

**COMMITTEE of the WHOLE COMMITTEE
BUDGET WORKSESSION MINUTES
MAY 27, 2008**

The Committee of the Whole Committee held a Budget Worksession on Tuesday, May 27, 2008 in the Council Chambers, located on the second floor of the Administration Building beginning at 10:00 a.m. Mr. Derrick, Committee Chairman presided.

Members Attending:

William C. Billy Derrick, Chairman	Debra B. Debbie Summers, V Chairman
James E. Kinard, Jr.	George H. Smokey Davis
Bobby C. Keisler	Johnny W. Jeffcoat
John W. Carrigg, Jr.	William B. Banning, Sr.
M. Todd Cullum*	

*Mr. Cullum arrived after the meeting was already in process.

Also attending: Katherine Hubbard, County Administrator; Joe Mergo, Deputy County Administrator; Larry Porth, Finance Director/Assistant County Administrator; John Fechtel, Director of Public Works/Assistant County Administrator; other staff members, citizens of the county and representatives of the media.

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, and posted on the bulletin board located in the lobby of the County Administration Building.

FY2008-2009 Budget Discussions

Special Revenue Fund Appropriations

○ **Library Services Fund:**

○ **2300 Operations**

The Committee voted to include adding the New Position - Courier; Reclassification-PC/LAN; Position Change - Library I; and New Position - Library Asst. III to staff's recommended budget

Appeals/Requests:

New Programs:

- (1) **2300-230005 New Position - Courier Grade 2 (\$48,101)**
- (2) **2300-230005 Reclassification - PC/LAN Specialist I Grade 9 to PC/LAN Specialist I Grade 14 (\$11,028)**
- (3) **2300-230020 Position Change - Delete Library Assistant I Grade 3 and add Library Assistant III Grade 6 (\$2,996)**
- (4) **2300-230030 New Position - Library Assistant III Grade 6 (\$15,611)**

A motion was made by Mr. Davis, seconded by Mr. Kinard to approve the four new programs based on the current millage.

In Favor:	Mr. Derrick	Mr. Davis
	Mr. Kinard	Ms. Summers
	Mr. Keisler	Mr. Jeffcoat
	Mr. Carrigg	Mr. Banning

Not Present: Mr. Cullum*

*Mr. Cullum was not present when the vote was taken.

- **2310 Escrow** - The Committee made no changes to staff's recommended budget.
- **2330 State Funds** - The Committee made no changes to staff's recommended budget.
- **2331 Lottery Funds** - The Committee made no changes to staff's recommended budget.
- **2350 Gates Initiative** - The Committee made no changes to staff's recommended budget.

• **Solid Waste Management:**

○ **5700 Solid Waste Management**

The Committee voted to approve the transfer of \$300,000 from the General Fund-Fund Balance for the Sinking Fund for the C & D Landfill Closeout and add \$769,400 for the New Program - Wood Waste Grinder from Solid Waste Management Fund Balance to staff's recommended budget.

Appeals/Requests:

New Programs:

(1) Solid Waste Sinking Fund for the Close-out (of the Edmund Landfill) - A motion was made by Mr. Davis, seconded by Mr. Kinard to approve the transfer of \$633,000 from the General Fund - Fund Balance for the Sinking Fund for the Close-out (of the Edmund Landfill).

In Favor:	Mr. Derrick	Mr. Davis
	Mr. Kinard	Ms. Summers
	Mr. Keisler	Mr. Jeffcoat
	Mr. Carrigg	

Opposed: Mr. Banning

Not Present: Mr. Cullum*

*Mr. Cullum was not present when the vote was taken.

(2) New Wood Waste Grinder (\$769,400) - A motion was made by Mr. Davis, seconded by Mr. Kinard to approve the New Program - Wood Waste Grinder at \$769,400 from the Solid Waste Management Fund Balance.

In Favor:	Mr. Davis	Mr. Kinard
	Ms. Summers	Mr. Keisler

Opposed:	Mr. Derrick	Mr. Jeffcoat
	Mr. Carrigg	Mr. Banning

Not Present: Mr. Cullum*

*Mr. Cullum was not present when the vote was taken.

Motion fails.

