

**COMMITTEE of the WHOLE COMMITTEE
BUDGET WORKSESSION MINUTES
MAY 25, 2010**

The Committee of the Whole met on Tuesday, May 25, 2010 in the Council Chambers, located on the second floor of the Administration Building, beginning at 1:00 p.m. to finalize the FY2010/11 Recommended Budget. Mr. Kinard, Committee Chairman, presided.

Members Attending:

James E. Kinard, Jr., Chairman	William B. Banning Sr., V Chairman
William C. Derrick	George H. Davis
Debra B. Summers	Bobby C. Keisler
Johnny W. Jeffcoat	John W. Carrigg, Jr.
M. Todd Cullum	

Also attending: Katherine Hubbard, County Administrator; Joe Mergo, Deputy County Administrator; Larry Porth, Finance Director/Assistant County Administrator; other staff members, citizens of the county and representatives of the media.

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, and posted on the bulletin board located in the lobby of the County Administration Building.

Budget Worksession - (Attachment 1 - County of Lexington: General Fund Recommended Budget Worksheet dated: 5-24-2010)

General Fund Appropriations

101900 Assessor - Appeal - New Program - Position Change - Staff is requesting to reevaluate a current full-time position to include additional responsibilities previously handled by a part-time Assessment and Appeals Board assistant. The part-time assistant is scheduled to retire. Staff is recommending not to replace the part-time position and absorb the duties into a existing full-time position.

A motion was made by Mr. Davis, seconded by Mr. Banning to approve staff's appeal for the New Program - Position Change.

In Favor:	Mr. Kinard	Mr. Davis
	Mr. Banning	Mr. Derrick
	Ms. Summers	Mr. Keisler
	Mr. Jeffcoat	Mr. Carrigg
	Mr. Cullum	

111300 Building Services - Appeal - Vehicle Repairs and Maintenance - Staff presented an appeal to adjust the Building Services' operating budget. There is a five-year boom truck maintenance item in excess of normal reoccurring vehicle maintenance cost and the operating budget needs to be adjusted to reflect this cost.

A motion was made by Mr. Davis, seconded by Ms. Summers to approve staff's appeal to adjust the operating budget for Vehicle Repairs and Maintenance.

In Favor:	Mr. Kinard	Mr. Davis
	Ms. Summers	Mr. Derrick
	Mr. Keisler	Mr. Jeffcoat
	Mr. Carrigg	Mr. Banning
	Mr. Cullum	

131500 Fire Service - New Program - Fire Service is requesting an additional 13 positions with fringe benefits and capital expenses. Staff provided information that would allow this program request with the addition of a millage increase at .928 consistent with the Irmo Fire Service millage increase. The addition of the new positions would bring the County to the fourth year in its five-year plan and provide all fire stations with one 24/7 employee with the exception of Crossroad and Cedar Grove fire stations, which should be staffed the following year.

A motion was made by Mr. Davis, seconded by Mr. Cullum to approve appropriation and revenue for the Fire Service - New Program for the additional 13 positions with fringes benefits and capital expenses with the addition of a millage increase at .928.

In Favor:	Mr. Kinard	Mr. Davis
	Mr. Cullum	Mr. Derrick
	Ms. Summers	Mr. Keisler
	Mr. Jeffcoat	Mr. Carrigg
	Mr. Banning	

141200 Solicitor - Remove (1) Secretary Position - Community Juvenile Arbitration - Transfer Funds - As it relates to the General Fund. By eliminating the vacant secretary position, with fringe benefits, it would free up funds in the General Fund to transfer funds to the Community Juvenile Arbitration in that amount to offset the budget shortfall for the upcoming year.

A motion was made by Mr. Banning, seconded by Mr. Davis to approve staff's revised recommendation to eliminate the vacant secretarial position with fringe benefits and transfer the amount from the General Fund to the Community Juvenile Arbitration Program.

In Favor:	Mr. Kinard	Mr. Banning
	Mr. Davis	Mr. Derrick
	Ms. Summers	Mr. Keisler
	Mr. Jeffcoat	Mr. Carrigg
	Mr. Cullum	

161100 Legislative Delegation - Appeal - The Legislative Delegation is requesting to increase their operating budget in the amount of \$1,500. The request is \$400 for office supplies and \$1,100 for postage.

