Numbers	
<input type="checkbox"/>	Webpage inquiries	<input type="text"/>	Inquiries per month
<input type="checkbox"/>	Phone call inquiries	<input type="text"/>	Phone calls per month
<input type="checkbox"/>	Brochure mailings	<input type="text"/>	Brochures mailed per month
<input type="checkbox"/>	Event ticket sales	<input type="text"/>	Tickets sold per event
<input type="checkbox"/>	Event registration	<input type="text"/>	Registrants per event
<input type="checkbox"/>	Hotel sales	<input type="text"/>	Sales per event / per month
<input type="checkbox"/>	License plates	<input type="text"/>	Count per event
<input type="checkbox"/>	Surveys	<input type="text"/>	Responses per survey
<input type="checkbox"/>	Other	<input type="text"/>	

13. Must Complete - County accommodations tax funds are generated from the hotels in the unincorporated areas of Lexington County. Please list the hotels, number of rooms, and number of nights you have used or plan to use for your project/event located in the unincorporated areas of Lexington County only.

Hotel Name & Location	Number of Rooms	Number of Nights

14. Please indicate whether you have read Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976.

Yes
 No

15. Project/Event Budget - Requests for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.

a. Estimated Total Cost of Project/Event:	\$ <input type="text"/>
b. Amount of Accommodations Funds Requested for this Project/Event:	\$ <input type="text"/>
c. This Request Equals What Percent of the Total Project/Event Budget:	5.5 %
d. Use Attachment B and provide a detailed list of what the funds will be used for and the estimated amount for each item (i.e. brochures - \$1,500, etc.)	Use Attachment B to complete.

16. Has your Project/Event or Organization previously received Accommodations Tax Funds?

Yes

No

If you answered yes, please complete items below.

a. Year(s)	2022-2023, 2023-2024, 2024-2025
b. Amount(s)	Awarded \$8,000 FY23, awarded \$15,000 FY24, awarded \$12,890 FY25
c. Source(s)	Lexington County ATax
d. Purpose(s)	Marketing support for Harbison Theatre at Midlands Technical College
e. For each award year, did you expend 100% of the ATAX funds you received?	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><i>If you answered no, please explain.</i></p> <div style="border: 1px solid black; height: 80px; width: 100%;"></div>

17. Project Description – Please use [Attachment C](#) to provide the following information as required by the *Tourism Expenditure Review Committee* to ensure the project/event is in accordance to Section 6-4-10 of the S.C. Code of Laws.

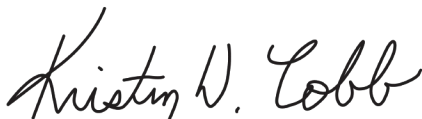
a. General project/event description	<i>Please use Attachment C to complete this section.</i>
b. Benefits that the project/event will serve toward promoting tourism and the benefits to the Lexington County community	
c. Total attendance to the project/event versus the number of total tourists in attendance	
d. Economic impact generated by tourism toward the project/event	
e. Overall description of how the project/event attracts and promotes tourists to the area, and specifically how the Accommodations Tax Funds were used to accomplish this	
f. Additional comments	

PLEASE NOTE: APPLICANT AND/OR REPRESENTATIVE(S) MUST BE PRESENT DURING REVIEW PROCESS BY THE ACCOMMODATIONS TAX ADVISORY BOARD IN ORDER TO BE CONSIDERED FOR FUNDING.

Signature of Project/Event Director:

Kristin Cobb

Print Name



Signature

Executive Director

Title

1-2-25

Date



ATTACHMENT A
Item #10 – Advertisements

Please provide the information below for ads used in magazines, newspapers, radio, billboards, and websites. Please include targeted audience.

Magazine Ads		
Ad Listing	Distribution Range	Targeted Audience

Newspaper Ads		
Ad Listing	Distribution Range	Targeted Audience

Television Ads		
Ad Listing	Distribution Range	Targeted Audience

Radio Ads

Ad Listing	Distribution Range	Targeted Audience

Billboard Ads

Ad Listing	Distribution Range	Targeted Audience

Website Ads (other than primary website)

Ad Listing	Distribution Range	Targeted Audience

Other Ads

Ad Listing	Distribution Range	Targeted Audience



ATTACHMENT B

Item #15 – Project/Event Budget

Provide a detailed list of what the funds will be used for and the estimated amount for each item (i.e. brochures - \$1,500, etc.)

Item	Estimated Amount
Total	



ATTACHMENT C

Item #17 – Project/Event Description

Please complete the following information as required by the Tourism Expenditure Review Committee to ensure that the project/event is in accordance with Section 6-4-10 of the S.C. Code of Laws.

a. General project/event description

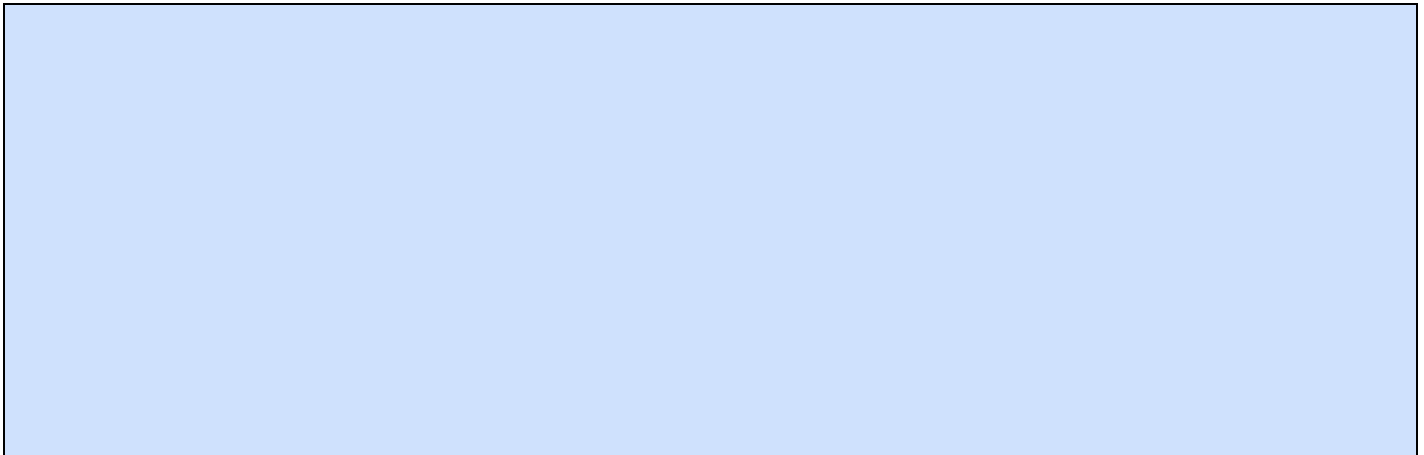
b. Benefits that the project/event will serve toward promoting tourism and the benefits to the Lexington County community

c. Total attendance to the project/event versus the number of total tourists in attendance

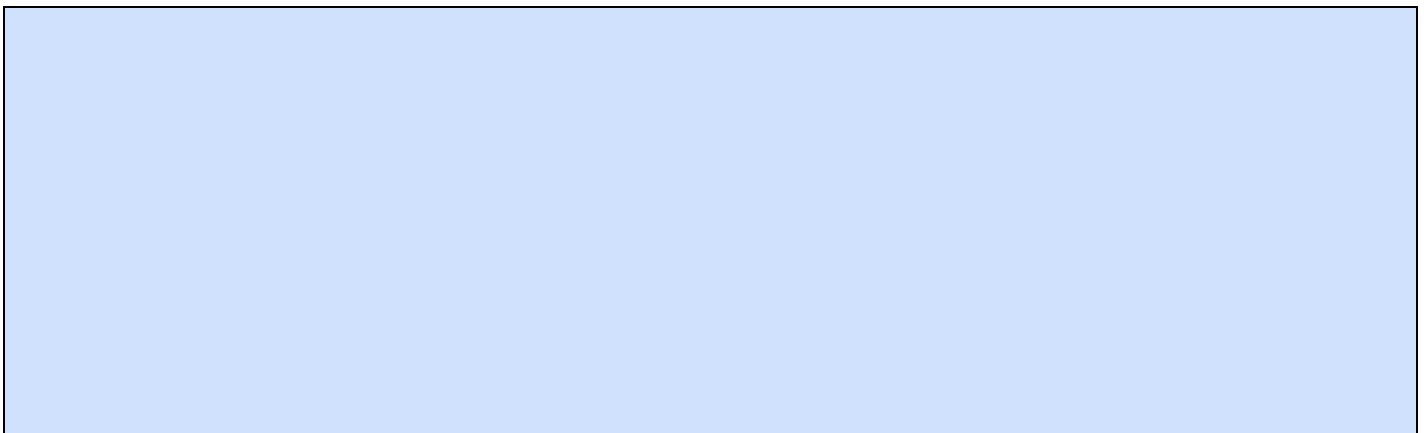
d. Economic impact generated by tourism toward the project/event



e. Overall description of how the project/event attracts and promotes tourists to the area, and specifically how the Accommodations Tax Funds were used to accomplish this



f. Additional comments



A. General Project/Event Overview:

Mission Statement

Harbison Theatre at Midlands Technical College (HT@MTC), grounded in the performing arts, offers a variety of programs and productions that inspire reflection, exploration, and discovery. The theatre serves as a platform for entertainment, education, and opportunity for professionals, learners, and community members across all stages of life.

HT@MTC continues to stand as the premier midsize venue in Lexington County, presenting a dynamic season with a diverse array of performances. This year's lineup has attracted audiences from across the United States, South Carolina, and the Midlands. Executive Director Kristin Cobb will travel to New York in January for the Association of Presenting Arts Professionals conference to finalize the 2025-2026 season programming. The theatre's attendance continues to grow, and with nearly every weekend and weekday occupied, we expect to surpass 25,000 visitors this year. The growing demand for regional rental venues is a contributing factor to this increase.

About Us

Thanks to funding from Lexington County's ATAX funds, Harbison Theatre delivers world-class entertainment to the regional community, serves as a showcase for Midlands Technical College (MTC), and acts as a resource for outside organizations seeking event space. Located on the historic MTC Harbison campus, this state-of-the-art 400-seat facility not only serves as a cultural hub but also enhances the region's appeal as a tourist destination. In addition to its role in supporting the arts, the theatre provides a range of events that significantly benefit the local community.

One of the primary tools for promoting the theatre's season is our full-color brochure, which showcases signature events and includes a calendar of rentals and community productions. The 2025-2026 season brochure will be mailed to approximately 50,000 households in late summer, with 60,000 copies distributed around the college and the Midlands. In addition, our marketing strategy incorporates strong digital platforms, including social media, in conjunction with traditional advertising efforts. Currently, our social media engagement includes:

- Facebook: 6,200 followers
- Instagram: 1,255 followers
- X: 1,270 followers

With the collaboration of the MTC marketing department, the Executive Director, and a new public relations firm, we produce high-quality promotional materials, including billboards, print, and digital ads. Rack cards are also distributed across the state, and media partnerships with local television and radio stations amplify the theatre's reach. We continue our relationships with WACH-FOX 57 and WOLO-ABC 25.

Our theatre has a rich history of delivering powerful performances, cultivating community engagement, and supporting the local arts scene. However, as we move forward, we face increased competition and a rapidly evolving media landscape that presents new challenges and

opportunities. To ensure that we continue to grow our audience, increase ticket sales, and broaden our impact, we recognized the need for a strategic shift in how we market and promote our organization. After careful assessment, we partnered with a new public relations (PR) firm this season, with specialized experience in the arts and entertainment industry. We feel this new partnership will take our marketing dollars further with the following strategy:

1. **Expertise in Targeted Audience Engagement:** Our theatre's mission is to serve a diverse audience, from loyal patrons to new visitors who may not yet be aware of our offerings and what Lexington County offers. Their knowledge of the trends and behaviors in the entertainment industry will allow us to refine our approach to both traditional and digital platforms, ensuring that we reach both local and regional markets.
2. **Building a Stronger Brand Identity:** Our theatre is more than just a venue for performances—it's a cultural hub for creative expression, dialogue, and community connection. This new firm can help us more effectively communicate our brand identity, amplifying the values and stories that make us unique. With their support, we can refresh our messaging, refine our visual presence, and create consistent and compelling narratives that highlight our role in the community.
3. **Maximizing Media Coverage and Public Relations:** Securing media attention for our productions is vital for attracting audiences and creating buzz around our work. This firm will bring established relationships with journalists, bloggers, and media outlets, enabling us to amplify our visibility. Whether it's through press releases, interviews, feature stories, or special events, they will ensure our productions gain the recognition they deserve.
4. **Strategic Social Media and Digital Marketing:** The digital landscape has become one of the most powerful tools for audience engagement, yet we recognize that our current social media and digital marketing efforts could be more strategic and impactful. From creating compelling campaigns to measuring their success, they will ensure that our digital presence is integrated into our overall marketing strategy and reaches the widest possible audience.
5. **Developing Sponsorships and Partnerships:** To support the financial sustainability of our theatre, it is essential to forge new partnerships and attract sponsorships. By leveraging their network and expertise in partnership development, the firm can help us secure the funding and resources we need to continue delivering high-quality productions and expand our programming.

So far this season, we can report the following:

- A broader, more engaged audience that reflects the diversity of our community.
- Increased media coverage, raising the profile of our productions both locally and regionally.
- A more cohesive and recognizable brand identity that resonates with patrons and stakeholders.
- Stronger social media engagement, driving ticket sales and fostering community involvement.

We are confident that this investment will position our theatre for continued growth and success. With the right PR firm by our side, we will be able to effectively market our productions, increase attendance, and further solidify our role as a vital cultural institution in the community. The support from this grant will allow us to take the necessary steps to ensure that our theatre thrives in a competitive and rapidly evolving landscape.

HT@MTC remains committed to fostering the growth of the arts and tourism in the Irmo/Lexington area with your continued support.

Considerations for the 2025-2026 Season include:

- Shaun Cassidy
- SC Philharmonic's Halloween Harry Potter Concert
- Darci Lynne
- Jaleel White (Steve Urkel)
- Tokyo Joe (Regional Event)
- SC Jazz Masterworks Ensemble featuring Robert Gardiner (4 shows)
- Columbia Children's Theatre (2 shows)
- Black Violin
- Monophonics
- Macy Gray
- A Night with Priscilla Presley
- Jared Freid (Comedian)
- Rocky Horror Picture Show Tour
- Grace Kelly 20th Anniversary Tour
- LeAnn Rimes
- Michael Feinstein Big Band Broadway
- Village People
- Electric Avenue: The 80s MTV Experience
- Texas Tenors

Executive Director Kristin Cobb will visit New York in January to secure these acts and potentially add more. This list represents the variety of world-class touring shows, regional talents, and local professional productions we plan to host. If there's a specific show you'd like to see, please let her know!

B. Tourism and Community Benefits of the Project/Event:

Harbison Theatre at Midlands Technical College plays a key role in attracting tourists to the region. As the Irmo/Lexington area continues to grow, the theatre serves as a cultural anchor and a tourism driver. With a diverse range of dining options, hotels, and welcoming locals, HT@MTC is central to a vibrant tourism experience. Prior to the theatre's construction, the community lacked a space capable of hosting nationally touring performing acts. Despite

challenges like the pandemic, HT@MTC has contributed to increased evening and overnight tourism in Irmo and Lexington.

In addition to showcasing national and international talent, HT@MTC is home to some of the region's best local performing arts groups. It serves as a base for the Chapin Theatre Company, Lake Murray Symphony Orchestra, and several dance academies. The theatre also partners with Jasper Magazine to host rotating art exhibitions in its lobby, further promoting the visual arts and attracting visitors. The demand for rental space at HT@MTC has grown significantly, bringing in more overnight visitors. We maintain strong sponsorships with Lexington Medical Center and Capital City Lake Murray Country, and we are also focused on growing our endowment through the "Take Your Seat" campaign, allowing donors to name a seat in the theatre and contribute to its long-term sustainability.

C. Total Attendance vs. Tourist Attendance:

For the 2023-2024 season, the theatre's total attendance was 21,894, of which 12,631 were tourists from outside Lexington County.

D. Economic Impact from Tourism:

Tourists from outside of Lexington County made up 58% of the theatre's audience during the 2023-24 season (12,631 visitors). This resulted in significant local economic impact:

- If half of the tourists dine at local restaurants, this equates to approximately 6,315 meals.
 - In the 2023-24 season, 8% of the audience traveled from more than two hours away to attend shows (1751 visitors). If one-third of these attendees stay overnight in hotels, along with rooms booked for performers, it totals approximately 686 hotel room nights.
-

E. How the Project/ Event Promotes Tourism and the Use of Accommodations Tax Funds:

Accommodations Tax Funds will play a crucial role in supporting our marketing efforts for the 2025-2026 season. Our advertising budget is essential to promoting our shows, reaching both local and out-of-state audiences. We are deeply grateful for the committee's support, which has been vital to our programming's success.

Marketing Plan Overview:

- **Spring 2025:** Finalize season performances; create print and digital designs; secure season and performance sponsorships.

- **Late Summer 2025:** Mail 50,000 season brochures and postcards; distribute rack cards at hotels and visitor centers statewide; begin print and digital ads; launch season ticket sales.
- **Early Fall 2025:** Launch TV and radio ads for individual shows; display season billboards.
- **Ongoing (September 2025 - May 2026):** Advertise through print, social media, press releases, expanded website features, e-newsletters, billboards, radio, TV, magazines, and local business partnerships.



COUNTY OF LEXINGTON

ACCOMMODATIONS TAX FUND

EXPENDITURES

FY 2025/26

Organization Name _____

List of Expenditures	Actual FY 2023/24	Current FY 2024/25	Estimated FY 2025/26
Total			



COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
FUNDING SOURCES
FY 2025/26

Organization Name _____

List of Funding Sources	Actual FY 2023/24	Current FY 2024/25	Estimated FY 2025/26
Total			



Description

- 8 slots, 6 seconds each. Guaranteed 1,665 spots per day
- Art = 288px high x 1120px wide
- 1/2 slot = 1/2 impressions

Illuminated Digital Location

City: Lexington, SC 29072
 Face ID: COLD110-2
 Facing: East (RHR)
 Latitude/Longitude: 34.01244/-81.18327
 Digital Face Size: 10'0 x 36'0
 Geopath ID#: 30828619 Geopath Weekly Impressions 18+: 79,054

Phone 803-252-7084
 1201 Lincoln St. Suite 300 Columbia, SC 29201



Description

Beautiful, clear view new Chapin digital. Seen on left just after Lexington Medical Center and before I-26 on ramps. 8 slots 6 sec dwell time.

- Art = 360px high x 720px wide
- 1/2 slot = 1/2 impressions

Digital Location

City: Chapin, SC 29036
Face ID: COLD121-1
Facing: West (LHR)
Latitude/Longitude: 34.17431/-81.32923
Digital Face Size: 6' x 12'



Description

Beautiful clear view right hand read Chapin digital. Just off interstate I-26 headed to town of Chapin on Columbia Ave. 8 slots 6 second dwell time.

- Art = 360px high x 720px wide
- 1/2 slot = 1/2 impressions

Digital Location

City: Chapin, SC 29036
Face ID: COLD121-2
Facing: East (RHR)
Latitude/Longitude: 34.17431/-81.32923
Digital Face Size: 6' x 12'



Description

Bright new left hand read 14 x 48 digital seen by west bound shoppers and commuters. This digital is seen just after the merge of I26 with I-20 and 126 and just before the Harbison Blvd shopping district.

- 8 slots, 6 seconds each. Guaranteed 1,665 spots per day
- Art = 416px high x 1504px wide
- 1/2 slot = 1/2 impressions

Illuminated Digital Location

City: Columbia, SC 29212
 Face ID: COLD122-1
 Facing: East (LHR)
 Latitude/Longitude: 34.07504/-81.15052
 Digital Face Size: 14' x 48'
 Geopath ID#: 31029645 Geopath Weekly Impressions 18+: 199,430

Phone 803-252-7084
 1201 Lincoln St. Suite 300 Columbia, SC 29201



Description

Bright LED with 8 slots 6 second dwell time. Located at light in reach of Irmo High, Kroger, and Lake Murray

- Art = 300px high x 600px wide
- 1/2 slot = 1/2 impressions

Illuminated Digital Location

City: Irmo, SC 29063
 Face ID: COLD123-2
 Facing: East (RHR)
 Latitude/Longitude: 34.08763/-81.17964
 Digital Face Size: 5' x 10'
 Geopath ID#: 30920251 Geopath Weekly Impressions 18+: 84,324

Phone 803-252-7084
 1201 Lincoln St. Suite 300 Columbia, SC 29201



Description

Beautiful left hand read seen by busy local traffic headed to Irmo on Dutch Fork Road (Hwy 76)

- 8 slots, 6 seconds each. Guaranteed 1,665 spots per day
- Art = 360px high x 756px wide
- 1/2 slot = 1/2 impressions

Illuminated Digital Location

City: Irmo, SC 29063
 Face ID: COLD131-1
 Facing: Northwest (LHR)
 Latitude/Longitude: 34.14083/-81.26022
 Digital Face Size: 11' x 22'
 Geopath Spot#: 50404385 Geopath Weekly Impressions 18+: 25,649

The Power of GRACE

Phone 803-252-7084
 P.O. Box 11384 Columbia, SC 29211

Print Distribution

Circulation

15,000 copies each week

Distribution Sites

more than 500 throughout the Columbia metro area

Readership

170,000 readers each week in print and online

Penetration

Columbia = 43%

Five Points, Shandon, The Vista, Rosewood, Forest Acres, USC, Main Street

Lexington County = 37%

Lexington, West Columbia, Cayce, Irmo, St. Andrews, Lake Murray, Ballentine, Chapin, S. Congaree

Northeast = 20%

Two Notch Road, Clemson Road, Blythewood, Sandhill, Fort Jackson, Dentsville



Source: Circulation Data Q4 2022



COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
APPLICATION
FY 2025/26

1. Name of Project/Event

2025 Chapin Theatre Company Season

2. Type of Organization (select one)

<input type="checkbox"/>	County
<input type="checkbox"/>	Municipal
<input checked="" type="checkbox"/>	Non-Profit Organization
<input type="checkbox"/>	Community Service Club, Church, etc.
<input type="checkbox"/>	501(c) 3
<input type="checkbox"/>	Other

3. Sponsoring Organization

Name of Organization	Chapin Community Theatre, INC d.b.a.Chapin Theatre Company
Mailing Address	PO Box 360, Chapin, SC 29036

4. Director of Project/Event

Name & Title	Jim DeFelice - Executive Director
Contact Number(s)	803-240-8544
Email	chapintheatre@att.net

5. Project/Event Website Address

chapintheatre.org

6. Project/Event Category (select one)

<input checked="" type="checkbox"/>	Tourism – Advertising / Promotion (see #10 for advertising/promotion sources)
<input type="checkbox"/>	Tourism Related Expenditures

7. Project/Event Timeline

Beginning Date	07-01-2025
End Date	06-30-2026

8. Location of Project/Event

Loc 1: 830 Columbia Ave, Chapin SC 29036 Loc 2: 7300 College Street, Irmo, SC 29063

9. Number of Employees

Full-time	
Part-time	11 - 1099

10. Do you advertise outside of a 50-mile radius?

Yes No

If you answered yes, please check all that apply for advertising sources outside of Lexington County, and include the total number of each distributed.

Type of Ad	Total # Distributed	Range of Ad	For Ad Listings
Rack Cards			Complete Attachment A to provide additional details regarding ads in magazines, newspapers, radio, billboards, and websites. Please include targeted audience.
Brochures			
Posters			
Magazine Ads			
Newspaper Ads			
Radio Ads			
Billboard Ads			
Websites <i>(other than primary)</i>			
Other			

11. Number of Project/Event Attendees

Expected Number	8000
Of this number, how many are tourists?	4000

Tourists - "People taking trips outside of their home communities for any purpose, except daily commuting to and from work." [SC Code of Laws, Chapter 6, Section 6-4-5 (4)]

12. List the methods used to track tourists

Select Methods Used		Provide the Estimated Numbers	
x	Webpage inquiries	Inquiries per month	500
x	Phone call inquiries	Phone calls per month	120
x	Brochure mailings	Brochures mailed per month	5800
x	Event ticket sales	Tickets sold per event	1100
x	Event registration	Registrants per event	
	Hotel sales	Sales per event / per month	
	License plates	Count per event	
	Surveys	Responses per survey	
	Other		

13. Must Complete - County accommodations tax funds are generated from the hotels in the unincorporated areas of Lexington County. Please list the hotels, number of rooms, and number of nights you have used or plan to use for your project/event located in the unincorporated areas of Lexington County only.

Hotel Name & Location	Number of Rooms	Number of Nights
hilton garden	10	20
hampton inn	10	20
residence inn	10	20
air bnb	10	20
vrbo	10	20

14. Please indicate whether you have read Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976.

Yes

No

15. Project/Event Budget - Requests for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.

a. Estimated Total Cost of Project/Event:	\$121,100
b. Amount of Accommodations Funds Requested for this Project/Event:	\$25,000
c. This Request Equals What Percent of the Total Project/Event Budget:	20 %
d. Use <u>Attachment B</u> and provide a detailed list of what the funds will be used for and the estimated amount for each item (i.e. brochures - \$1,500, etc.)	Use <u>Attachment B</u> to complete.

16. Has your Project/Event or Organization previously received Accommodations Tax Funds?

Yes

No

If you answered yes, please complete items below.

a. Year(s)	2021 2022 2023 2024
b. Amount(s)	\$1250 \$2500 \$5000 \$7890
c. Source(s)	actual
d. Purpose(s)	tourism advertising promotion
e. For each award year, did you expend 100% of the ATAX funds you received?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If you answered no, please explain.</i> <div style="border: 1px solid black; height: 80px; width: 100%;"></div>

17. Project Description – Please use [Attachment C](#) to provide the following information as required by the *Tourism Expenditure Review Committee* to ensure the project/event is in accordance to Section 6-4-10 of the S.C. Code of Laws.

a. General project/event description	<i>Please use Attachment C to complete this section.</i>
b. Benefits that the project/event will serve toward promoting tourism and the benefits to the Lexington County community	
c. Total attendance to the project/event versus the number of total tourists in attendance	
d. Economic impact generated by tourism toward the project/event	
e. Overall description of how the project/event attracts and promotes tourists to the area, and specifically how the Accommodations Tax Funds were used to accomplish this	
f. Additional comments	

PLEASE NOTE: APPLICANT AND/OR REPRESENTATIVE(S) MUST BE PRESENT DURING REVIEW PROCESS BY THE ACCOMMODATIONS TAX ADVISORY BOARD IN ORDER TO BE CONSIDERED FOR FUNDING.

Signature of Project/Event Director:

Jim DeFelice

Print Name



Signature

Executive Director

Title

12/30/2024

Date



ATTACHMENT B

Item #15 – Project/Event Budget

Provide a detailed list of what the funds will be used for and the estimated amount for each item (i.e. brochures - \$1,500, etc.)

Item	Estimated Amount
Facebook ads	4000
City Sparks ADS and Digital	8000
postcards - direct mail	17000
posters	1200
royalties	21000
scripts	1500
tshirts	3400
costumes	5000
properties	5000
set constructions	10000
fees	24000
season brochures	9000
teachers	12000
Total	\$121,100



ATTACHMENT C

Item #17 – Project/Event Description

Please complete the following information as required by the Tourism Expenditure Review Committee to ensure that the project/event is in accordance with Section 6-4-10 of the S.C. Code of Laws.

a. General project/event description

Provide high quality performing arts entertainment in our newly renovated theatre space. In addition to the 85 performing events in this project; there are hundreds of hours of instructional events for students of all ages and ethnic backgrounds. These students and actors are from the community and surrounding communities.

b. Benefits that the project/event will serve toward promoting tourism and the benefits to the Lexington County community

Live theatrical performances attract a wide range of tourists. With almost 100 performing nights, we anticipate over 8000 folks to visit our venue. Almost half are from outside the Chapin zip-code. We also have a good number of parents, relatives and friends who come from out of town to see our performances.

c. Total attendance to the project/event versus the number of total tourists in attendance

Approximately 50% of our attendees are out of the Chapin zip-code

d. Economic impact generated by tourism toward the project/event

Our goal is to increase the economic growth with a focus on small business and local artists. The population in our area continues to grow at double digits. Earlier studies show growth at 34% in our area vs 10% for the state as a whole. Studies show that for every dollar spent on a theatre ticket, a patron spends \$2 to \$3 dollars on other items such as restaurants, baby sitters, hotels rooms, etc. With our 100 performances, 38 restaurants, cafes, bars are located less than 10 miles from our venue. 3/4 are locally owned businesses.

e. Overall description of how the project/event attracts and promotes tourists to the area, and specifically how the Accommodations Tax Funds were used to accomplish this

Live performances are key to attracting folks to our area. Unique performances, by local artists open the level of desirability of attending our shows. We concentrate on comedies which are crown favorites. One of our event - the 10 minute play festival is unique to our theatre. We invite authors who live of have lived in SC to submit a 10min-ish play. This year we received 40 submissions and we narrow it down to 8. Folks come form all over the region to participate and attend this event. (We think USC theatre program copied us as they recently started one too).

Tax funds allow us to extend our reach and to build quality entertainment to attract the audience. With the tax fund dollars, we continue to expand our quantity of touches to the area. We couldn't do it with out it

f. Additional comments

Theatre is the key to a happy life. We have an extensive youth program called CAPA - Chapin Academy for the Performing Arts. We often say that - not everyone has the talent for sports programs. We provide an alternative that also helps build character in our youth through team work, work ethic, skills development and more.

Form **990**

Return of Organization Exempt From Income Tax

2023

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

Do not enter social security numbers on this form as it may be made public.

Go to www.irs.gov/Form990 for instructions and the latest information.

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

A For the 2023 calendar year, or tax year beginning 07-01, 2023, and ending 06-30, 2024

B Check if applicable:
 Address change
 Name change
 Initial return
 Final return/terminated
 Amended return
 Application pending

C Name of organization Chapin Community Theatre Inc
 Doing business as _____
 Number and street (or P.O. box if mail is not delivered to street address) Room/suite
PO Box 360
 City or town, state or province, country, and ZIP or foreign postal code
Chapin, SC 29036

D Employer identification number
20-3431391

E Telephone number
(803) 240-8544

F Name and address of principal officer: Jim DeFelice
9 Moseley Point Chapin SC 29036

G Gross receipts \$ 225,393

H(a) Is this a group return for subordinates? Yes No
H(b) Are all subordinates included? Yes No
 If "No," attach a list. See instructions.

I Tax-exempt status: 501(c)(3) 501(c) () (insert no.) 4947(a)(1) or 527

J Website: www.chapintheatre.org

K Form of organization: Corporation Trust Association Other

L Year of formation: 2005 **M** State of legal domicile: SC

H(c) Group exemption number _____

Part I Summary

Activities & Governance	1 Briefly describe the organization's mission or most significant activities: <u>Community theatre productions</u>		
	2 Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	3 Number of voting members of the governing body (Part VI, line 1a)	3	15
	4 Number of independent voting members of the governing body (Part VI, line 1b)	4	15
	5 Total number of individuals employed in calendar year 2023 (Part V, line 2a)	5	0
	6 Total number of volunteers (estimate if necessary)	6	50
	7a Total unrelated business revenue from Part VIII, column (C), line 12	7a	0
b Net unrelated business taxable income from Form 990-T, Part I, line 11	7b	0	
Revenue	8 Contributions and grants (Part VIII, line 1h)	Prior Year	Current Year
	9 Program service revenue (Part VIII, line 2g)	127,454	64,767
	10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)	105,800	160,519
	11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	402	107
	12 Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	233,656	225,393
	Expenses	13 Grants and similar amounts paid (Part IX, column (A), lines 1-3)	
14 Benefits paid to or for members (Part IX, column (A), line 4)			0
15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)			0
16a Professional fundraising fees (Part IX, column (A), line 11e)			0
b Total fundraising expenses (Part IX, column (D), line 25)			0
17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)		127,815	188,637
18 Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	127,815	189,012	
19 Revenue less expenses. Subtract line 18 from line 12	105,841	36,381	
Net Assets or Fund Balances	20 Total assets (Part X, line 16)	Beginning of Current Year	End of Year
	21 Total liabilities (Part X, line 26)	895,016	920,072
	22 Net assets or fund balances. Subtract line 21 from line 20	279,495	268,170

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here

Signature of officer: Leonard G Leslie Date: 12/29/24
 Type or print name and title: Leonard G Leslie, Treasurer

Paid Preparer Use Only

Print/Type preparer's name: _____ Preparer's signature: _____ Date: _____
 Check if PTIN self-employed

Firm's name: _____ Firm's EIN: _____
 Firm's address: _____ Phone no.: _____

May the IRS discuss this return with the preparer shown above? See instructions Yes No

For Paperwork Reduction Act Notice, see the separate instructions.



COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
APPLICATION
FY 2025/26

1. Name of Project/Event

--

2. Type of Organization (select one)

<input type="checkbox"/>	County
<input type="checkbox"/>	Municipal
<input type="checkbox"/>	Non-Profit Organization
<input type="checkbox"/>	Community Service Club, Church, etc.
<input type="checkbox"/>	501(c) 3
<input type="checkbox"/>	Other

3. Sponsoring Organization

Name of Organization	
Mailing Address	

4. Director of Project/Event

Name & Title	
Contact Number(s)	
Email	

5. Project/Event Website Address

--

6. Project/Event Category (select one)

<input type="checkbox"/>	Tourism – Advertising / Promotion <i>(see #10 for advertising/promotion sources)</i>
<input type="checkbox"/>	Tourism Related Expenditures

7. Project/Event Timeline

Beginning Date	
End Date	

8. Location of Project/Event

--

9. Number of Employees

Full-time	
Part-time	

10. Do you advertise outside of a 50-mile radius?

<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
--------------------------	-----	--------------------------	----

If you answered yes, please check all that apply for advertising sources outside of Lexington County, and include the total number of each distributed.

Type of Ad	Total # Distributed	Range of Ad	For Ad Listings
Rack Cards			Complete Attachment A to provide additional details regarding ads in magazines, newspapers, radio, billboards, and websites. Please include targeted audience.
Brochures			
Posters			
Magazine Ads			
Newspaper Ads			
Radio Ads			
Billboard Ads			
Websites (other than primary)			
Other			

11. Number of Project/Event Attendees

Expected Number	
Of this number, how many are tourists?	

Tourists - "People taking trips outside of their home communities for any purpose, except daily commuting to and from work." [SC Code of Laws, Chapter 6, Section 6-4-5 (4)]

12. List the methods used to track tourists

Select Methods Used		Provide the Estimated Numbers	
<input type="checkbox"/>	Webpage inquiries	<input type="text"/>	Inquiries per month
<input type="checkbox"/>	Phone call inquiries	<input type="text"/>	Phone calls per month
<input type="checkbox"/>	Brochure mailings	<input type="text"/>	Brochures mailed per month
<input type="checkbox"/>	Event ticket sales	<input type="text"/>	Tickets sold per event
<input type="checkbox"/>	Event registration	<input type="text"/>	Registrants per event
<input type="checkbox"/>	Hotel sales	<input type="text"/>	Sales per event / per month
<input type="checkbox"/>	License plates	<input type="text"/>	Count per event
<input type="checkbox"/>	Surveys	<input type="text"/>	Responses per survey
<input type="checkbox"/>	Other	<input type="text"/>	

13. Must Complete - County accommodations tax funds are generated from the hotels in the unincorporated areas of Lexington County. Please list the hotels, number of rooms, and number of nights you have used or plan to use for your project/event located in the unincorporated areas of Lexington County only.

Hotel Name & Location	Number of Rooms	Number of Nights

14. Please indicate whether you have read Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976.

Yes
 No

15. Project/Event Budget - Requests for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.

a. Estimated Total Cost of Project/Event:	\$ <input type="text"/>
b. Amount of Accommodations Funds Requested for this Project/Event:	\$ <input type="text"/>
c. This Request Equals What Percent of the Total Project/Event Budget:	<input type="text"/> %
d. Use Attachment B and provide a detailed list of what the funds will be used for and the estimated amount for each item (i.e. brochures - \$1,500, etc.)	Use Attachment B to complete.

16. Has your Project/Event or Organization previously received Accommodations Tax Funds?

 Yes

 No

If you answered yes, please complete items below.

a. Year(s)	
b. Amount(s)	
c. Source(s)	
d. Purpose(s)	
e. For each award year, did you expend 100% of the ATAX funds you received?	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If you answered no, please explain.</i> <div style="border: 1px solid black; height: 80px; width: 100%;"></div>

17. Project Description – Please use [Attachment C](#) to provide the following information as required by the *Tourism Expenditure Review Committee* to ensure the project/event is in accordance to Section 6-4-10 of the S.C. Code of Laws.

a. General project/event description	<i>Please use Attachment C to complete this section.</i>
b. Benefits that the project/event will serve toward promoting tourism and the benefits to the Lexington County community	
c. Total attendance to the project/event versus the number of total tourists in attendance	
d. Economic impact generated by tourism toward the project/event	
e. Overall description of how the project/event attracts and promotes tourists to the area, and specifically how the Accommodations Tax Funds were used to accomplish this	
f. Additional comments	

PLEASE NOTE: APPLICANT AND/OR REPRESENTATIVE(S) MUST BE PRESENT DURING REVIEW PROCESS BY THE ACCOMMODATIONS TAX ADVISORY BOARD IN ORDER TO BE CONSIDERED FOR FUNDING.

Signature of Project/Event Director:

Print Name

Title

Signature

Date

16. Has your Project/Event or Organization previously received Accommodations Tax Funds?

Yes

No

If you answered yes, please complete items below.

a. Year(s)	2022, 2023, 2024
b. Amount(s)	\$3,500, \$5,000, \$10,000
c. Source(s)	
d. Purpose(s)	Marketing
e. For each award year, did you expend 100% of the ATAX funds you received?	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><i>If you answered no, please explain.</i></p> <div style="border: 1px solid black; height: 80px; width: 100%;"></div>

17. Project Description – Please use [Attachment C](#) to provide the following information as required by the *Tourism Expenditure Review Committee* to ensure the project/event is in accordance to Section 6-4-10 of the S.C. Code of Laws.

a. General project/event description	<i>Please use Attachment C to complete this section.</i>
b. Benefits that the project/event will serve toward promoting tourism and the benefits to the Lexington County community	
c. Total attendance to the project/event versus the number of total tourists in attendance	
d. Economic impact generated by tourism toward the project/event	
e. Overall description of how the project/event attracts and promotes tourists to the area, and specifically how the Accommodations Tax Funds were used to accomplish this	
f. Additional comments	

PLEASE NOTE: APPLICANT AND/OR REPRESENTATIVE(S) MUST BE PRESENT DURING REVIEW PROCESS BY THE ACCOMMODATIONS TAX ADVISORY BOARD IN ORDER TO BE CONSIDERED FOR FUNDING.

Signature of Project/Event Director:

William Shanahan

Print Name

William Shanahan

Signature

Co-Owner

Title

January 1, 2025

Date



ATTACHMENT A
Item #10 – Advertisements

Please provide the information below for ads used in magazines, newspapers, radio, billboards, and websites. Please include targeted audience.

Magazine Ads		
Ad Listing	Distribution Range	Targeted Audience

Newspaper Ads		
Ad Listing	Distribution Range	Targeted Audience

Television Ads		
Ad Listing	Distribution Range	Targeted Audience

Radio Ads

Ad Listing	Distribution Range	Targeted Audience

Billboard Ads

Ad Listing	Distribution Range	Targeted Audience

Website Ads (other than primary website)

Ad Listing	Distribution Range	Targeted Audience

Other Ads

Ad Listing	Distribution Range	Targeted Audience



ATTACHMENT B
Item #15 – Project/Event Budget

Provide a detailed list of what the funds will be used for and the estimated amount for each item (i.e. brochures - \$1,500, etc.)

Item	Estimated Amount
Total	



ATTACHMENT C

Item #17 – Project/Event Description

Please complete the following information as required by the Tourism Expenditure Review Committee to ensure that the project/event is in accordance with Section 6-4-10 of the S.C. Code of Laws.

a. General project/event description

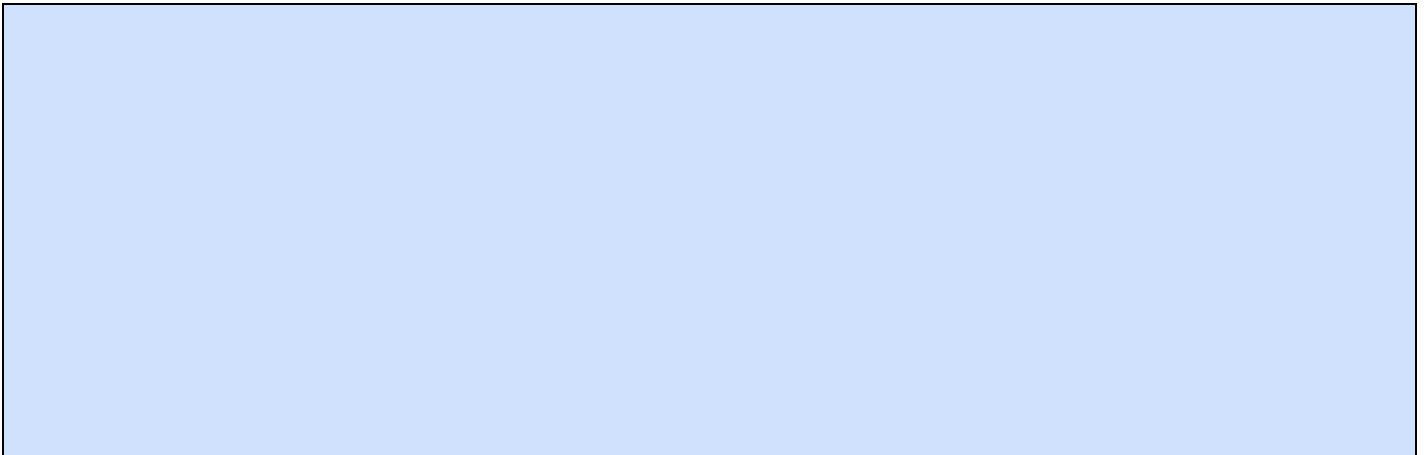
b. Benefits that the project/event will serve toward promoting tourism and the benefits to the Lexington County community

c. Total attendance to the project/event versus the number of total tourists in attendance

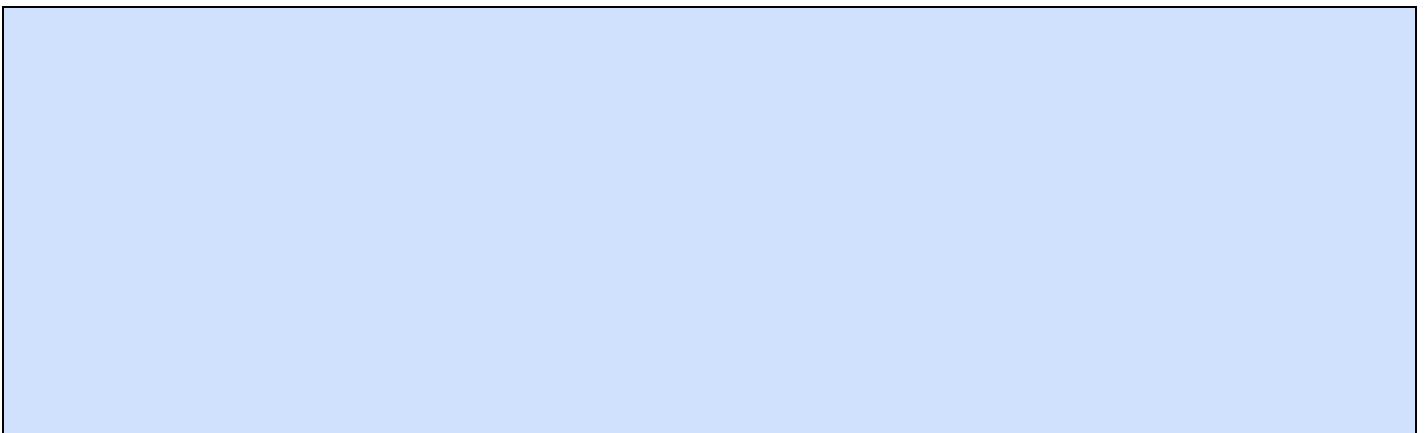
d. Economic impact generated by tourism toward the project/event



e. Overall description of how the project/event attracts and promotes tourists to the area, and specifically how the Accommodations Tax Funds were used to accomplish this



f. Additional comments





313,000
POPULATION



A CHAMPIONSHIP
FOR LEXINGTON
COUNTY!



20TH ANNIVERSARY
IN 2025 OF THE
BLOWFISH



FOUR TIME
C.P.L. ORGANIZATION
OF THE YEAR

LEXINGTON COUNTY'S HOME TEAM BLOWFISH BASEBALL



“Catch the Fish” – A Lexington County Tradition

Each summer, families cheer on the Blowfish and “Root, Root, Root for the Home Team” at Lexington County Baseball Stadium & average nearly 1,500 fans per game! The Blowfish began in 2006 at historic Capital City Stadium in Columbia, SC and relocated to Lexington County in 2015.

The Blowfish are locally owned and operated by Vicki & Bill Shanahan

The Lexington County Blowfish are a proud member of the Coastal Plain League (CPL - Summer Collegiate Baseball) with teams in Virginia, North Carolina, South Carolina & Georgia. The Blowfish have been voted CPL Organization of the Year four times, including twice in the past three years.

Blowfish players are amateur athletes signed for the summer from colleges and universities including the USC Gamecocks, Clemson Tigers, College of Charleston, Coastal Carolina as well as the region and nation. Many of the players have grown up in Lexington County and attended local high schools like River Bluff, Lexington High, Chapin, Batesburg-Leesville, Gilbert, White Knoll and return home for the summer to represent their “Home Team”!

Each season Blowfish players team jerseys are auctioned off to raise tens of thousands of dollars for local charities.

The Blowfish are more than just baseball! Over the years, the organization has created a number of new traditions in our community like the Annual Lexington County Chili Cook Off, Shamrock Parade & the Blowfish/SC State Fair Celebrity Boiled Peanut Eating Contest! The Blowfish also host the annual Lexington Half Marathon 10k/5k Race each November with over 1,000 runners with the start and finish the race at Lexington County Baseball Stadium. Recently the Blowfish hosted 100 High School All-Star players displaying their talent in the Midlands Fall-Star High School Classic- a two day showcase event at ‘The Lex’.

Summer Fun for the whole family



“Members of our employee team love spending time with their families for a night with the Lexington County Blowfish...from fireworks to theme nights, every trip to the ballpark ensures fun for all.”

Troy Simpson, V.P.
Member Services,
Mid-Carolina Electric





COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
APPLICATION
FY 2025/26

1. Name of Project/Event

Icehouse Amphitheater

2. Type of Organization (select one)

<input type="checkbox"/>	County
<input checked="" type="checkbox"/>	Municipal
<input type="checkbox"/>	Non-Profit Organization
<input type="checkbox"/>	Community Service Club, Church, etc.
<input type="checkbox"/>	501(c) 3
<input type="checkbox"/>	Other

3. Sponsoring Organization

Name of Organization	Town of Lexington
Mailing Address	111 Maiden Ln Lexington, SC 20972

4. Director of Project/Event

Name & Title	Walker Brewer
Contact Number(s)	803-358-7275
Email	wbrewer@lexsc.gov

5. Project/Event Website Address

www.icehouseamphitheater.com

6. Project/Event Category (select one)

<input type="checkbox"/>	Tourism – Advertising / Promotion (<i>see #10 for advertising/promotion sources</i>)
<input checked="" type="checkbox"/>	Tourism Related Expenditures

7. Project/Event Timeline

Beginning Date	7/2025
End Date	6/2026

8. Location of Project/Event

Icehouse Amphitheater 107 West Main St Lexington, SC 29072

9. Number of Employees

Full-time	2
Part-time	0

10. Do you advertise outside of a 50-mile radius?

Yes No

If you answered yes, please check all that apply for advertising sources outside of Lexington County, and include the total number of each distributed.

Type of Ad	Total # Distributed	Range of Ad	For Ad Listings
Rack Cards			Complete <u>Attachment A</u> to provide additional details regarding ads in magazines, newspapers, radio, billboards, and websites. Please include targeted audience.
Brochures			
Posters			
Magazine Ads			
Newspaper Ads			
X Radio Ads	3,000	South Carolina	
Billboard Ads			
X Websites (other than primary)	5,000,000 Impressions	South Carolina	
Other			

11. Number of Project/Event Attendees

Expected Number	150,000
Of this number, how many are tourists?	25,000

Tourists - "People taking trips outside of their home communities for any purpose, except daily commuting to and from work." [SC Code of Laws, Chapter 6, Section 6-4-5 (4)]

12. List the methods used to track tourists

Select Methods Used		Provide the Estimated Numbers	
	Webpage inquiries	Inquiries per month	
	Phone call inquiries	Phone calls per month	
	Brochure mailings	Brochures mailed per month	
x	Event ticket sales	Tickets sold per event	85 average
	Event registration	Registrants per event	
	Hotel sales	Sales per event / per month	
	License plates	Count per event	
	Surveys	Responses per survey	
x	Other		20,000

13. Must Complete - County accommodations tax funds are generated from the hotels in the unincorporated areas of Lexington County. Please list the hotels, number of rooms, and number of nights you have used or plan to use for your project/event located in the unincorporated areas of Lexington County only.

Hotel Name & Location	Number of Rooms	Number of Nights
Double Tree, Columbia	25	25

14. Please indicate whether you have read Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976.

Yes
 No

15. Project/Event Budget - Requests for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.

a. Estimated Total Cost of Project/Event:	\$25,000.00
b. Amount of Accommodations Funds Requested for this Project/Event:	\$25,000.00
c. This Request Equals What Percent of the Total Project/Event Budget:	%
d. Use <u>Attachment B</u> and provide a detailed list of what the funds will be used for and the estimated amount for each item (i.e. brochures - \$1,500, etc.)	Use <u>Attachment B</u> to complete.

16. Has your Project/Event or Organization previously received Accommodations Tax Funds?

Yes

No

If you answered yes, please complete items below.

a. Year(s)	2023
b. Amount(s)	\$6,386.00
c. Source(s)	Lexington County
d. Purpose(s)	Sound System Upgrades
e. For each award year, did you expend 100% of the ATAX funds you received?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If you answered no, please explain.</i> <div style="border: 1px solid black; height: 80px; width: 100%;"></div>

17. Project Description – Please use Attachment C to provide the following information as required by the *Tourism Expenditure Review Committee* to ensure the project/event is in accordance to Section 6-4-10 of the S.C. Code of Laws.

a. General project/event description	<i>Please use <u>Attachment C</u> to complete this section.</i>
b. Benefits that the project/event will serve toward promoting tourism and the benefits to the Lexington County community	
c. Total attendance to the project/event versus the number of total tourists in attendance	
d. Economic impact generated by tourism toward the project/event	
e. Overall description of how the project/event attracts and promotes tourists to the area, and specifically how the Accommodations Tax Funds were used to accomplish this	
f. Additional comments	

PLEASE NOTE: APPLICANT AND/OR REPRESENTATIVE(S) MUST BE PRESENT DURING REVIEW PROCESS BY THE ACCOMMODATIONS TAX ADVISORY BOARD IN ORDER TO BE CONSIDERED FOR FUNDING.

Signature of Project/Event Director:

Walker Brewer

Print Name



Signature

Downtown Venue Promoter

Title

11/26/24

Date



ATTACHMENT A ITEM #10 – ADVERTISEMENTS

Please provide the information below for Ads used in *Magazines, Newspapers, the Radio, and Billboards* and *Websites*. Please include targeted audience.

Magazine Ads		
Ad Listing	Distribution Range	Targeted Audience

Newspaper Ads		
Ad Listing	Distribution Range	Targeted Audience

Television Ads		
Ad Listing	Distribution Range	Targeted Audience

Radio Ads

Ad Listing	Distribution Range	Targeted Audience
93.1 The Lake	South Carolina, Digital Stream World Wide	Ages 25-54
94.3 The Dude	South Carolina, Digital Stream World Wide	Ages 25-54
Fox 102	South Carolina, Digital Stream World Wide	Ages 25-54
Q93.5	South Carolina, Digital Stream World Wide	Ages 25-54
Steve FM	South Carolina, Digital Stream World Wide	Ages 25-54

Billboard Ads

Ad Listing	Distribution Range	Targeted Audience

Website Ads (other than primary website)

Ad Listing	Distribution Range	Targeted Audience
YouTube	South Carolina	Ages 25-54
Facebook	South Carolina	Ages 25-54
Cola Daily	Email Blast World Wide	Ages 25-54

Other Ads

Ad Listing	Distribution Range	Targeted Audience



ATTACHMENT B
Item #15 – Project/Event Budget

Provide a detailed list of what the funds will be used for and the estimated amount for each item (i.e. brochures - \$1,500, etc.)

Item	Estimated Amount
Green Room Upgrades	\$25,000.00
Total	\$25,000.00



ATTACHMENT C
Item #17 – Project/Event Description

Please complete the following information as required by the Tourism Expenditure Review Committee to ensure that the project/event is in accordance with Section 6-4-10 of the S.C. Code of Laws.

a. General project/event description

Adding Catering space to the Green Room by installing counter-tops, sink, and ice maker.

b. Benefits that the project/event will serve toward promoting tourism and the benefits to the Lexington County community

By improving the space that we have for bands at the Icehouse Amphitheater, we can continue attracting top talent to the Lexington, and the Icehouse Amphitheater. This will help bring in bigger named artist, and attach more guest as well as tourists.

c. Total attendance to the project/event versus the number of total tourists in attendance

In the fiscal year 23/24 the Icehouse Amphitheater saw over 140,000 people attend events, with over 23,000 of those being tourists.

d. Economic impact generated by tourism toward the project/event

When guests come to the Icehouse Amphitheater, data shows that over 25% of them are coming from a hospitality or retail location. When the Amphitheater opened in October 2016, there were two restaurants on the 100 block of Main Street. Now there, are seven with three more coming soon along with a hotel. The Amphitheater has and will continue to serve as the catalyst of foot traffic on Main Street.

e. Overall description of how the project/event attracts and promotes tourists to the area, and specifically how the Accommodations Tax Funds were used to accomplish this

By having the best facilities, we can attract the best bands to Lexington. This will help draw tourist to the area hotels and restaurants.

f. Additional comments

The Town of Lexington Accommodations Tax Committee has supported the Icehouse Amphitheater with yearly grants to cover around half of the advertising budget for the Icehouse Amphitheater.
We are asking for assistance from the Lexington County Accommodations to help keep the Icehouse Amphitheater a premier concert venue.



COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
EXPENDITURES
FY 2025/26

Organization Name Town of Lexington

List of Expenditures	Actual FY 2023/24	Current FY 2024/25	Estimated FY 2025/26
Contracts	\$302,042.45	\$194,549.78	\$350,000
Advertising	\$85,805.26	\$22,498.72	\$85,000
Meals	\$8,457.71	\$1,229.44	\$10,000
Rental	\$9,801.45	\$0.00	\$10,000
Supplies	\$32,759.08	\$10,707.53	\$30,000
Travel	\$1,580.94	\$85.68	\$4,000
Utilities	\$10,050.33	\$4,248.08	\$11,000
Capital	\$39,414.66	\$6,520.03	\$40,000
Total	\$489,191.88	\$239,839.26	\$540,000



COUNTY OF LEXINGTON

ACCOMMODATIONS TAX FUND

FUNDING SOURCES

FY 2025/26

Organization Name Town of Lexington

List of Funding Sources	Actual FY 2023/24	Current FY 2024/25	Estimated FY 2025/26
Transfers	\$30,250	\$0.00	\$40,000
Contributions	\$60,000	\$3,750	\$50,000
Rental Income	\$37,495	\$5,060	\$40,000
Ticket Revenue	\$320,416	\$101,887	\$350,000
Vendor Fees	\$18,516	\$4,018	\$20,000
Total	\$466,678	\$114,715	\$500,000

COUNTY OF LEXINGTON
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
Annual Budget
Fiscal Year 2025-26

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*Temporary Alcohol Beverage License Fee 2140:								
Revenues:								
435400	Temp. Alcohol Beverage Permit Fee	90,650	23,900	50,000	50,000	50,000		
461000	Investment Interest	5,360	1,808	1,200	1,200	0		
** Total Revenue		96,010	25,708	51,200	51,200	50,000	0	0
***Appropriation Total					78,176	70,676	0	0
FUND BALANCE								
Beginning of Year					209,070	182,094	182,094	182,094
FUND BALANCE - Projected								
End of Year					182,094	161,418	182,094	182,094

Fund 2140
Division: Non-departmental
Organization: 999900 Non-departmental

Object Expenditure Code Classification	2023-24 Expenditure	2024-25 Expend (Nov)	2024-25 Amended (Nov)	BUDGET		
				2025-26 Requested	2025-26 Recommend	2025-26 Approved
Operating Expenses						
529903	Contingency	0	0	10,000	0	
534070	Gaston Collard Festival	0	0	2,500	2,500	
534071	Lexington Cty Peach Festival	0	0	0	2,500	
534072	SC Poultry Festival	0	0	2,500	2,500	
534074	Chapin Labor Day Festival	2,500	0	2,500	2,500	
534075	Irmo Okra Strut	2,500	0	2,500	2,500	
534098	Tartan Day South - The River Alliance	2,500	0	0	2,500	
534285	Fall Back Fest: City of W. Columbia	2,500	2,500	2,500	0	
534288	ICRC Holiday Lights on the River	2,500	0	2,500	2,500	
* Total Operating		12,500	2,500	25,000	17,500	0
** Total Personnel & Operating		12,500	2,500	25,000	17,500	0
Other Financing Uses						
812501	Op Trn to Community Juvenile Arbitration	53,176	53,176	53,176	53,176	
**Total Other Financing Uses		53,176	53,176	53,176	53,176	0
*** Total Budget Appropriation		65,676	55,676	78,176	70,676	0



COUNTY OF LEXINGTON
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
APPLICATION
FY 2025/26

1. Name of Festival

Gaston Collard + Barbeque Festival

2. Type of Organization (select one)

<input type="checkbox"/>	County Government
<input checked="" type="checkbox"/>	Municipal
<input type="checkbox"/>	Non-Profit Organization
<input type="checkbox"/>	Community Service Club, Church, etc.
<input type="checkbox"/>	Other

3. Sponsoring Organization

Name of Organization	Town of Gaston
Mailing Address	PO Box 429, Gaston, SC 29053

4. Director of Festival

Name & Title	Jennifer Hoyt, Town Clerk
Contact Number(s)	(803) 796-7725
Email	jhoyt7085@gmail.com

5. Festival Website Address

gaston.sc.org

6. Festival Category (select one)

<input checked="" type="checkbox"/>	Festival
<input type="checkbox"/>	Other – Pursuant to State Statute Section 61-6-2010

7. Festival Timeline

Actual Dates of Festival 10/5/24

8. Location of Festival

131 N. Carlisle St., Gaston, SC 29053

9. How many people do you expect to attend?

Expected Number 2000

10. Festival Budget - Request for funds must meet the requirements of Chapter 61, Section 61-6-2010, SC Code of Laws, 1976, as amended.

a. Estimated Total Cost of Festival	\$ <u>10,000</u>
b. Amount of Funds Requested for the Festival	\$ <u>2,500</u>
c. This Request Equals What Percent of the Total Festival Budget	<u>25</u> %

11. Has your festival previously received Temporary Alcohol Beverage License Fee funding?

Yes

No

If you answered yes, please complete items below.

a. Year(s)	<u>2024 / 2025</u>
b. Amount(s)	<u>\$2500</u>
c. Source(s)	<u>Lexington County</u>
d. Purpose(s)	<u>Help with Collard + BBQ Festival</u>
e. For each award year, did you expend 100% of the Temporary Alcohol Beverage License Fee funds you received?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If you answered no, please explain.</i> <div style="border: 1px solid black; height: 60px; width: 100%;"></div>

12. Festival Description – Please use Attachment A to complete the following information as required by the *Tourism Expenditure Review Committee* to ensure the Festival is in accordance to Chapter 61, Section 61-6-2010, of the S.C. Code of Laws, 1976 as amended.

a. General description of the festival and brief history of the organization	<i>Please use <u>Attachment A</u> to complete this section.</i>
b. State the benefits that this festival will serve toward promoting tourism and the Lexington County community	
c. Total attendance to the festival versus the number of total tourists in attendance	
d. Economic impact generated by tourism towards the festival	
e. Overall description of how the festival attracts and promotes tourists to the area and specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this	
f. Additional comments	

Signature of Festival Director:

Jennifer Hoyt
Print Name

Town Clerk
Title

Jef Hoyt
Signature

10/25/24
Date



ATTACHMENT A

Item #12 – Festival Description

Please complete the following information as required by the Tourism Expenditure Review Committee to ensure that the festival is in accordance to Chapter 61, Section 61-6-2010 of the S.C. Code of Laws, 1976 as amended.

a. General description of the festival and brief history of the organization

The Gaston Collard & BBQ Festival is held every year on the first Saturday of October. This year it was held October 5, 2024. The festival consists of barbeque, collard green plates, games, inflatables, vendors and crafts from various areas and entertainment for the community and tourist. The Town was founded in 1894, incorporated into Lexington County 1974.

b. Benefits that the festival will serve toward promoting tourism and the Lexington County community

The festival promotes tourism for the Town and Lexington County. People come from miles away to enjoy our barbeque and collard greens. We enjoy fellowship with our community and tourist.

c. Total attendance to the festival versus the number of total tourists in attendance

Attendance this year was approximately 1850. Almost half were tourist.

d. Economic impact generated by tourism toward the festival

Tourism brings income to local businesses and possibly interest from tourist wanting to move to Gaston, which would provide more local people to build the Gaston community.

e. Overall description of how the festival attracts and promotes tourists to the area, and specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this

The festival attracts and promotes tourists to the area with entertainment, many vendors from all areas come together. Funds from the Temporary Alcohol Beverage License Fee are used as income for advertisement, flyers, etc. each year.

f. Additional comments

N/A



COUNTY OF LEXINGTON

TEMPORARY ALCOHOL BEVERAGE LICENSE FEE FUNDING SOURCES FY 2025/26


Organization Name Town of Gaston

List of Funding Sources	Actual FY 2023/24	Current FY 2024/25	Estimated FY 2025/26
Temporary Alcohol Bev. Lic. Fund	2500	2500	2500
Sponsors and Vendors	570	4201	4000
Gaston Pageant	1900	1520	1500
Barbeque Plates	5274	6507	6000
Total	10,244	14,728	14,000

United States Postal Service
Every Door Direct Mail (EDDM) Retail®

Post Office: Note Mail Arrival Date & Time
 (Do Not Round Stamp)

Mailer	Name and Address of Individual or Organization for Which Mailing is Prepared	Telephone (803) 796-7725	Name and Address of Mailing Agent (If other than mailer)	Telephone (803) 796-7725
	Town of Gaston 131 N CARLISLE ST GASTON, SC, 29053			
	Customer Registration I.D. (CRID) 25704791		Customer Registration I.D. (CRID)	

Mailing	Post Office of Mailing GASTON	Processing Category <input checked="" type="checkbox"/> EDDM Flats	Mailer's Mailing Date 09/05/2024	Total # of Bundles 93	Total # of Pieces per Bundle (87x50) + 30, 9, 26, 11, 4, 42
	Type of Postage <input type="checkbox"/> EDDM Retail Indicia <input type="checkbox"/> Metered <input type="checkbox"/> Meter Strip	Delivery Type Business & Residential	Weight of a Single Piece ____ ounces Max Weight 3.3 ounces	Every Door Direct Mail Barcode	
		Route Type(s) Rural	Incentive/Discount Claimed	 11000000000257047910000103485920451209	

Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Incentive/Discount Amount	Total Postage	Status
DDU	Saturation	0.223	4,512	\$1006.18			UNPAID

Affix Meter Strip Here

The mailer's signature certifies acceptance of liability for any agreement to pay any revenue deficiencies assessed on this mailing, subject to appeal. If an agent signs this form, the agent certifies that he or she is authorized to sign on behalf of the mailer and that the mailer is bound by the certification and agrees to pay any deficiencies. In addition, agents may be liable for any deficiencies resulting from matters within their responsibility, knowledge, or control. The mailer hereby certifies that all information furnished on this form is accurate, truthful, and complete; that the mail and the supporting documentation comply with all postal standards and the mailing qualifies for the prices and fees claimed; and that the mailing does not contain any matter prohibited by law or postal regulation. I understand that anyone who furnishes false or misleading information on this form or who omits information requested on this form may be subject to criminal and/or civil penalties, including fines and imprisonment.

Privacy Notice: For information regarding our Privacy policy visit www.usps.com

Signature of Mailer or Agent <i>J. Hoyt</i>	Printed Name of Mailer or Agent Signing Form Jennifer Hoyt	Telephone 803 796 7725
------------------------------------------------	---------------------------------------------------------------	---------------------------

Acceptance USPS Use Only	Postmaster: Report Total Postage in AIC 207	Subtotal Postage	Incentive/Discount Amount	Acceptance USPS Use Only
	Weight of a Single Piece _____ ounces	Total Number of Pieces	Total Postage	
	USPS Acceptance Employee Signature	Round Date (Required) Payment Date		
	USPS Acceptance Employee Printed Name			

Verification USPS Use Only	Number of Bundles	Any postage figures adjusted from mailer's entries? If yes, reason: <input type="checkbox"/> Yes <input type="checkbox"/> No		Verification USPS Use Only
	I CERTIFY that this mailing has been inspected for each item below if required: (1) eligibility for postage prices claimed; (2) proper preparation (and presort where required); (3) proper completion of postage statement.	Round Date (Required) Verification Date		
		Date Mailer Notified	Contact	
		By (Initials)	Time AM PM	
USPS Verification Employee Signature	Print USPS Verification Employee Printed Name			

EVERY DOOR DIRECT MAIL RETAIL®

5-Digit ZIP Code	Route Number	# of Mailpieces	5-Digit ZIP Code	Route Number	# of Mailpieces
29053	R006	780			
29053	R007	894			
29053	R008	809			
29053	R009	792			
29053	R010	976			
29053	R011	261			

POST OFFICE LOCATIONS AND DROP INFORMATION

Information provided below identifies the Post Office retail units that service the ZIP Codes and routes included in your mailing. Each mailing must be taken to the specified Post Office retail unit as indicated below for processing at the discount postage rate.

1 GASTON
220 S MAIN ST
GASTON, SC 29053

Phone:
(803) 796-7555
Fax: (803) 796-8718
800-ASK-USPS

Retail Business Hours

M	T	W	Th	F	Sa	Su
09:00AM	09:00AM	09:00AM	09:00AM	09:00AM	09:00AM	
12:30PM	12:30PM	12:30PM	12:30PM	12:30PM	11:00AM	Closed
01:30PM	01:30PM	01:30PM	01:30PM	01:30PM		
05:00PM	05:00PM	05:00PM	05:00PM	05:00PM		

ZIP Code	Route	Mailpieces	ZIP Code	Route	Mailpieces	ZIP Code	Route	Mailpieces
(16) - 29053	R006	780	(16) 29053	R010	976	29053	R007	894 (18)
(17) - 29053	R008	809	(17) 29053	R011	261	29053	R009	792 (16)
Total Mailpieces: 4512			Approximate Cost: \$1006.18					

Routes

16 ✓ - 780 pieces = 15 bundles of 50 pieces + 1 bundle of 30

8 ✓ - 809 pieces = 16 bundles of 50 pieces + 1 bundle of 9

10 ✓ - 976 pieces = 19 bundles of 50 pieces + 1 bundle of 26

11 - 261 pieces = 5 bundles of 50 pieces + 1 bundle of 11

7 ✓ - 894 pieces = 17 bundles of 50 pieces + 1 bundle of 44

9 ✓ - 792 pieces = 15 bundles of 50 pieces + 1 bundle of 42



GASTON
220 S MAIN ST
GASTON, SC 29053-9331
(800)275-8777

09/05/2024 09:21 AM

Product	Qty	Unit Price	Price
---------	-----	------------	-------

Every Door Direct			\$1006.18
Trans Type: Online Paid at Retail			
Name: Gaston Town Hall			
CRID/Acct No: 25704791			
Pieces: 4512			
Mail Piece Weight: 0.10 oz			
Acceptance Date: 2024-09-05			
Tracking #:			
110000000002570479100000103485920451209			

Grand Total:			\$1006.18
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Credit Card Remit			\$1006.18
Card Name: VISA			
Account #: XXXXXXXXXXXXX5462			
Approval #: 00684G			
Transaction #: 061			
AID: A0000000031010			
AL: VISA CREDIT			
PIN: Not Required			
		Chip	

Preview your Mail
Track your Packages
Sign up for FREE @
<https://informedelivery.usps.com>

All sales final on stamps and postage.
Refunds for guaranteed services only.
Thank you for your business.

Tell us about your experience.
Go to: <https://postalexperience.com/Pos>
or scan this code with your mobile device,



or call 1-800-410-7420.

UFN: 453300-0053
Receipt #: 840-52900028-2-6880454-1
Clerk: 01

K&K Printing Co., Inc.
 2562 FISH HATCHERY ROAD
 WEST COLUMBIA, SC 29172

Invoice

DATE	INVOICE #
8/8/2024	55323

BILL TO

TOWN OF GASTON
 PO BOX 429
 GASTON, SC 29053

SHIP TO

P.O. NUMBER	TERMS	REP	SHIP	VIA	VENDOR #	PROJECT
JENNIFER	NET 20	WRK	8/8/2024	OUR VAN		
QUANTITY	ITEM CODE	DESCRIPTION				AMOUNT
5,000	FLY	COLLARD FESTIVAL FLYER Sales Tax				966.00 67.62
					<i>Pd on 8/12/24 w/cc. over phone Delivered 8/12/24</i>	
					Total	\$1,033.62

A FINANCE CHARGE OF 1 1/2% PER MONTH WILL BE ADDED TO BALANCES AFTER 30 DAYS

The buyer promises to pay all cost or expenses incurred in the collection of the account including reasonable attorney fees and any cost incurred for collection

Phone #

8037394850

credit card \$1069.80

Cardholder activity - continued

Trans date	Post date	Reference number	Transaction description	Amount
07/22	07/23	24011344204000046668144	SP BACKPACKS USA WWW.BACKPACKSTX	\$439.20
08/05	08/06	24231684219050353372836	HARBOR FREIGHT TOOLS3589 WEST COLUMBIASC	PD \$132.90
08/06	08/13	2024081315510472	PAYMENT RECEIVED -- THANK YOU	TH -\$3,806.08
08/06	08/07	24492164220000002960014	ENGLAND TRAINING LLC HTTPSIBCODE.CSC	TH \$295.00
08/06	08/07	24692164219101711511139	AMAZON MKTPL*RF4W84Y62 Amzn.com/billWA	CF \$47.07
08/07	08/08	24692164220102551167658	GoToCom*GoToMyPC goto.com MA	TH \$847.44
08/09	08/11	24906414222206456384067	DNH*GODADDY#3234212266 480-5058855 AZ	PD \$9.62
08/09	08/11	24801974223054175008775	SCPCA 803-781-5913 SC	\$175.00
08/10	08/12	24226384224370241652414	SAMSLUB.COM 888-746-7726 AR	CF \$622.43
08/12	08/14	74226384226370334438534	SAMSLUB.COM 888-746-7726 AR	Refund CF -\$71.39
08/12	08/13	24028204225900013864075	K & K PRINTING CO WEST COLUMBIASC	CF \$1,069.80
08/14	08/15	24455014227141010352946	SAMSLUB #8283 COLUMBIA SC	CF \$157.20
08/15	08/16	24427334228720232476215	GASTON IGA GASTON SC	CF \$184.23
08/15	08/16	24692164228109312172937	AMZN Mktp US*RU8EL6ZX0 Amzn.com/billWA	CF \$49.98
08/16	08/18	24028204229900014274908	K & K PRINTING CO WEST COLUMBIASC	CF \$243.64
08/16	08/18	24445004230400115597014	SAMS CLUB #8283 COLUMBIA SC	CF 383.77 Gen 250.73 -\$634.50
08/17	08/18	24692164230101260921304	AMAZON MKTPL*RU5HB3PSO Amzn.com/billWA	\$90.90
08/18	08/19	24692164231101507123069	AMAZON MKTPL*RU8XM2V61 Amzn.com/billWA	CF \$46.62
08/19	08/20	24692164232102680727337	AMAZON MKTPL*R41CM2Z62 Amzn.com/billWA	CF \$24.37
08/20	08/21	24028204233900014499459	K & K PRINTING CO WEST COLUMBIASC	CF \$104.10
08/21	08/22	24137464235001156108184	USPS PO 4533000053 GASTON SC	Gen \$4.31
08/21	08/21	24011344234000001823258	AMAZON RETA*RU83N87SO WWW.AMAZON.COWA	CF \$23.32

Interest charge calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Type of balance	Annual percentage rate (APR)	Periodic interest rate	Balance subject to interest rate	Interest charge	Expires on
PURCHASE	14.40% (V)	0.03935% (D)	\$0.00	\$0.00	-
PROMO	0.00%	0.00000% (D)	\$0.00	\$0.00	-

(V) = Variable Rate
 (D) = Daily, (M) = Monthly

Get the most out of your rewards

Redeem rewards or check your up-to-date rewards balance with the Truist mobile app or by signing into Truist Online Banking.

Go paperless.

Enjoy quicker access to your monthly statements - viewable anytime, anywhere. Enroll today at Truist.com.

Set up automatic payments

Automatically pay your full statement balance, minimum payment or a set amount each each month. Sign in to Truist online banking to set up recurring payments today.

Business Use Reminder

Just a reminder that this card is to be used for business-related transactions only.

PD 842.00 930.80
 CF 2885.14
 CF 1002.98 1397.48



Account summary

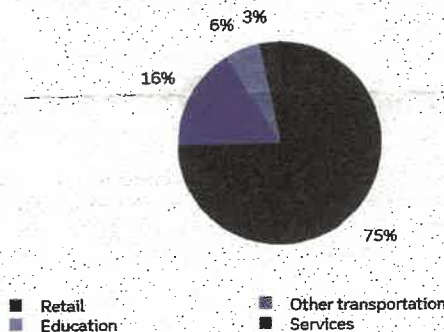
Previous balance		\$3,806.08
Payments & other credits	-	\$3,877.47
Purchases & other charges	-	\$5,284.81
Balance transfers	+	\$0.00
Cash advances	+	\$0.00
Interest charged	+	\$0.00
Fees charged	+	\$0.00
New balance		\$5,213.42

Credit limit	\$10,000.00
Available credit	\$4,786.58
Available for cash advance	\$0.00
Statement closing date	08/22/2024
Days in billing cycle	31

Payment information

New balance	\$5,213.42
Minimum payment due	\$52.00
Payment due date	09/16/24

Spending this cycle



Questions?

- Visit truist.com
- Call 844-4TRUIST (844-487-8478)
- International collect 910-914-8250
- Write TRUIST CARD SERVICES PO BOX 200 WILSON, NC 27894-0200

Important information

If you or other cardholders on your account elect to set-up fixed recurring payment amounts, you must ensure that the fixed payment(s) cover at least the Minimum Payment Due for each billing cycle. Failing to pay at least the Minimum Payment Due by the payment due date may result in the assessment of late payment fees.

Cardholder activity

Tran date	Post date	Reference number	Transaction description	Amount
07/22	07/23	24692164204108629564602	AMAZON MKTPL*RJ9OZ88H0 Amzn.com/billWA	\$83.18

Get the most out of your rewards

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Set up automatic payments

Automatically pay your full statement balance, minimum payment or a set amount each each month. Sign in to Truist online banking to set up recurring payments today.

Business Use Reminder

Just a reminder that this card is to be used for business-related transactions only.

PD 842.00 930.80
CF 2885.14
GF 1002.48 1397.48

K&K Printing Co., Inc.
 2562 FISH HATCHERY ROAD
 WEST COLUMBIA, SC 29172

Invoice

DATE	INVOICE #
8/16/2024	55353

BILL TO

TOWN OF GASTON
 PO BOX 429
 GASTON, SC 29053

SHIP TO

P.O. NUMBER	TERMS	REP	SHIP	VIA	VENDOR #	PROJECT
JENNIFER	NET 20	WRK	8/16/2024	OUR VAN		
QUANTITY	ITEM CODE	DESCRIPTION				AMOUNT
27	LA	labels for signs Sales Tax				220.00 15.40
<p> K & K Printing Co 2562 Fish Hatchery Rd West Columbia, SC, 29172 803-739-4850 </p> <p> 08/16/2024 09:55 TPN: 115524847379 </p> <p> SALE </p> <p> Trans #: 2 Batch #: 42 VISA CHIP *****5462 **/** Base Amt: \$243.64 Resp: APPROVAL 05335G 00 Code: 05335G Ref#: 422913500482 TransId: 584229501790131 </p> <p> App Name: VISA CREDIT AID: A0000000031010 TVR: 8080008000 TSI: 6800 </p> <p> Cardholder acknowledges receipt of goods and obligations set forth by the cardholder's agreement with issuer. </p> <p> <i>[Signature]</i> Signature BIVENS/TROY MERCHANT COPY </p>						
					Total	\$235.40

A FINANCE CHARGE OF 1 1/2% PER MONTH WILL BE ADDED TO BALANCES AFTER 30 DAYS
 The buyer promises to pay all cost or expenses incurred in the collection of the account including reasonable attorney fees and any cost incurred for collection Phone #

8037394850

Phone charge
 + 8.24
 \$243.64

K&K Printing Co., Inc.
 2562 FISH HATCHERY ROAD
 WEST COLUMBIA, SC 29172

Invoice

DATE	INVOICE #
8/16/2024	55353

PAID
08/16/2024

BILL TO

TOWN OF GASTON
 PO BOX 429
 GASTON, SC 29053

SHIP TO

P.O. NUMBER	TERMS	REP	SHIP	VIA	VENDOR #	PROJECT
JENNIFER	NET 20	WRK	8/16/2024	OUR VAN		
QUANTITY	ITEM CODE	DESCRIPTION				AMOUNT
27	LA	labels for signs Sales Tax				220.00 15.40
					Total	\$235.40

A FINANCE CHARGE OF 1 1/2% PER MONTH WILL BE ADDED TO BALANCES AFTER 30 DAYS

The buyer promises to pay all cost or expenses incurred in the collection of the account including reasonable attorney fees and any cost incurred for collection. Phone #

8037394850

K&K Printing Co., Inc.
 2562 FISH HATCHERY ROAD
 WEST COLUMBIA, SC 29172

Invoice

DATE	INVOICE #
8/19/2024	55365

BILL TO

TOWN OF GASTON
 PO BOX 429
 GASTON, SC 29053

SHIP TO

P.O. NUMBER	TERMS	REP	SHIP	VIA	VENDOR #	PROJECT
JENNIFER	NET 20	WRK	8/19/2024	OUR VAN		
QUANTITY	ITEM CODE	DESCRIPTION				AMOUNT
5	WIDE FORMAT PRI...	CHANGED BANNER DATES Sales Tax				94.00 6.58
<p> K & K Printing Co 2562 Fish Hatchery Rd West Columbia, SC, 29172 803-739-4850 08/20/2024 10:39 SALE Trans #: 1 Batch #: 44 VISA CHIP *****5462 **/** Base Amt: \$104.10 Resp: APPROVAL 00318G 00 Code: 00318G Ref#: 423314500666 TransId: 384233527866828 App Name: VISA CREDIT AID: A0000000031010 TVR: 8080008000 TSI: 6800 Cardholder acknowledges receipt of goods and obligations set forth by the cardholder's agreement with issuer. </p> <p style="text-align: right; font-size: 2em; font-weight: bold;">COF</p> <p style="text-align: right;"> Signature BIVENS/TROY CUSTOMER COPY </p>						
Total					\$100.58	

A FINANCE CHARGE OF 1 1/2% PER MONTH WILL BE ADDED TO BALANCES AFTER 30 DAYS

The buyer promises to pay all cost or expenses incurred in the collection of the account including reasonable attorney fees and any cost incurred for collection Phone #

8037394850

Credit Card - \$104.10

Ad for 2024 Festival

MARKETPLACE >> MY ORDERS >> ORDER #106824

ORDER #106824 DETAILS

FestivalNet Marketplace Order Details

Order Number 106824
Date Jun 11 2024
Total \$68
Payment Status Paid in full
Payment Method Visa XXXX5462
Order Status Delivered

✓ entered

Order Items

Seller Name: Festivalnet.Com

Product

4055 Featured Event w/ No Web Link

Event: Gaston Collard and Barbecue Festival

Price/1: \$68 Quantity: 1 Item Status: Delivered

Sub Total: \$68

Billing Details

Name Jennifer Hoyt
Address 131 N. Carlisle Street
Gaston, SC 29053 US
Phone (803) 796-7725
Email townofgaston@gmail.com

- Event Updated.

Current Promotions: ?

Featured event - No

[Calls for Artists Newsletter](#) - No

[Web Page](#) - No

Feature This Event

Gaston Collard and Barbeque Festival - October 5, 2024 - Gaston, SC



Make your event Stand Out!

Enhance your exposure to FestivalNet's 1,300,000+ visitors!
Featured Event and/or Link remains up until event is over.
(up to 11 months based on when purchased)

Featured Event w/ No Web Link - Yes \$68

Appear at the Top of our general search results, Plus appear in the "Featured Events" pop-up window on all search results pages and our homepage! [Examples](#)

Featured Event w/Web Site Link - Yes \$89

Hot link to your web site from the general search results AND appear at the Top of the general search results, Plus appear in the "Featured Events" pop-up window on all search pages and our homepage! [Examples](#)

Total: 68.00

ADD TO CART **Click Only ONCE Please!**

Have questions about Featured Events or Call For Artists? Contact us - [800-200-3737](tel:800-200-3737) or [email](#)

Return to [Manage My Events](#) | View [Call for Artists](#) Options

Be sure to review our great [Promoter Packages](#) and [How to Promote your Event](#) page.

ADD EVENT	SEARCH EVENTS	MY ACCOUNT
-----------	---------------	------------



TROY BIVENS

Business Direct Rewards Visa

Cardholder activity - continued

Tran date	Post date	Reference number	Transaction description	Amount
05/28	05/29	24137464150001162439244	USPS PO 4533000053 GASTON SC	\$219.54 ✓
06/07	06/09	24492164159000033823368	SHRINERSHOSPITALS WWW.SHRINERSHFL	\$78.00 ✓
06/09	06/10	24906414161202007325983	DNH*GODADDY.COM 480-5058855 AZ	\$9.62 ✓
06/10	06/10	24204294162000459309065	eBay O*14-11673-27666 408-3766151 CA	\$74.43 ✓
06/11	06/12	24239004163900017664250	FESTIVAL NETWORK ONLINE 828-6582779 NC	\$68.00 ✓
06/11	06/13	24943004164002373441559	PIZZA HUT 038972 https://ipchaSC	\$74.63 ✓
06/15	06/18	2024061816000057	PAYMENT RECEIVED -- THANK YOU	-\$1,796.34
06/20	06/21	24445004173600101707555	Comporium-RHTC IVR 888-403-2667 SC	\$226.11 ✓
06/20	06/21	24198804172424413298051	RHONDA 12055441654 AL	\$391.55 ✓

Interest charge calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Type of balance	Annual percentage rate (APR)	Periodic interest rate	Balance subject to interest rate	Interest charge	Expires on
PURCHASE	14.40% (V)	0.03935% (D)	\$0.00	\$0.00	-
PROMO	0.00%	0.00000% (D)	\$0.00	\$0.00	-

(V) = Variable Rate

(D) = Dally, (M) = Monthly

Get the most out of your rewards

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Business Use Reminder

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40th Annual

Collard and
BBQ Festival
Oct. 5, 2024
at 10:00am



GASTON
Beauty Pageant
Sept. 21, 2024

3:00pm



INVOICE

Lexington County Chronicle
PO Box 1677
Sumter, SC 29151-1677

ap@lexingtonchronicle.com
+1 (803) 359-7633
lexingtonchronicle.com

LEXINGTON COUNTY Chronicle

You Live in Lexington County — Your News Should, Too

Bill to

Town of Gaston
186 N Carlisle St
Gaston, SC 29053

Ship to

Town of Gaston
186 N Carlisle St
Gaston, SC 29053

Invoice details

Invoice no.: 6303
Terms: Net 30
Invoice date: 08/29/2024
Due date: 09/28/2024

#	Product or service	Description	Qty	Rate	Amount
1.	Online	Town of Gaston	1	\$250.00	\$250.00

Total **\$250.00**

Thank you for supporting the Lexington County Chronicle! To make payment by credit card, please call 803-774-1236 or you can mail a check to P.O. Box 1677 Sumter, SC 29151.