A motion was made by Mr. Carrigg, seconded by Mr. Keisler to reconsider the \$633,000 from the General Fund - Fund Balance for the New Program Sinking Fund for the Close-out (of the Edmund Landfill).

In Favor:	Mr. Derrick	Mr. Carrigg
	Mr. Keisler	Mr. Jeffcoat

Opposed:	Mr. Kinard	Mr. Davis
	Ms. Summers	

Abstained: Mr. Banning

Not Present: Mr. Cullum*

*Mr. Cullum was not present when the vote was taken.

Motion passes.

A motion was made by Mr. Carrigg, seconded by Mr. Banning to approve using \$300,000 for FY08/09 for the Sinking Fund for the Close-out (of the Edmund Landfill) and allow Solid Waste Management to use their existing fund balance to fund the Wood Waste Grinder. The revenue will be targeted toward the remainder of the Sinking Fund and equipment replacement costs.

In Favor:	Mr. Derrick	Mr. Carrigg
	Mr. Banning	Mr. Kinard
	Mr. Davis	Ms. Summers
	Mr. Keisler	Mr. Jeffcoat

Not Present: Mr. Cullum*

*Mr. Cullum was not present when the vote was taken.

- **5710 Solid Waste Tires** - The Committee made no changes to staff's recommended budget.
- **5720 DHEC Management Grant** - The Committee made no changes to staff's recommended budget.
- **5721 Solid Waste Tire Grant** - The Committee made no changes to staff's recommended budget.
- **5722 DHEC Used Oil Grant** - The Committee made no changes to staff's recommended budget.

• **Solicitor's Funds:**

- **2460 Drug Court** - The Committee voted to add the following three (3) Appeals/Requests New Programs to staff's recommended budget.
- **NEW Alcohol Education Program**
 - Appeals/Requests:**
 - New Programs:**
 - (1) Position Change - Delete Drug Court Coordinator Grade 12 and add Drug Court Director Grade 16 (\$7,368)**
 - (2) Position Change - Remove 30% to New Grant Alcohol Education Program for Drug Court Director Grade 16 (-\$20,163)**
 - (3) New Program - Alcohol Education Program (\$77,261)**

A motion was made by Mr. Banning, seconded by Mr. Jeffcoat to approve the new programs as listed above.

In Favor:	Mr. Derrick	Mr. Banning
	Mr. Jeffcoat	Mr. Kinard
	Mr. Davis	Ms. Summers
	Mr. Keisler	Mr. Carrigg

Not Present: Mr. Cullum*

*Mr. Cullum was not present when the vote was taken.

- **2469 Violent Crime Task Force** - The Committee voted to add the following one (1) Appeals/Requests - New Program - to staff's recommended budget.
 - Appeals/Requests:**
 - New Program - New Position - Victim Advocate Grade 13 (\$66,919) - A motion was made by Mr. Carrigg, seconded by Mr. Kinard to approve the New Position - Victim Advocate Grade 13 (\$66,919).**

In Favor: Mr. Derrick Mr. Carrigg

Mr. Kinard Mr. Davis
Ms. Summers Mr. Keisler
Mr. Jeffcoat Mr. Banning

Not Present: Mr. Cullum*

*Mr. Cullum was not present when the vote was taken.

- **2500 Victim Witness Program** - The Committee made no changes to staff's recommended budget.
- **2501 Community Juvenile Arbitration** - The committee voted to add funding \$23,489 from the General Fund to staff's recommended budget.

Appeals/Requests:

A motion was made by Mr. Kinard, seconded by Mr. Banning to approve \$23,489 from the General Fund Balance for the Community Juvenile Arbitration Grant.

In Favor:	Mr. Derrick	Mr. Kinard
	Mr. Banning	Mr. Davis
	Ms. Summers	Mr. Keisler
	Mr. Jeffcoat	Mr. Carrigg

Not Present: Mr. Cullum*

*Mr. Cullum was not present when the vote was taken.

Note: As requested by the Committee, staff reported that the Department of Juvenile Justice (DJJ) funds 40 percent of the Community Juvenile Arbitration program and as part of the contract with DJJ it says that no fees will be charged to the participants of the Community Juvenile Arbitration program.