A motion was made by Mr. Derrick, seconded by Mr. Davis not to approve the request for the increase for the Legislative Delegation operation budget of \$1,500.

Legislative Delegation was appropriated \$22,605 for FY2008/09, \$22,811 for FY2009/10, and recommended \$22,830 for FY2010/11. The slight increases were due to rising utility costs. The Committee asked about the FY03/04 budget which was \$18,957. Mr. Banning inquired about state allocations and other county agencies' budget for Legislative Delegation. Ms. Hubbard responded she had surveys from other counties in this area of like size and the budgets vary completely. She reported there is no set model that the other counties are following with their funding or staffing and some counties combine Legislation Delegation with the Veterans' Affairs into one office. Ms. Hubbard reported there is a Legislative Delegation Funding - Proviso 86.6 before the State house which would require a county government to fund its legislative delegation budget and if it does not meet that funding level, then the amount of that shortfall would be deducted from the county's Aid to Subdivisions allocation.

In Favor:	Mr. Kinard	Mr. Derrick
	Mr. Davis	Ms. Summers

Opposed:	Mr. Keisler	Mr. Jeffcoat
	Mr. Carrigg	Mr. Banning
	Mr. Cullum	

The motion failed.

A motion was made by Mr. Jeffcoat, seconded by Mr. Keisler to fund the Legislative Delegation's operation budget increase request of \$1,500.

In Favor:	Mr. Jeffcoat	Mr. Keisler
	Mr. Carrigg	Mr. Banning
	Mr. Cullum	

Opposed:	Mr. Kinard	Mr. Derrick
	Mr. Davis	Ms. Summers

The motion passes in favor.

999900 West Region Service Center - Staff is requesting funds to be allocated from the Fund Balance toward the capital project fund to begin the West Region Service Center Project to include the Magistrate, Law Enforcement and EMS. The funds will be used to purchase suitable property that will meet the needs of all three offices and, if enough funds are available, to hire an architect for space programming.

A motion was made by Mr. Derrick, seconded by Mr. Keisler to approve staff's request for the funds to be allocated for West Region Service Center capital project.

The Committee requested to review the architectural criteria for the project and stay within the local boundaries of this state.

In Favor:	Mr. Kinard	Mr. Derrick
	Mr. Keisler	Mr. Davis
	Ms. Summers	Mr. Jeffcoat
	Mr. Carrigg	Mr. Banning
	Mr. Cullum	

Non-General Fund Appropriations

2300 - Library - Staff presented a recap of the revised recommended Library budget.

5700 - Solid Waste - Staff presented a recap of the revised recommended Solid Waste budget.

2000 - Economic Development - A motion was made by Mr. Davis, seconded by Mr. Banning to appropriate \$100,000 for the South Carolina State Museum Foundation from the Economic Development Fund 2000-181100-534278.

The Committee asked about the Economic Development budget balance. Staff replied that it was approximately \$2 million, not including unbudgeted allocations, with enough funds to cover the \$100,000 request. Ms. Hubbard reported the Memorandum of Understanding states Council passed an approval of a grant in the amount of \$100,000 to the South Carolina State Museum Foundation for fiscal year 2009/10 and the County would consider four additional years of grants annually in its budget process based on funding available.

In Favor:	Mr. Davis	Mr. Banning
	Ms. Summers	Mr. Keisler
	Mr. Jeffcoat	Mr. Carrigg
	Mr. Cullum	

Opposed:	Mr. Kinard	Mr. Derrick
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The motion passes in favor.

2410 Clerk of Court Title IV-D Child Support - Staff reported on the revenue shortfall for FY2009/10 and FY2010/11 and recommended approving the budget with the provision to freeze appropriate positions until revenues are increased. Currently one position is vacant. The County Administrator would work with the Clerk of Court during the upcoming year should revenues increase to reconsider reopening appropriated positions.

A motion was made by Mr. Keisler, seconded by Mr. Davis to approve staff's revised recommendations to pass the budget with the provision to freeze appropriate positions until revenues

are increased.

In Favor:	Mr. Kinard	Mr. Keisler
	Mr. Davis	Mr. Derrick
	Ms. Summers	Mr. Jeffcoat
	Mr. Carrigg	Mr. Banning
	Mr. Cullum	

Solicitor - Mr. Shawn Graham, Deputy Solicitor, said the Community Juvenile Arbitration fund has been addressed and reported on the following:

2610 Narcotics Fund - There is a negative fund balance and two unfilled positions. The plan is to freeze the two unfilled positions until the revenue stream can take care of the negative balance and turns into a positive balance.