Lexington County Chronicle

PO Box 9, Lexington, SC 290710009

Breaking news at www.lexingtonchronicle.com

TRANSACTION #	10723633-4936
DATE	10/29/2024 9:54 AM
RESULT	APPROVED
AUTH CODE	02390G
TRANSACTION METHOD	KEYED
TRANSACTION TYPE	SALE
CARDHOLDER NAME	TROY BIVENS
CARD	XXXX-XXXX-XXXX-5462
CARD TYPE	VISA

1 × Quick Item	\$250.00
Subtotal	\$250.00

TOTAL	\$250.00
-------	-----------------

METHOD	KEY ENTERED
MID	XXXXXXXX3570
TID	001

Thank you for your business!

Receipt sent via SwipeSimple, powered by CardFlight

© CardFlight, Inc. 2024



COUNTY OF LEXINGTON
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FY 2025/26 FINAL REPORT
(SUBMIT WITH FINAL EXPENDITURES FOR FUNDING)

I. FESTIVAL INFORMATION

Organization Name	Town of Gaston
Festival Name	Gaston Collard + Barbeque Festival
Contact Name & Phone Number	Jennifer Hoyt (803) 796-7725

II. FESTIVAL COMPLETION

Were you able to complete the festival as stated in your original application?

Yes No

If no, state any problems you encountered.

III. FESTIVAL SUCCESS

Please share any additional comments regarding the festival (e.g., lessons learned, successes, problems encountered, etc.).

Each year we learn how to communicate better with each other; organizing better

IV. FESTIVAL ATTENDANCE

Record numbers in the table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for festivals for current and previous years.

Total Budget of Project/Event	Current Year FY 2025/26	Previous Year FY 2024/25
Total Budget of Festival	\$ 10,000	\$ 10,200
Amount Funded by the Temporary Alcohol Beverage License Fee	\$ 2,500	\$ 2,500
Amount Funded by the Temporary Alcohol Beverage License Fee from all sources	\$ 2,500	\$ 2,500
Total Attendance	1500	1850
Total Tourists*	850	825

**Tourists are generally defined as those who travel 50 miles or more to attend.*

V. METHODS

Please describe the methods used to capture the attendance data listed above (i.e. license plates, surveys, etc.).

Volunteer committee members do a head count and calculate sale of plates sold in the kitchen.

VI. FESTIVAL BUDGET

Attach a report indicating what festival expenses were paid for using the amount funded by the Temporary Alcohol Beverage License Fee for the fiscal year.

VII. ORGANIZATION SIGNATURE

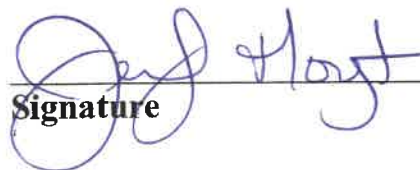
Provide signature of official with the organization verifying accuracy of above statements.

Jennifer Hoyt

 Print Name

Town Clerk

 Title



 Signature

10/25/24

 Date



COUNTY OF LEXINGTON
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FY 2025/26

APPLICATION INSTRUCTIONS

1. Please fill in all blanks. *Incomplete applications will be deemed unresponsive and will be returned to the applicant.*
2. Organizations applying for funding must list any additional source of funding they have requested or received from other municipalities or counties for the same funding year.
3. Include the Final Report for FY 2024/25 for Temporary Alcohol Beverage License Fee Funding if previously funded.
4. Temporary Alcohol Beverage License Fee funds are for *Lexington County festivals only*.
5. Organizations *must submit a current financial statement* with their application.
6. In order to receive final funding, organizations *must submit a Final Report* for expenditures that are in alignment with their original request, including documentation.
7. An electronic copy of the *Temporary Alcohol Beverage License Fee Application* may be found on the County website at www.lex-co.sc.gov.
8. Organizations must report any change to the point of contact, mailing address, email address, telephone, etc., immediately to:

Marilyn Pratt, Deputy Clerk to Council
Lexington County Council
212 South Lake Drive, Suite 601
Lexington, SC 29072
803-785-8103 Fax: 803-785-8101
Email: countycouncil@lexingtoncounty.sc.gov

APPLICATION DEADLINE IS FRIDAY, JANUARY 3, 2025.

Town of Gaston
Statement of Activities for Collard Festival
May 2024 through June 2025

	<u>May '24 - Jun 25</u>
Ordinary Income/Expense	
Income	
4600 · Collard Festival	
4610 · Beauty Pageant	1,697.00
4630 · Sponsors	2,501.00
4640 · Kitchen - Plates Sold	6,507.00
4650 · Vendors - Food/Crafts/Etc	1,855.00
4600 · Collard Festival - Other	196.38
	12,756.38
Total 4600 · Collard Festival	12,756.38
Total Income	12,756.38
Gross Profit	12,756.38
Expense	
6100 · Operating Expense	
6110 · Mileage Reimbursement	99.54
6855 · Collard Festival Expense	
Amusement, Rides & Entertainment	3,350.00
Beauty Pageant Exp	1,074.36
Kitchen - Food for Plates	5,019.31
Parade	550.00
6855 · Collard Festival Expense - Other	5,199.08
	15,192.75
Total 6100 · Operating Expense	15,292.29
Total Expense	15,292.29
Net Ordinary Income	-2,535.91
Net Income	-2,535.91



COUNTY OF LEXINGTON

P.O. Number: P2500298

Page 1

PROCUREMENT SERVICES

212 South Lake Drive, Lexington SC 29072-3493
(803) 785-8107 FAX (803) 785-2240

P.O. Date 07/01/24

Delivery instructions must be followed. Do not allow pickups or change of delivery instructions without authorization from the procurement office. Please deliver/ship all items to:

VENDOR: 14614

GASTON COLLARD FESTIVAL
PO BOX 429
GASTON SC 29053

Annual Contract
ANNUAL CONTRACT

Questions concerning this order, contact:

ALLY ZAMORA

Description	Quantity	Unit Cost	Total Cost
NON DEPT TABL / MARILYN PRATT 2140-999900-534070 06/21/2024-AKZ NOTE: PAY AFTER RECEIPT OF ALLOCATIONS FOR THE PERIOD OF 07/01/2024 - 06/30/2025			
1 GASTON COLLARD FESTIVAL - ANNUAL FUNDING PAYMENT MUST BE REQUESTED IN WRITING IN ADVANCE AND INCLUDE ACCOUNTING OF HOW ALLOCATION WAS USED FOR REIMBURSEMENT UP TO THE AMOUNT AWARDED BY LEXINGTON COUNTY *NOTE ATAX & FESTIVALS MUST INCLUDE COPIES OF PAID INVOICES/RECEIPTS WITH FINAL REPORT	1.00	EA 2,500.0000	2,500.00
		DISCOUNT:	.00
		ADDL CHARGES:	.00
		TOTAL TAXES:	.00
		TOTAL:	\$2,500.00

INSTRUCTIONS TO VENDOR - READ ADDITIONAL CONDITIONS ON REVERSE

1. An Original invoice must be submitted for payment. Copies are not acceptable. Failure to comply could unnecessarily delay your payment.
2. Applicable S.C. sales tax is to be invoiced and collected by the vendor. Freight is taxable in S.C.
3. Do not include Federal excise tax in price of items.
4. All shipments to be FOB-Destination, freight prepaid unless otherwise stated.
5. Purchase Order number must appear on all invoices, packages, or correspondence.
6. Payment will be made within 30 days from date of receipt of goods or from date of receipt of invoice, whichever is later. Discount date for prompt payment will be computed the same as above.
7. Payment will be made upon completion of total order. No partial payments will be made without prior authorization.
8. Billing address: County of Lexington, Procurement Services, 212 South Lake Drive, Lexington ,SC 29072.

I, THE UNDERSIGNED, CERTIFY THAT THIS PURCHASE ORDER IS IN CONFORMITY WITH ALL PERTINENT STATUTES AND IS SUPPORTED BY A VALID REQUISITION IN THIS OFFICE.

PROCUREMENT DIRECTOR

VENDOR COPY



COUNTY OF LEXINGTON
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
APPLICATION
FY 2025/26

1. Name of Festival

Lexington County Peach Festival

2. Type of Organization (select one)

<input type="checkbox"/>	County Government
<input type="checkbox"/>	Municipal
<input checked="" type="checkbox"/>	Non-Profit Organization
<input type="checkbox"/>	Community Service Club, Church, etc.
<input type="checkbox"/>	Other

3. Sponsoring Organization

Name of Organization	Gilbert Community Club
Mailing Address	PO Box 62, Gilbert SC 29054

4. Director of Festival

Name & Title	Monica Motes, Treasurer
Contact Number(s)	803-608-0851
Email	gilbertcctreasurer@gmail.com

5. Festival Website Address

www.lexingtoncountypeachfestival.com

6. Festival Category (select one)

<input checked="" type="checkbox"/>	Festival
<input type="checkbox"/>	Other – Pursuant to State Statute Section 61-6-2010

7. Festival Timeline

Actual Dates of Festival | July 4, 2025

8. Location of Festival

Gilbert Community Park and surrounding area

9. How many people do you expect to attend?

Expected Number | 30,000

10. Festival Budget - Request for funds must meet the requirements of Chapter 61, Section 61-6-2010, SC Code of Laws, 1976, as amended.

a. Estimated Total Cost of Festival	\$126,000
b. Amount of Funds Requested for the Festival	\$5,000
c. This Request Equals What Percent of the Total Festival Budget	%

11. Has your festival previously received Temporary Alcohol Beverage License Fee funding?

Yes

No

If you answered yes, please complete items below.

a. Year(s)	2023
b. Amount(s)	2,500
c. Source(s)	Temporary Alcohol Beverage License Funding
d. Purpose(s)	Lexington County Peach Festival Funding
e. For each award year, did you expend 100% of the Temporary Alcohol Beverage License Fee funds you received?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If you answered no, please explain.</i> <div style="border: 1px solid black; height: 60px; width: 100%;"></div>

12. Festival Description – Please use Attachment A to complete the following information as required by the *Tourism Expenditure Review Committee* to ensure the Festival is in accordance to Chapter 61, Section 61-6-2010, of the S.C. Code of Laws, 1976 as amended.

a. General description of the festival and brief history of the organization	<i>Please use Attachment A to complete this section.</i>
b. State the benefits that this festival will serve toward promoting tourism and the Lexington County community	
c. Total attendance to the festival versus the number of total tourists in attendance	
d. Economic impact generated by tourism towards the festival	
e. Overall description of how the festival attracts and promotes tourists to the area and specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this	
f. Additional comments	

Signature of Festival Director:

Monica E Motes

Print Name


Signature

Treasurer

Title

01/05/2025

Date



ATTACHMENT A
Item #12 – Festival Description

Please complete the following information as required by the Tourism Expenditure Review Committee to ensure that the festival is in accordance to Chapter 61, Section 61-6-2010 of the S.C. Code of Laws, 1976 as amended.

a. General description of the festival and brief history of the organization

The festival is a one-day event consisting of a parade, a local aviation business that provides an exciting air show prior to the parade, a beauty pageant that feeds contestants to the Miss SC Pageant, and many arts and crafts vendors. There is also entertainment on two stages in the park that begins around 9:30am and continues until 9:00pm. The night closes with a spectacular fireworks display. There is also a Car Show and Antique Tractor/Farm Equipment Shows during the day. The Gilbert Community Club is responsible for the food vending all day which includes hot dogs,

b. Benefits that the festival will serve toward promoting tourism and the Lexington County community

The Peach Festival brings in people from all over the state as well as many from out of state. The name Gilbert and Lexington County are synonymous with the Peach Festival to many people. It is one of the largest, oldest, and best-known events sponsored by the Gilbert Community and Lexington county. Many people come to Lexington County to attend this festival each July 4th making it a part of their Independence Day tradition.

When we added a web page to our promotional events, we began to get inquiries nationwide about the festival. We also have people from several states who made the festival a part of their travel plans annually. In 2010, one family from Pennsylvania planned their trip to Disney World so that they could be in Gilbert for the festival. Each year, the number of out of state inquiries continues to grow.

c. Total attendance to the festival versus the number of total tourists in attendance

The estimated attendance for the festival is 30,000 with approximately 25,000 of those considered to be tourists.

d. Economic impact generated by tourism toward the festival

We do not have records to indicate the actual economic impact. However, we do know that many of our attendees come from out of town spending night in neighboring towns with hotel accommodations. We also receive reports from our local businesses that their business booms on the days surrounding the festival. In addition, several restaurants in nearby towns, as well as Gilbert, are swamped with visitors who enjoy a meal with them before leaving the area.

e. Overall description of how the festival attracts and promotes tourists to the area, and specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this

The festival at this point attracts a large number just by its own reputation acquired over the last 65+ years. We have promotions sponsored by WISTV and other local TV, newspaper and magazine producers not to mention the growth of the social media. For several years, Southern Living posted a story about the festival and we have been featured on the TODAY show in New York in past years. In 2024, we spent in excess of \$25,000 on entertainment/fireworks and promoting the festival queens. These expenses alone would more than take care of the \$5,000 grant that we would receive.

f. Additional comments

We have enjoyed a highly successful festival for the last 65 years and look forward to continuing this tradition into the next century. We have set up an advisory board to ensure that we are preparing leaders for the festival as years pass and our present generation who have worked with the festival throughout its history are no longer to carry out their duties. We receive many comments of appreciation for our family festival atmosphere and our "no alcohol" policy. Law enforcement also has expressed their appreciation as this makes their job a little easier on the day of the festival. This festival serves as a unifying factor in our community bringing people together from all walks of life. It is also a source of pride for our community as it is the major event that has "put Gilbert on the map" so to speak. In 1983, the Gilbert Community Club began giving scholarships to high school seniors who have worked for at least three years with the Festival and to date have given over 300 scholarships. Today many of our festival workers, committee chairpersons, and several other advisory members are former scholarship recipients. We are proud of our reputation and the quality of our Festival and hope to be able to continue to



COUNTY OF LEXINGTON
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FUNDING SOURCES
FY 2025/26

Organization Name Lexington County Peach Festival

List of Funding Sources	Actual FY 2023/24	Current FY 2024/25	Estimated FY 2025/26
Temporary Alcohol Beverage	\$2,500	\$0	5,000
Total			

GCC -Peach Festival
Profit & Loss
 January through December 2024

	Jan - Dec 24
Ordinary Income/Expense	
Income	
CONCESSIONS	53,823.11
Fund Raising	
2024 Ads & Sponsorships	31,713.42
Arts & Crafts Income	6,333.17
Ice Cream Sales	526.00
Total Fund Raising	38,572.59
INTEREST	2,776.46
Other Types of Income	
Miscellaneous Revenue	369.00
Total Other Types of Income	369.00
Peach Festival Pageants	
Peoples Choice Pageant Fund Rai	10,000.00
Ticket Sales	4,821.80
Total Peach Festival Pageants	14,821.80
Peach Festival Rides	
Vendor Rides	
Rides	1,400.00
Total Vendor Rides	1,400.00
Total Peach Festival Rides	1,400.00
Total Income	111,762.96
Expense	
Bank Fees	
Bank Fees	0.01
Total Bank Fees	0.01
BANQUETS	
Banquet Fee	2,373.44
Pre-Festival	1,956.14
Total BANQUETS	4,329.58
Business Expenses	
Business Registration Fees	51.85
Total Business Expenses	51.85
Fall Festival Expense	200.00
Food	
PF Set-Up Meal	422.07
Food - Other	29.00
Total Food	451.07
Office Supplies	
Software Renewal	630.57
Office Supplies - Other	117.61
Total Office Supplies	748.18
Operations	
Postage, Mailing Service	277.05
Total Operations	277.05

GCC -Peach Festival
Profit & Loss
 January through December 2024

	Jan - Dec 24
Other Types of Expenses	
Insurance - Liability, D and O	8,146.10
Total Other Types of Expenses	8,146.10
Park Maintenance	
Maintenance - Sidewalks, etc.	407.73
Total Park Maintenance	407.73
Peach Festival	
Bands	
Entertainment	9,500.00
Total Bands	9,500.00
Concessions	17,939.30
Parade Exp	375.00
Queen Throws	124.57
Rentals	3,680.51
Sanitation	
Port-a-Jons	3,050.00
Sanitation - Other	826.66
Total Sanitation	3,876.66
Scholarship	1,800.00
Vendors	720.00
Total Peach Festival	38,016.04
PF Publicity	
Printing	69.32
Total PF Publicity	69.32
PF Queens	
Auditor	75.00
Judge	300.00
Pageant	2,937.99
Peoples Choice Charity Donation	5,000.00
Publicity	61.29
Total PF Queens	8,374.28
PF Supplies	
Concessions	2,663.20
Total PF Supplies	2,663.20
Promotion	
Fireworks	15,250.00
Media	1,720.00
Parades	40.00
Program Book	3,752.49
Total Promotion	20,762.49
T-SHIRT EXPENSES	5,887.50
Total Expense	90,384.40
Net Ordinary Income	21,378.56
Net Income	21,378.56

**Lexington County Peach Festival
Budget**

Category	2021 Budget	2022 Budget	2023 Budget	2023 Actual	2024 Budget	2025 Budget
Revenue						
Sponsors/Ads	27,000.00	36,000.00	10,000.00	36,999.94	10,000.00	32,000.00
Programs	24,000.00	28,000.00	24,000.00	-	26,000.00	-
Fireworks	5,000.00	10,000.00	12,000.00	-	12,000.00	20,000.00
Art Contest	1,300.00	1,300.00	-	-	-	-
Arts & Crafts, Rides	12,040.00	13,000.00	13,000.00	9,317.00	7,500.00	6,500.00
Pageant - Ticket sales	5,033.00	5,033.00	5,033.00	3,566.00	5,033.00	15,000.00
Pageant - Peoples Choice	-	-	-	-	-	-
Grants	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
Concessions	-	-	20,000.00	55,777.48	57,618.00	50,000.00
Food Trucks	-	-	-	-	-	-
Volleyball	-	-	-	-	-	-
Grand Total Revenues	76,873.00	95,833.00	86,533.00	108,160.42	120,651.00	126,000.00
Expenses						
Administration	8,933.00	3,800.00	3,800.00	7,644.15	8,000.00	11,000.00
Programs/Advertising	11,554.00	12,000.00	12,000.00	3,530.79	4,000.00	4,000.00
Fireworks	1,684.00	11,500.00	11,500.00	25,300.00	12,000.00	15,250.00
Art Contest	1,702.00	1,700.00	-	-	-	-
Arts & Crafts/Vendor-Town of Gilbert	554.00	554.00	554.00	463.34	550.00	750.00
Pageant	2,563.00	2,500.00	2,500.00	2,597.49	4,150.00	4,500.00
Pageant - Auditor/Judges	-	-	-	-	-	600.00
Pageant - Peoples Choice Donation	-	-	-	-	-	5,000.00
Parade	501.00	500.00	500.00	232.41	550.00	550.00
Promotion/Media	2,715.00	2,700.00	2,700.00	329.70	-	2,000.00
Entertainment	14,555.00	15,000.00	15,000.00	10,050.00	15,000.00	12,000.00
Banquets	6,963.00	3,000.00	4,000.00	5,181.57	5,000.00	4,500.00
Construction/Maintenance	-	-	-	-	-	-
Donations	-	-	-	-	-	-
Rentals	3,712.00	3,800.00	3,800.00	5,029.21	5,200.00	6,800.00
Labor - Sanitation/Cleaning	1,620.00	1,620.00	1,620.00	200.00	1,500.00	1,500.00
Recipe Contest	210.00	250.00	-	-	-	-
Concessions	34,215.00	36,000.00	18,000.00	21,436.12	26,000.00	21,000.00
Scholarships	-	-	-	1,050.00	1,750.00	1,750.00
T-Shirts/Advertising	-	-	-	4,715.61	-	8,000.00
Donation to Park	-	-	-	-	-	5,000.00
Grand Total Expenses	91,481.00	94,924.00	75,974.00	87,760.39	83,700.00	104,200.00
Revenues Over (Under) Expenses	(14,608.00)	909.00	10,559.00	20,400.03	36,951.00	21,800.00



COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
APPLICATION
FY 2025/26

1. Name of Project/Event

--

2. Type of Organization (select one)

<input type="checkbox"/>	County
<input type="checkbox"/>	Municipal
<input type="checkbox"/>	Non-Profit Organization
<input type="checkbox"/>	Community Service Club, Church, etc.
<input type="checkbox"/>	501(c) 3
<input type="checkbox"/>	Other

3. Sponsoring Organization

Name of Organization	
Mailing Address	

4. Director of Project/Event

Name & Title	
Contact Number(s)	
Email	

5. Project/Event Website Address

--

6. Project/Event Category (select one)

<input type="checkbox"/>	Tourism – Advertising / Promotion <i>(see #10 for advertising/promotion sources)</i>
<input type="checkbox"/>	Tourism Related Expenditures

7. Project/Event Timeline

Beginning Date	
End Date	

8. Location of Project/Event

--

9. Number of Employees

Full-time	
Part-time	

10. Do you advertise outside of a 50-mile radius?

<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
--------------------------	-----	--------------------------	----

If you answered yes, please check all that apply for advertising sources outside of Lexington County, and include the total number of each distributed.

Type of Ad	Total # Distributed	Range of Ad	For Ad Listings
Rack Cards			Complete Attachment A to provide additional details regarding ads in magazines, newspapers, radio, billboards, and websites. Please include targeted audience.
Brochures			
Posters			
Magazine Ads			
Newspaper Ads			
Radio Ads			
Billboard Ads			
Websites (other than primary)			
Other			

11. Number of Project/Event Attendees

Expected Number	
Of this number, how many are tourists?	

Tourists - "People taking trips outside of their home communities for any purpose, except daily commuting to and from work." [SC Code of Laws, Chapter 6, Section 6-4-5 (4)]

12. List the methods used to track tourists

Select Methods Used		Provide the Estimated Numbers	
<input type="checkbox"/>	Webpage inquiries	<input type="checkbox"/>	Inquiries per month
<input type="checkbox"/>	Phone call inquiries	<input type="checkbox"/>	Phone calls per month
<input type="checkbox"/>	Brochure mailings	<input type="checkbox"/>	Brochures mailed per month
<input type="checkbox"/>	Event ticket sales	<input type="checkbox"/>	Tickets sold per event
<input type="checkbox"/>	Event registration	<input type="checkbox"/>	Registrants per event
<input type="checkbox"/>	Hotel sales	<input type="checkbox"/>	Sales per event / per month
<input type="checkbox"/>	License plates	<input type="checkbox"/>	Count per event
<input type="checkbox"/>	Surveys	<input type="checkbox"/>	Responses per survey
<input type="checkbox"/>	Other	<input type="checkbox"/>	

13. Must Complete - County accommodations tax funds are generated from the hotels in the unincorporated areas of Lexington County. Please list the hotels, number of rooms, and number of nights you have used or plan to use for your project/event located in the unincorporated areas of Lexington County only.

Hotel Name & Location	Number of Rooms	Number of Nights

14. Please indicate whether you have read Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976.

Yes
 No

15. Project/Event Budget - Requests for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.

a. Estimated Total Cost of Project/Event:	\$
b. Amount of Accommodations Funds Requested for this Project/Event:	\$
c. This Request Equals What Percent of the Total Project/Event Budget:	%
d. Use Attachment B and provide a detailed list of what the funds will be used for and the estimated amount for each item (i.e. brochures - \$1,500, etc.)	Use Attachment B to complete.

16. Has your Project/Event or Organization previously received Accommodations Tax Funds?

 Yes

 No

If you answered yes, please complete items below.

a. Year(s)	
b. Amount(s)	
c. Source(s)	
d. Purpose(s)	
e. For each award year, did you expend 100% of the ATAX funds you received?	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If you answered no, please explain.</i> <div style="border: 1px solid black; height: 80px; width: 100%;"></div>

17. Project Description – Please use [Attachment C](#) to provide the following information as required by the *Tourism Expenditure Review Committee* to ensure the project/event is in accordance to Section 6-4-10 of the S.C. Code of Laws.

a. General project/event description	<i>Please use Attachment C to complete this section.</i>
b. Benefits that the project/event will serve toward promoting tourism and the benefits to the Lexington County community	
c. Total attendance to the project/event versus the number of total tourists in attendance	
d. Economic impact generated by tourism toward the project/event	
e. Overall description of how the project/event attracts and promotes tourists to the area, and specifically how the Accommodations Tax Funds were used to accomplish this	
f. Additional comments	

PLEASE NOTE: APPLICANT AND/OR REPRESENTATIVE(S) MUST BE PRESENT DURING REVIEW PROCESS BY THE ACCOMMODATIONS TAX ADVISORY BOARD IN ORDER TO BE CONSIDERED FOR FUNDING.

Signature of Project/Event Director:

_____ **Print Name**

_____ **Title**

Dylan Francis
 _____ **Signature**

_____ **Date**



ATTACHMENT A
Item #10 – Advertisements

Please provide the information below for ads used in magazines, newspapers, radio, billboards, and websites. Please include targeted audience.

Magazine Ads		
Ad Listing	Distribution Range	Targeted Audience

Newspaper Ads		
Ad Listing	Distribution Range	Targeted Audience

Television Ads		
Ad Listing	Distribution Range	Targeted Audience

Radio Ads

Ad Listing	Distribution Range	Targeted Audience

Billboard Ads

Ad Listing	Distribution Range	Targeted Audience

Website Ads (other than primary website)

Ad Listing	Distribution Range	Targeted Audience

Other Ads

Ad Listing	Distribution Range	Targeted Audience



ATTACHMENT B

Item #15 – Project/Event Budget

Provide a detailed list of what the funds will be used for and the estimated amount for each item (i.e. brochures - \$1,500, etc.)

Item	Estimated Amount
Total	



ATTACHMENT C

Item #17 – Project/Event Description

Please complete the following information as required by the Tourism Expenditure Review Committee to ensure that the project/event is in accordance with Section 6-4-10 of the S.C. Code of Laws.

a. General project/event description

b. Benefits that the project/event will serve toward promoting tourism and the benefits to the Lexington County community

c. Total attendance to the project/event versus the number of total tourists in attendance

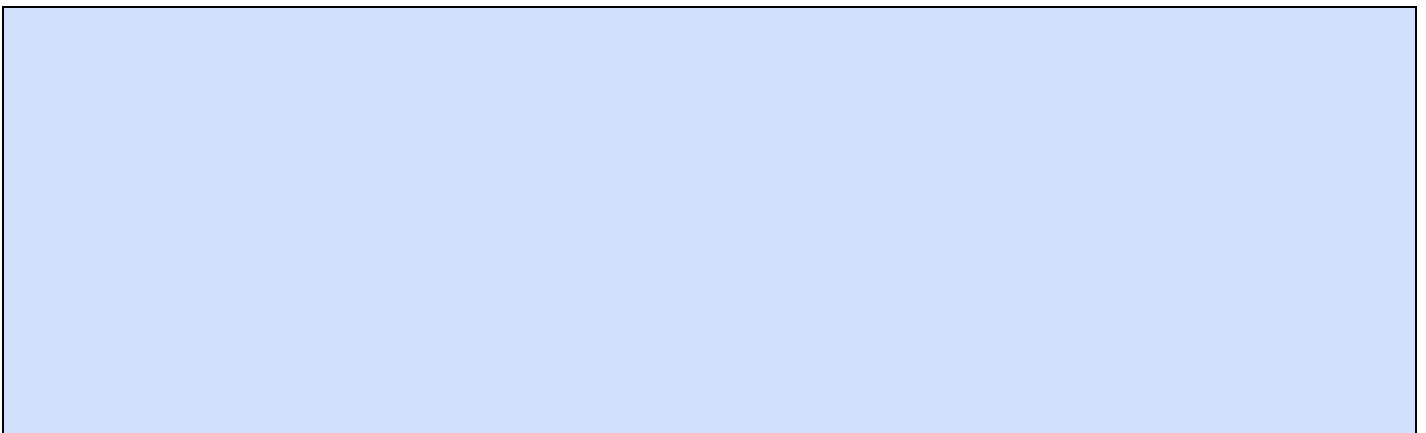
d. Economic impact generated by tourism toward the project/event



e. Overall description of how the project/event attracts and promotes tourists to the area, and specifically how the Accommodations Tax Funds were used to accomplish this



f. Additional comments





COUNTY OF LEXINGTON
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
APPLICATION
FY 2025/26

1. Name of Festival

--

2. Type of Organization (*select one*)

<input type="checkbox"/>	County Government
<input type="checkbox"/>	Municipal
<input type="checkbox"/>	Non-Profit Organization
<input type="checkbox"/>	Community Service Club, Church, etc.
<input type="checkbox"/>	Other

3. Sponsoring Organization

Name of Organization	
Mailing Address	

4. Director of Festival

Name & Title	
Contact Number(s)	
Email	

5. Festival Website Address

--

6. Festival Category (*select one*)

<input type="checkbox"/>	Festival
<input type="checkbox"/>	Other – Pursuant to State Statute Section 61-6-2010

7. Festival Timeline

Actual Dates of Festival

8. Location of Festival

9. How many people do you expect to attend?

Expected Number

10. Festival Budget - Request for funds must meet the requirements of Chapter 61, Section 61-6-2010, SC Code of Laws, 1976, as amended.

a. Estimated Total Cost of Festival	\$
b. Amount of Funds Requested for the Festival	\$
c. This Request Equals What Percent of the Total Festival Budget	%

11. Has your festival previously received Temporary Alcohol Beverage License Fee funding?

Yes

No

If you answered yes, please complete items below.

a. Year(s)	
b. Amount(s)	
c. Source(s)	
d. Purpose(s)	
e. For each award year, did you expend 100% of the Temporary Alcohol Beverage License Fee funds you received?	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If you answered no, please explain.</i> <div style="border: 1px solid black; height: 80px; width: 100%;"></div>

12. Festival Description – Please use [Attachment A](#) to complete the following information as required by the *Tourism Expenditure Review Committee* to ensure the Festival is in accordance to Chapter 61, Section 61-6-2010, of the S.C. Code of Laws, 1976 as amended.

a. General description of the festival and brief history of the organization	<i>Please use Attachment A to complete this section.</i>
b. State the benefits that this festival will serve toward promoting tourism and the Lexington County community	
c. Total attendance to the festival versus the number of total tourists in attendance	
d. Economic impact generated by tourism towards the festival	
e. Overall description of how the festival attracts and promotes tourists to the area and specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this	
f. Additional comments	

Signature of Festival Director:

Print Name

Title

Signature

Date



ATTACHMENT A

Item #12 – Festival Description

Please complete the following information as required by the Tourism Expenditure Review Committee to ensure that the festival is in accordance to Chapter 61, Section 61-6-2010 of the S.C. Code of Laws, 1976 as amended.

a. General description of the festival and brief history of the organization

b. Benefits that the festival will serve toward promoting tourism and the Lexington County community

c. Total attendance to the festival versus the number of total tourists in attendance

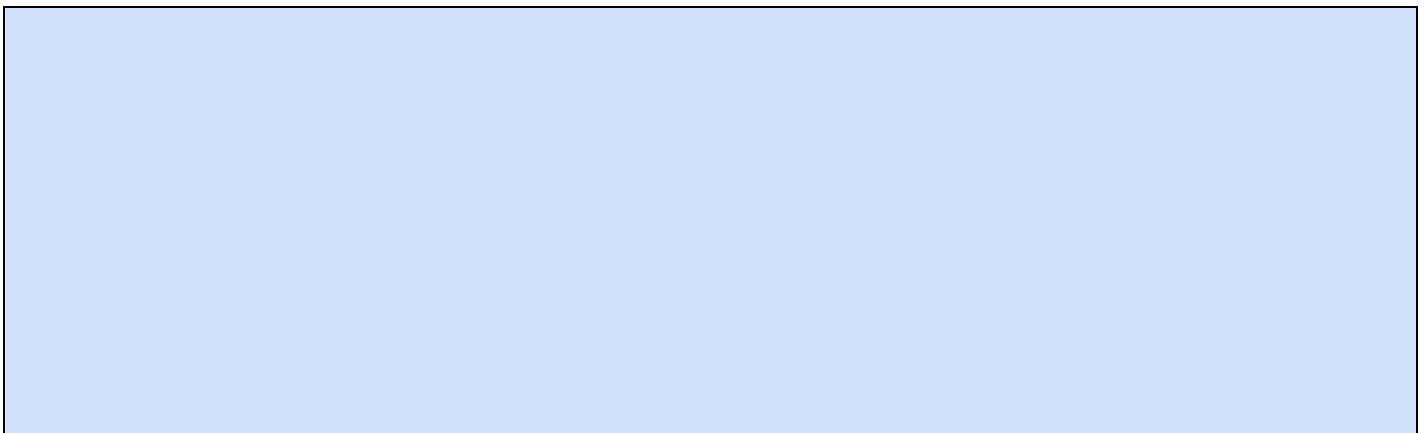
d. Economic impact generated by tourism toward the festival



e. Overall description of how the festival attracts and promotes tourists to the area, and specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this



f. Additional comments





COUNTY OF LEXINGTON

TEMPORARY ALCOHOL BEVERAGE LICENSE FEE

EXPENDITURES

FY 2025/26

Organization Name _____

List of Expenditures	Actual FY 2023/24	Current FY 2024/25	Estimated FY 2025/26
Total			



COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
FY 2025/26 FINAL REPORT

(SUBMIT BY END OF FISCAL YEAR WITH FINAL INVOICE)

I. PROJECT INFORMATION

Organization Name	
Project/Event Name	
Contact Name & Phone Number	

II. PROJECT COMPLETION

Were you able to complete the project/event as stated in your original application?

Yes No

If no, state any problems you encountered.

III. PROJECT SUCCESS

Please share any additional comments regarding the project/event (e.g., lessons learned, successes, problems encountered, etc.).

IV. PROJECT ATTENDANCE

Record numbers in the table below as required by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects/events for current and previous years.

Total Budget of Project/Event	Current Year FY 2025/26	Previous Year FY 2024/25
Amount funded by Lexington County Accommodations Tax Funds		
Amount funded by Accommodations Tax Funds from all sources		
Total attendance		
Total tourists*		

**Tourists are generally defined as those who travel 50 miles or more to attend.*

V. METHODS

Please describe the methods used to capture the attendance data listed above (i.e. license plates, surveys, etc.).

VI. PROJECT BUDGET

Attach a report indicating what project/event expenses were paid using the Lexington County Accommodations Tax Funds for the fiscal year.

VII. ORGANIZATION SIGNATURE

Provide signature of official with the organization verifying accuracy of above statements.

Print Name

Title

Signature

Date

Town of Irmo

**Balance Sheet
Proprietary Fund
June 30, 2024**

	Business-type Activities
	<u>Okra Strut Fund</u>
Assets	
Cash and cash equivalents	\$ 2,495
Equity in pooled cash	37,330
Total assets	<u>\$ 39,825</u>
Liabilities and Net Position	
Liabilities:	
Accounts payable	\$ 970
Total liabilities	<u>970</u>
Net Position:	
Unrestricted	<u>38,855</u>
Total net position	<u>38,855</u>
Total liabilities and net position	<u>\$ 39,825</u>

Town of Irmo

**Statement of Revenues, Expenses and Changes in Net Position
Proprietary Fund
Year Ended June 30, 2024**

	Business-type Activities
	<u>Okra Strut Fund</u>
Operating Revenues	
Rental, concessions and sales	\$ 126,877
Total operating revenues	<u>126,877</u>
Operating Expenses	
Contract labor and volunteer expenses	26,554
Contractual services/rentals/marketing	91,781
Miscellaneous	85,561
Total operating expenses	<u>203,896</u>
Operating income	<u>(77,019)</u>
Non-Operating Revenue (Expenses)	
Interest income	-
Transfer in from other funds	10,000
Total Non-operating revenue (expenses)	<u>10,000</u>
Change in net position	(67,019)
Net position, beginning of year	105,874
Net position, end of year	<u>\$ 38,855</u>

Town of Irmo
Statement of Cash Flows
Proprietary Fund
Year Ended June 30, 2024

		Business-type Activities
		Okra Strut Fund
Cash Flows from Operating Activities		
Receipts from customers and others	\$	126,877
Payments to suppliers		(202,926)
Net cash provided (used) by operating activities		(76,049)
Cash Flows from Capital and Related Financing Activities		
Net transfers from other funds		10,000
Net cash provided (used) by financing activities		10,000
Net decrease in cash and cash equivalents		(66,049)
Cash and cash equivalents, beginning of year		105,874
Cash and cash equivalents, end of year	\$	39,825
Reconciliation of operating income (loss) to net cash provided (used) by operating activities:		
Operating income	\$	(77,019)
Increase in accounts payable		970
Net cash provided (used) by operating activities	\$	(76,049)



COUNTY OF LEXINGTON
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
APPLICATION
FY 2025/26

1. Name of Festival

Tartan Day South Celtic Festival

2. Type of Organization (select one)

<input type="checkbox"/>	County Government
<input type="checkbox"/>	Municipal
<input checked="" type="checkbox"/>	Non-Profit Organization
<input type="checkbox"/>	Community Service Club, Church, etc.
<input type="checkbox"/>	Other

3. Sponsoring Organization

Name of Organization	The River Alliance
Mailing Address	300 Candi Lane, Columbia, SC 29210

4. Director of Festival

Name & Title	John Banks, Event Coordinator
Contact Number(s)	803-665-7620
Email	johnbanks@columbiaspeedway.com

5. Festival Website Address

tartandaysouth.com

6. Festival Category (select one)

<input checked="" type="checkbox"/>	Festival
<input type="checkbox"/>	Other – Pursuant to State Statute Section 61-6-2010

7. Festival Timeline

Actual Dates of Festival March 26th through March 29th 2026

8. Location of Festival

Steel Hands Brewing 3/26, Icehouse Amphitheater 3/27, Columbia Speedway 3/28, West Columbia Amphitheater 3/29

9. How many people do you expect to attend?

Expected Number 15,000

10. Festival Budget - Request for funds must meet the requirements of Chapter 61, Section 61-6-2010, SC Code of Laws, 1976, as amended.

a. Estimated Total Cost of Festival	\$170,000.00
b. Amount of Funds Requested for the Festival	\$2,500.00
c. This Request Equals What Percent of the Total Festival Budget	1.5 %

11. Has your festival previously received Temporary Alcohol Beverage License Fee funding?

Yes

No

If you answered yes, please complete items below.

a. Year(s)	2013 - Present
b. Amount(s)	\$2,500 per year
c. Source(s)	Lexington Couty
d. Purpose(s)	Marketing

e. For each award year, did you expend 100% of the Temporary Alcohol Beverage License Fee funds you received?

Yes

No

If you answered no, please explain.

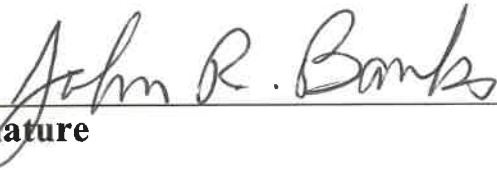
12. Festival Description – Please use Attachment A to complete the following information as required by the *Tourism Expenditure Review Committee* to ensure the Festival is in accordance to Chapter 61, Section 61-6-2010, of the S.C. Code of Laws, 1976 as amended.

a. General description of the festival and brief history of the organization	<i>Please use <u>Attachment A</u> to complete this section.</i>
b. State the benefits that this festival will serve toward promoting tourism and the Lexington County community	
c. Total attendance to the festival versus the number of total tourists in attendance	
d. Economic impact generated by tourism towards the festival	
e. Overall description of how the festival attracts and promotes tourists to the area and specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this	
f. Additional comments	

Signature of Festival Director:

John R. Banks

Print Name



Signature

Event Coordinator

Title

January 2nd 2025

Date



ATTACHMENT A

Item #12 – Festival Description

Please complete the following information as required by the Tourism Expenditure Review Committee to ensure that the festival is in accordance to Chapter 61, Section 61-6-2010 of the S.C. Code of Laws, 1976 as amended.

a. General description of the festival and brief history of the organization

Tartan Day South is a multifaceted multiday festival celebrating Celtic Heritage. We have stretched the festival to four days to encourage overnight stays from our visitors. We celebrate National Tartan Day, a holiday created by the US Congress to celebrate the contributions of Americans of Scottish and Irish decent. The River Alliance has been working since 1997 to build access to the local rivers.

b. Benefits that the festival will serve toward promoting tourism and the Lexington County community

This themed festival draws a genre of people who follow these events around the country. The bands we bring in have international and regional followings that also brings tourists. We have had a tremendous success in drawing from outside our area. By collecting Zip Code at last year's event we captured visitors from 159 Cities from 27 states outside of South Carolina. We also captured zip codes from 142 unique South Carolina Zip Codes located outside 50 miles from Lexington County in 2024. This festival opens new eyes to what Lexington County has to offer.

c. Total attendance to the festival versus the number of total tourists in attendance

The total attendance for the Festival in 2024 was 10,740. The total number of tourists from out of state were 1,980. Another 2,700 from South Carolina were from outside of 50 miles of Lexington County. We usually average about 40% of our total attendance as tourists.

d. Economic impact generated by tourism toward the festival

The economic impact for the festival is far reaching from restaurants, hotels, pubs, and gas stations. Based on figures provided by SCPRT for estimating economic impact in 2024 the festival conservatively provides over \$1.24 million dollars on the main event day alone. A local business right down the road from the speedway states that it is their busiest day of the year over the last 5 years of the event.

e. Overall description of how the festival attracts and promotes tourists to the area, and specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this

We will purchase billboards and digital media in Charlotte, Raleigh, and Atlanta at around \$4,000. We purchase over \$9,000 dollars in state wide radio ads through 97.5 FM which reaches 75% of South Carolina' s population. We receive \$2,500 last year and that is where it was targeted.

f. Additional comments



COUNTY OF LEXINGTON

TEMPORARY ALCOHOL BEVERAGE LICENSE FEE

FUNDING SOURCES

FY 2025/26

Organization Name The River Alliance/ Tartan Day South

List of Funding Sources	Actual FY 2023/24	Current FY 2024/25	Estimated FY 2025/26
West Columbia A-Tax	13,000	15,000	15,000
City of Cayce A-Tax	17,000	20,000	20,000
Town of Lexington A-Tax	15,000	15,000	15,000
Lexington County -Tax	0.00	10,000	15,000
City of Cayce H-Tax	31,500	30,000	30,000
Sponsorships	17,672	10,000	10,000
Ticket Sales	63,585	42,500	40,000
Vendor Fees	10,570	10,000	10,000
Beverage, T-Shirt Sales, Car Club Fees	14,530	15,000	12,500
Lexington County Beverage Tax	2,500	2,500	2,500
Total	185,387	170,000	170,000



COUNTY OF LEXINGTON
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
EXPENDITURES
FY 2025/26

Organization Name The River Alliance/ Tartan Day South

List of Expenditures	Actual FY 2023/24	Current FY 2024/25	Estimated FY 2025/26
Event insurance	1,200	3,000	3,000
Advertising and Marketing	58,000	58,000	58,000
Tents, Generators, and other Lagisticls	37,500	38,000	38,000
Facility Rentals and Electrical Cost	19,200	15,000	15,000
Labor, Management and Commissions	23,500	15,000	15,000
Entertainors, Exhibitors, and Athletics	24,600	30,000	30,000
SC Amusement Taxes	3,200	4,000	4,000
Restroom Facility Rentals	3,900	4,000	4,000
Lodging for Judges, Entertainors, and Exhibitors	3,100	3,000	3,000
Net to River Alliance	7,300		
Police and Fire on site	3,800		
Total	185,300	170,000	170,000

Tartan Day South

2024 Final Accounting

Paul Pope Photography	\$ 750.00	Catapult	\$ 500.00	Grants and Sponsorships	\$ 13,000.00
		Paper Pro Supplies	\$ 2,298.09	West Columbia A-Tax	\$ 17,000.00
		Tent Rentals	\$ 29,154.62	Cayce A-Tax	\$ 2,500.00
Printing	\$ 481.50	Vip Tent Expenses	\$ 2,862.14	Lexington Beverage Tax	\$ 31,500.00
Celtic Life	\$ 795.00	Golf Carts	\$ 1,884.00	Cayce H-Tax	\$ 15,000.00
Alpha Media	\$ 5,000.00	T Shirts Expense (Vol, Ath, Sale	\$ 4,313.90	Town of Lexington A-Tax	\$ 79,000.00
Fox 102.3		Restroom Services	\$ 3,975.00	Grants	\$ 2,075.00
State Paper	\$ 1,000.00	Trash Services	\$ 450.09	Guinness	\$ 484.56
I Heart Media 98.5 Steve WVOC 560 AM	\$ 13,000.00	Athletic Costs Judges equipmer	\$ 2,150.00	Vital Chiropractic	\$ 2,000.00
97.5 WCOS FM 104.7 fm		Feeding Athletes	\$ 650.00	McDaniels	\$ 500.00
Magnolia Sign Board	\$ 2,500.00	Line Painting	\$ 259.05	Best Mattress	\$ 500.00
WIS TV Full Market	\$ 13,500.00	Electrical and Logistics Rentals	\$ 360.00	Cottman	\$ 484.56
		Police and Fire	\$ 1,430.00	Home Maxx	\$ 500.00
Billboard and Digitsl CVB	\$ 2,140.00	Music Artists, Pipe Bands, Sou	\$ 21,890.00	McCray Meadows	\$ 750.00
Cumulus Radio	\$ 3,000.00	Dogs and Birds, Judges		AOH	\$ 1,000.00
		Tasting Supplies	\$ 725.27	Reeleys Body Shop	\$ 500.00
Chief Sports Network	\$ 600.00	Pipe Band Coordinator		Security Federal	\$ 500.00
Social Media Consultant	\$ 750.00	Prizes Athletes	\$ 630.13	Culpepper	\$ 5,000.00
Free Times/Post and Courier	\$ 2,025.00	Ice		First Community	\$ 1,000.00
Midlands Media Group	\$ 3,000.00	Kirkin of Tartans	\$ 400.00	Barrio	\$ 500.00
Grace Bill Boards	\$ 2,500.00	Rooms for Bands & Judges	\$ 3,011.80	Solara	\$ 1,000.00
Graphic Design Joe Long	\$ 6,500.00	Event Insurance	\$ 1,176.00	Photo Booth	\$ 250.00
Web Hosting and Design	\$ 708.00	Facility Rental	\$ 14,000.00	Oharas	\$ 500.00
Total Marketing Expenses	\$ 57,499.50	Power	\$ 1,800.00	Planet Fitness	\$ 290.00
		Miscellaneous Labor	\$ 7,350.00	AOH Purchases	\$ 338.00
		Ammusement Taxes	\$ 3,179.25	Vendor Income	\$ 10,570.00
		Management, Sales Comm	\$ 15,616.82	Car Club Fees and Income	\$ 2,032.75
Total Expenses	\$ 178,065.66	Fairy	\$ 300.00	Program Sales, Shirt, Scotch	\$ 3,628.29
		Van Driver	\$ 200.00	Ticket Sales	\$ 63,585.00
		Operating Expenses	\$ 120,566.16	Beverage Income	\$ 8,869.11
Net Revenue to TRA	\$ 7,291.61	Total Revenues	\$ 185,357.27		



Tartan Day South 2024 by the Numbers

10,740 Total Attendees over 4 Days

3,438 Zip Codes were collected
over 2 days (April 5th and 6th)

Attendees from 159 Unique Zip Codes from
27 states outside of South Carolina

An estimated 1,980 visitors were from outside
of South Carolina

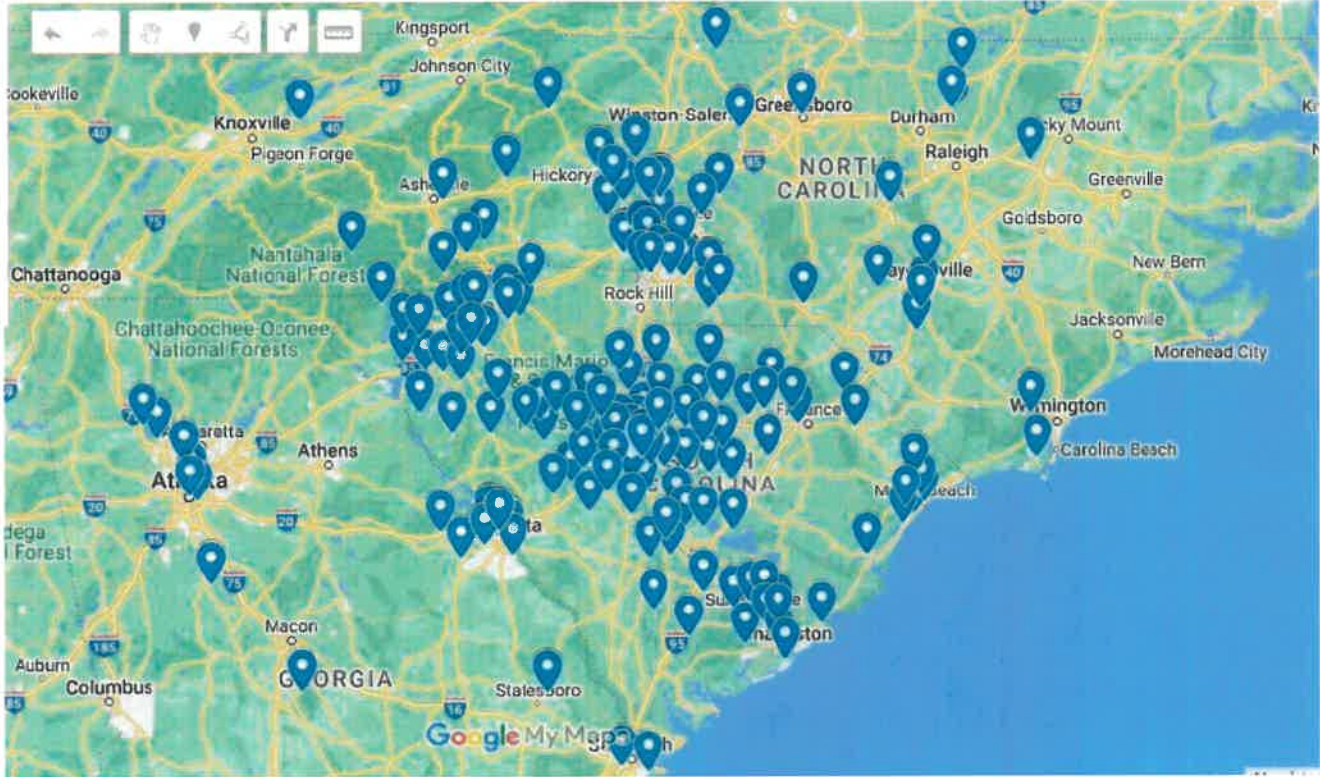
Zip Codes were collected from 142 Unique
Zip Code Areas in South Carolina

Over 2,700 Patrons were from 126 Unique
Zip Codes in South Carolina outside
50 Miles of Lexington County

Tartan Day South 2024 Economic Impact
\$1.24 Million Dollars on the local Economy



Patrons from 301 unique Zip Codes from 28 states visited Tartan Day South in 2024.



Over 4,600 patrons qualified as tourists. Visited from outside 50 miles.

1,936 Tartan Day South Patrons traveled in from 27 states outside of South Carolina. 159 unique Zip Codes

Rhode Island			New York			Indiana		
2903	Providence	RI	11104	Sunnyside	NY	46530	Granger	IN
2921	Cranston	RI	11238	Brooklyn	NY			
2953	Riverside	RI						
New Hampshire			Virginia			Michigan		
			20186	Warrenton	VA	48070	Huntington Woods	MI
3259	North Sandwich	NH	20190	Reston	VA	48420	Clio	MI
			22209	Arlington	VA			
Vermont			22554	Stafford	VA			
			23114	Midlothian	VA	52556	Fairfield	IA
5905	Guildhall	VT	24210	Abingdon	VA			
5902	Beecher Falls	VT						
Armed Forces Europe			Maryland			Minnesota		
			21012	Arnold	MD	55992	Zumbrota	MN
9063	Apo	AE	21015	Bel Air	MD	56379	Sauk Rapids	MN
9720	Apo	AE						
Pennsylvania			Alabama			Illinois		
			35080	Helena	AL	61701	Bloomington	IL
15001	Aliquippa	PA	35173	Trussville	AL	61951	Sullivan	IL
15202	Pittsburgh	PA	35773	Toney	AL			
16037	Harmony	PA						
17074	Newport	PA						
18510	Scranton	PA						
18840	Sayre	PA	37820	New Market	TN			
19051	Philadelphia	PA	38138	Germantown	TN			
19160	Philadelphia	PA				78418	Corpus Christi	TX
19421	Birchrunville	PA						
19425	Chester Springs	PA						
Florida			Mississippi			Colorado		
			39097	Louise	MS			
						80212	Denver	CO
Kentucky			California					
32225	Jacksonville	FL						
32225	Jacksonville	FL	41005	Burlington	KY			
32822	Orlando	FL	41005	Burlington	KY	92210	Indian Wells	CA
33629	Tampa	FL	41005	Burlington	KY	93304	Bakersfield	CA
33810	Lakeland	FL	41091	Union	KY	94521	Concord	CA
34288	North Port	FL				95630	Folsom	CA
34736	Groveland	FL						
34974	Okeechobee	FL						
34974	Okeechobee	FL						

1,936 Tartan Day South Patrons traveled in from 27 states outside of South Carolina. 159 unique Zip Codes

Georgia				North Carolina			North Carolina		
30068	Marietta	GA	27053	Westfield	NC	28376	Raeford	NC	
30102	Acworth	GA	27127	Winston Salem	NC	28379	Rockingham	NC	
30121	Cartersville	GA	27127	Winston Salem	NC	28384	Saint Pauls	NC	
30224	Griffin	GA	27330	Sanford	NC	28384	Saint Pauls	NC	
30224	Griffin	GA	27408	Greensboro	NC	28451	Leland	NC	
30330	Atlanta	GA	27408	Greensboro	NC	28451	Leland	NC	
30302	Atlanta	GA	27522	Creedmoor	NC	28461	Southport	NC	
30305	Atlanta	GA	27565	Oxford	NC	28461	Southport	NC	
30316	Atlanta	GA	27807	Bailey	NC	28601	Hickory	NC	
30371	Atlanta	GA	28054	Gastonia	NC	28601	Hickory	NC	
30399	Atlanta	GA	28054	Gastonia	NC	28605	Blowing Rock	NC	
30461	Statesboro	GA	28054	Gastonia	NC	28650	Maiden	NC	
30461	Statesboro	GA	28072	Granite Quarry	NC	28650	Maiden	NC	
30808	Dearing	GA	28078	Huntersville	NC	28658	Newton	NC	
30809	Evans	GA	28083	Kannapolis	NC	28678	Stony Point	NC	
30809	Evans	GA	28092	Lincolnton	NC	28682	Terrell	NC	
30809	Evans	GA	28105	Matthews	NC	28723	Cullowhee	NC	
30813	Grovetown	GA	28110	Monroe	NC	28752	Marion	NC	
30813	Grovetown	GA	28110	Monroe	NC	28752	Marion	NC	
30813	Grovetown	GA	28110	Monroe	NC	28756	Mill Spring	NC	
30824	Thomson	GA	28110	Monroe	NC	28773	Saluda	NC	
30904	Augusta	GA	28112	Monroe	NC	28805	Asheville	NC	
30904	Augusta	GA	28117	Mooresville	NC	28348	Hope Mills	NC	
30904	Augusta	GA	28117	Mooresville	NC				
30904	Augusta	GA	28117	Mooresville	NC				
30906	Augusta	GA	28117	Mooresville	NC				
30907	Augusta	GA	28120	Mount Holly	NC	43545	Napoleon	OH	
30907	Augusta	GA	28174	Wingate	NC	44615	Carrollton	OH	
30907	Augusta	GA	28207	Charlotte	NC				
30986	Atlanta	GA	28209	Charlotte	NC				
31005	Bonaire	GA	28213	Charlotte	NC				
31405	Savannah	GA	28214	Charlotte	NC				
31410	Savannah	GA	28214	Charlotte	NC	99801	Juneau	AK	
31721	Albany	GA	28214	Charlotte	NC				
			28217	Charlotte	NC				
			28217	Charlotte	NC				
			28226	Charlotte	NC				
			28273	Charlotte	NC				
			28278	Charlotte	NC				
			28306	Fayetteville	NC				
			28311	Fayetteville	NC				

Tartan Day South Patrons from South Carolina

142 Unique Zip Codes accounting for 1,985 Groups

Unique Zip Code	Town Name	Groups	Unique Zip Code	Town Name	Groups
29006	Batesburg SC	8	29133	Rowesville SC	
29010	Bishopville SC	3	29135	Saint Matthews SC	26
29014	Blackstock SC	2	29138	Saluda SC	6
29016	Blythewood SC	44	29145	Silverstreet SC	1
29020	Camden SC	26	29148	Summerton SC	7
29030	Cameron SC	1	29150	Sumter SC	39
29032	Cassatt SC	4	29160	Swansea SC	33
29033	Cayce SC	108	29164	Wagener SC	7
29036	Chapin SC	96	29168	Wedgfield SC	3
29037	Chappells SC	1	29169	West Columbia SC	110
29038	Cope SC	4	29170	West Columbia SC	161
29039	Cordova SC	1	29171	West Columbia SC	1
29040	Dalzell SC	6	29172	West Columbia SC	42
29044	Eastover SC	9	29177	White Rock SC	3
29045	Elgin SC	49	29180	Winnsboro SC	9
29047	Elloree SC	5	29201	Columbia SC	63
29053	Gaston SC	53	29203	Columbia SC	39
29054	Gilbert SC	36	29204	Columbia SC	69
29055	Great Falls SC	8	29205	Columbia SC	85
29061	Hopkins SC	19	29206	Columbia SC	68
29063	Irmo SC	133	29207	Columbia SC	6
29067	Kershaw SC	12	29209	Columbia SC	74
29070	Leesville SC	34	29210	Columbia SC	63
29072	Lexington SC	271	29212	Columbia SC	136
29073	Lexington SC	237	29216	Columbia SC	
29075	Little Mountain SC	3	29223	Columbia SC	71
29078	Lugoff SC	37	29229	Columbia SC	71
29079	Lydia SC	1	29240	Columbia SC	60
29080	Lynchburg SC	1	29250	Columbia SC	5
29082	Lodge SC	1	29301	Spartanburg SC	4
29108	Newberry SC	13	29306	Spartanburg SC	3
29112	North SC	9	29330	Cowpens SC	3
29115	Orangeburg SC	14	29369	Moore SC	1
29122	Peak SC	1	29384	Waterloo SC	1
29123	Pelion SC	17	29407	Charleston SC	9
29126	Pomaria SC	1	29410	Hanahan SC	4
29127	Prosperity SC	21	29412	Charleston SC	11
29128	Rembert SC	6	29420	North Charleston SC	7
29129	Ridge Spring SC	4	29429	Awendaw SC	4
29130	Ridgeway SC	21	29440	Georgetown SC	6

Tartan Day South Patrons from South Carolina

142 Unique Zip Codes accounting for 1,985 Groups

Unique Zip Code	Town Name		Groups	Unique Zip Code	Town Name		Groups
29445	Goose Creek	SC	4	29687	Taylors	SC	5
29456	Ladson	SC	1	29690	Travelers Rest	SC	3
29470	Ravenel	SC	1	29703	Bowling Green	SC	4
29472	Ridgeville	SC	4	29706	Chester	SC	9
29477	Saint George	SC	3	29707	Fort Mill	SC	16
29483	Summerville	SC	14	29710	Clover	SC	1
29486	Summerville	SC	6	29714	Fort Lawn	SC	1
29488	Walterboro	SC	4	29715	Fort Mill	SC	6
29501	Florence	SC	9	29720	Lancaster	SC	4
29526	Conway	SC	7	29730	Rock Hill	SC	23
29532	Darlington	SC	5	29732	Rock Hill	SC	6
29550	Hartsville	SC	6	29745	York	SC	13
29565	Latta	SC	4	29801	Aiken	SC	16
29571	Marion	SC	3	29803	Aiken	SC	17
29575	Myrtle Beach	SC	3	29805	Aiken	SC	31
29576	Murrells Inlet	SC	4	29812	Barnwell	SC	1
29577	Myrtle Beach	SC	7	29817	Blackville	SC	4
29579	Myrtle Beach	SC	3	29824	Edgefield	SC	1
29588	Myrtle Beach	SC	2	29827	Fairfax	SC	5
29601	Greenville	SC	4	29829	Graniteville	SC	6
29603	Greenville	SC	6	29841	North Augusta	SC	5
29607	Greenville	SC	7	29842	Beech Island	SC	9
29611	Greenville	SC	4	29847	Trenton	SC	1
29615	Greenville	SC	9	29851	Warrenville	SC	1
29620	Abbeville	SC	12	29907	Beaufort	SC	3
29621	Anderson	SC	19	29909	Okatie	SC	5
29625	Anderson	SC	3	29936	Ridgeland	SC	3
29627	Belton	SC	1				
29630	Central	SC	1				
29644	Fountain Inn	SC	6				
29646	Greenwood	SC	11				
29650	Greer	SC	3				
29654	Honea Path	SC	2				
29655	Iva	SC	1				
29657	Liberty	SC	4				
29661	Marietta	SC	6				
29669	Pelzer	SC	2				
29676	Salem	SC	1				
29680	Simpsonville	SC	14				



COUNTY OF LEXINGTON
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
APPLICATION
FY 2025/26

1. Name of Festival

--

2. Type of Organization (*select one*)

<input type="checkbox"/>	County Government
<input type="checkbox"/>	Municipal
<input type="checkbox"/>	Non-Profit Organization
<input type="checkbox"/>	Community Service Club, Church, etc.
<input type="checkbox"/>	Other

3. Sponsoring Organization

Name of Organization	
Mailing Address	

4. Director of Festival

Name & Title	
Contact Number(s)	
Email	

5. Festival Website Address

--

6. Festival Category (*select one*)

<input type="checkbox"/>	Festival
<input type="checkbox"/>	Other – Pursuant to State Statute Section 61-6-2010

7. Festival Timeline

Actual Dates of Festival

8. Location of Festival

9. How many people do you expect to attend?

Expected Number

10. Festival Budget - Request for funds must meet the requirements of Chapter 61, Section 61-6-2010, SC Code of Laws, 1976, as amended.

a. Estimated Total Cost of Festival	\$
b. Amount of Funds Requested for the Festival	\$
c. This Request Equals What Percent of the Total Festival Budget	%

11. Has your festival previously received Temporary Alcohol Beverage License Fee funding?

Yes

No

If you answered yes, please complete items below.

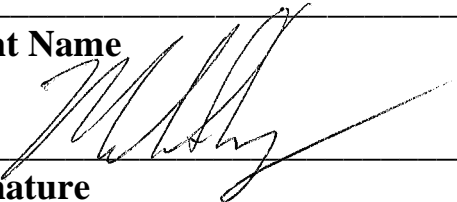
a. Year(s)	
b. Amount(s)	
c. Source(s)	
d. Purpose(s)	
e. For each award year, did you expend 100% of the Temporary Alcohol Beverage License Fee funds you received?	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If you answered no, please explain.</i> <div style="border: 1px solid black; height: 80px; width: 100%;"></div>

12. Festival Description – Please use [Attachment A](#) to complete the following information as required by the *Tourism Expenditure Review Committee* to ensure the Festival is in accordance to Chapter 61, Section 61-6-2010, of the S.C. Code of Laws, 1976 as amended.

a. General description of the festival and brief history of the organization	<i>Please use Attachment A to complete this section.</i>
b. State the benefits that this festival will serve toward promoting tourism and the Lexington County community	
c. Total attendance to the festival versus the number of total tourists in attendance	
d. Economic impact generated by tourism towards the festival	
e. Overall description of how the festival attracts and promotes tourists to the area and specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this	
f. Additional comments	

Signature of Festival Director:

Print Name


Signature

Title

Date



ATTACHMENT A

Item #12 – Festival Description

Please complete the following information as required by the Tourism Expenditure Review Committee to ensure that the festival is in accordance to Chapter 61, Section 61-6-2010 of the S.C. Code of Laws, 1976 as amended.

a. General description of the festival and brief history of the organization


b. Benefits that the festival will serve toward promoting tourism and the Lexington County community

c. Total attendance to the festival versus the number of total tourists in attendance

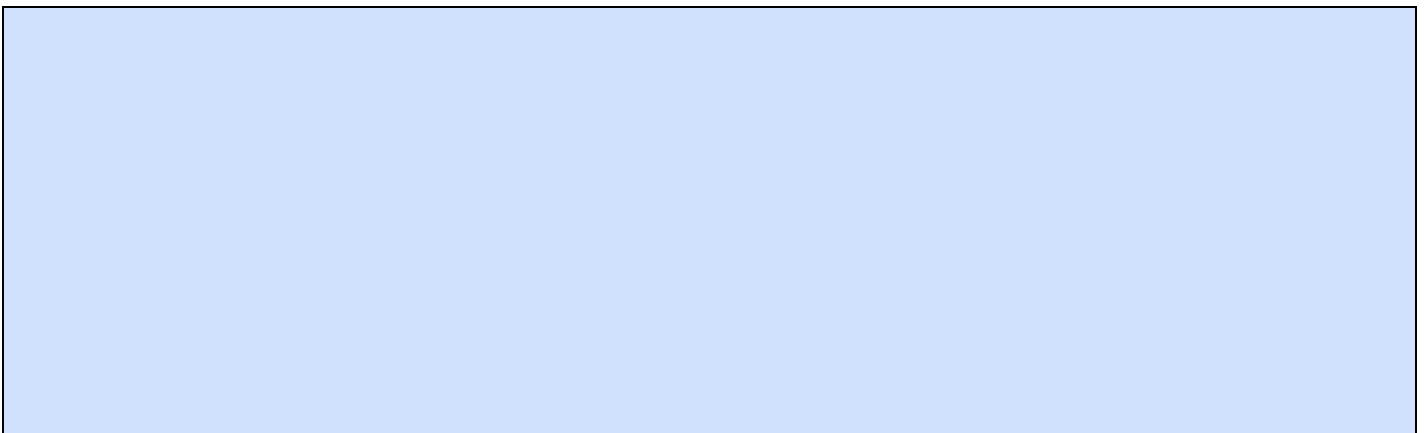
d. Economic impact generated by tourism toward the festival



e. Overall description of how the festival attracts and promotes tourists to the area, and specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this



f. Additional comments





COUNTY OF LEXINGTON
ACCOMMODATIONS TAX FUND
FY 2025/26 FINAL REPORT

(SUBMIT BY END OF FISCAL YEAR WITH FINAL INVOICE)

I. PROJECT INFORMATION

Organization Name	
Project/Event Name	
Contact Name & Phone Number	

II. PROJECT COMPLETION

Were you able to complete the project/event as stated in your original application?

Yes No

If no, state any problems you encountered.

III. PROJECT SUCCESS

Please share any additional comments regarding the project/event (e.g., lessons learned, successes, problems encountered, etc.).

IV. PROJECT ATTENDANCE

Record numbers in the table below as required by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects/events for current and previous years.

Total Budget of Project/Event	Current Year FY 2025/26	Previous Year FY 2024/25
Amount funded by Lexington County Accommodations Tax Funds		
Amount funded by Accommodations Tax Funds from all sources		
Total attendance		
Total tourists*		

**Tourists are generally defined as those who travel 50 miles or more to attend.*

V. METHODS

Please describe the methods used to capture the attendance data listed above (i.e. license plates, surveys, etc.).

VI. PROJECT BUDGET

Attach a report indicating what project/event expenses were paid using the Lexington County Accommodations Tax Funds for the fiscal year.

VII. ORGANIZATION SIGNATURE

Provide signature of official with the organization verifying accuracy of above statements.

Print Name

Title



Signature

Date

HL Budget 24

Radio		
Iheart Media	Nov./Dec. Radio, web, social promotions	6,800.00
Cumulus Media	Nov./Dec. Radio, web, social promotions	2,000.00
Television		
WLTX	5 weeks commercials, streaming, social, web	7,150.00
WACH FOX	5 weeks commercials, streaming, social, web	3,000.00
WIS**	5 weeks commercials, social, web	7,840.00
Newspaper		
Free Times	Holiday Guide/Weekly ads Nov./Dec.	1,300.00
Print		
Holiday Lights Rack Card**	SC Welcome Centers <i>(Temp Alcohol Tax)</i>	264.60
Billboards		
Augusta/Charlotte Nov./Dec.**	<i>(Temp Alcohol Tax)</i>	2,400.00
Lexington		740.00
Total		31,494.60

** paid with Temporary Alcoholic Beverage License Fee



ADVERTISER	MEDIA	DETAILS	FLIGHT DATES	DUE DATES	SPECS	UNIT COST	QUANTITY	TOTAL
Partner: Holiday Lights on the River - ICRC								
Partner Contact: Lori Shaffer								
Partner E-mail: lshaffer@icrc.net								
Ad Agency Information if Applicable	Digital Billboards	Charlotte Tyvola Rd.	11/1/24 - 12/31/24		828 w X 576 h pixels	\$600	2	\$1,200
Advertiser's Agency		Augusta	11/1/24 - 12/31/24		1408 w X 384 h pixels	\$600	2	\$1,200
Agency Contact:								
Agency E-mail:								
Advertising Notices								
Once ads are placed, reimbursements cannot be made. Deadlines indicated in this document are the responsibility of the partner. If deadlines are missed, Experience Columbia SC cannot provide a replacement co-op opportunity.								
Please e-mail McClelland Schilling with Experience Columbia SC at mschilling@experiencecolumbiasc.com for ad submissions or any questions.								
							Total	\$2,400
I understand this is a binding space insertion order and I agree to the payment policy. Insertions cancelled after applicable space closing date will be billed in full.								
Partner Signature: _____ Date: _____								



2300 NW 7 Ave. Miami, FL 33127

**Order
Number:** 1213907

Order Status: Artwork Received

Billing Address:

Lori Shaffer
Irmo Chapin Recreation Commission
5605 BUSH RIVER RD
COLUMBIA, SC , US, 29212
8037721228

Shipping Address:

Lori Shaffer
Irmo Chapin Recreation Commissio
5605 Bush River Road
Columbia, SC , US, 29212
803-213-2008

Description:	Holiday Lights Rack Card 24	\$219.99
Size:	4 x 9" Flat	
Quantity:	2,500	
Paper:	Standard 14 pt.	
Colors:	2 Sided	
Coating:	UV - High Gloss	
Cut:	Standard	
Tag:	Tag my order	
Artwork:	Upload Print Files	
Printing Turnaround:	5 Business Days	
Shipping:	Ground	\$44.61
Tracking:		

Invoice Receipt	Subtotal:	\$264.60
Do Not Pay	Tax:	\$0.00
	Total:	\$264.60
	Amount Due:	\$0.00

Payment Method:

Master Card
XXXX-XXXX-XXXX-2111
exp. 03/2027

Order Date: **October 28, 2024**

ORDER



wltx.com

Orders
Order / Rev: 2976919
 Alt Order #: _____
 Product Desc: Saluda Shoals 2024
 Estimate: RFPID: 211873
 Flight Dates: 11/25/24 - 12/21/24
 Original Date / Rev: 09/26/24 / 09/26/24
 Order Type: Attribution - WOT & MM Logs

Primary AE: Paige Whitaker
 Sales Office: WLTX
 Sales Region: LOC

Agency
Name: Irmo Chapin Recreation Commission
 Buying Contact: Lori Shaffer
 Billing Contact: _____
5605 Bush River Road
Columbia, SC 29212

Billing Type: Cash
 Billing Calendar: Calendar
 Billing Cycle: EOM/EOC
 Agency Commission: 0%

Advertiser
Name: Irmo Chapin Recreation Commission
 Demographic: W25-54
 Product Codes: TR-Convention & Visitor Bureaus
 Revenue Code 1: DIR
 Revenue Code 2: (Dig) OTT
 Revenue Code 3: (Dig) Digital Core

New Business End: _____
 Advertiser External ID: 92259
 Agency External ID: 92259
 Unit Code: Dig-OTT

Bill Plan

Start Date	End Date	# Spots	Gross Amount	Net Amount
11/01/24	11/30/24	8	\$776.12	\$776.12
12/01/24	12/21/24	23	\$2,723.88	\$2,723.88

Totals

Month	# Spots	Gross Amount	Net Amount	Imp.
November 2024	0	\$776.12	\$776.12	23.15
December 2024	0	\$2,723.88	\$2,723.88	81.016
Totals	0	\$3,500.00	\$3,500.00	104.166

Account Executives

Account Executive	Sales Office	Sales Region	Start Date / End Date	Order %
Paige Whitaker			Start Of Order - End Of Order	100%

wltx.com

Ln	Start	End	Inventory Code	Imp. Booked	Rate	Rate Type	Amount
N 1	11/25/24	11/30/24	Premion OTT B3334:SC_NDS-Premion OTT	13,890	\$555.00	Flat Fee	\$555.00
N 2	12/01/24	12/21/24	Premion OTT B3334:SC_NDS-Premion OTT	48,610	\$1,945.00	Flat Fee	\$1,945.00
N 3	11/25/24	11/30/24	AMP-OTT Retargeting B3334: SC_NDS-AudienceMarketplace-OTT Retargeting	4,630	\$110.00	Flat Fee	\$110.00
N 4	12/01/24	12/21/24	AMP-OTT Retargeting B3334: SC_NDS-AudienceMarketplace-OTT Retargeting	16,203	\$390.00	Flat Fee	\$390.00
N 5	11/25/24	11/30/24	CrossPlatform B3334:CrossPlat_ROS_PreRoll_920x508_Imp	4,630	\$24.00	CPM	\$111.12
N 6	12/01/24	12/21/24	CrossPlatform B3334:CrossPlat_ROS_PreRoll_920x508_Imp	16,203	\$24.00	CPM	\$388.88
Totals							\$3,500.00

ORDER



Orders
Order / Rev: 2974403
Alt Order #: _____
Product Desc: Saluda Shoals TV 2024
Estimate: _____
Flight Dates: 11/18/24 - 12/28/24
Original Date / Rev: 09/24/24 / 09/24/24
Order Type: *Must Change Default*

WLTX

Primary AE: Paige Whitaker
Sales Office: WLTX
Sales Region: LOC

Agency Name: Irmo Chapin Recreation Commission
Buying Contact: Lori Shaffer
Billing Contact: _____
5605 Bush River Road
Columbia, SC 29212

Billing Type: Cash
Billing Calendar: Broadcast
Billing Cycle: EOM/EOC
Agency Commission: 0%

Advertiser Name: Irmo Chapin Recreation Commission
Demographic: A25-54
Product Codes: TR-Convention & Visitor Bureaus
Revenue Code 1: DIR
Revenue Code 2: (Gen) General
Revenue Code 3: (Gen) General Core
Priority: P04

New Business End: _____
Advertiser External ID: 92259
Agency External ID: 92259
Unit Code: General
Order Separation: 00:15:00

Bill Plan

Start Date	End Date	# Spots	Gross Amount	Net Amount
10/28/24	11/24/24	22	\$730.00	\$730.00
11/25/24	12/28/24	85	\$2,920.00	\$2,920.00

Totals

Month	# Spots	Gross Amount	Net Amount	Rating
November 2024	22	\$730.00	\$730.00	0.00
December 2024	85	\$2,920.00	\$2,920.00	0.00
Totals	107	\$3,650.00	\$3,650.00	0.00

Account Executives

Account Executive	Sales Office	Sales Region	Start Date / End Date	Order %
Paige Whitaker			Start Of Order - End Of Order	100%

Ln	Ch	Start	End	Inventory Code	Break	Start/End Time	Days	Len	Spots	Rate	Pri	Rtg	Type	Spots	Amount
N 1	WLTX	11/18/24	12/22/24	Local News @ 5p M-F	CM	5-530p	MTWTF--	:15	1	\$60.00	P05	0.00	NM	5	\$260.00
				Local News @ 5p M-F											
		<u>Start Date</u>	<u>End Date</u>	<u>Weekdays</u>		<u>Spots/Week</u>				<u>Rate</u>		<u>Rating</u>			
		Week: 11/18/24	11/24/24	MTWTF--		1				\$60.00		0.00			
		Week: 11/25/24	12/01/24	MTWTF--		1				\$50.00		0.00			
		Week: 12/02/24	12/08/24	MTWTF--		1				\$50.00		0.00			
		Week: 12/09/24	12/15/24	MTWTF--		1				\$50.00		0.00			
		Week: 12/16/24	12/22/24	MTWTF--		1				\$50.00		0.00			
N 2	WLTX	11/18/24	12/22/24	Local News @ 530p M-FCM		530-6p	MTWTF--	:15/:15	1	\$130.00	P05	0.00	BK	5	\$650.00
				Local News @ 530p M-F											
		<u>Start Date</u>	<u>End Date</u>	<u>Weekdays</u>		<u>Spots/Week</u>				<u>Rate</u>		<u>Rating</u>			
		Week: 11/18/24	11/24/24	MTWTF--		1				\$130.00		0.00			
		Week: 11/25/24	12/01/24	MTWTF--		1				\$130.00		0.00			
		Week: 12/02/24	12/08/24	MTWTF--		1				\$130.00		0.00			
		Week: 12/09/24	12/15/24	MTWTF--		1				\$130.00		0.00			
		Week: 12/16/24	12/22/24	MTWTF--		1				\$130.00		0.00			
N 3	WLTX	11/18/24	12/15/24	Local News @ 5-6a M-FCM		5-6a	MTWTF--	:15/:15	1	\$50.00	P04	0.00	BK	4	\$200.00
				Local News @ 5a M-F											
		<u>Start Date</u>	<u>End Date</u>	<u>Weekdays</u>		<u>Spots/Week</u>				<u>Rate</u>		<u>Rating</u>			
		Week: 11/18/24	11/24/24	MTWTF--		1				\$50.00		0.00			
		Week: 11/25/24	12/01/24	MTWTF--		1				\$50.00	702	0.00			
		Week: 12/02/24	12/08/24	MTWTF--		1				\$50.00		0.00			

Order / Rev: 2974403
 Alt Order #:
 Flight Dates: 11/18/24 - 12/28/24

Advertiser: Irmo Chapin Recreation Commission
 Product Desc: Saluda Shoals TV 2024
 Estimate:
WLTX

Ln	Ch	Start	End	Inventory Code	Break	Start/End Time	Days	Len	Spots	Rate	Pri	Rtg	Type	Spots	Amount
N 4	WLTX	12/16/24	12/22/24	Local News @ 5-6a M-FCM Local News @ 5a M-F	CM	5-6a	MTWTF--	:15	1	\$35.00	P04	0.00	NM	1	\$35.00
		<u>Start Date</u>	<u>End Date</u>	<u>Weekdays</u>					<u>Spots/Week</u>	<u>Rate</u>		<u>Rating</u>			
		Week: 12/09/24	12/15/24	MTWTF--					1	\$50.00		0.00			
N 5	WLTX	11/18/24	12/22/24	Local News @ 6-7a M-FCM Local News @ 6a M-F	CM	6-7a	MTWTF--	:15	1	\$80.00	P04	0.00	NM	7	\$560.00
		<u>Start Date</u>	<u>End Date</u>	<u>Weekdays</u>					<u>Spots/Week</u>	<u>Rate</u>		<u>Rating</u>			
		Week: 11/18/24	11/24/24	MTWTF--					2	\$80.00		0.00			
		Week: 11/25/24	12/01/24	MTWTF--					2	\$80.00		0.00			
		Week: 12/02/24	12/08/24	MTWTF--					1	\$80.00		0.00			
		Week: 12/09/24	12/15/24	MTWTF--					1	\$80.00		0.00			
		Week: 12/16/24	12/22/24	MTWTF--					1	\$80.00		0.00			
N 6	WLTX	11/18/24	12/22/24	Local News @ 6-7a M-FCM Local News @ 6a M-F	CM	6-7a	MTWTF--	:15/:15	1	\$120.00	P04	0.00	BK	5	\$600.00
		<u>Start Date</u>	<u>End Date</u>	<u>Weekdays</u>					<u>Spots/Week</u>	<u>Rate</u>		<u>Rating</u>			
		Week: 11/18/24	11/24/24	MTWTF--					1	\$120.00		0.00			
		Week: 11/25/24	12/01/24	MTWTF--					1	\$120.00		0.00			
		Week: 12/02/24	12/08/24	MTWTF--					1	\$120.00		0.00			
		Week: 12/09/24	12/15/24	MTWTF--					1	\$120.00		0.00			
		Week: 12/16/24	12/22/24	MTWTF--					1	\$120.00		0.00			
N 7	WLTX	11/18/24	12/22/24	Access Daily 3-4p Access Daily	CM	3-4p	MTWTF--	:15	2	\$30.00	P04	0.00	NM	10	\$300.00
		<u>Start Date</u>	<u>End Date</u>	<u>Weekdays</u>					<u>Spots/Week</u>	<u>Rate</u>		<u>Rating</u>			
		Week: 11/18/24	11/24/24	MTWTF--					2	\$30.00		0.00			
		Week: 11/25/24	12/01/24	MTWTF--					2	\$30.00		0.00			
		Week: 12/02/24	12/08/24	MTWTF--					2	\$30.00		0.00			
		Week: 12/09/24	12/15/24	MTWTF--					2	\$30.00		0.00			
		Week: 12/16/24	12/22/24	MTWTF--					2	\$30.00		0.00			
N 8	WLTX	11/18/24	12/08/24	Jennifer Hudson 4-5p Jennifer Hudson	CM	4-5p	MTWTF--	:15/:15	1	\$60.00	P04	0.00	BK	3	\$180.00
		<u>Start Date</u>	<u>End Date</u>	<u>Weekdays</u>					<u>Spots/Week</u>	<u>Rate</u>		<u>Rating</u>			
		Week: 11/18/24	11/24/24	MTWTF--					1	\$60.00		0.00			
		Week: 11/25/24	12/01/24	MTWTF--					1	\$60.00		0.00			
		Week: 12/02/24	12/08/24	MTWTF--					1	\$60.00		0.00			
N 9	WLTX	11/18/24	12/22/24	After Midnight After Midnight	CM	After Midnight	MTWTF--	:15	2	\$15.00	P04	0.00	NM	14	\$210.00
		<u>Start Date</u>	<u>End Date</u>	<u>Weekdays</u>					<u>Spots/Week</u>	<u>Rate</u>		<u>Rating</u>			
		Week: 11/18/24	11/24/24	MTWTF--					4	\$15.00		0.00			
		Week: 11/25/24	12/01/24	MTWTF--					2	\$15.00		0.00			
		Week: 12/02/24	12/08/24	MTWTF--					4	\$15.00		0.00			
		Week: 12/09/24	12/15/24	MTWTF--					2	\$15.00		0.00			
		Week: 12/16/24	12/22/24	MTWTF--					2	\$15.00		0.00			
N 10	WLTX	11/25/24	12/01/24	Fri Prime A Frosty	CM	8-9p	----F--	:15	1	\$190.00	P04	0.00	NM	1	\$190.00
		<u>Start Date</u>	<u>End Date</u>	<u>Weekdays</u>					<u>Spots/Week</u>	<u>Rate</u>		<u>Rating</u>			
		Week: 11/25/24	12/01/24	----F--					1	\$190.00		0.00			
N 11	WLTX	11/25/24	12/22/24	CBS Saturday Morning CBS This Morning Sat	CM	9-11a	-----S-	:15/:15	1	\$60.00	P04	0.00	BK	3	\$180.00
		<u>Start Date</u>	<u>End Date</u>	<u>Weekdays</u>					<u>Spots/Week</u>	<u>Rate</u>		<u>Rating</u>			
		Week: 11/25/24	12/01/24	-----S-					1	\$60.00		0.00			
		Week: 12/02/24	12/08/24	-----S-					1	\$60.00		0.00			
		Week: 12/09/24	12/15/24	-----					0	\$0.00		0.00			
		Week: 12/16/24	12/22/24	-----S-					1	\$60.00		0.00			
N 12	WLTX	11/18/24	12/15/24	Local News @ 11a Sa Local News @ 11a Sa	CM	11a-12p	-----S-	:15	1	\$30.00	P04	0.00	NM	3	\$85.00
		<u>Start Date</u>	<u>End Date</u>	<u>Weekdays</u>					<u>Spots/Week</u>	<u>Rate</u>		<u>Rating</u>			
		Week: 11/18/24	11/24/24	-----S-					1	\$30.00		0.00			
		Week: 11/25/24	12/01/24	-----S-					1	\$25.00		0.00			
		Week: 12/02/24	12/08/24	-----					0	\$0.00		0.00			
		Week: 12/09/24	12/15/24	-----S-					1	\$30.00	703	0.00			

Order / Rev: 2974403
 Alt Order #:
 Flight Dates: 11/18/24 - 12/28/24

Advertiser: Irmo Chapin Recreation Commission
 Product Desc: Saluda Shoals TV 2024
 Estimate:
WLTX

Ln	Ch	Start	End	Inventory Code	Break	Start/End Time	Days	Len	Spots	Rate	Pri	Rtg	Type	Spots	Amount
N 13	WLTX	12/02/24	12/08/24	Sat Prime A Reindeer in Here	CM	8-9p	-----S-	:15	1	\$200.00	P04	0.00	NM	1	\$200.00
		<u>Start Date</u>	<u>End Date</u>	<u>Weekdays</u>		<u>Spots/Week</u>				<u>Rate</u>		<u>Rating</u>			
		Week: 12/02/24	12/08/24	-----S-		1				\$200.00		0.00			
N 14	WLTX	11/18/24	12/28/24	ROS 4a-4x M-Su Trade BONUS	CM	4a-4x M-Su	MTWTFSS	:30	8	\$0.00	P01	0.00	NM	45	\$0.00
		<u>Start Date</u>	<u>End Date</u>	<u>Weekdays</u>		<u>Spots/Week</u>				<u>Rate</u>		<u>Rating</u>			
		Week: 11/18/24	11/24/24	MTWTFSS		8				\$0.00		0.00			
		Week: 11/25/24	12/01/24	MTWTFSS		8				\$0.00		0.00			
		Week: 12/02/24	12/08/24	MTWTFSS		8				\$0.00		0.00			
		Week: 12/09/24	12/15/24	MTWTFSS		8				\$0.00		0.00			
		Week: 12/16/24	12/22/24	MTWTFSS		8				\$0.00		0.00			
		Week: 12/23/24	12/29/24	MTWTFSS-		5				\$0.00		0.00			
													Totals	107	\$3,650.00

INVOICE



WTCB-FM
1301 Gervais Street, Suite 1950
Columbia, SC 29201
Main: (803) 796-7600
Billing:

Property	WTCB-FM		
Invoice #	AA4035530	Order #	1184762
Invoice Date	11/24/24	Alt Order #	
Invoice Month	November 2024	Deal #	
Invoice Period	11/01/24 - 11/21/24	Flight Dates	11/21/24 - 11/21/24
Advertiser	Irmo Chapin Recreation Commission		
Product	2024 Christmas Music Sponsorship		
Estimate #			
Account Executive	Josh Yelman		
Sales Office	Local-Columbia SC		
Sales Region	Local		
Agency Code			
Advertiser Code			
Billing Calendar	Calendar		
Billing Type	Cash		
Special Handling			
Agency Ref			
Advertiser Ref			
Product 1			
Product 2			

Billing Address:

Irmo Chapin Recreation Commission
Attention: Lori Shaffer
5605 Bush River Rd
Columbia, SC 29212

Send Payment To:

WTCB-FM
Cumulus Media- Columbia
3663 Momentum Place
Chicago, IL 60689-5336
Billing Inquiries: cmls.ar@cumulus.com

WO Payments Quick Pay Link: payments.wocentral.com/find

Quick Pay Code: [AHEALJAD3G](#)

Line	Start Date	End Date	Description	Start/End Time	MTWTFSS	Length	Spots/ Week	Rate	Type
1	11/21/24	11/21/24	NTR General Sponsorshi ps	NTR General Spons	---T---	:00	1	\$2,000.00	NS
300X:15 second messages									
Weeks:	<u>Start Date</u>	<u>End Date</u>	<u>MTWTFSS</u>	<u>Spots/Week</u>	<u>Rate</u>				
	11/18/24	11/24/24	---T---	1	\$2,000.00				
<u>Spots: #</u>	<u>Ch</u>	<u>Day</u>	<u>Air Date</u>	<u>Air Time</u>	<u>Description</u>	<u>Start/End Time</u>	<u>Length</u>	<u>Ad-ID</u>	<u>Rate</u> <u>Type</u>
1	WTCB	Th	11/21/24		NTR General Sponsorships	NTR General Spon:	:00		\$2,000.00 NS

Total Spots 1

DUE NET 30: 2.0% Service Fee on Credit Cards

Net Total **\$2,000.00**

Invoice Balance as of 11/25/24 6:15:13 PM ET **\$2,000.00**

Effective May 15, 2023, except where prohibited by law, we will impose a 2.0% administrative fee on all credit card payments.