- **2610 Forfeiture Funds (Narcotics)** -The Committee made no changes to staff's recommended budget. ***NOTE*** During the Committee's consideration of items placed for later consideration, the New Program for the Case Manager Grade 9 was approved. Funding for this position will come from the Solicitor's Forfeiture Fund's revenue source.

Appeals/Requests:

New Program - New Position - Case Manager Grade 9 (\$44,869) - A motion was made by Mr. Davis, seconded by Mr. Keisler to place the request on the list to be considered later during the Budget Worksession.

In Favor:	Mr. Derrick	Mr. Davis
	Mr. Keisler	Mr. Kinard
	Ms. Summers	Mr. Jeffcoat
	Mr. Carrigg	Mr. Banning

Not Present: Mr. Cullum*

*Mr. Cullum was not present when the vote was taken.

- **2611 State Funds** - The Committee made no changes to staff's recommended budget.
- **2612 Pre-Trial Intervention** - The Committee made no changes to staff's recommended budget.
- **2613 Worthless Check Unit** - The Committee voted to add the following two (2) Appeals/Requests - New Programs which are to be paid from the Solicitor's portion of the Worthless Check fund to staff's recommended budget.

Appeals/Requests:

New Programs:

- (1) Reclassification - Worthless Check Director Grade 13 to Grade 16 (\$13,110)**
- (2) New Position - Secretary Grade 6 (\$42,374)**

A motion was made by Mr. Davis, seconded by Mr. Keisler to approve the above new programs listed from the Solicitor's Worthless Check Program funds and that the news programs will be paid for from the Solicitor's portion of the Worthless Check Fund.

In favor:	Mr. Derrick	Mr. Davis
	Mr. Keisler	Mr. Kinard
	Ms. Summers	Mr. Jeffcoat
	Mr. Carrigg	Mr. Banning

Not Present: Mr. Cullum*

*Mr. Cullum was not present when the vote was taken.

- **2614 Drug Case Prosecution** - The Committee made no changes to staff's recommended budget.

• **Law Enforcement Funds:**

- **2411 Title IV-D Child Support Process Server Grant**
- **2414 Bulletproof Vest Program**
- **2437 School Resource Officers**
- **2455 Highway Safety DUI Enforcement**
- **2490 Crime Scene Investigation Unit**
- **2630 LE/Forfeiture Funds (Narcotics)** - Staff originally estimated a shortfall of \$24,962, however according to Col. Paavel there will be a surplus of \$513 for this account.
- **2632 Inmate Services**

- **2633 School District #1**
- **2634 School District #2** - Staff originally estimated a shortfall of \$19,335 however according to Col. Paavel there will be a \$9,575 carryover for this account.
- **2637 Federal Narcotics Forfeitures**
- **2638 Civil Process Server**
- **2639 School District #3**
- **2640 School District #4**
- **2641 School District #5**
- **2642 Alcohol Enforcement Team**
- **2643 Palmetto Pride**
- **2644 Alive at 25**
- **2645 SCDJJ Contract**
- **NEW Judicial Center Security**

The Committee made no changes to the Law Enforcement Fund's recommended budget, however see notes under 2630 LE/Forfeiture Funds (Narcotics) and 2634 School District #2.

• **Other Miscellaneous Grants:**

- **2400 Urban Entitlement Community Development**
New Program - Customer Service Clerk (\$44,990) - A motion was made by Mr. Banning, seconded by Mr. Davis to approve the New Program - Customer Service Clerk. This position is allowed as part of the grant provided for Urban Entitlement Community Development.

In Favor:	Mr. Derrick	Mr. Banning
	Mr. Davis	Mr. Kinard
	Ms. Summers	Mr. Keisler
	Mr. Jeffcoat	

Not Present:	Mr. Carrigg	Mr. Cullum
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*Messrs. Carrigg and Cullum were not present when the vote was taken.

- **2401 Home Improvement Program** - The Committee made no changes to staff's recommended budget.
- **2410 Clerk of Court - Title IV-D DSS Child Support** - The Committee made no changes to staff's recommended budget.
- **2478 Operations & Firefighter Safety Equipment** - The Committee made no changes to staff's recommended budget.
- **2480 Citizens Corps** - The Committee made no changes to staff's recommended budget.
- **2520 DHEC - EMS Grant-in-Aid** - The Committee made no changes to staff's recommended budget.

