

**AIRPORT COMMITTEE
MINUTES
JULY 27, 2010**

The Airport Committee met on Tuesday, July 27, 2010 in the Committee Room, located on the second floor of the Administration Building beginning at 2:45 p.m. Mr. Cullum, Committee Chairman, presided.

Members Attending:

M. Todd Cullum, Chairman	Debra B. Summers, V Chairman
George H. Davis	Johnny W. Jeffcoat
James E. Kinard, Jr.	

Also attending: Katherine Hubbard, County Administrator; Larry Porth, Finance Director/Assistant County Administrator; other staff members, citizens of the county and representatives of the media.

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, and posted on the bulletin board located in the lobby of the County Administration Building.

Lexington County Airport at Pelion Master Plan Update - Scope of Work and Fee Proposal (Goal 2) - Andy Busbee, P.E., Manager of Aviation Design, The LPA Group, Inc. - Ms. Katherine Hubbard, County Administrator, reported at the Council's Strategic Retreat last fall Council discussed moving forward with a master planning process for the Lexington County Airport at Pelion. The LPA Group has proposed a master plan process so the County can move forward with the Airport and qualify for funding through the Federal Aviation Association (FAA).

Mr. Ken Holt, Vice President, and Mr. Andy Busbee, P.E., Manager of Aviation Design, with The LPA Group, Inc. presented the update for the Lexington County Airport at Pelion Master Plan - Scope of Work and Fee Proposal. The current Master Plan on file with the FAA was submitted by the Town of Pelion in 1992. Mr. Holt said there is a certain framework that needs to be followed to satisfy FAA requirements. LPA recommends a basic framework that will provide a comprehensive overview of the airport's needs over the next twenty years to include a five-year capital improvement program, an overview of land use compatibility issues in the airport environs, an Airport Layout Plan (ALP) drawing, and an updated property map. Mr. Holt said the FAA will allow a marketing and business development plan as part of the Master Plan but would not participate in this aspect of the plan. He gave a brief overview of the elements outlined in the update submitted to the Committee. He reported the ALP will consist of existing facilities and proposed facilities with improvements identified by the Master Plan. This is an important part of the process because if the FAA approves the ALP, it allows Lexington County to compete for FAA funding currently at 95 percent. The Master Plan will be submitted to Council for review and approval and then to the FAA and the South Carolina Department of Aviation (SCDOA) for final approval. LPA's total cost estimate is \$185,842 (Master Plan Elements at \$149,303,

Business and Marketing Plan Element at \$23,579, and Expenses at \$12,960). The County's share is estimated at \$16,000, if the SCDOA agrees to pick up 50 percent of the non-federal share of the marketing plan, which they endorsed. Ms. Hubbard recommends approval to allow The LPA Group to submit a draft form of the Master Plan to the FAA to see if there is any follow-up before the next meeting on August 24, 2010.

A motion was made by Mr. Jeffcoat, seconded by Ms. Summers to recommend to full Council to approve the proposed Master Plan for the Lexington County Airport at Pelion submitted by The LPA Group.

The vote was in favor. Mr. Davis was not present at the time the vote was taken.

New Business - Airport Wi-Fi Access and Internet Service - Mr. Banning reported that he has been contacted by several pilots about the availability of Wi-Fi access or internet service at the airport so they can check their flight plans with the FAA. Staff to check availability of service at the airport.

Old/New Business - None.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Judy R. Busbee
Assistant to the Clerk

M. Todd Cullum
Chairman

Diana W. Burnett
Clerk