

**PLANNING and ADMINISTRATION COMMITTEE
MINUTES
OCTOBER 26, 2010**

The Planning and Administration Committee met on Tuesday, October 26, 2010 in the Committee Room, located on the second floor of the Administration Building beginning at 12:45 p.m. Mr. Carrigg, Committee Chairman, presided.

Members Attending:

John W. Carrigg, Jr., Chairman
William B. Banning, Sr.
James E. Kinard, Jr.

William C. Derrick, V Chairman
M. Todd Cullum

Also attending: Katherine Hubbard, County Administrator; Joe Mergo, Deputy County Administrator; Larry Porth, Finance Director/Assistant County Administrator; other staff members, citizens of the county and representatives of the media.

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, and posted on the bulletin board located in the lobby of the County Administration Building.

Library Request - Library Services - Dan MacNeill, Director - Mr. MacNeill presented a request to change the hours of a position at the main library in the Library's Technical Services from a 30-hour workweek to a 40-hour workweek. He said the current employee has notified him of her plans to retire at the end of January 2011. Mr. MacNeill reported the 30-hour position was grandfathered in when the library became a full County department in July 1996 and it has been his plan to move this position up to a 40-hour position to assist with the increased workload and backlog. He said based on salary increases during the 25-year tenure of the current employee, the present salary is higher at 30-hours per week (\$37,908) than a new entry level employee would receive at 40-hours per week (\$36,474). The County would see a decrease in the library budget by \$1,434.

A motion was made by Mr. Kinard, seconded by Mr. Derrick to recommend to full Council to approve the Library's request to change the hours of a position in the Library's Technical Services from a 30-hour workweek to a 40-hour workweek for a budget savings of \$1,434 in January 2011.

The vote in favor was unanimous.

Zoning Map Amendment M10-01 - Fairway Ridge Dr., P/O Amicks Ferry Rd., and P/O Timberlake Dr. - Community Development - Walt McPherson - Mr. McPherson presented the Planning Commission's decision on the application submitted for Zoning Map Amendment M10-01. He reported the Planning Commission met on September 16 and voted to recommend denial of the request as submitted. The Commission suggested consideration of other street classifications available such as RL6 and RL5 to implement a more creative plan that allows a wider variety of residential development envisioned by the original Timberlake master plan. Mr. McPherson also said there were concerns about the impact of such a restrictive change in zoning on some of the property values that have evolved under the current zoning. Mr. Jeffcoat reported that he met with Mr. Compton, Planning and GIS

Director, and some Timberlake homeowners and have come up with a good compromise. He recommended putting this aside until they can meet again with the developer and homeowners. Mr. Derrick asked if another public hearing would need to be held whenever changes were made from the original request. Mr. Compton reported that part of Zoning Text Amendment T10-02, next on the agenda, would take care of that issue. He explained that applicants are aware, that in order to not have to start over, Council would have to adopt the text changes first and are willing to wait to let that happen. The Committee discussed procedural changes and allowing text changes without public notice. The Committee Chairman agreed to delay decision at this time. For information only, no action taken.

Executive Session/Legal Briefing - A motion was made by Mr. Banning, seconded by Mr. Kinard to go into Executive Session for a legal briefing.

The vote in favor was unanimous.

Mr. Carrigg reconvened the meeting in open session with no motions to be considered.

Zoning Text Amendment T10-02 - Comprehensive Administrative Update (Goal 2)

- 2nd Reading - Planning & GIS - Charlie Compton, Director - Mr. Compton presented Zoning Text Amendment T10-02 scheduled for 2nd Reading today. Mr. Compton reviewed the Planning Commission's changes, as of October 21, 2010, noted in green print on the handout. The red print shown are changes from the 1st Reading from August 24, 2010. He noted that all references to the term "waiver" had been removed from the proposed draft. The Committee discussed important changes in the draft submitted especially the application of regulations, buffering restrictions guidelines and standards for variances. In Section 123.20 Extent of Amendment Granted, which refers to decisions on map amendment applications, the revisions in green show a better alternative than the proposed text in black and red. The Committee asked that this text be stricken from the document.

A motion was made by Mr. Derrick, seconded by Mr. Banning to recommend to full Council to approve staff's recommendations for Zoning Text Amendment T10-02 with the Planning Commission's revisions dated October 21, 2010.

The vote in favor was unanimous.

Old Business/New Business - None.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Judy R. Busbee
Assistant to the Clerk

John W. Carrigg, Jr.
Chairman

Diana W. Burnett
Clerk