• **Other Special Revenue Funds:**

- **2000 Economic Development** - The Committee voted to add \$25,000 for the USC Incubator Project to staff's recommended budget.

537006 USC Incubator Project (\$25,000) - A motion was made by Mr. Davis seconded by Mr. Banning to approve the USC Incubator Project at \$25,000 from the Economic Development fund balance.

In Favor:	Mr. Derrick	Mr. Davis
	Mr. Banning	Mr. Kinard
	Ms. Summers	Mr. Keisler
	Mr. Jeffcoat	

Not Present: Mr. Carrigg Mr. Cullum

*Messrs. Carrigg and Cullum were not present when the vote was taken.

- **2001 Rural Development Act** - The Committee made no changes to staff's recommended budget.
- **2120 Accommodations Tax** - The Committee voted to add \$3,500 to Capital City Lake Murray Country and delete \$3,500 from Columbia Metro Convention/Visitor Bureau to staff's recommended budget.

534212 Capital City Lake Murray Country (\$91,500)

534201 Columbia Metro Convention/Visitor Bureau (\$80,000)

A motion was made by Mr. Jeffcoat, seconded by Mr. Davis to approve Capital City Lake Murray Country at \$95,000 and Columbia Metro Convention/Visitor Bureau at \$76,500.

In favor:	Mr. Derrick	Mr. Jeffcoat
	Mr. Davis	Mr. Kinard
	Ms. Summers	Mr. Keisler
	Mr. Carrigg	Mr. Banning

Not Present: Mr. Cullum*

*Mr. Cullum was not present when the vote was taken.

- **2130 Tourism Development Fee** - The Committee made no changes to staff's recommended budget.
- **2140 Temporary Alcohol Beverage License Fee** - The Committee made no changes to staff's recommended budget.
- **2141 Minibottle Tax Fund** - The Committee made no changes to staff's recommended budget.
- **2200 Indigent Care** - The Committee made no changes to staff's recommended budget.
- **2600 Clerk of Court / Professional Bond Fees** - The Committee made no changes to

staff's recommended budget.

- **2605 Emergency Telephone System E-911** - The Committee made no changes to staff's recommended budget.
- **2606 SCE&G Support Fund** - The Committee made no changes to staff's recommended budget.
- **2620 Victim's Bill of Rights** - The Committee made no changes to staff's recommended budget.
- **2700 Schedule "C" Funds** - The Committee made no changes to staff's recommended budget.
- **2701 Road Improvement Private Contributions** - The Committee made no changes to staff's recommended budget.
- **NEW Alternate Road Paving Program** - The Committee made no changes to staff's recommended budget.
- **2920 Campus Parking Fund** - The Committee made no changes to staff's recommended budget.
- **2930 Personnel / Employee Committee** - The Committee made no changes to staff's recommended budget.
- **2950 Delinquent Tax Collections** - The Committee made no changes to staff's recommended budget.
- **2990 Grants Administration** - Committee made no changes to staff's recommended budget.
- **2999 Pass - Thru - Grants** - Committee made no changes to the recommended budget.

• **Enterprise Funds:**

- **5601 Red Bank Crossing Rental Properties**
- **Lexington County Airport at Pelion**
 - **5800 Administration**
 - **5801 Capital Funds**

The Committee made no changes to the Enterprise Funds budget as recommended by staff.

○ **Internal Service Funds:**

- **6590 Motor Pool Fund**
- **6710 Worker's Compensation Insurance Fund**
- **6730 Employee Insurance Fund**
- **6790 Risk Management Administration**

The Committee made no changes to the Internal Service Funds budget as recommended by staff.

○ **Millage Agencies:**

- **7610 Lexington County Community Mental Health**
- **7620 Lexington County Recreation & Aging Commission**
- **7630 Irmo Chapin Recreation Commission**
- **7650-7652 Midlands Technical College**

- **7680 Riverbanks Zoological Park & Botanical Garden**
- **7800-7802 Irmo Fire District**

The Committee made no changes to the Millage Agencies' as recommended by staff.

