

**PLANNING and ADMINISTRATION COMMITTEE
MINUTES
SEPTEMBER 26, 2006**

The Planning and Administration Committee met on Tuesday, September 26, 2006 in the Committee Room, located on the second floor of the Administration Building beginning at 12:30 p.m. Mr. Owens, Committee Chairman presided.

Members Attending:

Joseph W. Owens, Chairman
John W. Carrigg, Jr.
Debra B. Summers*

Johnny W. Jeffcoat, V Chairman
William C. Billy Derrick
M. Todd Cullum

*Ms. Summers arrived during the meeting.

Also attending: Katherine Doucett, County Administrator; Larry Porth, Finance Director/Deputy County Administrator; other staff members, citizens of the county and representatives of the media.

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, and posted on the bulletin board located in the lobby of the County Administration Building.

Gates Library Initiative - Library Services - Dan MacNeill, Director - Mr. MacNeill presented a follow-up grant from the Bill and Melinda Gates Foundation originating from the Foundation's US Library Program in 1999-2000. Total Foundation Grant is \$37,780 with no cost to the county.

A motion was made by Mr. Cullum, seconded by Mr. Carrigg to recommend to full Council to approve acceptance of the \$37,780 grant.

The vote was in favor. Ms. Summers was not present when the vote was taken.

Amendment to Ordinance 06-24 - Authorizing the Acceptance of the Transfer of Authority for Conducting Municipal Elections in Municipalities within the County of Lexington to the Lexington County Voter Registration and Election Commission - Mr. Jeff Anderson, County Attorney, spoke on behalf of Lexington County Registration and Elections to answer any questions that the Committee had about the amendment. Mr. Anderson said the amendment is a minor change that the City of Cayce requested that would allow them the ability to keep their Municipal Election Commission intact in case they ever need them.

A motion was made by Mr. Cullum, seconded by Mr. Derrick to recommend to full Council for approval.

The vote was in favor. Ms. Summers and Mr. Jeffcoat were not present when the vote was taken.

Pictometry Project - Planning & GIS - Charlie Compton, Director - Mr. Compton indicated that the Pictometry Project is ready to move forward with the approval of a pricing schedule and a budget amendment of \$81,835. The budget amendment includes the \$45,000 grant from the United

States Geodetic Survey and an additional \$36,835 estimated amount from municipal and other agency agreements to obtain Pictometry and GIS data.

A motion was made by Mr. Derrick, seconded by Mr. Carrigg to recommend to full Council to approve the Administrative Budget Transfer of \$81,835. In addition, staff was asked to further work on the pricing options with other users.

The vote in favor was unanimous.

Memorandum of Understanding (Software System Development and Use) and Intergovernmental Agreement and Software License, Register of Deeds Line of Business Software System - Information Services - Jim Schafer, Director and Debbie Gunter, Register of Deeds - Mr. Schafer discussed the proposed Memorandum of Understanding and the Intergovernmental Agreement for the Register of Deeds project. The Memorandum of Understanding is between Lexington, Richland, Sumter, Charleston and Anderson counties for the sharing and joint development of software and the Intergovernmental Agreement and Software License is for sharing software for the Register of Deeds office between Lexington and Richland Counties.

Memorandum of Understanding (Software System Development and Use) - A motion was made by Mr. Jeffcoat and seconded by Mr. Cullum to recommend to full Council for approval.

The vote was in favor. Mr. Cullum did not cast a vote because he was discussing an issue with staff when the vote was taken.

Intergovernmental Agreement and Software License, Register of Deeds Line of Business Software System - A motion was made by Mr. Derrick and seconded by Ms. Summers to recommend to full Council for approval.

The vote was in favor. Mr. Cullum did not cast a vote because he was discussing an issue with staff when the vote was taken.

Approval of Minutes - Meeting of August 22, 2006 - A motion was made by Mr. Derrick, seconded by Ms. Summers to approve the August 22, 2006 minutes as submitted.

The vote was in favor. Mr. Cullum did not cast a vote because he was discussing an issue with staff when the vote was taken.

Old Business/New Business - None.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Judy R. Busbee
Assistant to the Clerk

Joseph W. Owens
Chairman

Diana W. Burnett, Clerk