COUNTY OF LEXINGTON
MINIBOTTLE TAX FUND
Annual Budget
Fiscal Year - 2025-26

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*Minibottle Tax Fund 2141:								
Revenues:								
420700	Minibottle Tax	1,048,132	846,326	1,000,000	1,000,000	<u>1,000,000</u>		
461000	Investment Interest	0	0	0	0	<u>0</u>		
** Total Revenue		<u>1,048,132</u>	<u>846,326</u>	<u>1,000,000</u>	<u>1,000,000</u>	<u>1,000,000</u>	0	0
***Total Appropriation					1,000,000	1,000,000	0	0
FUND BALANCE								
Beginning of Year					31	31	31	31
FUND BALANCE - Projected								
End of Year					<u>31</u>	<u>31</u>	<u>31</u>	<u>31</u>

Fund: 2141
Division: Health & Human Services
Organization: 171600 - Minibottle Contributions

Object Expenditure Code Classification	2023-24 Expenditure	2024-25 Expend (Nov)	2024-25 Amended (Nov)	BUDGET		
				2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel						
* Total Personnel		0	0	<u>0</u>	0	0
Operating Expenses						
534000	Contributions (LRADAC)	1,048,132	100,903	1,000,000	<u>1,000,000</u>	
* Total Operating		<u>1,048,132</u>	<u>100,903</u>	<u>1,000,000</u>	<u>1,000,000</u>	0
** Total Personnel & Operating		<u>1,048,132</u>	<u>100,903</u>	<u>1,000,000</u>	<u>1,000,000</u>	0
Capital						
** Total Capital		0	0	<u>0</u>	0	0
*** Total Budget Appropriation		<u>1,048,132</u>	<u>100,903</u>	<u>1,000,000</u>	<u>1,000,000</u>	0

**COUNTY OF LEXINGTON
INDIGENT CARE
Annual Budget
Fiscal Year - 2025-26**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru May 2024-25	Amended Budget Thru May 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*Indigent Care 2200:								
Revenues:		<u>0.479 Mills</u>		<u>0.479 Mills</u>	<u>0.479 Mills</u>	<u>0.479 Mills</u>	<u>0.479 Mills</u>	<u>0.479 Mills</u>
410000	Current Property Taxes	597,257	4,352	636,514	636,514	611,247		
410500	Homestead Exemption Reimbursements	25,046	0	25,000	25,000	25,000		
410520	Manufacturer's Tax Exemption	4,116	0	4,000	4,000	4,000		
410521	Manufacturer Partial Prop Tx Exempt	4,909	0	0	0	0		
410530	State Sales and Use Tax Credit	5,246	135	3,199	3,199	3,072		
411000	Current Vehicle Taxes	91,243	33,522	98,081	98,081	94,136		
411050	Watercraft Property Taxes	0	2,666	0	0	0		
412000	Current Tax Penalties	882	0	900	900	800		
413000	Delinquent Taxes	16,038	5,621	15,000	15,000	15,000		
414000	Delinquent Tax Penalties	2,239	957	2,500	2,500	2,500		
417100	Fee in Lieu of Taxes	58,298	0	60,000	60,000	65,000		
417120	Fee in Lieu of Taxes - Prior Year	(515)	1,319	0	0	0		
417130	FILLOT - Manufacturer's Tax Exemption	7,316	0	6,000	6,000	6,000		
417150	FILLOT - Fee for Services	214	0	200	200	200		
418000	Motor Carrier Payments	2,321	824	2,200	2,200	2,000		
418100	Heavy Equip. Rental Surcharge Fees	1,201	285	800	800	400		
419000	Merchants Exemptions	23,800	11,900	23,800	23,800	23,800		
461000	Investment Interest	51,045	20,802	30,000	30,000	2,000		
** Total Revenue		890,656	82,383	908,194	908,194	855,155	0	0
***Total Appropriation					606,117	623,354	0	0
FUND BALANCE								
Beginning of Year					<u>1,297,819</u>	<u>1,599,896</u>	<u>1,599,896</u>	<u>1,599,896</u>
FUND BALANCE - Projected								
End of Year					<u>1,599,896</u>	<u>1,831,697</u>	<u>1,599,896</u>	<u>1,599,896</u>

Fund 2200
Division: Health & Human Services
Organization: 171200 - Social Services

Object Expenditure Code Classification	2023-24	2024-25	2024-25	2025-26	BUDGET	
	Expenditure	Expend (May)	Amended (May)	Requested	2025-26 Recommend	2025-26 Approved
Personnel						
* Total Personnel	0	0	0	0	0	0
Operating Expenses						
534000 Contributions	615,954	303,060	606,117	623,354		
* Total Operating	615,954	303,060	606,117	623,354	0	0
** Total Personnel & Operating	615,954	303,060	606,117	623,354	0	0
Capital						
** Total Capital	0	0	0	0	0	0
*** Total Budget Appropriation	615,954	303,060	606,117	623,354	0	0



State of South Carolina
Department of Health and Human Services

Henry McMaster
Governor

Robert M. Kerr
Director

March 15, 2024

Certified Mail

Joe Mergo
Lexington County
212 S. Lake Drive, Ste 605
Lexington, SC 29072

Dear Mr. Mergo:

This correspondence is in reference to your annual contribution as required by the Medically Indigent Assistance Act (MIAA).

In order to assist you in developing your SFY 2025 budget, we have calculated the county assessments for the state fiscal year 2025. The assessments are based on the most recently available statistics in the following areas: 2022 personal income, 2021 net taxable sales, 2020 total assessed property value, and Medically Indigent Assistance Program (MIAP) hospital charges for each county's residents as reported to the Division of Research and Statistical Services of the Budget and Control Board for the two previous state fiscal years July 1, 2024-June 30, 2025. Each factor has an equal weight in the calculation. Your county's annual assessment for SFY 2025 is \$606,117.

Your assessment must be paid in three (3) equal installments of \$151,530 and the 4th installment of \$151,527 which are due on or before the following dates:

1st quarter-July 31, 2024
2nd quarter-October 1, 2024
3rd quarter-January 1, 2025
4th quarter-April 1, 2025

Joe Mergo
March 15, 2024
Page 2 of 2

Your first quarterly assessment of \$151,530 is due on or before July 31, 2024. Payment should be mailed to:

Department of Health and Human Services
Department of Accounts Receivables
Post Office Box 8297
Columbia, South Carolina 29202-8297

YOU WILL NOT RECEIVE ANOTHER NOTICE REQUESTING PAYMENT UNLESS YOUR PAYMENT IS PAST DUE. Please plan accordingly because any payments received more than ten (10) working days after the due date will be subject to a penalty of five (5) percent (5%) on the amount due plus interest of one and one-half percent (1 ½%) per month until the date the assessment and penalty are paid.

Thank you for your cooperation and assistance in the administration of MIAP. Any questions concerning the calculation should be directed to Kelly Cogburn at (803) 898-1019 or myself at (803) 898-1063 concerning payments.

Sincerely,



Octavia Graham
Division of Accounting Operations

**COUNTY OF LEXINGTON
CLERK OF COURT / PROFESSIONAL BOND FEES
Annual Budget
Fiscal Year - 2025-26**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*Clerk of Court / Professional Bond Fee 2600:								
Revenues:								
431100	Clerk of Court Fees	7,980	5,400	12,500	8,000	12,500		
461000	Investment Interest	5,635	1,901	2,000	2,300	2,000		
** Total Revenue		<u>13,615</u>	<u>7,301</u>	<u>14,500</u>	<u>10,300</u>	<u>14,500</u>	<u>0</u>	<u>0</u>
***Total Appropriation					91,890	91,890	0	0
Contingency: Unused								
FUND BALANCE								
Beginning of Year					167,207	85,617	85,617	85,617
FUND BALANCE - Projected								
End of Year					<u>85,617</u>	<u>8,227</u>	<u>85,617</u>	<u>85,617</u>

Fund: 2600
Division: Judicial
Organization: 141100 - Clerk of Court

Object Code	Expenditure Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	2025-26 Requested	BUDGET 2025-26 Recommend		2025-26 Approved
Personnel								
* Total Personnel		0	0	0	0	0	0	0
Operating Expenses								
521000	Office Supplies	0	0	0	0			
529903	Contingency	0	0	91,890	91,890			
* Total Operating		0	0	91,890	91,890	0	0	0
** Total Personnel & Operating		0	0	91,890	91,890	0	0	0
Capital								
540000	Small Tools & Minor Equipment	0	0	0	0			
	All Other Equipment	0	0	0	0			
** Total Capital		0	0	0	0	0	0	0
*** Total Budget Appropriation		0	0	91,890	91,890	0	0	0

**COUNTY OF LEXINGTON
EMERGENCY TELEPHONE SYSTEM E-911
Annual Budget
FY 2025-26 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26	
*Public Safety / Emergency Telephone System E-911 2605:									
Revenues:									
435100	911 Tariff	316,851	98,036	500,000	500,000	<u>350,000</u>			
435101	911 CMRS Cell Phone Surcharge	994,208	334,754	1,100,000	1,100,000	<u>1,000,000</u>			
435103	911 CMRS Capital Reimbursements	804,711	0	360,000	360,000	<u>500,000</u>			
435110	E911 & CMRS Municipal Disburseme	0	0	0	0	<u>0</u>			
437550	911 Tape Sales	1,110	925	2,000	2,000	<u>2,000</u>			
Other Revenues:									
461000	Investment Interest	371,837	123,417	100,000	100,000	<u>150,000</u>			
490100	Sale of General Fixed Assets	0	0	0	0	<u>0</u>			
** Total Revenue		<u>2,488,717</u>	<u>557,132</u>	<u>2,062,000</u>	<u>2,062,000</u>	<u>2,002,000</u>	<u>0</u>	<u>0</u>	
***Total Appropriation					5,765,222	3,452,802	0	0	
FUND BALANCE									
Beginning of Year						<u>7,680,178</u>	<u>3,976,956</u>	<u>3,976,956</u>	<u>3,976,956</u>
FUND BALANCE - Projected									
End of Year						<u>3,976,956</u>	<u>2,526,154</u>	<u>3,976,956</u>	<u>3,976,956</u>

COUNTY OF LEXINGTON
EMERGENCY TELEPHONE SYSTEM E-911
Annual Budget
Fiscal Year - 2025-26

Fund: 2605
Division: Department of Emergency Services
Organization: 131300 - Communications

Object Code	Expenditure Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	<i>BUDGET</i>	
					2025-26 Requested	2025-26 Recommend
Personnel						
510100	Salaries & Wages - 7	319,428	149,307	394,941	394,941	
510200	Overtime	84,120	5,263	0	85,000	
511112	FICA - Employer's Portion	28,543	10,792	30,213	30,213	
511113	State Retirement - Employer's Portion	71,916	25,888	73,301	73,301	
511120	Employee Insurance - 7	54,600	23,771	57,050	57,050	
511130	Workers Compensation	1,832	726	1,805	1,805	
519999	Personnel Contingency	0	0	29,907	29,907	
* Total Personnel		560,439	215,747	587,217	672,217	0
Operating Expenses						
520100	Contracted Maintenance	421,725	340,490	1,224,121	793,869	
520200	Contracted Services	259,666	126,282	961,528	292,673	
520231	Garbage Pickup Service	614	271	799	799	
520300	Professional Services	27	0	8,400	8,400	
520400	Advertising & Publicity	1,740	0	2,000	2,000	
520510	Interpreting Services	6,083	3,442	17,640	15,000	
520702	Technical Currency & Support	89,533	92,584	134,996	109,256	
520710	Software Subscriptions	0	139	170	200	
521000	Office Supplies	10,420	4,955	18,000	10,000	
521100	Duplicating	973	173	875	875	
521200	Operating Supplies	375	14	1,000	1,000	
521213	Public Education Supplies	219	0	7,781	4,000	
522000	Building Repairs & Maintenance	12,604	47,777	67,235	23,235	
522050	Generator Repairs & Maintenance	87,036	56	88,373	131,244	
522100	Heavy Equipment Repairs & Maint.	0	0	3,713	3,713	
522200	Small Equip Repairs & Maintenance	136	210	3,000	3,000	
524201	General Tort Liability Insurance	0	0	343	343	
524202	Surety Bonds - 7	44	0	0	50	
525000	Telephone	19,271	8,436	29,022	29,022	
525002	Telephone (800 Service)	96	32	125	125	
525004	WAN Service Charges	4,991	1,999	29,554	5,625	
525021	Smart Phone Charges	4,490	0	6,061	6,061	
525030	800 MHz Radio Service Charges - 47	22,137	9,224	33,041	33,041	
525031	800 MHz Radio Maintenance Contracts - 47	276,715	295,486	380,243	380,243	
525041	E-mail Service Charges - 8	452	711	1,032	4,807	
525100	Postage	67	26	800	800	
525210	Conference, Meeting & Training Expense	92,973	49,755	261,332	95,843	
525230	Subscriptions, Dues, & Books	6,427	2,761	18,305	12,160	
525240	Personal Mileage Reimbursement	0	0	1,000	1,000	
525250	Motor Pool Reimbursement	517	482	2,000	2,000	
525430	Emergency Generator Fuel	1,678	1,479	4,082	4,082	
525500	Laundry & Linen	0	0	2,000	1,000	
525600	Uniforms & Clothing	2,422	0	5,542	2,793	
525700	Employee Service Awards	48	0	4,005	2,369	
529903	Contingency	0	0	1,583,968	0	
* Total Operating		1,323,479	986,784	4,902,086	1,980,628	0
** Total Personnel & Operating		1,883,918	1,202,531	5,489,303	2,652,845	0

**COUNTY OF LEXINGTON
EMERGENCY TELEPHONE SYSTEM E-911
Annual Budget
Fiscal Year - 2025-26**

Fund: 2605
Division: Department of Emergency Services
Organization: 131300 - Communications

Object Code	Expenditure Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	BUDGET		
					2025-26 Requested	2025-26 Recommend	2025-26 Approved
	Capital						
540000	Small Tools and Minor Equipment	7,263	8,866	46,293	20,241		
540010	Minor Software	0	0	0	1,000		
	Replacement Computers				5,195		
	Replacement Printers				2,459		
	DUO Multi-Factor Authentication License x 60				5,372		
	Motorola Radio Console Expansion x 6				62,411		
	AT&T Intrado Phone Console Expansion x 4				101,420		
	AT&T Intrado Phone Console Expansion x 4 Yearly Cost				18,384		
	AT&T ESInet (1st Year Implementation Cost)				453,972		
	Central Square CAD Upgrade				27,300		
	Motorola Handheld Radios				46,783		
	Purvis Systems				44,320		
	Purvis Systems				11,100		
	All Other Equipment	233,690	64,743	229,626			
	** Total Capital	240,953	73,609	275,919	799,957	0	0

***** Total Budget Appropriation**

2,124,871

1,276,140

5,765,222

3,452,802

0

0

in SECTION V. – PROGRAM OVERVIEW

911 DIVISION

PROGRAM 1 - 911 TRAINING

The 911 Training Program is responsible for the recruitment, selection, initial training and continuing education of all Lexington County Consolidated 911 Telecommunicators, along with coordinating the mandated 911 Telecommunicator Certification through the South Carolina Criminal Justice Academy or APCO Public Safety Telecommunicator Course. Additionally all Lexington County Consolidated 911 Telecommunicators are trained and or certified in the following: Cardio-Pulmonary Resuscitation (CPR), Pro-QA Emergency Medical Dispatch (EMD), Pro-QA Emergency Fire Dispatch (EFD), Pro-QA Emergency Police Dispatch (EPD), National Crime Information Center (NCIC) and National Incident Management System (NIMS). The 911 Training Program is also responsible for establishing and maintaining written directives and standard operating procedures for the Lexington County Communications Center; designing and implementing a career development program; ensuring accreditation compliance by adhering to strict training guidelines and maintaining accurate documentation of all 911 emergency communications training completed by Telecommunicators.

PROGRAM 2 - 911 PUBLIC EDUCATION

The Public Education Team was created to promote a greater understanding of 911 and emergency response services available to the citizens of Lexington County. The public education program has designed presentations for schools, child/adult care facilities, businesses, churches and community groups. Presentation design is to reinforce the proper use of 911 through demonstrations by Department of Emergency Service personnel, digital presentations, posters and informational handouts. The 911 Public Education Team also collects pertinent information from the residents of Lexington County relating to medical, fire service and or law enforcement concerns, such as hearing or speech impaired occupants, which is then entered into a computer aided database to assist the 911 Telecommunicator and emergency responders.

PROGRAM 3 - 911 SYSTEM MANAGEMENT

There have been a number of technological advances in communications, to include voice, data, and video communications services. Information Services currently manages and supports the coordination and maintenance of the database operations along with the 911 related telephone equipment. The System Management Program is dedicated to the research and development of identifying new technologies designed to improve emergency communications.

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. A. – LISTING OF REVENUES

435100 – 911 Tariff **\$350,000**

This is the 911 fees collected from phone companies for all Landline telephones in the Lexington County service area. Landline usage is decreasing. Projection based on the revenues received through Dec 2025.

435101 – 911 CMRS Cell Phone Surcharges **\$1,000,000**

This is the revenues received quarterly from the state 911 funds for the number of cell phone calls processed in Lexington County. Projection based on the revenues received through Dec 2025.

435103 – 911 Cost Recovery Reimbursements **\$500,000**

This is the revenues received quarterly from the state 911 funds for items or charges incurred by Lexington County 911 that are eligible for reimbursement. Projection based on quarterly reports, (Not including special Projects).

437550 – 911 Tape Sales **\$2000**

This is revenues collected for the processing of 911 recording request.

FUND 2605
DES/911 (131300)
FY '25-26' BUDGET REQUESTS

SECTION VI. B. -- LISTING OF POSITIONS

Current Staffing Level:

Full Time Equivalent

<u>Job Title</u>	<u>General</u>	<u>Other</u>	<u>Positions</u>	<u>Fund</u>	<u>Fund</u>	<u>Total</u>	<u>Grade</u>
Deputy Chief of Communications			1		1	1	TC22
Training Coordinator			1		1	1	TC20
PC LAN Administrator			1		1	1	212
Accreditation Manager			1		1	1	209
Senior Administrative Assistant			1		1	1	108
Document Processing Clerk II			1		1	1	106
PC LAN Specialist II			1		1	1	112
TOTAL POSITIONS			7		7	7	

**7 Positions require insurance

FUND 2605
DES/911 (131300)
FY '25-'26' BUDGET REQUESTS

SECTION VI.C. – OPERATING LINE ITEM NARRATIVES

911 DIVISION

520100 - CONTRACTED MAINTENANCE **\$793,869**

All items below are required by reoccurring contract:

PROGRAM 3 - 911 SYSTEM MANAGEMENT

This account will cover the cost of maintaining 911 equipment at Lexington backup center and Ball Park Road.

AT&T, Viper & Text 2 9-1-1 = $\$14,543.38 \times 12\text{mo} = \$174,520.56 + \text{tax} = \$186,737$

This account will cover the cost of monthly recurring charges AT&T Dedicated Internet & Voice Bundle for Node 1 and Node 2 AT&T = $2768.60 \times 12 = \$33,223.20$

This account will also cover cost of maintaining uninterrupted power source (UPS) at the Lexington backup facility.
UPS Total = \$4,658

This account will cover the cost of maintaining uninterrupted power source (UPS) at the Ball Park Road Facility.
UPS Total = \$77,444.24

This account will cover the 24x7 maintenance for the National Academy Emergency Medical Dispatch (NAEMD) Priority Dispatch software. Emergency Medical Dispatch / Emergency Fire Dispatch / Emergency Police Dispatch One Plan Maintenance Package includes: License Renewal, Service and Support for 12 months, Certifications, Contingency Fees, Retest, and Recertifications

Priority Dispatch = \$142,300

This account will cover the maintenance of PowerDMS Software for Commission on Accreditation for Law Enforcement Agencies (CALEA) Accreditation to include the PowerDMS Policy and PowerDMS Standards. (CALEA Requirement)

PowerDMS Policy = $\$23,500.73 + \text{Tax} = \$25,145.79$

This account will cover the annual maintenance for the Scheduling software
Iops360 Total = \$3,082

This account will cover the annual maintenance for the Guardian Tracking Employee Performance Documentation/Early Intervention & Recognition Software.
Guardian Tracking Total = \$3,980

This account will cover the annual maintenance for the Frontline Daily Observation Report and Quality Assurance Tracking employee performance.
Frontline Total = \$6375

This account will cover the annual maintenance for the Adobe Acrobat Standard for Enterprise
Total = \$202

PageGate Support Renewal = \$425

FUND 2605
DES/911 (131300)
FY '25-26' BUDGET REQUESTS

This account will cover the hardware and software refresh for Node 1 and Node 2
Replay Recording Total w/tax = \$93,235.00
Replay Recording Total w/tax = \$81,666.68 (Diamond Service Agreement)

This account will cover the annual cost for replay QA/QI Reviews
Replay Recording Total w/tax = \$60,485

This account will cover the annual maintenance and support for Lexington Fire Service and Text-2-Speech Module Software = \$10,990

This account will cover the annual maintenance and support for Smart 911
Smart 911 Total w/tax = \$63,920

520200 - CONTRACTED SERVICES **\$292,673**

All items below are required by reoccurring contract:

PROGRAM 3 - 911 SYSTEM MANAGEMENT

This account will also cover the cost of E-911 network service charges. Does NOT include Late Fees.
AT&T Subscriber Billing (Est.) \$11,123.60 x 12mo = \$133,483.20 + tax = \$142,827.02

Covers the cost of pre-employment testing. Communications on Accreditation for Law Enforcement Agency (CALEA) standards require all 911 Operators must be physically capable of performing their duties and requires a physician to certify the person is capable of performing their duties.

Criticall = \$5,495
Hearing Screening \$30 x 40 employees = \$1,200
Psychological testing \$240 x 40 employees = \$9,600
Vision Screening \$15 x 40 employees = \$600

This account will provide 24 hours a day 7 days a week including holidays for:

Admin Building to Pal 800
2-T-1 Lines to include line card \$866.57 x 2 x 12mo + tax = \$22,253.52
(2 Wire Line from Node 2 to Tower on Ball Park Road to tone out Fire for VHF paging)
Radio Loop for Radio Infrastructure - \$32.83 x 12mo + tax = \$421.54
(Line from Basement to roof of Admin Building for toning out Fire VHF paging)

P25 Core Connection (T1 or Ethernet) Ball Park Road - \$500 per month x 12 = \$6,000
P25 Core Connection (T1 or Ethernet) South Lake Drive - \$500 per month x 12 = \$6,000

ECC Ball Park Road
11-4 Wire Circuits for UHF/VHF Radios & Conventional Paging
\$1,191.55 per month x 12mo + tax = \$15,299.50
(4 Wire Line from Node 1 to Tower on Ball Park Road to tone out Fire for VHF paging)

ECC to Pal 800
2 Metro-E Lines for 800 MHz Radio's \$925.76 x 12mo + tax = \$11,886.76

Phase II Wireless \$213.47 x 1 PSAPS x 12mo + tax = \$2,740.95

Sonnet Ring \$2771.88 x 12mo + tax = \$35,590.94

FUND 2605
DES/911 (131300)
FY '25-26' BUDGET REQUESTS

Metro Ethernet GBPS Point to Point \$2,503 x 12mo + tax = \$32,139

Fire Alarm Monitoring - \$618 annually

520231 – GARBAGE PICK UP SERVICES **\$799**

This account will provide the cost for garbage pick-up services for the shared dumpster between Communications and Public Works.

520300 – PROFESSIONAL SERVICES **\$8,400**

PROGRAM 3 – 911 SYSTEM MANAGEMENT & PROGRAM 1 - TRAINING

This account will provide the cost for developing and analyzing a comprehensive survey for the 911 center. This will provide vital information to the Leadership team to focus on the strengths and weaknesses of the 911 Communications Center. Additionally, this account will provide contractor to facilitate the annual Department of Emergency Services / 911 Communications Staff retreat.

911 Comprehensive Survey - \$3,600

Contractor for Department of Emergency Services / 911 Communications Staff Retreat - \$4,000

Funds are requested for fit for duty evaluations by a mental health professional where PEER Team referrals are not enough. This can be the result of a high stress call or stressors that accumulate over time. Mental health counseling is required in order to assist affected employees either on or off site. Current cost is \$100 per hour.

Estimated 8 hours @ \$100/hour = \$800

520400 – ADVERTISING AND PUBLICITY **\$2,000**

PROGRAM 2 – PUBLIC EDUCATION

This account provides fees for advertising Job Vacancies at the local, state and national level and recruitment supplies.

520510 – INTERPRETER SERVICE **\$15,000**

PROGRAM 3 – 911 SYSTEM MANAGEMENT

This account will also provide service to allow Lexington County Communication to have access to an interpreter during 9-1-1 operations. 911-call history indicates increasing numbers of 9-1-1 calls from non-English speaking persons. Language Line Estimated Monthly Fees - \$800-\$1000 x 12

520702 – TECHNICAL CURRENCY & SUPPORT **\$109,256**

PROGRAM 3 – 911 SYSTEM MANAGEMENT

Cover cost of technical support for:

Arch view ESRI = \$440 previous year // Increased to \$700

This account will cover 24 x 7 maintenance for the Central Square CAD (Computer Aided Dispatch).

Central Square CAD (**Contract Required**)

Total = \$88,038.06 + tax = \$94,200.72

This account will cover maintenance for the security camera system. The total cost of the contract per year is \$309.14 and will be shared by Emergency Management.

(Contract Required)

Communications \$154.57

Emergency Management \$154.57

FUND 2605
DES/911 (131300)
FY '25-26' BUDGET REQUESTS

This account will be used to purchase an annual service agreement to ensure operability of the audio/visual equipment in the Emergency Operations Center (EOC) and Emergency Communications Center (ECC). For training and response to real world incidents, it is essential the equipment in the EOC remain operable at all times. The service agreement not only allow us to receive timely support from the vendor, but also covers the cost of necessary firmware updates and testing twice a year. The total cost of the contract per year is \$2,200 and will be shared by Emergency Management.

(Contract Required)

Communications	\$14,200
Emergency Management	\$1,100

\$200

520710 - Software Subscriptions

521000 - OFFICE SUPPLIES **\$10,000**

PROGRAM 3 - 911 SYSTEM MANAGEMENT \$10,000

This account is used to cover the cost of supplies needed to operate at both Node 1 and Node 2. Each 911 center utilizes toner cartridges for printing NCIC related information, FOIA packets, training materials and other daily administrative duties during the course of normal operations. Each 911 center utilizes toner cartridges for fax machines receiving alerts from VC Summer, communications from municipalities and FOIA requests. Other costs include the use of paper, pens, pencils, staples, paper clips, file folders and any other office supplies needed to perform daily operations.

521100 - DUPLICATING **\$875**

PROGRAM 3 - 911 SYSTEM MANAGEMENT \$875

This account is used to make copies of reports for Law Enforcement, Fire Service, Emergency Medical Service, SLED NCIC entries, Quality Assurance reports and training document such as policy and procedure manuals. This will also be used for Duplicating cost associated with printing copies for the Quarterly Department of Emergency Services Leadership Training.

521200 - OPERATING SUPPLIES **\$1,000**

PROGRAM 3 - 911 MANAGEMENT \$1,000

Covers the cost of office related items that are non-expendable items used in the course of normal 911 operations at Node 1 and Node 2. These items include thermometers for daily temperature monitoring, batteries for thermometer and label maker and label refills for TS to use to label all data lines for technological blue printing of the 911 centers. Supplies also include oil maintenance for the shredder and writable discs for audio FOIA requests.

521213 - PUBLIC EDUCATION SUPPLIES **\$4,000**

PROGRAM 2 - 911 PUBLIC EDUCATION \$4,000

This account covers the costs of flyers, pencils, and other materials required for presentations and special events using the Red E. Fox mascot to bring education into the local schools and other Department of Emergency Services events.

FUND 2605
DES/911 (131300)
FY '25-26' BUDGET REQUESTS

522000 – BUILDING REPAIRS & MAINTENANCE **\$23,235**

PROGRAM 3 – 911 SYSTEM MANAGEMENT

This account will cover facility maintenance for the 911 Center located on Ball Park Road. Standard Maintenance such as gazebo repairs, annual fire suppression testing, Prox card reader replacement, etc. \$13,235

522050 – GENERATOR REPAIRS & MAINTENANCE **\$131,244**

PROGRAM 3 – 911 SYSTEM MANAGEMENT

This account covers the repairs or maintenance for the generator located at the Ball Park Road Tower and the 2 units at the Ball Park Road 911 Center. Estimated repair cost based on last fiscal year expenditures. Cost provided by Building Services.

Maintenance - $\$1,029 \times 3 \text{ units} + \text{tax} = \$2,202.06$

Repairs - $\$6,050 + \text{tax} = 6,473.50$

Repairs - unit at Tower = $\$1,464.10$

Schneider Electric repairs & maintenance (**Contract Required**) = $\$121,104$

Note from Building Services (Email) 1/28/24: In the past we have split the costs for the annual critical infrastructure maintenance. Last year your budget covered 2/3 of the cost and we covered 1/3. I don't think I did a good job of making the split correctly as we put the majority of the expense in your generator account.

This year we need to perform additional services on the generators, coolant services, and batteries which will make the total generator cost, for all three units around \$41,865. The remainder of the work would bill to contracted maintenance which also includes additional services to perform breaker testing. The total for these services is \$139,791. The total estimate for this work will be approximately \$181,656, which includes potential taxes and shipping charges.

Option 1

1000-111300-520100 - 60,552

2605-131300-520100 - 121,104 ****Changed to this fund** (SM)**

522100 - HEAVY EQUIPMENT REPAIRS & MAINTENANCE **\$3,713**

PROGRAM 3 - 911 SYSTEM MANAGEMENT

This account will be used to cover the cost of repairing and maintaining the radio tower, and equipment not covered under contracted maintenance.

Service Order for Tower Lights - $\$1,452 \times 2 = \$3,107.28$

Replacement Parts - $\$605$

522200 - SMALL EQUIPMENT REPAIR & MAINTENANCE **\$3,000**

PROGRAM 3- 911 SYSTEM MANAGEMENT

This account will be used to cover the cost of repairing computers, fax machines, paging system, console equipment, Audio Visual, Camera Equipment, printers and equipment not covered under contracted maintenance. It also covers the Alarm at the Ball Park Road Tower.

FUND 2605
DES/911 (131300)
FY '25-26' BUDGET REQUESTS

524201 – GENERAL TORT LIABILITY INSURANCE **\$343**

PROGRAM 3 – 911 SYSTEM MANAGEMENT

This account will cover cost of general tort liability for Deputy Chief of Communications, Accreditation manager, Training Coordinator, PC LAN Administrator, Document Processing Clerk II, PC LAN Specialist II and 911 Administrative Assistant.

524202 – SURETY BONDS **\$50**

PROGRAM 3 – 911 SYSTEM MANAGEMENT

525000 - TELEPHONE **\$29,022**

PROGRAM 3 – 911 SYSTEM MANAGEMENT

This account covers monthly charges for 47 telephone lines emergency, non-emergency, ringdowns and administrative to include, (16 transferable lines at the Lexington Backup facility).

47 PBT Telephone Lines \$1,112 x 12mo = \$13,744.32
2 Fax Lines \$103 per month x 12mo - \$1,273.08
Radio Loops (7) along with 9 cable pairs = \$11,457.72
Tornado Alarm Loop with 6 cable pairs = \$1,909.62
Court House Elevator = \$636.54

525002 – TELEPHONE (800 SERVICE) **\$125**

PROGRAM 3 – 911 SYSTEM MANAGEMENT

This account covers the cost of providing 800-telephone service to citizens living outside the Lexington telephone service area.

525004 – WAN SERVICE CHARGES **\$5,625**

PROGRAM 3 – 911 SYSTEM MANAGEMENT

This account covers the cost of the modem for redundancy between Node 1 and Node 2.

131 Modem \$438.08 x 12mo + tax = \$5,624.95

525021 – SMART PHONES PHONE **\$6,061**

PROGRAM 3 – 911 SYSTEM MANAGEMENT

Smart Phones for 7 (On Call Personnel), Chief of Communications, Deputy Chief of Communications, Training Coordinator, Accreditation Manager, Compliance Officer, PC LAN Administrator, PC LAN Specialist and Dispatch Supervisors (supervisor phone rotates between shifts) for after hour duties

4 x \$64/mo x 12mo + tax = \$3,287.04 (Chief, Deputy Chief, Training Coordinator & PC LAN)
4 x \$54/mo x 12mo + tax = \$2,773.44

525030 - 800 MHZ RADIO SERVICE CHARGES **\$33,041**

PROGRAM 3 – 911 SYSTEM MANAGEMENT

This account covers the cost of operating consoles and radios in Central Dispatch operations.
47 Radios 6 Sites Secure x \$54.75/mo x 12mo+ tax = \$33,040.53 (**Contract Required**)

FUND 2605
DES/911 (131300)
FY '25-26' BUDGET REQUESTS

525031 - 800 MHZ MAINTENANCE **\$380,243**

PROGRAM 3 – 911 SYSTEM MANAGEMENT

This account covers the cost of annual maintenance for the radio equipment used in the daily operations of the 911 center 24 hours a day 7 days a week for the Lexington backup and Ball Park Road. **(Contract Required)**

MCC7500 Consoles – 18 at Ball Park Road and 8 at Lexington backup

525041 – EMAIL SERVICE CHARGES **\$4,807**

PROGRAM 3 – 911 SYSTEM MANAGEMENT

11 Employee Email accounts (G3 License) x \$437 x 12 months = \$4807

525100 – POSTAGE **\$800**

PROGRAM 3 – 911 SYSTEM MANAGEMENT

The Communications division is required to correspond with numerous agencies as well as attorney's office. This account will also be used to send correspondence to Smart 911 participants and to comply with the CALEA standards regarding community surveys.

525210 – CONFERENCE, MEETINGS & TRAINING EXPENSES **\$95,843**

PROGRAM 1 - 911 TRAINING

This account will be used to cover cost of state mandated 911 certification courses at SC Criminal Justice Academy and training/continuing education courses required for renewal of all certifications to include Basic 911, Priority Dispatch - (EMD) Emergency Medical Dispatch, Emergency Fire Dispatch (EFD), Emergency Police Dispatch (EPD), NCIC (National Crime Information Center, (NIMS) National Incident Management, Cardiopulmonary Resuscitation (CPR).

Bi-Monthly In-Service Training = 6 classes = Total = \$6000

(Required Continuing Education Credits for Various Training Certifications)

Including:

- Cardiopulmonary resuscitation (CPR), National Crime Information Center (NCIC), National Academy for Emergency Medical Dispatch (NAEMD), Emergency Medical Dispatch (EMD), Advanced Vehicle Locating device (AVL), Computer Aided Dispatch (CAD), Mapping, Stress Debriefing
- Dispatching-- Fire, EMS and Law Enforcement Protocols, Helicopters, K-9, Traffic stops, Chases, Entrapments, Active Shooters, Multiple Agency Coordination,
- Call Taking—Suicidal, In-Progress/Active, Domestic Violence, Children, Elderly, TRU, Barricaded Subjects, 911 Hang-ups,
- Professional Development

FUND 2605
DES/911 (131300)
FY '25-26' BUDGET REQUESTS

(Below are all required for CALEA Reaccreditation)

Commission on Accreditation for Law Enforcement Agencies (CALEA)

CALEA Annual Continuation Fee = \$4,188

APCO Annual National Conference and Expo. = \$2,500 x 2 employees = \$5,000

NENA National Conference and Expo. = \$2,500 x 2 employees = \$5,000

Department of Emergency Services / 911 Communications Leadership Staff Retreat = \$180 x 13 employees = \$2,340

This includes the cost for lodging, meals and any materials needed for the offsite retreat.

Department Training Lunch & Learn / Storm Related Meals \$5,000

NAVIGATOR – Priority Dispatch, CEO Training & Continuing education for Training Coordinator x 3 employees = \$7,500

Central Square Engage x 4 employee = \$10,000 (IT / Operations / Admin)

Leadership Lexington County - \$550.00 (1employee)

911 National Training & Leadership in Washington x 2 employees = \$5,000

Emergency Number Professional Training x 2 employees = \$840

911 Center Supervisor Training Program = \$4000

Police Legal Science Monthly Continuing Education = \$9,726

CALEA Public Safety Communications Accreditation Manager Course = \$499

National Public Educator Forum (NPEF) Conference designated specifically for the Department of Emergency Services educators. Registration & Lodging = \$3,000

The Peer Team is a peer led support group that offers stress management, critical incident peer support and facilitates access to support resources to all Department of Emergency Services employees. This committee endeavors to help protect and promote the mental integrity and resiliency for all emergency services. These funds will be utilized to hire speakers, trainers, onsite programs and workshops to better educate emergency services employees on maintaining mental and emotional wellbeing and peer to peer support.

PEER Team Training = 3 x \$500 = \$1,500

To cover the cost of attending developmental workshops and state continuing education training sessions for telecommunications operators.

Association of Public Safety Communications Officials/National Emergency Number Association (APCO/NENA) State 911 Training Conference = \$800.00 x 6 employees = \$4,800.00

Telecommunicators Emergency Response Team (T.E.R.T) Training - \$500.00 **(specialized training, required for CALEA Accreditation)**

Mentoring / Advancement / Leadership Training - \$400 x 60 = \$24,000

This cost will be used for team building exercises and course materials needed. Other related training for mentoring and/or career advancement for employees.

FUND 2605
DES/911 (131300)
FY '25-26' BUDGET REQUESTS

525230 – SUBSCRIPTIONS, DUES & BOOKS **\$12,160**

PROGRAM 2 – 911 TRAINING

This will allow for NENA (National Emergency Number Association), SCPAC (Police Accreditation Coalition) and CPAC (Communications Accreditation Coalition) memberships and training materials for the Communications Coordinator and the 911 Training officers.

- DUES- South Carolina Police Accreditation Coalition (SCPAC) = \$150
- National Emergency Number Association (NENA) = \$725
- Association of Public Safety Communication Officials (APCO) = \$2,514
- Public Safety Communications Accreditation Network (PSCAN) = \$50
- Leadership books (includes True Colors and Professional Leadership) = \$300
- APCO33 Training certification and Accreditation = \$500
- APCO Train the Trainer Course Manuals x 6 = \$1,020.78
- APCO Public Safety Telecommunicator Course Manuals x 60 = \$6,800.71
- APCO Retains Yearly Study = \$99

525240 – PERSONAL MILEAGE REIMBURSEMENT **\$1,000**

PROGRAM 2 – 911 TRAINING

This will allow for the use of mileage reimbursement by employees to attend training courses or meetings when motor pool vehicles are not available.

525250 – MOTOR POOL REIMBURSEMNT **\$2,000**

PROGRAM 1 – 911 TRAINING

This will allow for the use of motor pool vehicles by employees to attend APCO/NENA Conferences, meeting/training events and leadership site visits at other communications centers.

525430 – EMERGENCY GENERATOR FUEL **\$4,082**

PROGRAM 3 – 911 MANAGEMENT

Covers the cost of Fuel for the backup generators located at Ball Park Road ECC.

- 2 Units @ 12.5 gallons (1/2 hour run time) each x 52weeks x \$3.14 per gallon = \$4,082

525500 – LAUNDRY & LINEN **\$1,000**

PROGRAM 3 – 911 MANAGEMENT

This account will be used to dry clean uniforms with the purpose of reusing them after an employee has terminated employment. Also the Cleaning of the Red E. Fox mascot to twice annually.

FUND 2605
DES/911 (131300)
FY '25-26' BUDGET REQUESTS

525600 – UNIFORMS & CLOTHING **\$2793**

PROGRAM 3 – SYSTEM MANAGEMENT

This will cover uniforms and clothing for the Deputy Chief of Communications, 911 Training Coordinator, Accreditations Manager, Administrative Assistant, Document Processing Clerk, and ECC System Controller.

- 4 Short Sleeve Polo Shirts = \$120
- 4 Uniform Pant = \$160
- 1 T-Shirt/Undershirt = \$18
- 1 Long Sleeve Fleece Shirt = \$25
- 1 Pullover = \$35
- 1 Jacket = \$55
- 1 Knit Beanie = \$10
- 1 Ball Hat = \$12

TOTAL per employee = \$435 x 6 employees + tax = \$2792.70

525700 – EMPLOYEE SERVICE AWARDS **\$2369**

Communications has in place an employee recognition program that recognized Employee of the Year, Employee of the Quarter and Shift of the Year. This is based upon attendance, performance, Dispatch Times, and Call Answer Times and other measurements of productivity.

- 4 Dispatcher of the Quarter = \$25 ea + tax = \$107
- 4 Call Taker of the Quarter = \$25 ea + tax = \$107
- 4 Part Time Dispatcher of the Quarter = \$25 + tax = \$107
- 4 Sergeant of the Quarter = \$25 ea + tax = \$107
- 4 Supervisor of the Quarter = \$25 ea + tax = \$107
- 1 Dispatcher of the Year = \$100 + tax = \$107
- 1 Call Taker of the Year = \$100 + tax = \$107
- 1 Sergeant of the Year = \$100 + tax = \$107
- 1 Supervisor of the Year = \$100 + tax = \$107
- 1 Shift of the Year = \$200 + tax = \$214
- Public Education Team Member of the Year = \$100+ tax = \$107
- Life Saver Award = 79.00+tax= 84.53

These funds will be used for Divisional Annual Emergency Services Awards and Recognition Ceremony, which will include the divisions of EMS, Fire Services, Emergency Management and Communications.

- Appetizers, drinks, Hors d'oeuvres and venues expenses = \$800.00
- Emergency Services plaques and awards for 4 awards x \$50 per award = \$200

529903 - CONTINGENCY **\$**

PROGRAM 3 - 911 SYSTEM MANAGEMENT

FUND 2605
DES/911 (131300)
FY '25-26' BUDGET REQUESTS

SECTION V.D. – CAPITAL LINE ITEM NARRATIVE

CAPTIAL EXPENSE FOR 2605-131300

540000 – SMALL TOOLS AND MINOR EQUIPMENT **\$20,241**

This account will be used to replace small tools and equipment that become damaged or are no longer covered under maintenance.

- Wireless Headsets $\$90 \times 30 + \text{Tax} = \$2,889$
- Base stations for Wireless Headsets at ECC = $\$415 \times 12 + \text{tax} / \text{freight} = \$5,342$
- Batteries for Wireless Headsets at ECC = $\$60 \times 64 + \text{tax} = \4108.80
- Fitness and Wellness Equipment = $\$2,000$
- Back-up KVM switches and cables needed for dispatch positions
 - Switches - $\$640 \times 8 + \text{tax} + \text{shipping} = \$5,560$
 - Cables - $\$9.95 \times 32 + \text{tax} = 340.69$

540010– Minor Software **\$1,000**

Project Management

FUND 2605
DES/911 (131300)
FY '25-26' BUDGET REQUESTS

AT&T- ESInet Project
******This is not reimbursed by the State******

ESInets for Next Generation 911 are IP networks used for emergency telecommunications services and are designed for all public safety agencies to use. The purpose of an ESInet is to interconnect at local, regional, state, federal, national and international levels to form an IP-based internetwork. This network is a critical element and the networking backbone upon which PSAPS and public safety agencies can build services toward Next Generation 911.

The desired scenario for Next Generation 911 is that a caller dials 911 and connects to a public safety answering point. Once getting the basic information about the emergency, including the nature and location, the caller is able to use his or her smartphone to send the PSAP pictures and video of the incident. The National Emergency Number Association develops the technology standards that drive NG911 known as i3 and spell out specific factors PSAPs must meet for their systems to be considered NG911, which includes ESInet.

AT&T ESInet™ Pricing

The proposed solution includes the following pricing components (note: NRC = non-recurring charge and MRC = monthly recurring charge):

Quantity	Description	NRC	MRC	Extended Total
1	GIS Onboarding and Training	\$0.00	\$0.00	\$0.00
1	AVPN Special Construction	\$39,556.00	\$0.00	\$39,556.00
1	VIPER-ESInet Implementation	\$49,432.00	\$0.00	\$49,432.00
12	ESInet Services and NGCS- Year 1	\$0.00	\$30,415.33	\$364,983.96
12	ESInet Services and NGCS- Year 2	\$0.00	\$30,415.33	\$364,983.96
12	ESInet Services and NGCS- Year 3	\$0.00	\$30,415.33	\$364,983.96
12	ESInet Services and NGCS- Year 4	\$0.00	\$30,415.33	\$364,983.96
12	ESInet Services and NGCS- Year 5	\$0.00	\$30,415.33	\$364,983.96
Total 5 Year:				\$1,913,907.80

FUND 2605
DES/911 (131300)
FY '25-26' BUDGET REQUESTS

AT&T Position Expansion
Quote # 71765
****Portion reimbursed by the State****

911 Position Expansion x 4 Total = \$101,420 (One Time Cost)
= \$1532.00 x 5 Years (Monthly Recurring Cost)

Total Five Year Cost \$193,340

Motorola Radio Position Expansion
Quote # 2977161
******This is not reimbursed by the State******

911 Position Expansion x 6 Total = \$62,411.35

Total Project Cost \$62,411.35

Equipment List from IT Services

Computer Replacement Total =\$5,195
Printer Replacements Total =\$2,459

DUO Multi-Factor Authentication License
******This is not reimbursed by the State******

Total = \$5372 (\$68 x 79)

Central Square CAD Upgrade

Total = \$27,300

Motorola Handheld Portable Radios
Back-Up (Dispatch Console Fail-over)
******This is not reimbursed by the State******

Total = \$46,783

Purvis Server
Replacement x 2
******This is not reimbursed by the State******

Total = \$44,320
Total = \$11,100

**COUNTY OF LEXINGTON
DOMINION SUPPORT FUND
Annual Budget
FY 2025-26 Estimated Revenues**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*Dominion Support Fund 2606:								
Revenues:								
461000	Investment Interest	1,532	517	0	0			
466000	Dominion Support Funds	26,233	27,113	27,113	27,113	<u>22,088</u>		
** Total Revenue		<u>27,765</u>	<u>27,630</u>	<u>27,113</u>	<u>27,113</u>	<u>22,088</u>	<u>0</u>	<u>0</u>
***Total Appropriation					121,039	22,088	0	0
FUND BALANCE								
Beginning of Year					<u>79,102</u>	<u>22,088</u>	<u>(14,824)</u>	<u>(14,824)</u>
FUND BALANCE - Projected								
End of Year					<u>(14,824)</u>	<u>22,088</u>	<u>(14,824)</u>	<u>(14,824)</u>

**COUNTY OF LEXINGTON
DOMINION SUPPORT FUND
Annual Budget
Fiscal Year - 2025-26**

Fund: 2606
Division: Department of Emergency Services
Organization: 131101 - Emergency Preparedness

Object Code	Expenditure Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	<i>BUDGET</i>		
					2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel							
	* Total Personnel	0	0	0	0	0	0
Operating Expenses							
520400	Advertising & Publicity	10,767	1,500	3,000	0		
521200	Operating Supplies	0	559	6,858	1,886		
522000	Building Repairs & Maintenance	468	0	4,032	1,500		
522200	Small Equipment Repairs & Maint.	0	5,143	6,228	2,500		
524015	Drone Insurance	3,709	3,890	3,895	4,480		
525110	Other Parcel Delivery Service	0	0	400	0		
525210	Conference, Meeting & Training Expense	3,065	1,277	11,703	5,837		
529903	Contingency	0	0	71,993			
	* Total Operating	18,009	12,369	108,109	16,203	0	0
	** Total Personnel & Operating	18,009	12,369	108,109	16,203	0	0
Capital							
540000	Small Tools & Minor Equipment	2,781	0	8,574	3,785		
540010	Minor Software	660	700	4,356	2,100		
	All Other Equipment	0	0	0			
	** Total Capital	3,441	700	12,930	5,885	0	0
	*** Total Budget Appropriation	21,450	13,069	121,039	22,088	0	0

SECTION II

COUNTY OF LEXINGTON

Proposed Revenues
Fines, Fees, and Other
Fiscal Year - 2025-2026

Fund #: 2606

Fund Name: Dominion

Organ. #: 131101

Organ. Name: Emer. Mgmt

Revenue Code	Fee Title	Actual Fees FY 2022-23	Actual Fees FY 2023-24	12/31/2023 Year-to-Date FY 2024-25	Anticipated Fiscal Year Total FY 2024-25	Budget				
						Units of Service	Current Fee	Current Total Estimated Fees FY 2025-26	Proposed Fee Change	Total Proposed Estimated Fees FY 2025-26
466000	Dominion				22,088		22,088	22,088		

SECTION IV

COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year - 2025-26

Fund # 2606 Fund Title: Dominion
Organization # 131101 Organization Title: Emergency Management
Program # _____ Program Title: _____

BUDGET
2025-26
Requested

Qty	Item Description	Amount
	Small Tools & Minor Equipment	3,785
	Minor Software Drone2Map;ARC View;	2,100

**** Total Capital (Transfer Total to Section III)** 5,885

SECTION V – PROGRAM OVERVIEW

DOMINION SUPPORT FUND

Summary of Programs:

PROGRAM II – EMERGENCY MANAGEMENT

Objectives:

This program provides for services required to support Emergency Management for the V.C. Summer Nuclear Station operations. Lexington County is required by FEMA to plan for evacuation and emergency measures within a ten-mile radius of the plant. Portions of Lexington County to include Chapin, nearly 3,000 county residents, fall within this area.

Program II: Emergency Management

Objectives:

This program provides the capability to plan for natural and manmade disasters, which may affect the population of Lexington County. Planning is a continuous process and encompasses mitigation, actions taken to prepare for disasters, action to be taken during the event, which lessens injuries, and a recovery process, which will enable the population to resume normalcy in the shortest amount of time. Specific activities include planning for natural disasters (tornadoes, earthquakes, floods, hurricanes, winter storms, etc.) and accidents involving the fixed nuclear facility at the V.C. Summer Nuclear Station. This program also provides a central point for coordination between local government, state and federal assisting agencies in all phases of planning.

With the increased emphasis of Homeland Security at all levels, the Emergency Management community has increased its efforts both in the planning and preparing for response to all hazards and threats to our community. This is evidence in the distribution and management of grant funds and in the increased exercising of plans. The Emergency Operations Center is the focal point for decision-making during response events and in training for all hazards both manmade and natural disasters.

Program III: DES Emergency Communication Coordinator (ECC)

The Emergency Communications Coordinator maintains oversight of the countywide (with the exception of the Sheriff's Department) communications program to include the design, construction, maintenance, and repair of radio and telecommunications systems as well as design and recommend modifications. The ECC oversees radio communication projects to include budgeting and identifying resources needed. Additional duties include conducting and/or assisting with communications training curriculum to ensure county staff are trained on the operation of available communication systems. The ECC monitors/reports system performance indicators; maintains operational efficiency of systems and makes recommendations for improvements as needed.

SECTION VI. - LINE ITEM NARRATIVES

SECTION VI.A. -- LISTING OF REVENUES

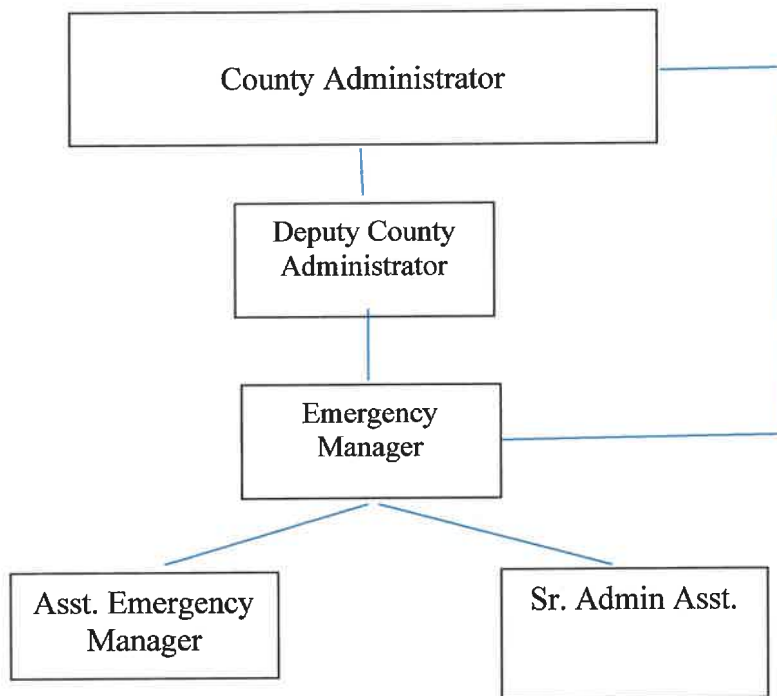
466000 DOMINION SUPPORT FUNDS **\$22,088**

This funding is used to meet the County's responsibility established by the Federal Emergency Management Agency (FEMA) and the Nuclear Regulatory Commission (NRC) for Radiological Emergency Planning (REP) for the V.C. Summer Nuclear Station

SECTION VI.B. – PERSONNEL

Current Staffing Level:

Job Title Positions	Full Time Equivalent			Grade
	General Fund	Other Fund	Total	
Emergency Manager	1.00	0.00	1.00	213
Assistant Emergency Mgr	1.00	0.00	1.00	208
Senior Administrative Asst.	1.00	0.00	1.00	108
TOTAL POSITIONS	2.00	1.00	2.00	



V.I.C. - OPERATING LINE ITEM NARRATIVES

521200 OPERATING SUPPLIES \$1,886

PROGRAM II - EMERGENCY MANAGEMENT

This account will be used to purchase imaging drums, fuser kits and transfer kits for the Emergency Management Network Printer. This account will also be used for operating supplies during disaster operations and exercises. Increased emphasis on Emergency Operations Center training will necessitate more supplies. This account also includes supplies used for incident EOC badging and field operations.

522000 BUILDING REPAIRS & MAINTENANCE \$1,500

PROGRAM II – EMERGENCY MANAGEMENT \$1,500

This account will be utilized for miscellaneous repairs and maintenance of items such as the fire suppression system, prox card readers, grounds fencing and gates, etc. at the EOC facility located at 434 Ball Park Road.

522200 SMALL EQUIPMENT REPAIRS & MAINTENANCE \$2,500

PROGRAM II- EMERGENCY MANAGEMENT \$2,500

This account will be used for necessary repairs and maintenance of equipment essential to the functions of Emergency Management to include the recalibration and maintenance of radiological monitors and the traffic and communication trailers.

524015 DRONE INSURANCE \$4,480

PROGRAM II – EMERGENCY MANAGEMENT \$4,480

This account will be used to cover the annual insurance premium for (2) County owned drones that are utilized to enhance emergency response capabilities such as search and rescue operations, VC Summer evacuation route reconnaissance and monitoring and HAZMAT response.

525110 OTHER PARCEL DELIVERY SERVICE \$0

PROGRAM II – EMERGENCY MANAGEMENT

This account will cover the cost for mailing any packages not covered under the regular postage account to include the shipping of the Ludlum radiation monitors for annual recalibration.

525210 – CONFERENCES AND MEETING EXPENSES \$5,837

PROGRAM 2 – EMERGENCY MANAGEMENT \$5,837

This account will be used for Emergency Operations Center personnel for the purpose of training, meetings, and meal expenses associated with training or activations. The funds will also cover EOC Emergency Awareness Seminars and/or Tabletop Exercises annually, SCEMA Conference expenses, the FEMA Advanced Academy for the Assistant Emergency Manager and the IAEM Conference.

VI.D. – CAPITAL LINE ITEM NARRATIVES

540000 SMALL TOOLS & MINOR EQUIPMENT **\$3,785**

PROGRAM 2 – EMERGENCY MANAGEMENT

This account will be utilized to purchase small tools & minor equipment needed to assist Emergency Management with the coordination of activation, operation, and training for the division and to support the County Emergency Shelter located at 432 Ball Park Road.

540010 – MINOR SOFTWARE **\$2,100**

PROGRAM 2 – EMERGENCY MANAGEMENT **\$600**

Per GIS – this account is needed to purchase ESRI maintenance on 2 ArcView licenses for the upcoming year. ESRI is a GIS mapping software which is useful in planning and response phases of Emergency Management.

(2) ArcView Licenses @ \$300/ea = \$600

Emergency Services utilizes software packages for aerial drone operations, including Drone2map, and ARCGIS. This software is used for many mapping related projects including station location and runout mapping, as well as three dimensional mapping of post fire damage, flood damage, and pre-planning many activities within Emergency Services. This funding will purchase a license for Drone2map.

Drone2Map Annual License 1@ \$1,500/ea= \$1,500 **\$1,500**

**COUNTY OF LEXINGTON
PUBLIC DEFENDER
Annual Budget
Fiscal Year 2025-26**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
* P/D (Indigent Criminal Defense) 2618:								
Revenues:								
451610	State Revenue (Lexington)	106,025	33,692	200,000	200,000	200,000		
461000	Investment Interest	0	0	0	0	0		
** Total Revenue		<u>106,025</u>	<u>33,692</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>	<u>0</u>	<u>0</u>
***Total Appropriation					200,000	200,000	0	0
FUND BALANCE								
Beginning of Year					(4)	(4)	(4)	(4)
FUND BALANCE - Projected					(4)	199,996	(4)	(4)
End of Year					(4)	199,996	(4)	(4)

Fund: 2618
Division: Judicial
Organization: 141400 - Public Defender

Object Expenditure Code Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	BUDGET		
				2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel						
* Total Personnel		0	0	0	0	0
Operating Expenses						
520300	Professional Services	106,025	26,161	200,000	200,000	
* Total Operating		<u>106,025</u>	<u>26,161</u>	<u>200,000</u>	<u>0</u>	<u>0</u>
** Total Personnel & Operating		<u>106,025</u>	<u>26,161</u>	<u>200,000</u>	<u>0</u>	<u>0</u>
Capital						
** Total Capital		0	0	0	0	0
*** Total Budget Appropriation		<u>106,025</u>	<u>26,161</u>	<u>200,000</u>	<u>200,000</u>	<u>0</u>

**COUNTY OF LEXINGTON
PUBLIC DEFENDER
Annual Budget
FY 2025-26 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
* Public Defender 2619:								
Revenues:								
451610	State Revenue (Lexington)	697,823	348,911	697,823	697,823	697,823		
451611	State Revenue (Tri-Counties)	151,838	75,919	151,838	151,838	151,838		
451615	Carry Forward Revenues	51,804	85,531	0	0			
451616	Additional PD State Funding	75,000	37,500	112,500	112,500	75,000		
451617	PD Backlog State Funding	150,000	75,000	0	0	150,000		
451620	State Supplemental (Lexington)	148,818	76,369	132,285	132,285	148,818		
451621	State Supplemental (Tri-Counties)	29,861	15,357	27,899	27,899	29,861		
451631	Application Fees (Lexington)	12,720	7,320	0	0	12,720		
451632	Probation Fees (Lexington County)	81,798	45,237	73,325	73,325	81,798		
451633	Civil Fees (Lexington County)	36,953	19,713	42,583	42,583	36,953		
451634	CDV Fees (Lexington County)	78,126	39,063	78,125	78,125	78,126		
451635	DUI Fees (Lexington County)	55,401	27,700	55,400	55,400	55,401		
451636	Probation Fees (Tri-Counties)	17,330	9,843	15,954	15,954	17,330		
451637	Civil Fees (Tri-Counties)	8,040	4,289	9,265	9,265	8,040		
451638	CDV Fees (Tri-Counties)	16,999	8,500	16,999	16,999	16,999		
451639	DUI Fees (Tri-Counties)	12,055	6,027	12,054	12,054	12,055		
451641	Application Fees (Tri-Counties)	6,872	3,566	0	0	6,872		
455004	Contribution from Tri-Counties	92,250	22,500	86,000	86,000	86,000		
455012	Contributions from Municipalities	0	0	400	400	400		
461000	Investment Interest	134,219	57,431	100	100	100		
469900	Miscellaneous Revenues	10	0	0	0			
801000	Op Trn from General Fund	2,084,215	521,054	2,084,215	2,084,215	4,555,478		
** Total Revenue		3,942,132	1,486,830	3,596,765	3,596,765	6,221,612	0	0
***Total Appropriation					4,451,508	4,360,706	0	0
Contingency:								
Unused								
Rental								
FUND BALANCE								
Beginning of Year					3,392,228	2,537,485	2,537,485	2,537,485
FUND BALANCE - Projected								
End of Year					2,537,485	4,398,391	2,537,485	2,537,485

**COUNTY OF LEXINGTON
PUBLIC DEFENDER
Annual Budget
Fiscal Year - 2025-26**

Fund: 2619
Division: Judicial
Organization: 141400 - Public Defender

Object Expenditure Code Classification	2023-24	2024-25	2024-25	2025-26	BUDGET	
	Expend	Expend (Nov)	Amended (Nov)	Requested	2025-26 Recommend	2025-26 Approved
Personnel						
510100 Salaries & Wages - 43	1,409,958	776,696	2,829,966	2,829,966		
510200 Overtime	32	156	0			
511112 FICA Cost	103,026	57,027	216,309	216,309		
511113 SCRS - Employer's Portion	248,831	134,043	524,797	524,797		
511120 Employee Insurance - 43	172,900	95,083	350,450	350,450		
511130 Workers Compensation	5,124	3,390	10,287	10,287		
519999 Personnel Contingency	0	0	0			
* Total Personnel	1,939,871	1,066,395	3,931,809	3,931,809	0	0
Operating Expenses						
520200 Contracted Service	896	0	1,500	1,500		
520219 Water & Other Beverage Service	1,426	360	1,500	1,500		
520300 Professional Services	158	0	1,200	1,200		
520400 Advertising & Publicity	0	0	100	100		
520702 DUO Licenses - 47	0	0	0	3,196		
520710 Software Subscriptions	0	4,343	4,343	7,145		
521000 Office Supplies	9,275	4,329	14,200	14,200		
521100 Duplicating	7,999	3,705	14,100	17,000		
521200 Operating Supplies	60	0	0			
522200 Small Equip Repairs & Maintenance	0	61	750	800		
522300 Vehicle Repairs & Maintenance	120	39	1,000	1,000		
523100 Building Rental	87,676	54,558	168,384	192,384		
524000 Building Insurance	364	0	393	413		
524100 Vehicle Insurance - 4	1,845	1,845	2,460	2,460		
524101 Comprehensive Insurance - 4	382	435	600	920		
524201 General Tort Liability Insurance	4,270	4,270	3,105	5,000		
524202 Surety Bonds	0	0	271			
525000 Telephone	10,425	4,607	18,535	12,295		
525004 WAN Service Charges	8,485	5,081	8,749	16,572		
525020 Pagers and Cell Phones - 3	465	188	3,032	1,344		
525041 E-mail Service Charges - 47	3,838	7,414	5,934	20,539		
525100 Postage	2,061	895	2,500	2,500		
525210 Conference, Meeting & Training Expense	10,359	15,763	52,250	52,250		
525230 Subscriptions, Dues & Books	14,738	4,233	23,750	23,750		
525240 Personal Mileage Reimbursement	8,402	3,027	21,400	21,400		
525328 Util / Public Defenders Offices	10,405	3,807	10,500	11,000		
525400 Gas, Fuel & Oil	2,487	624	3,700	3,700		
529903 Contingency	0	0	14,429			
529907 Rental Contingency	0	0	70,189			
* Total Operating	186,136	119,584	448,874	414,168	0	0
** Total Personnel & Operating	2,126,007	1,185,979	4,380,683	4,345,977	0	0

**COUNTY OF LEXINGTON
PUBLIC DEFENDER
Annual Budget
Fiscal Year - 2025-26**

Fund: 2619
Division: Judicial
Organization: 141400 - Public Defender

Object Expenditure Code Classification	2023-24	2024-25	2024-25	2025-26	<i>BUDGET</i>	
	Expend	Expend (Nov)	Amended (Nov)	Requested	2025-26 Recommend	2025-26 Approved
Capital						
540000 Small Tools & Minor Equipment	(60)	0	1,500	<u>1,500</u>		
540010 Minor Software	0	0	4,490	<u>4,490</u>		
All Other Equipment	14,954	9,502	64,835	<u>13,229</u>		
** Total Capital	14,894	9,502	70,825	<u>14,729</u>	0	0
*** Total Budget Appropriation	2,140,901	1,195,481	4,451,508	<u>4,360,706</u>	0	0

SECTION V. - PROGRAM OVERVIEW

Summary of Programs:

Background
Program 1: General Sessions
Program 2: Family Court
Program 3: Magistrate's Court

Background:

The Eleventh Circuit Public Defender's Office represents juvenile and adult clients in the Eleventh Judicial Circuit, which consists of Lexington, Saluda, Edgefield, and McCormick Counties.

In each of the office's programs, our primary goal is to defend and protect the rights, liberties, and dignity of those accused of crimes who cannot afford to retain counsel. We work to ensure that no innocent person is wrongfully convicted.

We seek equal justice under the law, and we seek to defend against discriminatory treatment and disproportionate punishment. Our attorneys and support staff are dedicated to the full and fair representation of each client, and we recognize that by protecting the rights of individual people, we contribute to the integrity of the justice system as a whole.

We look for alternatives to incarceration for clients who pose a low risk to the community and a low risk of recidivism. These alternatives, both pre-trial and as part of probationary sentences, largely consist of treatment for mental illness and drug and alcohol addiction, but include other services, such as domestic abuse counseling, vocational training, and GED programs. By finding these alternatives to incarceration, we benefit the community by increasing the likelihood of rehabilitation and by lowering incarceration costs, while maintaining accountability.

As a publicly-funded office, we are committed to providing all constitutionally and statutorily mandated legal services in an efficient and cost-effective manner, while holding ourselves to the highest professional and ethical standards.

Program 1: General Sessions

Objectives:

Our General Sessions program consists of representing adult clients with misdemeanor and felony charges ranging from simple drug possession and minor property crimes up to violent and most serious felony charges. For each client, we strive to carry out the above office goals.

SERVICE LEVELS

Service Level Indicators:

	<u>Actual FY 22/23</u>	<u>Actual FY 23/24</u>	<u>Estimated FY 24/25</u>
New Warrants – Public Defender’s Office	5326	4657	4706
New Warrants – Conflict Attorneys	491	401	316

Program 2: Family Court

Objectives:

In our Family Court program, the Public Defender’s Office represents juvenile clients charged with crimes ranging from simple drug possession to murder. In the Family Court setting, the Court’s goal is to act in the best interests of the child. As a result, we have the opportunity to collaborate with other professionals from local schools, the Department of Mental Health, and the Department of Juvenile Justice to find holistic resolutions to our clients’ cases. Additionally, we are able to work with our clients’ parents to educate them about possible consequences. We work towards reducing recidivism and preventing our clients from becoming adult offenders.

SERVICE LEVELS

Service Level Indicators:

	<u>Actual 2022</u>	<u>Actual 2023</u>	<u>Actual 2024</u>	<u>Projected 2025</u>
Juvenile Cases Heard	338	284	360	325
Juvenile Cases – Public Defender’s Office	328	263	339	305
Juvenile Cases – Conflict Attorneys	10	21	21	20
Cases Against Parents		77	72	75
Percentage of Juvenile Caseload	97.0%	92.6%	94.2%	93.8%

Program 3: Magistrate’s Court

Objectives:

In our Magistrate’s Court program, the Public Defender’s Office represents adult clients on charges that carry fines and short jail sentences. However, the consequences of a conviction for even a minor offense can have lifelong effects on our clients. We treat each case seriously and apply the same diligence to these cases that we give our General Sessions and Family Court cases.

SERVICE LEVELS

Service Level Indicators:

	<u>Actual</u> <u>FY 22/23</u>	<u>Actual</u> <u>FY 23/24</u>	<u>Estimated</u> <u>FY 24/25</u>
New Warrants/Tickets – Public Defender’s Office	1458	1209	1302
New Warrants/Tickets – Conflict Attorneys	45	39	24

SECTION VI. - LINE ITEM NARRATIVES

SECTION VI. A - LISTING OF REVENUES

451610 – STATE REVENUE (LEXINGTON COUNTY) **\$ 697,823**

State-appropriated funding for Lexington County, distributed by the South Carolina Commission on Indigent Defense. This funding is paid to each county quarterly on a per capita basis calculated from the 2010 census.

451611 – STATE REVENUE (TRI-COUNTIES) **\$ 151,838**

State-appropriated funding for the Tri-Counties (Edgefield, Saluda, and McCormick Counties), distributed by the South Carolina Commission on Indigent Defense. This funding is paid to each county quarterly on a per capita basis calculated from the 2010 census.

451615 - CARRY FORWARD REVENUES **\$ 0**

Additional state funding distributed by the South Carolina Commission on Indigent Defense. This funding is not guaranteed and the amount varies from year to year. We received \$85,531 in FY 25.

451616 – ADDITIONAL PD STATE FUNDING **\$ 75,000**

Additional state funding distributed by the South Carolina Commission on Indigent Defense.

451617 – PD BACKLOG STATE FUNDING **\$ 150,000**

Additional state funding distributed by the South Carolina Commission on Indigent Defense.

451620 – STATE SUPPLEMENTAL (LEXINGTON COUNTY) **\$ 148,818**

Funding distributed per capita by the South Carolina Commission on Indigent Defense. This funding comes from surplus left over from other funds. The amount is not fixed and changes from year to year. These funds are distributed quarterly based on the 2010 census.

451621 – STATE SUPPLEMENTAL (TRI-COUNTIES) **\$ 29,861**

Funding distributed per capita by the South Carolina Commission on Indigent Defense. This funding comes from surplus left over from other funds. The amount is not fixed and changes yearly. These funds are distributed quarterly based on the 2010 census.

451631 – APPLICATION FEES (LEXINGTON COUNTY) **\$ 12,720**

There is a \$40 application fee for a person to be screened for a public defender. These fees are distributed to each county in the amount that each county collects.

451632– PROBATION FEES (LEXINGTON COUNTY) **\$ 81,798**

A person placed on probation and represented by appointed counsel must pay a \$500 fee as a part of the sentence. These fees are distributed to each county in the amount that each county collects.

451633 – CIVIL FEES (LEXINGTON COUNTY) **\$ 36,953**

Anyone filing a civil lawsuit must pay a surcharge. This surcharge is then divided among several recipients. The South Carolina Commission on Indigent Defense distributes this money on a per capita basis based on the 2010 census.

451634 – DOMESTIC VIOLENCE FEES (LEXINGTON COUNTY) **\$ 78,126**

This is a surcharge assessed on anyone found guilty of a domestic violence offense. It is distributed on a per capita basis. The distribution is based on the 2010 census.

451635 – DUI FEES (LEXINGTON COUNTY) \$ 55,401

This is a surcharge assessed on anyone found guilty of driving under the influence. It is distributed on a per capita basis. The distribution is based on the 2010 census.

451636 – PROBATION FEES (TRI-COUNTIES) \$ 17,330

A person placed on probation and represented by appointed counsel must pay a \$500 fee as a part of the sentence. These fees are distributed to each county in the amount that each county collects.

451637 – CIVIL FEES (TRI-COUNTIES) \$ 8,040

Anyone filing a civil lawsuit must pay a surcharge. This surcharge is then divided among several recipients. The South Carolina Commission on Indigent Defense distributes this money on a per capita basis based on the 2010 census.

451638 – DOMESTIC VIOLENCE FEES (TRI-COUNTIES) \$ 16,999

This is a surcharge assessed on anyone found guilty of a domestic violence offense. It is distributed on a per capita basis. The distribution is based on the 2010 census.

451639 – DUI FEES (TRI-COUNTIES) \$ 12,055

This is a surcharge assessed on anyone found guilty of driving under the influence. It is distributed on a per capita basis. The distribution is based on the 2010 census. This funding has been drastically reduced over the last few years by the legislature.

451631 – APPLICATION FEES (TRI-COUNTIES) \$ 6,872

There is a \$40 application fee for a person to be screened for a public defender. These fees are distributed to each county in the amount that each county collects.

455004 – CONTRIBUTIONS FROM TRI-COUNTIES \$ 86,000

Edgefield, McCormick, and Saluda Counties contributed \$86,000 to the operational costs of the Eleventh Circuit Public Defender's Office for FY25.

455012 – CONTRIBUTIONS FROM MUNICIPALITIES \$ 400

Our office represents the municipality of Pelion at the rate of \$400 per case.

461000 – INVESTMENT INTEREST \$ 100

Interest our office receives from the funds in our accounts.

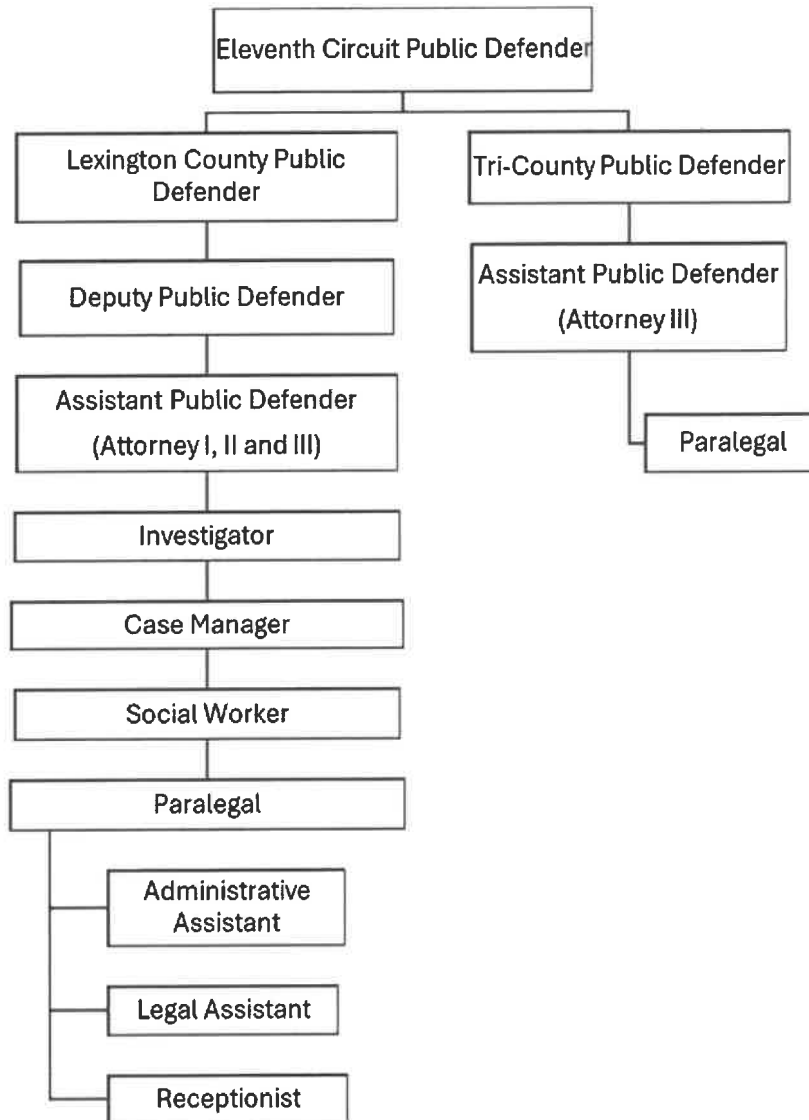
SECTION VI. B - LISTING OF POSITIONS

Current Staffing Level:

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>
		<u>General Fund</u>	<u>Other Fund</u>	
County Public Defender	2		2	2
Deputy Public Defender	3		3	3
Attorney III	6		6	6
Attorney II	8		8	8
Attorney I	7		7	7
Investigator	3		3	3
Case Manager	4		4	4
Social Worker	1		1	1
Paralegal	5		5	5
Administrative Assistant	2		2	2
Legal Assistant	1		1	1
Receptionist	1		1	1
Total Positions	43		43	43

All of these positions require insurance.

Organization flowchart:



SECTION VI. C - OPERATING LINE ITEM NARRATIVES

510100 – SALARIES AND WAGES	\$ 2,829,966
Salaries for forty-three full-time positions.	
511112 – FICA COST	\$ 216,309
Employer's portion 7.65%	
511113 – STATE RETIREMENT	\$ 524,797
Employer's portion 18.56%	
511120 – EMPLOYEE INSURANCE	\$ 350,450
Employer's portion paid at \$8,500 per employee for forty-three positions.	
511130 – WORKERS' COMPENSATION	\$ 10,287
Employer's portion .37%	
520200 – CONTRACTED SERVICES	\$ 1,500
Contracted services, including shredding services. We must dispose of closed client files safely so that confidential material, including medical and mental health records, is protected.	
520219 – WATER	\$ 1,500
Drinking water for the office provided by Country Clear through their contract with Lexington County.	
520300 – PROFESSIONAL SERVICES	\$ 1,200
Additional services as needed.	
520400 – ADVERTISING	\$ 100
Our office is required to publish a notification to former clients before we shred closed files.	
520702 – DUO LICENSES	\$ 3,196
This is a new expense for FY 26. All Lexington County employees must have a DUO multi-factor authentication license. These licenses are a security measure to ensure the integrity of each user's login. The cost is \$68 per employee for 47 employees.	
520710 – SOFTWARE SUBSCRIPTIONS	\$ 7,145
Our office has a subscription to Backblaze, the software for our digital storage. This category covers a transcription service to assist us in reviewing and managing lengthy audio and video files provided in discovery. This category also covers two licenses for Adobe Acrobat to allow us to edit and redact written documents.	
521000 – OFFICE SUPPLIES	\$ 14,200
Office supplies, including printer ink, which is our highest expense in this category.	
521100 – DUPLICATING	\$ 17,000
Cost for printing and copying documents, including discovery materials, which is our highest expense in this category.	
522200 – SMALL EQUIPMENT REPAIRS AND MAINTENANCE	\$ 800
Cost for maintaining equipment, including maintenance kits for our printers.	

522300 – VEHICLE REPAIRS AND MAINTENANCE **\$ 1,000**

We rely on county vehicles to reduce the cost of personal mileage. This category covers the cost of service on the vehicles.

523100 – BUILDING RENTAL **\$ 192,384**

We rent two office spaces in Lexington. One is located at 202 East Main Street, which is our primary base of operations. Our Lexington County General Sessions attorneys are based in this office. Our second rented office space is located at 811 South Lake Drive and houses our Magistrate’s Court and Family Court divisions. Additionally, we rent storage space from Mini-Warehouses to store closed files that we are required to retain.

We have negotiated successfully with Edgefield, Saluda, and McCormick Counties for office space in each of their county courthouses. These offices provide workspace for our Tri-County attorneys and paralegal.

5240000 – BUILDING INSURANCE **\$ 413**

This is the anticipated premium for contents insurance on our offices.

524100 – VEHICLE INSURANCE **\$ 2,460**

This is the anticipated premium for our office vehicles.

524101 – COMPREHENSIVE INSURANCE **\$ 920**

This is the anticipated comprehensive premium for our office vehicles.

524201 – GENERAL TORT LIABILITY INSURANCE **\$ 5,000**

Our office is covered under the insurance reserve.

525000 – TELEPHONE **\$ 12,295**

For several years, our office has had two telephone service providers. Comporium provides telephone service for our Lexington offices, and Western Carolina Rural Telephone Coop has provided telephone service for our Tri-County office. For FY26, we are discontinuing the telephone service in the Tri-Counties and requesting a smartphone and cell service instead. This will enable us to be more responsive to clients when we are working outside the county where the telephone service is connected.

This request covers office telephones and Comporium telephone service for all attorneys and staff in our Lexington offices. Additionally, this request provides two fax lines, one for each of our Lexington offices.

525004 – WAN SERVICE CHARGES **\$ 16,572**

The cost for wide area network (WAN) service for our two offices in Lexington.

525020 – PAGERS AND CELL PHONES **\$ 1,344**

This request covers service for our two current cell phones. This year’s request includes a smartphone for our Tri-County paralegal. The smartphone will include hotspot service that will allow the paralegal to connect her computer to the internet when she is working in a courthouse with unreliable internet access.

525041 – E-MAIL SERVICE CHARGES **\$ 20,539**

E-mail accounts for 47 full-time positions. Our 47 positions require Microsoft G3 licenses so that our attorneys and staff have access to documents when working in courtrooms or detention centers without reliable internet access.

525100 – POSTAGE **\$ 2,500**

We limit postage costs by hand-delivering mail when possible. Hand delivery includes mail to the clerk of court’s offices, the solicitor’s office, judges’ offices, and to the detention centers within our circuit.

525210 – CONFERENCE, MEETING, AND TRAINING EXPENSE **\$ 52,250**

The South Carolina Bar requires attorneys to undergo a minimum of fourteen hours of Continuing Legal Education each year. We meet this requirement by attending an annual public defender's conference. The South Carolina Commission on Indigent Defense requires new public defenders to attend PD 101, PD 102, and PD 103, which are scheduled throughout the year. Attorneys handling Family Court cases are required to attend training for representing juveniles. Additionally, our attorneys attend other local seminars to stay informed about changes in the law.

