

**PLANNING and ADMINISTRATION COMMITTEE
MINUTES
AUGUST 28, 2012**

The Planning and Administration Committee met on Tuesday, August 28, 2012 in the Committee Room, located on the second floor of the Administration Building beginning at 12:40 p.m. Ms. Summers, Committee Chair, presided.

Members Attending:

Debra B. Summers, Chairman	George H. Davis, V Chairman
James E. Kinard, Jr.	K. Brad Matthews
M. Todd Cullum	

Also attending: Joe Mergo, III, County Administrator; John Fechtel, Deputy County Administrator; Larry Porth, Finance Director/Assistant County Administrator; Jeff Anderson, County Attorney; other staff members, citizens of the county and representatives of the media.

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, and posted on the bulletin board located in the lobby of the County Administration Building.

Ordinance 12-01 Amendments to the Landscape and Open Space Ordinance - 2nd Reading (Goal 2) - Planning & GIS - Robbie Derrick, Landscape Administrator - Mr. Derrick presented a request to approve 2nd Reading of Ordinance 12-01 Amendments to the Landscape and Open Space Ordinance. The amendments for consideration would update the restrictions contained within the ordinance and address regulations, definitions, landscaping requirements, and open space requirements.

A motion was made by Mr. Davis, seconded by Mr. Cullum to recommend to full Council to approve staff's recommendations for 2nd Reading of Ordinance 12-01.

In Favor:	Ms. Summers	Mr. Davis
	Mr. Cullum	Mr. Kinard
	Mr. Matthews	

CDBG Minor Home Repair Program Request For Reallocation of Fund (Goal 1) - Community Development - Ron Scott, Director - Mr. Scott, Community Development Director, presented a request to amend the FY2011-12 HUD Annual Action Plan to reallocate \$200,000 from CDBG Program contingency funds to the Minor Home Repair Program. He said CDGB projects were completed under budget last year. Mr. Scott reported there is a long waiting list of low-to-moderate income citizens for the Minor Home Repair Program and majority of the applicants are senior citizens. The reallocated funds would provide assistance to approximately 30 additional qualified homeowners for minor home repairs.

A motion was made by Mr. Davis, seconded by Mr. Kinard to recommend to full Council to approve staff's request to amend the FY2011-12 HUD Annual Action Plan by reallocating \$200,000 for the Minor Home Repair Program.

In Favor: Ms. Summers Mr. Davis
 Mr. Kinard Mr. Matthews
 Mr. Cullum

Staff requested to provide Mr. Keisler with a list of the applications submitted and what repairs have been approved for the applicants.

FY 2012-13 Home Investment Partnership Program (Goal 1) - Community Development - Ron Scott, Director - Mr. Scott, Community Development Director, presented a request to amend the FY2012-13 HUD Annual Action Plan for the Homeownership Assistance Program to reallocate \$647,167 to implement the Acquisition and Rehabilitation Program. The program was originally designed to provide homeownership assistance through down payment assistance and mortgage financing. He said after meeting with HUD they concluded the best course of action would be to pursue an Acquisition and Rehabilitation Program that would rehab and resale property to optimize the program income. The new program would allow a developer or CHDO to apply for funds to acquire and rehab blighted property to be sold to low-to-moderate income citizens then the proceeds, minus the developer's fees, would be returned to the County and reused in the program thereby creating a perpetual fund (other than in limited circumstances we may pay the direct cost for the property purchase). Mr. Scott said the maximum price the County can assist will be \$120,000 per project under HUD guidelines. He said the proceeds would decrease federal funds allocated for such services and allow the County to sustain the program. (The original amount allocated for the Homeownership Assistance Program was \$647,167 (\$424,167 HOME fund plus \$150,000 CDBG funds plus \$100,000 HOME Fund Balance).

A motion was made by Mr. Davis, seconded by Mr. Kinard to recommend to full Council to approve staff's request to amend the FY2012-13 HUD Annual Action Plan to implement the Acquisition and Rehabilitation Program.

In Favor: Ms. Summers Mr. Davis
 Mr. Kinard Mr. Cullum

Opposed: Mr. Matthews

Staff requested to provide criteria for distressed properties and additional program information.

Meeting of May 22, 2012 - Approval of Minutes - A motion was made by Mr. Matthews, seconded by Mr. Kinard to approve the May 22, 2012 minutes as submitted.

In Favor: Ms. Summers Mr. Matthews

Mr. Kinard
Mr. Cullum

Mr. Davis

Old Business/New Business - None.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Judy R. Busbee
Assistant to the Clerk

Debra B. Summers
Chair

Diana W. Burnett
Clerk