2500 Victim Witness Program - The Victim Witness Program's director position is currently vacant and staff recommends freezing this position.

2460 Solicitor's Drug Court - The Solicitor is requesting a \$27,000 match from the General Fund and he will provide \$27,000 from the Solicitor's State fund to cover the budget.

A motion was made by Mr. Jeffcoat, seconded by Mr. Banning to approve staff's revised recommendations for the Solicitors' budget for 2460 Drug Court, 2500 Victim Witness Program, 2501 Community Juvenile Arbitration, and 2610 Narcotics Forfeiture Funds. (Solicitor will provide \$27,000 from the Solicitor's State Fund and \$27,000 will come from the County General Fund.)

In Favor:	Mr. Kinard	Mr. Jeffcoat
	Mr. Banning	Mr. Derrick
	Mr. Davis	Ms. Summers
	Mr. Keisler	Mr. Carrigg
	Mr. Cullum	

2120 Accommodations Tax - A motion was made by Mr. Derrick, seconded by Mr. Davis to approve the adjustments made to the Accommodations Tax recommendations.

In Favor:	Mr. Kinard	Mr. Derrick
	Mr. Davis	Ms. Summers
	Mr. Keisler	Mr. Jeffcoat
	Mr. Carrigg	Mr. Banning
	Mr. Cullum	

2620 Victim Bill of Rights - Ms. Hubbard reported that she has been working with the Sheriff's, Magistrate's and Solicitor's offices on a proposal to balance the Victim Bill of Rights' budget. She said the Sheriff's Department is willing to provide \$134,000 needed to balance the projected shortfall for the Victim Bill of Rights fund. (The \$134,000 will come from the Sheriff's Department's carryover funds from the FY2009-10 budget.)

A motion was made by Mr. Banning seconded by Mr. Derrick to approve staff's revised recommendations for 2620 Victim Bill of Rights' budget.

Judge Reinhart, Chief Magistrate, reported the three departments have agreed the Sheriff's Department would fund the shortfall with the understanding that three positions would be eliminated from Victim Bill of Rights' fund in next year's budget. All three departments would work together to come up with a more equitable solution for the distribution of funds from this account.

In Favor:	Mr. Kinard	Mr. Banning
	Mr. Derrick	Mr. Davis
	Ms. Summers	Mr. Keisler
	Mr. Jeffcoat	Mr. Carrigg
	Mr. Cullum	

2700 "C" Funds - New Programs - Staff provided a recap of the three new "C" Fund programs presented for "C" Fund Project Manager, Road Maintenance Paving Project, and Public Works/Transportation/Special Projects Drainage Projects.

A motion was made by Mr. Banning, seconded by Mr. Keisler to approve staff's recommendations for the 2700 "C" Funds - New Programs.

In Favor:	Mr. Kinard	Mr. Banning
	Mr. Keisler	Mr. Derrick
	Mr. Davis	Ms. Summers
	Mr. Jeffcoat	Mr. Cullum

Absent: Mr. Carrigg was not present at the time the vote was taken.

The motion passes in favor.

Millage Recap

Additional Service Level (Farmer's Market) - Ms. Hubbard gave a brief overview of the impact of the 321 Corridor with the addition of the new South Carolina State Farmer's Market and other expansions in the area. In order to meet the needs of this area, staff recommends increasing the service levels for EMS and Fire Service and avoiding the need for construction costs. The

recommendations are to add one EMS unit 24/7 and locate the unit at an existing substation; and add nine staff members for a full engine company for Fire Service to be housed at the South Congaree or Gaston Fire Stations. The Sheriff's Department is negotiating a private contract with the Farmer's Market developers to cover cost of law enforcement personnel. Ms. Hubbard said with the millage adjustment just approved for Fire Service the County could cover the Fire Service start-up costs for the 321 Corridor areas. However, the EMS annual cost, start-up and future years would not be able to be absorbed by the existing budget at this time without an adjustment to the population index. The funding proposed for EMS is an increase in the general fund mills to cover annual costs at \$363,108 in the first year, \$552,315 in future years (population adjustment at 2.35% or .504 mills).