525230 – SUBSCRIPTIONS, DUES, AND BOOKS **\$ 23,750**

Our office uses LexisNexis, an electronic legal research provider, which gives us access to cases and statutes. This category also covers updates to our office's law library.

525240 – PERSONAL MILEAGE REIMBURSEMENT **\$ 21,400**

Personal mileage reimbursement for trips when county cars are unavailable or impractical.

525328 – UTIL / PUBLIC DEFENDERS' OFFICES **\$ 11,000**

Utilities, including electrical service provided by Dominion Energy.

525400 – GAS, FUEL, AND OIL **\$ 3,700**

Fuel and oil for our county vehicles.

SECTION VI. D - CAPITAL LINE ITEM NARRATIVES

540000 – SMALL TOOLS & MINOR EQUIPMENT **\$ 1,500**

This request is for items such as staplers, office phones, and furniture. Our office purchases used furniture from Central Stores whenever possible.

STANDARD LAPTOPS **\$ 6,704**

This request is to replace four laptops, according to the Technology Services replacement guidelines. This request is for four Dell Precision 3590 laptops.

DOCKING STATIONS **\$ 856**

This request is to replace four docking stations for the laptops, according to the Technology Services replacement guidelines. This request is for four Dell Precision 3590 Dell Thunderbolt WD22TB4 docking stations.

KEYBOARDS AND MICE **\$ 120**

This request is for keyboards and mice for the laptops. This request is for four Logitech Silent Wireless Keyboards and Mice.

IPADS **\$ 4,104**

This request is to replace eight tablets, according to the Technology Services replacement guidelines. This request is for eight iPad 10.9 tablets with 256 GB of storage.

IPAD CASES **\$ 1,096**

This request is to replace the cases for eight tablets. This request is for eight Logitech Rugged Folio Keyboard cases.

APPLE PENCIL **\$ 296**

This request is to facilitate digital note-taking in order to reduce printing and paper costs and to facilitate storage of notes. This request is for four USB-C Apple Pencils.

SMARTPHONE **\$ 0**

This request is for a smartphone for the Tri-County paralegal. There is no charge for the phone with service contract. This request is for one iPhone SE 20 with 64GB of storage.

CELL PHONE CASE **\$ 53**

This request is for a case to protect the smartphone. This request is for one OtterBox Defender case.

APPENDIX - 1 - LISTING OF VEHICLES

<u>Unit Number</u>	<u>Year/Make/Model</u>
39773	2015 Ford Escape
41314	2019 Chevrolet Equinox
41315	2019 Chevrolet Equinox

APPENDIX - 2 - LISTING OF TELECOMMUNICATIONS EQUIPMENT

Telecommunications Equipment:

<u>User Name</u>	<u>Position</u>
------------------	-----------------

Cell Phones:

Michael Watson	Investigator
Jason Chehoski	Deputy Public Defender

Requested in FY26 Budget:	
Sue Self	Paralegal

SECTION V. - PROGRAM OVERVIEW

Summary of Programs:

This program creates the new position of Financial Coordinator (Grade 112).

Program:

Objective: Create a position to perform financial support tasks for the department.

This program creates the position of Financial Coordinator. A financial coordinator will assist in budget preparation. The coordinator will perform day-to-day financial tasks for the office, such as preparing trip reports, reviewing mileage claims, ordering supplies, and monitoring the office's operating accounts as the office incurs expenses.

The coordinator will work with the South Carolina Commission on Indigent Defense (SCCID) to make payments to expert witnesses retained to provide opinions or testify in court. The coordinator will also work with SCCID to meet our financial reporting requirements. This coordinator will coordinate with the finance departments in the Tri-Counties to manage their financial contributions.

The coordinator must have excellent attention to detail and must be able to produce accurate, efficient work.

Service Standards:

The Financial Coordinator will be responsible for:

- Daily financial tasks for the office
- Assisting in budget preparation
- Handling the SCCID vouchers
- Assisting in providing accounting reports for the county and for SCCID
- Handling other similar administrative tasks as needed

SECTION VI. - LINE ITEM NARRATIVES

SECTION VI. A - LISTING OF REVENUES

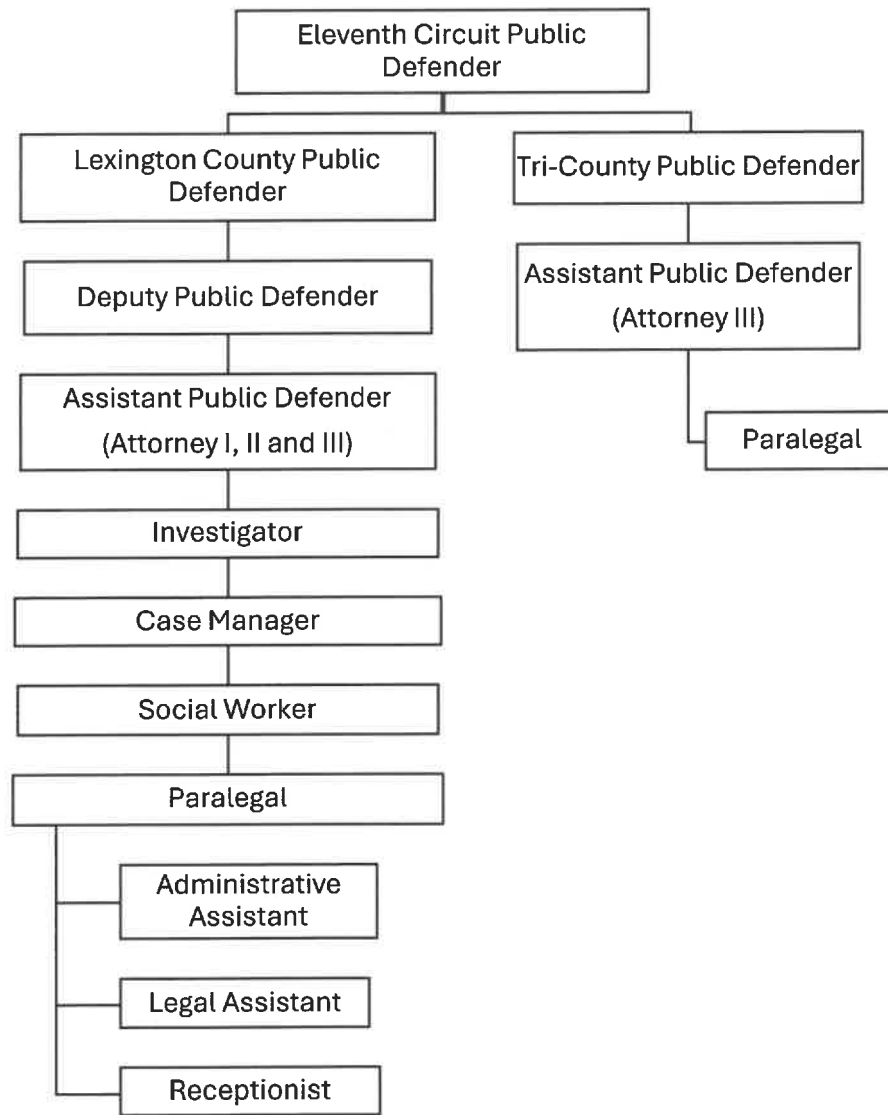
SECTION VI. B - LISTING OF POSITIONS

Current Staffing Level:

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>
		<u>General Fund</u>	<u>Other Fund</u>	
Financial Coordinator	1		1	1

This position requires insurance.

Display organization flowchart:



SECTION VI. C - OPERATING LINE ITEM NARRATIVES

510100 – SALARIES AND WAGES	\$ 51,522
Salary for one Financial Coordinator (Grade 112).	
511112 – FICA COST	\$ 3,941
Employer’s portion 7.65%	
511113 – STATE RETIREMENT	\$ 9,562
Employer’s portion 18.56%	
511113 – INSURANCE FUND CONTRIBUTION	\$ 8,500
Insurance Fund contribution at \$8,500 per employee	
511130 – WORKERS’ COMPENSATION	\$ 191
Employer’s portion .37%	
521000 – OFFICE SUPPLIES	\$ 600
Cost of ordinary office supplies.	
521100 – DUPLICATING	\$ 300
Cost for copying and printing documents.	
525000 – TELEPHONE	\$ 241
Office telephone and Comporium telephone service	
525041 – E-MAIL SERVICE CHARGES	\$ 437
Cost for G3 license for one position	

SECTION VI. D - CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

F3A STANDARD LAPTOP	\$ 1,676
One Dell Precision 3590 laptop	
DOCKING STATION	\$ 214
One Dell Precision 3590 Laptop Docking Station (WD22TB4) for the laptop.	
COMPUTER MONITOR	\$ 213
One Dell 24-inch computer monitor (P2425H).	
KEYBOARD AND MOUSE	\$ 30
One keyboard and mouse for the computer (Logitech MK295 Silent Wireless Keyboard and Mouse).	
STANDARD SCANNER	\$ 1,002
One Ricoh fi-8170 desktop scanner. This equipment will allow the Financial Coordinator to scan documents for storage and transmission to Lexington County or SCCID.	

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SECTION III

COUNTY OF LEXINGTON
 NEW PROGRAM
 GENERAL FUND
 Annual Budget
 Fiscal Year - 2025-26

Fund: 2619
 Division: Reclassification - Senior Systems Analyst
 Organization: Public Defender - 141400

		BUDGET		
Object Expenditure		2025-26	2025-26	2025-26
Code	Classification	Requested	Recommend	Approved
Personnel				
510100	Salaries & Wages - 1	20,093		
510200	Overtime			
511112	FICA Cost	1,537		
511113	State Retirement	3,729		
511120	Insurance Fund Contribution - 1			
511130	Workers Compensation	74		
511213	State Retirement - Retiree			
	* Total Personnel	25,434		
Operating Expenses				
520300	Professional Services			
520702	Technical Currency & Support			
520800	Outside Printing			
521000	Office Supplies			
521100	Duplicating			
521200	Operating Supplies			
524000	Building Insurance			
524201	General Tort Liability Insurance			
524202	Surety Bonds -			
525000	Telephone			
525021	Smart Phone Charges			
525041	E-mail Service Charges -			
525100	Postage			
525110	Other Parcel Delivery Service			
525210	Conference & Meeting Expense	500		
525230	Subscriptions, Dues, & Books			
525240	Personal Mileage Reimbursement			
525300	Utilities - Admin. Bldg.			
	* Total Operating		500	
	** Total Personnel & Operating		25,934	
Capital				
540000	Small Tools & Minor Equipment			
540010	Minor Software			
	All Other Equipment	213		
	** Total Capital		213	
	*** Total Budget Appropriation		26,147	

SECTION V. - PROGRAM OVERVIEW

Summary of Programs:

Reclassification of Investigator to Senior Systems Analyst

Program:

Objective:

Cellphone technology has advanced rapidly, and body-worn cameras have become common in police investigations. The lawyers working in the Eleventh Circuit Public Defender's Office need additional support to assist them in analyzing increasing amounts of digital discovery. Assessing cellphone data requires input from someone experienced in searching and analyzing the data.

Due to the increase in quantity of digital evidence that we must review and retain, our office's digital storage needs have grown. During the 2024-2025 fiscal year, the Technology Services department recommended and deployed a storage solution for our office. This storage solution makes our data secure, but in order to maintain our security, the public defender's office needs additional manpower to manage the storage system in the office.

This request is to reclassify one Investigator position (Grade 112) as Senior Systems Analyst (Grade 214). Our investigators already assist the lawyers in interviewing witnesses, serving subpoenas, obtaining records, reviewing discovery, and preparing for trial. Reclassifying one Investigator position will adjust the position to reflect the digital work that has become necessary for the investigator but will also allow the investigator to take on additional duties.

Service Standards:

A Senior Systems Analyst will be responsible for:

- Continuing to work as an investigator
- Analyzing digital discovery
- Preparing digital presentations for hearings and trials
- Testifying in hearings and trials
- Running equipment during hearings and trials
- Managing security of data storage in office
- Coordinating with Technology Services Department
- Assisting Department Head in assessing technology needs for the office

SECTION VI. - LINE ITEM NARRATIVES

SECTION VI. A - LISTING OF REVENUES

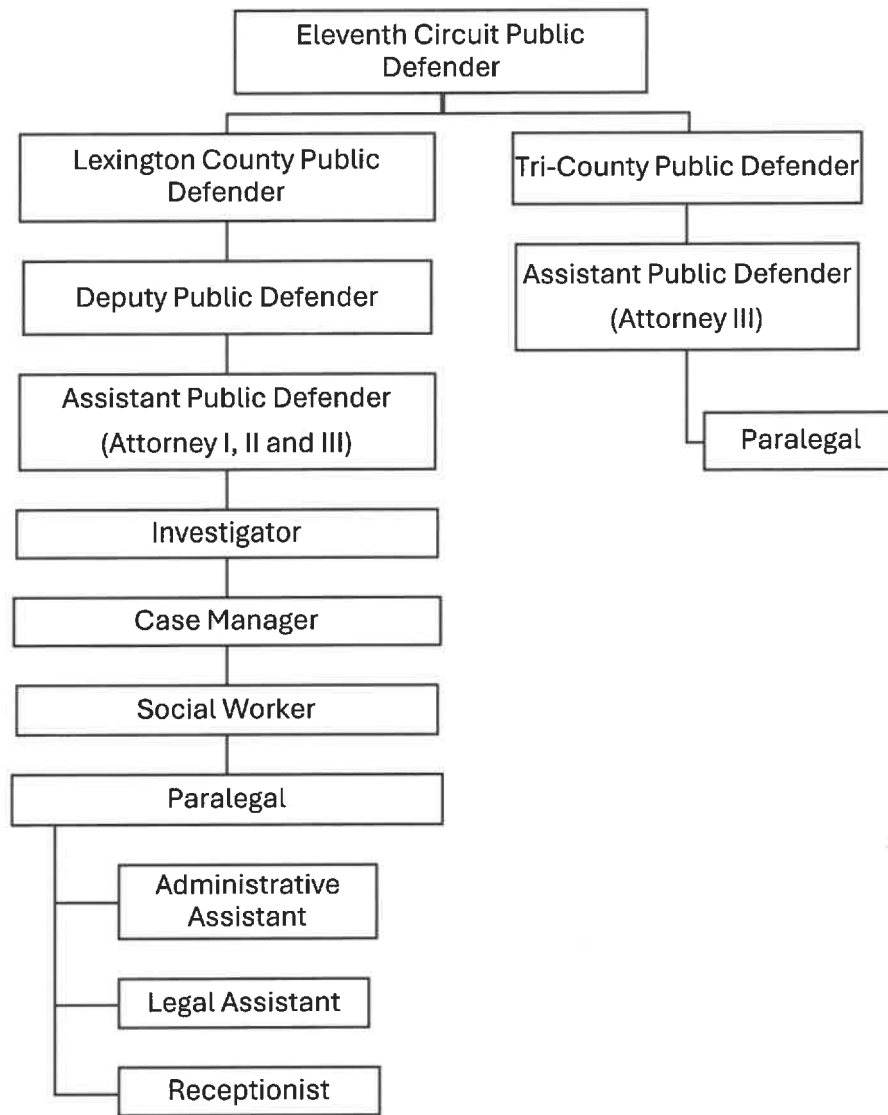
SECTION VI. B - LISTING OF POSITIONS

Current Staffing Level:

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>
		<u>General Fund</u>	<u>Other Fund</u>	
Investigator	1		1	1

This position requires insurance.

Display organization flowchart:



SECTION VI. C - OPERATING LINE ITEM NARRATIVES

510100 – SALARIES AND WAGES **\$ 20,093**

Difference in salary between current salary for one Investigator (Grade 112) and salary for one Senior Systems Analyst (Grade 214).

511112 – FICA COST **\$ 1,537**

Employer's portion 7.65%

511113 – STATE RETIREMENT **\$ 3,729**

Employer's portion 18.56%

511130 – WORKERS' COMPENSATION **\$ 74**

Employer's portion .37%

525210 – CONFERENCE, MEETING, AND TRAINING EXPENSE **\$ 500**

Funding for the Senior Systems Analyst to attend conferences and training for investigators and cellphone analysts.

SECTION VI. D - CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

COMPUTER MONITOR **\$ 213**

One Dell 27-inch computer monitor.

SECTION III

COUNTY OF LEXINGTON
 NEW PROGRAM
 GENERAL FUND
 Annual Budget
 Fiscal Year - 2025-26

Fund: 2619
 Division: Reclassification - Attorney III
 Organization: Public Defender - 141400

		<i>BUDGET</i>		
Object Expenditure		2025-26	2025-26	2025-26
Code	Classification	Requested	Recommend	Approved
Personnel				
510100	Salaries & Wages - 6	71,289		
510200	Overtime			
511112	FICA Cost	5,454		
511113	State Retirement	13,231		
511120	Insurance Fund Contribution - 0			
511130	Workers Compensation	264		
511213	State Retirement - Retiree			
	* Total Personnel	90,238		
Operating Expenses				
520300	Professional Services			
520702	Technical Currency & Support			
520800	Outside Printing			
521000	Office Supplies			
521100	Duplicating			
521200	Operating Supplies			
524000	Building Insurance			
524201	General Tort Liability Insurance			
524202	Surety Bonds -			
525000	Telephone			
525021	Smart Phone Charges			
525041	E-mail Service Charges -			
525100	Postage			
525110	Other Parcel Delivery Service			
525210	Conference & Meeting Expense			
525230	Subscriptions, Dues, & Books			
525240	Personal Mileage Reimbursement			
525300	Utilities - Admin. Bldg.			
	* Total Operating	0		
	** Total Personnel & Operating	90,238		
Capital				
540000	Small Tools & Minor Equipment			
540010	Minor Software			
	All Other Equipment			
	** Total Capital	0		
	*** Total Budget Appropriation	90,238		

SECTION V. - PROGRAM OVERVIEW

Summary of Programs:

Reclassification of Attorney III Position

Program:

Objective: To create consistency in the salary for the Attorney III position in the Public Defender's Office and other Attorney III positions in Lexington County. This reclassification will allow us to recruit attorneys with the level of talent and experience that the position requires.

The Attorney III position in the Public Defender's Office is classified as Grade 216. Other Attorney III positions in the county are classified as Grade 218. Our office has struggled to fill our Attorney III positions because the salary has not been competitive enough to attract many applicants. Currently, only four of our eight Attorney III positions are filled. Two of those positions are filled by employees promoted from Attorney II.

Significantly, the Attorney III position created as part of a recent settlement has remained vacant since the position was created. That position requires a candidate who is able to train and supervise new attorneys, and it is critical to the functioning of our Magistrate's Court division.

This request will reclassify six of our current Attorney III positions as Grade 218. In our budget request for Fund 2618, we are requesting that the remaining two Attorney III positions be reclassified as Attorney I positions.

Service Standards:

The primary responsibilities for an Attorney III in our General Sessions division are as follows:

- Representing clients charged with serious felonies
- Working independently and requiring little supervision

The primary responsibilities for the Attorney III in our Magistrate's Court division are as follows:

- Representing clients with Magistrate's Court charges
- Training and supervising attorneys working in our Magistrate's Court division
- Training and supervising staff working in our Magistrate's Court division
- Working independently and requiring little supervision

SECTION VI. - LINE ITEM NARRATIVES

SECTION VI. A - LISTING OF REVENUES

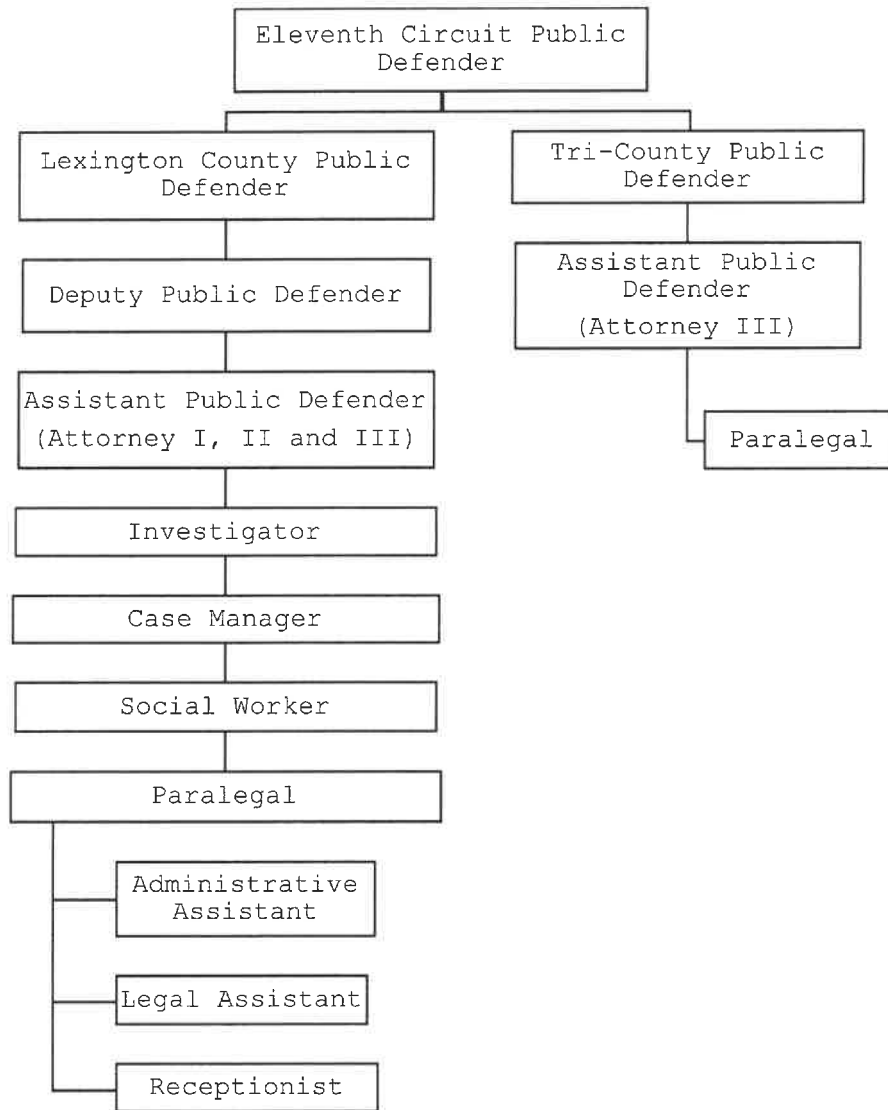
SECTION VI. B - LISTING OF POSITIONS

Current Staffing Level:

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>
		<u>General Fund</u>	<u>Other Fund</u>	
Attorney III	8		8	8

All of these positions require insurance.

Display organization flowchart:



SECTION VI. C - OPERATING LINE ITEM NARRATIVES

510100 – SALARIES AND WAGES	\$ 71,289
Difference in salary between salary for six Attorney III positions at Grade 216 and six Attorney III positions at Grade 218.	
511112 – FICA COST	\$ 5,454
Employer's portion 7.65%	
511113 – STATE RETIREMENT	\$ 13,231
Employer's portion 18.56%	
511130 – WORKERS' COMPENSATION	\$ 264
Employer's portion .37%	

SECTION VI. D - CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

There are no capital requests for this program.

**COUNTY OF LEXINGTON
VICTIMS' BILL OF RIGHTS
Annual Budget
FY 2025-26 Estimated Revenue**

Object Code	Revenue Account Title	Actual	Received	Amended	Projected	Requested 2025-26	Recommend 2025-26	Approved 2025-26
		2023-24	Thru Nov 2024-25	Budget Thru Nov 2024-25	Revenues Thru Jun 2024-25			
* Victims' Bill of Rights 2620:								
Revenues:								
443002	Clerk of Crt Conviction Surcharges (\$100)	76,913	26,972	67,500	67,500	71,200		
443003	Clk of Crt Gen Sessions - 38% Assessment	7,231	3,140	13,105	13,105	11,000		
443500	Bond Estreatment	(1,002)	0	0	0	0		
443507	Solicitor Traffic Education Program - 9.17%	4,237	1,759	3,030	3,030	3,800		
444011	Traffic Court Conviction Surcharge (\$25)	3,474	1,520	4,200	4,200	4,000		
444012	Traffic Court - 11.16% Assessment	90,990	25,253	68,025	68,025	65,000		
444050	CDV Court - 11.16% Assessment	704	186	659	659	608		
444051	CDV Court - Conviction Surcharge	2,986	588	2,300	2,300	2,300		
444111	Mag. Dist. 1 Conviction Surcharge (\$25)	2,399	523	3,400	3,400	2,800		
444112	Mag. Dist. 1 - 11.16% Assessment	6,518	2,442	7,100	7,100	7,100		
444211	Mag. Dist. 2 Conviction Surcharge (\$25)	3,696	1,213	4,950	4,950	4,700		
444212	Mag. Dist. 2 - 11.16% Assessment	13,762	5,317	8,400	8,400	9,000		
444311	Mag. Dist. 3 Conviction Surcharge (\$25)	10,291	5,211	6,500	6,500	8,200		
444312	Mag. Dist. 3 - 11.16% Assessment	9,070	3,534	6,300	6,300	7,000		
444411	Mag. Dist. 4 Conviction Surcharge (\$25)	7,816	2,390	6,500	6,500	7,800		
444412	Mag. Dist. 4 - 11.16% Assessment	6,115	1,778	5,310	5,310	5,105		
444511	Mag. Dist. 5 Conviction Surcharge (\$25)	1,708	584	2,400	2,400	2,300		
444512	Mag. Dist. 5 - 11.16% Assessment	4,260	1,626	3,900	3,900	4,000		
444611	Mag. Dist. 6 Conviction Surcharge (\$25)	1,116	343	1,050	1,050	1,050		
444612	Mag. Dist. 6 - 11.16% Assessment	7,735	2,942	6,000	6,000	7,000		
444711	Mag. Worthless Ck - Conviction Surcharge	63	0	200	200	77		
444712	Mag. Worthless Ck - 11.16% Assessment	27	0	50	50	35		
444911	DUI Court - Conviction Surcharge	5,977	1,522	4,125	4,125	4,500		
444912	DUI Court - 11.16% Assessment	7,313	1,833	9,200	9,200	8,500		
455008	Contribution from Town of Gaston	19,286	7,653	13,100	13,100	13,600		
455009	Contribution from Town of Swansea	6,685	1,521	5,675	5,675	5,400		
455013	Contribution from Town of Pelion	1,330	274	1,350	1,350	1,280		
Other Revenues:								
461000	Investment Interest	6,556	1,577	5,690	5,690	3,000		
801000	Op Trn from General Fund/ Cty Ord - Sheriff -	0	0	0	0	0		
		307,256	101,701	260,019	260,019	260,355	0	0
Appropriations:								
- Solicitor					85,667	85,759		
- Magistrate Court Services					132,054	133,016		
- LE/Major Crimes					202,464	197,633		
***Total Appropriations					420,185	416,408	0	0
FUND BALANCE								
Beginning of Year					111,169	(48,997)	(48,997)	(48,997)
FUND BALANCE - Projected								
End of Year					(48,997)	(205,050)	(48,997)	(48,997)
					Solicitor	Magistrate	Law Enfr	Total
FY 24 Fund Balance					90,236	46,343	(25,410)	111,169
Budgeted FY 25 Revenues					86,673	86,673	86,673	260,019
Budgeted FY 25 Expenditures					(85,667)	(132,054)	(202,464)	(420,185)
Estimated FY 25 Fund Balance					91,242	962	(141,201)	(48,997)

**COUNTY OF LEXINGTON
VICTIMS' BILL OF RIGHTS
Annual Budget
Fiscal Year - 2025-26**

Fund 2620
Division: Judicial
Organization: 141200 - Solicitor

Object Expenditure Code Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	2025-26 Requested	BUDGET	
					2025-26 Recommend	2025-26 Approved
Personnel						
510100 Salaries & Wages - 1.25	51,618	21,970	51,702	54,562		
510200 Overtime	23	38	0	0		
511112 FICA - Employer's Portion	3,769	1,613	3,955	4,174		
511113 State Retirement - Employer's Portion	9,276	3,724	9,596	10,127		
511120 Employee Insurance - 1.25	7,800	4,245	12,225	10,625		
511130 Workers Compensation	166	71	167	202		
519999 Personnel Contingency	0	0	3,915	3,453		
* Total Personnel	72,652	31,661	81,560	83,143		
Operating Expenses						
521000 Office Supplies	0	0	100	100		
521100 Duplicating	0	0	75	75		
524201 General Tort Liability Insurance	260	260	273	286		
524202 Surety Bonds - 1	9	0	0	0		
525041 E-mail Service Charges - 1	140	22	129	155		
525210 Conference, Meeting & Training Expense	1,398	582	2,880	2,000		
* Total Operating	1,807	864	3,457	2,616		
** Total Personnel & Operating	74,459	32,525	85,017	85,759		
Capital						
540000 Small Tools & Minor Equipment	0	0	650	0		
** Total Capital	0	0	650	0		
*** Total Budget Appropriation	74,459	32,525	85,667	85,759		

SECTION V. - PROGRAM OVERVIEW

Summary of Program:

Victims' Bill of Rights

Program:

Objective:

Our mission is to fully comply with South Carolina's constitutional and statutory laws governing provision of rights and services to crime victims in the Eleventh Judicial Circuit. These rights include, but are not limited to, the right to be treated with dignity and respect, input and consultation with the Solicitor's Office regarding disposition, notification of court hearings, court escort, explanation of options and services available, referrals to appropriate agencies, and reimbursement of certain expenses. The Victims' Bill of Rights Program seeks to provide these services in a comprehensive, yet cost effective, manner.

SECTION VI. LINE ITEM NARRATIVES

SECTION VI. A. - SUMMARY OF REVENUES

443002 ... 461000 – VICTIMS' BILL OF RIGHTS REVENUES **\$ 86,785**

Fines and Assessments collected in General Sessions and Magistrates Courts and investment interest allocated to the Lexington County Solicitor's Office.

SECTION VI. B. - LISTING OF POSITIONS

Current Staffing Level:

<u>Job Title</u>	<u>Full Time Equivalent</u>		<u>Other Fund</u>	<u>Total</u>	<u>Band</u>
	<u>Positions</u>	<u>General Fund</u>			
Victim Service Provider	<u>1.25</u>		<u>1.25</u>	<u>1.25</u>	109
Total Positions	<u>1.25</u>		<u>1.25</u>	<u>1.25</u>	

All of the above positions require insurance.

Organization chart is displayed in Fund 1000 of the Solicitor's Budget Request.

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

521000 – OFFICE SUPPLIES **\$ 100**

To cover the cost of paper, pens, markers, highlighters, staples, binders, paper clips, file folders, calendars, tissues, etc.

521100 – DUPLICATING **\$ 75**

This account is used to cover the cost of duplicating case files and reports.

524201 – GENERAL TORT LIABILITY INSURANCE **\$ 286**

To cover the cost of general tort liability insurance coverage, per Risk Management.

524202 – SURETY BONDS – 1 **\$ 0**

No surety bonds are required.

525041 – E-MAIL SERVICE CHARGES – 1 **\$ 155**

To cover the cost of e-mail for one (1) employee.

525210 – CONFERENCE, MEETING & TRAINING EXPENSE **\$ 2,000**

State law requires Victim Service Providers to be certified by completing a set number of hours of annual training. The requested amount is to cover the cost to attend the S.C. Victims' Rights Week Conference and the South Carolina Solicitors' Association Annual Conference.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

Capital Request:

None.

**COUNTY OF LEXINGTON
VICTIMS' BILL OF RIGHTS
Annual Budget
Fiscal Year - 2025-26**

Fund 2620
Division: Judicial
Organization: 142000 - Magistrate Court Services

Object Expenditure Code Classification	2023-24	2024-25	2024-25	2025-26	BUDGET	
	Expend	Expend (Nov)	Amended (Nov)	Requested	2025-26 Recommend	2025-26 Approved
Personnel						
510100 Salaries & Wages - 2	62,258	23,894	84,676	<u>84,676</u>		
510200 Overtime	0	0	0	<u>0</u>		
511112 FICA - Employer's Portion	4,553	1,722	6,478	<u>6,478</u>		
511113 State Retirement - Employer's Portion	11,128	4,001	15,716	<u>15,716</u>		
511120 Employee Insurance - 2	15,600	6,792	16,300	<u>16,300</u>		
511130 Workers Compensation	193	74	263	<u>263</u>		
519999 Personnel Contingency	0	0	6,413	<u>6,984</u>		
* Total Personnel	93,732	36,483	129,846	<u>130,417</u>	0	0
Operating Expenses						
520702 Technical Currency & Support	0	0	0	<u>136</u>		
521000 Office Supplies	0	0	300	<u>300</u>		
521100 Duplicating	305	0	1,200	<u>1,200</u>		
524201 General Tort Liability Insurance	0	0	250	<u>275</u>		
524202 Surety Bonds - (2)	0	0	0	<u>0</u>		
525041 E-mail Service Charges - (2) G1	753	86	258	<u>488</u>		
525210 Conference, Meeting & Training Expense	0	0	200	<u>200</u>		
* Total Operating	1,058	86	2,208	<u>2,599</u>	0	0
** Total Personnel & Operating	94,790	36,569	132,054	<u>133,016</u>	0	0
Capital						
** Total Capital	0	0	0	<u>0</u>	0	0
*** Total Budget Appropriation	94,790	36,569	132,054	<u>133,016</u>	0	0

FUND 2620
MAGISTRATE COURT SERVICES (142000)
FY 2025-26 BUDGET REQUEST

SECTION V – PROGRAM OVERVIEW

Summary of Program:

Victim Assistance Coordinator

Objectives:

The Magistrate Court Services has two full time Victim Assistance Coordinator positions. These positions are located at the Lexington County Bond Court and assist the Magistrate with victim related issues. The VAC positions as related to the courts provide notification to victims regarding bond hearings, conditions of bond, information regarding a defendant's bail, defendants release from detention, future court hearings and provide information to victims regarding law enforcement when necessary. These positions are certified through the Office of the Crime Victims' Ombudsman and receive the mandatory certification annually as Victim Notifiers.

Service Levels: Number of Victim Related Cases Served Annually

Victim Related Cases 2020	Victim Related Cases 2021	Victim Related Cases 2022	Victim Related Cases 2023	Victim Related Cases 2024
2485	2465	2541	2684	2392

FUND 2620
MAGISTRATE COURT SERVICES (142000)
FY 2025-26 BUDGET REQUEST

SECTION VI. B. – PERSONNEL LINE ITEM NARRATIVE

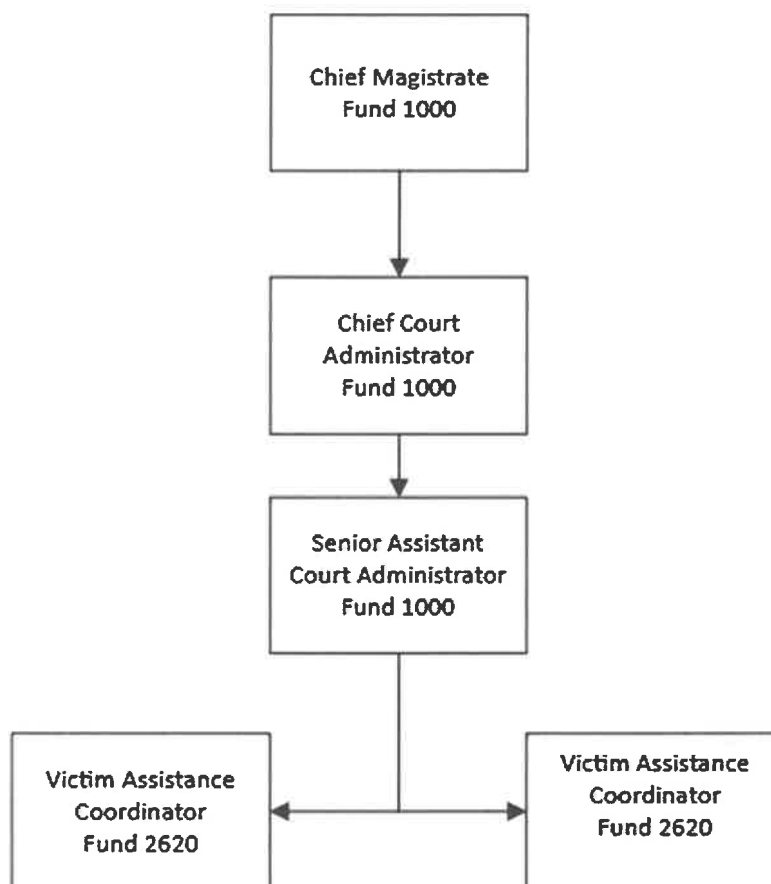
LISTING OF POSITIONS

Current Staffing Level:

<u>Job Title:</u>	<u>Full Time Positions:</u>	<u>Part Time Positions:</u>	<u>Grade:</u>
Victim Asst. Coordinator	2		106
Total Positions:	<u>2</u>		

*All Full Time Positions Require Insurance.

Display Organizational Flow Chart



FUND 2620
MAGISTRATE COURT SERVICES (142000)
FY 2025-26 BUDGET REQUEST

SECTION VI - PERSONNEL

510100 SALARIES & WAGES \$ 84,676

This will cover the current salaries of two full time Victim's Assistance Coordinator positions at a pay band 106.

511112 FICA-EMPLOYER'S PORTION \$ 6,478

This will cover the FICA cost for the two full time employees. The rate is 7.65% of each salary.

511113 SCRS-EMPLOYER'S PORTION \$ 15,716

This will cover the State Retirement cost for the two full time. The rate is 18.56% of each salary.

511120 INSURANCE FUND CONTRIBUTION \$ 16,300

This will cover the employer's portion of the insurance contribution for the two full time positions at \$8,150ea. The figure is provided by HR.

511130 WORKER'S COMPENSATION \$ 263

This will cover Workers' Compensation cost for the two full time employees. The rate is .31% of each salary.

519999 PERSONNEL CONTINGENCY \$ 2,350

Personnel Contingency cost for cost of living and merit increases.

6984

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520702 TECHNICAL CURRENCY & SUPPORT \$ 136

This account will be used to purchase (2) Duo Multi-factor authentication license.

(2) Duo License @ \$68ea = \$136

521000 OFFICE SUPPLIES \$ 300

Paper, pens, envelopes, scotch tape, folders, storage boxes, household supplies, rubber bands, disks, print cartridges, calculators, business cards, etc.

521100 DUPLICATING \$1,200

MFP duplicating is used in the daily accomplishment of the Magistrate Court operations.

1 MFP under contract @ \$100 per month x 12 = \$1,200

524201 GENERAL TORT LIABILITY INSURANCE \$275

Figure provided by Risk Management to cover the cost of General Tort Liability Insurance for each employee.

FUND 2620
MAGISTRATE COURT SERVICES (142000)
FY 2025-26 BUDGET REQUEST

524202 SURETY BONDS \$ 0

Figures for general tort liability insurance are provided by Risk Management.

525041 EMAIL SERVICE CHARGE \$ 488

These funds will be used for the email accounts provided to the victims' assistance coordinators.

2 G1 Email Accounts @ 244ea = \$488

525210 CONFERENCE & MEETING EXPENSE \$ 200

State law requires that Magistrate Court staff that work with victims attend mandatory training each year. Magistrate staff members are considered Victim Notifiers and must attend a minimum of 2 hours training annually.

**COUNTY OF LEXINGTON
VICTIMS' BILL OF RIGHTS
Annual Budget
Fiscal Year - 2025-26**

Fund 2620
Division: Law Enforcement
Organization: 151260 - LE/Major Crimes

Object Expenditure Code Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	2025-26 Requested	BUDGET	
					2025-26 Recommend	2025-26 Approved
Personnel						
510100 Salaries & Wages - 2	113,176	48,272	109,609	115,615		
510199 Special Overtime	10,779	2,939	11,528	5,000		
510200 Overtime	6,301	4,178	5,142	10,000		
511112 FICA - Employer's Portion	9,686	4,096	9,660	9,992		
511113 State Retirement - Employer's Portion	9,014	3,939	9,072	10,406		
511114 Police Retirement - Employer's Portion	16,653	6,360	16,439	15,834		
511120 Employee Insurance - 2	15,600	6,792	16,300	17,000		
511130 Workers Compensation	2,962	1,199	2,830	3,069		
515600 Clothing Allowance	1,200	300	1,200	1,200		
519999 Personnel Contingency	0	0	9,857			
* Total Personnel	185,371	78,075	191,637	188,116	0	0
Operating Expenses						
522300 Vehicles Repairs & Maintenance	155	17	1,971	1,127		
524100 Vehicle Insurance - 1	0	615	615	615		
524101 Comprehensive Insurance - 1	0	0	250	563		
524201 General Tort Liability Insurance	1,563	1,563	1,679	1,679		
524202 Surety Bonds - 2	13	0	0	0		
525000 Telephone	482	201	482	482		
525030 800 MHz Radio Service Charges - 1	703	293	708	708		
525031 800 MHz Radio Maintenance Contract - 1	62	85	85	85		
525041 E-mail Service Charges - 2	258	0	258	0		
525230 Subscriptions, Dues & Books	55	55	55	55		
525400 Gas, Fuel, & Oil	670	61	3,640	3,119		
525600 Uniforms & Clothing	0	0	1,084	1,084		
* Total Operating	3,961	2,890	10,827	9,517	0	0
** Total Personnel & Operating	189,332	80,965	202,464	197,633	0	0
Capital						
** Total Capital	0	0	0	0	0	0
*** Total Budget Appropriation	189,332	80,965	202,464	197,633	0	0

SECTION V. – PROGRAM OVERVIEW

Being victimized by crime can be a traumatic experience often causing the victim to feel they have nowhere to turn. However, it is the goal of the Lexington County Sheriff's Department to provide crime victims with resources and services to move forward with their lives.

The Sheriff's Department is staffed with Victim Assistance Officers and coordinators tasked with the responsibility of providing crisis intervention, advocacy, and support services to crime victims. Daily, incident reports are reviewed and victims are contacted by either phone or mail. Assistance offered to victims includes emotional support, referral to specific agencies for focused follow-up services, assistance with court proceedings, guidance through the criminal justice process, and help with receiving compensation for violent crimes. When requested, Victim Assistance personnel also work with the Lexington County Coroner's Office to assist in making death notifications and to provide counseling to family members.

Victims have rights, and any crime victim needs to be aware of those rights. Victims and witnesses of crime have the RIGHT to:

- The right to be treated with fairness, respect, and dignity;
- The right to be informed of their constitutional rights as a victim;
- The right to be reasonably informed when the accused is arrested, released from custody, or has escaped;
- The right to be informed of, and be present at, all criminal proceedings which may result in a possible disposition of the charges where the defendant has the right to be present;
- The right to be allowed to submit either a written or oral statement at all hearings that affect bond or bail;
- The right to be heard at any proceeding involving a post-arrest decision, a plea, or sentencing;
- The right to be protected through reasonable measures from the accused or persons acting on behalf of the accused throughout the criminal justice process;
- The right to confer with the prosecution, after the suspect has been charged, before the trial, or before any disposition, and to be informed of the disposition of the case;
- The right to have reasonable access, after the conclusion of the criminal investigation, to review or obtain case documents relating to the crime against the victim unless such information is protected by law;
- The right to receive prompt and full restitution from the convicted person or persons;
- The right to be informed of any proceedings when any post-conviction action or hearing is being conducted and the right to be present at any hearing; and
- Victims have the right to a reasonable disposition, and a prompt and final conclusion of the case.

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

	Positions	Full Time Equivalent		Total	Grade
		General Fund	Other Fund		
Law Enforcement/Major Crimes:					
Victims Assistance Officer	1		1	1	SO3
Victims Assistance Coordinator	1		1	1	106
Totals	<u>2</u>	<u>0.000</u>	<u>2</u>	<u>2.000</u>	

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

522300 - VEHICLE REPAIR & MAINTENANCE \$ 1,127

The minimum amount budgeted for the maintenance of a LCSD fleet vehicle is \$1,971. This is approximately the cost of normal maintenance for one year.

524100 - VEHICLE INSURANCE \$ 615

The County's Risk Manager recommends the budget amount.

524101 - COMPREHENSIVE INSURANCE \$ 563

The budget amount per vehicle is the estimate provided by the County's Risk Manager approximately \$563 per vehicle.

524201 - GENERAL TORT LIABILITY INSURANCE \$ 1,679

General tort liability insurance amounts are allocated based on the number and liability classification of personnel. The law enforcement officer's insurance is \$1,637 and the civilian's is \$42.

524202 - SURETY BONDS \$ 0

Surety bonds are due this fiscal year with an estimated cost of \$10 per employee. Surety bonds are paid every 3 fiscal years and will not be paid again until fiscal year 2027.

525000 - TELEPHONE \$ 482

This account will be used to pay telephone line charges, fax line charges, telephone extension relocations, directory assistance charges, and telephone book listing charges. The cost per month for both phone lines is \$40.16, which equates to \$482 annually.

525030 - 800 MHz RADIO SERVICE CHARGES \$ 708

The 800 MHz radios are required for communication. The annual service cost per radio is \$708.

525031 - 800 MHz RADIO MAINTENANCE CONTRACTS \$ 85

The 800 MHz radios are covered under a maintenance contract that covers some repairs that are required due to age and excessive use. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation. The estimated maintenance cost per radio is \$85.

525230 - SUBSCRIPTIONS, DUES, & BOOKS \$ 55

A membership for the SC Law Enforcement Officers Association and the Sheriff's Association is provided for every sworn law enforcement officer.

525400 - GAS, FUEL & OIL \$ 3,119

The minimum budget for vehicle fuel is \$4,183 for a LCSD fleet vehicle. This amount covers for fluctuation in the cost of fuel due to the unstable fuel market.

525600 - UNIFORMS & CLOTHING \$ 1,084

Uniforms are required under Section 23-13-30 of the SC Code of Laws. Each officer receives replacement uniforms once a year and replacement body armor every five years. This position will need replacement body armor this fiscal year with an estimated cost of \$824 and two replacement uniforms with a total cost of \$260.

**COUNTY OF LEXINGTON
PUBLIC DEFENDER ADDITIONAL FUNDING
Annual Budget
FY 2025-26 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
* Public Defender Additional Funding 2621:								
Revenues:								
451616	Additional PD State Funding	730,024	365,012	730,023	730,023	<u>730,024</u>		
** Total Revenue		<u>730,024</u>	<u>365,012</u>	<u>730,023</u>	<u>730,023</u>	<u>730,024</u>	0	0
***Total Appropriation					1,352,099	743,630²⁹	0	0
FUND BALANCE								
Beginning of Year					<u>622,076</u>	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE - Projected								
End of Year					<u>0</u>	<u>(13,606)</u>	<u>0</u>	<u>0</u>

COUNTY OF LEXINGTON
PUBLIC DEFENDER ADDITIONAL FUNDING
Annual Budget
Fiscal Year - 2025-26

Fund: 2621
Division: Judicial
Organization: 141400 - Public Defender

Object Expenditure Code Classification	2023-24	2024-25	2024-25	2025-26	<i>BUDGET</i>	
	Expend	Expend (Nov)	Amended (Nov)	Requested	2025-26 Recommend	2025-26 Approved
Personnel						
510100 Salaries & Wages - 2	0	0	323,206	133,860		
510105 Pay Supplement	0	0	485,936	292,968		
510132 Retention Pay	100,000	0	0			
511112 FICA Cost	7,577	0	62,339	10,240		
511113 SCRS - Employer's Portion	0	0	169,628	24,844		
511120 Employee Insurance - 2	0	0	31,900	17,000		
511130 Workers Compensation	370	0	3,012	495		
519999 Personnel Contingency	0	0	12,056			
* Total Personnel	107,947	0	1,088,077	479,408	0	0
Operating Expenses						
520300 Professional Services	0	0	160,000	160,000		
529903 Contingency	0	0	104,022	104,222		
* Total Operating	0	0	264,022	264,222	0	0
** Total Personnel & Operating	107,947	0	1,352,099	743,630	0	0
Capital						
540000 Small Tools & Minor Equipment	0	0	0			
540010 Minor Software	0	0	0			
All Other Equipment	0	0	0			
** Total Capital	0	0	0	0	0	0
*** Total Budget Appropriation	107,947	0	1,352,099	743,630	0	0

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. A. LISTING OF REVENUES

451616 – ADDITIONAL PD STATE FUNDING **\$ 730,023**

State-appropriated funding for recruitment and retention of attorneys. Part of the funding, \$359,184, must be spent on positions created in FY25. The remaining funding, \$370,839, is designated as money to retain attorneys.

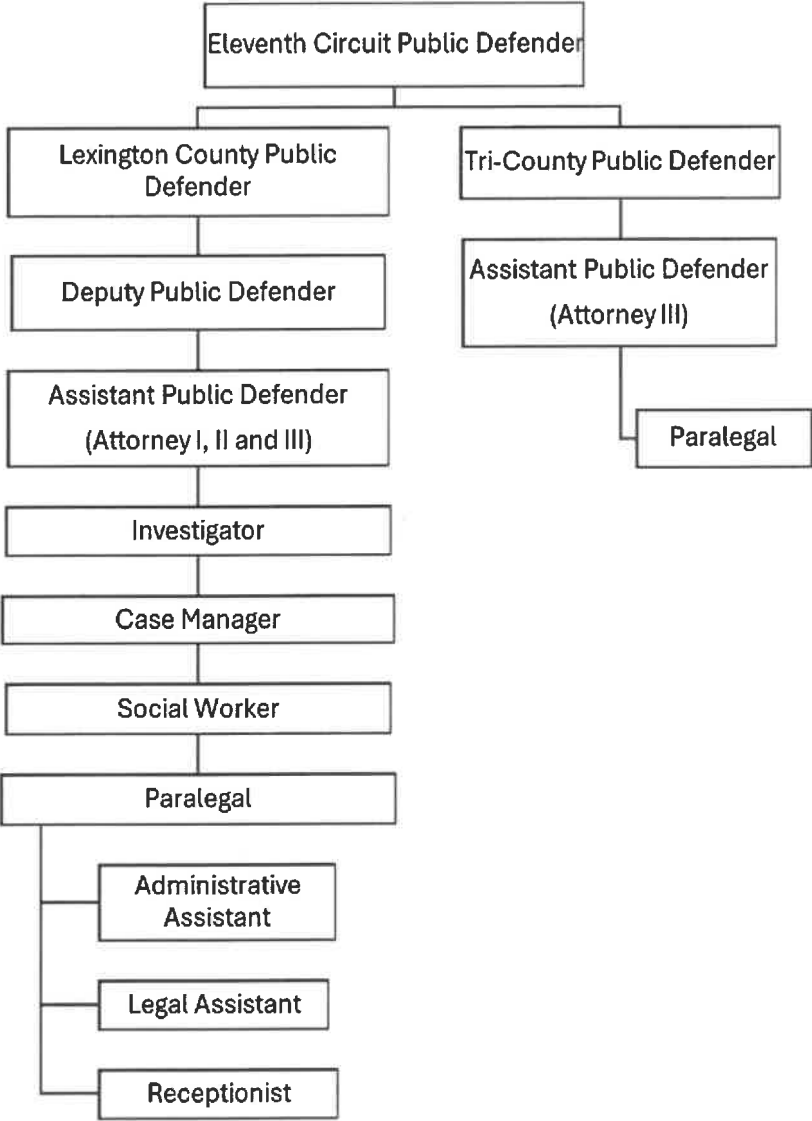
SECTION VI. B - LISTING OF POSITIONS

Current Staffing Level:

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>
		<u>General Fund</u>	<u>Other Fund</u>	
Attorney III	2		2	2

All of these positions require insurance.

Display organization flowchart:



SECTION VI. C - OPERATING LINE ITEM NARRATIVES

510100 – SALARIES	\$ 133,860
Salaries for two full-time Attorney I positions	
510100 – PAY SUPPLEMENT	\$ 292,968
Supplements to retain attorneys	
51112 – FICA COST	\$ 10,240
Employer's portion 7.65%	
511113 – STATE RETIREMENT	\$ 24,844
Employer's portion 18.56%	
511120 – INSURANCE FUND CONTRIBUTION	\$ 17,000
Employer's portion at the cost of \$8,500 per employee (2)	
511130 – WORKERS' COMPENSATION	\$ 495
Cost of .0037%	
520300 – PROFESSIONAL SERVICES	\$ 160,000
Funds to retain private attorneys to handle cases on a contract basis	
529903 – CONTINGENCY	\$ 104,222
Money for annual increases	

SECTION VI. D.-CAPITAL ITEM NARRATIVES

There are no capital item requests for these positions this year.

COUNTY OF LEXINGTON
SCHEDULE "C" FUNDS - AUTHORIZED BY COUNTY TRANSPORTATION COMMITTEE
Annual Budget
FY 2025-26 Estimated Revenue

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*Schedule "C" Funds 2700:								
Revenues:								
452200	C Fund SCDOT Apportionment	4,488,969	1,571,073	4,507,400	4,527,300	<u>4,573,030</u>		
452202	C Fund Donor County Settlement	2,057,092	2,863,875	2,057,092	2,863,875	<u>2,818,205</u>		
Other Revenues:								
461000	Investment Interest	994,515	318,031	300,000	300,000	<u>300,000</u>		
** Total Revenue		<u>7,540,576</u>	<u>4,752,979</u>	<u>6,864,492</u>	<u>7,691,175</u>	<u>7,691,235</u>		
***Total Appropriation					<u>24,841,707</u>	<u>7,391,175</u>		
Contingency: Unused								
FUND BALANCE Beginning of Year					<u>15,255,687</u>	<u>(1,894,845)</u>		
FUND BALANCE - Projected End of Year					<u>(1,894,845)</u>	<u>(1,594,785)</u>		

COUNTY OF LEXINGTON
SCHEDULE "C" FUNDS - AUTHORIZED BY COUNTY TRANSPORTATION COMMITTEE
Annual Budget
Fiscal Year - 2025-26

Fund 2700
Division: Public Works
Organization: 121302 - PW / Special Projects / Municipal Grants & Sidewalks

Object Expenditure Code Classification	2023-24 Expend	2024-25 Expend (Dec)	2024-25 Amended (Dec)	2025-26 Requested	BUDGET	
					2025-26 Recommend	2025-26 Approved
Operating Expenses						
539900 Unclassified	0	0	1,365,360	100,000		
539904 Unclassified - Municipal Projects	0	0	291,590	250,000		
* Total Operating	0	0	1,656,950	350,000		
Capital						
5AP363 SCDOT Sign Dedication Taylor, Jr.	500	0	0	0		
5AP482 SCDOT Sign Dedication Meyers	500	0	0	0		
** Total Capital	1,000	0	0	0		
Road & Infrastructure Improvements						
5R0153 W. Columbia Enhancement # 26-12 (Sunset/J	0	0	36,250	0		
5R0218 Town of B-L Sidewalk Repairs	0	0	3,300	0		
5R0236 City of Cayce - Knox Abbott Dr.	0	0	40,000	0		
5R0250 Town of Lex Sidewalk Repairs	0	0	28,440	0		
5R0251 City of W. Columbia - Terrace View	0	0	36,275	0		
5R0253 Town of Pine Ridge Sidewalk Ext.	0	0	25,000	0		
5R0257 Town of Chapin - Beaufort St Rehab	29,155	0	53,145	0		
5R0259 South Cong. - Sunset Dr Sidewalk	0	0	0	0		
5R0265 Taylor St Resurfacing	0	950	151,229	0		
5R0272 West Cola Mill Village One-Way Proj	0	0	31,000	0		
5R0274 Cayce - State Street Sidewalk	0	0	6,008	0		
5R0276 Whiteford Way	0	0	159,457	0		
5R0277 Henbet Dr. - Traffic Signal/Fiber	0	0	241,300	0		
5R0279 FY22 Irmo Sidewalk Repairs	0	0	15,000	0		
5R0280 FY22 Cayce - Dunbar Rd Sidewalk	0	0	100,000	0		
5R0281 FY22 Batesburg-Leesville Sidewalk	0	0	407	0		
5R0282 FY22 Lexington Mallard Lakes Sidewalk	0	0	100,000	0		
5R0283 FY22 Springdale Kitty Hawk Dr Sidewalk	109,834	0	68,766	0		
5R0287 Enterprise Pkwy - Intersection Improvements	125,000	0	0	0		
5R0288 FY23 Cayce - Julius Felder Rd	0	0	50,000	0		
5R0289 FY23 W. Cola. - Dreher Rd Sidewalk	0	0	75,000	0		
5R0290 FY23 Batesburg-Leesville Sidewalk	50,000	0	0	0		
5R0294 City of Cayce - Frink St Sidewalk	66,980	0	469,555	0		
5R0302 Chapin Rd. Sidewalk	0	0	47,900	0		
5R0303 Batesburg-Leesville Sidewalk	0	0	50,000	0		
5R0304 Springdale-Wattling Rd Sidewalk	0	0	35,160	0		
*** Total Road & Infrastructure Improve	380,969	950	1,823,192	0		
Other Financing Uses						
812489 Op Trn to PW/Safe Streets for All	60,000	0	0	0		
*** Total Other Financing Uses	60,000	0	0	0	0	0
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> This department is to account for expenditures including special projects, sidewalk projects, grant matches, and </div>						
*** Total Budget Appropriation	441,969	950	3,480,142	350,000		

COUNTY OF LEXINGTON
SCHEDULE "C" FUNDS - AUTHORIZED BY CTY TRANS COMMITTEE
Annual Budget
Fiscal Year - 2025-26

Fund 2700
Division: Public Works
Organization: 121304 - PW / Maintenance / Dirt to Pave Projects

Object Expenditure Code Classification	2023-24 Expend	2024-25 Expend (Dec)	2024-25 Amended (Dec)	<i>BUDGET</i>	
				2025-26 Requested	2025-26 Recommend 2025-26 Approved
Operating Expenses					
538300 Retainage Payable Expense	487,717	0	0	<u>0</u>	
539900 Unclassified	0	0	1,006,828	<u>1,000,000</u>	
* Total Operating	487,717	0	1,006,828	<u>1,000,000</u>	
Road Construction (Dirt to Pave Projects)					
5R0172 Limestone Road	997,843	81,970	748,696	<u>0</u>	
5R0191 Ruth Vista Road	2,825	1,050	232,970	<u>0</u>	
5R0206 Bub Shumpert Rd #13	15,400	0	0	<u>0</u>	
5R0226 Bub Shumpert Rd #7	2,162,722	654,869	1,782,233	<u>0</u>	
5R0244 Alice Drive & Phaeton Drive	1,485,090	434,635	659,635	<u>0</u>	
5R0296 Peachtree Rock Road	70,031	34,337	285,269	<u>0</u>	
5R0297 Swamp Rabbit Road	20,492	20,373	318,721	<u>0</u>	
5R0298 Hass Lucas Road	90,352	1,996	253,717	<u>0</u>	
5R0299 Cherry Blossom Road	0	120,554	375,890	<u>0</u>	
** Total Road Construction (Dirt to Pave)	4,844,755	1,349,784	4,657,131	<u>0</u>	

This department is to account for expenditures for petitioned dirt road paving projects as approved by the County Transportation Committee.

***** Total Budget Appropriation** **5,332,472** **1,349,784** **5,663,959** **1,000,000**

COUNTY OF LEXINGTON
SCHEDULE "C" FUNDS - AUTHORIZED BY COUNTY TRANSPORTATION COMMITTEE
Annual Budget
Fiscal Year - 2025-26

Fund 2700

Division: Public Works

Organization: 121305 - PW / Maintenance / Drainage Projects

Object Expenditure Code Classification	2023-24 Expend	2024-25 Expend (Dec)	2024-25 Amended (Dec)	<i>BUDGET</i>		
				2025-26 Requested	2025-26 Recommend	2025-26 Approved
Operating Expenses						
539900 Unclassified - Drainage Projects	0	0	2,068,346	250,000		
* Total Operating	0	0	2,068,346	250,000		
Capital						
** Total Capital	0	0	0	0		
Drainage Projects						
5R0246 Olde Saluda Storm Sewer Rehab	0	0	400	0		
* Total Drainage Projects	0	0	400	0		

<p>This department is to account for expenditures on various storm drainage improvements. Organization - 121305.</p>

*** Total Budget Appropriation	0	0	2,068,746	250,000		
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COUNTY OF LEXINGTON
SCHEDULE "C" FUNDS - AUTHORIZED BY COUNTY TRANSPORTATION COMMITTEE
Annual Budget
Fiscal Year - 2025-26

Fund 2700
Division: Public Works
Organization: 121306 - PW / Maintenance / SCDOT 33% Fund

Object Expenditure Code Classification	2023-24 Expend	2024-25 Expend (Dec)	2024-25 Amended (Dec)	2025-26 Requested	<i>BUDGET</i>	
					2025-26 Recommend	2025-26 Approved
Operating Expenses						
539900 Unclassified - SCDOT 33%	0	0	2,392,918	1,509,100		
* Total Operating	0	0	2,392,918	1,509,100		
State Road Projects						
5R0266 New State Rd Intersection Improvements	0	0	196,000	0		
5R0293 2023 Asphalt Maint. Project	67,162	0	17,838			
5R0300 Pond Branch & Two Notch Inter. Imp.	1,289,000	(1,500)	121,500			
** Total State Road Projects	1,356,162	-1,500	335,338	0		

This department is to account for expenditures on the state highway system required in the C Fund Law.
Organization - 121306.

***** Total Budget Appropriation** **1,356,162** **-1,500** **2,728,256** **1,509,100**

COUNTY OF LEXINGTON
SCHEDULE "C" FUNDS - AUTHORIZED BY COUNTY TRANSPORTATION COMMITTEE
Annual Budget
Fiscal Year - 2025-26

Fund 2700
Division: Public Works
Organization: 121307 - PW / Maintenance / Asphalt Maintenance

Object Expenditure Code Classification	2023-24 Expend	2024-25 Expend (Dec)	2024-25 Amended (Dec)	2025-26 Requested	<i>BUDGET</i>	
					2025-26 Recommend	2025-26 Approved
Operating Expenses						
538300 Retainage Payable Expense	0	0	0	0		
539900 Unclassified	0	0	4,695,022	3,911,876		
* Total Operating	0	0	4,695,022	3,911,876		
Capital						
** Total Capital	0	0	0	0		
Pavement Maintenance Projects						
5R0293 2023 Asphalt Maintenance Project	353,516	0	0	0		
5R0305 2024 Asphalt Maintenance Project	0	0	4,100,000			
5AP367 FY24 County Pavement Marking	92,436	0	0	0		
5AQ355 Pine Glen Subdivision	0	8,364	20,000			
Total Asphalt Maintenance Projects	445,952	8,364	4,120,000	0		

This department is to account for expenditures for resurfacing, patching, reclamation, line stripping, etc. for existing County paved roads.
Organization - 121307.

***** Total Budget Appropriation** **445,952** **8,364** **8,815,022** **3,911,876**

COUNTY OF LEXINGTON
SCHEDULE "C" FUNDS - AUTHORIZED BY COUNTY TRANSPORTATION COMMITTEE
Annual Budget
Fiscal Year - 2025-26

Fund 2700
Division: Public Works
Organization: 121308 - PW / Maintenance / Dirt Road Maintenance & Safety

Object Expenditure Code Classification	2023-24 Expend	2024-25 Expend (Dec)	2024-25 Amended (Dec)	<i>BUDGET</i>	
				2025-26 Requested	2025-26 Recommend 2025-26 Approved
Operating Expenses					
538300 Retainage Payable Expense	0	0	0	0	
539900 Unclassified	0	0	1,040,698	200,000	
* Total Operating	0	0	1,040,698	200,000	
Maintenance Projects					
5R0116 Hyman Road	0	0	59,268	0	
5R0117 Darby Ambross Road	0	0	59,304	0	
5R0118 Sweet Pea Lane	0	0	3,571	0	
5R0120 Green Hills Drive	0	0	15,000	0	
5R0284 Howitzer Circle	10,954	0	43,897	0	
** Total Maintenance Projects	10,954	0	181,040	0	

<p>This department is to account for expenditures on improvements to portions of unpaved roads with continuous maintenance or safety deficiencies. Organization - 121308.</p>

***** Total Budget Appropriation** **10,954** **0** **1,221,738** **200,000**

SECTION IV

**COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year - 2025-26**

Fund #	<u>2700</u>	Fund Title:	<u>C-Fund</u>	
Organization #	<u>121100</u>	Organization Title:	<u>PW / Administration & Engineering</u>	BUDGET
Program #	<u>1</u>	Program Title:	<u>Public Works</u>	<u>0</u>
				Requested

Qty	Item Description	Amount
		0
		0

NOTE: All Capital Items for Fund 2700 are included under 1000-121100 - Admin/Engineering.

**** Total Capital (Transfer Total to Section I and IA) \$0**

SECTION V. - PROGRAM OVERVIEW

Summary of Programs:

C Fund Program - Design and Construction of Transportation projects according to the C Fund Program

Program Objectives:

1) Administration of the C Fund Program per the County Transportation Committee (CTC)

The Lexington Legislative Delegation is required by State law to appoint a County Transportation Committee (CTC). County Council has been appointed by the Delegation as the CTC for Lexington County. The CTC is responsible for establishing the various policies and procedures for the C Fund Program, which includes budget approval and all associated C Fund activities. The Public Works Department administers the program, evaluates all projects, and makes recommendations to the CTC. Funding breakdown is in accordance with the County Transportation Plan adopted on May 11, 2021.

2) Assist CTC appropriate C Fund Program Revenues per State C Fund laws

C Fund SCDOT Apportionment - 3.99 cents per gallon of the State's gasoline tax, earmarked for C Funds; based on a statewide formula of population, land area of the counties, and number of miles of rural roads.

C Fund Donor County Settlement - Lexington County is a Donor County which means that Lexington County contributes to the statewide C Fund Program in an amount in excess of what it receives under the allocation formula. Thus, Lexington County receives a "Donor" portion back from the state (SCDOT). The total statewide donor amount is about \$21,000,000 annually and is dispersed to the receiving counties accordingly.

Investment Interest – Interest earned by investments through Treasurer's Office until funds are expended.

3) Manage Expenditures of C Fund through an Annual Infrastructure Improvement Program

1. Personnel & Operating (121100) - A full time C Fund Project Manager oversees day to day operations of the County's C Fund Program including: correspondence between engineering consulting firms, contractors, SCDOT, the general public, etc.; design, bidding, construction management and program management, etc. Engineering Associate III's assist in project management as well as execute the right of way process including: obtaining right of way and acquiring easements for the design and construction of projects. Additional professional services are acquired through the Lexington County "on call" engineering contract as needed.

2. Special Projects (121302) - \$350,000 of annual revenues is set aside for special projects, such as SCDOT enhancement grant matches, sidewalks, economic development projects, school road projects, and similar municipal projects. As part of the \$350,000 set aside, \$250,000 annually is designated for municipal project requests. Municipalities receive notification from the Public Works Department to submit project requests and, upon review, a recommendation is provided for the distribution of municipal funds. All recommendations are subject to CTC approval.

3. Subdivision Bond Supplements (121303) - These funds are programmed as needed and used to supplement funds obtained from a surety bond related to subdivision road and drainage construction.

4. Dirt To Pave Program (121304) - \$1,000,000 of annual revenues is set aside for the paving of existing dirt roads as approved by the County Transportation Committee (CTC). The CTC approves these projects based on a recommendation provided by the Public Works Department, which includes a ranked and prioritized list of petitioned county maintained roads.

5. Drainage Projects (121305) - \$250,000 is set aside to fund storm drainage improvements directly related to public roads and transportation.

6. SCDOT 33% Fund (121306) - These funds are set aside to meet the C Fund requirement that 33% of the annual proportionment (non donor funds) are expended on the state highway system. This requirement is based on a biennial average. These funds can also be expended through the State Match Program by providing matching funds to SCDOT projects when offered.

7. Pavement Maintenance Program (121307) - Approximately \$2,600,000 of annual revenues is set aside for the maintenance associated with existing paved roads in an effort to protect the existing infrastructure and extend the life of the pavement; includes asphalt resurfacing, patching, full depth reclamation, curb repair, line striping, and surface treatments deemed necessary.

FUND 2700
PUBLIC WORKS (121300-121308) C FUNDS
FY 2025-26 BUDGET REQUEST

8. Road Maintenance Paving Projects (121308) - \$200,000 is set aside for various maintenance paving projects described as high maintenance, limited scope, and/or not approved for paving from the petition list. Paving from this subsection is a maintenance activity that corrects drainage, provides stabilization, improves safety, or addresses other deficiencies on an existing dirt road.

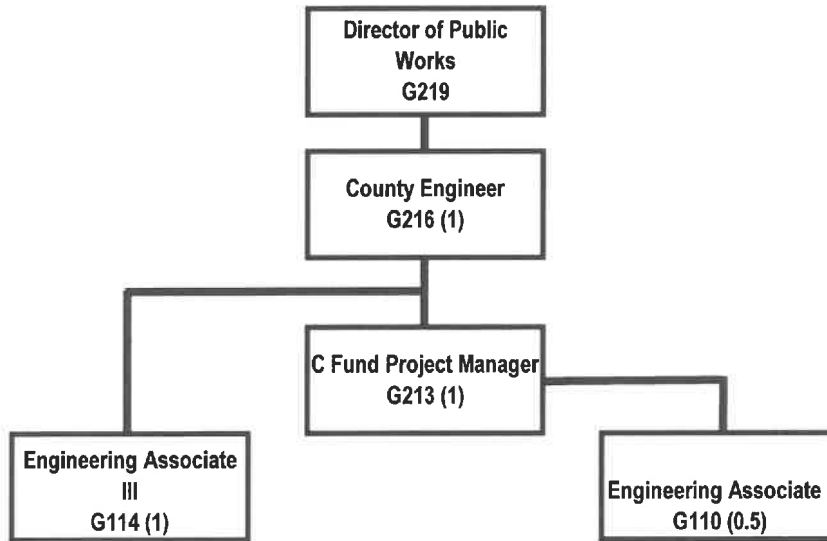
SECTION VI. - LINE ITEM NARRATIVES

SECTION VI.B. - LISTING OF POSITIONS

Current Staffing Level:

<u>Job Title</u>	<u>Full-time equivalent</u>	
	<u>General Fund</u>	<u>Grade</u>
C Fund Project Manager	1	213
Engineering Associate III	1	114
Engineering Associate I	0.5	110
Total Positions	2.5	

NOTE: Full Time Positions are shown here and in 1000-121100 and charge to both accounts. The Part Time Position is funded through C Funds.



FUND 2700
PUBLIC WORKS (121300-121308) C FUNDS
FY 2025-26 BUDGET REQUEST

SECTION VI.C. - OPERATING LINE ITEM NARRATIVES

520200 – CONTRACTED SERVICES	\$3,000
<hr/>	
Contracted services for the preparation and review of the Lexington CTC annual C Fund Report and annual Set-Aside (DBE) Report.	

FUND 2700
PUBLIC WORKS (121300-121308) C FUNDS
FY 2025-26 BUDGET REQUEST

SECTION VI.D. - CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

NOTE: All Capital Items for Fund 2700 are included under 1000-121100 - Admin/Engineering.

**COUNTY OF LEXINGTON
LEXINGTON COUNTYWIDE STORMWATER CONSORTIUM
Annual Budget
FY 2025-26 Estimated Revenue**

Object Code	Revenue Account Title	Received		Amended Budget	Projected Revenues	Requested 2025-26	Recommend 2025-26	Approved 2025-26
		Act	Thru Nov 2024-25	Thru Nov 2024-25	Thru Jun 2024-25			
* Lex Cty Stormwater Consortium/MS4 2720:								
Revenues:								
452151	MS4 Municipal Portions		0	17,500	17,500	36,047 35,957		
452152	MS4 Municipal Contract Portions		0	102,000	102,000	88,900		
456100	Program Income		0	0	0			
461000	Investment Interest		0	0	0			
469900	Miscellaneous Revenues		0	0	0			
801000	Op Trn from General Fund/Cty Ord.		90,891	90,581	90,581			
	** Total Revenue		90,891	210,081	210,081	124,947 957	0	0
	***Total Appropriation				823,187	334,501	0	0
Unused:								
Contingency								
Appropriations								
FUND BALANCE								
	Beginning of Year				495,227	(117,879)	(117,879)	(117,879)
	FUND BALANCE - Projected							
	End of Year				(117,879)	7,068	(117,879)	(117,879)

COUNTY OF LEXINGTON
LEXINGTON COUNTY STORMWATER CONSORTIUM
Annual Budget
Fiscal Year - 2025-26

Fund: 2720
Division: General Administrative
Organization: 101611 - Land Development

		<i>BUDGET</i>				
Object Expenditure		2023-24	2024-25	2024-25	2025-26	2025-26
Code	Classification	Expend	Expend	Amended	Requested	Recommend
			(Nov)	(Nov)		
Personnel						
510300	Part Time - 1 (0.5 - FTE)	14,133	7,599	22,141	17,114	
511112	FICA - Employer's Portion	1,085	581	1,686	1,309	
511113	State Retirement - Employer's Portion	2,518	1,312	4,246	3,176	
511130	Workers Compensation	44	24	72	609	
519999	Personnel Contingency	0	0	0	0	
	* Total Personnel	17,780	9,516	28,145	22,209⁸	0
Operating Expenses						
520200	Contracted Services (HHW)	15,000	11,796	30,031	0	
520221	Website Services	1,450	0	1,700	0	
520300	Professional Services	274,438	0	702,071	284,500	
520400	Advertising & Publicity	0	0	11,276	9,727	
520702	Technical Currency & Support	0	0	1,620	0	
521000	Office Supplies	37	0	854	321	
521100	Duplicating	76	14	738	0	
521200	Operating Supplies	3,500	0	3,710	16,185	
524201	General Tort Liability Insurance	40	40	40	27	
524202	Surety Bonds	0	0	6	0	
525000	Telephone	141	0	393	172	
525021	Smart Phone Charges	0	0	693	456	
525041	E-mail Service Charges	32	0	224	186	
525100	Postage	0	0	125	0	
525210	Conference, Meeting & Training Expense	1,243	0	1,205	439	
525230	Subscriptions, Dues, & Books	175	0	840	150	
525250	Motor Pool Reimbursement	0	0	769	0	
525600	Uniforms & Clothing	148	0	280	130	
529903	Contingency	0	0	22,689	0	
	* Total Operating	296,280	11,850	779,264	312,292³	0
	** Total Personnel & Operating	314,060	21,366	807,409	334,500¹	0
Capital						
540000	Small Tools & Minor Equipment	0	0	1,628	0	

540010	Minor Software	0	0	0	<u>0</u>	
	All Other Equipment	0	0	14,150	<u>0</u>	
	** Total Capital	0	0	15,778	<u>0</u>	0
	Other Financing Uses					
812730	Op Trn to Rain Barrel Workshops	6,056	0	0	<u>0</u>	
	***Total Other Financing Uses	6,056	0	0	<u>0</u>	0
	*** Total Budget Appropriation	320,116	21,366	823,187	<u>334,500</u>	0

SECTION IV

**COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year 2025-26**

Fund #	<u>2720</u>	Fund Title:	<u>GENERAL</u>	
Organization #	<u>101611</u>	Organization Title:	<u>Stormwater Consortium</u>	BUDGET
Program #	<u>100</u>	Program Title:	<u></u>	2025-26 Requested

<u>Qty</u>	<u>Item Description</u>	<u>Amount</u>
	Small Tools and Minor Equipment	0
	Minor Software	0
0		0
** Total Capital (Transfer Total to Section III)		0

SECTION VI. – LINE ITEM NARRATIVES

SECTION VIA - LISTING OF REVENUES

Explanation of Revenue Code 452152 MS4 Municipality Portion

Lexington County currently assists (7) municipalities with their MS4 program with the understanding that each municipality pay into professional services for consulting service provided to maintain compliance with NPDES permit requirements. Each municipality pays a portion of the costs determined by the population of each municipality based on the current census. Lexington County portion is 64.9% of the shared tasks items with the 7 municipalities paying the other 35.1%. The following is the break down of Account 520300. **PLEASE NOTE: THIS ACCOUNT HAS BEEN MOVED FROM 101611.**

Professional Services/NPDES MS4 Program (Municipality Portion of Shared Tasks)	\$254,000	x	0.350		\$88,900
	\$0	x	1.000		\$0
					<u>\$88,900</u>
Professional Services/NPDES MS4 Program (County Portion of Shared Tasks)	\$254,000	x	0.65		\$165,100
	\$30,000	x	1.000		\$30,000
	\$500	x	1.000		\$500
					<u>\$195,600</u>
Total:					\$284,500

Explanation of Revenue Code 452151 MS4 Municipality Portion

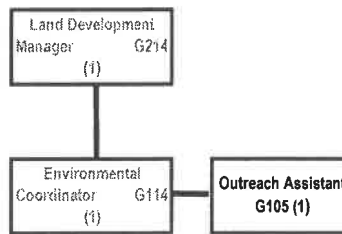
Lexington County currently assists seven (7) municipalities with their MS4 program with the understanding that each municipality pays into the cost to hire a part time employee, Outreach Assistance, to administer **public education and outreach**, and public involvement/participation to maintain compliance with permit requirements. Each municipality pays a portion of the costs determined by the population of each municipality based on the 2020 census. Lexington County portion 64.9% with the 7 municipalities paying the other 35.0%. The following is a breakdown of the revenue reimbursed by the municipalities:

Lexington County	\$50,000	x	0.65	=	\$32,500	
(7) Municipalities	\$50,000	x	0.35	=	<u>\$17,500</u>	Revenue from Municipalities
					\$50,000	

SECTION VI.B. – LISTING OF POSITIONS

One part time position without insurance

<u>Job Title</u>	<u>Positions</u>	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>
Outreach Assistant	1	1	1	1
Part Time Position	1	1	1	1
Total Positions	1	1	1	1



Lexington Countywide Stormwater Consortium (LCSC) Minimum Control Measures 1 and 2

The staff of the Land Development Division within Community Development Department implements the NPDES (National Pollution Discharge Elimination System) Phase II program which is a USEPA/SCDES unfunded mandate. Our first permit for the NPDES Phase II program went into effect December 1, 2007; we are currently working under an expired permit as of December 31, 2018. A new application has been submitted by Lexington County waiting for reissuance by SCDES. Lexington County assists seven municipalities with several components of their NPDES Phase II program under the purview of the Lexington Countywide Stormwater Consortium. Two of the permit requirements, Minimum Measure 1 (Public Education and Outreach) and Minimum Measure 2 (Public Involvement/Participation), are implemented through shared funds which includes employing a part-time Public Outreach Assistant. From the creation of the consortium it was agreed to pay a consultant \$50,000 for MM1 and MM2. The Consortium decided not to use a consultant several years ago and continued contributing \$50,000 and do the work among the members of the consortium. Note: With the exception Professional Services, all budget line items amounts are reduced by 35% of the actual amount to account for the cost sharing. Professional Services has been reduced by 35% and has additional cost seen below to account for cost sharing.

Staffing Level

<u>Personnel</u>		<u>Grade</u>
1 Part Time Position	without insurance	105

SECTION I

COUNTY OF LEXINGTON
GENERAL FUND
SUMMARY OF DEPARTMENTAL REVENUES
NEW PROGRAM
Annual Budget
FY 2025-26 Estimated Revenue

Fund: 2720
 Division: 101611
 Organization: Community Development

Object Code	Revenue Account Title	Requested 2025-26	Recommend 2025-26	Approved 2025-26
	Revenues:			
452151	<u>(7) Municipalities</u>	<u>36,047</u>		
	** Total Revenue (Section II)	<u>36,047</u>	<u>0</u>	<u>0</u>
	*** Total Appropriation (Section III)	<u>0</u>		

COUNTY OF LEXINGTON
GENERAL FUND
Annual Budget
Fiscal Year - 2025-26

NEW PROGRAM

Fund: 2720
Division: 101611
Organization: Community Development

Position Upgrade

Object Expenditure Code Classification	<u>FROM:</u>	<u>TO:</u>	<i>BUDGET</i>		
	(1) SW Outreach Coord. Band 105	(1) SW Outreach Coord. Band 112	2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel					
510100 Salaries & Wages - 1	-17,114	51,522	34,408		
511112 FICA Cost	-1,309	3,941	2,632		
511113 State Retirement	-3,176	9,562	6,386		
511120 Insurance Fund Contribution - 2	0	8,500	8,500		
511130 Workers Compensation	(609)	1,417	808		
* Total Personnel	(22,209)	74,943	52,734	0	0
Operating Expenses					
* Total Operating			0	0	0
** Total Personnel & Operating LESS Municipality Portion			52,734	0	0
Capital					
** Total Capital			0	0	0
 *** Total Budget Appropriation			52,734	0	0

SECTION III

COUNTY OF LEXINGTON
 NEW PROGRAM - STORMWAER OUTREACH COORDINATOR RECLASSIFICATION
 GENERAL FUND
 Annual Budget
 Fiscal Year - 2025-26

Fund: 2720
 Division: 101611
 Organization: Community Development

		<i>BUDGET</i>		
Object Expenditure		2025-26	2025-26	2025-26
Code Classification		Requested	Recommend	Approved
Personnel				
510100	Salaries & Wages -	51,522		
510200	Overtime	0		
511112	FICA Cost	3,941		
511113	State Retirement	9,562		
511120	Insurance Fund Contribution -	8,500		
511130	Workers Compensation	1,417		
511213	State Retirement - Retiree	0		
	* Total Personnel	74,943		
Operating Expenses				
520200	Contracted Services			
520221	Website Services			
520300	Professional Services			
520400	Advertising & Publicity			
520702	Technical Currency & Support			
521000	Office Supplies			
521100	Duplicating			
521200	Operating Supplies			
524201	General Tort Liability Insurance			
524202	Surety Bonds			
525000	Telephone			
525021	Smart Phone Charges			
525041	E-mail Service Charges			
525100	Postage			
525210	Conference, Meeting & Training Expense			
525230	Subscriptions, Dues, & Books			
525250	Motor Pool Reimbursement			
525600	Uniforms & Clothing			
529903	Contingency			
	* Total Operating	0		
	** Total Personnel & Operating	74,943		
Capital				
540000	Small Tools & Minor Equipment	0		
540010	Minor Software	0		
	All Other Equipment	0		
	** Total Capital	0		
	*** Total Budget Appropriation LESS Municipality Portion	48,713		

Lexington Countywide Stormwater Consortium (LCSC) Minimum Control Measures 1 and 2

The staff of the Land Development Division within Community Development Department implements the NPDES (National Pollution Discharge Elimination System) Phase II program which is a USEPA/SCDHEC unfunded mandate. Our first permit for the NPDES Phase II program went into effect December 1, 2007; we are currently working under an expired permit as of December 31, 2018. A new application has been submitted by Lexington County waiting for reissuance by DHEC. Lexington County assists seven municipalities with several components of their NPDES Phase II program under the purview of the Lexington Countywide Stormwater Consortium. Two of the permit requirements, Minimum Measure 1 (Public Education and Outreach) and Minimum

Staffing Level

Personnel	Grade
1 Full Time Position	112

with insurance

SECTION VI. -- LINE ITEM NARRATIVES

SECTION VIA - LISTING OF REVENUES

Explanation of Revenue Code 452152 MS4 Municipality Portion

Lexington County currently assists (7) municipalities with their MS4 program with the understanding that each municipality pay into professional services for consulting service provided to maintain compliance with NPDES permit requirements. Each municipality pays a portion of the costs determined by the population of each municipality based on the current census. Lexington County portion is 64.9% of the shared tasks items with the 7 municipalities paying the other 35.1%. The following is the break down of Account \$20300. PLEASE NOTE: THIS ACCOUNT HAS BEEN MOVED FROM 101611.

