

**PLANNING and ADMINISTRATION COMMITTEE  
MINUTES  
NOVEMBER 8, 2011**

The Planning and Administration Committee met on Tuesday, November 8, 2011 in the Committee Room, located on the second floor of the Administration Building beginning at 2:50 p.m. Mr. Jeffcoat, Committee Chairman, presided.

Members Attending:

Johnny W. Jeffcoat, Chairman  
K. Brad Matthews

George H. Davis, V Chairman  
James E. Kinard, Jr.

Absent:

William B. Banning, Sr.

\*Mr. Banning was not present during the meeting.

Also attending: Katherine Hubbard, County Administrator; Joe Mergo, III, Deputy County Administrator; Larry Porth, Finance Director/Assistant County Administrator; Jeff Anderson, County Attorney; other staff members, citizens of the county and representatives of the media.

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, and posted on the bulletin board located in the lobby of the County Administration Building.

**Meeting of October 11, 2011 - Approval of Minutes** - A motion was made by Mr. Matthews, seconded by Mr. Davis to approve the October 11, 2011 minutes as submitted.

The vote in favor was unanimous.

**Old Business/New Business - CDBG Projects by District** - None.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Judy R. Busbee  
Assistant to the Clerk

Johnny W. Jeffcoat  
Chairman

Diana W. Burnett  
Clerk