

**AIRPORT COMMITTEE
MINUTES
JUNE 26, 2007**

The Airport Committee met on Tuesday, June 26, 2007 in the Committee Room, located on the second floor of the Administration Building beginning at 3:55 p.m. Mr. Cullum, Committee Chairman presided.

Members Attending:

M. Todd Cullum, Chairman	John W. Carrigg, Jr., V Chairman
James E. Kinard, Jr.	Debra B. Summers
William C. Billy Derrick	

Also attending: Katherine Hubbard, County Administrator; Larry Porth, Finance Director/Assistant County Administrator; other staff members, citizens of the county and representatives of the media.

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, and posted on the bulletin board located in the lobby of the County Administration Building.

Airport Improvement Program Grant Application (Goals 1,2,3) - Katherine Hubbard, County Administrator – Ms. Hubbard presented a revised Federal Aviation Administration (FAA) grant application in the amount of \$411,254 for the airport lighting project. The revisions were made as a result from the FAA suggesting, since additional funds have been allocated by the FAA towards the project, the County upgrade the airport lights to a more efficient LED lighting system, resulting in an additional cost of \$26,928. The additional impact to the county's contribution for the upgrade is approximately \$682. The County's total contribution for the LED lighting system is \$10,282. The Committee asked that staff remove the Town of Lexington, South Carolina from Section 12. Areas Affected By Project from the application.

A motion was made by Mr. Derrick, seconded by Mr. Kinard to recommend to full Council to approve the additional \$682 for the upgrade of the lighting system and that staff move forward with the Airport Improvement Program grant application.

The vote in favor was unanimous.

State of South Carolina Airport Improvement Program Grant (Goals 1,2,3) – Katherine Hubbard, County Administrator – Ms. Hubbard requested permission to move forward with submitting to the State of South Carolina a grant application for their additional \$10,281 for the Airport Improvement Program. This will be brought back to the Committee at the next meeting.

A motion was made by Mr. Derrick, seconded by Mr. Kinard to recommend to full Council that staff move forward with the grant application.

The vote in favor was unanimous.

Pilots Advisory Committee (Goal 1) - Katherine Hubbard, County Administrator – Ms. Hubbard reported about her meeting with Michael O'Donnell, Director of the South Carolina Aeronautics Commission last week. Mr. O'Donnell suggested that the South Carolina Aviation Association (SCAA) would be a good resource in locating interested local pilots for the Pilots Advisory Committee. Ms. Hubbard requested direction in contacting Frank Manning, SCAA President, and Katie English, SCAA Manager, for assistance in suggesting membership for Council's consideration of Lexington County pilots. The Advisory Committee would allow input from local pilots regarding the needs of the flying community that can be served by the County's airport. The Committee agreed to permit Ms. Hubbard to

pursue contact with the SCAA for assistance with the Pilots Advisory Committee, with emphasis on “advisory” and report back to the committee.

Old Business/New Business – Lexington County Airport at Pelion Association Use – Katherine Hubbard, County Administrator – As an item of new business, Ms. Hubbard reported that the Experimental Aircraft Association Club for Lexington County, a newly formed chapter in Lexington with another group at Owens Field, would like to start an association here in Lexington County at the Lexington County Airport at Pelion for their meetings. They have asked for permission to use the terminal building up to ten times a year on Sunday afternoons for about two hours for their club meetings. In exchange, they would help keep the terminal bathrooms and other areas clean until a more permanent staff assignment is made by the County. Also, they would like to rent the corporate hangar, Hangar #109, for two aircrafts. Ms. Hubbard indicated that this would be a good stimulus for the airport. The Committee agreed, at Ms. Hubbard’s discretion, to allow the Experimental Aircraft Association Club use of the airport terminal building for club meetings and rental of a corporate hangar.

Security Locks at Airport - Katherine Hubbard, County Administrator – As an item of new business, Ms. Hubbard reported that the locks at the airport are presenting a budgetary decision that needs to be made. She said since the JET team is no longer at the airport, the airport building is kept locked for security; however, airport tenants need access to the bathroom and kitchen facilities as well as the new Experimental Aircraft Association Club. Ms. Hubbard presented three options: a combination lock at a cost of approximately \$700, the prox card ID System that is currently used at the Judicial Center and Administration Building basement that would allow the County to monitor who comes and goes at a cost of approximately \$15,000, or a new technology allowing credit card swipe to enter the building for an estimated cost of \$15,000. Ms. Hubbard indicated that there are no funds to cover \$15,000 for the prox card system. She suggested proceeding with the combination lock for \$700. The Committee recommended first checking with the airport consultant to see how other small airports handle their security for allowing entry into those areas before moving forward with the combination lock.

Aircrafts at Lexington County Airport at Pelion – Katherine Hubbard, County Administrator – As an item of new business, Ms. Hubbard reported that with a new contract being signed this week, the airport will be up to ten fixed base aircraft which should take the County off the list of potential problems with entitlement funding, should the legislation change at the Congressional level.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Judy R. Busbee
Assistant to the Clerk

M. Todd Cullum
Chairman

Diana W. Burnett
Clerk