Professional Services/NPDES MS4 Program (Municipality Portion of Shared Tasks)	\$254,000	x	0.350	\$88,900
	\$0	x	1.000	\$0
				<u>\$88,900</u>
Professional Services/NPDES MS4 Program (County Portion of Shared Tasks)	\$254,000	x	0.65	\$165,100
	\$30,000	x	1.000	\$30,000
	\$500	x	1.000	\$500
				<u>\$195,600</u>
Total:				\$284,500

Explanation of Revenue Code 452151 MS4 Municipality Portion

Lexington County currently assists seven (7) municipalities with their MS4 program with the understanding that each municipality pays into the cost to upgrade to a full-time employee, Outreach Assistance, to administer public education and outreach, and public involvement/participation to maintain compliance with permit requirements. Each municipality pays a portion of the costs determined by the population of each municipality based on the 2020 census. Lexington County portion 64.9% with the 7 municipalities paying the other 35.0%. The following is a breakdown of the revenue reimbursed by the municipalities:

Lexington County	\$50,000	x	0.65	=	\$32,500	
(7) Municipalities	\$50,000	x	0.35	=	<u>\$17,500</u>	Revenue from Municipalities

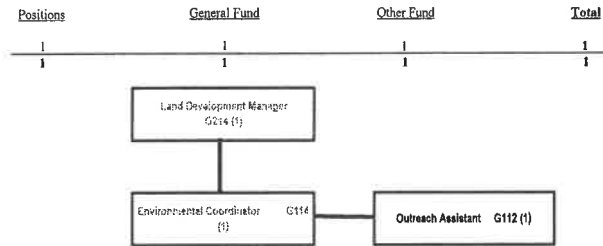
Additional for Full Time Outreach Coordinator:

Lexington County	\$52,734	x	0.65	=	\$34,277	
(7) Municipalities	\$52,734	x	0.35	=	<u>\$18,457</u>	Revenue from Municipalities Total: \$35,957
					<u>\$102,734</u>	

SECTION VI.B. -- LISTING OF POSITIONS

One part time position without insurance

Job Title
Outreach Assistant
Full Time Position
Total Positions





Job Description

Job Title: Stormwater Outreach Coordinator

Reports To: Environmental Coordinator

Band: 112

FLSA Status: Non-Exempt

Job Purpose:

Assists the Environmental Coordinator in conducting the educational outreach activities of the Lexington Countywide Stormwater Consortium. Provides administrative support and documentation of all public outreach. Communicates with members and educational partners of the consortium regarding campaigns, meetings, events, advertising and reporting of joint activities to meet the requirements for public outreach and participation of the current National Pollutant Discharge Elimination System permit. Assists the Environmental Coordinator with additional minimum control measure and general NPDES permit requirements.

Essential Duties and Responsibilities:

- Provides administrative support for public outreach activities.
- Communicates by phone and e-mail with consortium members/partners as well as with volunteers, organizations, advertisers, and vendors.
- Prepares and assists supervisor in conducting outreach involving advertising campaigns, booths, workshops, and posts event follow-up and summary of the effectiveness of these activities.
- Keeps track of materials and contacts with department's messages.
- Attends meetings of the Lexington Countywide Stormwater Consortium and transcribes minutes; attends planning meetings and post-event meetings.
- Conducts compliance inspections.
- Collects and processes surface water samples ensuring chain of custody
- Dry screening sampling and investigation
- Assists MS4 with compliance with in-house water testing for contaminants
- Assists with Post Construction BMPS Compliance
- Inspects high priority County Facilities and provides education to facility employees

Supplemental Functions:

- Performs other similar duties as required.

Job Specifications and Qualifications:

Knowledge:

- Non-point source stormwater pollution and requirements for educational outreach;
- County procedure for working with vendors;
- Minute taking.

Skills:

- Microsoft Office Suite including Outlook;
- Publisher and Word Press software and internet services such as Google Docs and Doodle Poll;
- Communicating and working cordially with the public, county administrators and town officials;
- Organization;
- Public speaking.

Job Description: Stormwater Outreach Assistant

Education/Experience:

- Associates Degree in Biological Sciences or equivalent of advanced study or training beyond high school equivalency, with under and including 1 year experience; or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job.

Licensing and Certifications:

- Driver's license

Working Conditions / Physical Requirements:

- Exerting up to 20 pounds of force occasionally, up to 10 pounds of force frequently, and/or a negligible amount of force constantly having to move objects. If the use of arm and/or leg controls requires exertion of forces greater than that for the Sedentary Work category and the worker sits most of the time, the job is rated Light Work.
- Positions in this class typically require talking, hearing, seeing, grasping, standing, walking, repetitive motions, stooping, kneeling, crouching, and reaching.
- Requires field work in all weather conditions with varying terrain

The intent of this job description is to provide a representative summary of the types of duties and responsibilities that will be required of the positions given this title and shall not be construed as a declaration of the specific duties and responsibilities of any particular position. Employees may be requested to perform job-related tasks other than those specifically presented in this description. Fair Labor Standards Act (exempt/non-exempt) is designated by position. The employer actively supports Americans with Disabilities Act and will consider reasonable accommodations.

**COUNTY OF LEXINGTON
RAIN BARREL WORKSHOPS
Annual Budget
Fiscal Year - 2025-26**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
* Rain Barrel Workshops 2730:								
Revenues:								
456100	Program Income	2,565	105	0	1,400	0		
802720	Op Trn from Lex Cty Stormwater Cons	0	0	0	0			
** Total Revenue		<u>2,565</u>	<u>105</u>	<u>0</u>	<u>1,400</u>	<u>0</u>	<u>0</u>	<u>0</u>
***Total Appropriation					9,156	0	0	0
Unused:								
Contingency								
Appropriations								
FUND BALANCE								
Beginning of Year					7,756	0	0	0
FUND BALANCE - Projected					0	0	0	0
End of Year					<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Fund: 2730
Division: General Administrative
Organization: 101611 - Land Development

Object Code	Expenditure Classification	BUDGET				
		2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	2025-26 Requested	2025-26 Recommend
Personnel						
* Total Personnel		0	0	0	0	0
Operating Expenses						
521200	Operating Supplies	754	1,275	9,156		
* Total Operating		<u>754</u>	<u>1,275</u>	<u>9,156</u>	<u>0</u>	<u>0</u>
** Total Personnel & Operating		<u>754</u>	<u>1,275</u>	<u>9,156</u>	<u>0</u>	<u>0</u>
Capital						
** Total Capital		0	0	0	0	0
*** Total Budget Appropriation		<u>754</u>	<u>1,275</u>	<u>9,156</u>	<u>0</u>	<u>0</u>

**COUNTY OF LEXINGTON
CAMPUS PARKING FUND
Annual Budget
FY 2025-26 - Estimated Revenue**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*Campus Parking Fund 2920:								
Revenues:								
430600	Employee Parking Fees	12,864	4,536	15,177	15,177	<u>15,177</u>		
430601	Public Parking Fees	1,152	264	720	720	<u>720</u>		
Other Revenues:								
461000	Investment Interest	3,479	1,173	2,000	2,000	<u>2,000</u>		
** Total Revenue		<u>17,495</u>	<u>5,973</u>	<u>17,897</u>	<u>17,897</u>	<u>17,897</u>	<u>0</u>	<u>0</u>
***Total Appropriation					17,897	17,897	0	0
Contingency: Unused								
FUND BALANCE								
Beginning of Year					<u>129,366</u>	<u>129,366</u>	<u>129,366</u>	<u>129,366</u>
FUND BALANCE - Projected								
End of Year					<u>129,366</u>	<u>129,366</u>	<u>129,366</u>	<u>129,366</u>

**COUNTY OF LEXINGTON
CAMPUS PARKING FUND
Annual Budget
Fiscal Year - 2025-26**

Fund 2920

Organization: 101500 - Human Resource

Organization: 111300 - Building Services

Organization: 999900 - Non-departmental

Object Code	Expenditure Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	BUDGET		
					2025-26 Requested	2025-26 Recommend	2025-26 Approved
Operating Expenses (Organization - 101500)							
* Total Operating (101500)		0	0	0	0	0	0
Personnel (Organization - 111300)							
510100	Salaries & Wages	314	0	0	0		
510300	Part Time	0	0	0	0		
511112	FICA - Employer's Portion	23	0	0	0		
511113	SCRS - Employer's Portion	58	0	0	0		
511130	Workers Compensation - Employer Cost	27	0	0	0		
* Total Personnel (111300)		422	0	0	0	0	0
Operating Expenses (Organization - 111300)							
522000	Building Repairs & Maintenance	6,929	0	17,897	17,897		
* Total Operating (111300)		6,929	0	17,897	17,897	0	0
** Total Personnel & Operating		7,351	0	17,897	17,897	0	0
Capital: (Organization - 111300)							
** Total Capital (111300)		0	0	0	0	0	0
Capital: (Organization - 999900)							
549904	Capital Contingency	0	0	0	0		
** Total Capital (999900)		0	0	0	0	0	0
*** Total Budget Appropriation		7,351	0	17,897	17,897	0	0

COUNTY OF LEXINGTON
HUMAN RESOURCES / EMPLOYEE COMMITTEE
Annual Budget
Fiscal Year - 2025-26

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*Human Resources/Employee Committee 2930:								
Revenues:								
438300	Vending Machine Sales	3,327	1,284	3,400	3,400	3,400		
439900	Misc Fees, Permits, and Sales	0	0	150	150	0		
Other Revenues:								
461000	Investment Interest	312	105	150	150	150		
** Total Revenue		<u>3,639</u>	<u>1,389</u>	<u>3,700</u>	<u>3,700</u>	<u>3,550</u>	0	0
***Total Appropriation					3,700	3,550	0	0
Contingency: Unused								
FUND BALANCE								
Beginning of Year					12,924	12,924	12,924	12,924
FUND BALANCE - Projected End of Year					12,924	12,924	12,924	12,924

Fund 2930
Division: General Administrative
Organization: 101500 - Human Resources

Object Code	Expenditure Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	BUDGET			
					2025-26 Requested	2025-26 Recommend	2025-26 Approved	
Personnel								
* Total Personnel		0	0	0	0	0	0	0
Operating Expenses								
539900	Unclassified	566	0	3,700	3,550			
* Total Operating		566	0	3,700	3,550	0	0	0
** Total Personnel & Operating		566	0	3,700	3,550	0	0	0
Capital								
** Total Capital		0	0	0	0	0	0	0
*** Total Budget Appropriation		566	0	3,700	3,550	0	0	0

COUNTY OF LEXINGTON
DELINQUENT TAX COLLECTIONS
Annual Budget
FY 2025-26 Estimated Revenue

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Dec 2024-25	Amended Budget Thru Dec 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26	
*Treasurer / Delinquent Tax Collections 2950:									
Revenues:									
416000	Delinquent Tax Costs	1,011,524	661,453	900,000	900,000	<u>900,000</u>			
439900	Misc Fees, Permits, and Sales	19,160	2,230	10,000	10,000	<u>15,000</u>			
450000	Rental Income	140	0	1,000	1,000	<u>1,000</u>			
461000	Investment Interest	503,286	28,486	150,000	150,000	<u>200,000</u>			
461020	Delinquent Tax Account Interest	0	0	0	0	<u>0</u>			
467000	Cash Over/Short	10	0	0	0	<u>0</u>			
469900	Miscellaneous Revenues	0	0	0	0	<u>0</u>			
** Total Revenue		<u>1,534,120</u>	<u>692,169</u>	<u>1,061,000</u>	<u>1,061,000</u>	<u>1,116,000</u>	<u>0</u>	<u>0</u>	
***Total Appropriation					1,188,240	1,114,161	0	0	
Contingency:									
Unused									
Frozen Position: Tax Clerk II - Bd. 106					(50,153)				
FUND BALANCE									
Beginning of Year						<u>1,263,881</u>	<u>1,086,488</u>	<u>1,086,488</u>	<u>1,086,488</u>
FUND BALANCE - Projected									
End of Year						<u>1,086,488</u>	<u>1,088,327</u>	<u>1,086,488</u>	<u>1,086,488</u>

**COUNTY OF LEXINGTON
DELINQUENT TAX COLLECTIONS**

Annual Budget
Fiscal Year - 2025-26

Fund: 2950
Division: General Administration
Organization: 101700 Treasurer

Object Code	Expenditure Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	2025-26 Requested	BUDGET	
						2025-26 Recommend	2025-26 Approved
Personnel							
510100	Salaries & Wages - 8.2	357,689	154,829	398,339	398,339		
510200	Overtime	1,616	1,832	3,000	3,000		
511112	FICA - Employer's Portion	26,153	11,453	30,702	30,702		
511113	State Retirement - Employer's Portion	64,239	26,576	74,489	74,489		
511120	Employee Insurance - 8.2	63,960	27,846	66,830	69,700		
511130	Workers Compensation	2,256	976	2,378	2,378		
519999	Personnel Contingency	0	0	30,164			
	* Total Personnel	515,913	223,512	605,902	578,608	0	0
Operating Expenses							
520200	Contracted Services	82,884	86,224	112,500	117,500		
520244	Moving Services - Buildings	0	0	1,000	1,000		
520300	Professional Services	6,289	0	10,400	10,400		
520400	Advertising & Publicity	33,999	41,842	51,000	51,000		
520500	Legal Services	140,000	35,000	140,000	140,000		
520700	Technical Services	0	0	0	0		
520702	Technical Currency & Support	0	39,000	39,000	39,408		
521000	Office Supplies	5,755	3,361	7,000	7,000		
521100	Duplicating	1,607	287	700	1,500		
522200	Small Equipment Repairs & Maint	0	0	500	500		
524000	Building Insurance	239	0	246	258		
524001	Burglary Insurance	0	0	130	130		
524201	General Tort Liability Insurance	400	400	400	440		
524202	Surety Bonds - 2	0	0	0	0		
525000	Telephone	1,484	618	1,484	1,484		
525004	WAN Service Charges	0	0	105	105		
525041	E-mail Service Charges - 6	677	1,143	774	2,586		
525100	Postage	121,975	18,667	145,000	145,000		
525210	Conference, Meeting & Training Expense	1,993	0	3,165	3,165		
525230	Subscriptions, Dues, & Books	370	205	900	900		
525250	Motor Pool Reimbursement	135	146	200	200		
525300	Utilities	6,007	2,080	6,195	6,505		
526900	DMV Title & License Fee	0	0	0	0		
529900	Miscellaneous Operating Expense	0	0	0	0		
529903	Contingency	0	0	59,261	0		
	* Total Operating	403,814	228,973	579,960	529,081	0	0
	** Total Personnel & Operating	919,727	452,485	1,185,862	1,107,689	0	0

COUNTY OF LEXINGTON
DELINQUENT TAX COLLECTIONS
 Annual Budget
 Fiscal Year - 2025-26

Fund: 2950
 Division: General Administration
 Organization: 101700 Treasurer

Object Code	Expenditure Classification	2023-24	2024-25	2024-25	2025-26	<i>BUDGET</i>	
		Expend	Expend (Nov)	Amended (Nov)	Requested	2025-26 Recommend	2025-26 Approved
Capital							
540000	Small Tools & Minor Equipment	0	0	1,000	<u>1,000</u>		
540010	Minor Software	0	0	0	<u>0</u>		
	All Other Equipment	6,483	0	1,378	<u>5,472</u>		
	** Total Capital	6,483	0	2,378	<u>6,472</u>	0	0
Other Financing Uses							
814526	Op Trn to Tax Billing/Collection Sys.	0	0	0	<u>0</u>		
	***Total Other Financing Uses	0	0	0	<u>0</u>	0	0
	*** Total Budget Appropriation	926,210	452,485	1,188,240	<u>1,114,161</u>	0	0

FUND 2950
 DELINQUENT TAX DEPARTMENT (101700)
 FY 2025-26 BUDGET REQUESY

SECTION VI. B. – PERSONNEL LINE ITEM NARRATIVES

LISTING OF POSITIONS

Current Staffing Level:

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Deputy Tax Collector	1		1	1	210
Assist. Deputy Tax Collector	1		1	1	109
Tax Clerk I	2		2	2	104
Tax Clerk II	3	1 position frozen unfunded	3	3	106
Total Positions	7		7	7	

(SEE ORGANIZATION CHART ON NEXT PAGE)

SECTION VI. C. - PERSONNEL LINE ITEM NARRATIVES

510200 - OVERTIME \$3,000

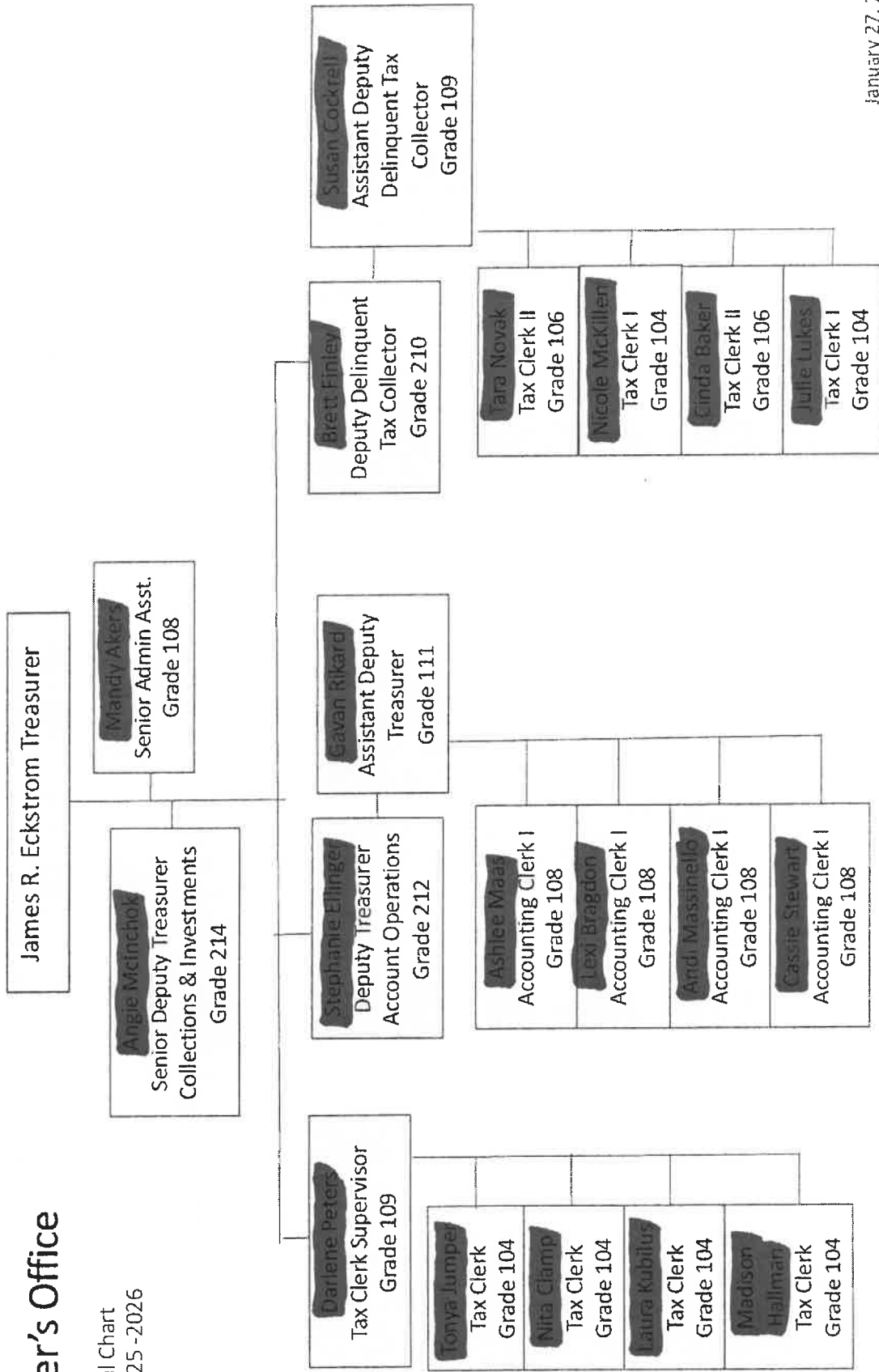
This is for overtime worked by office staff during busy times and in preparation for tax sale.

Treasurer's Office

101700

Organizational Chart

Fiscal Year 2025 - 2026



January 27, 2025

FUND 2950
 DELINQUENT TAX DEPARTMENT (101700)
 FY 2025-26 BUDGET REQUEST

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

520200 - CONTRACTED SERVICES		\$117,500
	The Sourcing Group	19,000.00
	Pacer on line Bankruptcy Court	300.00
	Accurint (online people search)	3,200.00
	Palmetto Postings	95,000.00
520244 - MOVING SERVICES - BUILDINGS		\$1,000
	Cover moving expenses of moving mobile homes acquired by the FLC	
520300 - PROFESSIONAL SERVICES		\$10,400
	Auctioneer fees	10,000.00
	Definitely Taking Request (Deaf interpreter for tax sale)	400.00
520400 - ADVERTISING		\$51,000
	Tax Sale	
	Lexington County Publishing Network	50,000.00
	FLC Advertising	1,000.00
520500 - LEGAL SERVICES		\$140,000
	Attorney fees, title searches, deed preparation, & consultations	
520702 - TECHNICAL CURRENCY AND SUPPORT		\$39,408
	Software management for Delinquent Tax System - Publiq Software -per signed County agreement = \$39,000	
	New DUO Multi-factor Authentication Licenses per TS - \$68 for 6 users = 408	
521000 - OFFICE SUPPLIES		\$7,000
	To cover routine office supplies (paper, envelopes, file folders, cash register tape and ribbons, toner cartridges, etc.)	
521100 - DUPLICATING		\$1,500
	This account is used for copier machine duplicating of correspondence to employees and customers, packet copies for lawyers, etc.	
522200 - SMALL EQUIPMENT REPAIRS & MAINTENANCE		\$500
	Repair of computers, printers (maintenance kits for printers)	
524000 - BUILDING INSURANCE		\$258
	1,157 square footage of Treasurers office. Per Risk Management Budgeted a 5% increase over expenditures through Dec. 2024 per Finance Guidelines.	
524001 - BURGLARY INSURANCE		\$130
	1,157 square footage of Treasurers office. Per Risk Management	

FUND 2950
 DELINQUENT TAX DEPARTMENT (101700)
 FY 2025-26 BUDGET REQUEST

524201 - GENERAL TORT LIABILITY INSURANCE	\$440
Per Risk Management	
524202 - SURETY BONDS	\$00
Per Risk Management	
525000 - TELEPHONE	\$1,484
This department currently has 8 phone lines and 4 voicemails.	
525004 - WAN SERVICE CHARGES	\$105
525041 E-MAIL SERVICE CHARGE	\$2,586
6 Accounts x \$12.90 per Account x 12 Months = \$928.80	
New Per TS - Office 365 License: G1 License (5 x \$244) G3 license (1 x \$437) = 1,657	
525100 - POSTAGE	\$145,000
We are required by Statute to notify by certified mail, old and new owners with separate letters sent to each individual owner and each person listed on a deed; and certified letters to lienholders.	
525210 - CONFERENCE & MEETING EXPENSE	\$3,165
SCATT Legislative Conference (3 employees)	\$ 150.00
Meals for workers on overtime at tax sale	\$ 300.00
SCATT Spring (Treasurer)	\$ 800.00
SCATT Fall (Treasurer)	\$ 800.00
TAPS Workshop (3 employees)	\$ 120.00
TAPS Meeting (3 employees)	\$ 120.00
SCATT Academy (3 employees)	\$ 675.00
GFOASC Spring Conference (2 employees)	\$ 200.00
525230 - SUBSCRIPTIONS, DUES, & BOOKS	\$900
TAPS 3 employees	\$ 90.00
SCACEE 1 employee	\$ 75.00
SCATT 3 employees	\$ 150.00
Lexington County Chronicle	\$ 50.00
The State Newspaper	\$ 280.00
Chapin Times	\$ 30.00
Supplement to Title 12 Tax Book	\$ 25.00
Misc.	\$ 200.00
525250 - MOTOR POOL REIMBURSEMENT	\$200
525300 - UTILITIES	\$6,505
1,157 square footage of Treasurers office.	
Budget 5% over FY25 projected number.	
526900 - DMV TITLE & LICENSE FEES	\$0

FUND 2950
DELINQUENT TAX DEPARTMENT (101700)
FY 2025-26 BUDGET REQUESY

FLC title transfers for sold mobile homes.

529900 – MISCELLANEOUS OPERATION EXPENSES **\$0**
FLC operating expenses.

529903 - CONTINGENCY **\$0**
Per Finance

FUND 2950
DELINQUENT TAX DEPARTMENT (101700)
FY 2025-26 BUDGET REQUEST

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 - SMALL TOOLS & MINOR EQUIPMENT **\$1,000**
To cover costs for replacements of minor equipment including shredders, money counters, and back-up batteries for the cash registers

ALL OTHER EQUIPMENT

REPLACEMENTS OF F1 PC'S AND PRINTERS **\$5,472**

Technology Services recommends we replace (4) PC's this fiscal year with (4) F1A All In One Computer & Monitor at \$1,368 each

**COUNTY OF LEXINGTON
GRANTS ADMINISTRATION
Annual Budget
FY 2025-26 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*Finance / Grants Administration 2990:								
Revenues:								
461000	Investment Interest	446	0	0	0	0		
801000	Op Trn from General Fund/Cty Ord.	104,161	115,803	115,803	115,803	111,929		
** Total Revenue		104,607	115,803	115,803	115,803	111,929	0	0
***Total Appropriation					108,077	113,916	0	0
Contingency:								
Unused								
Carryforward								
FUND BALANCE								
Beginning of Year					(5,739)	1,987	1,987	1,987
FUND BALANCE - Projected								
End of Year					1,987	0	1,987	1,987

**COUNTY OF LEXINGTON
GRANTS ADMINISTRATION
Annual Budget
Fiscal Year - 2025-26**

Fund: 2990
Division: General Administration
Organization: 101400 Finance

Object Code	Expenditure Classification	<i>BUDGET</i>				
		2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	2025-26 Requested	2025-26 Recommend
Personnel						
510100	Salaries & Wages - 1	76,298	32,580	76,428	80,885	
511112	FICA - Employer's Portion	5,812	2,479	5,847	6,188	
511113	State Retirement - Employer's Portion	13,601	5,517	14,185	15,012	
511120	Employee Insurance - 1	7,800	3,396	8,150	8,150	
511130	Workers Compensation	237	101	237	251	
519999	Personnel Contingency	0	0	0	0	
	* Total Personnel	103,748	44,073	104,847	110,486	0
Operating Expenses						
521000	Office Supplies	245	8	600	600	
521100	Duplicating	290	68	500	500	
524201	General Tort Liability Insurance	40	40	40	40	
524202	Surety Bonds - 1	6	0	0	0	
525000	Telephone	241	100	241	241	
525041	E-mail Service Charge - 1	129	22	129	129	
525210	Conference, Meeting & Training Expense	1,083	1,134	1,265	1,365	
525230	Subscriptions, Dues, & Books	354	229	355	355	
525240	Personal Mileage Reimbursement	0	0	0	100	
529903	Contingency	0	0	0	0	
	* Total Operating	2,388	1,601	3,130	3,330	0
	** Total Personnel & Operating	106,136	45,674	107,977	113,816	0
Capital						
540000	Small Tools & Minor Equipment	0	0	100	100	
540010	Minor Software	0	0	0	0	
	All Other Equipment	0	0	0	0	
	** Total Capital	0	0	100	100	0
	*** Total Budget Appropriation	106,136	45,674	108,077	113,916	0

SECTION V. - PROGRAM OVERVIEW

Summary of Programs:

- Program I - Administration
- Program II -
- Program III -

Program I: Administration

Objectives:

To achieve and maintain a high standard of accuracy, completeness, and timeliness regarding the County's grants and special revenue funds. To assist and advise County Council, County Administrator, other department heads and program managers on any grant or special revenue issues. To maintain the official grant records of the County. To develop and maintain county-wide systems and internal controls for the grants and special revenue funds. To provide a friendly and efficient service when gathering and processing information needed by other departments and the public.

Program II:

Objectives:

Program III:

Objectives:

SERVICE LEVELS

Service Level Indicators:

	<u>Actual</u> FY 2023-24	<u>Estimated</u> FY 2024-25	<u>Projected</u> FY 2025-26
Solicitor Grants	1	1	1
Solicitor Special Revenue	8	8	8
Law Enforcement Grants	12	13	13
LE Special Revenue	31	31	31
Public Safety Grants	5	5	5
PS Special Revenue	2	2	2
Other Grants	20	20	20
Other Special Revenue	47	47	47

SECTION VI. A. - SUMMARY OF REVENUES

801000 - OPERATING TRANSFER FROM GENERAL FUND **\$ 111,929**

Transfer from the General Fund to help cover the operating costs of grant administration.

SECTION VI. B. - LISTING OF POSITIONS

Current Staffing Level:

<u>Job TitlePositions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
	<u>General Fund</u>	<u>Other Fund</u>		
Manager	0.00	1.00	1.00	212
Total Positions	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>	

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

521000 - OFFICE SUPPLIES \$ 600

Funds are used to purchase special 4-part file folders for the grants and special revenue funds and other miscellaneous supplies as needed.

File folders (9 boxes @ \$35.00 + tax)	\$337.05
Toner Cartridge (1 @ \$137.00)	\$137.00
Paper for Printer (2 cases @ \$40.20)	\$80.40
Pens, pencils, & other office products	\$15.55
Storage boxes	\$30.00

521100 - DUPLICATING \$ 500

Funds will be used to photocopy monthly reports, quarterly reports, and other documents related to grants and special revenue programs.

Copier Machine Usage cost (\$0.05) x 10,000 copies	\$500.00
----------------------------------------------------	----------

524201 - GENERAL TORT LIABILITY INSURANCE \$ 40

To cover the cost of general tort liability insurance.

Manager of Grants	1.00 position	\$40
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524202 - SURETY BONDS \$ 0

To cover the cost of surety bonds.

Manager of Grants	1.00 position	\$0
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525000 - TELEPHONE \$ 241

To cover the cost of telephone service and voicemail.

Cost per line	\$18.00	
Voicemail Cost	\$1.00	
6% sales tax	\$0.92	
1% local tax	<u>\$0.15</u>	
	\$20.07	
Existing line	\$20.07 x 12 months	\$240.84

525041 – E-MAIL SERVICE CHARGES **\$ 129**

To cover monthly e-mail services charges.

12 months x 1 e-mail account @ \$10.75 = \$129.00

525210 – CONFERENCE, MEETING & TRAINING EXPENSE **\$ 1,365**

To cover the costs of attending the National and South Carolina GFOA conferences to keep up-to-date in the ever changing accounting field and reporting changes. There might also be the need to attend workshops, seminars or conferences to gain information on grants or special revenue programs.

Conference & Meetings:

GFOASC Fall Conference in Myrtle Beach (October 2025)	\$1,000
GFOASC Spring Conference in Columbia (May 2026)	\$120
Other Training Sessions	\$245

525230 - SUBSCRIPTIONS, DUES, & BOOKS **\$ 355**

Funds are used for membership dues to the following professional organizations.

National GFOA annual membership	\$230
GFOASC annual membership (1)	\$125

525240 – PERSONAL MILEAGE REIMBURSEMENT **\$ 100**

Funds are used to reimburse for mileage to attend various meetings.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 - SMALL TOOLS & MINOR EQUIPMENT **\$ 100**

Funds will be used to purchase minor equipment as needed.

COUNTY OF LEXINGTON
PASS-THRU GRANTS
Annual Budget
Fiscal Year - 2025-26

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*Pass-Thru-Grants 2999:								
Revenues:								
452100	Town Recorders Fees	144,888	88,845	193,186	193,186	177,660		
461000	Investment Interest	4,665	1,716	0	0			
** Total Revenue		149,553	90,561	193,186	193,186	177,660	0	0
***Total Appropriation					309,400	177,660	0	0
FUND BALANCE								
Beginning of Year								
					<u>115,672</u>	<u>(542)</u>	<u>(542)</u>	<u>(542)</u>
FUND BALANCE - Projected								
End of Year								
					<u>(542)</u>	<u>(542)</u>	<u>(542)</u>	<u>(542)</u>

Fund: 2999
Organization: 142000 - Magistrate Court Services (Personnel Costs)
Organization: 999900 - Non-departmental (Special Projects)

Object Code	Expenditure Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	2025-26 Requested	BUDGET		
						2025-26 Recommend	2025-26 Approved	
Personnel: (Organization - 142000)								
510100	Salaries & Wages	146,371	34,343	149,371	137,371			
511112	FICA - Employer's Portion	10,971	2,578	11,427	10,509			
511114	PORS - Employer's Portion	(1,153)	(711)	31,727	29,178			
511130	Workers Compensation	1,611	401	661	602			
511214	PORS - Emplr. Port. (Retiree)	31,089	7,000	0				
* Total Personnel		188,889	43,611	193,186	177,660	0	0	
Operating Expenses: (Organization - 999900)								
5R0141	Cherokee Shores Phase I	0	0	3,090				
5R0142	Kaminer Subdivision	0	0	6,733				
5R0143	Woodland Pond Subdivision	0	0	6,780				
5R0144	Whispering Glen Subdivision	0	0	18,311				
5R0182	Buena Vista Subdivision	0	0	1,796				
5R0184	Park West, Phase I	0	0	30,072				
5R0185	Sweetgrass Courtyard	0	0	23,000				
5R0186	Wild Meadows, Phase I	0	0	26,432				
* Total Operating		0	0	116,214	0	0	0	
** Total Personnel & Operating		188,889	43,611	309,400	177,660	0	0	
Capital								
** Total Capital		0	0	0	0	0	0	
*** Total Budget Appropriation		188,889	43,611	309,400	177,660	0	0	

COUNTY OF LEXINGTON
RED BANK CROSSING RENTAL PROPERTIES
Combined Annual Budget
Fiscal Year 2024-25

25-26

Fund: 5601
Division: Non-Departmental

25-26

BUDGET

Summary Page	2022-23 Actual	2023-24 Actual (Dec)	2023-24 Amended (Dec)	2024-25 Requested	2024-25 Recommend	2024-25 Approved
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Activity From Operations:

Revenues:

450000 Rental Income	103,685	43,044	102,305	102,300		
461000 Investment Interest	16,613	9,985	0	0		
Total Revenue	120,298	53,029	102,305			

Expenses:

Total Personnel & Operating	57,851	39,684	227,305	102,300		
Depreciation	19,677	0	19,677	19,677		
Total Expense	77,528	39,684	246,982	121,977		

Noncash Expenses:

Depreciation: Add Back In	19,677	0	19,677	19,677		
Net Cash	62,447	13,345	(125,000)	0		

Income Calculation:

Net Income (Loss)	42,770	13,345	(144,677)	(19,677)		
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FUND BALANCE Beginning - Cash			308,439	183,439		
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FUND BALANCE End of Year - Projected - Cash			183,439	183,439		
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2526

SECTION V - PROGRAM OVERVIEW

Summary of Programs:

Program I – Red Bank Crossing / Rental Property

Objectives:

- Collect rent from seven (7) tenants
- House state agencies (DSS & H&HS), no rent received
- Keep building/property area clean and properly maintained
- Provide prompt and friendly customer service to all the tenants

Program I: Red Bank Crossing /Rental Property

Property, formerly a Winn-Dixie store and eight (8) additional store front spaces, were purchased in December 2007 for the purpose of having additional office space and to maintain the lease agreements with current tenants. The former Winn Dixie and CVS tenant spaces were renovated to provide space for the two (2) state agencies. Operations in this renovated space began in June 2010 and were completed in July 2011.

7526

SECTION VI. - LINE ITEM NARRATIVES

SECTION VI. A. - LISTING OF REVENUES

450000 – RENTAL INCOME

\$102,300

This is the rent paid by tenants in the seven (7) spaces available at Red Bank Crossing on a monthly basis.

Ivy League Barber & Beauty D	12 months @ \$1,800.00 = \$21,600.00
Palmetto Kempo Karate E	12 months @ \$1,700.00 = \$20,400.00
Cut-N-Up Hair Salon F	12 months @ \$ 825.00 = \$ 9,900.00
Defender Shooting/Tego Tactical G	12 months @ \$1,025.00 = \$12,300.00
Sweet and Savory H	12 months @ \$1,050.04 = \$12,600.48
State Farm Insurance I	12 months @ \$1,000.00 = \$12,000.00
MBAJ Architecture J	12 months @ \$1,125.00 = \$13,500.00

Total annual rental income \$ 102,300.00

2526

SECTION VI. B. - OPERATING LINE ITEM NARRATIVES

520103 – LANDSCAPING/GROUND MAINTENANCE **\$26,287**

Landscaping, cutting grass, trim bushes, edging curbs, sign posts, herbicide, pesticide, pick up trash on grounds and mulch application and removal on contract.

520231 - GARBAGE PICKUP SERVICE **\$2,700**

Garbage pickup – one (1) eight cubic yard container and service three days per week
12 mos. x \$197.45/month = \$2,370.00

520232 – PARKING LOT SWEEPING **\$8,254**

Parking lot sweeping: once a week at a cost of \$540.00/month
12 mos. x \$667.00/month = \$8,004.00

520500 – LEGAL SERVICES **\$0**

Legal fees from County Attorney costs

522000 – BUILDING REPAIRS & MAINTENANCE **\$5,000**

Small repairs and maintenance of building

524000 - BUILDING INSURANCE **\$1,219**

12 months coverage (\$1,183 + 3% = \$1,219)

525300 - UTILITIES **\$0**

Covers electrical from SCE&G
Old Winn Dixie Building and CVS (Utilities paid by state agencies)
Parking lot lighting for 12 mos. @ \$100.00/month = \$1,200.00
Total SCE&G = **\$1,200.00**

529903 - CONTINGENCY **\$125,920**

Funds are used for unexpected expenses not budgeted.

27,662

530100 – DEPRECIATION **\$19,677**

538500 – PROPERTY TAXES **\$31,178**

Funds are used for property taxes assessed on the rental space.
All units are being rented and assessed property taxes this year.
FY 22-23 expense \$28,344 + 10% = \$31,178.00

SOLID WASTE MANAGEMENT
Combined Annual Budget
Fiscal Year 2025-26

Fund: 5700
Division: Public Works

Summary Page	2023-24	2024-25	2024-25	2025-26	<i>BUDGET</i>	
	Actual	Actual (Nov)	Amended (Nov)	Requested	2025-26 Recommend	2025-26 Approved
Activity From Operations:						
Revenues:						
Property Taxes	12,642,860	776,796	12,927,852	12,982,667		
Landfill Revenue Fees	6,208,338	2,233,921	6,377,621	6,509,847		
Other Revenues	1,088,667	310,568	1,130,695	942,664		
Loss on Disposal of Fixed Assets	(653)	0	0	0		
Total Revenues	19,939,212	3,321,285	20,436,168	20,435,178	0	0
Expenses:						
Total Personnel & Operating	14,826,069	5,296,513	18,833,808	17,636,096	0	0
Depreciation	2,003,092	0	1,939,205	1,939,205	0	0
Capital Outlay	69,781	1,935,240	9,984,383	5,612,506	0	0
Operating Transfers	127,360	88,402	99,603	599,333	0	0
Total Expenses	17,026,302	7,320,155	30,856,999	25,787,140	0	0
Sub-Total	2,912,910	(3,998,870)	(10,420,831)	(5,351,962)	0	0
Noncash Expenses:						
Depreciation: Add Back In	2,003,092	0	1,939,205	1,939,205	0	0
Total Expenses (Cash Basis)	15,023,210	7,320,155	28,917,794	23,847,935	0	0
Net Cash	4,916,002	(3,998,870)	(8,481,626)	(3,412,757)	0	0
Income Calculation:						
Capital Outlay: Existing	69,781	1,935,240	9,984,383	5,612,506	0	0
Total Expenses (Income Basis)	16,956,521	5,384,915	20,872,616	20,174,634	0	0
Net Income (Loss)	2,982,691	(2,063,630)	(436,448)	260,544	0	0
Unused Appropriations			1,304,241			
Carry-forward Items			0			
FUND BALANCE						
Beginning of Year - Cash			18,782,349	11,604,964	11,604,964	11,604,964
FUND BALANCE						
End of Year - Projected - Cash			11,604,964	8,192,207	11,604,964	11,604,964

**COUNTY OF LEXINGTON
SOLID WASTE MANAGEMENT
Annual Budget
FY 2025-26 Estimated Revenues & Other Funding Sources**

Fund: 5700	Actual	Actual	Actual	Actual	Received	Amended	Projected			
Division: Public Works	Receipts	Receipts	Receipts	Receipts	Thru Nov	Budget	Revenue	Requested	Recommend	Approved
Revenue Account Title	2020-21	2021-22	2022-23	2023-24	2024-25	2024-25	2024-25	2025-26	2025-26	2025-26
* Undesignated Revenues 5700 :										
Property Taxes:	<u>7.877 Mills</u>	<u>7.877 Mills</u>	<u>7.877 Mills</u>	<u>7.877 Mills</u>	<u>7.544 Mills</u>	<u>7.544 Mills</u>	<u>7.544 Mills</u>	<u>7.544 Mills</u>	<u>7.544 Mills</u>	<u>7.544 Mills</u>
410000 Current Property Taxes	8,376,923	8,577,225	8,999,023	9,407,308	68,548	9,999,874	9,999,874	9,999,874		
410500 Homestead Exemption Reimburse.	372,425	382,207	388,360	393,743	0	380,000	380,000	380,000		
410520 Manufacturer's Tax Exemption	60,452	62,015	63,827	64,832	0	60,000	60,000	60,000		
410521 Manufacturer Partial Prop Tx Exemp	11,723	14,916	68,370	77,310	0	0	0	0		
410530 State Sales & Use Tax Credit	39,045	47,703	39,530	82,719	2,122	50,251	50,251	50,251		
411000 Current Vehicle Taxes	1,205,056	1,278,637	1,362,488	1,535,626	530,085	1,544,727	1,544,727	1,544,727		
411050 Watercraft Property Taxes	0	0	0	0	41,985	0	41,985	41,985		
412000 Current Tax Penalties	13,032	14,108	15,282	13,900	0	15,000	15,000	15,000		
413000 Delinquent Taxes	301,366	281,399	230,058	423,845	88,656	275,000	275,000	275,000		
414000 Delinquent Tax Penalties	39,812	34,020	37,582	35,271	15,089	35,000	35,000	35,000		
417100 Fee in Lieu of Taxes	520,278	457,522	449,646	501,726	0	475,000	475,000	475,000		
417120 FILOT - Prior Year	347	-11,199	-3,652	-3,341	12,840	0	12,840	12,840		
417130 FILOT - Manufacturer's Tax Exempt	40,441	44,384	47,673	51,082	0	45,000	45,000	45,000		
417150 FILOT - Fee for Services	3,378	3,378	3,479	3,378	0	3,000	3,000	3,000		
418000 Motor Carrier Payments	32,587	35,197	36,803	36,547	12,980	35,000	35,000	35,000		
418100 Heavy Equip Rental Surcharge Fees	6,029	6,912	16,880	18,914	4,490	10,000	10,000	10,000		
Total Property Taxes	11,022,894	11,228,424	11,755,349	12,642,860	776,795	12,927,852	12,982,677	12,982,677	0	0
Landfill Revenue Sources:										
430850 Credit Report Fees	300	225	225	350	175	275	275	300		
434000 Landfill Fees	3,677,907	4,073,159	5,613,507	5,235,643	1,898,293	5,434,436	5,434,436	5,525,297		
434100 Landfill Permit Fees	5,195	5,305	4,825	5,921	1,460	5,500	5,500	4,500		
434200 Garbage Franchise Fees	163,413	175,446	185,153	191,787	83,487	188,460	188,460	240,000		
434400 Paper Recycling Fees	1,030	1,020	804	724	57	350	350	450		
434401 Battery Recycling Fees	20,642	16,862	18,896	23,196	7,166	21,000	21,000	20,500		
434402 Aluminum Recycling Fees	32,540	60,441	42,289	36,986	0	32,000	32,000	32,000		
434405 White Goods Recycling Fees	360,368	562,922	295,553	214,383	47,356	200,000	200,000	185,000		
434406 Waste Tire Fees	101,820	149,101	218,512	241,022	111,203	200,000	200,000	250,000		
434407 Textile Recycling Fees	48	0	0	0	0	0	0	0		
434408 Cardboard Recycling Fees	31,917	62,669	17,033	32,518	15,997	28,000	28,000	23,000		
434409 Glass Recycling Fees	6,528	3,897	8,470	10,361	1,713	7,500	7,500	6,500		
434411 Oil Filter Recycling Fees	1,072	2,944	2,692	215	792	600	600	1,300		
434414 Refrigerant Recycling Fees	23,310	25,440	25,770	29,060	11,610	28,000	28,000	30,000		
434416 Motor Oil Recycling Fees	4,038	22,759	37,867	39,807	12,928	39,000	39,000	15,000		
434417 Safety Vest Recycling Fees	66	3	0	0	0	0	0	0		
434419 Electronics Recycling Fees	7,032	7,281	6,630	4,782	1,815	5,500	5,500	6,000		
434420 Mattress Recycling Fees	22,980	22,178	31,946	36,401	574	37,000	37,000	0		
434421 Wood/Vegetative Compost Fee	0	81,831	92,474	104,342	39,470	96,000	96,000	110,000		
434422 Food Waste Compost Fee	0	0	0	0	0	54,000	54,000	60,000		
438800 Mulch Sales	24,820	13,001	1,797	860	0	0	0	0		
438801 Compost Sales	59,041	72,131	23,010	-20	0	0	0	0		
Total Revenue Sources	4,544,067	5,358,615	6,627,453	6,208,338	2,234,096	6,377,621	6,377,621	6,509,847	0	0
Other Revenues:										
450100 Ground Lease Agreement	12,000	13,597	13,717	14,487	4,000	12,000	12,000	14,000		
461000 Investment Interest	55,108	49,481	537,140	1,044,322	306,404	749,695	749,695	463,664		
467000 Cash Over/Short	-36	-178	-236	-222	-10	0	-10	0		
469420 Sale of Land - SW	-1,000	0	0	0	0	0	0	0		
469900 Miscellaneous Revenues	0	586	3,280	0	0	0	0	0		
490100 Sale of General Fixed Assets	0	0	0	0	0	369,000	369,000	465,000		
490200 Trade-in Allowance on FA	0	0	0	25,500	0	0	0	0		
490300 Gain on Sale of Fixed Assets	0	67,729	0	0	0	0	0	0		
491000 Contributed Capital	20,001	81,124	0	4,580	0	0	0	0		
590300 Loss on Disposal of Fixed Assets	-96,435	0	-293,851	-653	0	0	0	0		
Total Other Revenue	-10,362	212,339	260,050	1,088,014	310,394	1,130,695	1,130,685	942,664	0	0
** Total Undesignated Landfill Revenues	15,556,599	16,799,378	18,642,852	19,939,212	3,321,285	20,436,168	20,490,983	20,435,188	0	0

COUNTY OF LEXINGTON
Combined Annual Budget - Enterprise Fund
Fiscal Year 2025-26

Fund 5700
 Division: Public Works-Solid Waste
 Organization: Solid Waste - All Departments

Object Expenditure Code Classification	2024-25	2025-26	Accg. & Collections	Collection Stations	Landfill Operations	321 Landfill	Transfer Station	Recycling	Litter Control	Code Enforcement	Non-Departmental
	Amended (Nov)	Approved (Total)									
Personnel											
510100 Salaries & Wages	1,467,120	1,427,216	251,677	173,163	87,392	405,075	0	203,643	30,878	152,629	122,759
510199 Special Overtime	3,000	3,000	0	0	0	0	0	0	0	0	3,000
510200 Overtime	40,600	31,200	0	1,200	4,000	15,000	0	10,000	1,000	0	0
510300 Part Time	748,431	748,892	0	81,527	394,854	0	0	0	272,511	0	0
511112 FICA Cost	186,180	184,237	23,423	20,559	39,764	32,880	0	16,432	24,198	12,004	5,073
511113 State Retirement	419,032	421,927	56,826	49,879	96,473	79,771	0	39,865	58,706	29,124	11,283
511114 Police Retirement	28,314	28,671	0	0	0	0	0	0	0	27,498	1,173
511120 Insurance Fund Contribution	268,950	276,650	34,000	59,500	12,750	80,750	0	36,675	4,075	32,600	16,300
511130 Workers Compensation	150,897	144,359	5,326	794	31,043	37,616	0	19,311	30,008	11,355	4,322
519901 Salaries & Wages Adjustment Account	526,220	66,310	0	0	0	0	0	0	0	0	66,310
519999 Personnel Contingency	0	0	0	0	0	0	0	0	0	0	0
* Total Personnel	3,838,744	3,332,462	371,252	386,622	666,276	651,092	0	325,926	420,376	238,712	88,161
Operating Expenses											
520100 Contracted Maintenance	326,760	307,871	0	0	1,049	248,574	0	58,248	0	0	0
520103 Landscaping/Ground Maintenance	5,000	5,000	0	0	5,000	0	0	0	0	0	0
520200 Contracted Services	10,210,765	10,463,919	64,049	498	2,422,253	591,700	114,000	7,156,368	115,051	0	0
520219 Water & Other Beverage Service	6,600	6,600	0	0	5,280	0	0	1,320	0	0	0
520233 Towing Service	2,945	75	75	0	1,200	1,000	0	0	1,500	600	190
520239 E-Waste Recycling	78,600	78,600	0	0	0	0	0	0	78,600	0	0
520240 Tire Disposal Service	178,250	107,250	0	0	0	107,250	0	0	0	0	0
520300 Professional Services	288,405	284,245	0	850	635	84,725	189,400	8,635	0	0	0
520302 Drug Testing Services	1,873	3,026	0	0	150	1,584	0	1,042	250	0	0
520303 Accounting/Auditing Services	5,000	5,000	0	5,000	0	0	0	0	0	0	0
520305 Infectious Disease Services	5,757	5,757	303	606	1,515	1,212	0	606	606	909	0
520400 Advertising & Publicity	27,600	32,800	30,800	0	2,000	0	0	0	0	0	0
520500 Legal Services	15,000	15,000	15,000	0	0	0	0	0	0	0	0
520601 Landfill Monitoring - Batesburg	0	0	0	0	0	0	0	0	0	0	0
520602 Landfill Monitoring - Edmund	27,500	31,000	0	0	0	31,000	0	0	0	0	0
520603 Landfill Monitoring - Chapin	0	0	0	0	0	0	0	0	0	0	0
520620 EPA Cost	15,000	15,000	0	0	0	0	15,000	0	0	0	0
520702 Technical Currency & Support	18,692	28,488	25,272	2,676	68	204	0	68	0	0	200
520710 Software Subscriptions	0	2,562	1,727	501	167	167	0	0	0	0	0
520800 Outside Printing	6,679	8,800	8,800	0	0	0	0	0	0	0	0
521000 Office Supplies	6,625	7,711	2,350	4,011	300	300	0	500	250	0	0
521100 Duplicating	3,589	2,725	2,500	0	0	0	0	0	225	0	0
521200 Operating Supplies	312,142	315,276	7,000	4,659	29,950	260,922	0	2,945	6,300	3,000	500
521208 Police Supplies	800	800	0	0	0	0	0	0	0	0	800
521214 Safety Supplies	3,500	3,500	500	3,000	0	0	0	0	0	0	0
521220 Closure Operating Supplies	200	0	0	0	0	0	0	0	0	0	0
521402 Occupational Health Supplies	300	500	0	200	100	0	0	0	200	0	0
521601 Sign Materials	1,000	2,500	2,500	0	0	0	0	0	0	0	0
522000 Building Repairs & Maintenance	139,340	147,340	8,000	0	44,500	0	0	80,000	0	0	0
522050 Generator Repairs & Maintenance	4,620	4,620	0	0	0	14,840	0	0	0	0	0
522100 Heavy Equipment Repairs & Maintenance	466,514	505,184	0	0	49,500	4,620	0	255,234	2,500	0	0
522200 Small Equipment Repairs & Maintenance	36,900	36,900	0	0	400	6,500	0	0	30,000	0	0
522201 Fuel Site Repairs & Maintenance	5,200	5,200	0	0	0	5,200	0	0	0	0	0
522300 Vehicle Repairs & Maintenance	36,774	37,774	1,000	0	7,000	8,774	0	0	6,500	0	2,500

**Combined Annual Budget - Enterprise Fund
Fiscal Year 2025-26**

Fund 5700
Division: Public Works-Solid Waste
Organization: Solid Waste - All Departments

Object Expenditure Code Classification	BUDGET										Litter Control	Code Enforcement	Non- Departmental
	2024-25 Amended (Nov)	2025-26 Approved (Total)	Admin.	Acctg. & Collections	Collection Stations	Landfill Operations	321 Landfill	Transfer Station	Recycling	Transfer Station			
523200 Equipment Rental	22,054	22,054	0	0	0	19,980	0	2,074	0	0	0	0	0
524000 Building Insurance	19,038	25,785	8,719	0	3,688	0	0	13,378	0	0	0	0	0
524100 Vehicle Insurance	10,455	10,455	615	0	1,230	4,305	0	0	1,845	1,230	1,230	0	0
524101 Comprehensive Insurance	65,393	75,675	0	0	671	65,318	0	5,913	2,221	1,065	487	0	0
524201 General Tort Liability Insurance	17,660	17,237	1,256	294	2,431	6,004	0	2,605	787	429	3,431	0	0
524202 Surety Bonds	0	0	0	0	0	0	0	0	0	0	0	0	0
524900 Data Processing Equipment Insurance	167	165	0	165	0	0	0	0	0	0	0	0	0
525000 Telephone	8,981	8,981	4,560	0	4,421	0	0	0	0	0	0	0	0
525004 WAN Service Charges	10,466	10,586	9,600	0	0	0	0	0	0	0	986	0	0
525006 GPS Monitoring Charges	4,587	4,695	218	0	466	2,613	0	0	932	466	0	0	0
525021 Smart Phone Charges	10,008	9,984	3,072	768	1,296	1,392	0	1,296	0	0	2,160	0	0
525030 800 MHz Radio Service Charges	16,526	18,863	1,348	447	1,526	6,048	0	3,360	3,037	760	2,337	0	0
525031 800 MHz Radio Maintenance	2,732	2,951	219	219	982	0	0	546	437	110	219	0	0
525040 Internet Service Charges	7,332	10,800	0	0	10,800	0	0	0	0	0	0	0	0
525041 E-mail Service Charges	1,933	5,692	1,748	0	437	1,311	0	437	0	0	0	0	0
525100 Postage	18,508	28,691	27,891	800	0	0	0	0	0	0	0	0	0
525210 Conference, Meeting & Training Expenses	27,901	27,599	16,175	0	525	5,500	0	3,399	0	0	2,000	0	0
525230 Subscriptions, Dues, & Books	3,595	4,895	4,895	0	0	0	0	0	0	0	0	0	0
525240 Personal Mileage Reimbursement	4,624	4,624	4,224	300	100	0	0	0	0	0	0	0	0
525250 Motor Pool Reimbursement	300	300	300	0	0	0	0	0	0	0	0	0	0
525315 Utilities - Landfill (Cayce 321)	26,000	34,000	0	0	0	0	34,000	0	0	0	0	0	0
525317 Utilities - Landfill (Edmund)	38,750	63,250	11,250	0	0	24,000	0	28,000	0	0	0	0	0
525318 Utilities - Convenience Stations	95,400	95,400	0	0	95,400	0	0	0	0	0	0	0	0
525400 Gas, Fuel, & Oil	466,341	387,205	1,935	0	23,324	242,531	0	45,195	41,851	21,085	11,284	0	0
525405 Small Equipment Fuel	750	750	0	0	750	0	0	0	0	0	0	0	0
525600 Uniforms & Clothing	31,218	31,218	1,140	905	6,006	8,500	0	4,878	6,837	2,352	600	0	0
526500 Licenses & Permits	2,650	2,660	0	0	260	300	1,200	900	0	0	0	0	0
527040 Outside Personnel (Temporary)	732,060	753,906	0	0	753,906	0	0	0	0	0	0	0	0
529903 Contingency	1,022,503	100,000	0	0	0	0	0	0	0	0	0	100,000	0
530100 Depreciation	1,939,205	1,939,205	1,235	821	430,000	900,000	784	500,000	85,000	6,365	15,000	0	0
534027 Keep America Beautiful Program	59,500	59,500	59,500	0	0	0	0	0	0	0	0	0	0
538000 Claims & Judgments (Litigation)	2,000	2,500	250	0	750	500	0	250	750	0	0	0	0
538500 Property Taxes	2,700	2,700	0	0	0	0	2,700	0	0	0	0	0	0
538600 SCDHEC - Administrative Order	5,000	5,000	0	0	0	5,000	0	0	0	0	0	0	0
* Total Operating	16,934,269	16,242,839	330,026	28,479	3,909,273	2,860,806	357,084	8,177,197	391,179	44,871	43,924	100,000	100,000
** Total Personnel & Operating	20,773,013	19,575,301	701,278	415,101	4,575,549	3,511,898	357,084	8,503,123	811,555	283,583	227,969	188,161	188,161
Capital Items	9,984,883	5,604,119	931,500	8,840	1,525,988	2,029,178	122,000	801,200	41,613	71,500	72,300	50,000	50,000
Capital Contingency													
** Total Capital	9,984,883	5,604,119	931,500	8,840	1,525,988	2,029,178	122,000	801,200	41,613	71,500	72,300	50,000	50,000
815701 Op Trn to Solid Waste Post Closure	88,402	595,725	595,725	0	0	595,725	0	0	0	0	0	0	0
815722 Op Trn to DHEC Used Oil Grant	11,201	0	0	0	0	0	0	0	0	0	0	0	0
815712 Op Trn to Elevate LexCoSC													3,608
*** Total Budget Appropriation	30,857,499	25,775,145	1,632,778	423,941	6,101,537	6,136,801	479,084	9,304,323	853,168	355,083	300,269	241,769	241,769

SECTION II

Proposed revenues – 5700

Budget Summary – FY 2025-2026

- 434000 Landfill Fees – Increase in the following fees:
 - o Asphalt/Concrete - \$25/ton to \$28/ton
 - o All Construction and Demolition Materials - \$32/ton to \$35/ton
 - o Municipal Solid Waste - \$47/ton to \$49/ton
 - o Mixed Municipal Solid Waste - \$47/ton to \$54/ton
 - o Recyclables - \$94/ton to \$118/ton
 - o Metal - \$25/ton to \$28/ton
 - o Mobile Home - \$220/section to \$275/section
- 434405 White Goods – \$25/ton to \$28/ton
- 434421 Wood/Vegetative Compost Fee – \$27/ton to \$28/ton
- 434422 Food Waste Compost Fee – \$27/ton to \$28/ton

LEXINGTON COUNTY SOLID WASTE FEES

Effective July 1, 2025

	Businesses	Residents	Unit
Asphalt	\$ 28.00	*	Ton
Boats	\$ 35.00	\$ 35.00	Ton
Brown Goods	\$ 35.00	*	Ton
Compost Bin (Sales)	\$ 65.00	\$ 65.00	Each
Concrete	\$ 28.00	*	Ton
E-Waste	A maximum of 5 electronics per day per household or business will be accepted (a computer set up counts as one) (\$0.15/Lb.)		
Food Waste Compost Fee	\$ 28.00	*	Ton
Load Assist	\$ 150.00		Each
Mattresses	\$ 14.00	*	Each
	\$ 350.00		Ton
Mixed Construction and Demolition (C&D)	\$ 35.00	*	Ton
Mixed Residential and Business Loads (not properly separated)	\$ 54.00	\$ 54.00	Ton
Metal	\$ 28.00	*	Ton
Mobile Home	\$ 275.00	\$ 275.00	Each
	\$ 35.00	\$ 35.00	Ton
MSW (Municipal Solid Waste)	\$ 49.00	*	Ton
	\$ 59.00	\$ 59.00	Ton
Permit/Renewals (Commercial vehicles)	\$ 5.00	*	Each
Mixed recyclables contaminated or uncontaminated	\$ 118.00	*	Ton
Refrigeration units (Freon)	\$ 15.00	\$ 15.00	Each
Safety Vests (Sales)	\$ 5.00	*	Each

Clean and Mixed - All loads		\$ 35.00	*	Ton
LEXINGTON COUNTY SOLID WASTE FEES Effective July 1, 2025				
Tire Handling Fee	DOT tires – 20 Tires or Less	\$ 1.50	\$ 1.50	Each
White Goods	Larger loads or non-DOT tires	\$ 150.00	\$ 150.00	Ton
Yard Debris (mixed)	Appliances (non-freon)	\$ 28.00	*	Ton
Yard Debris, Clean Wood Waste	Yard Waste mixed with other debris	\$ 35.00	*	Ton
	Yard Debris that is clean and not mixed	\$ 28.00	*	Ton

*** WHAT IS CONSIDERED TO BE (NON-CHARGEABLE) RESIDENTIAL WASTE?**

Residential Waste is ordinary household trash and yard waste from your primary residence. Most residential waste can be disposed of **WITHOUT CHARGE** at the collection and recycling centers and landfill due to the fact that a disposal fee has already been collected through the Solid Waste Tax Levy on residential property tax bills. The resident must be present with identification. Examples of non-chargeable residential waste include small loads of: non-Freon containing appliances, clothing, furniture, green waste (yard waste & compostable materials), mattresses (limited to 2 sets (mattress and box spring) or 4 pieces), small amounts of construction debris, and ordinary household trash. **Tires, refrigerators, air conditioners and/or large truckloads of concrete, land clearing, demolition and remodeling materials, as well as large loads are subject to tipping fees.**

All waste generated from commercial customers, landscapers, contractors, subcontractors and/or rental properties must be brought to the landfill and will be subject to fees. Use of the collection and recycling centers is strictly prohibited for these entities.

**COUNTY OF LEXINGTON
SOLID WASTE MANAGEMENT
Annual Budget
Fiscal Year 2025-26**

Fund: 5700
Division: Public Works
Organization: 121201 - Solid Waste / Administration

Object Expenditure Code Classification	2023-24 Expenses	2024-25 Expenses (Nov)	2024-25 Amended (Nov)	<i>BUDGET</i>		
				2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel						
510100 Salaries & Wages - 4	226,911	71,604	286,983	251,677		
511112 FICA Cost	17,211	5,166	21,955	23,423		
511113 State Retirement	46,143	11,656	53,264	56,826		
511120 Insurance Fund Contribution - 4	23,400	13,583	32,600	34,000		
511130 Workers Compensation	9,963	3,734	6,304	5,326		
* Total Personnel	323,628	105,743	401,106	371,252	0	0
Operating Expenses						
520200 Contracted Services	40,921	0	87,564	64,049		
520233 Towing Services	0	0	75	75		
520305 Infectious Disease Services	0	0	303	303		
520400 Advertising & Publicity	6,960	1,839	25,600	30,800		
520500 Legal Services	10,273	3,220	15,000	15,000		
520702 Technical Currency & Support	16,810	0	16,692	25,272		
520710 Software Subscriptions	0	0	0	1,727		
520800 Outside Printing	1,700	0	6,679	8,800		
521000 Office Supplies	1,059	609	2,350	2,350		
521100 Duplicating	302	42	509	2,500		
521200 Operating Supplies	1,843	3,200	5,600	7,000		
521214 Safety Supplies	0	0	500	500		
521601 Sign Materials	0	0	1,000	2,500		
522000 Building Repairs & Maintenance	52,650	0	0	8,000		
522300 Vehicle Repairs & Maintenance	5	0	1,000	1,000		
524000 Building Insurance	2,592	2,589	2,670	8,719		
524100 Vehicle Insurance - 1	615	1,230	615	615		
524101 Comprehensive Insurance	0	547	0	0		
524201 General Tort Liability Insurance	1,141	1,141	1,193	1,256		
524202 Surety Bonds	19	0	0	0		
525000 Telephone	4,323	1,833	4,560	4,560		
525004 WAN Service Charges	9,479	3,950	9,480	9,600		
525006 GPS Monitoring Charges - 1	223	91	218	218		
525021 Smart Phone Charges - 4	1,872	510	3,072	3,072		
525030 800 MHz Radio Service Charges - 2	1,173	489	1,348	1,348		
525031 800 MHz Radio Maintenance - 2	0	0	219	219		
525041 E-mail Service Charges - 4	387	1,221	516	1,748		
525100 Postage	258	3	17,708	27,891		
525210 Conference, Meeting & Training Expenses	4,375	10	17,507	16,175		
525230 Subscriptions, Dues, & Books	1,425	924	3,595	4,895		
525240 Personal Mileage Reimbursement	1,682	0	4,224	4,224		
525250 Motor Pool Reimbursement	0	0	300	300		
525317 Utilities / Landfill / Edmund	8,379	3,522	9,000	11,250		
525400 Gas, Fuel, & Oil	1,327	573	1,605	1,935		
525600 Uniforms & Clothing	270	135	1,140	1,140		
530100 Depreciation	1,235	0	1,235	1,235		
534027 Keep America Beautiful Program	36,500	29,750	59,500	59,500		
538000 Claims & Judgements	0	0	250	250		
* Total Operating	209,798	57,428	302,827	330,026	0	0
** Total Personnel & Operating	533,426	163,171	703,933	701,278	0	0

**COUNTY OF LEXINGTON
SOLID WASTE MANAGEMENT
Annual Budget
Fiscal Year 2025-26**

Fund: 5700
Division: Public Works
Organization: 121201 - Solid Waste / Administration

		<i>BUDGET</i>				
Object Expenditure Code Classification	2023-24 Expenses	2024-25 Expenses (Nov)	2024-25 Amended (Nov)	2025-26 Requested	2025-26 Recommend	2025-26 Approved
Capital						
540000 Small Tools & Minor Equipment	4,247	431	500	<u>1,000</u>		
540010 Minor Software	0	0	3,558	<u>500</u>		
599999 Capital Clearing	(208,147)					
All Other Equipment	208,147	155,538	2,442,117	<u>930,000</u>		
** Total Capital	4,247	155,969	2,446,175	931,500	0	0

***** Total Expenses**

537,673 319,140 3,150,108 1,632,778 0 0

SECTION V – PROGRAM OVERVIEW

Summary of Program:

Objectives:

To achieve and maintain a high standard of accuracy, completeness, timeliness and environmental efficiency in carrying out the duties of Solid Waste Management to the general public, County Council, County Administration, management, and external entities. The responsibilities of this office includes the supervision, coordination and administration of: accounting/collections, collection & recycling centers (11), franchise garbage collection (unincorporated areas), monitoring of closed landfills (4), operation of a construction & demolition landfill, management of a compost facility, operation of a construction and demolition recycling facility, operation of a municipal solid waste transfer station, and recycling education, collection & processing.

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. A. – SUMMARY OF REVENUES

SECTION VI. B. – LISTING OF POSITIONS

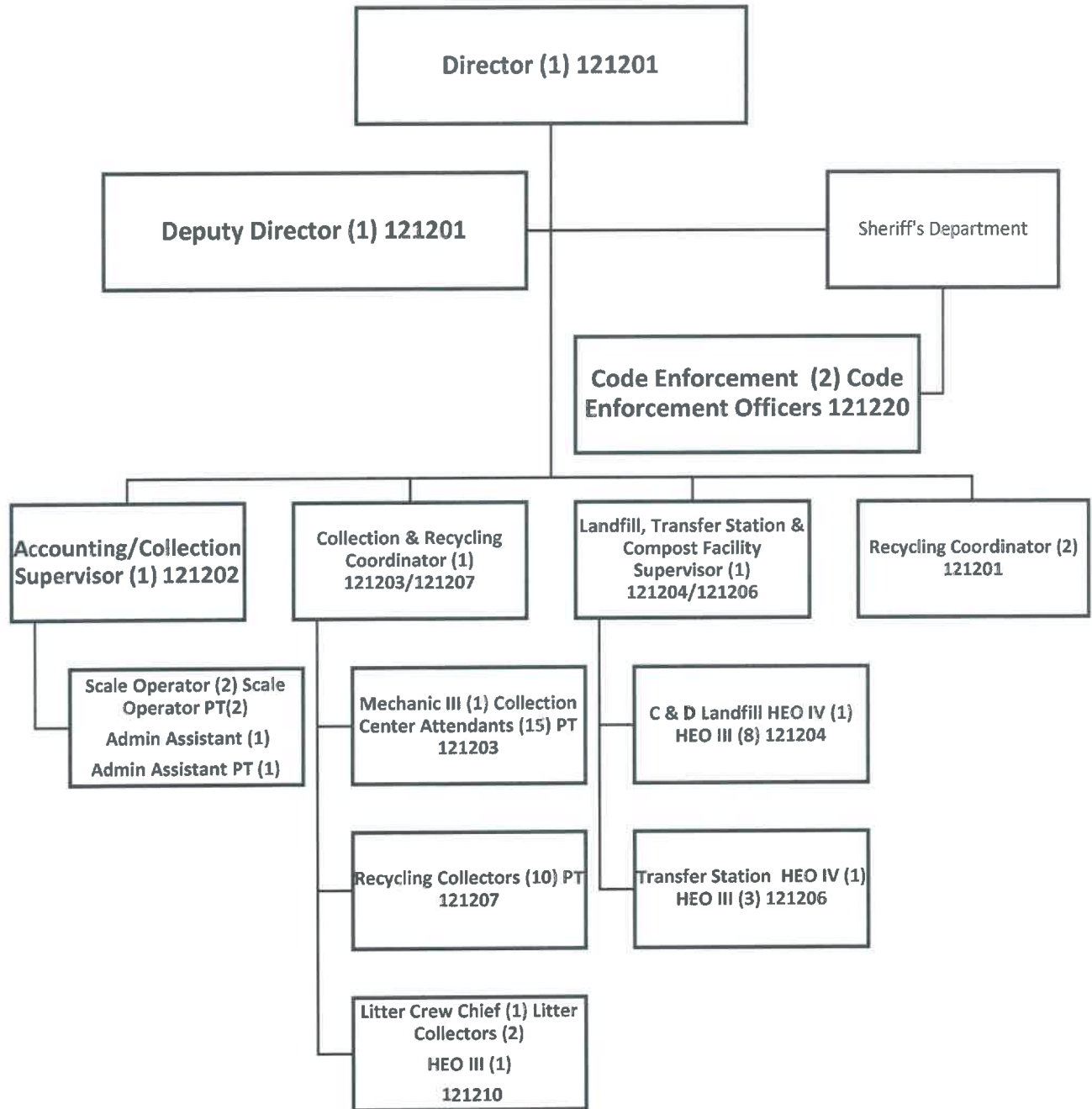
Current Staffing Level:

<u>Job Title</u>	<u>Full Time Equivalent</u>	<u>Positions</u>	<u>Enterprise Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Pay Band</u>
*Director		1	1		1	218
*Deputy Director		1	1		1	214
*Recycling Coordinator		2	2		2	210
Total Positions		<u>4</u>	<u>4</u>		<u>4</u>	

(*) Denotes positions requiring insurance.

Attached organization flowchart:

Department of Solid Waste Management Organization FY 2025-2026



SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520200 - CONTRACTED SERVICES

\$ 64,049

Program 2: Recycling Education

- Contractor costs for providing address labeling and handling of bulk mailings to Lexington County Residents.
 - 43,570 participating households x \$0.05 = \$2,178.50 X 3% CPI = \$66 = \$2,244.50
- Contractor costs for the planning, setup, safe collection, transportation, disposal, and recycling of Household Hazardous Waste (HHW). During FY 2020-2021 the HHW program transitioned from large events to a permanent location serviced by a HHW Contractor and four mobile truck days at one Collection and Recycling Center in the County. The collection locations include one permanent site serviced by the County's HHW Contractor, Republic Services, located at 1741 Caulk's Ferry Rd, Lexington, SC 29073, and the Chapin Collection and Recycling Center as space allows. This service will occur during the months of January to December (12 months) and will provide more consistent collection service for the residents of Lexington County. Examples of HHW include paint, pesticides, herbicides, fire extinguishers, cleaners and mercury.
 - In FY 2023-2024, a total of 86,423 pounds (43.2 tons) of HHW and 61,612 pounds (30.8 tons) of electronics were collected at 22 events. So far in FY 2024-2025 a total of 21,584 pounds (10.8) tons of HHW has been collected at eight of sixteen events (So far 6 have been cancelled due to weather or schedule conflicts). Lexington County residents are becoming more aware of how to properly dispose of these materials and need a way to dispose of them quickly and safely when moving.
 - \$2,800 average per collection x 24 collections = \$67,200
 - Minus contribution from the Stormwater Consortium \$15,000

= \$52,200

Off-Duty Officer Payment

The Household Hazardous Waste Drop-Off Opportunities have become regularly scheduled occurrences for residents. Staff have been working to enforce the residency requirements, but when faced with a non-resident or a resident who refuses to show a form of ID, it has been prudent to have a deputy step in. Deputies also help staff enforce the no business disposal rule and disposal limits, which helps to keep costs down. Solid Waste only has 2 deputies, and they are not always able to commit two days a month for these opportunities among their many other responsibilities. Allowing SWM to hire an off-duty officer to be present and enforce the residency requirements will help keep HHW costs down, and also ensure the County is doing their best to conserve tax dollars for disposing of items that have been generated in Lexington County.

Off-Duty Officer Pay Rate \$57.00 (hour) X (24 events X 6.5 hours each) 156 hours = \$ 8,892

Processing Fees (Required to pay with Credit Card in Detail Kommander) = 8% = \$ 712

520233 - TOWING SERVICES

\$75

To cover the cost for towing of Admin vehicle, (#43899) if required - \$75

520305 – INFECTIOUS DISEASE SERVICES \$303

To cover the cost for any necessary vaccination for administrative staff.

- Hep B shot series = \$243
- Hep B Titre = 60
- Total \$303

520400 - ADVERTISING \$30,800

Program 1: Administration

To cover the cost of a newspaper publication for the Full Cost Disclosure of Solid Waste Management as required by state legislation, DHEC permit updates, and advertisement for the Edmund C&D Landfill. This account will also cover the cost of newspaper ads for soliciting applicants for employment

Total \$ 1,200

Program 2: Recycling Education

To cover the cost of newspaper ads, magazine ads, brochures, and signs that promote the County’s recycling program. These items will promote the recycling drop-off opportunities, compost, mulch, backyard compost bins, and educate residents on how/why to recycle correctly. These items will also provide education to reduce roadside litter. The ad budget is being increased as it is unlikely the county will receive the advertising dollars from SCDHEC in the FY25 grant season. In addition, the county has become more cost-efficient with collections and by spending the money on advertising recycling right and using drop-off opportunities rather than quarterly events (Events cost an average of \$16,000 per event, in 2022 and the County spent over \$50,000 in event hosting alone). The County stands to save several thousands of dollars by eliminating these large and difficult to operate events. We are re-allocating saved funds from the events into advertising.

- Lexington Chronicle 10 Ads, informing residents about drop-offs, litter and procedures= \$ 5,300
- Lakeside Magazine (4 issues, \$600 for quarter page) \$ 2,400
- Lexington Life, 1 half page ad with 2026 HOW TO RECYCLE = \$ 2,000
- Natural Awakening, 5 full page ad shared with partners, advertising mulch, compost, etc. = \$ 3,500
- Free Times, digital marketing package (Ads on Google and other social engines) = \$ 9,400
- SC Motor Vehicle Network Ads for Oil, Tires and Recycling = \$ 2,000
- Digital Marketing at Local Businesses \$ 1,000
- Facebook Ads- marketing for events, recycle right and more = \$ 1,500
- Brochures and flyers on Recycling Drop-off and HHW recycling = \$ 2,500
- Total \$ 29,600

520500 - LEGAL FEES \$15,000

To cover the cost of attorney fees. Services provided by the County Attorney include: drawing up contracts, reviewing agreements/contracts prior to signing, land purchases, updating the SWM Plan, and reviewing/drawing up other legal documents for the department.

520702 - TECHNICAL CURRENCY & SUPPORT \$25,272

To cover the cost of maintenance and support agreements.

- Solid Waste Management Mobile Application - \$25,000
- DUO Multi-Factor Authentication License - \$68/user x 4 users = \$272
- DUO Multi-Factor Authentication expense recommended by Technology Services

520710 – SOFTWARE SUBSCRIPTIONS **\$ 1,727**

Program 1: Administration

To cover the cost of software subscriptions that help provide effective customer service

- Adobe Pro Subscriptions (2) Director, Deputy Director - \$ 334

Program 2: Recycling

To cover the cost of software subscriptions that help provide effective customer service

- Adobe Pro Subscriptions (2) Recycling Coordinator PC, Recycling Coordinator Laptop - \$ 334
- To cover the cost of a Customer Relationship Management program (CRM) called Brevo
 $\$876.82 + 3\%$ (Intl. Transaction Fee) $\$26.31 =$ \$ 904
- Cover the cost of Canva, the AD & Marketing program.
 $\$150.40 + 3\%$ (Intl. Transaction Fee) $\$4.51 =$ \$ 155

520800 – OUTSIDE PRINTING **\$ 8,800**

Program 2: Recycling Education

To cover the cost of educational materials printed in bulk to be distributed to curbside customers by franchise companies and to residents who bring materials to Collection and Recycling Centers.

- Promotional postcard SC Solid Waste App to be mailed to all curbside customers
 $43,570 \times \$0.179 =$ \$ 7,800
- “Tarp Your Load” educational flyers to be given to residents with free tarps = \$ 1,000
- Total \$ 8,800

521000 - OFFICE SUPPLIES **\$2,350**

Program 1: Admin

To cover routine office supplies (paper, pens, pencils, file folders, business cards, calendars, printer cartridges, etc.)

\$ 950

Program 2: Recycling Education

To cover routine office supplies (paper, pens, pencils, file folders, laminating pockets, business cards, etc.)

- 1 set of printer cartridges \$ 1,000
- 1 set of business cards \$ 42
- Nametags for Tours Etc. \$
- Envelopes, calendars, cardstock, colored paper, box cutters, etc. \$ 58
- Lamination Sleeves \$ 250
- Sleeve inserts \$ 50
- Total \$ 1,400

521100 - DUPLICATING **\$2,500**

Program 1: Admin

To cover the cost of document printing (to biz hub) and making copies of invoices, budget forms, and internal control work papers. This line item will cover the cost of duplication for all divisions of the Solid Waste Management Department.

Printing for all Solid Waste Management Divisions: \$2,500

521200 - OPERATING SUPPLIES **\$ 7,000**

Program 1: Admin

To cover the cost of 800MHz radio battery @ \$85 and \$115 for misc. items = \$ 200

Program 2: Recycling Education

To cover the cost of supplies for the recycling program to include educational materials.

- Recycled content supplies, educational supplies and promotional items such as cups, pens, pencils, cloth grocery bags, recycling totes, plastic bag holders = \$ 6,000
- Recycling Event volunteer supplies (water, rain ponchos, snacks, etc.) = \$ 800
- Total \$ 6,800

521214 - SAFETY SUPPLIES **\$500**

These funds will be used to cover the costs for safety supplies, safety videos, safety awards, and other supplies necessary to maintain and enhance our safety program.

521601 - SIGN MATERIALS **\$ 2,500**

Program 2: Recycling Education

To cover the cost of signs, professional and consistent in appearance, for educational displays about food waste composting.

522000 - BUILDING REPAIRS AND MAINTENANCE **\$ 8,000**

To cover the cost of any building repairs and maintenance that may occur at the new Solid Waste Management Administration Building.

522300 - VEHICLE REPAIRS & MAINTENANCE **\$1,000**

To cover the cost of repairs and maintenance for 2023 Chevrolet Silverado (#43899) for the Director of SWM - Service and maintenance every 7,000 miles and additional repairs, tires, etc.

524000 - BUILDING INSURANCE **\$8,719**

To cover the cost of allocated building insurance per HR/Risk Management schedule. Includes all buildings on the Solid Waste Management Complex except the Transfer Station. FY 2024-2025 actual \$2,589.30 + 5% = \$2,718.76
Additional \$6,000 has been added to this line item for the new Administration Building

524100 - VEHICLE INSURANCE (1) **\$615**

To cover the cost of allocated vehicle insurance per HR/Risk Management schedule. FY2024-2025 Estimate \$615.

524201 - GENERAL TORT LIABILITY INSURANCE **\$1,256**

To cover the cost of general tort liability insurance based on HR/Risk Management schedule. FY 2024-2025 actual: \$1141.00 = 10% = 1,255.10

524202 - SURETY BONDS **\$0**

To cover the cost of surety bonds \$0 x 3 FTE's = \$0. This is not a surety bond year.

525000 - TELEPHONE **\$4,560**

To cover all of the telephone service (Edmund Facility) for communicating with internal departments as well as Lexington County citizens.

- \$380 per month X 12 months = \$4,560

525004 - WAN SERVICE CHARGES **\$9,600**

To cover the cost of Metro™E™ data connection for E-mail and Internet access for Solid Waste Management Dept.

- 6Mbps @ \$800 per month x 12 months = \$9,600

525006 – GPS MONITORING CHARGES **\$218**

To cover the cost of vehicle GPS monitoring charges for the 2023 Chevrolet Silverado.

- \$18.14 per month x 12 months = \$217.68

525021 - SMART PHONE CHARGES **\$3,072**

Program 1: Admin

To cover the cost of Smart Phones from Verizon Wireless for the Director and Deputy Director for the period of July 1, 2025 through June 30, 2026.

- Director - \$64/month x 12 months = \$ 768
- Deputy Director - \$64/month x 12 months = \$ 768
- Total \$1,536

Program 2: Recycling Education

To cover the cost of a Smart Phone from Verizon Wireless for Recycling Coordinator for the period of July 1, 2025 through June 30, 2026.

- Recycling Coordinator - \$64/month x 12 months = \$ 768
- Waste Reduction Coordinator - \$64/month x 12 months = \$ 768
- Total \$1,536

525030 - 800 MHZ RADIO SERVICE CHARGES **\$1,348**

800 MHz radio service for Director and Deputy Director @ \$56.16 (5 site rate + airtime & tax)/month x 2 x 12 months = \$1,347.84.

525031 - 800 MHZ RADIO MAINTENANCE **\$219**

800 MHz annual radio maintenance for Director and Deputy Director. The annual cost for the maintenance contracts is \$218.16. This figure provided by Emergency Services.

525041 - E-MAIL SERVICE CHARGES **\$1,748**

Program 1: Admin

- Microsoft Office 365 License (G3) for Director and Deputy Director: \$437 x 2 employees = \$ 874

Program 2: Recycling Education

- Microsoft Office 365 License (G3) for Recycling Coordinators: \$437 x 2 employees = \$ 874

525100 - POSTAGE **\$ 27,891**

Program 2: Recycling Education

To cover the cost of postage to mail recycling survey to Lexington County businesses as required annually by DHEC and to mail one postcard to all County curbside customers aimed to increase recycling volumes and decrease contamination in the recyclables collected.

- DHEC survey, FY 25 cost = (700 X 0.63)=	\$ 441.00
- 43,570 pieces x 0.63/piece =	\$ 27,450.00
Total	\$ 27,891.00

525210 - CONFERENCE & MEETING EXPENSES **\$16,175**

Program 1: Admin

- SWANA Registration & Special Courses (3 Employees) =	\$1,000
3 nights lodging \$150/night x 3 (3 Employees) =	1,350
Per Diem (3 nights x \$45) (3 Employees) =	405
Mileage 250 miles x \$0.70* 2 =	350
CRA Cost For Director	2,230
Total	\$5,335
- SWANA Webinars \$105/ online class x 10 classes =	\$1,050
- Spill Prevention Course =	<u>\$ 150</u>
Total	\$1,200

Program 2: Recycling Education

Note: This amount has increased as the Recycling Coordinator Professional Development costs had been previously offset by the SCDHEC Solid Waste Grants. Due to funding shortages, the awards are no longer offering professional development funds for every applicant, and the chances of receiving them are low. These trainings are part of the recycling coordinator's credential and licensure maintenance and are essential to the position. The County is striving to reduce waste not only in the residential sectors, but also in the commercial sectors and attending conferences where waste in these areas can be reduced will be imperative to the county's waste reduction strategy.

- CDRA Conference Registration;	\$ 600
- CDRA Conference Hotel Cost (2 nights)	\$ 500
- CDRA per-diem \$45 x 2 (1 employee)	\$ 90
- LEED Construction & Demolition Meeting fees	\$ 200
- Zero Waste Virtual Conference Registration	\$ 400
- CRA Meeting Expenses & Conference Registration (2 employees)	\$ 1,500
- CRA Hotel Cost (4 nights) (2 Employee)	\$ 2,200
- CRA per-diem (4 nights x \$45) (2 Employees)	\$ 360
- CRA mileage 2 Employee)	\$ 700
- SSDN Regional Annual Meeting & Conference (All inclusive) (1 employee)	\$ 1,300
- Conference & Meeting Mileage/transportation	\$ 900
- EEASC Conference Registration & Lodging (3 nights) (1 employee)	\$ 800
- Take Action Workshop for Schools =	<u>\$ 90</u>
Total	\$ 9,640

525230 - SUBSCRIPTIONS, DUES AND BOOKS **\$ 4,895**

Program 1: Admin

- Membership to South Carolina Chapter SWANA for Director =	\$ 300
- Membership to SWANA for Deputy Director	\$ 300
- Subscription - Lexington Chronicle =	\$ 70
- Subscription - The State Newspaper =	<u>\$ 325</u>
Total	\$ 995

Program 2: Recycling Education

- Membership to Environmental Education Assoc. of SC (EEASC) (5 employees)	\$ 50
- Membership to SWANA for young professionals x2	\$ 500
- SWANA Course Professional Fee- Test x2	\$ 500
- SWANA Course Materials	\$ 900
- Membership to Carolina Recycling Association (CRA) (5 employees)	\$ 900
- Membership to Construction & Demolition Recycling Association (CDRA)	\$ 600
- <u>Membership to LEED Education Construction & Demolition SC</u>	<u>\$ 450</u>
Total	\$ 3,900

525240 - PERSONAL MILEAGE REIMBURSEMENT **\$ 4,224**

Program 1: Admin

To cover the cost associated with the use of a personal vehicle by the Director to attend meetings.