A motion was made by Mr. Cullum, seconded by Mr. Davis to approve adjusting the county ordinary millage by .504 mills to provide one EMS unit 24/7 for the 321 Corridor area.

In Favor:	Mr. Kinard	Mr. Cullum
	Mr. Davis	Ms. Summers
	Mr. Jeffcoat	Mr. Carrigg
	Mr. Banning	

Opposed:	Mr. Derrick	Mr. Keisler
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The motion passes in favor.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Judy R. Busbee
Assistant to the Clerk

James E. Kinard, Jr.
Chairman

Diana W. Burnett
Clerk

Attachment 1

County of Lexington: General Fund
Recommended Budget Worksheet

XXX MAY 18, 2010 BUDGET WORKSESSION XXX

	<i>County Ordinary</i>	<i>Law Enforcement</i>	<i>Fire Service</i>	<i>Total General Fund</i>
Fiscal Year 2009-10:				
Revenues:				
	\$47,609,818	\$34,521,151	\$11,395,784	\$93,526,753
Appropriation (& Other Financing Uses):				
Requested	\$53,009,649	\$36,779,308	\$11,526,124	\$101,315,081
Recommended	\$47,555,206	\$34,637,004	\$11,123,424	\$93,315,634
Approved	\$47,555,206	\$34,651,279	\$11,123,424	\$93,329,909
Amount of Revenue Over (Under) Approved Appropriation	\$54,612	(\$130,128)	\$272,360	\$196,844

Fiscal Year 2010-11:

Revenues:

Base (no indexing)	\$47,916,374	\$35,332,541	\$11,649,782	\$94,898,697
Base + CPI index	\$47,916,374	\$35,332,541	\$11,649,782	\$94,898,697
Base + CPI index + Population	\$48,391,216	\$35,993,927	\$11,897,091	\$96,282,234

Additional Revenues
Population

\$247,309 \$247,309

Revised Recommended Revenues

\$47,916,374 \$35,332,541 \$11,897,091 \$95,146,006

Appropriation (& Other Financing Uses):

Requested	\$53,022,220	\$36,975,278	\$12,449,232	\$102,446,730
Recommended	\$48,541,209	\$35,553,542	\$12,142,908	\$96,237,659
As Adjusted (For Approval)	\$48,541,209	\$35,553,542	\$12,142,908	\$96,237,659

Revisions:

Assessor: 101900 - Appeal

New Program: Position Change

5,130 5,130

Building Services: 111300 - Appeal

Vehicle Repairs & Maint. - 522300

3,765 3,765

Fire Service: 131500

New Program:

Additional 13 position w/fringes & capital

691,565 691,565

Solicitor: 141200

Remove 1 position (Secretary I) w/fringes
(Posn - 000840)

(39,923) (39,923)

Operating transfer to: 141200

Comm. Juvenile Arbit. - 812501

39,923 39,923

County of Lexington: All Other Funds
Recommended Budget Worksheet

XXX	MAY 18, 2010 BUDGET WORKSESSION			XXX
Legislative Delegation: 161100 - Appeal				
Office Supplies - 521000	400			400
Duplicating - 521100				0
Postage - 525100	1,100			1,100
Operating transfer to: 999900				
Fund: 4_____ West Region Serv. Center	500,000			500,000
Total Revisions	510,395	0	691,565	1,201,960
Revised Recommendation	49,051,604	35,553,542	12,834,473	97,439,619
Amount of Revenue				
Over (Under) Appropriation (Base)	(1,135,230)	(221,001)	(937,382)	(2,293,613)

County of Lexington: All Other Funds
Recommended Budget Worksheet

XXX MAY 18, 2010 BUDGET WORKSESSION XXX

Fiscal Year 2010-11:	<i>Revenues</i>	<i>Appropriations</i>	<i>Difference</i>
Recommended Worksession: 5-12-09			
Total Special Revenue & Proprietary Funds	53,798,596	55,391,321	(1,592,725)

	<i>Revenues</i>	<i>Appropriations</i>	<i>Difference</i>
Fund 2300 - Library	6,689,513	6,598,571	90,942
			0
Revised Recommended - 2300	6,689,513	6,598,571	90,942