- **Fees and Other Revenues:** The Committee made no changes to staff's revised recommended proposed revenues.
 - **Proposed Revenues**
 - **General Fund \$246,305**
 - **Campus Parking Fund \$1,400**
 - **Solid Waste \$168,750** - Staff originally recommended \$281,250 based on a \$25 fee for Mulch Sales to the Public, however, it was changed and recalculated to reflect the proposed fee change of \$15.
- **Amendments to Appropriations:**
 - **General Fund Appeals - \$368,543**
 - **Non-General Fund Appeals - \$44,869**

Appeals - Non-general Funds:

141200 - Solicitor's - 2610 Forfeiture Funds (Narcotics) - New Program - New Position - Case Manager Grade 9 (\$44,869) - Funding to come from the Solicitor's Forfeiture Fund's revenue source.

A motion was made by Mr. Jeffcoat, seconded by Mr. Banning to approve the New Position - Case Manager Grade 9 at \$44,869 from the Solicitor's Forfeiture Fund's revenue source.

In Favor:	Mr. Derrick	Mr. Jeffcoat
	Mr. Banning	Mr. Kinard
	Mr. Davis	Ms. Summers
	Mr. Keisler	Mr. Carrigg
	Mr. Cullum	

Appeals - General Funds:

A motion was made by Mr. Carrigg, seconded by Mr. Keisler to approve all the items placed on the list to be considered for the General Fund in the amount of \$368,543 from the County's contingency line item (Contingency line item is approximately \$1.9 million).

A motion to amend was made by Mr. Cullum, seconded by Mr. Kinard to approve only the following items from the list to be considered:

101700 Treasurer - New Program - Reclassification - Senior Cashier Grade 7 to Grade 9 (\$4,750)

102100 Information Services - New Program - Priority #1 Document Management and Workflow System (\$45,000)

- 131101 Emergency Preparedness** – Alternate Solution for Vehicle and Reclassification - Emergency Management Secretary I Grade 6 to Grade 9 (\$5,775)
- 141300 Coroner** - New Program - Position Change - Delete Deputy Coroner Grade 11 and add Senior Investigator Grade 14 (\$9,896)
- 141500 Probate Court** - New Programs - Position Change - Delete Clerk II Grade 5 to add Estate Clerk II Grade 7 (\$4,612) and Reclassification - Associate Probate Judge Grade 23 to Associate Probate Judge Grade 28 (\$13,689)
- 151200 Registration & Elections** - New Position - Clerk I Grade 4 Part-time (20 wkly hours) (\$9,387)
- 171700 Museum** - 522000-Building Repairs and Maintenance (\$3,000)
- 102000 Register of Deeds** - New Program - Implementation of Electronic Recording (\$13,000)

A motion to amend the amendment was made by Mr. Banning, seconded by Ms. Summers to add (171300) Children's Shelter (\$19,812) to the list to be considered.

Vote on the amended amendment:

In Favor:	Mr. Banning	Ms. Summers
	Mr. Davis	Mr. Keisler
	Mr. Jeffcoat	

Opposed:	Mr. Derrick	Mr. Kinard
	Mr. Carrigg	Mr. Cullum

Motion passes.

Note - motion was out of parliamentary procedure order.

Mr. Carrigg made a motion to withdraw his original motion. Mr. Keisler withdrew his second.

A motion was made by Mr. Cullum, seconded by Mr. Davis to approve only the following items from the list to be considered:

- 101700 Treasurer** - New Program - Reclassification - Senior Cashier Grade 7 to Grade 9 (\$4,750)
- 102000 Register of Deeds** - New Program - Implementation of Electronic Recording (\$13,000)
- 102100 Information Services** - New Program - Priority #1 Document Management and Workflow System (\$45,000)
- 131101 Emergency Preparedness** - Alternate Solution for Vehicle and Reclassification - Emergency Management Secretary I Grade 6 to Grade 9 (\$5,775)

141300 Coroner - New Program - Position Change - Delete Deputy Coroner Grade 11 and add Senior Investigator Grade 14 (\$9,896)

141500 Probate Court - New Programs - Position Change - Delete Clerk II Grade 5 to add Estate Clerk II Grade 7 (\$4,612) and Reclassification - Associate Probate Judge Grade 23 to Associate Probate Judge Grade 28 (\$13,689)

151200 Registration & Elections - New Position - Clerk I Grade 4 Part-time (20 wkly hours) (\$9,387)

171300 Children's Shelter - New Program - Reclassification - Increase in Part-time Hours for Part-time Clerk I from 20 Hours per pay period to 60 Hours per pay period (\$19,812)

171700 Museum - 522000-Building Repairs and Maintenance (\$3,000)

A motion to amend was made by Mr. Carrigg, seconded by Mr. Jeffcoat to include 102100-Information Services - Items #2, 3, and 4 (\$113,876) and 141200-Solicitor's Laptops and Minor Software (\$43,350).