- \$21/month x 12 months =	\$ 252
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To cover the cost associated with the use of a personal vehicle by the Deputy Director to attend meetings.

- \$11/month x 12 months =	\$ 132
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Program 2: Recycling Education

To cover the cost associated with the use of a personal vehicle by the Recycling Coordinator and Waste Reduction Coordinator to attend meetings, educational speaking engagements, and events in the performance of job duties.

- \$160/month x 12 =	\$1,920 x 2=	\$3,840
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525250 - MOTOR POOL REIMBURSEMENT **\$300**

To cover the cost associated with the use of a Motor Pool Vehicle when assigned vehicle is out of service for repair.

525317 - UTILITIES - EDMUND **\$11,250**

To cover the cost of electric utilities for Edmund Landfill Administration office based on current monthly charges. This line item has been increased. A new, larger, Solid Waste Management Administration Building has been completed and will result in an increased utility cost.

- \$750/month x 12 months =	\$ 9,000
- Anticipated 25% increase=	<u>\$ 2,250</u>
• <u>Total:</u>	\$ 11,250

525400 - GAS FUEL & OIL **\$1,935**

To cover the cost of fuel for one vehicle for the Director. The cost is based on fuel usage reports obtained from the Fleet Services Department. Chevrolet Silverado (#43899)

- 600 gallons per year @ \$3.10/gal = \$1,860	\$ 1,860
- <u>One oil change during the year = 1 x \$75 =</u>	<u>\$ 75</u>
Total	\$ 1,935

525600 – UNIFORMS & CLOTHING **\$1,140**

To cover the cost of (3) pairs of boots and (9) shirts for the Director, Deputy Director, Recycling Coordinator, and Waste Reduction Coordinator.

- Boots – 4 pairs x \$135 each =	\$ 540
- <u>Shirts – 12 shirts x \$50 each =</u>	<u>\$ 600</u>
Total	\$ 1,140

530100 - DEPRECIATION **\$1,235**

To cover the cost of allocated depreciation.

534027 - KEEP THE MIDLANDS BEAUTIFUL PROGRAM **\$59,500**

To cover the cost of funding the non-profit organization Keep the Midlands Beautiful. This is a contract agreement between Lexington County and Keep the Midlands Beautiful.

538000 - CLAIMS & JUDGMENTS **\$250**

This account will cover any cost that may occur that are lower than the deductible of our insurance.

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 - SMALL TOOLS & MINOR EQUIPMENT \$1,000

Program 1: Admin

To cover the cost of items that may need to be purchased under this category - \$1,000

540010 – MINOR SOFTWARE \$500

To cover the cost of minor software items that may need to be replaced under this category - \$ 500

5AR000 – SUNSET ROYAL COURT ENGINEERING \$162,500

This account will cover the cost of engineering, design, construction monitoring, and materials testing for the Sunset Royal Court Realignment project. Realignment of Sunset Royal Court is needed to allow the Solid Waste Management Department to make full use of the recently purchased landfill property.

5AR000 – SUNSET ROYAL COURT CONSTRUCTION \$767,500

This account will cover the construction costs for the Sunset Royal Court Realignment project. Realignment of Sunset Royal Court is needed to allow the Solid Waste Management Department to make full use of the recently purchased landfill property.

**COUNTY OF LEXINGTON
SOLID WASTE MANAGEMENT
Annual Budget
Fiscal Year 2025-26**

Fund: 5700
Division: Public Works
Organization: 121202 - Solid Waste / Accounting & Collections

Object Expenditure Code Classification	2023-24 Expenses	2024-25 Expenses (Nov)	2024-25 Amended (Nov)	BUDGET		
				2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel						
510100 Salaries & Wages - 4	173,247	72,369	173,163	173,163		
510200 Overtime	765	612	1,200	1,200		
510300 Part Time - 3 (2.25 - FTE)	93,533	36,278	81,069	81,527		
511112 FICA Cost	19,839	7,688	19,541	20,559		
511113 State Retirement	55,166	18,325	47,408	49,879		
511120 Insurance Fund Contribution - 7	55,250	23,771	57,050	59,500		
511130 Workers Compensation	873	339	794	794		
* Total Personnel	398,673	159,382	380,225	386,622	0	0
Operating Expenses						
520200 Contracted Services	498	498	498	498		
520300 Professional Services	559	115	650	850		
520303 Accounting/Auditing Services	5,000	5,000	5,000	5,000		
520305 Infectious Disease Services	0	0	606	606		
520702 Technical Currency & Support	2,600	1,100	1,800	2,676		
520710 Software Subscriptions	0	0	0	501		
521000 Office Supplies	1,946	1,160	2,925	4,011		
521100 Duplicating	1,612	472	2,400	0		
521200 Operating Supplies	4,889	1,417	4,275	4,659		
521214 Safety Supplies	0	0	3,000	3,000		
521402 Occupational Health Supplies	0	0	200	200		
524201 General Tort Liability Insurance	290	290	308	294		
524202 Surety Bonds	25	0	0	0		
524900 Data Processing Equipment Insurance	160	166	167	165		
525021 Smart Phone Charges - 1	689	163	768	768		
525030 800 MHz Radio Service Charges - 2	416	177	447	447		
525031 800 MHz Radio Maintenance - 2	0	0	219	219		
525041 E-mail Service Charges - 6	978	1,203	903	1,759		
525100 Postage	668	258	800	800		
525230 Subscriptions, Dues & Books	25	0	0	0		
525240 Personal Mileage Reimbursement	100	0	300	300		
525600 Uniforms & Clothing	242	437	905	905		
530100 Depreciation	755	0	821	821		
* Total Operating	21,452	12,456	26,992	28,479	0	0
** Total Personnel & Operating	420,125	171,838	407,217	415,101	0	0
Capital						
540000 Small Tools & Minor Equipment	4,335	367	1,500	1,500		
599999 Capital Clearing	(3,893)					
All Other Equipment	3,893	0	12,978	7,340		
** Total Capital	4,335	367	14,478	8,840	0	0
*** Total Expenses	424,460	172,205	421,695	423,941	0	0

SECTION V – PROGRAM OVERVIEW

Summary of Program:

Objectives:

To achieve and maintain a high standard of accuracy, completeness, and timeliness in carrying out the duties of Accounting and Collections. The priority functions of this cost center are to weigh incoming solid waste, record the results, and insure payment as required. The weighing/billing operation is computerized and tickets are generated on a daily basis. The accounting and collection staff generates invoices on a monthly basis and mails to customer for payment. As payment on accounts are received, accounts are credited, receipts generated, and monies are deposited in appropriate accounts. This department also receives revenue, processes expenditure documents, invoices, contract payments for all Department cost centers, and oversees the County Franchise Solid Waste Collection Customer Service Program.

SERVICE LEVELS

Service Level Indicators:

Service Levels	FY21-22 (Actual)	FY 22-23 (Actual)	FY 23-24 (Actual)	FY 24-25 (Dec.)	FY 24-25 (Est. June)	FY 25-26 (Projected)
Landfill Permits Issued	1,068	950	612	346	800	1200
Landfill Tickets Issued	95,406	1012,073	53,671	60,186	125,500	140,000
Commercial Accounts	370	370	373	166	175	200
Landfill Invoices Issued	846	846	444	418	900	1000
Accounting Deposits (Includes Credit Cards Deposits)	401	409	203	201	425	450
Accounting- Scale Credit Card (Scale) Transactions	13,218	10,294	7,151	11,300	14,500	16,000
Accounting documents posted/ processed	2,825	2,850	1,153	2,700	2,950	3,000
Written franchise complaints only (does not include those handled by phone or email)	2,963	2,377	1,677	1,265	4,000	4,500

*Call volume is generally 50-150 calls per day, but increases to as many as 300 calls during inclement weather, holidays, and franchise curbside collection issues.

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. A. – SUMMARY OF REVENUES

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

<u>Job Title</u>	<u>Full Time Equivalent</u>	<u>Positions</u>	<u>Enterprise Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Pay Band</u>
*Acct. & Collection Supervisor		1	1		1	209
*Scale Master		2	2		2	106
*Scale Master P/T		2	1.5		1.5	106-P/T
*Administrative Assistant I		1	1		1	105
*Administrative Assistant I P/T		1	0.75		0.75	105-P/T
Total Positions		<u>7</u>	<u>6.25</u>		<u>6.25</u>	

(*) Denotes positions requiring insurance.

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520200 - CONTRACTED SERVICES \$498

This account is for contracted monitoring services of the scale building security system at the Edmund Landfill facility. Annual charge = \$498.

520300 - PROFESSIONAL SERVICES \$850

To cover the cost of a credit report service for screening potential new landfill customers - \$850.00. This includes the cost of credit report fees and membership dues of \$350.00.

520303 - ACCOUNTING/AUDITING SERVICES \$5,000

To cover the cost of the annual financial audit performed by an independent firm. - \$5,000.

520305 – INFECTIOUS DISEASE SERVICES \$606

To cover the cost for any necessary vaccination for accounting and collection staff.

Hep B shot series - \$243
 Hep B Titre - 60
 Total \$303 x 2 employees = \$606

520702 - TECHNICAL CURRENCY & SUPPORT \$2,676

To cover the cost of maintenance and support agreements:

- WasteWorks scale software \$ 2,200
- DUO Multi-Authentication License \$68/user x 7 users \$ 476
- Total \$ 2,676

520710 – SOFTWARE SUBSCRIPTIONS \$ 501

To cover the cost of software subscriptions that help provide effective customer service:

- Adobe Pro Subscriptions: 3 employees at \$167/employee = \$501

521000 - OFFICE SUPPLIES **\$4,011**

To cover the cost of routine office supplies – paper, pens, binders, file folders, internal control forms, color paper for flyers, and printing of envelopes.

Miscellaneous Supplies		\$ 900.00
Printer Cartridges (Inbound)	2 @ \$250.00	\$ 500.00
Printer Cartridges (Office)	2 @ \$200.00	\$ 400.00
Printer Cartridges (HY OB)	4 @ \$287.02	\$ 1,148.08
Printer Cartridges (Color)	4 @ \$200.00	\$ 800.00
Sales Tax		<u>\$ 262.37</u>
	Total:	\$ 4,010.45

521100 - DUPLICATING **\$ 0**

All duplicating charges are being requested in the Solid Waste Management Administration Budget.

521200 - OPERATING SUPPLIES **\$4,659**

To cover the cost of landfill permits, decals, scale tickets, invoices, statements, and other misc supplies such as batteries, floor mats, etc.

40 boxes scale tickets and invoices @ \$88.97 ea. plus tax and shipping =	\$ 3,558.80
1000 landfill permit decals	\$ 600.00
Misc. items	<u>\$ 500.00</u>
Total	\$ 4,658.80

521214 - SAFETY SUPPLIES **\$3,000**

To cover the cost of safety vests (including disposable) for the public that uses the Edmund Landfill. The public may also purchase the vests from which the revenues generated may offset part of the cost of this line item.

20 cases disposable vests @ \$90.00 ea. plus tax and shipping =	\$ 2,076.00
300 non-disposable vests, plus tax and shipping. =	<u>\$ 924.00</u>
Total	\$ 3,000.00

521402 - OCCUPATIONAL HEALTH SUPPLIES **\$200**

To cover the cost of first aid supplies, eye wash, sanitizers, gloves, etc.

524201 - GENERAL TORT LIABILITY INSURANCE **\$294**

To cover the cost of general tort liability insurance based on HR/Risk Management schedule. \$42 per employee x 7 employees = \$294.

524202 - SURETY BONDS **\$0**

To cover the cost of surety bonds for FY 23-24. \$0 x 7 employees = \$0. This is not a surety bond year.

524900 - DATA PROCESSING EQUIPMENT INSURANCE **\$165**

To cover the cost of allocated data processing equipment insurance. Cost provided by County Risk Management. \$159.73 FY 2024-25 actual + CPI 3.0% = 164.53

525021 - SMART PHONE CHARGES **\$768**

To cover the cost of a Smart Phone for the Accounting and Collections Supervisor for the period of July 1, 2024, through June 30, 2025. (\$64.00 per month-including hot spot for checking complaints during off hours)

\$64/month x (1) x 12 = \$ 768

525030 - 800 MHZ RADIO SERVICE CHARGES (2) **\$447**

800 MHz radio for office use @ \$18.61 (1 site rate + airtime & tax) /month for 12 months = \$223.32
800 MHz radio for scale house @ \$18.61 (1 site rate + airtime & tax) /month for 12 months = \$223.32
Total \$446.64

525031 - 800 MHZ RADIO MAINTENANCE **\$219**

800 MHz office radio maintenance - \$109.08/year per Emergency Services
800 MHz scale house radio maintenance - \$109.08/year
Total \$218.16

525041 - E-MAIL SERVICE CHARGES **\$1,759**

Microsoft Office 365 License (G3) – 3 employees at \$437/employee = \$ 1,311
Microsoft Office 365 License (G1) – 4 employees at \$112/employee = \$ 448
Total \$ 1,759

525100 - POSTAGE **\$800**

To cover the cost to mail monthly billing and assorted correspondence.

525240 - PERSONAL MILEAGE REIMBURSEMENT **\$300**

These funds are for reimbursement to cover the cost to the Accounting and Collections staff when it is appropriate to use her/his personal vehicle for the conduct of county business. Examples of this may occur when it is necessary to attend Administrative Staff meetings during the Directors absence, to make deposits at Treasurer's Office, attend committee meetings, and follow up on franchise complaints.

525600 – UNIFORMS AND CLOTHING **\$905**

These funds are for the purchase of high visibility, safety green apparel and safety toe shoes for the scale operators. This includes the purchase of shirts, sweatshirts, and jackets. These are required to be worn by the staff to ensure their safety.

Safety shoes- \$135/pair x 3 pair = \$405.00
Shirt, Jacket, Sweatshirt - \$75.00 each x 6 employees = \$ 450.00
Shirt - \$50.00 for supervisor

530100 - DEPRECIATION **\$821**

To cover the cost of allocated depreciation.

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 - SMALL TOOLS & MINOR EQUIPMENT **\$1,500**

To cover the cost of items that may need to be replaced under this category to include a new chair for the supervisor.

5AR000 – (2) F1A STANDARD PC (REPLACEMENT) **\$3,140**

This account will cover the cost of replacing two (2) Standard PC All-In-One Computers & Monitors for the Inbound Scale and the Administrative Assistant. This replacement is recommended by Technology Services.

5AR000 – (2) NETWORK PRINTER (REPLACEMENT) **\$4,200**

This account will cover the cost of replacing two (2) Printers that are assigned to the inbound and outbound scale systems. This replacement is recommended by Technology Services.

**COUNTY OF LEXINGTON
SOLID WASTE MANAGEMENT
Annual Budget
Fiscal Year 2025-26**

Fund: 5700

Division: Public Works

Organization: 121203 - Solid Waste / Collection Stations

Object Expenditure Code Classification	2023-24 Expenses	2024-25 Expenses (Nov)	2024-25 Amended (Nov)	<i>BUDGET</i>		
				2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel						
510100 Salaries & Wages - 1.5	89,289	37,186	87,392	87,392		
510199 Special Overtime	0	1,395	0	0		
510200 Overtime	3,322	757	2,400	4,000		
510300 Part Time - LS (11.05 - FTE)	312,599	128,205	394,852	394,854		
511112 FICA Cost	30,480	12,613	37,075	39,764		
511113 State Retirement	73,057	28,120	89,950	96,473		
511114 Police Retirement	0	(140)	0	0		
511120 Insurance Fund Contribution - 1.5	11,700	5,094	12,225	12,750		
511130 Workers Compensation	27,915	11,823	28,571	31,043		
511213 State Retirement - Retiree	3,158	0	0	0		
511214 Police Retirement - Retiree	4,577	318	0	0		
* Total Personnel	556,097	225,371	652,465	666,276	0	0
Operating Expenses						
520100 Contracted Maintenance	0	0	1,049	1,049		
520103 Landscaping/Ground Maintenance	0	0	5,000	5,000		
520200 Contracted Services	2,007,318	745,065	2,282,466	2,422,253		
520219 Water & Other Beverage Service	1,215	778	5,280	5,280		
520233 Towing Service	0	0	390	1,200		
520300 Professional Services	0	0	635	635		
520302 Drug Testing Services	0	0	150	150		
520305 Infectious Disease Services	0	0	1,515	1,515		
520400 Advertising & Publicity	0	0	2,000	2,000		
520702 Technical Currency & Support	0	0	0	68		
520710 Software Subscriptions	0	0	0	167		
521000 Office Supplies	67	71	300	300		
521100 Duplicating	125	24	225	0		
521200 Operating Supplies	30,470	10,749	28,600	29,950		
521402 Occupational Health Supplies	0	0	100	100		
522000 Building Repairs & Maintenance	96,073	10,405	44,500	44,500		
522100 Heavy Equipment Repairs & Maintenance	39,865	4,570	44,000	49,500		
522200 Small Equipment Repairs & Maintenance	100	0	400	400		
522300 Vehicle Repairs & Maintenance	6,825	2,469	6,000	7,000		
524000 Building Insurance	3,520	3,512	3,627	3,688		
524100 Vehicle Insurance - 4	1,230	1,230	1,230	1,230		
524101 Comprehensive Insurance	422	583	443	671		
524201 General Tort Liability Insurance	130	130	2,210	2,431		
524202 Surety Bonds	79	0	0	0		
525000 Telephone	4,291	1,788	4,421	4,421		
525006 GPS Monitoring Charges - 2	440	181	436	466		
525021 Smart Phone Charges - 2	1,150	326	1,296	1,296		
525030 800 MHz Radio Service Charges - 2	1,406	586	1,526	1,526		
525031 800 MHz Radio Maintenance - 2	0	0	219	219		
525040 Internet Service Charges	815	457	7,200	10,800		
525041 E-mail Service Charges - 1	129	230	129	437		
525210 Conference & Meeting Expenses	525	0	525	525		
525240 Personal Mileage Reimbursement	0	0	100	100		
525318 Utilities / Landfill / Convenience Stations	94,831	37,850	95,400	95,400		
525400 Gas, Fuel, & Oil	18,089	5,247	22,130	23,324		

**COUNTY OF LEXINGTON
SOLID WASTE MANAGEMENT
Annual Budget
Fiscal Year 2025-26**

Fund: 5700
Division: Public Works
Organization: 121203 - Solid Waste / Collection Stations

Object Expenditure Code Classification	2023-24 Expenses	2024-25 Expenses (Nov)	2024-25 Amended (Nov)	BUDGET		
				2025-26 Requested	2025-26 Recommend	2025-26 Approved
Operating Expenses - con't						
525405 Small Equipment Fuel	0	0	750	<u>750</u>		
525600 Uniforms & Clothing	4,916	4,070	6,006	<u>6,006</u>		
526500 Licenses & Permits	175	175	250	<u>260</u>		
527040 Outside Personnel	695,337	178,208	732,060	<u>753,906</u>		
530100 Depreciation	415,548	0	430,000	<u>430,000</u>		
538000 Claims & Judgments (Litigation)	293	0	750	<u>750</u>		
538300 Retainage Payable Expense	56,629	0	0	<u>0</u>		
* Total Operating	3,482,013	1,008,704	3,733,318	3,909,273	0	0
** Total Personnel & Operating	4,038,110	1,234,075	4,385,783	4,575,549	0	0
Capital						
540000 Small Tools & Minor Equipment	54,433	186	2,000	<u>2,000</u>		
599999 Capital Clearing	(2,177,822)					
All Other Equipment	2,177,822	233,505	3,846,689	<u>1,523,988</u>		
** Total Capital	54,433	233,691	3,848,689	1,525,988	0	0
*** Total Expenses	4,092,543	1,467,766	8,234,472	6,101,537	0	0

SECTION V - PROGRAM OVERVIEW

Summary of Programs:

Program 1 –Collection and Recycling Centers

Program 1: Collection and Recycling Centers

Objectives:

This program requires the effort of a full time Collection and Recycling Center Coordinator, one full time Maintenance Mechanic, approximately 15 County employed part-time Collection and Recycling Center Attendants, and an additional 40 to 60 contracted personnel from Babcock Center. The function of this cost center is to ensure the proper disposal of all materials brought in by Lexington County residents to the various Collection and Recycling Centers in a safe and efficient manner. The attendants keep records of all contracted waste container pulls, contracted and Solid Waste Management (SWM) recyclable materials pulls, and vehicle traffic counts in the centers. The attendants are also responsible for housekeeping activity in the attendants building and on the grounds at the centers. Currently, there are eleven (11) Collection and Recycling Centers throughout the county with Babcock Center personnel staffing nine (9) of these centers.

The Collection and Recycling Coordinator is based at the SWM offices at the Lexington County Landfill.

SERVICE LEVELS

Service Level Indicators:

Program 1:

Collection and Recycling Centers

<u>Services Provided</u>	<u>Actual FY 22/23</u>	<u>Actual FY23/24</u>	<u>Estimated FY 24/25</u>	<u>Projected FY 25/26</u>
MSW Collected (Tons)	30,919	29,754	31,278	34,093
Yard Trash Collected (Tons)	28,257	28,779	30,360	33,092
Total # of Resident Deliveries	2,023,592	2,254,186	2,308,949	2,516,755

SECTION V. – LINE ITEM NARRATIVES

SECTION VI. A. – SUMMARY OF REVENUES

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

<u>Job Title</u>	<u>Full Time Equivalent Positions</u>	<u>Enterprise Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Pay Band</u>
C&R Coordinator (1)	.5	.5		.5	210
Equipment Mechanic	1	1		1	111
* Collection Center Attendants	<u>15</u>	<u>11.06</u>		<u>11.06</u>	101
Total Positions	16.5	12.56		12.56	

Only two of these positions, the Collection and Recycling Coordinator and the Equipment Mechanic, have benefits.
 *These positions are part-time, without benefits.

15 attendants @ 29.5 hours per week = 442.5 hours, divided by 40 hour (FTE Hours) =	11.06 FTE positions
0.5 Coordinator @ 40 hours per week = 20 hours, divided by 40 hour =	0.5 FTE positions
1 Equipment Mechanic =	<u>1 FTE positions</u>
Total FTE for 121203	12.56 FTE positions

(1) Other half of C&R Coordinator is charged to 5700-121207

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520100 - CONTRACTED MAINTENANCE \$1,049

These funds are for the annual inspection and replacement of the portable fire extinguishers at the eleven (11) Collection & Recycling Centers.

11 Centers x \$24 per inspection	\$ 264.00
5 Replacements per year (as needed) x \$135	\$ 675.00
5 Recharges per year x \$22 per recharge	<u>\$ 110.00</u>
Total:	\$ 1,049.00

520103 – LANDSCAPING/GROUND MAINTENANCE \$5,000

These funds are for the mowing and/or cutting of the 2 detention ponds located at the Edmund CRC and the Southeast CRC. The ponds will be cut two times per year to keep an aesthetic appearance and safe environment at the Collection & Recycling Centers. Cost to cut the Edmund detention pond is estimated at \$1,000 per service and the Southeast detention pond is estimated at \$1,500 per service.

- Edmund CRC \$1,000 x 2 mowing services per year	= \$ 2,000.00
- S.E. CRC \$1,500 x 2 mowing services per year	= \$ <u>3,000.00</u>
	\$ 5,000.00

520200 - CONTRACTED SERVICES \$2,422,253

These funds are for the transportation of solid waste from the eleven (11) Collection and Recycling Centers, Edmund Landfill, and community projects that we support during the year. The list below represents the estimated number of pulls and the total cost of those pulls based on the recent service history. These are anticipated costs based on current recognizable trends and conditions. Efforts have been made to forecast the waste stream through these centers for the coming year. Factors that affect the waste stream are: continued growth in the county, changes in participation in the Franchise Residential Collection program, changes in numbers and locations of Collection & Recycling Centers, changes in citizen involvement in recycling efforts, inefficiency of waste compaction equipment, and other unknowns can have a tremendous impact on the number of required pulls from the centers. Additionally, an increase in the number of compactors can result in increased efficiency, thereby reducing the costs associated with waste transportation. The prices in this line item reflect a CPI increase of 3.0% for FY 2025-2026.

Estimated Pulls July 1, 2025 – June 30, 2026

Ball Park	1,175 pulls/yr. @	\$271.94	\$319,529.50 +	\$3,709.44 rent:	Period Total =	\$323,238.94
Bush River	1,100 pulls/yr. @	\$271.94	\$299,134.00 +	\$3,709.44 rent:	Period Total =	\$302,843.44
Chapin	720 pulls/yr. @	\$271.94	\$195,796.80 +	\$5,564.16 rent:	Period Total =	\$201,360.96
Edmund	1000 pulls/yr. @	\$271.94	\$271,940.00 +	\$5,564.16 rent:	Period Total =	\$277,504.16
Hollow Creek	600 pulls/yr. @	\$271.94	\$163,164.00 +	\$3,709.44 rent:	Period Total =	\$166,873.44
Leesville	450 pulls/yr. @	\$271.94	\$122,373.00 +	\$2,782.08 rent:	Period Total =	\$125,155.08
Landfill	16 Pulls/yr. @	\$271.94	\$4,351.04 +	\$927.36 rent:	Period Total =	\$5,278.40
Pelion	550 pulls/yr. @	\$271.94	\$149,567.00 +	\$1,854.72 rent:	Period Total =	\$151,421.72
River Chase	1000 pulls/yr. @	\$271.94	\$271,940.00 +	\$3,709.44 rent:	Period Total =	\$275,649.44
Sandhills	975 pulls/yr. @	\$271.94	\$265,141.50 +	\$3,709.44 rent:	Period Total =	\$268,850.94
Southeast	475 pulls/yr. @	\$271.94	\$129,171.50 +	\$2,782.08 rent	Period Total =	\$131,953.58
Summit	<u>430</u> Pulls/yr.@	\$271.94	<u>\$116,934.20+</u>	<u>\$4,636.80 rent</u>	<u>Period Total =</u>	<u>\$121,571.00</u>
Total	8,491 Pulls/yr.@	\$271.94	\$2,309,042.54+	\$42,658.56 Rent +3%	Period Total =	\$2,422,252.10

520219 – WATER AND OTHER BEVERAGES **\$5,280**

These funds provide clean (bottled) drinking water to each of the eleven (11) Collection and Recycling Centers. Due to the nature of the Babcock staff and the contamination of some of the center’s drinking water, it is necessary that we provide safe, clean water to consume during their shifts.

- 11 centers x 5 bottles/month = 55 bottles/month
- 55 bottles x 12 months = 660 bottles
- 660 bottles x \$8.00 per bottle = \$5,280.00

520233 – TOWING **\$1,200**

These funds cover any towing charges on the two (2) County vehicles assigned to this program. The vehicles are the C&R Coordinator’s pick-up, and the service truck.

520300 - PROFESSIONAL SERVICES **\$635**

This account covers cost associated with quarterly water quality testing of the Edmund CRC well. This well has recently been designated as a Public Water System which requires regular sampling by DHEC.

520302 - DRUG TESTING SERVICES **\$150**

These funds are for testing of employees as necessary in response to specific, non-random situations.

520305 – INFECTIOUS DISEASE SERVICES **\$1,515**

This account will cover the cost for hepatitis “B” inoculations available to employees. 29CFR 1910.1030 Guidelines apply to any personnel considered at risk under OSHA 1970 General Data clause. There is considerable information available to support the inclusion of certain personnel in the Solid Waste Management Department in a pathogenic exposure program to vaccinate against hepatitis “B”.

Shot Series cost/ employee \$303 x 5 employees = \$1,515

520400 - ADVERTISING **\$2,000**

These funds are for the production and distribution of printed flyers, handouts, advertisements, etc. to be used for SWM Collection & Recycling Centers, County recycling education, and promotional materials. Handouts would include information regarding the operations of the Collection & Recycling Centers. This cost also includes production and distribution of flyers concerning holiday schedules and/or changes to the operations of Collection & Recycling Centers.

520702 - TECHNICAL CURRENCY & SUPPORT **\$68**

To cover the cost of maintenance and support agreements.

- DUO Multi-Factor Authentication License - \$68/user x 1 users = \$68
DUO Multi-Factor Authentication expense recommended by Technology Services

520710 – SOFTWARE SUBSCRIPTIONS **\$ 167**

To cover the cost of software subscriptions that help provide effective customer service:

- Adobe Pro Subscription for the Collection and Recycling Center Coordinator

521000 - OFFICE SUPPLIES **\$300**

Office Supplies include: Business cards, printer cartridges, file folders, bulletin board, pens, pencils, laminates, etc., as needed.

521100 - DUPLICATING **\$0**

Duplicating costs are being transferred to the Solid Waste Management Administration budget.

521200 - OPERATING SUPPLIES **\$29,950**

These funds are necessary to provide such items as cleaning supplies, disinfectants, brooms, rakes, shovels, water hoses, work gloves, and other necessary operating supplies for the eleven (11) Collection and Recycling Centers, the Coordinator, and the Maintenance Mechanic. First Aid supplies, employee personal protective equipment (safety glasses, safety vests, rubber gloves, etc), temporary signage, locks, and keys are also included in this line item. These supplies are necessary to maintain an efficient, clean, and safe environment for employees and residents. Operating Supplies are stored at the SWM offices and distributed to the centers as needed. This figure represents approximately \$215.00 per center per month in operating supplies and \$220.00 per year for the Coordinator/Mechanic.

$\$225 \times 11$ Collection & Recycling Centers = \$2,475/month
 $\$2,475 \times 12$ mo. = \$29,700
 $\$29,700 + \250.00 (Coordinator/Mechanic) = \$29,950

521402 - OCCUPATIONAL HEALTH SUPPLIES **\$100**

This account will cover the cost of health supplies to protect the employees from hazardous materials. Items included but not limited to: face masks, latex gloves, chemical gloves, etc.

522000 - BUILDING REPAIRS & MAINTENANCE **\$44,500**

These funds are for normal maintenance, repairs, and upkeep of the eleven (11) Collection & Recycling Centers attendant's building's, asphalt, concrete, fences, and gates to allow for appropriate security and safety of the Centers. It also covers the maintenance and repair of any electrical, plumbing, minor damage, or any other on-going maintenance needs. Due to the age and high usage of the facilities, maintenance costs continue to increase each year.

Preventative maintenance, painting and repair is needed for all attendant buildings at the Collection & Recycling Centers. Building Services has recommended a budget cost of \$2,500 per building to complete these repairs. Only 5 buildings will be completed this fiscal year and the rest will be completed the next year. This cost accounts for 6 buildings at \$2,500 for a total of \$15,000.00 plus regular maintenance and repair of \$29,500 for a grand total of \$44,500

522100 - HEAVY EQUIPMENT REPAIRS & MAINTENANCE **\$49,500**

These funds are necessary for the repairs and maintenance of the solid waste compactors at the eleven (11) Collection & Recycling Centers. Currently, there are 57 compactors in operation. Due to the nature of the equipment, the cost of parts are very expensive. The funds in this account allows for an average of \$4,000 per collection center throughout the year for parts and repairs. $\$4,500$ per center $\times 11 = \$49,500$

522200 - SMALL EQUIPMENT REPAIRS AND MAINTENANCE **\$400**

These funds are for the repairs of lawnmowers, weed eaters, and other small equipment needed to maintain environmental safety and aesthetic appearance of the Collection & Recycling Centers.

522300 - VEHICLE REPAIRS AND MAINTENANCE **\$7,000**

These funds are for normal maintenance costs associated with the operation of the 1500 Chevrolet Pickup Truck #41304 and a service vehicle, Dodge 5500 #42723, assigned to this account.

Chev.1500 Pickup Truck Co # 41304	\$ 3,500
Dodge 5500 Service Vehicle Co # 42723	\$ 3,500
Total	\$ 7,000

524000 - BUILDING AND CONTENTS INSURANCE **\$3,688**

These funds are for insurance of the buildings at the eleven (11) Collection & Recycling Centers. This figure provided by Risk Management.

2025-2026 Actual \$3,512 + 5% increase estimated by Risk Management = \$ 3,687.60

524100 - VEHICLE INSURANCE **\$1,230**

These funds are for insurance of the Chevrolet 1500 pickup #41304, and the service vehicle Dodge 5500 #42723. This estimate provided by Risk Management. \$615 per vehicle x 2 vehicles = 1,230.

524101 - COMPREHENSIVE INSURANCE **\$671**

These funds are for comprehensive insurance for the service vehicle Dodge 5500 #42723 assigned to the Maintenance Mechanic. Estimate by Risk Management. \$583.24 FY 2024-2025 Actual +15%= \$670.73

524201 - GENERAL TORT LIABILITY INSURANCE **\$2,431**

These funds are for General Tort Liability Insurance for the Collection & Recycling Center Coordinator, Maintenance Mechanic, and County employed station attendants.

Insurance Estimate: \$2,210+10%= \$2,431 estimated by Risk Management.

524202 - SURETY BOND **\$0**

To cover the cost of surety bonds for full-time equivalent employees: 12.55 FTE's x \$0 per FTE = \$0. This is not a surety bond year.

525000 - TELEPHONE **\$4,421**

These funds are for telephone service for 11 Collection & Recycling Centers.

11 Phones @ \$33.49/each (average) = \$368.39 per month

12 months @ \$368.39 = \$4,420.68

525006 - GPS MONITORING CHARGES **\$466**

To cover the cost of monthly vehicle GPS monitoring charges for the 1500 pickup Co #41304 and the service vehicle Dodge 5500 #42723.

2 @ \$19.41/month = \$38.82

12 months @ \$38.82 = \$465.84

525021 – SMART PHONE CHARGES \$1,296

This account covers the cost for smart phone charges for the Collection and Recycling Coordinator and the maintenance mechanic.

Verizon Smart Phone (\$54.00 per month x 2)	\$ 108
Months	<u>X 12</u>
Total	\$ 1,296

525030 - 800 MHZ RADIO SERVICE CHARGES (2) \$1,526

This account covers cost for two (2) 800 MHz Radios, \$63.56 (6 site rate + airtime & tax) /mo.

Monthly service charge for two 800 MHz radio 2 x \$63.56	\$ 127.12
Months	<u>x 12</u>
Total Service Charges	\$ 1,525.44

525031 - 800 MHZ RADIO MAINTENANCE CONTRACTS (2) \$219

This account covers cost for two (2) 800 MHz Radio maintenance contracts. The cost per radio includes tax for the 2024-2025 fiscal year. Two radios at \$109.08 = \$218.16

525040- INTERNET SERVICE CHARGES \$10,800

These funds are for providing internet service to nine Collection & Recycling Centers to facilitate remote access for the cameras.

525041- E-MAIL SERVICE CHARGES \$437

These funds are for the Collection & Recycling Center Coordinator's Microsoft Office 365 License (3)

525210 - CONFERENCE & MEETING EXPENSES \$525

This account covers the class for Chemical Spill Response certification for three employees. 3 x \$175 = \$525.

525240 - PERSONAL MILEAGE REIMBURSEMENT \$100

These funds are for reimbursement to cover the cost to the Collection and Recycling Coordinator when it is appropriate to use his/her personal vehicle for the conduct of county business. Examples of this may occur when it is necessary to visit the Collection & Recycling Centers on the weekend, in the early morning, late afternoon, or when the county vehicle is not available.

525318 – UTILITIES \$95,400

These funds are for utility expenses at the 11 Collection & Recycling Centers.

Average cost per month =	\$7,950
Number of months=	<u>x 12</u>
Total=	\$95,400

525400 - GAS, FUEL & OIL **\$23,324**

These funds are for gas, oil, other fluids, and lubricants necessary for the operation of the Coordinator's F-150 pickup truck (#41304) and the Maintenance Mechanic's Dodge 5500 service vehicle (#42723) assigned to this account. These funds will also cover the cost of hydraulic fluid needed to operate the compactors at the Collection and Recycling Centers. (Fuel estimates set by Fleet Services: \$4.35/gal. diesel; \$3.40/gal gas)

1500 Pickup	35 gallons per week @ \$3.10 per gallon	\$ 5,642.00
Dodge 5500 Service Truck	50 gallons per week @ \$3.95per gallon	\$ 10,270.00
Diesel Exhaust Fluid(For F-550)	65 gallons @ \$2.49 per gallon	\$ 161.85
Hydraulic Fluid for Equipment	10 drums @ \$725.00 per drum	\$ 7,250.00
	Total	\$23,323.85

525405 - SMALL EQUIPMENT FUEL **\$750**

This account covers the cost of fuel for all small equipment.

525600 - UNIFORMS & CLOTHING **\$6,006**

These funds are for uniforms and clothing for the 15 Recycling Center attendants and maintenance mechanic. Attendants receive a new pair of safety shoes every other year which is around 8 pair per year and the maintenance mechanic receives a new pair every year

Safety Shoes	10 Pair @ \$135.00	\$ 1,350.00
Shirt – Short Sleeve	65 @ \$16.50	\$ 1,072.50
Shirt – Long Sleeve	65 @ \$16.50	\$ 1,072.50
Sweatshirt Hood w/zipper	39 @ \$19.60	\$ 764.40
Winter Jackets	15 @ \$57.20	\$ 858.00
Summer Caps	30 @ \$7.50	\$ 225.00
Winter Hats	30 @ \$9.00	\$ 270.00
S.C. Sales tax @ 7%		\$ 392.87
Total		\$ 6,005.27

526500 - LICENSE & PERMITS **\$260**

These funds will cover any unforeseen cost of water testing by SC DHEC (based on current permit fees) at the 4 Collection & Recycling Centers with wells.

527040 - OUTSIDE PERSONNEL **\$753,906**

These funds cover the payment for Babcock Center personnel at nine (9) of the Collection & Recycling Centers. The increase in this line item accounts for a CPI increase as stated in the contract – 3.0 percent.

Ball Park Collection & Recycling Center	\$ 83,686.80
Bush River Collection & Recycling Center	\$ 83,686.80
Chapin Collection & Recycling Center	\$ 83,686.80
Edmund Collection & Recycling Center	\$ 83,686.80
Hollow Creek Collection & Recycling Center	\$ 68,977.68
Pelion Collection & Recycling Center	\$ 68,977.68
River Chase Collection & Recycling Center	\$ 83,686.80
Sandhills Collection & Recycling Center	\$ 83,686.80
Southeast Collection & Recycling Center	\$ 68,977.68
Maintenance Work – all sites	\$ 22,893.36
Total:	\$731,947.20 +3%= \$753,905.61

530100 - DEPRECIATION **\$430,000**

This cost will cover the depreciation of our equipment.

538000 - CLAIMS & JUDGMENTS **\$750**

This account will cover any cost that may occur that is lower than the deductible for the insurance.

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 - SMALL TOOLS AND MINOR EQUIPMENT \$2,000

This account will cover the cost for any small tools and/or minor equipment which falls below the \$500 capital cost limit, especially items not stocked at Central Warehouse. Among the items to be purchased are lawn mower(s), weed trimmer(s), leaf blower(s), small hand tools, etc. for use at the eleven (11) Collection & Recycling Centers.

5AR000 - SIGNS \$4,000

This amount represents the funds necessary to obtain new and/or replacement directional, informational, and educational signs at each of the Collection & Recycling Centers. This amount also includes costs for signposts, brackets, and other hardware necessary for the installation of new and/or existing signs. In some cases the signs are needed to solve a safety issues (i.e. traffic direction/control). In other instances, the signs will direct the types of recycle products accepted in a given container, reducing the chance of contaminated containers, and insuring the optimum revenue for the container when delivered to the processor. The increase results from recent cost increases from the supplier(s), especially related to the increase in steel costs for acceptable signposts. Average cost per sign will vary based on the size, color, and message.

5AR000 - CONCRETE PADS/ASPHALT (REPLACEMENT) \$45,000

This account will cover the cost to repair or replace existing black top or concrete pads at various Collection and Recycling Centers. The black top gets cracked and broken due to the heavy containers being set down on it over time. To ensure the safety and integrity of our Collection & Recycling Centers, we need to repair or replace the black top with concrete or asphalt. In some cases, we need to replace the existing broken concrete.

5AR000 - COLLECTION AND RECYCLING CENTER STRIPING \$6,500

These funds will be used to provide direction and safety striping at the eleven (11) Collection and Recycling Centers. The striping provides increased visibility at night, a safety barrier for the staff, and efficiency of traffic flow.

5AR000 – (8) SELF-CONTAINED COMPACTORS (REPLACEMENT) \$466,588

These funds will be used to purchase eight (8) new Self-Contained compactors to replace existing compactors that are 15-20 years old. Based on the age of the compactors and a maintenance analysis performed, a replacement schedule has been established. These self-contained compactors will be used to replace breakaway compactors that are currently in use. These replacements need to take place in order to bring the County into compliance with DES Storm Water regulations. These changes will save significant fines and penalties in the future.

Self-Contained Compactor (with options)	8 @	\$ 49,625.40	\$ 397,003.20
Installation Charges	8 @	\$ 1,750 (not taxed)	\$ 14,000.00
Ground Protection Plates	24@	\$ 500	\$ 12,000.00
Hopper Extended to both Container Sides	8@	\$ 4,348.00	\$ 34,784.00
Shipping(Freight)	8@	\$ 1,100.00	\$ 8,800.00
			\$ 466,587.20
 Total			

5AR000-SURVEILLANCE CAMERA UPGRADE **\$45,000**

These funds will be used to upgrade the surveillance camera systems at Southeast, Pelion and Edmund Collection and Recycling Centers. This amount also includes all materials to mount the cameras, cabling, monitors, DVR(S), poles and racks for the equipment. The quality of the original installation of these cameras is poor and the ability to see any issues or events that occurred are less than favorable. Performing this upgrade will allow for real-time monitoring and playback of events due to having remote access. The cost estimate was provided by a licensed contractor.

5AR000 – ENGINEERING BUSH RIVER ROAD CRC **\$145,000**

These funds will be used to provide engineering services to allow for expansion of the Bush River Road Collection and Recycling Center. During the 2024/2025 Fiscal year, the nearby Riverchase Recycling Center will be relocated. Due to the Riverchase Recycling Center relocation, the Bush River Road location is expected to see an increase in traffic and volume. Due to this anticipated increase and the continued growth of the Irmo area and expansion is needed.

5AR000 – CONSTRUCTION BUSH RIVER ROAD CRC **\$800,000**

These funds will be used to provide construction services to allow for expansion of the Bush River Road Collection and Recycling Center. During the 2024/2025 Fiscal year, the nearby Riverchase Recycling Center will be relocated. Due to the Riverchase Recycling Center relocation, the Bush River Road location is expected to see an increase in traffic and volume. Due to this anticipated increase and the continued growth of the Irmo area, and expansion is needed.

5AR000-- SUPPLY BUILDING AND CONCRETE PAD REPLACEMENT **\$11,900**

These funds will be used to replace the old outbuilding and concrete pad that is in disrepair. This building will be used to store supplies for all 11 of our Collection and Recycling Centers.

**COUNTY OF LEXINGTON
SOLID WASTE MANAGEMENT
Annual Budget
Fiscal Year 2025-26**

Fund: 5700
Division: Public Works
Organization: 121204 - Solid Waste / Landfill Operations

Object Expenditure Code Classification		2023-24 Expenses	2024-25 Expenses (Nov)	2024-25 Amended (Nov)	2025-26 Requested	BUDGET	
						2025-26 Recommend	2025-26 Approved
Personnel							
510100	Salaries & Wages - 9.5	370,916	162,610	410,464	405,075		
510199	Special Overtime	0	1,993	0	0		
510200	Overtime	10,743	3,529	20,000	15,000		
511112	FICA Cost	27,224	12,239	32,931	32,880		
511113	State Retirement	73,567	28,511	79,895	79,771		
511120	Insurance Fund Contribution - 9.5	74,100	32,260	77,425	80,750		
511130	Workers Compensation	32,936	14,503	36,394	37,616		
* Total Personnel		589,486	255,645	657,109	651,092	0	0
Operating Expenses							
520100	Contracted Maintenance	196,194	65,654	263,779	248,574		
520200	Contracted Services	321,142	171,954	482,920	591,700		
520233	Towing Service	0	950	1,000	1,000		
520240	Tire Disposal Services	136,284	13,587	178,250	107,250		
520300	Professional Services	48,000	35,000	91,225	84,725		
520302	Drug Testing Services	42	0	984	1,584		
520305	Infectious Disease Services	0	81	1,212	1,212		
520602	Landfill Monitoring - Edmund	25,000	9,000	27,500	31,000		
520702	Technical Currency & Support	0	0	0	204		
520710	Software Subscriptions	0	0	0	167		
521000	Office Supplies	199	15	300	300		
521100	Duplicating	76	13	144	0		
521200	Operating Supplies	153,841	7,735	260,922	260,922		
522000	Building Repairs & Maintenance	209,459	(2,898)	14,840	14,840		
522050	Generator Repairs & Maintenance	171	0	4,620	4,620		
522100	Heavy Equipment Repairs & Maintenance	172,976	22,441	164,780	197,950		
522200	Small Equipment Repairs & Maintenance	910	2,394	6,500	6,500		
522201	Fuel Site Repairs & Maintenance	1,202	0	5,200	5,200		
522300	Vehicle Repairs & Maintenance	4,100	4,075	8,774	8,774		
523200	Equipment Rental	11,950	481	19,980	19,980		
524100	Vehicle Insurance - 6	3,690	4,305	4,305	4,305		
524101	Comprehensive Insurance	51,065	81,521	56,798	65,318		
524201	General Tort Liability Insurance	5,458	5,458	6,867	6,004		
524202	Surety Bonds	60	0	0	0		
525006	GPS Monitoring Charges - 12	2,400	998	2,613	2,613		
525021	Smart Phone Charges - 2	0	0	1,296	1,392		
525030	800 MHz Radio Service Charges - 9	5,299	2,208	6,048	6,048		
525031	800 MHz Radio Maintenance - 9	0	0	982	982		
525041	E-mail Service Charges - 0.5	129	411	387	1,311		
525100	Postage	792	0	0	0		
525210	Conference, Meeting & Training Expenses	1,415	0	5,470	5,500		
525317	Utilities - Landfill (Edmund)	16,034	6,778	18,750	24,000		
525400	Gas, Fuel, & Oil	208,489	56,066	312,212	242,531		
525600	Uniforms & Clothing	6,581	1,699	8,500	8,500		
526500	Licenses & Permits	75	77	300	300		
530100	Depreciation Expense	1,044,874	0	900,000	900,000		
538000	Claims & Judgements (Litigation)	250	0	500	500		
538600	SCDHEC Fines - Administrative Order	0	0	5,000	5,000		
* Total Operating		2,628,157	490,003	2,862,958	2,860,806	0	0
** Total Personnel & Operating		3,217,643	745,648	3,520,067	3,511,898	0	0

SECTION V-PROGRAM OVERVIEW

Summary of program:

Program 1: Landfill Operations

Objectives:

This program requires the efforts of nine (9) Heavy Equipment Operators and one (1) Supervisor. This program oversees the Construction & Demolition, the Yard Waste Landfill Operations, and Recycling Materials Recovery Facility, while enforcing Lexington County Ordinances, South Carolina Department of Health and Environmental Control (SCDHEC) rules and regulations. The Supervisor is responsible for this department and the Transfer Station (121206); therefore his salaries and all operational items are split accordingly.

SERVICE LEVELS

Service Level Indicators:

Program 1:

Service Levels C&D Yard Waste Processed	Actual FY 22/23	Actual FY 23/24	Estimated FY 24/25	Projected FY 25/26
Tons Land filled	113,951	130,405	156,514	180,118
Tons Yard Waste Compost	10,696	12,004	15,441	12,500
Tons Asphalt/ Concrete	2,420	3,821	4,063	4,400
Porcelain	47	69	67	68
Tons Appliance/ Metals	1088	1592	1631	1820
Tons Pro Tanks	4	5	5	5
Tons Mattress	184	163	0	0
Total Recycled	14,439	17,654	21,207	18,793
Total Disposed/ Recycled	128,390	148,059	177,721	198,911

SECTION VI. - LINE ITEM NARRATIVES

SECTION VI. A. – SUMMARY OF REVENUES

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Levels:

<u>Job Title</u>	<u>Full Time Equivalent</u>			<u>Total</u>	<u>Pay Band</u>
	<u>Positions</u>	<u>Enterprise Fund</u>	<u>Other Fund</u>		
Supervisor of Landfill Operations	0.5*	0.5		0.5	113
Heavy Equipment Operators III	7	7		7.0	108
Heavy Equipment Operators IV	<u>2</u>	<u>2</u>		<u>2</u>	<u>109</u>
Total Positions	9.5	9.5		9.5	

All of these positions require benefits/insurance.

*This position is funded 50% in 121204 and 50% in 121206

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

520100 – CONTRACTED MAINTENANCE

\$248,574

Thirty (30) portable fire extinguishers are inspected once a year and recharged

Inspections Each	\$ 12.00
	x 30
Total	<u>\$ 360.00</u>

Recharging Each	\$ 30.00
	x 10
Total	<u>\$ 300.00</u>

Estimated replacement parts \$ 1,500.00

Fire Hood testing – Training Building \$ 450.00
 \$225 per test x 2 (every six months) =

Total \$ 2,610.00

Co # 44039 Caterpillar 826-K Landfill Compactor.

Total Maintenance & Repair (TM&R) per month	\$ 3,041.00
	X 12
Total	<u>\$ 36,492.00</u>

Co # 42724 Caterpillar 826-K Landfill Compactor.

Total Maintenance & Repair (TM&R) per month	\$ 2,494.00
	X 6
Total	<u>\$ 14,964.00</u>

Co # 00000 New Caterpillar 826-K Landfill Compactor.

Total Maintenance & Repair (TM&R) per month	\$ 3,041.00
	x 6
Total	<u>\$ 18,246.00</u>

Co # 44740 Komatsu Excavator

Total Maintenance & Repair (TM&R) per month	\$ 1,616.25
	x 12
Total	<u>\$ 19,395.00</u>

Co # 44216- Caterpillar D-7-E Dozer.

Total Maintenance & Repair (TM&R) per month	\$ 2,205.00
	x 12
Total	<u>\$ 26,460.00</u>

Co # 42522 Caterpillar D-6 Dozer.

Total Maintenance & Repair (TM&R) per month	\$ 1,535.00
	x 3
Total	<u>\$ 4,605.00</u>

Co # 00000 NEW Caterpillar D-4 Dozer.

Total Maintenance & Repair (TM&R) per month	\$ 1,788.94
	x 12
Total	<u>\$ 21,467.28</u>

Co # 42984 Caterpillar 330 Hydraulic Excavator

Total Maintenance & Repair (TM&R) per month	\$ 1,345.80
	x 12
Total	<u>\$ 16,149.60</u>

Co # 43328 Cat 730 off Road Truck

Total Maintenance & Repair (TM&R) per month	\$ 1,542.00
	x 12
Total	<u>\$ 18,504.00</u>

Co # 43878 Cat 730 off Road Truck

Total Maintenance & Repair (TM&R) per month	\$ 1,619.00
	x 12
Total	<u>\$ 19,428.00</u>

Co # 44725 C&D Shredder

Total Maintenance & Repair (TM&R) per month	\$ 2,031.75
	x 12
Total	<u>\$ 24,381.00</u>

Co # 44212 Cat 299 Skid Steer

Total Maintenance & Repair (TM&R) per month	\$ 521.00
	x 12
Total	<u>\$ 6,252.00</u>

Co # 43879 Caterpillar 430 Backhoe.

Total Maintenance & Repair (TM&R) per month	\$ 760.00
	x 12
Total	<u>\$ 9,120.00</u>

A maintenance contract for inspecting and testing one (1) scale bi-annually. This scale is located at the glass, and tire loading bunkers.

Inspections/bi-annual (1 Scale) 2 x \$250.00	\$ 500.00
Estimated replacement parts	\$ 10,000.00
Total estimated scale maintenance contract	<u>\$ 10,500.00</u>

TOTAL CONTRACTED MAINTENANCE \$ 248,573.88

520200 - CONTRACTED SERVICES

\$591,700

- Wood grinding/Compost Facility Operation 13,000 tons wood waste/vegetative waste (FY25-26 Est.) x \$35.00 =	\$455,000.00
2,000 tons Food Waste (FY 24-25 Est.) x \$30.00/ton =	<u>\$ 60,000.00</u>
Total	\$ 515,000.00
- Janitorial Services for the Administration offices, Transfer Station, Operators building, and Scale Complex \$1,600 per month x 12 = \$19,200	\$19,200.00
- Rip-Rap Stone delivery per ton 500 tons x \$7.50 per ton = \$3,750	\$3,750.00
- Crushed stone delivery per ton 500 tons x \$7.50 = \$3,750	\$3,750.00
- Crushing of concrete for road repairs	<u>\$50,000.00</u>
TOTAL CONTRACTED SERVICES	<u>\$591,700.00</u>

520233 – TOWING SERVICES **\$1,000**

This account covers cost associated with towing Landfill vehicles as needed for repairs.

520240 - TIRE DISPOSAL SERVICES **\$107,250**

This account is to cover a portion of the cost of disposal of waste tires. Whole tires are banned from Landfills, per SCDHEC. In order to dispose of tires, the only alternative is to ship them to a local vendor for recycling. A portion of the cost is also covered in the Tire Disposal Grant account in Fund 5710. 2,950 total estimated tonnage – 2,350 tons covered by Fund 5710 = 650 tons.

Total Estimated July 2025 – June 2026 – 650 tons x \$165/ton = \$107,250

520300 - PROFESSIONAL SERVICES **\$84,725**

This account covers cost associated with several types of services. These services include: Engineering observations, surveying, annual volume calculation, technical assistance, and overview of construction activities for the Edmund Class 2 Landfill at Edmund.

Class II Landfill Compliance (Edmund)	\$ 30,000.00
Survey Services for Landfill Compliance (Edmund)	30,000.00
Topographic survey/Landfill volume calculation (Annual) Edmund	10,000.00
Annual Comprehensive Site Inspection – SWPPP	3,000.00
Annual NPDES Sampling and Analysis	3,000.00
FY2024-25 Project Planning Activities	8,500.00
Total	<u>\$ 84,500.00</u>

A mandatory fee is required to cover cost of SCDHEC Drinking Water annual fee for public wells located on the landfill site.

Water Fee	\$ <u>225.00</u>
Total Professional Services	<u>\$ 84,725.00</u>

520302 - DRUG TESTING SERVICE **\$1,584**

The required Random Drug/Alcohol Testing is for six (6) employees if an accident/incident were to occur to any employee while operating County equip/vehicle, a Drug/Alcohol testing is mandatory. For employees holding CDL licenses, as required of their position, are on a random drug-screening program.

Random Drug Testing (6 employees x \$40/test)	\$ 240.00
After hours drug & alcohol (4 employees x \$250/test)	\$ 1,000.00
Random Driver History Check (6 employees x \$15.25/report)	\$ 91.50
Random Alcohol Testing Employee (6 employees x \$42)	\$ 252.00
Total Estimated Test	<u>\$ 1,583.50</u>

520305 – INFECTIOUS DISEASE SERVICE \$1,212

This account will cover the cost for hepatitis “B” inoculations available to employees. 29CFR 1910.1030 Guidelines apply to any personnel considered at risk under OSHA 1970 General Data clause. There is considerable information available to support the inclusion of certain personnel in the Solid Waste Management Division in a pathogenic exposure program to vaccinate against hepatitis “B”.

Shot Series cost/ employee \$303 x (4) employees = \$1,212.00

520602 - L/F WELL MONITORING - EDMUND \$31,000

The proposed engineering fee is to perform bi-annual sampling and laboratory analysis of groundwater, annual NPDES sampling/reporting, and cover inspection at the Edmund (Class 2, Cell 2) Landfill. Engineering consultants oversee and handle all laboratory reports as required by SCDHEC. This fee includes: Laboratory analysis of sampling for indicator parameters, review of results in relation to maximum contaminant levels, and reporting of results to SCDHEC.

520702 - TECHNICAL CURRENCY & SUPPORT \$204

To cover the cost of maintenance and support agreements:

- DUO Multi-Authentication License \$68/user x 3 users = \$204

520710 – SOFTWARE SUBSCRIPTIONS \$ 167

To cover the cost of software subscriptions that help provide effective customer service:

- Adobe Pro Subscriptions: 1 employees at \$167/employee = \$167

521000 - OFFICE SUPPLIES \$300

This account is to cover supplies used in this program. Office Supplies include: Business cards, printer ribbons, file folders, bulletin board, pens, pencils, etc., as needed.

521100 - DUPLICATING \$0

All duplicating costs are being transferred to the Solid Waste Management Administration Budget.

521200 - OPERATING SUPPLIES \$260,922

This account covers the cost for operating supplies used daily in the Landfill operations. Erosion control maintenance for approx. 142 acres requiring vegetation to include sediment pond dams/trench slopes & closed MSW Landfill. Portions of the Property will require seed, fertilizer, mulch, and stone for road maintenance. General operating supplies are to include: rakes, shovels, work & safety gloves, equipment cleaning supplies, trash bags for litter control throughout the landfill facility, etc. This also covers cost of supplies not carried at Central Warehouse.

- Rip Rap Stone x \$32.00/ton x 500 tons	\$ 16,000.00
- Polymer Material (Floc) for basin cleaning	\$ 215,352.00
- Grassing Materials (MSW Lf repairs, barrow area & other general maint.) =	\$ 5,000.00
- Erosion Reinforcement Materials	\$ 2,500.00
- General Operating Supplies	<u>\$ 5,000.00</u>
Sub-total	\$ 243,852.00
S.C. Sale tax @ 7%	<u>\$ 17,069.64</u>
Total	<u>\$ 260,921.64</u>

522000 - BUILDING REPAIRS & MAINTENANCE **\$14,840**

This account covers needed repairs to all structural buildings at the Edmund facility, with the exception of the Transfer Station Facility. Generator maintenance, well & septic tank maintenance, paving asphalt to repair entrance of scales, Sandblasting, and paint for scales, fuel tank maintenance, general maintenance of oil & maintenance storage sheds, and office buildings.

Estimated repairs	\$ <u>10,250.00</u>
Annual inspection for garage doors (twice a year @ \$95)	\$ 190.00
	x 11
Total Annual	\$ <u>2,090.00</u>
Estimated cost for repairs to garage doors	\$ <u>2,500.00</u>
Total	\$ <u>14,840.00</u>

522050 – GENERATOR REPAIRS & MAINTENANCE **\$4,620**

Annual inspection and repairs for two Generators (Contract)	\$ 2,310.00
	X 2
Total	\$ <u>4,620.00</u>

522100 - HEAVY EQUIPMENT REPAIRS & MAINTENANCE **\$197,950**

This account is for landfill heavy equipment repairs not covered by contracted maintenance (TM&R) and include items as follows: tires, cutting blades, compactor cleats, off-road tires, etc. This account covers 19 pieces of heavy equipment: 2 excavators, 2 compactors, 2 haul trucks, 2 dozers, 3 water pumps, 3 tractors, 1 off road hydro seeder/ Water Truck, 1 motor grader, 1 skid steer, 1 forklift, and 1 back hoe.

Maintenance, parts, and labor to repair 19 pieces of landfill equipment	\$ 100,000.00
Estimated cost for off road truck tires (4)	\$ 24,000.00
Hard facing the Shredder Drum	\$ 10,000.00
Undercarriage rebuild for D7 Dozer	\$ 51,000.00
Sub-total	\$ <u>185,000.00</u>
S.C. Sale tax @ 7%	\$ <u>12,950.00</u>
Total	\$ <u>197,950.00</u>

522200 - SMALL EQUIPMENT REPAIRS AND MAINTENANCE **\$6,500**

This account is to cover cost of any small equipment used in the landfill operations for maintenance & repair of the following: Air compressor's (3), lawn mowers (3), welders (2), steam cleaners (2), grease guns, air hammer, etc.

Estimated Repairs	\$ <u>6,500.00</u>
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522201 – FUEL SITE REPAIRS & MAINTENANCE **\$5,200**

This account is for cost associated with the repairs, maintenance, and DHEC annual testing of the Veeder-Root system at the Edmund Landfill fuel site. Estimate provided by Fleet Maintenance \$1,200 for annual testing and \$4,000 for repairs.

522300 - VEHICLE REPAIRS & MAINTENANCE **\$8,774**

This account is for cost associated with the service maintenance and repairs for the landfill vehicles:

Estimated cost for maintenance, and repair to 7 vehicles	\$ 5,200.00
Estimated cost for the above vehicles parts	<u>\$ 3,000.00</u>
Sub-total	<u>\$ 8,200.00</u>
S.C. Sale tax @ 7%	<u>\$ 574.00</u>
Total	<u>\$ 8,774.00</u>

523200 – EQUIPMENT RENTAL **\$19,980**

This account is for cost associated with the rental of equipment to clean out the basin ponds in the landfill, Vibrator roller for reconstruction of the entrance (dirt portion) road in the landfill, etc.

Road Vibrator Roller (Road Maintenance)	\$ 3,500.00
Months	x 4
Sub-total	<u>\$ 14,000.00</u>
S.C. Sale tax @ 7%	<u>\$ 980.00</u>
Total	<u>\$ 14,980.00</u>
Miscellaneous Equipment	<u>\$ 5,000.00</u>
Total Rental	<u>\$ 19,980.00</u>

524100 - VEHICLE INSURANCE **\$4,305**

This account will cover the cost for liability insurance for seven (7) vehicles \$615 per vehicle = \$4,305
 Cost based on Risk Management estimate for FY 2025-2026.

524101 - COMPREHENSIVE INSURANCE/LANDFILL EQUIP. **\$65,318**

This account is for insurance to cover: Inland, Marine, Fire, Vandalism, etc. of Heavy Equipment used in the landfill operations. Costs based on projections provided by Risk Management.

524201 - GENERAL TORT LIABILITY INSURANCE **\$6,004**

This account fee covers the cost for the FY 25/26 for the current number of employees. FY 2024-2025 actual = \$5,458.00 + 10 % estimated by Risk Management = \$ 6,003.80.

524202 – SURETY BONDS **\$0**

This account fee covers the cost for Surety Bonds for FY 24/25 - 9.5 FTE's x \$0 each = \$0. This is not a surety bond year.

525006 – GPS MONITORING CHARGES **\$2,613**

This account covers cost for GPS monitoring and activation.

Monitoring of 12 Units x \$18.14/unit	\$	217.68
Months	x	<u>12</u>
Total	\$	<u>2,612.16</u>

525021 - SMART PHONE CHARGES **\$1,392**

To cover the cost of a Smart Phone for the Heavy Equipment Operator IV's for the period of July 1, 2025 through June 30, 2026.

\$58/month x (2) x 12 = \$ 1,392

525030 - 800 MHZ RADIO SERVICE CHARGES **\$6,048**

This account covers cost for nine (9) 800 MHz Radios:

Service for (9) Radios x \$56.00 (5 site rate + airtime & tax)/month =	\$	504.00
Month	x	<u>12</u>
Total	\$	<u>6,048.00</u>

525031 - 800 MHZ RADIO MAINTENANCE **\$982**

This account covers cost for required maintenance of 800 MHz Radios. (9) Radios at \$109.08 per radio = \$981.72

525041 - E-MAIL SERVICE CHARGES **\$1,311**

Microsoft Office 365 License (G3) – Landfill Supervisor	\$	437
Microsoft Office 365 License (G3) – HEO IV (2) =	\$	<u>874</u>
Total	\$	1,311

525210 – CONFERENCE, MEETING & TRAINING EXPENSES **\$5,500**

This account will cover cost for the Landfill Supervisor to attend the Solid Waste Association of North America (SWANA) Regional conference. The conference is an educational program to update those in the field of Solid Waste Management on Federal and State regulations and Landfill Operational Applications. Courses are offered to assist with CEU hours that are required in maintaining both SWANA and SCDHEC landfill management re-certifications. Also, 2 staff members to attend the annual Spill Prevention Course held locally. The increase in this line item is due to the County now paying an outside agency for CDL training.

Spill Prevention Course (2) staff members x \$165 each	\$	330.00
CDL Training (2 Operators)	\$	3,500.00
SWANA Registration	\$	500.00
Landfill Supervisor Training Course	\$	350.00
3 Nights Lodging (145/day x 3)	\$	435.00
Per Diem (\$45/day x 3)	\$	135.00

Mileage Reimbursement		\$ 250.00
	Total:	\$ 5,470.00

525230 - SUBSCRIPTIONS, DUES & BOOKS **\$0**

525317 - UTILITIES - EDMUND LANDFILL **\$24,000**

This account covers the cost of utilities at the Edmund Facility, with the exception of the Transfer Station. The increase in this line item is due to transferring the utility cost for the old Solid Waste Management Administration to this account.

525400 - GAS FUEL & OIL **\$242,531**

This account will cover the cost for daily gas, diesel, DEF fluid, transmission, hydraulic, antifreeze, and other lubricants required for vehicles and heavy equipment's services for one year. **Fleet services has proposed a budget cost for gas of \$3.10 a gal., DEF of \$2.49 a gal., and diesel of \$ 3.95 a gal. For FY 2025/2026.**

2024-2025 estimated fuel usage (diesel) total 56,000 Gallons X \$3.95 per Gallon = \$ 221,200.00

2024-2025 estimated fuel usage (gas) total 2,300 Gallons X \$3.10 per Gallon = \$ 7,130.00

2023-2024 estimated fuel usage (DEF) total 1,687 Gallons X \$2.49 per Gallon = \$ 4,200.63

Misc. Lubricants and Fluids \$ 10,000.00

Total \$ 242,530.63

525405 - SMALL EQUIPMENT FUEL **\$0**

This account covers the cost of gas for all small equipment.

525600 - UNIFORMS & CLOTHING **\$8,500**

This account covers cost for (9) employees on staff that are required to wear uniforms to identify themselves as County employees while working directly with the public. Safety apparatus must be worn due to some of the hazardous conditions the employees are exposed.

526500 - LICENSE AND PERMITS **\$300**

This account will cover the cost for the following required permit(s):

Landfill NPDES Permit		\$ 300.00
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530100 - DEPRECIATION **\$900,000**

This cost will cover the Depreciation for FY 25/26.

538000 - CLAIMS & JUDGMENTS **\$500**

This account will cover any cost, which may occur that are lower than the deductible of our insurance.

538600 - SCDHEC FINES - ADMIN ORDER **\$5,000**

This account will cover potential landfill fines issued by DHEC.

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 - SMALL TOOLS & MINOR EQUIPMENT \$2,500

This account will cover costs for any small tools and minor equipment, which falls below the \$500 capital cost limit. This includes replacement items not stocked at Central Warehouse such as wrenches, ratchets, sockets, floor jacks, lawn mowers, etc.

5AR000 – 826 COMPACTOR (REPLACEMENT) \$1,507,726

This account will cover the cost of replacing one (1) 826 compactor utilized in the landfill based on Fleet Services replacement schedule.

5AR000 – D6 DOZER (REPLACEMENT) \$325,952

This account will cover the cost of replacing one (1) D6 Dozer utilized in the landfill based on Fleet Services replacement schedule.

5AR000 – LANDFILL DUMP TRUCK (REPLACEMENT) \$75,000

This account will cover the cost of replacing one (1) dump truck utilized for pulling the flatbed trailer with a dually pickup truck based on Fleet Services replacement schedule.

5AR000 – TRIMBLE EARTHWORKS COMPACTOR GPS SYSTEM \$108,000

This account will cover the cost of installing the trimble earthworks compactor GPS system on two 826 compactors, and a base station to monitor the system. This system will greatly improve the C&D landfill by monitoring grades of slopes, and trash compaction to ensure the County is getting the maximum amount in the designated fill areas.

5AR000 – REPLACEMENT FLOORING IN THE CONFERENCE/ BREAK ROOM \$10,000

This account will cover the cost of replacing the carpet in the conference/ break room. This room currently has the original carpet that was put in when the building was built. This carpet is now stained and worn out from foot traffic.

TRANSFERS

815701 – OP TRN TO SOLID WASTE CLOSURE/POST CLOSURE CARE COST \$595,725

This is our annual portion of the Financial Assurance, as required by SCDES. These funds cover the Closure/Post Closure costs of the Edmund C&D Landfill, Cell 2 Expansion.

**COUNTY OF LEXINGTON
SOLID WASTE MANAGEMENT
Annual Budget
Fiscal Year 2025-26**

Fund: 5700
Division: Public Works
Organization: 121205 - Solid Waste / 321 Reclamation/Close/Superfund

		<i>BUDGET</i>				
Object Expenditure Code Classification	2023-24 Expenses	2024-25 Expenses (Nov)	2024-25 Amended (Nov)	2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel						
* Total Personnel	0	0	0	0	0	0
Operating Expenses						
520200 Contracted Services	105,059	56,430	79,000	114,000		
520300 Professional Services	200,212	57,251	187,260	189,400		
520620 EPA Cost	0	0	15,000	15,000		
521100 Duplicating	2	0	14	0		
522300 Vehicle Repairs & Maintenance	178	0	0	0		
525315 Utilities - Landfill/Cayce 321	31,943	12,897	26,000	34,000		
526500 Licenses & Permits	1,065	0	1,200	1,200		
530100 Depreciation	784	0	784	784		
538500 Property Taxes	2,412	2,593	2,700	2,700		
* Total Operating	341,655	129,171	311,958	357,084	0	0
** Total Personnel & Operating	341,655	129,171	311,958	357,084	0	0
Capital				122000		
** Total Capital	0	0	0	122,000	0	0
*** Total Expenses						
	341,655	129,171	311,958	479,084	0	0

SECTION V. - PROGRAM OVERVIEW

Summary of Program:

321 Landfill

Objectives:

The 321 landfill was closed in 1988 and declared a Superfund Site several years later. The basic reasons for being declared a Superfund Site by the EPA were: 1.) Groundwater contamination, 2.) Methane gas migration, and 3.) sediment and erosion. Groundwater recovery wells have been installed along with a methane recovery system and the sediment and erosion issues are under control.

The groundwater and methane systems are high maintenance and will be ongoing costs for many years.

At this time no major issues are anticipated at this landfill. The methane and groundwater systems apparently are functioning to SCDHEC and USEPA's satisfaction. These are the two major areas of concern.

All costs related to this program are USEPA/SCDHEC mandated requirements.

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. A. – LISTING OF REVENUES

SECTION VI. B. – LISTING OF POSITIONS

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520200 – CONTRACTED SERVICES **\$ 114,000**

This account includes the cost of operation, maintenance, and sampling/analysis of methane and groundwater systems.

520300 - PROFESSIONAL SERVICES **\$ 189,400**

For the operation management, annual inspection, reporting fees, ground water/methane reports, remedial operations, and coordination with DHEC/EPA by our consultant for this project is included in this account.

520620 – EPA COST **\$ 15,000**

This account includes payment to the USEPA based on costs incurred for managing this site.

521100 – DUPLICATING **\$ 0**

All duplicating is being moved to the Solid Waste Management Administration Budget.

525315 – UTILITIES **\$ 34,000**

Estimated utility cost for groundwater recovery and methane recovery systems based on historical information.

526500 – LICENSES AND PERMITS **\$1,200**

This covers the estimated SCDHEC fees for spray irrigation system and other permits.

530100 – DEPRECIATION **\$784**

To cover anticipated depreciation expense for equipment at the Highway 321 Landfill.

538500 – PROPERTY TAXES **\$ 2,700**

To cover anticipated property taxes for leased buildings at the Highway 321 Landfill.

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

5AR000 – GROUNDWATER REMEDIATION FORCE MAIN (REPLACEMENT) \$ 122,000

This covers the cost of upgrading and replacing the Groundwater Remediation Force Main. The groundwater remediation system utilizes a series of groundwater recovery wells that are pumped into subsurface header pipes that discharge into a concrete surface sump. Over time, the small diameter header piping has become clogged due to iron scaling and can't be cleaned or jetted due to its small size. This has caused the remediation system to not perform as intended.

**COUNTY OF LEXINGTON
SOLID WASTE MANAGEMENT
Annual Budget
Fiscal Year 2025-26**

Fund: 5700

Division: Public Works

Organization: 121206 - Solid Waste / Transfer Station

Object Expenditure Code Classification		2023-24 Expenses	2024-25 Expenses (Nov)	2024-25 Amended (Nov)	2025-26 Requested	<i>BUDGET</i>	
						2025-26 Recommend	2025-26 Approved
Personnel							
510100	Salaries & Wages - 4.5	191,835	87,515	202,855	203,643		
510199	Speical Overtime	0	1,754	0	0		
510200	Overtime	2,092	3,816	16,000	10,000		
511112	FICA Cost	14,339	6,690	16,743	16,432		
511113	State Retirement	28,479	11,848	40,620	39,865		
511120	Insurance Fund Contribution - 4.5	35,100	15,281	36,675	36,675		
511130	Workers Compensation	17,737	8,440	18,784	19,311		
511213	State Retirement - Retiree	10,144	4,062	0	0		
* Total Personnel		299,726	139,406	331,677	325,926	0	0
Operating Expenses							
520100	Contracted Maintenance	50,274	16,314	61,932	58,248		
520200	Contracted Services	5,920,427	2,159,598	7,045,316	7,156,368		
520219	Water & Other Beverage Service	870	0	1,320	1,320		
520300	Professional Services	125	125	8,635	8,635		
520302	Drug Testing Services	0	0	489	1,042		
520305	Infectious Disease Services	0	0	606	606		
520702	Technical Currency & Support	0	0	0	68		
521000	Office Supplies	20	222	500	500		
521100	Duplicating	7	10	72	0		
521200	Operating Supplies	2,025	1,350	2,945	2,945		
522000	Building Repairs & Maintenance	84,603	200	80,000	80,000		
522100	Heavy Equipment Repairs & Maintenance	203,207	100,409	255,234	255,234		
523200	Equipment Rental	0	64	2,074	2,074		
524000	Building Insurance	12,369	12,569	12,741	13,378		
524101	Comprehensive Insurance	6,894	5,141	5,399	5,913		
524201	General Tort Liability Insurance	2,368	2,368	2,487	2,605		
525202	Surety Bonds	28	0	0	0		
525021	Smart Phone Charges - 2	575	163	1,416	1,296		
525030	800MHz Radio Service Charges - 3	2,946	1,228	3,360	3,360		
525031	800 MHz Radio Maintenance - 2	0	0	546	546		
525041	Email Service Charges	0	208	132	437		
525210	Conference, Meeting & Training Expenses	150	0	3,399	3,399		
525317	Utilities - County L/F Edmund	25,281	8,393	31,000	28,000		
525400	Gas, Fuel, & Oil	20,771	11,770	53,681	45,195		
525600	Uniforms & Clothing	2,981	405	4,878	4,878		
526500	Licenses & Permits	200	0	900	900		
530100	Depreciation	459,662	0	500,000	500,000		
538000	Claims & Judgments	0	0	250	250		
* Total Operating		6,795,783	2,320,537	8,079,312	8,177,197	0	0
** Total Personnel & Operating		7,095,509	2,459,943	8,410,989	8,503,123	0	0

SECTION V - PROGRAM OVERVIEW

Summary of Programs:

Program 1 - Transfer Station

Program 1: Transfer Station

Objectives:

This program requires the efforts of 4 (Four) Heavy Equipment Operators and 1 (one) Landfill/Transfer Station Supervisor. This program processes all Municipal Solid Waste (MSW) entering the facility through the Transfer Station, while enforcing Lexington County Ordinance, South Carolina Department of Health and Environmental Controls, and (SCDHEC) rules and regulations. The Supervisor is responsible for this department and the Landfill Operations (121204), therefore his salary and all operational items are split accordingly.

SERVICE LEVELS

Service Level Indicators:

Program 1:

<u>MSW Processed</u>	<u>Actual FY 22/23</u>	<u>Actual FY 23/24</u>	<u>Estimated FY 24/25</u>	<u>Projected FY 25/26</u>
Landfilled Tons	170,614	152,960	160,043	174,557
Transferred Tons	167,552	154,231	161,618	171,830

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. A. – SUMMARY OF REVENUES

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

<u>Job Title</u>	<u>Full Time Equivalent Positions</u>	<u>Enterprise Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Pay Band</u>
Landfill/Transfer Station Supervisor	0.5*	0.5		0.5	113
Heavy Equipment Operators III	3	3		3	108
Heavy Equipment Operator IV	1	1		1	109
Total Positions	4.5	4.5	0	4.5	

All of these positions require insurance.

*This position is funded ½ in 121206 and ½ in 121204

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520100 - CONTRACTED MAINTENANCE \$58,248

This account will cover the expenditures of two (2) pieces of heavy equipment, (Front-end Loaders), to include: Total Maintenance & Repair (TM&R) for mechanical and general maintenance, a fire protection system on the equipment, and the cost of maintenance for (2) truck scales.

The heavy equipment is serviced every 250 operating hours for (TM&R) and the monthly cost is a set price to cover all maintenance, except for ground engaging tools. Also, the equipment is covered by a separate contract for a fire protection system, based on four inspections per year.

Co. #44189 Caterpillar 938 Front-End Loader Serviced by Blanchard Machinery

Total Maintenance & Repair (TM&R) per month.	\$ 1,496.00
	x 12
Total	<u>\$ 17,952.00</u>

Co. #00000 Caterpillar 938 Front-End Loader Serviced by Blanchard Machinery

Total Maintenance & Repair (TM&R) per month.	\$ 1,583.00
	x 12
Total	<u>\$ 18,996.00</u>

A maintenance contract for inspecting and testing two (2) scale's monthly. The scale's are located at the entrance and exit and are required by the Department of Agriculture for monthly inspections, due to all incoming and outbound customers being charged tipping fees based on their weights.

Inspections/month (2 Scales) 12 x \$775	\$ 9,300.00
Estimated replacement parts	\$ 5,000.00
Clean under scales	\$ 7,000.00
Total estimated scale maintenance contract	<u>\$ 21,300.00</u>
TOTAL CONTRACTED MAINTENANCE	<u>\$ 58,248.00</u>

520200 - CONTRACTED SERVICES \$7,156,368

This account covers the cost of contracts for the transport and disposal of Municipal Solid Waste (MSW) from the Transfer Station and direct hauled waste to the Waste Management (WM) Landfill located in Richland County. This account also covers the cost for the hauling and disposing of wash down leachate water generated from the Transfer Station floor. The leachate is delivered to a wastewater treatment plant for disposal. Leachate water is collected in an underground storage tank (UST). This account also covers the cost for removal of solid sedimentation from the (UST) as required.

The Transport, by NW White, of MSW tonnage to (WM) Landfill is estimated for FY 25/26, and based on the first six months of the current year plus the actual tonnage for the next 6 months of the previous year plus growth. Estimated transfer station tonnage for FY 25/26 is 162,422 tons. Projected increase for FY 25/26 is an estimated tonnage of 173,792 tons. Current FY 24/25 base rate for transporting is \$14.37 per ton. The estimated rate per ton for FY 2025-2026 based on the contract effective July 1, 2025 is \$14.76/ton an increase of 2.5 percent.

Cost per ton	\$ 14.76
First quarter estimated tonnage	x 40,347
Total	<u>\$ 595,521.72</u>
Cost per ton	\$ 14.76
Second quarter tonnage	x 40,463
Total	<u>\$ 597,233.88</u>
Cost per ton	\$ 14.76
Third quarter tonnage	x 45,454
Total	<u>\$ 670,901.04</u>
Cost per ton	\$ 14.76
Fourth quarter tonnage	x 45,566
Total	<u>\$ 672,554.16</u>
Total Transporting Cost	<u>\$ 2,536,210.80</u>

The Disposal of MSW at Richland Landfill is estimated and based on the first six months of the current year plus the actual tonnage for the next 6 months of the previous year plus estimated growth. Estimated tonnage (Transfer Station + Direct Delivery to the Landfill) for FY 23/24 is 162,422 tons. Projected increase for FY 24/25 is an estimated tonnage of 173,792 tons. The contract rate for disposal is estimated based on the contract for FY 24/25 effective July 1, 2024 at \$25.47 per ton, an increase of 2.5 percent over the current rate of \$24.84 per ton.

Transferred:	
Cost per ton	\$ 26.17
Total estimated tonnage	x 171,830
Total Transferred Disposal Cost	<u>\$ 4,496,791.10</u>
Direct Landfill Disposal	
Cost per ton	\$ 26.17
Total estimated tonnage	x 2,727
Total Direct Disposal	<u>\$ 71,365.59</u>
Total Disposal Cost	<u>\$ 4,568,156.69</u>

The contract for hauling and disposal of the two (UST's) water is estimated:

Cost per gallon	\$ 0.40
Gallons of wastewater	x 80,000
	<u>\$ 32,000.00</u>

Potential analysis if required by Waste Treatment Plant	\$ 5,000.00
Cleaning out of UST (2)	\$ 15,000.00
Total UST Haul & Disposal Cost	<u>\$ 52,000.00</u>
TOTAL CONTRACTED SERVICES	<u>\$ 7,156,367.49</u>

520219 – WATER & OTHER BEVERAGES **\$1,320**

This account covers cost associated with providing clean drinking (bottled -5 gallon) water for the landfill and transfer station staff. 220 bottles of water per year x \$6.00 per bottle = \$1,320

520300 - PROFESSIONAL SERVICES **\$8,635**

This account covers cost associated with several types of services: South Carolina Department of Health & Environmental Control (SCDHEC)

Annual drinking water fee and sampling	\$ 635
Laboratory analysis for Transfer Station (UST) Leachate for random samples	
Each Test Sample \$1,000 x 1 sample =	\$ 1,000
Semi-annual Structural Steel inspection Transfer Station Hopper (Inspection \$3,500 x 2 per year = \$7,000)	\$ 7,000
Total Professional Services	<u>\$ 8,635</u>

520302 - DRUG TESTING SERVICES **\$1,042**

The required Random Drug/Alcohol Testing is for five (5) employees if an accident/incident were to occur to any employee while operating County equip/vehicle. Drug/Alcohol testing is mandatory. For employees holding CDL licenses, as required in their position, are on a random drug screening.

Random Drug Testing (3 employees x \$40/test)	<u>\$ 120.00</u>
After hours drug & alcohol Testing (3 employees x \$250/test)	<u>\$ 750.00</u>
Random Alcohol Testing	\$ 42.00
Employees	x 3
Total	<u>\$ 126.00</u>
Random Driver History Check (3 employees x \$15.25/report)	\$ 45.75
Total Estimated Testing	<u>\$ 1,041.75</u>

520305 – INFECTIOUS DISEASE SERVICES **\$606**

This account will cover the cost for hepatitis “B” inoculations available to employees. 29CFR 1910.1030 Guidelines apply to any personnel considered at risk under OSHA 1970 General Data clause. There is considerable information available to support the inclusion of certain personnel in the Solid Waste Management Division in a pathogenic exposure program to vaccinate against hepatitis “B”.

Shot Series cost/ employee \$303 x 2 employees = \$606.

520702 - TECHNICAL CURRENCY & SUPPORT **\$68**

To cover the cost of maintenance and support agreements:

- DUO Multi-Authentication License \$68/user x 1 users \$68

521000 - OFFICE SUPPLIES **\$500**

This account is to cover supplies used in this program. Office Supplies include: business cards, printer ribbons, file folders, bulletin board, pens, pencils, etc., as needed.

521100 - DUPLICATING **\$0**

Cost for duplicating has been transferred to the Solid Waste Administration Budget.

521200 - OPERATING SUPPLIES **\$2,945**

This account covers the cost for operating supplies used daily in the Transfer Station operations. Stakes to barricade, barricade tape, pH test kits, and chemical resistant rubber gloves if hazardous loads are disposed of improperly.

Operating Supplies	\$ 1,000.00
Safety glasses	\$ 25.00
Pairs	x 6
Total	\$ 150.00
Work gloves - operators and community service workers	\$ 0.74
Pairs	x 300
Total	\$ 222.00
Steam cleaning chemicals per drum	\$ 230.00
Total drums	x 6
Sub-total	\$ 1,380.00
Total SC Sales Tax @ 7%	\$ 192.64
Total	<u>\$ 2,944.64</u>

522000 - BUILDING REPAIRS & MAINTENANCE **\$80,000**

This account covers cost for needed repairs to all structures and grounds maintenance pertaining to the Transfer Station. Water well, and both (UST) drainage systems are also included.

Estimated building repairs	\$ 30,000.00
Pressure Wash/Clean inside and front of buildings	<u>\$ 50,000.00</u>
Total	<u>\$ 80,000.00</u>

522100 - HEAVY EQUIPMENT REPAIRS & MAINTENANCE **\$255,234**

This account is for heavy equipment and covers repairs to equipment not covered by contracted maintenance (TM&R), such as tires, loader wear pads, sweep broom, etc.