Fund 5700 - Solid Waste	10,036,318	10,556,732	(520,414)
Depreciation - add back		(520,414)	520,414
Recommended Budget	10,036,318	10,036,318	0
Revised Recommended - 5700	10,036,318	10,036,318	0

Fund 2000 - Economic Development	372,858	389,854	(16,996)
SC State Museum Foundation - 181100-534278		100,000	(100,000)
Revised Recommended - 2000	372,858	489,854	(116,996)

County of Lexington: All Other Funds
Recommended Budget Worksheet

XXX MAY 18, 2010 BUDGET WORKSESSION XXX

	<i><u>Revenues</u></i>	<i><u>Appropriations</u></i>	<i><u>Difference</u></i>
Fund 2410 - Clk of Crt Title IV-D Child Support	369,815	391,340	(21,525)
Available Fund Balance	<u>(11,649)</u>		
Revised Recommended - 2410	<u>358,166</u>	<u>391,340</u>	<u>(33,174)</u>

* Freeze Position

Fund 2460 - Sol. Drug Court	4,250	53,596	(49,346)
Available Fund Balance	<u>(3,426)</u>		
Revised Recommended - 2460	<u>824</u>	<u>53,596</u>	<u>(52,772)</u>

Fund 2500 - Victim Witness Program	159,015	258,050	(99,035)
Available Fund Balance	<u>49,673</u>		
Revised Recommended - 2500	<u>208,688</u>	<u>258,050</u>	<u>(49,362)</u>

* Freeze Position	62,519	62,519
Director - (Posn: 000124)		

Fund 2501 - Sol. Comm. Juvenile Arbitration	125,489	162,730	(37,241)
Available Fund Balance	0		
Operating transfer from:			
Generl Fund - 801000	<u>39,923</u>		<u>39,923</u>
Revised Recommended - 2501	<u>165,412</u>	<u>162,730</u>	<u>2,682</u>

County of Lexington: All Other Funds
Recommended Budget Worksheet

XXX	MAY 18, 2010 BUDGET WORKSESSION		XXX
	<u>Revenues</u>	<u>Appropriations</u>	<u>Difference</u>
	88,987	88,987	0
	(12,432)		
	<u>76,555</u>	<u>88,987</u>	<u>(12,432)</u>
		59,974	59,974
	247,750	247,000	750
		(20,000)	20,000
		4,000	(4,000)
		5,000	(5,000)
		3,000	(3,000)
		2,000	(2,000)
		3,000	(3,000)
		5,000	(5,000)
		(2,000)	2,000
		3,000	(3,000)
		(3,000)	3,000
	<u>247,750</u>	<u>247,000</u>	<u>750</u>
	323,153	457,006	(133,853)
	(14,114)		
	<u>309,039</u>	<u>457,006</u>	<u>(147,967)</u>

County of Lexington: All Other Funds
Recommended Budget Worksheet

XXX MAY 18, 2010 BUDGET WORKSESSION XXX			
	<u>Revenues</u>	<u>Appropriations</u>	<u>Difference</u>
Fund 2700 - 'C' Funds	4,095,000	4,095,000	0
New Programs:			
121300 - PW/Transportation			
A (1) 'C' Fund Project Manager - Gd 20		75,000	(75,000)
w/ Operating & Capital Cost			
Unclassified - 539900		(75,000)	75,000
C Road Maint. Paving Project		200,000	(200,000)
Unclassified - 539900		(200,000)	200,000
121302 - PW/Transp/Special Projects			
D Drainage Projects		250,000	(250,000)
Unclassified - 539900		(250,000)	250,000
Revised Recommended - 2700	4,095,000	4,095,000	0

Total Revised Recommended Special Revenue & Proprietary Funds	53,838,519	55,491,321	(1,652,802)
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Millage Agency Fund			
	<u>Revenues</u>	<u>Appropriations</u>	<u>Difference</u>
Fiscal Year 2010-11:			
Recommended Worksession: 5-18-10			
Fund - 7680 Riverbanks Zoological Gardens	1,121,262	1,102,733	18,529
2.35% Population Adjustment	23,553	23,553	0
Revised Recommended - 7680	1,144,815	1,126,286	1.075
Fund - 7800 Irmo Fire District	2,046,664	1,981,000	65,664
2.35% Population Adjustment	44,973	44,973	0
Revised Recommended - 7800	2,091,637	2,025,973	15.489