Vote on amendment

In Favor:	Mr. Carrigg	Mr. Jeffcoat
	Mr. Banning	

Opposed:	Mr. Derrick	Mr. Kinard
	Mr. Davis	Ms. Summers
	Mr. Keisler	Mr. Cullum

Amendment fails.

A motion to amend was made by Mr. Jeffcoat, seconded by Mr. Carrigg to include 102100 Information Services - Items #2, 3, and 4 (\$113,876).

Vote on amendment:

In Favor:	Mr. Derrick	Mr. Jeffcoat
	Mr. Carrigg	Mr. Keisler
	Mr. Banning	

Opposed:	Mr. Kinard	Mr. Davis
	Ms. Summers	Mr. Cullum

Amendment passes.

Vote on original motion as amended to include all the following:

101700 Treasurer - New Program - Reclassification - Senior Cashier Grade 7 to Grade 9 (\$4,750)

102000 Register of Deeds - New Program - Implementation of Electronic Recording (\$13,000)

102100 Information Services - New Programs:

- 1) Time Tracking & Accountability (\$19,960) - Priority #3
- 2) Citizens Response System - Phase I (\$24,650) - Priority #4
- 3) New Position - Application Analyst II Grade 20 (\$69,266) - Priority #2
- 4) Document Management and Workflow System (\$45,000) - Priority #1

131101 Emergency Preparedness - Alternate Solution for Vehicle and Reclassification - Emergency Management Secretary I Grade 6 to Grade 9 (\$5,775)

141300 Coroner - New Program - Position Change - Delete Deputy Coroner Grade 11 and add Senior Investigator Grade 14 (\$9,896)

141500 Probate Court - New Programs - Position Change - Delete Clerk II Grade 5 to add Estate Clerk II Grade 7 (\$4,612) and Reclassification - Associate Probate Judge Grade 23 to Associate Probate Judge Grade 28 (\$13,689)

151200 Registration & Elections - New Position - Clerk I Grade 4 Part-time (20 wkly hours) (\$9,387)

171300 Children's Shelter - New Program - Reclassification - Increase in Part-time Hours for Part-time Clerk I from 20 Hours per pay period to 60 Hours per pay period (\$19,812)

171700 Museum - 522000-Building Repairs and Maintenance (\$3,000)

In Favor:	Mr. Derrick	Mr. Cullum
	Mr. Davis	Ms. Summers
	Mr. Keisler	Mr. Jeffcoat
	Mr. Carrigg	Mr. Banning

Opposed: Mr. Kinard

A motion was made by Mr. Banning, seconded by Mr. Carrigg to include 141200 Solicitor's Laptops and Minor Software (\$43,350).

In Favor:	Mr. Banning	Mr. Carrigg
	Mr. Jeffcoat	

Opposed:	Mr. Derrick	Mr. Kinard
	Mr. Davis	Ms. Summers
	Mr. Keisler	Mr. Cullum

Motion fails.

A motion was made by Mr. Jeffcoat, seconded by Mr. Carrigg to recommend to full

Council to approve staff's recommended amended budget.

In Favor:	Mr. Derrick	Mr. Jeffcoat
	Mr. Carrigg	Mr. Kinard
	Mr. Davis	Ms. Summers
	Mr. Keisler	Mr. Banning
	Mr. Cullum	

There being no further business, the Budget Worksession meeting was adjourned.

Due to early dismissal, Council voted to move into Executive Session.

Executive Session/Legal Briefing - A motion was made by Mr. Carrigg, seconded by Mr. Davis to go into Executive Session.

The vote in favor was unanimous.

Respectfully submitted,

Judy R. Busbee
Assistant to the Clerk

William C. Billy Derrick
Chairman

Diana W. Burnett
Clerk

Attachment: FY 2008/09 Recommended Budget