Estimated repair cost for parts for loaders (2)	<u>\$ 35,000.00</u>
Misc. Equipment (including 2 cranes)	<u>\$ 15,000.00</u>
Rubberized wear pad for 938M loader	\$ 2,200.00
Total pads per year	x 32
Sub-total	<u>\$ 70,400.00</u>
S.C. SALE TAX @ 7%	<u>\$ 4,928.00</u>
Total	<u>\$ 75,328.00</u>
Exchange set of tires for 938M	\$ 39,000.00
Sets per year	x 3
Sub-total	<u>\$ 117,000.00</u>
S.C. SALE TAX @ 7%	<u>\$ 8,190.00</u>
Total	<u>\$ 125,190.00</u>
Bolt peg. For wear pads	\$ 7.00
Total bolt peg.	x 416
Sub-total	<u>\$ 2,912.00</u>
S.C. SALE TAX @ 7%	<u>\$ 203.84</u>
Total	<u>\$ 3,115.84</u>
Freight for tires, wear pads, and bolts	<u>\$ 1,600.00</u>
Total	<u>\$ 255,233.84</u>

523200 - EQUIPMENT RENTAL **\$2,074**

This account covers the cost for welding gases, i.e. oxygen, Acetylene tank rental, motorized lift rental for transfer station light, and light cover replacement and maintenance.

- Tank rental - \$27.50/mo x 12 months + SC Sales Tax @7%	\$ 353.10
- Lift rental - \$580/day + Delivery/Pickup \$280 = \$860/day x 2 days	<u>\$ 1,720.00</u>
Total	<u>\$ 2,073.10</u>

524000 - BUILDING INSURANCE **\$13,378**

This account is for insurance to cover Transfer Station and its contents. FY 2024-2025 amended Dec. budget \$12,740.05 + 5% = \$13,377.06

524101 - COMPREHENSIVE INSURANCE **\$5,913**

This account is for insurance to cover: Inland, Marine, Fire, Vandalism, etc. of Heavy Equipment used in the Transfer Station operations.

524201 - GENERAL TORT LIABILITY INSURANCE **\$2,605**

This account covers cost for the FY 25/26 and is for the current number of employees. FY 2024-2025 Actual \$2,368 + 10% = \$2,604.80.

524201 - SURETY BONDS **\$0**

This account fee covers the cost for Surety Bonds 4.5 FTE's x \$0 = \$0 for FY 24/25. This is not a surety bond year.

525021 - SMART PHONE CHARGES **\$1,296**

To cover the cost of a Smart Phone for the Landfill Supervisor and the HEO IV for the period of July1, 2025 through June 30, 2026. (\$54.00 a month) \$54.00/month x 12 x 2 = \$1,296.00

525030 - 800 MHZ RADIO SERVICE CHARGES **\$3,360**

This account covers cost for (5) 800 MHz Radios.

Service for (5) Radios x \$56.00 (5 site rate + airtime & tax)/month=	\$ 280.00
Month	x 12
Total	<u>\$ 3,360.00</u>

525031 - 800 MHZ RADIO MAINTENANCE **\$546**

This account covers the maintenance cost for: (5) Radio x \$109.08 = Total \$545.40

525041 - E-MAIL SERVICE CHARGES **\$437**

Email service charges for HEO IV assigned to the transfer station.

525210 - CONFERENCE & MEETING **\$3,399**

This account will cover the cost for the Landfill Supervisor to attend the Solid Waste Association of North America (SWANA) Regional Conference to be held in South Carolina. This conference is an educational program to update those in the field of Solid Waste Management on Federal and State Regulations, Landfill Operational Applications, and Recycling. Courses are offered to assist with CEU hours that are required in maintaining both SWANA and SCDHEC management re-certifications. The increase in the line item is due to adding funding to send 1 operator to the new Entry Level Driver Training Class if a new employee is hired without a CDL.

SWANA Registration & Special Courses	\$ 550.00
3 nights lodging (\$138/day x 3)	\$ 414.00
Per Diem (\$45/day x 3 days)	\$ 135.00
Travel	\$ 100.00

Transfer Station Certification	\$ 350.00
Entry Level Driver Training	\$ 1,750.00
Total	<u>\$ 3,299.00</u>

This account will also cover the cost for the Supervisor to attend quarterly SWANA meetings for the education of solid waste regulations and updated procedures.

Meeting Expense	\$ 25.00
Quarters	x 4
Total	<u>\$ 100.00</u>
Total Conferences & Meetings	<u>\$ 3,399.00</u>

525230 - SUBSCRIPTIONS, DUES & BOOKS **\$0**

This account is to cover the cost of subscriptions, dues, and books.

525317 - UTILITIES **\$28,000**

This account covers cost of all utilities associated with the old transfer station and the expanded transfer station, including the two remote cranes that utilize electric power.

525400 - GAS, FUEL & OIL **\$45,195**

This account covers the cost for gas, diesel, DEF Fluid, transmission fluid, hydraulic oil, anti-freeze, and other lubricants required for equipment's services and daily fuel for the fiscal year. **Fleet services has proposed a budget cost of \$ 3.95 per gal. (Diesel), and \$2.49 a gal. (DEF) for FY 2025-2026.**

2025-2026 estimated fuel usage 10,340 Gallons X \$3.95 per Gallon =	<u>\$ 40,843.00</u>
2025-2026 estimated DEF usage 312 Gallons X \$2.49 per Gallon =	<u>\$ 776.88</u>
Misc. Lubricants, and Fluids	<u>\$ 3,575.00</u>
Total	<u>\$ 45,194.88</u>

525600 - UNIFORMS & CLOTHING **\$4,878**

This account covers cost for four employees and is required to wear uniforms to identify themselves as County employees while working directly with the public. Safety apparatus must be worn due to some of the hazardous conditions the employees are exposed.

526500 - LICENSE & PERMITS **\$900**

This account will cover required permits as follows:

Transfer Station (UST) permits (2 tanks x \$200 = \$400)	\$ 400.00
Drinking Water well license	\$ 250.00
Transfer Station permits	<u>\$ 250.00</u>
Total	<u>\$ 900.00</u>

530100 - DEPRECIATION **\$500,000**

This cost will cover the depreciation of our heavy equipment.

538000 - CLAIMS & JUDGMENTS **\$250**

This account will cover any cost that may occur that are lower than the deductible of our insurance.

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 - SMALL TOOLS & MINOR EQUIPMENT **\$1,200**

This account will cover the cost for any small tools and minor equipment that falls below the \$500 capital cost limit. This also includes replacement items not stocked at Central Warehouse such as wrenches, ratchets, sockets, floor jacks, dollies, cell phone replacement and batteries, Smart Phone for the Landfill Supervisor, etc.

5AR000 – TWO (2) CRANES (REPLACEMENT) **\$800,000**

This account will cover the cost of replacing two (2) Cranes utilized in the transfer station.

**COUNTY OF LEXINGTON
SOLID WASTE MANAGEMENT
Annual Budget
Fiscal Year 2025-26**

Fund: 5700
Division: Public Works
Organization: 121207 - Solid Waste / Recycling

Object Expenditure Code Classification		<i>BUDGET</i>				
		2023-24 Expenses	2024-25 Expenses (Nov)	2024-25 Amended (Nov)	2025-26 Requested	2025-26 Recommend
Personnel						
510100	Salaries and Wages - 0.5	30,825	13,587	30,877	<u>30,878</u>	
510199	Special Overtime	0	148	0	<u>0</u>	
510300	Part Time - 10 (5.80 - FTE)	239,750	92,343	272,510	<u>272,511</u>	
511112	FICA Cost	20,670	8,095	23,209	<u>24,198</u>	
511113	State Retirement	53,465	17,796	56,309	<u>58,706</u>	
511120	Insurance Fund Contribution - 0.5	3,900	1,698	4,075	<u>4,075</u>	
511130	Workers Compensation	23,456	9,315	28,808	<u>30,008</u>	
	* Total Personnel	372,066	142,982	415,788	420,376	0
Operating Expenses						
520200	Contracted Services	172,456	30,752	233,001	<u>115,051</u>	
520233	Towing Service	100	527	1,000	<u>1,500</u>	
520239	E-Waste Recycling	22,250	4,694	78,600	<u>78,600</u>	
520302	Drug Testing Services	0	0	250	<u>250</u>	
520305	Infectious Disease Services	0	162	606	<u>606</u>	
521000	Office Supplies	9	0	250	<u>250</u>	
521100	Duplicating	221	50	225	<u>225</u>	
521200	Operating Supplies	5,054	2,220	6,300	<u>6,300</u>	
521402	Occupational Health Supplies	0	0	200	<u>200</u>	
522100	Heavy Equipment Repairs & Maintenance	946	0	2,500	<u>2,500</u>	
522200	Small Equipment Repairs & Maintenance	15,920	7,078	30,000	<u>30,000</u>	
522300	Vehicle Repairs & Maintenance	9,695	4,466	12,000	<u>12,000</u>	
524100	Vehicle Insurance - 3	1,230	1,845	1,845	<u>1,845</u>	
524101	Comprehensive Insurance	962	1,931	1,268	<u>2,221</u>	
524201	General Tort Liability Insurance	715	715	747	<u>787</u>	
525202	Surety Bonds	57	0	0	<u>0</u>	
525006	GPS Monitoring Charges - 4	658	272	884	<u>932</u>	
525030	800 MHz Radio Service Charges - 3	2,812	1,172	3,037	<u>3,037</u>	
525031	800 MHz Radio Maintenance - 3	0	0	437	<u>437</u>	
525210	Conference, Meeting & Training Exp	0	455	0	<u>0</u>	
525400	Gas, Fuel, & Oil	34,116	10,537	45,955	<u>41,851</u>	
525600	Uniforms & Clothing	4,549	2,706	6,837	<u>6,837</u>	
530100	Depreciation	67,443	0	85,000	<u>85,000</u>	
538000	Claims & Judgments	0	0	250	<u>750</u>	
	* Total Operating	339,193	69,582	511,192	391,179	0
	** Total Personnel & Operating	711,259	212,564	926,980	811,555	0

SECTION V - PROGRAM OVERVIEW

Summary of Programs:

Program 1 – Recycling

Program 1: Recycling

Objectives:

This program requires the efforts of ten (10) part-time Recycling Collectors and (1) full-time Supervisor (Collection Recycling Center Coordinator). The Recycling Collectors pick up, transport, and process recycling materials collected at the 11 (eleven) County Collection & Recycling Centers, Administration Building, Court House, and when requested from other County Agencies. Their duties also include: daily vehicle inspection reports, a daily activity log, picking up supplies for Solid Waste Management, delivering supplies to the Collection & Recycling Centers, maintaining the oil filters and bottles, loading the E-waste trailers, mattress trailers, and daily maintenance of Recycling Collections vehicles/equipment.

The Collection and Recycling Coordinator’s duties include: supervision, scheduling, payroll approval of the Recycling Collectors, scheduling of Collection Center recycling requests, and daily collector’s task assignments. He/She also oversees vehicle/equipment maintenance, formulates monthly reports for total recycling tonnages/total pull reports for each recyclable commodity and for each Collection & Recycling Center, and purchasing all equipment/supplies as approved in the yearly budget. Additionally, he/she deals directly with recycling vendors for all recycling occurring inside/outside of the Collection & Recycling Centers, holds the Recycling Coordinator responsible as required in the South Carolina Department of Health and Environmental Control (SCDHEC) Solid Waste Policy & Management Act of 1991. The Collection & Recycling Coordinator is responsible for formulating and allocating the Recycling Budget.

Service Levels

<u>Service Level Indicators:</u>	Actual Tons	Actual Tons	Estimated Tons	Projected Tons
	<u>FY 22/23</u>	<u>FY 23/24</u>	<u>FY 24/25</u>	<u>FY 25/26</u>
Aluminum (UBC)	45.33	35.07	49.78	53.26
Antifreeze	23.33	23.49	24.56	24.89
Batteries – Lead Acid	68.25	70.69	73.45	80.65
Cardboard*	1,587.07	1,534.46	1,629.84	1,669.05
Carpet & Foam Pad*	0.00	0.00	0.00	0.00
Co-Mingled (Franchise)	5,433.44	5,051.99	5,120.78	5,225.31
Cooking Oil*	40.22	29.80	34.68	39.70
Electronics*	263.96	263.96	292.56	320.18
Glass - Brown	0.00	0.00	0.00	0.00
Glass - Clear	0.00	0.00	0.00	0.00
Glass – Green	0.00	0.00	0.00	0.00
Glass – Mix	799.82	1,617.96	1,978.39	2,338.82
Mattresses*	183.56	162.89	0.00	0.00
Metal*	3,376.20	3,246.88	3,869.26	4,105.23
Newspaper/Magazines*	302.85	209.54	322.85	352.85
Office Paper	30.57	31.80	33.26	42.08
Oil Filters	34.57	19.71	24.23	28.35
Oil Liquid*	258.87	283.45	287.55	294.35
Plastic	324.06	330.32	336.62	342.56
Textiles	0.00	0.00	0.00	0.00
Tires	2,436.41	2,114.50	2,830.03	3,456.89

* Commodities are pulled and processed by outside vendors. (1) Beginning July 1, 2011, E-Waste Recycling became mandatory and is maintained by the Recycling Collectors.

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. A. – SUMMARY OF REVENUES

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

<u>Job Title</u>	<u>Full Time Equivalent Positions</u>	<u>Enterprise Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Pay Band</u>
*Collection Recycling Coordinator	0.5	0.5		0.5	210
**Recycling Collectors	<u>7.375</u>	<u>7.375</u>		<u>7.375</u>	104
Total Positions	7.875	7.875		7.875	

*Only this position includes health insurance.

** These positions are part-time, 29 hour per week employees.

10 collectors @ 29.5 hours per week = 295 hours, divided by 40 hour (FTE Hours) =

1 Coordinator @ 40 hours per week, reduced by 50% =

Total FTE for 121207

7.375 FTE positions

.5 FTE positions

7.875 positions

*This position is funded ½ in 121203 and ½ in 121207

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520200 – CONTRACTED SERVICES \$115,051

Hauling of Cardboard & Mixed Paper from the Collection & Recycling Centers

This account covers the cost of the monthly rental and hauling of the 40 yard cardboard compactor boxes and the mixed paper containers. These containers are hauled to Sonoco for recycling of the materials.

Container Rental = \$58 per container per month. \$58 x 25 containers = \$1,450.00 per month.
 \$1,450.00 per month x 12 months = \$17,400

Haul cost per container = \$130/per haul.
 Estimated hauls – Mixed Paper = 200
 Estimated hauls – Cardboard = 350
 Total hauls = 550 x \$130 = \$71,500.00

Rental \$17,400 + Hauls \$71,500 = Total \$88,900.00

Plastic Recycling:

This account will cover the cost of recycling plastic at Sonoco. Cost per ton is \$15 per ton.
 Estimated tonnage for fiscal year 2024-25 is 331 tons x \$15 = Total \$4,965.

Fluorescent Bulb Recycling:

This account will cover the cost for contracting an outside vendor to ship, process, and swap drums of crushed CFL and fluorescent bulbs to be recycled from residents. The shipping and processing costs are based on a pallet load.

Shipping and Processing	12 pallets per year @ \$1,650.00	\$ 19,800
S.C. Sales Tax		<u>\$ 1,386</u>
	Total	<u>\$ 21,186</u>

Total Contractual Services \$ 115,051

520233 – TOWING \$1,500

These funds cover the cost of towing on any of the County vehicles assigned to this program (Dodge 4500 flatbed #41169; Dodge 5500 flatbed 432762; Dodge 4500 flatbed #43206; Tilt trailer or any of the other recycling trailers)

520239 – E-WASTE RECYCLING **\$78,600**

Effective as of July 1, 2011, it is unlawful for any person to dispose of electronic waste (Computers, TVs, Monitors, etc.) in with their municipal solid waste. E-waste materials are required to be dropped-off at the landfill for recycling. The materials are palletized, loaded on a tractor trailer, and hauled off for recycling by an R2/RIOS Certified e-waste recycling contractor. These funds will cover the cost of recycling e-waste dropped off at the Edmund Landfill.

Republic Services Labor for Collecting Electronics	\$ 2,700.00 x 12 months	\$ 32,400.00
Trailer Rental for three trailers	\$ 600.00 x 52 weeks	\$ 31,200.00
Recycling of Peripheral Electronics	\$ 0.15 X 100,000 pounds	\$ 15,000.00
	Total:	\$ 78,600.00

520302 - DRUG TESTING SERVICES **\$250**

This account covers any potential need for drug testing of employees.

520305 – INFECTIOUS DISEASE SERVICES **\$606**

This account will cover the cost for hepatitis “B” inoculations available to employees. 29CFR 1910.1030 Guidelines apply to any personnel considered at risk under OSHA 1970 General Data clause. There is considerable information available to support the inclusion of certain personnel in the Solid Waste Management Division in a pathogenic exposure program to vaccinate against hepatitis “B”.

Shot Series cost/ employee \$303 x 2 employees = \$606

521000 - OFFICE SUPPLIES **\$250**

This account covers any office supplies to include: file folders, pens, pencils, pads, calendars, etc.

521100 - DUPLICATING **\$225**

This account covers any duplication required: worksheets, time sheets, recycling reports, etc.

Number of Copies 5000 x \$0.045 = \$225

521200 - OPERATING SUPPLIES **\$6,300**

This account covers the cost for general cleaning supplies, shrink wrap for palletizing electronic waste, first aid supplies, personal protective equipment, and other safety devices. This price also include the cost to replace one docking plate for loading the electronic trailers (\$1,500.00)

521402 - OCCUPATIONAL HEALTH SUPPLIES **\$200**

This account will cover the cost of health supplies to protect the employees from hazardous materials. Items included but not limited to: face masks, latex gloves, chemical gloves, etc.

522100 - HEAVY EQUIPMENT REPAIRS & MAINTENANCE **\$2,500**

This account will cover the cost of repairs on the Yale forklift and the oil filter baler. These repairs would include tires, hydraulic hoses, motors, paint, metal work, etc.

522200 - SMALL EQUIPMENT REPAIRS & MAINTENANCE **\$30,000**

To cover repairs and maintenance of the recycling trailers and containers to include: lights, tires, roll carts, etc. There are approximately 70 trailers, with most of them over 20 years old. Each year, a number of trailers have been refurbished to ensure the safety of the staff and citizens and to project a professional appearance. The repairs generally include fixing loose mesh flooring, painting, replacing rusted bracing, wheel fenders, and dry rotted tires. The average cost per repair has been approximately \$1,600 per trailer.

522300 - VEHICLE REPAIRS & MAINTENANCE **\$12,000**

These funds are for normal maintenance costs associated with the operation of the three (3) Flat Beds.
Estimated costs:

Dodge 5500 Flat Bed (Co# 43206)	\$ 3,500
Dodge 4500 Flat Bed (Co# 41169)	3,500
Dodge 4500 Flat Bed (Co# 43206)	<u>3,000</u>
Sub-total	\$ 10,000
Misc. parts & repairs	<u>2,000</u>
Total	\$ 12,000

524100 - VEHICLE INSURANCE (3) **\$1,845**

This account covers the cost of allocated vehicle insurance. This figure provided by Risk Management.
(\$615 per vehicle FY 2024-2025 estimate)
\$615 per vehicle x 3 vehicles = \$1,845

524101 - COMPREHENSIVE INSURANCE **\$2,221**

To cover the cost of Comprehensive Insurance (Inland & Marine) for the following vehicles and equipment: Dodge 4500 Co#41169, Dodge 4500 Co#41170, and Dodge 4500 Co# 43206 estimated at a total of \$1,931 FY2025-26 actual +15% = \$2,220.65) per Risk Management.

524201 - GENERAL TORT LIABILITY INSURANCE (7.75) FTE'S **\$787**

To cover the cost of allocated general tort liability insurance for 50% of Collection and Recycling Center Coordinator and 8 part time recycling collectors. \$715 FY 2025-2026 actual expenditure + 10% increase = \$ 786.50. This figure provided by Risk Management.

524202 - SURETY BONDS **\$0**

Cover the cost of surety bonds for full-time equivalent employees. 7.875 FTE's x \$0 per FTE = \$0. This figure provided by Risk Management. This is not a surety bond year.

525006 - GPS MONITORING CHARGES **\$932**

To cover the cost of monthly vehicle GPS monitoring charges for the Dodge 4500 #41169, Dodge 4500 #41170, Dodge 4500 #43206 and Yale Forklift #37206.
4 @ \$19.41/month = \$77.64/month x 12 months = \$931.68

525030 - 800 MHZ RADIO SERVICE CHARGE **\$3,037**

This account covers the cost for four (4) 800 MHz Radios

Service for three (4) Radios @ \$63.27 (6 site rate + airtime & tax) each	\$ 253.08
Month	<u>x 12</u>
Total	\$ 3,036.96

525031 - 800 MHZ RADIO MAINTENANCE **\$437**

This account covers the cost for yearly maintenance of three (4) 800 MHz Radios. (4) Radios x \$109.08 per radio = \$436.32.

525400 - GAS, FUEL & OIL **\$41,851**

This account covers the cost for gas/diesel fuel for vehicles and equipment assigned to this department. **Fleet Services has proposed a budget cost of \$ 3.95/gallon for diesel this FY.**

Dodge Flat Bed (Co# 43762)	65gal/week @ \$3.95/gal=	\$256.75/week x 52 weeks =	\$ 13,351.00
Dodge Flat Bed (Co# 41169)	65gal/week @ \$3.95/gal=	\$256.75/week x 52 weeks=	\$ 13,351.00
Dodge Flat Bed (Co # 43206)	65gal/week @ \$3.95/gal=	\$256.75/week x 52 weeks=	\$ 13,351.00
Yale Forklift Co #37206	10gal/month @ \$3.95/gal=	\$39.50/month x 12 months=	\$ 474.00
Diesel Exhaust Fluid	190 gallons @ \$2.49/gal=		\$ 473.10
Misc Equip (compressor/welder)			<u>\$ 850.00</u>
Total			\$ 41,850.10

525600 - UNIFORMS & CLOTHING **\$6,837**

This account covers the cost for ten employees that are required to wear uniforms to identify themselves as County employees while working directly with the public. Safety apparatus must be worn due to some of the hazardous conditions the employees are exposed to. After the initial purchase for all employees, items such as winter jackets, rain coats, pants, and belts will only be purchased on an as needed basis each year. The increase in this line item is due to the recyclers needing more than one pair of boots each year.

Safety Shoes	18 Pair @ \$135.00	\$ 2,430.00
Winter Jacket	10 @ \$75.00	\$ 750.00
Raincoat	10 @ \$62.00	\$ 620.00
Shirt – Short Sleeve	36 @ \$16.50	\$ 594.00
Shirt – Long Sleeve	36 @ \$16.50	\$ 594.00
Sweatshirt Hood w/zipper	28 @ \$19.60	\$ 548.80
Work Pants	36 @ \$19.49	\$ 701.64
Summer Caps	12 @ \$7.50	\$ 90.00
County Patch	16 @ \$1.50	\$ 24.00
County Patch	16 @ \$1.50	\$ 24.00
Sewing on Patch	16 @ \$0.80	\$ 12.80
S.C. Sales tax @ 7%		<u>\$ 447.25</u>
Total		<u>\$ 6,836.49</u>

530100 - DEPRECIATION **\$85,000**

This cost will cover the depreciation of vehicles and equipment.

538000 - CLAIMS & JUDGMENTS (LITIGATION)

\$750

This account will cover any cost that may occur that are lower than the deductible of our insurance.

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 - SMALL TOOLS AND MINOR EQUIPMENT **\$2,000**

This account will cover the cost for any small tools and minor equipment that falls below the \$500 capital cost limit. This also includes replacement items not stocked at Central Warehouse such as wrenches, ratchets, sockets, battery packs, and portable air compressors.

5AR000 – FLATBED TRAILER (REPLACEMENT) **\$27,013**

This account will cover the cost of replacing one (1) flatbed trailer utilized for hauling equipment with a gooseneck trailer that can be pulled by a pick-up truck instead of a large dump truck based on Fleet Services replacement schedule. (this needs to be moved to 121204 since it is replacing the trailer from 121207) we can move it after the new year.

5AR000– SIGNS **\$3,000**

This account will cover the cost of signs, banners, and sign materials for electronic recycling events and for the electronic waste building (directional and informational). This amount includes costs for signposts, brackets, and other hardware necessary for the installation of signs and hanging of banners.

5AR000- (1) FLOURESCENT BULB CRUSHER (REPLACEMENT) **\$9,600**

This account will cover the cost of replacing the current fluorescent bulb crusher.

**COUNTY OF LEXINGTON
SOLID WASTE MANAGEMENT
Annual Budget
Fiscal Year 2025-26**

Fund: 5700
Division: Public Works
Organization: 121210 - Solid Waste / Litter Control Operations

Object Expenditure Code Classification	2023-24 Expenses	2024-25 Expenses (Nov)	2024-25 Amended (Nov)	BUDGET		
				2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel						
510100 Salaries & Wages - 4	147,062	49,979	152,628	152,629		
510199 Special Overtime	0	2,402	0	0		
510200 Overtime	368	273	1,000	1,000		
511112 FICA Cost	10,221	3,873	11,753	12,004		
511113 State Retirement	29,220	8,738	28,513	29,124		
511120 Insurance Fund Contribution - 4	31,200	13,583	32,600	32,600		
511130 Workers Compensation	12,301	4,244	14,897	11,355		
* Total Personnel	230,372	83,092	241,391	238,712	0	0
Operating Expenses						
520233 Towing Service	90	131	290	600		
520305 Infectious Disease Services	0	0	909	909		
521200 Operating Supplies	2,222	941	3,000	3,000		
522300 Vehicle Repairs & Maintenance	11,188	583	6,500	6,500		
524100 Vehicle Insurance - 2	1,230	1,230	1,230	1,230		
524101 Comprehensive Insurance	887	1,165	973	1,065		
524201 General Tort Liability Insurance	390	390	410	429		
524202 Surety Bonds	25	0	0	0		
525006 GPS Monitoring Charges	223	91	436	466		
525030 800 MHz Radio Service Charge	586	244	760	760		
525031 800 MHz Radio Maintenance	0	0	110	110		
525400 Gas, Fuel, & Oil	7,252	3,892	18,382	21,085		
525600 Uniforms & Clothing	1,837	768	2,352	2,352		
530100 Depreciation	0	0	6,365	6,365		
* Total Operating	25,930	9,435	41,717	44,871	0	0
** Total Personnel & Operating	256,302	92,527	283,108	283,583	0	0
Capital						
540000 Small Tools & Minor Equipment	157	0	500	500		
All other Equipment				71,000		
** Total Capital	157	0	0	71,500	0	0
*** Total Expenses	256,459	92,527	283,108	355,083	0	0

SECTION IV

**COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year - 2025 - 2026**

Fund # 5700 Fund Title: Solid Waste Management
 Organization # 121210 Organization Title: Solid Waste / Litter Control Operation
 Program # _____ Program Title: Litter Control Operation

BUDGET
2025-2026
Requested

Qty	Item Description	Amount
	Small Tools and Minor Equipment	\$500
	Litter Control Truck (Replacement)	\$71,000

**** Total Capital (Transfer Total to Section III) 71,500**

SECTION V - PROGRAM OVERVIEW

Summary of Programs:

Program 1 – Litter Collection Crew

Program 1: Litter Collection Crew

Objectives:

The program provides weekly litter collection service (5 days per week) using three (3) full time positions and accompanying equipment. The staff picks up litter along the roadside throughout the County.

SERVICE LEVELS

Service Level Indicators:

Program 1:

	<u>Actual</u> <u>FY 22/23</u>	<u>Actual</u> <u>FY 23/24</u>	<u>Estimated</u> <u>FY 24/25</u>	<u>Projected</u> <u>FY 25/26</u>
Number of Bags Collected	6,999	11,363	7,156	8,590
Pounds of litter Collected	123,088	284,075	178,900	214,680

*Includes one half year total.

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. A. – SUMMARY OF REVENUES

SECTION VI. B. – LISTING OF NEW POSITIONS

Requested Staffing Level:

<u>Job Title</u>	<u>Full Time Equivalent</u> <u>Positions</u>	<u>Enterprise Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Pay</u> <u>Band</u>
**Litter Collection Crew Chief	1	1		1	103
**Litter Collectors	2	2		2	101
Total Positions	3	3		3	

**All of these positions require benefits/insurance.

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520233 – TOWING **\$600**

These funds cover the cost of towing the Litter Crew’s vehicle if required.

520305 – INFECTIOUS DISEASE SERVICES **\$909**

This account will cover the cost for hepatitis “B” inoculations available to employees. 29CFR 1910.1030 Guidelines apply to any personnel considered at risk under OSHA 1970 General Data clause. There is considerable information available to support the inclusion of certain personnel in the Solid Waste Management Department in a pathogenic exposure program to vaccinate against hepatitis “B”.

Shot Series cost/\$303 per employee x 3 employees = \$909

521200 - OPERATING SUPPLIES **\$3,000**

This account covers the cost for collection bags, safety personal protective gear, and other associated supplies.

522300 - VEHICLE REPAIRS & MAINTENANCE **\$6,500**

These funds are for normal maintenance costs associated with the operation of one (1) Pickup truck and (1) Boom Truck.

524100 - VEHICLE INSURANCE (1) **\$1,230**

This account covers the cost of allocated vehicle insurance. This figure provided by Risk Management.

Insurance (1) pickup truck \$ 615
Insurance (1) Boom Truck \$ 615

524101 – COMPREHENSIVE INSURANCE **\$1,065**

To cover the cost of Comprehensive Insurance for the Litter Collection Pickup truck and Boom truck. \$925.89 FY2025-26 actual +15% = \$1,064.77 per Risk Management.

524201 - GENERAL TORT LIABILITY INSURANCE **\$429**

This account fee covers the cost for the FY 25/26 for (4) employees. \$390 FY 25-26 actual + 10% = \$429 per Risk Management estimate.

524202 – SURETY BONDS **\$0**

This account fee covers the cost for Surety Bonds for FY 25/26. Cost \$0 per employee x 3 FTE’s = \$0. This is not a surety bond year.

525006 – GPS MONITORING CHARGES **\$466**

This account covers cost for GPS monitoring and activation.

Monitoring cost of 2 units \$38.82 x 12 months = \$465.84

525030 - 800 MHZ RADIO SERVICE CHARGES **\$760**

This account covers cost for one (1) 800 MHz Radio.

Service for (1) 800 MHz Radio x \$63.27 (6 site rate + airtime & tax)/month x 12 = \$ 759.24

525031 - 800 MHZ RADIO MAINTENANCE **\$110**

This account covers cost for required maintenance of one (1) 800 MHz Radio. The radio maintenance for this year is \$109.08.

525400 - GAS FUEL & OIL **\$21,085**

This account will cover the cost for daily gas and other lubricants required for the assigned vehicle. **Fleet services has proposed a budget cost of \$ 3.40 per gal. (gas) and \$4.35 per gal. (Diesel) FY 2025/2026. The increase in this line item is due to moving the Kenworth Boom Truck to the Litter Crew since its primary purpose is for picking up bulky illegally dumped items along the roadways.**

Pickup truck – 40 gallons per week x 52 weeks = 2,080 gal. x \$3.10/gallon =	<u>\$ 6,448</u>
Boom Truck –70 gallons per week x 52 weeks = 3,640 gal x \$3.95/gallon=	<u>\$ 14,378</u>
DEF 2 gallons per week x 52 weeks = 104 gal x \$2.49/gallon =	<u>\$ 259</u>

525600 - UNIFORMS & CLOTHING **\$2,352**

This account covers the cost for four (4) employees that are required to wear uniforms to identify themselves as County employees, while working directly with the public. Safety apparatus must be worn, due to some of the hazardous conditions the employees are exposed to. After the initial purchase for all employees, items such as winter jackets, rain coats, pants, and belts will only be purchased on an as needed basis each year.

Safety Shoes	4 Pair @ \$135.00	\$ 540.00
Winter Jacket	4 @ \$59.56	\$ 238.24
Raincoat	4 @ \$62.00	\$ 248.00
Shirt – Short Sleeve	16 @ \$16.50	\$ 264.00
Shirt – Long Sleeve	16 @ \$16.50	\$ 264.00
Sweatshirt Hood w/zipper	12 @ \$19.60	\$ 235.20
Work Pants	16 @ \$19.49	\$ 311.84
Belt	4 @ \$13.54	\$ 54.16
Summer Caps	4 @ \$7.50	\$ 30.00
County Patch	8 @ \$0.76	\$ 6.08
Sewing on Patch	8 @ \$0.80	<u>\$ 6.40</u>
	Subtotal	\$ 2,197.92
		153.85
SC Sales Tax @ 7%		<u>\$ 2,351.77</u>
Total		\$ 2,351.77

530100 - DEPRECIATION **\$6,365**

This cost will cover the depreciation of vehicles and equipment.

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 - SMALL TOOLS & MINOR EQUIPMENT **\$500**

This account will cover the cost to purchase small tools.

5AR000– LITTER CONTROL TRUCK (REPLACEMENT) **\$71,000**

This account will cover the cost of replacing the Litter Control Truck. This vehicle is close to the end of life and has had multiple mechanical issues. This replacement is recommended by Fleet Services.

**COUNTY OF LEXINGTON
SOLID WASTE MANAGEMENT**

**Annual Budget
Fiscal Year 2025-26**

Fund: 5700
Division: Public Works
Organization: 121220 - Solid Waste / Code Enforcement

Object Expenditure Code Classification	2023-24 Expenses	2024-25 Expenses (Nov)	2024-25 Amended (Nov)	BUDGET		
				2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel						
510100 Salaries & Wages - 2	126,390	53,436	122,758	122,759		
510199 Special Overtime	76	982	3,000	3,000		
511112 FICA Cost	8,903	3,875	9,621	9,904		
511114 Police Retirement	14,640	5,360	26,711	27,498		
511120 Insurance Fund Contribution - 2	15,600	6,792	16,300	16,300		
511130 Workers Compensation	4,378	1,883	4,352	4,584		
511214 PORS - Employer Portion (Retiree)	13,886	5,327	0	0		
* Total Personnel	183,873	77,655	182,742	184,045	0	0
Operating Expenses						
520200 Contracted Services	226	0	0	0		
520233 Towing Service	0	0	190	190		
520702 Technical Currency & Support	0	0	200	200		
521200 Operating Supplies	0	0	500	500		
521208 Police Supplies	282	0	800	800		
522300 Vehicle Repairs & Maintenance	2,064	770	2,500	2,500		
524100 Vehicle Insurance - 1/2	1,230	1,230	1,230	1,230		
524101 Comprehensive Insurance	404	423	512	487		
524201 General Tort Liability Insurance	3,119	3,119	3,438	3,431		
524202 Surety Bonds	13	0	0	0		
525004 WAN Service Charges	1,381	890	986	986		
525021 Smart Phone Charges	1,216	360	2,160	2,160		
525030 800 MHZ Radio Service Charges (2)	0	0	0	2,337		
525031 800 MHZ Radio Maintenance	0	0	0	219		
525210 Conference, Meeting & Training Expenses	0	228	1,000	2,000		
525400 Gas, Fuel, & Oil	8,433	2,901	12,376	11,284		
525600 Uniforms & Clothing	100	0	600	600		
530100 Depreciation	12,791	0	15,000	15,000		
* Total Operating	31,259	9,921	41,492	43,924	0	0
** Total Personnel & Operating	215,132	87,576	224,234	227,969	0	0
Capital						
540000 Small Tools & Minor Equipment	0	0	300	300		
All Other Equipment	0	0	31,372	72,000		
** Total Capital	0	0	31,672	72,300	0	0
*** Total Expenses	215,132	87,576	255,906	300,269	0	0

SECTION V - PROGRAM OVERVIEW

Summary of Programs:

Program 1 – Solid Waste Code Enforcement

Program 1: Solid Waste Code Enforcement

Objectives:

This program is designed to eliminate commercial businesses and/or residents from outside of Lexington County from using the Lexington County Collection & Recycling Centers and to enforce litter control throughout the County. The program consist of two (2) certified law enforcement officers, who report directly to the LCSD.

The officers randomly travel between the eleven (11) Collection & Recycling Centers checking ID's for out of county residents and follow up with commercial businesses. Additionally, the officers monitor for un-tarped loads, littering, illegal dumping, citizen conflicts, and scavenging. The Officers also support the landfill operations, special recycling events, and solid waste education.

The program supports the overall goal of eliminating out of county residents and businesses from using the Lexington County Collection & Recycling Centers and reducing litter along county roads.

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520233 - TOWING **\$190**

This account covers cost associated with towing the vehicle as needed for repairs.

520702 – TECHNICAL CURRENCY & SUPPORT **\$200**

This account covers the cost of the software for the Code Enforcement Officers computer.

521200 - OPERATING SUPPLIES **\$500**

These funds are necessary to provide the required supplies for the code enforcement officer to include, but not limited to: gloves, safety glasses, forms, etc.

521208 - POLICE SUPPLIES **\$800**

This account will cover the cost of supplies for the Code Enforcement Officers.

522300 - VEHICLE REPAIRS AND MAINTENANCE **\$2,500**

These funds are for normal maintenance costs associated with the operation of the sheriff vehicle assigned to this account. Two (2) Sheriff Vehicles Co. #41497 and #41498 - \$2,500

524100 - VEHICLE INSURANCE **\$1,230**

These funds are for insurance of the two (2) Sheriff vehicles Co. #41497 and Co. #41498. This figure provided by Risk Management. \$615 per vehicle x 2 = \$1,230.

524101 - COMPREHENSIVE INSURANCE **\$487**

These funds are for insurance of the two (2) Sheriff vehicles #41497 and \$41498. This figure provided by Risk Management \$422.70 FY2024-2025 actual + 15% = \$486.11

524201 - GENERAL TORT LIABILITY INSURANCE **\$3,431**

These funds are for General Tort Liability Insurance for the two (2) Code Enforcement Officers. This figure provided by Risk Management for FY2024-25 actual: \$3,119 + 10% = \$3,430.90

524202 - SURETY BONDS **\$0**

This account fee covers the cost for Surety Bonds for FY 24/25 - 2.0 FTE's x \$0 each = \$0. This is not a bond year.

525004 - WAN SERVICE CHARGES **\$986**

To cover the cost of wifi and internet service \$82.10 per month x 12 = \$985.20

525021 - SMART PHONE CHARGES **\$2,160**

This account covers the cost for a smart phone for the Code Enforcement Officers.

Verizon Smart Phone (\$90 per month x 2 phones)	\$180.00
Months	X 12
Total	\$ 2,160.00

525030 - 800 MHZ RADIO SERVICE CHARGES (2) **\$2,337**

This account covers cost for two (2) 800 MHz Radios, \$97.35 (6 site rate + airtime & tax) /mo.

Monthly service charge for two 800 MHZ radio 2 x \$97.35	\$ 194.70
Months	x 12
Total Service Charges	\$ 2,336.40

525031 - 800 MHZ RADIO MAINTENANCE **\$219**

This account covers cost for required maintenance of one (2) 800 MHz Radio. The radio maintenance for this year is \$109.08 x 2 = 218.16

525210 - CONFERENCE & MEETING EXPENSES **\$2,000**

This account covers the cost for any certification classes the Code Enforcement Officers are required to attend.

525400 - GAS, FUEL & OIL **\$11,284**

This account covers the cost for gas, transmission, hydraulic, chassis, anti-freeze, and other lubricants required for equipment's services and daily fuel for one year. Fleet services has proposed a budget cost of \$3.10 a gal. This FY. 35 gallons per week x 2 vehicles x 52 weeks/year x \$3.10 = \$11,284

525600 - UNIFORMS & CLOTHING **\$600**

These funds are for uniforms and clothing for the Code Enforcement Officers.

530100 - DEPRECIATION **\$15,000**

This cost will cover the depreciation of vehicles and equipment.

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 - SMALL TOOLS AND MINOR EQUIPMENT \$300

This account will cover the cost for a smart phone and any small tools and/or minor equipment which falls below the \$500 capital cost limit, especially items not stocked at Central Warehouse.

5AR000 – 4 X 4 TRUCK (REPLACEMENT) \$72,000

This account will cover the cost of replacing a 1500 truck that is used as a patrol vehicle by one of the Code Enforcement Officers. This replacement is recommended by Fleet Services.

**COUNTY OF LEXINGTON
SOLID WASTE MANAGEMENT
Annual Budget
Fiscal Year 2025-26**

Fund: 5700
Division: Public Works
Organization: 121299 - Solid Waste / Non-Departmental

Object Expenditure Code Classification	2023-24 Expenses	2024-25 Expenses (Nov)	2024-25 Amended (Nov)	<i>BUDGET</i>		
				2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel						
511112 FICA - Employer's Portion	0	0	13,352	5,073		
511113 SCRS - Employer's Portion	0	0	23,073	11,283		
511114 PORS - Employer's Portion	0	0	1,603	1,173		
511130 Workers Compensation	0	0	11,993	4,322		
519901 Salaries & Wages Adjustment Account	0	0	526,220	66,310		
* Total Personnel	0	0	576,241	88,161	0	0
Operating Expenses						
529903 Contingency	0	0	1,022,503	<u>100,000</u>		
* Total Operating	0	0	1,022,503	100,000	0	0
** Total Personnel & Operating	0	0	1,598,744	188,161	0	0
Capital						
549904 Capital Contingency	0	0	281,738	<u>50,000</u>		
** Total Capital	0	0	281,738	50,000	0	0
Transfers:						
815712 Op Trn to Elevate LexCoSC	3,108	0	0	<u>3,608</u>		
** Total Transfers	3,108	0	0	3,608	0	0
*** Total Expenses	3,108	0	1,880,482	241,769	0	0

SECTION V. - PROGRAM OVERVIEW

Summary of Programs:

Program -- Non-Departmental

Program: Non-Departmental

Objectives:

This program is being requested to provide backup for potential salary adjustment and Department contingency.

SECTION VI. - LINE ITEM NARRATIVES

SECTION VI. B. - LISTING OF POSITIONS

Requested Personnel Budget: (Estimated (3) percent increase on existing Salary, OT and Part Time)

511112 - FICA COSTS - SALARY ADJUSTMENT \$5,073

$\$66,310 \times .0765 (7.65\%) = \$5,072.72$

511113 - STATE RETIREMENT (L/S) \$11,283

$\$60,787.75 \text{ State} \times .1856 (18.56\%) = \$11,282.21$

511114 - POLICE RETIREMENT (L/S) \$1,173

$\$5,521.29 \text{ Police} \times .2124 (21.24\%) = \$1,172.72$

511130 - WORKERS COMPENSATION (1.0 FTE) \$4,322

$\$66,310 \times 0.06517 \text{ (average factor for Department)} = \$4,321.43$

519901-SALARIES & WAGES ADJUSTMENT ACCOUNT \$66,310

$\$2,210,301.55 \times 1.03 (3\%) = \$2,210,301.55 - \$2,276,610.60 = \text{Increase } \$66,309.04$

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

529903 - CONTINGENCY \$100,000

549904 - CAPITAL CONTINGENCY \$50,000

TRANSFERS

815712 OP TRN TO ELEVATE LEXCOSC **\$3,608**

**COUNTY OF LEXINGTON
SW POST CLOSURE SINKING FUND
Annual Budget
Fiscal Year - 2025-26**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
* SW Post Closure Sinking Fund 5701:								
Revenues:								
461000	Investment Interest	358,430	116,809	180,000	180,000	<u>180,000</u>		
805700	Op Trn from Solid Waste	124,252	88,402	88,402	88,402	<u>595,725</u>		
** Total Revenue		<u>482,682</u>	<u>205,211</u>	<u>268,402</u>	<u>268,402</u>	<u>775,725</u>	<u>0</u>	<u>0</u>
***Total Expense					2,186,725	2,222,725	0	0
Unused Appropriations					1,834,725			
FUND BALANCE								
Beginning of Year - Cash					<u>6,183,366</u>	<u>6,099,768</u>	<u>6,099,768</u>	<u>6,099,768</u>
FUND BALANCE								
End of Year - Projected - Cash					<u>6,099,768</u>	<u>4,652,768</u>	<u>6,099,768</u>	<u>6,099,768</u>

Fund: 5701
Division: Public Works
Organization: 121204 - Solid Waste / Landfill Operations

Object Expenditure Code	Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	2025-26 Requested	BUDGET	
						2025-26 Recommend	2025-26 Approved
Operating Expenses							
520200	Contracted Service	4,200	0	33,000	<u>33,000</u>		
520300	Professional Services	5,500	5,500	43,000	<u>43,000</u>		
520601	L/F Well Monitoring - Batesburg/Leesville	65,500	30,000	70,000	<u>70,000</u>		
520602	L/F Well Monitoring - Edmund	49,000	16,000	55,000	<u>60,000</u>		
520603	L/F Well Monitoring - Chapin	46,000	25,500	51,000	<u>52,000</u>		
520612	Closure/PostClosure Care Cost	(707,075)	0	0	<u>0</u>		
521220	Closure/PostClosure Operating Supplies	99,419	0	100,000	<u>100,000</u>		
529903	Contingency	0	0	1,834,725	<u>1,834,725</u>		
* Total Operating		(437,456)	77,000	2,186,725	2,192,725	0	0
**Total Personnel & Operating		(437,456)	77,000	2,186,725	2,192,725	0	0
Capital					30,000		
**Total Capital		0	0	0	30,000	0	0
*** Total Expenses		(437,456)	77,000	2,186,725	2,222,725	0	0

SECTION V-PROGRAM OVERVIEW

Summary of program:

Program 1: Landfill Closure/Post Closure Operations

Objectives:

This program accounts for the closure and post closure expenditures required for the three closed Class 3 municipal solid waste landfills (MSW) including the Batesburg/Leesville, Chapin, Edmund landfill, and completed portions of the Class 2 Edmund C&D Landfill. Expenditures include engineering, construction and material costs for closure and ongoing post closure maintenance, and groundwater/methane gas monitoring activities.

SERVICE LEVELS

Service Level Indicators:

Program 1:

	<u>Actual FY 22/23</u>	<u>Actual FY 23/24</u>	<u>Estimated FY 24/25</u>	<u>Projected FY 25/26</u>
# of Class 3 Landfills Closed	3	3	3	3
# of Class 2 Cells Closed	1	1	1	1

SECTION VI. - LINE ITEM NARRATIVES

SECTION VI. A. – SUMMARY OF REVENUES

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

520200 - CONTRACTED SERVICES \$33,000

To cover contractor costs for mowing and tree removal at the Batesburg/Leesville, Hwy. 321, and Chapin closed Class 3 Landfills. Mowing/tree removal services once per year \$11,000 per service x (3) sites = \$33,000.

520300 - PROFESSIONAL SERVICES \$43,000

This account covers cost associated with several types of services. These services include: Engineering observations & surveying, preparation of final Closure report/certification to DHEC, technical assistance to the Edmund Class 2 Landfill, and services for the closed Class 3 Landfills at Edmund, Batesburg/Leesville, and Chapin.

Corrective Measures & Compliance (Batesburg/Leesville LF)	\$ 15,000
Corrective Measures & Compliance (Chapin Landfill)	15,000
Corrective Measures & Compliance (Edmund Landfill)	10,000
Annual Methane Monitoring and Reporting	<u>3,000</u>
 Total Professional Services	 <u>\$ 43,000</u>

520601 - L/F WELL MONITORING - BATESBURG/LEESVILLE \$70,000

The proposed engineering fee is to perform bi-annual sampling and laboratory analysis of groundwater at the Batesburg/Leesville Landfill. Engineering consultants oversee and handle all laboratory reports required by SCDHEC. This fee includes: Laboratory analysis of sampling for indicator parameters, review of results in relation to maximum contaminant levels, and reporting of results to SCDHEC.

520602 - L/F WELL MONITORING - EDMUND \$60,000

The proposed engineering fee is to perform bi-annual sampling and laboratory analysis of groundwater, monthly methane gas monitoring, GHG reporting to EPA, and cover inspection at the closed Edmund (Class 3) Landfill. Engineering consultants oversee and handle all laboratory reports as required by SCDHEC. This fee includes: Laboratory analysis of sampling for indicator parameters, review of results in relation to maximum Contaminant levels, and reporting of results to SCDHEC. This fee also includes an annual statistical analysis report for methane sent to SCDHEC.

520603 - L/F WELL MONITORING - CHAPIN \$52,000

The proposed engineering fee is to perform bi-annual sampling and laboratory analysis of groundwater and annual cover inspection at the Chapin Landfill. Engineering consultants oversee and handle all laboratory reports as required by SCDHEC. This fee includes: Laboratory analysis of sampling for indicator parameters, review of results in relation to maximum contaminant levels, and reporting of results to SCDHEC.

521220 - CLOSURE OPERATING SUPPLIES \$100,000

These funds will be used to purchase supplies to include drainage piping, seeding, fertilizer, rip-rap material, and erosion control materials for the closure of the Edmund C&D landfill, and post-closure repairs at the Edmund, Chapin, and Batesburg/Leesville Class Three Landfills.

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

5AR000 – GROUNDWATER MONITORING WELL INSTALLATION \$30,000

This account will cover the cost of installing new groundwater monitoring wells at the closed Batesburg-Leesville Landfill. The Solid Waste Management Department is currently waiting on direction from South Carolina Department of Environmental Services concerning remediation and ending post closure monitoring for this landfill. It is anticipated that additional groundwater monitoring wells will be needed.

**Solid Waste Closure/Post Closure Sinking Fund
Summary – FY 2025-2026 Cell 2 Expansion**

FY2025-26

- Closure (Cell Two)	\$ 537,094
- Post Closure (Cell Two)	<u>58,631</u>
Total	\$ 595,725

LEXINGTON COUNTY - Solid Waste Management

CAPACITY PROJECTION - EDMUND C&D LANDFILL CELL 2 (Expanded)

Budget Estimate for Closure/PostClosure

Fiscal Year 2025 / 2026	Edmund C&D Landfill Tonnage	Landfill Life In Years	
Available Capacity - Tons(1)	634,050	8.00	
Disposed FY 2016/2017 (2)	31,088		Actual
Capacity as of 7/01/17	602,962	7.54	
Disposed FY 2017/2018	75,336		Actual
Capacity as of 7/01/18	527,626	6.60	
Disposed FY 2018/2019	80,568		Actual
Capacity as of 7/01/19	447,058	5.59	
Disposed FY 2019/2020	93,044		Actual
Capacity as of 7/01/20	354,014	4.16	
Disposed FY 2020/2021	98,459		Actual
Capacity as of 7/01/21	255,555	2.84	
Disposed FY 2021/2022	102,428		Actual
Capacity as of 7/01/22	153,127	1.53	
Disposed FY 2022/2023	113,950		Actual
Capacity as of 7/01/23	39,177	0.49	
Disposed FY 2023/2024 (3)	130,404		Actual
Capacity as of 7/01/24	2,417,219	24.17	
Disposed FY 2024/2025	140,543		Estimate
Capacity as of 7/01/25	2,276,676	22.77	
Disposed FY 2025/2026	154,597		Estimate
Capacity as of 7/01/26	2,122,079	21.22	
Disposed FY 2026/2027	0		
Capacity as of 7/01/27	2,122,079	21.22	
Disposed FY 2027/2028	0		
Capacity as of 7/01/28	2,122,079	21.22	
Disposed FY 2028/2029	0		
Capacity as of 7/01/29	2,122,079	21.22	
Disposed FY 2029/2030	0		
Capacity as of 7/01/30	2,122,079	21.22	
Disposed FY 2030/2031	0		
Capacity as of 7/01/31	2,122,079	21.22	
Disposed FY 2031/2032	0		
Capacity as of 7/01/32	2,122,079	21.22	

(1) Initial Capacity of Cell 2 prior to Expansion

(2) Tonnage is for the remaining portion of the year - February 2017 to June 2017

(3) Remaining capacity after expansion based on Engineering Topo - Alliance Engineering
3,985,523 cubic yards and avg. solid waste density of 1,213 lbs/cubic yard

SOLID WASTE MANAGEMENT CLOSURE - CELL 2 EXPANSION

	FY 2023/2024	FY 2024/2025	FY 2025/2026	FY 2026/2027	FY 2027/2028	FY 2028/2029
ESTIMATED CLOSURE COSTS	\$7,392,805	\$7,392,805	\$7,392,805	\$7,392,805	\$7,392,805	\$7,392,805
BEGINNING LIFE IN YRS	24.17	24.17	24.17	24.17	24.17	24.17
COST PER YEAR	\$305,866.96	\$305,866.96	\$305,866.96	\$305,866.96	\$305,866.96	\$305,866.96
NUMBER OF LIFE YEARS REMAINING	24.17	22.77	21.22			
MONTH	June 30, 2024	June 30, 2025	June 30, 2026	June 30, 2027	June 30, 2028	June 30, 2029
NUMBER OF YEARS OF LANDFILL LIFE USED	0.00	1.40	2.95			
TOTAL CLOSURE/POST CLOSURE COST ALLOCATION TO BE ACCUMULATED 5701 SINKING FUND	\$0	\$428,214	\$902,308			
LESS PREVIOUS ADDITION TO FUND 5701	(\$116,742)	(\$270,925)	(\$365,214)			
AMOUNT ADDED TO FUND 5701 CURRENT FISCAL YEAR	(1)	(2)	(3)			
	\$91,183	\$157,289	\$537,094			

(1) Addition based on Budget estimate 2/02/23- current year \$91,183

(2) Addition based on Budget estimate 2/05/24 - previous years \$116,742 + Current Year \$91,183 = \$207,925

(3) Addition based on Budget estimate 2/12/25 - previous years \$207,925 + Current Year \$157,289 = \$365,214

SOLID WASTE MANAGEMENT POST CLOSURE - CELL 2 EXPANSION

	FY 2023/2024	FY 2024/2025	FY 2025/2026	FY 2026/2027	FY2027/2028	FY 2028/2029
ESTIMATED CLOSURE COSTS	\$1,406,500	\$1,406,500	\$1,406,500	\$1,406,500	\$1,406,500	\$1,406,500
BEGINNING LIFE IN YRS	24.17	24.17	24.17	24.17	24.17	24.17
COST PER YEAR	\$58,191.97	\$58,191.97	\$58,191.97	\$58,191.97	\$58,191.97	\$58,191.97
NUMBER OF LIFE YEARS REMAINING	24.17	22.77	21.22			
MONTH	June 30,2024	June 30,2025	June 30,2026	June 30,2027	June 30,2028	June 30,2029
NUMBER OF YEARS OF LANDFILL LIFE USED	0	1.4	2.95			
TOTAL CLOSURE/POST CLOSURE COST ALLOCATION TO BE ACCUMULATED 5701 SINKING FUND	\$0	\$81,469	\$171,666			
LESS PREVIOUS ADDITION TO FUND 5701	(\$58,922)	(\$91,991)	(\$113,035)			
	(1)	(2)	(3)			
AMOUNT ADDED TO FUND 5701 CURRENT FISCAL YEAR	\$33,069	\$21,044	\$58,631			

(1) Addition based on Budget estimate 2/02/23- current FY \$ 33,069

(2) Addition based on Budget estimate 2/05/24 - previous years \$58,922 + Current Year \$33,069 = \$91,991

(3) Addition based on Budget estimate 2/12/25 - previous years \$91,991 + Current Year \$21,044 = \$113,035

**COUNTY OF LEXINGTON
SOLID WASTE TIRES
Annual Budget
Fiscal Year - 2025-26**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*Solid Waste Tire 5710:								
Revenues:								
422000	Landfill - Tires	121,660	32,105	193,000	193,000	200,000		
461000	Investment Interest	772	0	1,500	1,500	1,500		
490300	Gain on Sale of Fixed Assets	911	0	0	0	0		
** Total Revenue		123,343	32,105	194,500	194,500	201,500	0	0
***Total Expense					266,048	170,250	0	0
Unused Appropriations					3,048			
Noncash Expenses: Depreciation					10,000	10,000	0	0
FUND BALANCE Beginning of Year - Cash					61,271	2,771	2,771	2,771
FUND BALANCE End of Year - Projected - Cash					2,771	44,021	2,771	2,771

Fund: 5710
Division: Public Works
Organization: 121204 - Solid Waste / Landfill Operations

Object Expenditure Code	Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	2025-26 Requested	BUDGET 2025-26 Recommend 2025-26 Approved	
Operating Expenses							
520200	Contracted Services	0	0	5,000	5,000		
520240	Tire Disposal	241,436	121,837	248,000	155,250		
529903	Contingency	0	0	3,048			
530100	Depreciation Expense	7,908	0	10,000	10,000		
* Total Operating		249,344	121,837	266,048	170,250	0	0
**Total Personnel & Operating		249,344	121,837	266,048	170,250	0	0
Capital							
**Total Capital		0	0	0	0	0	0
** Total Expenses		249,344	121,837	266,048	170,250	0	0

SECTION V – PROGRAM OVERVIEW

Summary of Programs:

Program 1 – State Tire Fund

Program 1: Waste Tire Disposal

Objectives:

This program is for the disposal of all waste tires. The State Tire Fund revenue is received on a quarterly basis and provides the funds for this account. Whole tires are banned from Landfills per South Carolina Department of Health and Environmental Control and the Solid Waste Policy, and Management Act. In order to properly dispose of tires, an outside vendor is contracted to pick-up and recycle the waste tire collected at the Edmund Landfill. In addition to this service, the State Tire Fund also allows for the use of contractors to cleanup tire stock piles including labor and equipment necessary for this operation.

SERVICE LEVELS

Service Level Indicators

Service Levels Tire Disposal	Actual FY 22/23	Actual FY 23/24	Estimated FY 24/25	Projected FY 25/26
Tons	2,537	2,424	2,618	2,950

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. A. – SUMMARY OF REVENUES

SECTION VI. B. – LISTING OF POSITIONS

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520200 - CONTRACTED SERVICES **\$5,000**

This account is for contracted services for the cleanup and disposal of stock piles of used tires throughout the County.

520240 - TIRE DISPOSAL SERVICES **\$155,250**

This account is to cover a portion of the cost of disposal of waste tires. Whole tires are banned from Landfills, per SCDES. In order to dispose of tires, the only alternative is to ship them to a local vendor for recycling. A portion of the cost is also covered by the Landfill Operating Budget (121204) and the SCDES Tire Grant

Total Estimated July 2025 – June 2026 – 2,500 tons x \$165/ton	=	\$ 412,500
Covered in 121204		\$ 107,250
Projected Waste Tire Grant Income		<u>-\$ 150,000</u>
Estimated Tire Fee Revenue		\$ 155,250

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

**COUNTY OF LEXINGTON
SOLID WASTE/ELEVATE LEXCOSC
Annual Budget
Fiscal Year - 2025-26**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*Solid Waste/Elevate LexCoSC 5712:								
Revenues:								
439900	Misc Fees, Permits, and Sales	0	0	2,500	2,500	2,500		
469100	Gifts & Donations	0	0	8,000	8,000	8,000		
801000	Op Trn from General Fund/Cty Ordina	3,108	3,108	3,108	3,108	3,100	3,108	
802000	Op Trn From Economic Development	8,108	3,108	3,108	3,108	3,608	3,108	
805700	Op Trn from Solid Waste	3,108	0	3,108	3,108	3,608		
** Total Revenue		14,324	6,216	19,824	19,824	20,816	20,324	0
***Total Expense					30,241	39,750	0	0
FUND BALANCE								
	Beginning of Year - Cash				10,417	0	0	0
FUND BALANCE								
	End of Year - Projected - Cash				0	(18,934)	0	0

Fund: 5712
Division: Public Works
Organization: 121212 - Solid Waste / Elevate LexCoSC

Object Expenditure Code	Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	2025-26 Requested	BUDGET	
						2025-26 Recommend	2025-26 Approved
Operating Expenses							
520200	Contracted Services	0	292	8,644	23,820		
520400	Advertising & Publicity	0	0	2,300	1,200		
520800	Outside Printing	0	0	1,900	580		
521000	Office Supplies	0	0	187	400		
521100	Duplicating	0	0	135	0		
521200	Operating Supplies	201	0	6,900	3,400		
525100	Postage	0	0	432	0		
525210	Conference, Meeting, & Training Exp.	3,354	324	7,245	8,100		
525230	Subscription, Dues, & Books	951	0	2,498	2,250		
* Total Operating		4,506	616	30,241	39,750	0	0
**Total Personnel & Operating		4,506	616	30,241	39,750	0	0
Capital							
**Total Capital		0	0	0	0	0	0
** Total Expenses		4,506	616	30,241	39,750	0	0

SECTION V – PROGRAM OVERVIEW

Summary of Program:

Objectives:

To achieve and maintain a high standard of transparency and accountability for Lexington County businesses and to help them achieve their sustainability goals. This program is the new “Green Business Program” for Lexington County. Businesses will be asked to pay a member fee based on size. The member fee will cover costs such as the fees for participating in the Green Business Bureau, networking rental and refreshments and meeting supplies. ELEVATE LEXCOSC plans to meet quarterly around the county and is a partnership managed between Solid Waste Management, Community Development and Economic Development.

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. A. – SUMMARY OF REVENUES

439900 – MISC FEES, PERMITS, AND SALES **\$2,500**

Member fees will range from \$30-\$250.00. We anticipate at least 50 members the first year

469100 – GIFTS & DONATIONS **\$8,000**

We will look for a corporate partner each quarter to donate, or several small donations to equal the \$2,000 per quarter

801000 – OP TRN FROM COMMUNITY DEVELOPMENT **\$ 3,108**

Community Development is currently evaluating their contribution, planning to contribute \$3,608

802000 – OP TRN FROM ECONOMIC DEVELOPMENT **\$ 3,608**

Economic Development is currently evaluating their contribution, planning to contribute \$3,608

805700 – OP TRN FROM SOLID WASTE **\$ 3,608**

Solid Waste Management plans to transfer \$3,608. The department also contributes access to Canva design software and e-mail marketing/newsletter software for the program to move forward.

FY25 Carryover: Delay in launch of program

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520200 - CONTRACTED SERVICES **\$ 23,820**

To cover the cost of purchasing a domain and execute branding strategies. Costs also cover ongoing maintenance and website security, hosting and development fees.

Marketing items for print (branded tablecloth, branded advertising items)	\$ 1,900
Website & Domain Purchasing	\$ 200
Contracted Services with a Media Company to complete branding (May be half if able to start FY25)	<u>\$16,000</u>
TOTAL	\$18,100

- To cover the cost of the Green Business Bureau Program that will allow Lexington County to work towards being a more sustainable operation. Consultants and partners work to find efficient solutions to problems and allows multi-site certification to revitalize the green office program. Program could be discounted should others sign up in the region.
 - Annual contract \$ 5,720

520400 - ADVERTISING **\$ 1,200**

Program Advertising and Education

To cover the cost of a newspaper publication and digital advertisements to promote the program

- Lexington Chronicle ads (6x6) \$300ea X 4 \$ 1,200

520800 – OUTSIDE PRINTING **\$ 580**

To cover the cost of printed in bulk to be distributed members as needed.
 Pamphlets hope to be mailed with annual DHEC recycling response letters to 460+ Lexington County businesses

- 600 sustainably printed brochures \$ 580

521000 - OFFICE SUPPLIES **\$ 400**

To cover the purchase of QR codes to use for virtual meeting agendas, brochures and handouts

- Purchase QR code \$ 400

521200 - OPERATING SUPPLIES **\$ 3,400**

To cover the cost of supplies for the ELEVATE LEXCO green business program to include educational materials.
(Ideally get these items donated)

- Recycled content promotional items such as pens, window clings etc. \$ 2,600
- Event Supplies (signs, water etc.) \$ 800
- Total \$ 3,400

525210 - CONFERENCE & MEETING EXPENSES **\$8,100**

Program 1: Admin

- Sustain SC Sustainable Business Symposium (3 Employees) = \$ 500
 Includes lunch \$150 per person in October
- SSDN Meetings Mileage
- Southeast Sustainability Directors Network Annual Meeting (3 employees) \$ 5,100
 (Event registration includes food, hotel, flight and meeting, \$1,700/ attendee)
- Total \$ 5,600

Program 2: Meeting Hosting

- Hosting Space (4 meetings) \$1,300
- Hosting appetizers and non-alcoholic refreshments (4 meetings x \$300) 1,200
- Total \$2,500

525230 - SUBSCRIPTIONS, DUES AND BOOKS **\$ 2,250**

- Southeast Sustainability Directors Network \$ 1,000
- Membership to International Society of Sustainability Professionals (ISSP) x3 \$ 450
- Various Chamber of Commerce Events & Workshops (8 per year) \$ 800
- Total \$ 2,250

**COUNTY OF LEXINGTON
SOLID WASTE DHEC MANAGEMENT GRANT
Annual Budget
Fiscal Year - 2025-26**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*Solid Waste DHEC Management Grant 5720:								
- Reimbursement Grant -								
Revenues:								
458000	State Grant Income	27,250	20,550	26,430	26,430	0		
	** Total Revenue	<u>27,250</u>	<u>20,550</u>	<u>26,430</u>	<u>26,430</u>	<u>0</u>	<u>0</u>	<u>0</u>
	***Total Expense				26,430	0	0	0
FUND BALANCE								
	Beginning of Year - Cash				3,481	3,481	3,481	3,481
FUND BALANCE								
	End of Year - Projected - Cash				<u>3,481</u>	<u>3,481</u>	<u>3,481</u>	<u>3,481</u>

Fund: 5720
Division: Public Works
Organization: 121207 - Solid Waste / Recycling

Object Expenditure Code Classification	2022-23 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	BUDGET		
				2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel						
* Total Personnel	0	0	0	0	0	0
Operating Expenses						
520400 Advertising & Publicity	7,699	0	0	0		
520800 Outside Printing	6,997	0	23,180	0		
521000 Office Supplies	2,018	0	0	0		
521200 Operating Supplies	7,705	0	2,500	0		
525210 Conference, Meeting & Training Exp	750	(322)	750	0		
* Total Operating	25,169	(322)	26,430	0	0	0
**Total Personnel & Operating	25,169	(322)	26,430	0	0	0
Capital						
**Total Capital	0	0	0	0	0	0
** Total Expenses	25,169	(322)	26,430	0	0	0

SECTION V. – PROGRAM OVERVIEW

Summary of Program

DES Solid Waste Management Grant

Objective:

DES Solid Waste Management Grant

This program is a proposed grant application with the South Carolina Department of Environmental Services (DES). The purpose of the Solid Waste Reduction and Recycling Grant program is to assist local governments and regions in their efforts to achieve the recommended state municipal solid waste (MSW) recycling goal of 40 percent and achieve the recommended MSW disposal goal of 3.25 lbs. or less per person per day.

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. A. – SUMMARY OF REVENUES-DRAFT

458000 – STATE GRANT INCOME (RECYCLING GRANT PART 1) **\$ 0**

There is no funding requested for this Grant due to delays with the Grant Applications Notice from South Carolina Department of Environmental Services. A Budget Amendment Resolution will be submitted when the final grant awards are announced.

SECTION VI. B. – LISTING OF POSITIONS

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

**COUNTY OF LEXINGTON
SOLID WASTE TIRE GRANT
Annual Budget
Fiscal Year - 2025-26**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
* Waste Tire Grant 5721:								
- Reimbursement Grant -								
Revenues:								
458000	State Grant Income	(750)	0	115,424	115,424	<u>150,000</u>		
** Total Revenue		<u>(750)</u>	<u>0</u>	<u>115,424</u>	<u>115,424</u>	<u>150,000</u>	<u>0</u>	<u>0</u>
***Total Expense					<u>115,424</u>	<u>150,000</u>	<u>0</u>	<u>0</u>
FUND BALANCE								
Beginning of Year - Cash					<u>224</u>	<u>224</u>	<u>224</u>	<u>224</u>
FUND BALANCE								
End of Year - Projected - Cash					<u>224</u>	<u>224</u>	<u>224</u>	<u>224</u>

Fund: 5721
Division: Public Works
Organization: 121207 - Solid Waste / Recycling

Object Expenditure Code	Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	2025-26 Requested	BUDGET	
					2025-26 Recommended	2025-26 Approved	
Operating Expenses							
520200	Contracted Services	0	14,841	115,424	<u>150,000</u>		
* Total Operating		0	14,841	115,424	150,000	0	0
**Total Personnel & Operating		0	14,841	115,424	150,000	0	0
Capital							
**Total Capital		0	0	0	0	0	0
** Total Expenses		0	14,841	115,424	150,000	0	0

SECTION V – PROGRAM OVERVIEW

Summary of Program

DES Waste Tire Grant

Objective:

This program is a proposed grant application with the South Carolina Department of Environmental Services (DES).

DES Grant funds are intended for the removal or contracting for the removal of waste tires for processing and/or recycling. Due to budget restrictions, funding for public education, professional development and other direct costs will not be funded in this grant cycle. Each county receives funding from the State Treasurer’s Office on a quarterly basis for the management of waste tires. Grant funding for contractor costs is limited to the shortfall realized upon depletion of Treasurer’s Office funding. Anticipated contractor costs will be calculated based on the Tire Fee Worksheet and historical data. Due to these new restrictions due to limited grant funding, the entirety of this fund request will be to process and properly dispose of tires.

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. A. – SUMMARY OF REVENUES

458000 – STATE GRANT INCOME	\$ 150,000
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SECTION VI. B – LISTING OF POSITIONS

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520200 - CONTRACTED SERVICES	\$150,000
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Funds will be used to pay a contractor to remove, process and properly dispose of tires brought to the County of Lexington’s Edmund Landfill, or one of the six (6) Collection and Recycling Centers:

- Ball Park Road- 301 Ball Park Road, Lexington, SC
- Blush River Road- 6109 Bush River Road, Columbia, SC
- Chapin- 103 Distant Lane, Chapin, SC
- Sandhills- 3241 Charleston Hwy, Cayce, SC
- Summit- 419 Sandpit Road, Leesville, SC

Residents are limited to bringing four tires (for free) to Collection and Recycling Centers or the Edmund Landfill per household per day.

The Edmund Landfill accepts loads larger than 4 tires, as well as oversized tires and tires from businesses. State limits the fee per tire to \$1.50 so long as scale staff can count the tires easily. Residents and businesses are charged \$150.00 per ton if tires are oversized (non-DOT) or unable to be counted.

**COUNTY OF LEXINGTON
DHEC USED OIL GRANT
Annual Budget
Fiscal Year - 2025-26**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*DHEC Used Oil Grant 5722:								
- Reimbursement Grant -								
Revenues:								
458000	State Grant Income	42,383	31,264	70,155	70,155	41,427		
805700	Op Trm from Solid Waste	0	0	11,201	11,201	0		
** Total Revenue		<u>42,383</u>	<u>31,264</u>	<u>81,356</u>	<u>81,356</u>	<u>41,427</u>	0	0
***Total Expense					88,856	41,427	0	0
FUND BALANCE								
Beginning of Year - Cash					<u>25,522</u>	<u>18,022</u>	<u>18,022</u>	<u>18,022</u>
FUND BALANCE								
End of Year - Projected - Cash					<u>18,022</u>	<u>18,022</u>	<u>18,022</u>	<u>18,022</u>

Fund: 5722
Division: Public Works
Organization: 121207 - Solid Waste / Recycling

Object Expenditure Code Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	BUDGET		
				2025-26 Requested	2025-26 Recommend	2025-26 Approved
Operating Expenses						
520400 Advertising and Publicity	0	0	4,000	3,220		
520800 Outside Printing	1,869	0	0	4,000		
521200 Operating Supplies	32,264	2,758	9,006	21,216		
525210 Conference, Meeting & Training Expense	750	(115)	750	750		
* Total Operating	34,883	2,643	13,756	29,186	0	0
**Total Personnel & Operating	34,883	2,643	13,756	29,186	0	0
Capital						
599999 Capital Clearing	(4,580)					
All Other Equipment	4,580	0	75,100	12,241		
**Total Capital	0	0	75,100	12,241	0	0
** Total Expenses	34,883	2,643	88,856	41,427	0	0

SECTION V – PROGRAM OVERVIEW

Summary of Programs

DES Used Oil Recycling Grant

Objective:

This program is a proposed grant application with the South Carolina Department of Environmental Services (DES). Funding is being requested to purchase oil collection metal funnels, used oil bottle bags, oil dry, spill absorbent socks, and spill absorbent pads. Funding is also being requested to complete an updated oil storage shelter at the Edmund Landfill. Finally, the funds will be used to send the Recycling Coordinator to the Carolina Recycling Association Conference and/or other professional development sessions.

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. A. – SUMMARY OF REVENUES-Draft

458000 – State Grant Income **\$41,427**

SECTION VI. B. – LISTING OF POSITIONS

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520400 – ADVERTISING AND PUBLICITY **\$3,220**

Funds will be used to pay for a waste oil advertisement on the screen at the Lexington County DMV's. Ad will address where to bring used oil and filters in Lexington County.

520800 – OUTSIDE PRINTING **\$4,000**

Funds will be used to print new pamphlets for Collection and Recycling Centers that specifically address several of our FAQ's, what is accepted, what is not accepted, and resources for residents when centers are unable to accept a material.

521200 - OPERATING SUPPLIES **\$21,216**

(2) Metal Funnels x \$280 each = \$560
 Funnels will be used at Collection and Recycling Centers for collection of used oil mixtures and antifreeze in tanks.

(12) Boxes of Oil Bottle Bags (box of 100 bags) x \$500/box = \$6,000
 The bags are used to line oil bottle recycling collection containers and then to transfer the oil bottles from the County's 11 Collection and Recycling Centers to the Edmund C&D Landfill where the bottles can be drained and separated from regular plastics.

(300) Bags of Oil Dry x \$12.50/Bag = \$ 3,750

Oil Dry is used at each of the County's 11 Collection and Recycling Centers and the Edmund C&D Landfill to absorb both aggressive and non-aggressive fluids including oil, acid, paint, ink, and water, while reducing slipping accidents by keeping ground surfaces dry.	
(2) Cases of Oil-Only Absorbent Socks x \$128 =	\$ 256
Absorbent socks will be kept on recycle center service vehicles and at Collection and Recycling Centers as a spill containment measure.	
(10) 38' X 144 ft Rolls of Oil-Absorbent Pads x \$220 =	\$ 2,200
Absorbent pads are used as part of oil-spill kits which are kept on hand at each of the Collection and Recycling Centers to be used as needed by employees for unexpected oil spills or leaks.	
(30) Oil Rags (200/box) Oil Rags are used to clean oil tanks after residents spill/drip oil when Pouring their oil/gas mixtures in. 30 X \$150=	\$ 4,500
(200) Used oil storage containers for storing oil filters = 200 X \$19.59 =	\$ 3,950
These containers will be distributed to residents to reduce the amount of boxes, plastic bags and other items that are found mixed in with the oil filters and increase the amount of time it takes to sort and crush the filters because boxes, bags and packaging must be separated from the oil filters prior to being crushed.	

525210 - CONFERENCE AND MEETING EXPENSE **\$750**

Funds will be used to send the County Recycling Coordinator to the annual Carolina Recycling Association Annual Conference and to other professional development training.

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

5AR000 – (12) LARGE INSTRUCTIONAL SIGNS **\$ 6,000**

Funds will be used to make signs for oil retailers that detail where to get more information on oil disposal

5AR000 – OIL RECYCLING SHELTER (REPLACEMENT) **\$ 6,241**

Funds will be used to cover the cost of replacing the Oil Recycling Shelter at the Edmund Landfill. The current shelter is old and undersized. The new shelter will improve safety and reduce the amount of rainwater that blows into the shelter.

**COUNTY OF LEXINGTON
SW/DHEC Compost Bin Grant
Annual Budget
Fiscal Year - 2025-26**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*DHEC Compost Bin Grant 5726:								
Revenues:								
438803	Compost Bin Sales	1,365	260	3,250	3,250	3,250		
	** Total Revenue	<u>1,365</u>	<u>260</u>	<u>3,250</u>	<u>3,250</u>	<u>3,250</u>	<u>0</u>	<u>0</u>
	***Total Expense				5,500	0	0	0
FUND BALANCE								
	Beginning of Year - Cash				<u>4,854</u>	<u>2,604</u>	<u>2,604</u>	<u>2,604</u>
FUND BALANCE								
	End of Year - Projected - Cash				<u>2,604</u>	<u>5,854</u>	<u>2,604</u>	<u>2,604</u>

Fund: 5726
Division: Public Works
Organization: 121207 - Solid Waste / Recycling

Object Expenditure Code Classification	2023-24 Expend	2024-25 Expend (Nov)	2024-25 Amended (Nov)	2025-26 Requested	BUDGET		
					2025-26 Recommend	2025-26 Approved	
Personnel							
	* Total Personnel	0	0	0	0	0	0
Operating Expenses							
	* Total Operating	0	0	0	0	0	0
	**Total Personnel & Operating	0	0	0	0	0	0
Capital							
540000	Small Tools & Minor Equipment	5,483	0	5,500	<u>0</u>		
	**Total Capital	5,483	0	5,500	0	0	0
	** Total Expenses	5,483	0	5,500	0	0	0

SECTION V – PROGRAM OVERVIEW

Summary of Programs

Compost Bin Sales

Objective:

This program was initially funded by a DHEC Grant in which 250 compost bins were purchased and provided to Lexington County Solid Waste for the purpose of promoting backyard composting of generated organic household waste. The program is intended to sustain itself through compost bin sales. Fund balance provides any off set from the estimated annual revenue.

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. A. – SUMMARY OF REVENUES

438803 – Compost Bin Sales	\$3,250
<hr/> Sale of 50 backyard compost bins at \$65 each.	

SECTION VI. B. – LISTING OF POSITIONS

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

COUNTY OF LEXINGTON
LEXINGTON COUNTY AIRPORT AT PELION
Annual Budget
FY 2025-26 Estimated Revenue

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Nov 2024-25	Amended Budget Thru Nov 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
* Lexington County Airport at Pelion 5800:								
Revenues:								
438430	Aviation Fuel Sales	61,432	20,761	200,000	200,000	175,000		
438431	Aviation Fuel Cost	(53,561)	(14,625)	(196,000)	(196,000)	(171,500)		
450000	Rental Income	46,669	13,732	51,852	51,852	51,852		
461000	Investment Interest	36,196	11,825	15,000	15,000	15,000		
462001	Sales Tax Payable	0	(1,415)	(13,720)	(13,720)	(12,250)		
801000	Op Trn from General Fund	25,000	(25,000)	(25,000)	(25,000)	25,000		
Total Revenue		115,736	5,278	32,132	32,132	83,102	0	0
Expenses:								
Total Personnel & Operating		107,586	12,026	553,386	553,386	84,715	0	0
Depreciation		934	0	82,206	82,206	82,206	0	0
Capital Outlay		0	0	18,341	18,341	0	0	0
Operating Trn to Airport Capital Projects		0	0	160,000	160,000	2,930,523	0	0
*Total Expense		108,520	12,026	813,933	813,933	3,097,444	0	0
Noncash Expenses:								
Depreciation: Add Back In			0	82,206	82,206	82,206	0	0
Net Cash			(6,748)	(699,595)	(699,595)	(2,932,136)	0	0
Unused Appropriations					474,107			
FUND BALANCE								
Beginning of Year - Cash					664,824	439,336	439,336	439,336
FUND BALANCE								
End of Year - Projected - Cash					439,336	(2,492,800)	439,336	439,336

**COUNTY OF LEXINGTON
LEXINGTON COUNTY AIRPORT AT PELION
Annual Budget
Fiscal Year - 2025-25**

Fund: 5800
Division: Airport
Organization: 580010 - Airport Administration

Object Expenditure Code Classification	2023-24	2024-25	2024-25	2025-26	BUDGET	
	Expend	Expend (Nov)	Amended (Nov)	Requested	2025-26 Recommend	2025-26 Approved
Personnel						
* Total Personnel	0	0	0	0	0	0
Operating Expenses						
520100 Contracted Maintenance	0	0	5,600	5,600		
520200 Contracted Services	0	0	5,000	5,000		
520300 Professional Services	0	0	15,000	15,000		
520400 Advertising & Publicity	0	0	100	100		
520500 Legal Services	0	0	300	300		
520703 Computer Hardware Maintenance	0	0	1,000	1,000		
521000 Office Supplies	0	0	500	500		
521100 Duplicating	0	0	75	75		
521200 Operating Supplies	63,684	0	995	995		
522000 Building Repairs & Maintenance	6,328	1,942	8,000	10,000		
522200 Small Equipment Repair & Maintenance	3,289	353	5,000	7,000		
522201 Fuel Site Repair & Maintenance	525	0	2,500	2,500		
524000 Building Insurance	5,977	5,977	6,157	6,465		
525000 Telephone	228	95	300	300		
525004 WAN Service Charges	1,199	432	1,200	1,500		
525210 Conference, Meeting & Training Expense	0	0	1,900	1,900		
525230 Subscriptions, Dues, & Books	0	0	40	40		
525240 Personal Mileage Reimbursement	0	0	200	200		
525390 Utilities - Pelion Airport	10,036	3,152	9,800	10,500		
526500 Licenses & Permits	275	75	500	500		
529903 Contingency	0	0	474,107	0		
530100 Depreciation Expense	934	0	82,206	82,206		
538500 Property Taxes	15,111	0	15,112	15,240		
* Total Operating	107,586	12,026	635,592	166,921	0	0
** Total Personnel & Operating	107,586	12,026	635,592	166,921	0	0
Capital						
599999 Capital Clearing	(76,877)	0	0	0		
All Other Equipment	76,877	0	18,341	0		
** Total Capital	0	0	18,341	0	0	0
Transfers						
835801 RET-Airport Capital Project	0	0	160,000	2,930,523		
** Total Transfers	0	0	160,000	2,930,523	0	0
*** Total Expenses	107,586	12,026	813,933	3,097,444	0	0

SECTION V. - PROGRAM OVERVIEW

Program: Lexington County Airport

Mission Statement and Objectives:

The mission of the airport is to provide a functional airstrip for use by recreational pilots as well as corporate and/or commercial pilots. The existing facilities include hangars and self-service aviation fuel (100LL) along with a terminal building. The fuel is set at a competitive rate and the terminal building is currently unmanned.

SECTION VI – LINE ITEM NARRATIVES

SECTION VI.A - LISTING OF REVENUES

438430 – AVIATION FUEL SALES	\$175,000
<hr/>	
Estimated fuel sales for FY 2025-26	
438431 – AVIATION OPERATIONS FUEL EXPENSES	\$ (171,500)
<hr/>	
Estimated fuel costs for FY 2025-26	
462001 – SALES TAX PAYABLE	\$ (12,250)
<hr/>	
Estimated sales tax for FY 2025-26	
439900 – MISCELLANEOUS FEE, PERMITS AND SALES	\$0
<hr/>	
Estimated Fees, Permits and Sales for FY 2025-26	
450000 – RENTAL INCOME	\$51,852
<hr/>	
Ten (10) 42' x 32' T-Hangar leases @ \$173.50/month x 12 months =	\$20,820
Ten (10) 42' x 33' Hangar leases @ \$186.50/month x 12 months =	\$22,380
One (1) 36' x 44' Hangar lease @ \$212.50/month x 12 months =	\$2,550
One (1) 60' x 60' Hangar lease @ \$508.50/month x 12 months =	\$6,102
Total Hangar/Rental Revenue =	\$51,852
461000 – INTEREST INCOME	\$15,000
<hr/>	
Estimated Interest Income = \$15,000	
801000 – OP TRN FROM GENERAL FUND	\$25,000
<hr/>	
General Fund amount required = \$25,000	

SECTION VI.C. OPERATING LINE ITEM NARRATIVES

520100 – CONTRACTED MAINTENANCE	\$5,600
Maintenance agreement covering overhead hangar doors for biannual inspection: 22 Electronic bifold doors @ \$95 each x 2 visits = \$4,180.00 2 Manual Roll up doors @ \$95 each x 2 visits = \$380.00	
520200 – CONTRACTED SERVICES	\$5,000
This appropriation is used to cover the cost of professional services such as contract negotiation.	
520300 – PROFESSIONAL SERVICES	\$15,000
Covers tree removal costs on an as-needed basis and for miscellaneous testing for compaction, etc. on projects.	
520400 - ADVERTISING & PUBLICITY	\$100
This appropriation covers the cost of advertising for Hangar rental and upcoming events at the Airport.	
520500 – LEGAL SERVICES	\$300
County Attorney services for assistance with items such as hangar contract advice, grant acceptance document review and assisting with legal procedures.	
520703 – COMPUTER HARDWARE MAINTENANCE	\$1,000
To cover the annual maintenance cost for the WeatherHawk Firewall Service Contract and SayWeather calibration.	
521000 - OFFICE SUPPLIES	\$500
To cover routine office supplies (i.e. paper, pens, file folders, etc.).	
521100 - DUPLICATING	\$75
To cover the cost of making copies.	
521200 – OPERATING SUPPLIES	\$995
To cover the cost of general operating supplies such as beacon bulbs (\$30/ea), glass lenses for runway and taxiway lights (\$20/ea), replacement lamps for runway/taxiway lights (\$12.50/ea), and breakaway couplings (\$8.25/ea).	
522000 – BUILDING REPAIRS & MAINTENANCE	\$10,000
To cover the cost of general building repairs and routine maintenance of the terminal building and hangars.	
522200 – SMALL EQUIPMENT REPAIR & MAINTENANCE	\$7,000
To cover the cost of repairs and/or maintenance of the light vault, wind sock, and segmented circle.	
522201 – FUEL SITE REPAIR & MAINTENANCE	\$2,500
To cover the cost of repairs or maintenance to the 100 LL fuel pump and storage tank.	
524000 – BUILDING INSURANCE	\$6,465
To cover the cost of allocated building insurance per Risk Management @ 5% over amount paid thru Dec 2024.	
525000 – TELEPHONE	\$300
This appropriation is to cover the telephone service located in the terminal building for the tenants and other pilots to make calls or log flight plans.	

FUND 5800
PUBLIC WORKS (580010) AIRPORT ADMIN.
FY2024-25 BUDGET REQUEST

525004 – WAN SERVICE CHARGES	\$1,500
This appropriation is to cover the cost of WIFI for the SayWeather system, Weather Hawk Weather system located on the terminal building and for providing WIFI for pilots to log flight plans.	
525210 – CONFERENCE & MEETING EXPENSE	\$1,900
To cover the cost of attending the South Carolina Aviation Association Annual Conference (SCAA) and Federal Aviation Administration (FAA) Southern Region Conference.	
525230 – SUBSCRIPTIONS, DUES, & BOOKS	\$40
To cover the annual membership dues for the South Carolina Aviation Association (SCAA)	
525240 – PERSONAL MILEAGE REIMBURSEMENT	\$200
To cover reimbursement for use of personal vehicle by the Airport Manager on County business.	
525390 – UTILITIES LEXINGTON COUNTY AIRPORT	\$10,500
To cover the cost of electricity and water for the terminal building and hangars., based on historical expenditures.	
FY 22-23 \$9,685	
FY 23-24 \$10,036	
FY 24-25 \$4,473 Through Dec 2024	
526500 – LICENCES & PERMITS	\$500
This cost is to cover the DHEC permit for the in-ground fuel tank.	
529903 – CONTINGENCY	\$0
530100 – DEPRECIATION EXPENSE	\$82,206
538300 – PROPERTY TAXES	\$15,240
** Total Operating (Transfer Total to Section I and IA)	<u>\$166,921</u>

FUND 5800
PUBLIC WORKS (580010) AIRPORT ADMIN.
FY2024-25 BUDGET REQUEST

SECTION VI.D. - CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

\$0

**** Total Capital (Transfer Total to Section I and IA)**

\$0

COUNTY OF LEXINGTON

GENERAL FUND

Annual Budget

Fiscal Year - 2025-26

NEW PROGRAM

Fund: 5800

Division: Airport

Organization: 580010 - Airport Administration **Addition of Airport Manager**

		<i>BUDGET</i>				
		<u>Delete</u>	<u>Add</u>			
		No deletions	(1) Airport Manager (Band 213)	2025-26 Requested	2025-26 Recommend	2025-26 Approved
Object Expenditure Code	Classification					
Personnel						
510100	Salaries & Wages - 1	0	66,930	66,930		
511112	FICA Cost	0	5,120	5,120		
511113	State Retirement	0	12,422	12,422		
511120	Insurance Fund Contribution	0	8,500	8,500		
511130	Workers Compensation	0	5,542	5,542		
	* Total Personnel	0	98,514	98,514		
Operating Expenses						
521200	Operating Supplies	0	250	250		
524201	General Tort Liability Insurance	0	50	50		
525020	Pagers and Cell Phones	0	600	600		
525041	Email Service Charges	0	437	437		
525000	Telephone	0	264	264		
	* Total Operating	0	1,601	1,601		
	** Total Personnel & Operating	0	100,115	100,115		
Capital						
540000	Small Tools & Minor Equipments	0	500	500		
540010	Minor Software	0	496	496		
	All Other Equipment	0	1,996	1,996		
	** Total Capital	0	2,992	2,992		
	*** Total Budget Appropriation			103,107	0	

SECTION V. – NEW PROGRAM OVERVIEW
Addition of Airport Manager

Airport Administration

Objective:

Provide staff to manage the day to day activities of the Lexington County Airport

The County of Lexington is the owner and operator of the Lexington County Airport (6J0) in Pelion, SC. County Council has demonstrated their commitment to the success of the Lexington County Airport through an investment of \$2.8 million dollars for the extension of the runway to a length that would allow for jet operations. Along with County funded projects like this, Lexington County also implements the Airport Capital Improvement Plan (ACIP) which is submitted to the Federal Aviation Administration (FAA) annually and is the guiding document for federal and state funding for airport projects.

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI.B. – LISTING OF POSITIONS

Proposed Staffing Level - Airport Administration

	<u>Full Time Equivalent</u> <u>General Fund</u>	<u>Grade</u>
Airport Manager	1	213
Total Positions	<u>1</u>	

All of these positions require insurance.



SECTION VI.C. – OPERATING LINE ITEM NARRATIVES

521200 – OPERATING SUPPLIES **\$250**

Includes computer supplies, printer supplies for Airport Manager.

524201 - GENERAL TORT LIABILITY INSURANCE **\$50**

Based on figures supplied by Risk Manager.

525021 – SMART PHONE CHARGES **\$600**

Smart phone for NEW Airport Manager.

1 Smart phones ea. @ \$50.00 per month for 12 months = \$600.00

525041 - EMAIL SERVICE CHARGES **\$437**

1 G3 licenses @ \$437.00 per year = \$437.00

525000 – TELEPHONE **\$264**

Basic service charges on 1 land line

1 land line w/ vm @ \$22.00 per month for 12 months = \$264.00

Total = \$264.00

SECTION VI.D. - CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 – SMALL TOOLS & MINOR EQUIPMENT **\$500**

To purchase desk and chair.

540010 – MINOR SOFTWARE **\$496**

To provide operating software and antivirus software for the computer assigned to this position.

Microsoft Office Pro Plus

1 @ \$417.00 = \$417.00 cost includes tax = \$417.00

PA Cortex XDR Pro Antivirus

1 @ \$79.00 = \$79.00 cost includes tax = \$79.00

1 EA. F1A ALL IN ONE COMPUTER AND MONITOR **\$1,570**

Dell OptiPlex 7420 F1A Standard PC All in One Computer and Monitor

2 EA. MI12 DELL 27 MONITOR - P2725H **\$426**

2 New 27" computer monitor

COUNTY OF LEXINGTON

GENERAL FUND

Annual Budget

Fiscal Year - 2025-26

NEW PROGRAM

Fund: 5800

Division: Airport

Organization: 580010 - Airport Administration **Addition of HEO II**

BUDGET

Object Expenditure Code Classification	<u>Delete</u>	<u>Add</u>	2025-26 Requested	2025-26 Recommend	2025-26 Approved
	No deletions	(1) HEO II (Band 107)			
Personnel					
510100 Salaries & Wages	0	36,692	36,692		
511112 FICA Cost	0	2,807	2,807		
511113 State Retirement	0	6,810	6,810		
511120 Insurance Fund Contribution	0	8,500	8,500		
511130 Workers Compensation	0	3,038	3,038		
* Total Personnel	0	57,847	57,847		
Operating Expenses					
520302 Drug Testing Services	0	150	150		
522100 Heavy Equipment Repairs and Mainten	0	7,000	7,000		
524100 Vehicle Insurance	0	615	615		
525006 GPS Monitoring Charges	0	218	218		
525021 Smart Phone Charges	0	600	600		
252041 Email Service Charges	0	437	437		
525400 Gas, Fuel and Oil	0	3,720	3,720		
525000 Telephone	0	264	264		
525600 Uniforms and Clothing	0	1,000	1,000		
* Total Operating	0	14,004	14,004		
** Total Personnel & Operating	0	71,851	71,851		
Capital					
540000 Small Tolls & Minor Equipments	0	500	500		
540010 Minor Software	0	496	496		
All Other Equipment	0	1,996	1,996		
** Total Capital	0	2,992	2,992		
*** Total Budget Appropriation			74,843	0	

SECTION V. – NEW PROGRAM OVERVIEW
Addition of HEO II

Airport Administration

Objective:

Provide on site staff to fuel the corporate jets that can land at Lexington County Airport after Runway extension

The County of Lexington is the owner and operator of the Lexington County Airport (6J0) in Pelion, SC. County Council has demonstrated their commitment to the success of the Lexington County Airport through an investment of \$2.8 million dollars for the extension of the runway to a length that would allow for jet operations. Jets are not able to approach the fuel pumps, so it's necessary to provide fuel transport to supply the jets on location.

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI.B. – LISTING OF POSITIONS

Proposed Staffing Level - Airport Administration

	<u>Full Time Equivalent</u> <u>General Fund</u>	<u>Grade</u>
HEO II.....	1	107
Total Positions	<u>1</u>	

All of these positions require insurance.



SECTION VI.C. – OPERATING LINE ITEM NARRATIVES

520302 – DRUG TESTING SERVICES	\$150
This line item funds drug testing services	
522100 - HEAVY EQUIPMENT REPAIRS AND MAINTENANCE	\$7,000
This line item covers maintenance and repairs of fuel truck including tires	
524100 - VEHICLE INSURANCE	\$615
Based on 1 road vehicle @ \$615.00 each = \$615.00	
525006 - GPS MONITORING CHARGES	\$218
1 GPS monitoring @ \$18.14 per month for 12 months = \$217.68	
525021 – SMART PHONE CHARGES	\$600
Smart phone for NEW HEO II	
1 Smart phones ea. @ \$50.00 per month for 12 months = \$600.00	
525041 - EMAIL SERVICE CHARGES	\$437
1 G3 licenses @ \$437.00 per year = \$437.00	
525400 – GAS, FUEL AND OIL	\$3,720
Estimate 1,200 gals of diesel @ \$3.10 per gallon = \$3,720.00	
525000 – TELEPHONE	\$264
Basic service charges on 1 land line	
1 land line w/ vm @ \$22.00 per month for 12 months = \$264.00	
525600 – UNIFORMS AND CLOTHING	\$1,000
This employee is required to wear certain personal protective equipment (such as steel-toed boots, back braces) and uniforms (shirts, pants, jackets).	

SECTION VI.D. - CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 – SMALL TOOLS & MINOR EQUIPMENT **\$500**

To purchase desk and chair.

540010 – MINOR SOFTWARE **\$496**

To provide operating software and antivirus software for the computer assigned to this position.

Microsoft Office Pro Plus

1 @ \$417.00 = \$417.00 cost includes tax = \$417.00

PA Cortex XDR Pro Antivirus

1 @ \$79.00 = \$79.00 cost includes tax = \$79.00

1 EA. F1A ALL IN ONE COMPUTER AND MONITOR **\$1,570**

Dell OptiPlex 7420 F1A Standard PC All in One Computer and Monitor

2 EA. MI12 DELL 27 MONITOR - P2725H **\$426**

2 New 27" computer monitor

**COUNTY OF LEXINGTON
AIRPORT CAPITAL PROJECTS
Annual Budget
FY 2025-26 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2023-24	Received Thru Dec 2024-25	Amended Budget Thru Dec 2024-25	Projected Revenues Thru Jun 2024-25	Requested 2025-26	Recommend 2025-26	Approved 2025-26
*Airport Capital Projects 5801:								
Revenues:								
457001	FAA Funding (AIP)	2,261,156	0	275,000	275,000	5,241,365		
458003	State Aeronautics Funds	0	0	2,813,278	2,813,278	518,556		
461000	Investment Interest	105,913	36,181	15,000	15,000	1500		
825800	RET from Lexington Cty Airport	0	0	160,000	160,000	2,930,523		
** Total Revenue		2,367,069	36,181	3,263,278	3,263,278	5,759,921	0	0
						8,691,944		
Expenses:								
	Operating	688,983	0	295,426	295,426	0		
	Capital Outlay	0	1,082,128	6,043,944	6,043,944	8,577,226		
***Total Expenses		688,983	1,082,128	6,339,370	6,339,370	8,577,226		
Unused Appropriations					295,426			
FUND BALANCE						(130,723)		
Beginning of Year					2,649,943	0		
FUND BALANCE - Projected						(16005)		
End of Year					(130,723)	(130,723)		

**COUNTY OF LEXINGTON
AIRPORT CAPITAL PROJECTS
Annual Budget
Fiscal Year - 2025-26**

Fund: 5801
Division: Airport
Organization: 580020 - Airport FAA Projects

Object Code	Expenditure Classification	2023-24 Expend	2024-25 Expend (Dec)	2024-25 Amended (Dec)	BUDGET	
					2025-26 Requested	2025-26 Recommend 2025-26 Approved
Personnel						
	* Total Personnel	0	0	0	<u>0</u>	
Operating Expenses						
529903	Contingency	0	0	295,426	<u>0</u>	
530100	Depreciation Expense	427,412	0	0	<u>0</u>	
538300	Retainage Payable Expense	254,333	0	0		
	* Total Operating	681,745	0	295,426	0	
	** Total Personnel & Operating	681,745	0	295,426	0	
Capital						
599999	Capital Clearing	(2,540,995)			<u>0</u>	
	Airport Layout Plan Update (Inc. 18B Survey)				<u>330,526</u>	
	Runway 18 Ext - Property Rights Acquisition				<u>411,700</u>	
	New Terminal Building (with ATP Funding)				<u>5,945,000</u>	6,390,000
	All Other Equipment	2,540,995	18,962	960,143	<u>0</u>	
	** Total Capital	0	18,962	960,143	<u>6,687,226</u>	7,132,226
*** Total Budget Appropriation		681,745	18,962	1,255,569	<u>6,687,226</u>	7,132,226

**COUNTY OF LEXINGTON
AIRPORT CAPITAL PROJECTS
Annual Budget
Fiscal Year - 2025-26**

Fund: 5801
Division: Airport
Organization: 580021 - Airport General Projects

Object Code	Expenditure Classification	2023-24 Expend	2024-25 Expend (Dec)	2024-25 Amended (Dec)	<i>BUDGET</i>	
					2025-26 Requested	2025-26 Recommend 2025-26 Approved
Personnel						
	* Total Personnel	0	0	0	0	
Operating Expenses						
530100	Depreciation Expense	7,238	0	0		
	* Total Operating	7,238	0	0	0	
	** Total Personnel & Operating	7,238	0	0	0	
Capital						
599999	Capital Clearing	(38,265)	0	0	0	
5AH429	Hangar 101 Upfit	0	0	0	0	
5AK376	Runway 18 Extension				0	
5AL328	Taxiway "A" Extension				0	
	Common Use Hangar Develop				0	
	New Fuel Farm (12K Jet A & 12K AvGas)				1,000,000	
	New Terminal Building (Design, Permit, Bid)				445,000	
	All Other Equipment	38,265	1,063,166	5,083,801		
	** Total Capital	0	1,063,166	5,083,801	1,445,000	
*** Total Budget Appropriation		7,238	1,063,166	5,083,801	1,445,000	

SECTION IV

COUNTY OF LEXINGTON
 Capital Item Summary
 Fiscal Year - 2025-26

Fund # 5801 Fund Title: Lexington County Airport
 Organization # 580020 Organization Title: Airport FAA Projects **BUDGET**
 Program # _____ Program Title: _____ 2025-26
 Requested

Qty	Item Description	Amount
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1 EA	AIRPORT LAYOUT PLAN UPDATE (Including 18B Survey)	\$330,526
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1 EA	RUNWAY 18 EXT - PROPERTY RIGHTS ACQUISITION	\$411,700
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1 EA	NEW TERMINAL BUILDING (ATP FUNDING) TURNKEY PROJECT	\$5,945,000 6,390,000
------	-----------------------------------------------------	-------------------------------------

** Total Capital (Transfer Total to Section I and IA)

7,132,226
~~\$6,687,226~~

5-6

SECTION V. - PROGRAM OVERVIEW

Program: Lexington County Airport

Mission Statement and Objectives:

The mission of the airport is to provide a functional airstrip for use by recreational pilots as well as corporate and/or commercial pilots. The existing facilities include hangars and self-service aviation fuel (100LL) along with a terminal building. The fuel is set at a competitive rate and the terminal building is currently unmanned.

Improvements to the runway make it more attractive to recreational pilots and could potentially draw commercial development or corporate businesses into the area. The widening and strengthening of the runway project was completed in 2017. The runway and taxiway extensions are expected to be completed in 2025, bringing the length of the runway to 5500 feet.

SECTION VI – LINE ITEM NARRATIVES

SECTION VI.A – REVENUE LINE ITEM NARRATIVES

821000 - RET FROM GENERAL FUND **\$2,930,523**

This is the estimated County share for the cost of the requested capital line items.

SECTION VI.B – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

1 EA - NEW FUEL FARM (12K JET A & 12K AvGas) **\$1,000,000**

This is the estimated cost in accordance with the ACIP.

1 EA - NEW TERMINAL BUILDING (no ATP Funding) - Design, Permit, Bid **\$445,000**

This is the estimated cost for engineering services to provide design, permitting and bid services for a new terminal building if ATP funding is not granted by the FAA. The COUNTY will be responsible for 100% of the total cost.

1 EA - AIRPORT LAYOUT PLAN UPDATE (Including 18B Survey) **\$330,526**

This is the estimated cost in accordance with the ACIP. The cost share will be FAA - (95%) \$314,000, STATE - (2.5%) \$8,263 and COUNTY - (2.5%) \$8,263.

1 EA - RUNWAY 18 EXT - PROPERTY RIGHTS ACQUISITION **\$411,700**

This is the estimated cost in accordance with the ACIP to secure the runway protection zone (RPZ) associated with the Runway 18 Extension project which was constructed in 2024. The cost share is FAA - (95%) \$391,115, STATE - (5%) \$10,293, COUNTY - (5%) \$10,293

1 EA - NEW TERMINAL BUILDING (ATP FUNDING) TURNKEY PROJECT **\$6,390,000**

This is the estimated cost for construction of a new terminal building if ATP funding is granted by the FAA. The cost share will be FAA - \$4536,250, STATE - \$500,000 and COUNTY \$1,353,750.

**COUNTY OF LEXINGTON
MOTOR POOL
Annual Budget
Fiscal Year - 2025-26**

Fund 6590
Division: General Services
Organization: 111500 - Motor Pool

Summary Page	<i>BUDGET</i>					
	2023-24 Actual	2024-25 Actual (Nov)	2024-25 Amended (Nov)	2025-26 Requested	2025-26 Recommend	2025-26 Approved
Activity From Operations:						
Revenues:						
438700 Motor Pool Service Charges	22,692	12,147	22,500	31,500		
461000 Investment Interest	50,066	16,218	35,000	35,000		
490300 Gain on Sale of Fixed Assets	0	0	0	0		
Total Revenues	72,758	28,365	57,500	66,500	0	0
Expenses:						
Operations	18,887	12,352	82,261	85,521	0	0
Depreciation	13,872	0	24,000	24,000	0	0
Capital Outlay	0	70,796	104,038	100	0	0
Total Expenses	32,759	83,148	210,299	109,621	0	0
Noncash Expenses:						
Depreciation: Add Back In	13,872	0	24,000	24,000	0	0
Net Cash	53,871	(54,783)	(128,799)	(19,121)	0	0
Income Calculation:						
Capital Outlay: Add Back In	0	70,796	104,038	100	0	0
Net Income (Loss)	39,999	16,013	(48,761)	(43,021)	0	0
Unused Appropriations			58,641			
Carry-forward Items			0			
FUND BALANCE						
Beginning of Year - Cash			948,375	878,217		
FUND BALANCE						
End of Year - Projected - Cash			878,217	859,096	0	0

**COUNTY OF LEXINGTON
MOTOR POOL
Annual Budget
Fiscal Year - 2025-26**

Fund 6590
Division: General Services
Organization: 111500 - Motor Pool

Object Expenditure Code Classification	2023-24 Expenditure	2024-25 Expend (Nov)	2024-25 Amended (Nov)	BUDGET		
				2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel						
* Total Personnel	0	0	0	0	0	0
Operating Expenses						
520233 Towing Service	0	0	90	<u>150</u>		
522300 Vehicle Repairs & Maintenance	2,235	103	5,000	<u>5,000</u>		
524100 Vehicle Insurance - 12	7,380	7,380	7,380	<u>7,380</u>		
524101 Comprehensive Insurance - 4				<u>3,200</u>		
525006 GPS Monitoring Charges - 12	2,182	901	2,650	<u>2,650</u>		
525400 Gas, Fuel, & Oil	7,090	907	8,500	<u>8,500</u>		
529903 Contingency	0	3,061	58,641	<u>58,641</u>		
530100 Depreciation	13,872	0	24,000	<u>24,000</u>		
* Total Operating	32,759	12,352	106,261	109,521	0	0
** Total Personnel & Operating	32,759	12,352	106,261	109,521	0	0
Capital						
540000 Small Tools and Minor Equipment	0	0	100	<u>100</u>		
All Other Equipment	0	70,796	103,938	<u>0</u>		
** Total Capital	0	70,796	104,038	100	0	0
*** Total Budget Appropriation	32,759	83,148	210,299	109,621	0	0

SECTION V. - PROGRAM OVERVIEW

Summary of Programs:

To provide clean, well maintained, safe vehicles to support our county departments in their day-to-day operations and to provide adequate transportation for special requests on out of town trips.

Service Level Indicators:	SERVICE LEVELS			
	Actual FY 22/23	Actual FY 23/24	Estimated FY 24/25	Projected FY 25/26
Miles Driven	39,641	43,428	45,000	45,000

SECTION VI. - LINE ITEM NARRATIVES

Vehicle usage from Departments have leveled out over recent years. Towing contract pricing has increased. Fuel cost projections have decreased.

SECTION VI. A - SUMMARY OF REVENUES

The rental rate is currently \$0.70 per mile for each vehicle in the motor pool.

SECTION VI. B - LISTING OF POSITIONS

There are no positions dedicated to the management and operation of the Motor Pool. Fleet Services oversees the management and operation using existing personnel on an as needed basis.

SECTION VI. C - OPERATING LINE ITEM NARRATIVES

520233 - TOWING SERVICE **\$150**

This account will fund the cost of towing expenses incurred for the (12) vehicles operated in the motor pool.

522300-VEHICLE REPAIRS & MAINTENANCE **\$5,000**

This account will fund the cost of repairs and routine maintenance on the (12) vehicles operated in the motor pool. This request is based on the actual expenditures in this year's budget, and projections for future maintenance costs. Vehicle worksheet on Appendix 1.

524100 -VEHICLE INSURANCE **\$7,380**

This account will fund the cost of liability on (12) vehicles in the motor pool. County employees operate these vehicles on a daily basis only. Cost is \$615.00 X 12 = \$7,380

524101 – COMPREHENSIVE INSURANCE **\$3,200**

This account will fund the cost of comprehensive insurance on (4) of our newest Motor Pool vehicles.

525006 - GPS MONITORING CHARGES **\$2,650**

This account will fund the cost of monitoring for 12 GPS monitoring devices. These devices are installed in each Motor Pool vehicle for monitoring of vehicle location and collection of historic usage data. Cost to operate is \$16.95 per unit for monitoring per month. $(12 \times \$18.14 \times 12 \text{ months}) = \$2,612.16$

525400 -GAS. FUEL. & OIL **\$8,500**

This account will fund the cost of gasoline and oils used by the (12) vehicles assigned to the motor pool. This request is based on estimated usage. Vehicle worksheet on Appendix 1.

SECTION VI. D - CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 - Small Tools & Minor Equipment **\$ 100**

This account is for the purchase of relatively low cost tools and equipment used in the Motor Pool that has a useful life of less than 2 years. This account also will fund the addition and replacement of any GPS units that may be required.

**COUNTY OF LEXINGTON
 WORKER'S COMPENSATION INSURANCE FUND
 Annual Budget
 Fiscal Year - 2025-26**

Fund 6710
 Division: Non-departmental
 Organization 999900 - Non-departmental

Summary Page	2023-24 Actual	2024-25 Actual (Nov)	2024-25 Amended (Nov)	2025-26 Requested	BUDGET 2025-26 Recommend	2025-26 Approved
Activity From Operations:						
Revenues:						
439601 Employer Insurance Contributions	3,810,683	1,073,261	2,808,406	4,477,157		
439630 TPA Insurance Reimbursements	29,216	6,791	0	0		
461000 Investment Interest	649,603	291,041	350,000	37,450		
Total Revenues	4,489,502	1,371,093	3,158,406	4,514,607	0	0
Expenses:						
Operations	2,632,977	799,596	4,246,633	4,363,382	0	0
Operating Transfer to Risk Management	176,170	214,627	214,627	268,350	0	0
Total Expenses	2,809,147	1,014,223	4,461,260	4,631,732	0	0
Noncash Expenses:						
Net Cash	1,680,355	356,870	(1,302,854)	(117,125)	0	0
Income Calculation:						
Net Income (Loss)	1,680,355	356,870	(1,302,854)	(117,125)	0	0
Unused Appropriations						
FUND BALANCE						
Beginning of Year - Cash			13,838,388	12,535,534	12,535,534	12,535,534
FUND BALANCE						
End of Year - Projected - Cash			12,535,534	12,418,409	12,535,534	12,535,534

COUNTY OF LEXINGTON
WORKER'S COMPENSATION INSURANCE FUND
Annual Budget
Fiscal Year - 2025-26

Fund 6710
Division: Non-departmental
Organization 999900 - Non-departmental

Object Expenditure Code Classification	2023-24 Expend	2024-25 Expend. (Nov)	2024-25 Amended (Nov)	<i>BUDGET</i>		
				2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel						
* Total Personnel	0	0	0	0	0	0
Operating Expenses						
520206 Background History Screening	24,958	12,096	27,500	38,500		
520209 Driver History Screening	2,234	1,193	4,000	10,675		
520301 Safety Management Services	0	0	10,746	24,000		
520302 Drug Testing Services	24,567	4,748	34,883	57,620		
521214 Safety Supplies	213	64	1,324	5,407		
525210 Conference & Meeting Expense	174	288	5,685	5,685		
525710 Safety Awards	0	0	1,000	1,000		
527307 SC Workers Compensation Taxes	43,935	0	44,000	44,000		
527309 Workers Compensation Ins. Premiums	709,982	333,419	895,321	945,321		
527351 WC - Medical Expense	776,976	127,728	767,653	767,653		
527352 WC - Legal Expense	60,518	23,831	66,883	66,883		
527353 WC - Indemnity Expense	971,687	289,528	830,691	830,691		
527358 WC - Recoveries	(13,051)	(7,337)	(31,000)	(31,000)		
527359 WC - Miscellaneous Expense	30,784	14,038	11,000	20,000		
529903 Contingency	0	0	1,576,947	1,576,947		
* Total Operating	2,632,977	799,596	4,246,633	4,363,382	0	0
** Total Personnel & Operating	2,632,977	799,596	4,246,633	4,363,382	0	0
Capital						
** Total Capital	0	0	0	0	0	0
Transfers:						
816790 Operating Transfer to Risk Management	176,170	214,627	214,627	268,350		
** Total Transfers	176,170	214,627	214,627	268,350	0	0
*** Total Budget Appropriation	2,809,147	1,014,223	4,461,260	4,631,732	0	0

SECTION VI. - SUMMARY OF REVENUES

439601 – Employer Insurance Contributions **\$4,477,157**

This figure reflects the adjusted budget as of 12/31/2024. Workers' compensation rates are payroll driven and this figure is subject to adjustment prior to releasing the Recommended Budget.

461000 – Investment Interest **\$37,450**

Projection based on current budget status.

SECTION VI – OPERATING LINE ITEM NARRATIVES

520206 – Background History Screening \$38,500

To cover the cost new-hire background screenings.

(700 annually x \$55.00 National Check = \$38,500)

520209 – Driver History Screening \$10,675

A driving history will be performed for all conditionally hired employees in accordance with County policy.

(700 annually @ \$15.25 per history)

520301 – Safety Management Services \$24,000

This appropriation is to cover the cost for Risk Management consultation. The consultation services (320 hours x \$75.00 per hour = \$24,000) will include periodic advisory meetings with the County's Risk Management Team. Staff will interview providers and make the appropriate recommendation.

520302 – Drug Testing Services \$57,620

Pre-employment Drug Screen (10 Panel Screens)

700 x \$40/test = \$20,000

Monthly Random Drug Tests – Safety Sensitive positions, excluding SCDOT positions

60 standard @ average cost of \$40/ x Quarterly (4X/yr.) = \$9,600

15 standard Breath Alcohol Test @ \$42 x 12 = \$2,520

Particular suspicion test in accordance with County Policy—estimate

15 x \$55 = \$825 (includes alcohol test)

Post-accident drug and alcohol testing –estimate

50 x \$275 = \$17,500

521214 – Safety Supplies

~~\$1,324~~ 5,407

This account would allow the Safety Manager to have a limited amount of safety supplies on hand (safety glasses, ear plugs, signage, etc.) to assist departments with a particular need immediately if discovered during safety inspections.

Item	Qty		Unit Cost	=	Total
Labor Law Posters	100	x	30.00	=	3,000
Safety Glasses	10	x	1.34	=	13.40
Gloves (Oil Resistant)	6	x	4.37	=	26.22
First Aid Kits	65	x	20.00	=	1,300
Puncture Protect Glove	20	x	41.49	=	829.90
Flashlight	3	x	8.11	=	24.33
Cooler 2 Gallon	1	x	14.93	=	14.93
Cooler 5 Gallon	1	x	29.66	=	29.66
Gator Aid Packets	10	X	1.06	=	10.60
Safety Vests	5	x	15.00	=	75.00
Earplugs	2	X	41.41	=	82.82
					\$5,407

525210 – Conference, Meeting & Training Expense

\$5,685

Safety Video Exchange and Streaming Program – This provides access to a library of safety training DVD’s and allows for up to five videos to be checked out at one time for unlimited use.
 Annual Cost = \$365

Occupational Safety Manager Certificate – online
 Online training program x1 = \$2,000

Annual SC Counties Workers’ Compensation Trust Meeting
 (Lodging, Per Diem, Mileage) \$1000.00

Hazardous Materials Safety Training – online
 Virtual = 350

525710 – Safety Awards \$1,000

During the course of the year the Risk Management Division will be on the look-out for daily examples of safe work behavior within the County’s various service areas. Employees "caught in the act" of safety will be recognized and will have an opportunity to win prizes.

527307 – SC Workers Compensation Tax \$44,000

According to the SC Counties Workers’ Compensation Trust (SCCWCT) Large Deductible Contract, counties operating under the Large Deductible Option must be responsible for their own WC Tax. Based upon previous claims history, SCCWCT to invoice for the taxes based on claims for the plan year 2024-2025.

527309 – Workers Compensation Insurance Premium \$945,321

Recommend continuing the Large Deductible option of a \$300,000 Self Insured Retention (SIR) per occurrence. This Estimated Premium is based on the SC Counties Workers’ Compensation Trust (SCCWCT) Board approved rates by WC Code. The projection factors an estimated payroll of \$99,105,768. Payroll includes exposure for Reserve Deputies, Inmate Labor, and any Sub-contractors who may not have insurance. WC Code rates have been consistent, the increases in premium can largely be attributed to a growing payroll.

Total Estimated Premium (\$300,000) Large Deductible Program \$955,321

Lexington County Workers’ Compensation Self Insured Premium

Plan Year	WC Premium
2025-2026	\$895,321 + \$50,000 (add. premium owed in 2024-2025) = \$955,321
2024-2025	\$895,321
2023-2024	\$873,892
2022-2023	\$794,448
2021-2022	\$724,555
2020 - 2021	\$759,198
2019 - 2020	\$775,711
2018 - 2019	\$727,888
2017 - 2018	\$699,814
2016 - 2017	\$645,355
2015 - 2016	\$562,201

527351 – Workers Compensation Medical Expense **\$767,653**

527352 – Workers Compensation Legal Expense **\$66,883**

527353 – Workers Compensation Indemnity Expense **\$830,691**

527358 – Workers Compensation Recoveries **\$(31,000)**

527359 – Workers Compensation Miscellaneous Expense **\$20,000**

529903 – Contingency

1,576,947
-\$1,302,854

This contingency line item will act as an additional funded loss-control measure.

**COUNTY OF LEXINGTON
EMPLOYEE INSURANCE FUND
Annual Budget
Fiscal Year - 2025-26**

Fund 6730
Division: Non-departmental
Organization: 999900 - Non-departmental

Summary Page	2023-24	2024-25	2024-25	2025-26	BUDGET	
	Actual	Actual (Nov)	Amended (Nov)	Requested	2025-26 Recommend	2025-26 Approved
Activity From Operations:						
Revenues:						
439601 Employer Medical Insurance Contr.	12,967,608	5,883,174	14,826,888	15,861,000		
439602 Employee Health Ins Premiums (P/D)	3,577,223	1,218,763	3,700,000	3,839,930		
439604 Post-Employment Insurance Premiums	470,585	161,361	581,000	581,000		
439606 Cobra Payments	25,984	10,472	66,000	66,000		
439607 Employer Subsidy - Post Employment	350,000	50,357	210,000	210,000		
439608 Employee Life Insurance Premiums (P/D)	197,446	64,048	215,000	215,000		
439609 Employee Dental Ins Premiums (P/D)	275,595	94,946	290,000	290,000		
439611 Employee Dental Insurance Contr.	753,305	319,655	725,000	725,000		
439620 Pharmaceuticals Rebate	1,284,775	512,604	1,100,000	1,100,000		
439630 TPA Insurance Reimbursements	133,581	13,262	125,000	125,000		
439632 Stop-Loss Insurance	428,785	0	595,000	595,000		
461000 Investment Interest	245,674	54,832	250,000	250,000		
Total Revenues	20,710,561	8,383,474	22,683,888	23,857,930	0	0
Expenses:						
Non-Departmental - Operations	13,887,429	4,627,541	24,397,695	24,842,973	0	0
Non-Departmental - Capital	0	0	0	0	0	0
Wellness Center - Operations	1,580,757	534,962	1,702,095	1,715,682	0	0
Wellness Center - Capital	465	0	1,000	6,500	0	0
Total Expenses	15,468,651	5,162,503	26,100,790	26,565,155	0	0
Adj. Unused Appropriations						
Net Cash	5,241,910	3,220,971	(3,416,902)	(2,707,225)	0	0
Income Calculation:						
Capital Outlay: Add Back In	465	0	1,000	6,500	0	0
Net Income (Loss)	5,242,375	3,220,971	(3,415,902)	(2,700,725)	0	0
Unused Appropriations			708,300			
FUND BALANCE						
Beginning of Year - Cash			4,037,591	1,328,989	1,328,989	1,328,989
FUND BALANCE						
End of Year - Projected - Cash			1,328,989	(1,378,236)	1,328,989	1,328,989

**COUNTY OF LEXINGTON
EMPLOYEE INSURANCE FUND
Annual Budget
Fiscal Year - 2025-26**

Fund 6730
Division: Non-departmental
Organization: 999900 - Non-departmental

Object Expenditure Code Classification	2023-24 Expenditure	2024-25 Expend. (Nov)	2024-25 Amended (Nov)	BUDGET		
				2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel						
* Total Personnel	0	0	0	0	0	0
Operating Expenses						
519121 Cal. Ins.- Reverse Employer Port	(7,798,131)	(3,179,605)	0	0		
520308 Health Screening Services	27,388	30,027	33,000	33,000		
520313 Actuarial Services	3,500	7,000	7,000	7,000		
525210 Conference, Meeting & Training Exp.	0	0	4,900	4,900		
527303 Life Insurance Premiums	411,425	175,734	475,464	481,104		
527304 Stop-Loss Insurance Premiums	770,132	273,562	750,000	826,584		
527310 Pharmacy Claims	6,438,773	2,277,641	6,931,000	6,931,000		
527312 Health Care Reform Fees	11,988	396	20,000	20,000		
527313 Medical Insurance Claims	12,278,445	4,481,602	13,651,319	14,690,000		
527314 Dental Insurance Claims	814,501	273,280	773,000	773,000		
527315 Medical Administrative Costs	696,408	232,905	736,000	736,000		
527316 Dental Administrative Costs	28,926	12,429	30,450	33,600		
527317 HRA/HSA Administrative Costs	57,614	22,458	64,710	75,414		
3rd Party Administrator Costs (HSA)						
3rd Party Administrator Costs (HRA)						
3rd Party Administrator Costs (FSA,DCA)						
527318 Cobra Administrative Costs	16,998	5,708	16,234	17,963		
527319 Compliance Testing	2,493	2,638	3,000	3,000		
527320 Online Benefits System	33,969	11,766	33,318	37,908		
527330 Wellness Program Incentives	93,000	0	160,000	172,500		
529903 Contingency	0	0	708,300	0		
* Total Operating	13,887,429	4,627,541	24,397,695	24,842,973	0	0
** Total Personnel & Operating	13,887,429	4,627,541	24,397,695	24,842,973	0	0
Capital						
** Total Capital	0	0	0	0	0	0
*** Total Budget Appropriation	13,887,429	4,627,541	24,397,695	24,842,973	0	0

SECTION VI. – OPERATING LINE ITEM NARRATIVES

520308 – Health Screening Services **\$33,000**

Fees paid to Lexington Medical Center for biometric screening services as part of the Employee Wellness Incentive Program.

Projection: 550 Participants @ \$60.00 per Screening = \$33,000

520313 – Actuarial Services **\$7,000**

Based on current budget for GASB 45 Actuarial Study and plan design change impact review.

525210 – Conferences, Meeting & Training **\$4,900**

State and Local Government Benefit Association (SALGBA) membership and conference fees for two.

SALGBA Annual Membership \$200
SALGBA Conference Registration \$375
Travel Expenses \$1,875

527303 – Life Insurance Premiums **\$481,104**

Basic, optional, and dependent life insurance premiums based on total eligible employees and projected trends.

Basic Life – 1,866 Eligible Positions x \$50,000 Policy = \$93,300,000 Total Volume
 $\$93,300,000 / 1,000 = 93,300 \times \$.24$ (Life plus AD&D premium per 1,000 coverage)
 $= \$22,392$ Employer Premium/month x 12 = \$268,704

Optional Life and AD&D – 900 Projected Participants @ \$75,600,000 Projected Total Volume
 $\$17,000$ Projected Employee Premium/month x 12 = \$204,000

Dependent Life – 700 Projected Participants @ \$1 Employee Premium/month
 $\$700$ Projected Employee Premium/month x 12 months = \$8,400

527304 – Stop Loss Premiums **\$826,584**

Based on stop-loss coverage levels and claims experience.

Anticipated Average Monthly Premium \$68,882 x 12 = \$826,584

527310 – Pharmacy Claims **\$6,931,000**

Based on average monthly Prescription Drug cost and review of claims experience and projected trends.

527312 – Health Care Reform Fees **\$20,000**

Reinsurance Fee and Patient-Centered Outcomes Research Institute fees.

527313 – Medical Insurance Claims **\$14,690,000**

Claims funding based upon PAI projections, trend analysis less anticipated stop-loss reimbursements reconciled to PAI paid claims and average claims spend over past 5 years.

527314 – Dental Insurance Claims **\$773,000**

Claims funding based on actual claims plus trend including buy up plan option.

527315 – Medical Administrative Costs **\$736,000**

Fixed cost Administrative Fees paid to PAI for claims adjudication.

527316 – Dental Administrative Costs **\$33,600**

Fixed cost Administrative Fees paid to Delta Dental for claims adjudication.

1,600 Projected Participants @ \$2,800 Projected Monthly Fees
 $\$2,800 \times 12 \text{ months} = \$33,600$

527317 – HRA/HSA/FSA/DCA Administrative Costs **\$75,414**

Administration fees for each participant.

Projection: HRA 700 participants @ \$4.05/month = \$2,835.00/month x 12 months = \$34,020
HSA 250 participants @ \$3.34/month = \$835.00/month x 12 months = \$10,020
FSA 600 participants @ \$4.15/month = \$2,490/month x 12 months = \$29,880
DCA 30 participants @ \$4.15/month = \$124.50/month x 12 months = \$1,494

527318 – COBRA Administrative **\$17,963**

Third Party Administrator fees for COBRA administration and compliance.

Projection: 1520 @ .97 a month = 1,474.40/month x 12 months = \$17,693
Annual Renewal fee = \$270

527319 – Compliance Testing **\$3,000**

Mandated nondiscrimination testing for Cafeteria plan, FSA, DCA.

527320 – Online Benefit System **\$37,908**

Access and EDI fees for online benefit system.

Projection: 1866 Lives * \$1.50 = \$2,799/month x 12 months = \$33,588
6 EDIs @ \$60 each = \$360/month x 12 months = \$4,320

527330 – Wellness Program Incentives **\$172,500**

Incentive funds for the Wellness Incentive Program and Dental Incentive Program.

Projection: Wellness Program Participation of 600 x \$250 Incentive = \$150,000
Dental Program Participation of 450 x \$50 Incentive = \$22,500

529903- Contingency **\$0**

Previous FY's unused amount will carry over.

**COUNTY OF LEXINGTON
EMPLOYEE INSURANCE FUND
WELLNESS CENTER
Annual Budget
Fiscal Year - 2025-26**

Fund 6730
Division: Non-departmental
Organization: 999901 - Wellness Center

Object Expenditure Code Classification	2023-24 Expenditure	2024-25 Expend. (Nov)	2024-25 Amended (Nov)	BUDGET		
				2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel						
* Total Personnel	0	0	0	0	0	0
Operating Expenses						
520248 Alarm Monitoring and Maintenance	0	0	378	378		
520309 Medical Services	1,529,573	526,703	1,647,150	1,655,737		
521405 Pharmaceuticals	41,297	3,496	42,000	42,000		
522000 Building Repairs and Maintenance	0	0	0	5,000		
524000 Building Insurance	540	0	557	557		
525000 Telephone	2,999	1,250	3,650	3,650		
525004 WAN Service Charges	1,878	1,411	2,000	2,000		
525210 Conference, Meeting & Training Exp.	0	0	1,600	1,600		
525385 Utilities - Auxiliary Admin. Bldg.	4,470	2,102	4,760	4,760		
* Total Operating	1,580,757	534,962	1,702,095	1,715,682	0	0
** Total Personnel & Operating	1,580,757	534,962	1,702,095	1,715,682	0	0
Capital						
540000 Small Tools & Minor Equipment	465	0	1,000	1,000		
(1) Television	0	0	0	500		
Furniture	0	0	0	5,000		
** Total Capital	465	0	1,000	6,500	0	0
*** Total Budget Appropriation	1,581,222	534,962	1,703,095	1,722,182	0	0

SECTION VI. – OPERATING LINE ITEM NARRATIVES

520248 – Alarm Monitoring and Maintenance **\$378**

520309 – Medical Services **\$1,655,737**

Fixed cost administration fees paid to Marathon Health for Wellness Center operations.

Monthly Administration Fee July thru January: $\$133,557.53 \times 7 = \$943,902.71$

Monthly Administration Fee February thru June: $\$144,166.67 \times 5 = \$720,833.33$

521405 – Pharmaceuticals **\$42,000**

Pharmaceutical drug and vaccination cost for Wellness Center utilization based on trend analysis.

522000

522300 – Building Repair & Maintenance **\$5,000**

Funding to replace medical privacy curtains, soiled flooring tiles, and other maintenance items.

524000 – Building Insurance **\$557**

Projected building insurance premium for Wellness Center location.

525000 – Telephone **\$3,650**

Funding for Wellness Center phone and fax lines.

525004 – WAN Service Charges **\$2,000**

525210 – Conferences, Meeting & Training Expenses **\$1,600**

Anticipated travel and lodging expenses for annual Marathon Health Customer Forum.

525385 – Utilities – Auxiliary Admin Building **\$4,760**

Anticipated utility fees for use of suite in Auxiliary Administration Building.

540000 – Small Tools **\$1,000**

Funding to purchase any small tool requests that may arise including requests pursuant to an employee ADA accommodation.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

TELEVISION 500
~~300~~

Funding to replace television in Wellness Center waiting area.

FURNITURE **\$5,000**

Funding to replace or reupholster waiting room furniture.

SECTION IV

COUNTY OF LEXINGTON

Capital Item Summary

Fiscal Year - 2025-26

Fund # 6730 Fund Title: Employee Insurance Fund
Organization # 999901 Organization Title: Wellness Center
Program # _____ Program Title: _____

BUDGET
2025-26
Requested

Qty _____ Item Description _____ Amount _____

1	Television - Rpl	500
	Furniture	5,000
	Small Tools & Minor Equipment	1,000

**** Total Capital (Transfer Total to Section III)** 6,500

**COUNTY OF LEXINGTON
POST-EMPLOYMENT INSURANCE FUND
Annual Budget
Fiscal Year - 2025-26**

Fund 6731
Division: Non-departmental
Organization: 999900 - Non-departmental

Summary Page	2023-24	2024-25	2024-25	2025-26	BUDGET	
	Actual	Actual (Nov)	Amended (Nov)	Requested	2025-26 Recommend	2025-26 Approved

Activity From Operations:

Revenues:

439601 Employer Insurance Contributions	269,038	0	532,425	532,425		
461000 Investment Interest	1,208,165	361,156	41,000	41,000		
Total Revenues	1,477,203	361,156	573,425	573,425	0	0

Expenses:

Operations	402,111	176,397	532,425	532,425	0	0
Total Expenses	402,111	176,397	532,425	0	0	0

Net Cash	1,075,092	184,759	41,000	573,425	0	0
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Income Calculation:

Net Income (Loss)	1,075,092	184,759	41,000	573,425	0	0
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FUND BALANCE

Beginning of Year - Cash			21,940,016	21,981,016	21,981,016	21,981,016
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FUND BALANCE

End of Year - Projected - Cash			21,981,016	22,022,016	21,981,016	21,981,016
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**COUNTY OF LEXINGTON
POST-EMPLOYMENT INSURANCE FUND
Annual Budget
Fiscal Year - 2025-26**

Fund 6731
Division: Non-departmental
Organization: 999900 - Non-departmental

Object Expenditure Code Classification		2023-24 Expenditure	2024-25 Expend. (Nov)	2024-25 Amended (Nov)	<i>BUDGET</i>		
					2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel							
* Total Personnel		0	0	0	0	0	0
Operating Expenses							
527311	Ins. Premium Reimb. to Employee	402,111	176,397	532,425	532,425		
* Total Operating		402,111	176,397	532,425	532,425	0	0
** Total Personnel & Operating		402,111	176,397	532,425	532,425	0	0
Capital							
** Total Capital		0	0	0	0	0	0

*** Total Budget Appropriation	402,111	176,397	532,425	532,425	0	0
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**COUNTY OF LEXINGTON
RISK MANAGEMENT ADMINISTRATION
Annual Budget
Fiscal Year - 2025-26**

Fund 6790
Division: General Administrative
Organization: 101500 - Personnel

Summary Page	2023-24	2024-25	2024-25	2025-26	<i>BUDGET</i>	
	Actual	Actual (Nov)	Amended (Nov)	Requested	2025-26 Recommend	2025-26 Approved
Activity From Operations:						
Revenues:						
461000 Investment Interest	16,083	5,801	1,500	1,500		
806710 Op Trn from Workers Comp Ins.	176,170	214,627	214,627	268,350		
Total Revenues	192,253	220,428	216,127	269,850	0	0
Expenses:						
Personnel & Operations	170,301	53,618	245,126	269,414	0	0
Capital Outlay	278	0	2,000	4,529	0	0
Total Expenses	170,579	53,618	247,126	273,943	0	0
Net Cash	21,674	166,810	(30,999)	(4,093)	0	0
Income Calculation:						
Capital Outlay: Add Back In	278	0	2,000	4,529	0	0
Net Income (Loss)	21,952	166,810	(28,999)	436	0	0
FUND BALANCE						
Beginning of Year - Cash			347,696	316,697	316,697	316,697
FUND BALANCE						
End of Year - Projected - Cash			316,697	312,604	316,697	316,697

COUNTY OF LEXINGTON
RISK MANAGEMENT ADMINISTRATION
Annual Budget
Fiscal Year - 2025-26

Fund 6790
Division: General Administrative
Organization: 101500 - Personnel

Object Expenditure Code Classification		2023-24 Expenditure	2024-25 Expend. (Nov)	2024-25 Amended (Nov)	BUDGET		
					2025-26 Requested	2025-26 Recommend	2025-26 Approved
Personnel							
510100	Salaries & Wages - 2	110,797	35,743	109,897	117,099		
510200	Overtime	771	0	0	0		
511112	FICA - Employer Portion	8,369	2,707	8,407	8,958		
511113	State Retirement - Employer Portion	29,404	5,859	20,397	21,734		
511120	Employee Insurance - 2	15,600	6,792	16,300	24,872		
511130	Workers Compensation	3,036	983	3,022	3,221		
519999	Personnel Contingency	0	0	8,322	13,149		
* Total Personnel		167,977	52,084	166,345	189,033	0	0
Operating Expenses							
521000	Office Supplies	17	0	720	1,098		
521100	Duplicating	357	281	745	953		
521200	Operating Supplies	370	55	1,000	1,000		
522200	Small Equipment Repairs & Maintenance	0	0	500	500		
524000	Building Insurance	95	0	50	50		
524201	General Tort Liability Insurance	170	170	170	179		
524202	Surety Bonds	13	0	0	0		
525000	Telephone	482	201	482	482		
525021	Smartphone Charges	529	163	648	648		
525041	E-mail Service Charges - 2	129	608	258	1,186		
525100	Postage	2	0	200	200		
525110	Other Parcel Delivery Service	0	0	50	50		
525210	Conference, Meeting & Training Expense	0	0	5,050	1,125		
525230	Subscriptions, Dues, & Books	0	0	1,948	1,314		
525240	Personal Mileage Reimbursement	0	0	100	100		
525250	Motor Pool Reimbursement	3	0	300	300		
525300	Utilities / Administration Building	157	56	550	550		
525710	Software Subscriptions	0	0	0	136		
529903	Contingency	0	0	65,510	65,510		
538000	Claims & Judgements	0	0	500	5,000		
* Total Operating		2,324	1,534	78,781	80,381	0	0
** Total Personnel & Operating		170,301	53,618	245,126	269,414	0	0
Capital							
540000	Small Tools & Minor Equipment	278	0	500	500		
540010	Minor Software Computers	0	0	1,500	1,500		
** Total Capital		278	0	2,000	4,529	0	0
*** Total Budget Appropriation		170,579	53,618	247,126	273,943	0	0

Section V - PROGRAM OVERVIEW

Summary:

Human Resources Risk Management Administration

Human Resources (HR) Risk Management Administration is responsible for the identification, maintenance, and measurement of exposure to accidental loss within the County. These programs include general tort liability, vehicle liability, buildings and content insurance, workers' compensation, and the recovery for damages to County property. The Risk Manager may assist with employee benefits as needed.

HR Risk Management Administration is responsible for managing occupational health and safety strategies, state and federal regulatory compliance (OSHA), administering loss prevention programs, and maintaining adequate coverage levels for the property & casualty, and workers' compensation insurance programs. Risk management administration would include preparing any necessary requests for proposal drafts for insurance related matters.

The County of Lexington participates in the South Carolina Counties Workers' Compensation Trust and maintains a self-insured retention of \$300,000 per occurrence for job related injuries. Generally, retaining some risk through deductibles or self-insured retention results in lower premiums than those associated with insurance that pays the first dollar of any covered claim.

The County's Property & Casualty Program is currently provided through the South Carolina Insurance Reserve Fund, a Division of the South Carolina State Fiscal Accountability Authority. The Insurance Reserve Fund functions as a governmental insurance operation with the mission to provide insurance specifically designed to meet the needs of governmental entities at the lowest possible cost. The Insurance Reserve Fund operates like an insurance company, by issuing policies, collecting premiums (based in consultation with actuaries), and by paying claims from the accumulated premiums in accordance with the terms and conditions of the insurance policies it has issued.

The Insurance Reserve Fund Lines of Insurance carried by the County include:

- Liability Insurance: Automobile Liability
- General Tort Liability
- Medical Professional Liability
- Property Insurance: "All Risk" Coverage on Buildings and Contents
- Builders' Risk
- Data Processing Equipment and Media (Computer Network Systems)
- Inland Marine (Heavy and Mobile Equipment)
- Business Interruption and Extra Expense

There are two elements to risk management: (1) Loss Prevention measures are developed to keep accidents and other incidents from happening; and (2) Loss Reduction methods are implemented to properly manage claims in effort to decrease the severity of losses when they occur. These elements are critical for managing all risks, rather than just paying claims.

Service Standards:

- a. Responsible for assigned initiatives and activities of the Risk Management Program and would advise departments and County Administration on various insurance and budget related matters.
- b. Conduct trend analysis on various insurance and benefits offered by the County.
- c. To maintain a working knowledge of Human Resources/Risk Management legal requirements, reduce legal risks and ensures regulatory compliance.
- d. Assists senior management in developing county risk management standards, and certain employee benefits; advises management on other issues that would relate to the ADA, FMLA, and workers' compensation.
- e. Provides guidance on employee relation issues.
- f. To incorporate occupational safety and wellness initiatives within the County.
- g. Provides or coordinates training for certain job duties as mandated by State and Federal laws.
- h. To maintain Occupational Safety and Health Administration (OSHA) standards.
- i. Manages the County's Alcohol and Drug Testing Program.
- j. Establishes services standards for reporting and investigating accidents/incidents involving employees, vehicles and equipment, and liability issues.
- k. Coordinates safety training & inspections.
- l. To develop departmental safety contacts and initiatives.

Service Level Indicators:	SERVICE LEVELS	
	ACTUAL FY 24/25	ESTIMATED FY 25/26
Workers' Compensation Claims (WC)	201	250
OSHA-300 (Recordable injuries)	3	2
OSHA Recordable Incident Rate *	46	52
OSHA Lost Time (LT) Injuries	19	22
WC LT Incident Rate *		
Total Auto Insurance Claims	112	88
General Tort Liability Claims	15	15
Property Damage Claims	2	2
Inland Marine Claims	0	0

** Incident Rates are per 100 Employees*

SECTION VI - LINE ITEM NARRATIVES

SECTION VI. A - LISTING OF REVENUES

806710 – Operations Transfer from Workers Compensation Insurance

~~\$214,627~~ 268,350

A transfer of funds to cover the salaries and operations of two employees for the Risk Management Program.

SECTION VI. B - LISTING OF POSITIONS

Current Staffing Level:

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Risk Manager	1		1	1	213
HR Coordinator	1		1	1	109
Total Positions	2		2	2	

510100 – SALARIES	\$117,098.27
Current salaries for two (2) positions	
510200 – OVERTIME	\$ 0
511112 – FICA COST	\$8,958
Employer's portion 7.65%	
511113 – STATE RETIREMENER	\$21,734
Employer's portion 18.56%	
511120 – INSURANCE FUND CONTRIBUTION	\$24,872
Employer's portion @ \$8,150 per employee	
511130 – WORKERS COMPENSATION	\$3,221
Internal premium charges: (2) Positions @ (9410) municipal employees rate of 2.75% x \$117,098.27 = 3,220.20	
519999 – PERSONNEL CONTINGENCY	\$13,149

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

520300 - PROFESSIONAL SERVICES **\$ 0**

520702 - TECHNICAL CURRENCY & SUPPORT **\$ 0**

521000 - OFFICE SUPPLIES **\$1,098**

To cover routine office supplies (paper, pencils, file folders, etc.). This line item will include form printing costs and computer supplies.

- File folders (20 boxes x \$28) = \$560
- Toner Cartridges - color printer (2 x \$162.00) = \$324.00
- Pens, pencils, & other office products = \$80.00
- Hanging file folders (legal) (2 boxes x \$9.68) = \$17.80
- Sheet Protectors (2 boxes x \$11) = \$22
- Sticky Notes (2 boxes x \$16) = \$32
- Jumbo Paperclips (1 case x \$29) = \$29
- Yearly Calendar 2026 (2 x \$10) = \$20
- Lysol wipes (1pack x \$13) = \$13

521100 - DUPLICATING **\$953**

Copier Machine Usage cost (\$0.033705) x 15,100 copies = \$509
15 cases paper = (\$2.96 x 80 reams) = \$444

521200 - OPERATING SUPPLIES **\$1,000**

This account is needed for specific supplies such as training materials, operations manual material, etc.

522200 - Small Equipment Repairs and Maintenance **\$500**

Maintenance on printers, computers, etc.

524000 - BUILDING INSURANCE **\$50**

Building and Personal Property Insurance for division.

524201 - GENERAL TORT LIABILITY INSURANCE **\$179**

Tort Liability Premium 2 Positions
Deputy Directors/ Managers = \$137
Administrative/ Clerical = \$42

524202 - SURETY BONDS **\$0**

Premium 2 Positions

525000 - TELEPHONE **\$482**

Two lines for Risk Management Administration with voice mail @ \$20.07/mo.

(2 x \$20.07= \$40.14 x 12 mo. = \$481.68)

525021 - SMART PHONE CHARGES **\$648**

1 iPhone Plan - \$54 per month x 12 = \$648

1 iPhone Otter-Box Case = \$48.00

525041 - E-MAIL SERVICE CHARGES **\$1,186**

\$13 per month x 2 = \$21 x 12 mo. = \$312

Microsoft G3 License - \$437 (x2) = \$874

525100 - POSTAGE **\$200**

Postage expense for office correspondence.

525100 - OTHER POSTAL DELIVERY **\$ 50**

525210 - CONFERENCE, MEETING & TRAINING EXPENSE **\$1,125**

SC Public Risk Managers Association Annual Conference \$1,125

525230 - SUBSCRIPTIONS, DUES & BOOKS **\$1,314**
This account will cover costs for membership dues, publications, and services.

SC Public Risk Managers Association (One Government, two associates)	\$55
National PRIMA Membership (2 @ \$395)	\$790
National Safety Council	\$350
American Society of Safety Professionals	\$119

525240 – Personal Mileage **\$100**

525250 – Motor Pool Reimbursement **\$300**

525300 - UTILITIES - ~~\$500~~ 550
Based on current average monthly activity.

525710 - Software Subscriptions **\$136**
Duo Authenticator \$68 (x2) = \$136

529903 - Contingency ~~\$28,576~~ 65,510

5380000 - Claims & Judgements **\$5,000**
IRF Tort Claim Deductible increased from \$250 to \$2,500 x 2 claims.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 - Small Tools & Minor Equipment **\$500**

Upgrade to office furniture.

540010 - Minor Software **\$1,500**

Claims & Inspection Tracking Software = \$1,500

- Upgrading Computers **\$2,529**

L04739 - Due for upgrade to Dell Precision Laptop 3590 15.6" FHD screen (\$1,547) with M12 Docking Station (\$214).
Upgrade monitors L02595, L02512, L03252 and add additional monitor.

L04739 - replace and upgrade to Dell Precision Laptop 3590 15.6" FHD screen = \$1,547
M12 Docking Station = \$214
Dell Monitor 24" = \$171 (x2) = \$342

L02512 and L03252 Upgrade - Dell Monitor 27" = \$213 (x2) = \$426

Lexington County Recreation & Aging Commission

563 South Lake Drive, Lexington, South Carolina 29072

803-359-4048

Randy H. Gibson
Executive Director

March 18, 2025

Lynn Sturkie
County Administrator
212 South Lake Drive
Lexington, SC 29072

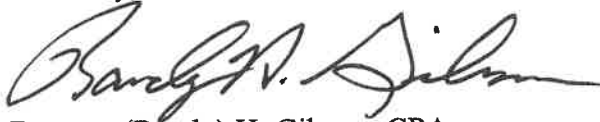
Dear Mr. Sturkie:

Please find enclosed, our preliminary General Fund Budget for the fiscal year 2025-2026. We are not asking for a millage increase other than any CPI increase that County Council may approve and the estimated population growth.

We have always enjoyed our relationship with Council in past years and look forward to working with you and your staff in the future.

If we can be of any assistance to you please do not hesitate to let us know.

Sincerely,



Ransom (Randy) H. Gibson, CPA
Executive Director



LEXINGTON COUNTY RECREATION & AGING COMMISSION
 PRELIMINARY GENERAL FUND BUDGET
 FISCAL YEAR 2025-2026

Revenues:

Property Taxes	\$ 16,766,310
Fees & Registrations	1,995,150
Other	<u>180,000</u>
 Total Revenues	 <u>18,941,460</u>

Expenditures:

Personnel	8,178,380
Maintenance	5,121,415
Operations	596,750
Programs	1,075,350
Capital	<u>580,000</u>
 Total Expenditures	 <u>15,551,895</u>

Excess Revenue Over (Under) Expenditures 3,389,565

Other Financing Sources (Uses)
 Transfer To Aging Fund (3,389,565)

Excess Revenue And Other Financing Sources
 Over (Under) Expenditures And Other Sources -

Estimated Fund Balance - Beginning 17,810,362

Projected Fund Balance - Ending \$ 17,810,362

LEXINGTON COUNTY RECREATION AND AGING COMMISSION
PRELIMINARY GENERAL FUND
FISCAL YEAR 2025-2026 BUDGET

DESCRIPTION	FY 25-26 ANNUAL BUDGET
Property Taxes	\$ 16,766,310
Interest Earned	180,000
Special Projects Income	1,650,150
Rental Income	53,000
Miscellaneous	20,000
Special Events	7,000
Registration Fees	265,000
Total Revenues	\$ 18,941,460
Salaries	
Administration	\$ 1,089,740
Recreation	1,192,800
Part-Time	1,217,840
Maintenance	2,310,000
Fringes	2,368,000
Total Salaries	\$ 8,178,380
Maintenance	
Oil & Gasoline	\$ 300,000
Repairs	270,000
Utilities	1,392,000
Radio Service	12,000
Materials & Supplies	1,338,000
Landfill Fees	5,000
Garbage Service	74,000
Pest Control	20,000
Small Tools & Equipment	30,000
Sports Field Bulbs	60,000
Port-O-Johns	10,000
Contract Labor	1,525,415
Tennis Court Resurfacing	85,000
Total Maintenance	\$ 5,121,415
Operations	
Travel	\$ 7,850
Insurance	280,000
Office Operations	115,500
Conference Expense	23,000
Professional Training	11,900
Legal & Auditing	37,000
Medical Disbursements	5,000
Telephone	115,000
Facility Rent	1,500
Total Operations	\$ 596,750

LEXINGTON COUNTY RECREATION AND AGING COMMISSION
PRELIMINARY GENERAL FUND
FISCAL YEAR 2025-2026 BUDGET

DESCRIPTION	FY 25-26 ANNUAL BUDGET
Program Allowances	
Athletic Supplies	\$ 128,500
Officials	137,500
Grants	3,800
Commission Expenses	25,000
Special Events	1,500
Marketing & Promotions	<u>10,000</u>
Total Program Allowances	\$ 306,300
Capital Outlay	
Equipment	\$ 265,000
Furniture & Fixtures	5,000
Vehicles	260,000
Facility Improvements	<u>50,000</u>
Total Capital Outlay	\$ 580,000
Other Financing Uses	
Transfers - Aging Fund	<u>\$ 3,389,565</u>
Total Other Financing Uses	\$ 3,389,565
Special Projects	
Batesburg-Leesville	\$ 36,800
Lexington Leisure	58,250
Spires	10,000
Tri-City	62,500
Cayce Pickleball	20,500
Oak Grove Tennis Complex	44,000
Cayce Tennis Complex	45,000
Baseball Stadium	12,000
Barr Road Complex	200,000
Oak Grove/Pine Grove	<u>280,000</u>
	<u>\$ 769,050</u>
Total Expenditures	<u><u>\$ 18,941,460</u></u>

Irmo Chapin Recreation Commission
 General Fund
 Proposed Budget for Lexington County Council
 Fiscal Year 2025-2026

DESCRIPTION	FY 2025 Approved Budget	FY 2026 Requested	Increase (Decrease)	Increase (Decrease) %
REVENUE:				
Local Taxes	\$ 5,209,064	\$ 5,417,425	\$ 208,362	4.0%
Interest Earned	21,000	19,500	(1,500)	0.0%
Building Rentals	124,293	✓126,779	2,486	2.0%
Outdoor Rentals	105,920	✓108,038	2,118	2.0%
Fitness Fees	55,691	✓56,805	1,114	2.0%
Chapin Splash	17,075	✓17,417	342	2.0%
I.D. Card Fees	63,164	✓64,427	1,263	2.0%
Donations & Grant Related Income	41,900	✓43,995	2,095	5.0%
Appeal Letter	10,000	✓10,500	500	5.0%
TR Programs & Camps	257,658	✓270,541	12,883	5.0%
Grants & Contracts	303,000	✓318,150	15,150	5.0%
Loan Closet	400	✓420	20	5.0%
Asset Sales	13,800	✓10,000	(3,800)	-27.5%
Insurance	36,000	✓37,800	1,800	0.0%
Food Co-OP	10,000	✓10,584	504	5.0%
Special Events	6,350	✓6,668	318	5.0%
Miscellaneous	25,000	✓26,250	1,250	5.0%
Rentals	20,000	✓21,000	1,000	0.0%
Employee Insurance Withholdings	168,000	✓176,400	8,400	5.0%
Concessions	900	✓945	45	5.0%
Transfer from Special Revenue	1,705,045	1,746,420	41,375	2.4%
	8,194,340	8,490,064	295,724	3.6%
EXPENDITURES:				
Salaries	\$ 3,545,764	\$ 3,652,137	\$ 106,373	3.0%
Part Time Wages	437,601	450,729	13,128	3.0%
Fringe Benefits	1,590,526	1,641,146	50,220	3.2%
Professional Development	63,052	66,205	3,153	5.0%
Staff Travel	500	525	25	5.0%
Appeal Letter Expenses	850	893	43	5.0%
Office Operations	17,354	18,222	868	5.0%
Data Processing Operations	191,675	201,259	9,584	5.0%
Office Equipment Maintenance	13,800	14,574	694	5.0%
Printing/Advertising	40,035	42,037	2,002	5.0%
Marketing	197,360	207,228	9,868	5.0%
Telephone & Cable	166,927	175,273	8,346	5.0%
Concessions	402	422	20	5.0%
Professional Services	90,300	94,815	4,515	5.0%
Splash	1,075	1,129	54	5.0%
Facility Maintenance	452,427	475,048	22,621	5.0%
Fuel And Lubricants	51,328	53,894	2,566	5.0%
Utilities	264,000	277,200	13,200	5.0%
General Insurances	259,000	271,950	12,950	5.0%
Employee Relations	29,500	30,975	1,475	5.0%
Special Events	4,100	4,305	205	5.0%
Sundry Supplies	9,175	9,634	459	5.0%
Intergenerational Programs	4,100	4,305	205	5.0%
Meal Costs	52,830	55,472	2,642	5.0%
Food Co-Op Expenses	8,208	8,618	410	5.0%
TR Related Expenditures	26,992	28,342	1,350	5.0%
Miscellaneous Expenditures	15,898	16,693	795	5.0%
Transfers to other Funds	529,061	555,535	26,454	5.0%
Grants	30,000	31,500	1,500	5.0%
Contingency	100,000	100,000	0	0.0%
TOTAL EXPENDITURES	8,194,340	8,490,064	295,724	3.6%
Net	0	0	0	0

February 4, 2025

Mr. Lynn Sturkie
Lexington County Administrator
212 South Lake Drive
Lexington, SC 29072

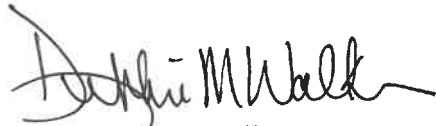
Dear Mr. Sturkie:

Enclosed please find Midlands Technical College's 2025-2026 Budget Request for Lexington County. Also enclosed is a report of funding sources and service level indicators. Please note that the College will utilize 100 percent of the requested budget during 2025-2026.

We would appreciate an advance notice if the College is expected to present its budget. However, Dr. Little and I would welcome the opportunity to provide Council a college update at some point during the budget process.

As always, thank you for your support and please call if you have questions.

Sincerely,



Ms. Debbie M. Walker
Vice President for Business Affairs

DMW:sn
Enclosures

C: Mr. Randy Poston, Finance Director, Lexington County
Dr. Gregory D. Little, President
Ms. Sheila Smith, Associate VP for Business Affairs
Mr. Peter Hemans, Director of Operations
Ms. Jessica Booth, Director of Finance and Financial Reporting

Walker/L. Sturkie 2025

MIDLANDS TECHNICAL COLLEGE
Budget Request
Fiscal Year 2025-2026
Richland-Lexington Counties, South Carolina

Midlands Technical College is pleased to submit its budget request for fiscal year 2025-26. In developing this budget request, the college is keenly aware of the pressures on local governments to provide quality services for citizens, while minimizing the effect on taxes. Midlands Technical College has a history of keeping its requests to County Councils at a minimum. The college does this by controlling personnel costs, deferring maintenance and limiting essential equipment purchases. Despite making these sacrifices, the college has been able to maintain high level, quality educational services and facilities for the citizens of the Midlands. This budget is developed with the same level of commitment the college has to providing quality services to the citizenry, while minimizing the effect on taxpayers.

Midlands Technical College receives funding from Richland and Lexington Counties for facilities and operations under South Carolina Article 1730 to Chapter 53, Title 59, of the Code of Law, 1989. Facilities and Operations funding consists of funds for utilities, technology infrastructure, housekeeping, transportation, non-personnel insurance, maintenance, and repair of buildings and grounds, building alterations and modifications and construction of new facilities, as well as funds for college personnel associated with these activities. The funding responsibility is based on a population distribution and is split 41.40% Lexington County and 58.60% Richland County based on the census done in 2020. Pages 2-4 represent the college's 2025-26 operating budget request. Page 5 is the college's 10-year capital plan. Based on the population distribution outlined in Paragraph 2 above, the budget request for fiscal year 2025-26 is shown below.

<u>Lexington County</u>	<u>2025-26</u>
Operating Budget	\$5,886,335
Capital Budget	\$1,430,709*
Debt Service	0.5 Mil ***

* \$1,430,709 is for Capital Projects.

*** Debt service for Beltline Campus capital projects.

Any undesignated funds will be escrowed for future projects.

MIDLANDSTECHNICAL COLLEGE

Plant Operations Budget
FY 2025-26

Facilities and Operations Funding Requirements: The college's total FY 2025-26
Facilities and Operations Budget is shown below (excluding capital):

	FY 24-25	FY 25-26
UTILITIES	4,237,529	4,307,030
HOUSEKEEPING/GROUNDS	2,648,313	2,854,246
GENERAL MAINTENANCE	2,406,347	2,563,307
INFRASTRUCTURE TECHNOLOGY	2,272,466	2,363,365
MAJOR REPAIRS/CONSTRUCTION	921,718	958,587
ADMINISTRATION	796,058	827,900
INSURANCE	215,747	224,377
TRANSPORTATION	173,170	119,389
TOTAL	\$13,671,348	\$14,218,201

**FY2025-26
COUNTY BUDGET**

	FY 24-25	FY 25-26
UTILITIES	4,237,529	4,307,030
HOUSEKEEPING/GROUNDS		
Salaries - Permanent	645,903	676,228
Staff Benefits - Permanent	258,551	270,690
Salaries - Temporary	5,970	0
Contract Labor	1,261,394	1,500,000
Supplies (Housekeeping)	240,176	204,670
Supplies (Grounds)	212,427	179,671
Uniforms	3,905	3,000
Equipment	19,987	19,987
	2,648,313	2,854,246
Total Housekeeping/Grounds		
GENERAL MAINTENANCE		
Salaries - Permanent	695,592	723,416
Staff Benefits	278,315	289,448
Salaries - Temporary	17,975	0
Uniforms	4,805	5,000
General Repair/Maintenance	605,733	676,762
Professional Services	7,498	68,681
Supplies	796,429	800,000
	2,406,347	2,563,307
Total General Maintenance		
INFRASTRUCTURE TECHNOLOGY		
Salaries – Permanent	555,610	577,834
Staff Benefits – Permanent	222,245	231,135
Salaries – Temporary	171,690	178,558
Network, Communication, IT Services	1,262,384	1,313,379
Supplies	28,734	29,883
Training & Equipment	31,803	32,576
	2,272,466	2,363,365
Total Infrastructure Technology		

MAJOR REPAIRS/CONSTRUCTION

General Alterations/Roof/Mechanical	921,718	958,587
Total Major Repairs/Construction	921,718	958,587

ADMINISTRATION

Salaries - Permanent	551,765	573,836
Staff Benefits	212,146	220,632
Training	6,433	6,690
Travel	4,060	4,222
Office Support	21,654	22,520
Total Administration	796,058	827,900

INSURANCE

Buildings and Contents	180,017	200,000
Motor Vehicles	35,730	24,377
Total Insurance	215,747	224,377

TRANSPORTATION

Motor Vehicle Supplies/Repair	97,611	89,389
Vehicle Replacement	75,559	30,000
Total Transportation	173,170	119,389

TOTAL	\$13,671,348	\$14,218,201
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Midlands Technical College
Projected Budgeted Revenues, Disbursements and Transfers
Fiscal Year 2025-2026
Lexington County Council

REVENUES

Unrestricted	
Student Tuition and Fees	\$ 53,595,619
Government	
State	\$ 25,570,074
County	
Lexington	\$ 8,143,033
Richland	\$ 12,620,826
Fairfield	\$ 158,810
Auxiliary Enterprises	\$ 767,000
Other	\$ 2,881,050
TOTAL	\$ 103,736,412
Restricted	
Federal Grants	\$ 2,809,076
Student Financial Aid	\$ 46,364,345
State Grants	\$ 11,514,910
Other	\$ 181,343
TOTAL*	\$ 60,869,674
TOTAL REVENUES	\$ 164,606,086

DISBURSEMENTS AND TRANSFERS

Disbursements

Unrestricted	
Instruction/Academic Support	\$ 56,683,007
Student Support Services	\$ 14,270,981
Plant Operations	\$ 13,259,614
Institutional Support	\$ 17,755,954
Auxiliary Enterprises	\$ 164,237
TOTAL	\$ 102,133,793
Restricted	
TOTAL*	\$ 60,869,674
Transfers (Capital)	
TOTAL	\$ 1,602,619
TOTAL DISBURSEMENTS AND TRANSFERS	\$ 164,606,086

*Restricted revenues and disbursements are the same amount and must balance.

Estimated Fund Balance - Beginning of Fiscal Year \$7,519,377

Projected Fund Balance - End of Fiscal Year \$7,436,616

MIDLANDS TECHNICAL COLLEGE CAPITAL NEEDS CASH FLOW BUDGET

BY SOURCE OF FUNDS	thru 24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32	32/33	32/33	33/34	TOTAL	PROJ. TOTAL
1 LEARNING RESOURCE CENTER RENOVATIONS (AIRPORT)													
2 LEXINGTON COUNTY	\$ 2,500,000											\$ 2,500,000	\$ 2,500,000
3 GRANBY HALL RENOVATION													
4 RICHLAND COUNTY	\$ 1,426,560											\$ 1,426,560	
5 LEXINGTON COUNTY	\$ 973,440											\$ 973,440	
6 STATE FUNDS	\$ 9,600,000											\$ 9,600,000	\$ 12,000,000
7 DEFERRED MAINTENANCE PROJECTS													
8 PARKING LOT AND ROAD REPAIRS	\$ 1,998,898												
9 INTERIOR RENOVATIONS	\$ 1,685,000												
10 ELECTRICAL AND LIGHTING REPAIRS	\$ 397,775												
11 STATE FUNDS	\$ 4,081,623											\$ 4,081,623	\$ 4,081,623
12 MAINTENANCE BUILDING ADDITION													
13 COUNTY FUNDS	\$ 3,600,000											\$ 3,600,000	\$ 3,600,000
14 CDL FACILITY- AIRPORT CAMPUS													
15 COUNTY FUNDS	\$ 3,270,000											\$ 3,270,000	\$ 3,270,000
16 MECHATRONICS RENOVATION- NORTHEAST CAMPUS													
17 STATE RENOVATION FUNDS	\$ 3,500,000											\$ 3,500,000	\$ 3,500,000
18 ADVANCED MANUFACTURING													
19 STATE FUNDS/LEGISLATIVE REQUEST	\$ 30,000,000											\$ 30,000,000	\$ 30,000,000
20 WADE MARTIN/RICHLAND HALL BUILDING REPLACEMENT-BELTLINE													
21 RICHLAND COUNTY	\$ 2,144,480	2,208,519	\$ 2,296,860	\$ 2,388,734								\$ 9,038,593	
22 LEXINGTON COUNTY	\$ 1,430,709	1,487,937	\$ 1,547,455	\$ 1,609,353								\$ 6,075,454	
23 ONE STOP - BUILDING AIRPORT CAMPUS													
24 RICHLAND COUNTY						\$ 2,484,284	\$ 2,583,655	\$ 2,687,001	\$ 2,794,481	\$ 2,906,260	\$ 3,022,511	\$ 16,478,192	
25 LEXINGTON COUNTY						\$ 1,673,727	\$ 1,740,676	\$ 1,810,303	\$ 1,882,715	\$ 1,958,024	\$ 2,036,345	\$ 11,101,791	
26 PLANT PROJECTS*													
27 COUNTY PLANT FUNDS	\$ 958,587	\$ 996,930	\$ 1,036,808	\$ 1,078,280	\$ 1,121,411	\$ 1,166,268	\$ 1,212,918	\$ 1,261,435	\$ 1,311,893	\$ 1,364,368	\$ 1,418,851	\$ 11,508,898	
28 COLLEGE FUNDS	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 2,000,000	\$ 13,508,898
29 DEBT SERVICE													
30 RICH COUNTY HALF MIL - DEBT SERVICE	\$ 1,072,240	\$ 1,115,130	\$ 1,159,735	\$ 1,206,124	\$ 1,254,369	\$ 1,304,544	\$ 1,356,726	\$ 1,410,995	\$ 1,467,434	\$ 1,526,132	\$ 1,526,132	\$ 12,873,428	
31 RICH COUNTY HALF MIL - DEBT SERVICE	\$ 1,072,240	\$ 1,115,130	\$ 1,159,735	\$ 1,206,124	\$ 1,254,369	\$ 1,304,544	\$ 1,356,726	\$ 1,410,995	\$ 1,467,434	\$ 1,526,132	\$ 1,526,132	\$ 12,873,428	
32 LEX COUNTY HALF MIL - DEBT SERVICE	\$ 825,989	\$ 859,028	\$ 893,389	\$ 929,125	\$ 966,290	\$ 1,004,942	\$ 1,045,139	\$ 1,086,945	\$ 1,130,423	\$ 1,175,640	\$ 1,175,640	\$ 9,916,910	\$ 35,663,767
33 TOTAL ALL SOURCES	\$ 28,951,623	\$ 37,704,245	\$ 7,982,674	\$ 8,293,982	\$ 8,617,741	\$ 8,954,451	\$ 9,304,629	\$ 9,668,813	\$ 10,047,565	\$ 10,441,468	\$ 10,851,128	\$ 150,818,318	\$ 108,124,288
34 TOTAL BY SOURCE (PER YEAR)	thru 24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32	32/33	32/33	33/34	TOTAL	
35 RICHLAND COUNTY	\$ 5,432,380	\$ 2,144,480	\$ 2,208,519	\$ 2,296,860	\$ 2,388,734	\$ 2,484,284	\$ 2,583,655	\$ 2,687,001	\$ 2,794,481	\$ 2,906,260	\$ 3,022,511	\$ 30,969,165	
36 LEXINGTON COUNTY	\$ 6,317,620	\$ 1,430,709	\$ 1,487,937	\$ 1,547,455	\$ 1,609,353	\$ 1,673,727	\$ 1,740,676	\$ 1,810,303	\$ 1,882,715	\$ 1,958,024	\$ 2,036,345	\$ 23,494,865	
37 STATE FUNDS	\$ 17,181,623	\$ 30,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 47,181,623	
38 COLLEGE FUNDS	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 2,000,000	
39 RICH COUNTY HALF MIL - DEBT SERVICE (NE)	\$ -	\$ 1,072,240	\$ 1,115,130	\$ 1,159,735	\$ 1,206,124	\$ 1,254,369	\$ 1,304,544	\$ 1,356,726	\$ 1,410,995	\$ 1,467,434	\$ 1,526,132	\$ 12,873,428	
40 RICH COUNTY HALF MIL - DEBT SERVICE (BELTLINE)	\$ -	\$ 1,072,240	\$ 1,115,130	\$ 1,159,735	\$ 1,206,124	\$ 1,254,369	\$ 1,304,544	\$ 1,356,726	\$ 1,410,995	\$ 1,467,434	\$ 1,526,132	\$ 12,873,428	
41 LEX COUNTY HALF MIL - DEBT SERVICE	\$ -	\$ 825,989	\$ 859,028	\$ 893,389	\$ 929,125	\$ 966,290	\$ 1,004,942	\$ 1,045,139	\$ 1,086,945	\$ 1,130,423	\$ 1,175,640	\$ 9,916,910	
42 COUNTY PLANT FUNDS	\$ -	\$ 958,587	\$ 996,930	\$ 1,036,808	\$ 1,078,280	\$ 1,121,411	\$ 1,166,268	\$ 1,212,918	\$ 1,261,435	\$ 1,311,893	\$ 1,364,368	\$ 11,508,898	
43 TOTAL ALL SOURCES	\$ 28,951,623	\$ 37,704,245	\$ 7,982,674	\$ 8,293,982	\$ 8,617,741	\$ 8,954,451	\$ 9,304,629	\$ 9,668,813	\$ 10,047,565	\$ 10,441,468	\$ 10,851,128	\$ 150,818,318	

* SUPPLEMENT PLANT FUNDS PARKING, PAVING, MECHANICAL SYSTEMS, ROOFING COLLEGE WIDE

IRMO FIRE DISTRICT

Serving since 1963



January 30, 2025

Members of Lexington County Council
212 South Lake Drive
Lexington, SC. 29072

Re: Millage Request for FY 2025/2026

Dear Council members:

The attached budget request is based off the most current assessments available for our tax districts. Adjustments may need to be made as we get closer to closing out our current budget and have a better idea on projected revenues.

The Irmo Fire District's emergency services continue to manage the demand for services while maintaining the fiscal responsibility that come with this service. The fire district is very proud of its' current ISO Class One rating and our funding levels are an important part of that success.

We look forward to working with Council during this budget session and we are available to answer any questions.

Sincerely,

Michael Sonfeld
Irmo Fire Chief

IRMO FIRE FDISTRICT
 FY 2025/2026 BUDGET REQUEST

Stations 1, 2, and 3

Revenue Projections

Lexington County	\$	3,500,000.00	
Town of Irmo	\$	841,300.00	
Fire Fees (City of Columbia)	\$	454,500.00	
TOTAL REVENUE EXPECTED			\$ 4,795,800.00

Personnel Expenses

Wages and Salaries	\$	2,516,920.00
Social Security & Medicare Taxes	\$	192,540.00
Workers Compensation Insurance	\$	93,000.00
Total Personnel Expenses	\$	2,802,460.00

Operating Expenses

Professional Services	\$	70,000.00
Conferences/Meetings	\$	10,000.00
Dues/Subscriptions	\$	9,000.00
Education/Fire Prevention	\$	5,000.00
Employee Education & Training	\$	18,700.00
Fitness	\$	34,000.00
Uniforms/Brass	\$	15,000.00
Personal Protective Equipment	\$	50,000.00
Health/Dental/Vision/LTD Insurance	\$	450,000.00
SCRS Retirement Contributions	\$	528,000.00
Sm Tools/Equipment	\$	12,000.00
Hand Held Radios	\$	33,000.00
Computers, Electronics, Office Phones	\$	11,000.00
Office Equipment/Furniture/Appliances	\$	7,800.00
Operating/Office Supplies/Postage	\$	15,000.00
Software/Email Hosting/Security	\$	62,000.00
Building/Grounds Maintenance	\$	35,000.00
Equipment Repairs	\$	10,000.00
Fleet Maintenance	\$	120,000.00
Fuel	\$	90,000.00
Radio Service - Palmetto 800	\$	14,000.00
Mobile Phones and Wireless Services	\$	8,000.00
Telephone and Internet	\$	12,000.00
Utilities and Waste Management	\$	51,000.00
Liability and Fleet Insurance	\$	78,000.00
Total Operating Expenses	\$	1,748,500.00

Capital Improvements

Water Rescue Boat & Equipment	\$	50,000.00	
Total Capital Improvements	\$	100,000.00	
Contingencies	\$	94,840.00	
Total Capital Improvements	\$	244,840.00	
TOTAL FY 25/26 EXPENSES			\$ 4,795,800.00

Total Request from Lexington County for Irmo Fire District Stations, 1, 2, and 3 \$ 3,500,000.00

Additional Needs for Capital Improvements

Training Facility	\$	1,200,000.00
Quick Response Vehicles	\$	715,000.00
Total Additional Revenue Needed	\$	1,915,000.00