

Lexington County Register Of Deeds Specialized Plat Printing

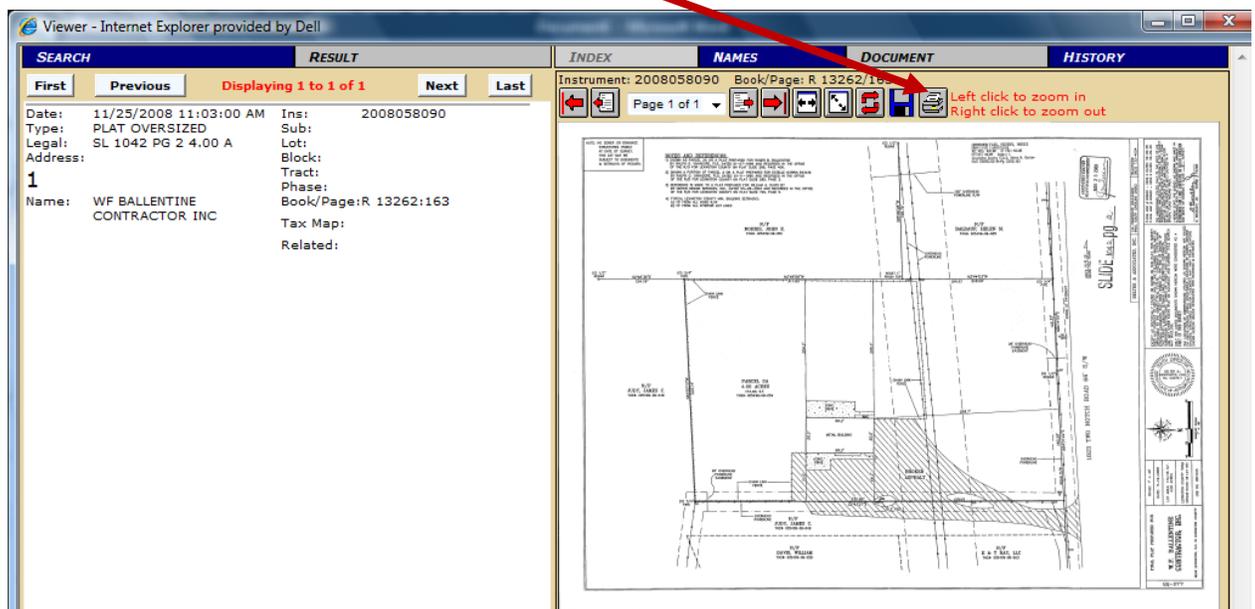
Foreword

This document provides instructions for printing large plats in a specialized format. This format cannot be printed from the Register Of Deeds (ROD) office, but it can be used on any external system that has the appropriate Adobe Viewer installed. Visit the ROD's homepage for Adobe information.

Printing the Plat as Tiles

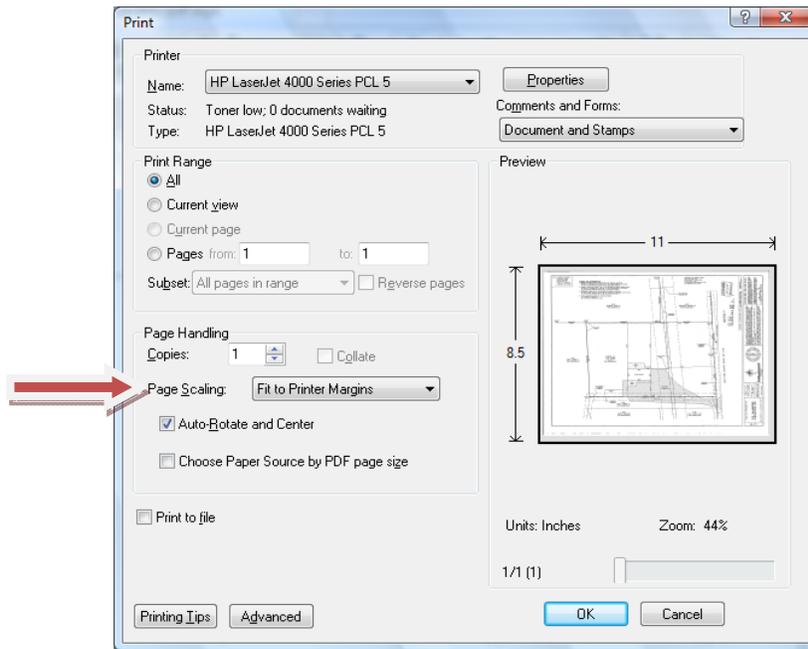
The tile format will allow you to print the plat as eight tiled pages.

- 1) To print the plat in this format, click on the **Printer** icon above the plat's image:

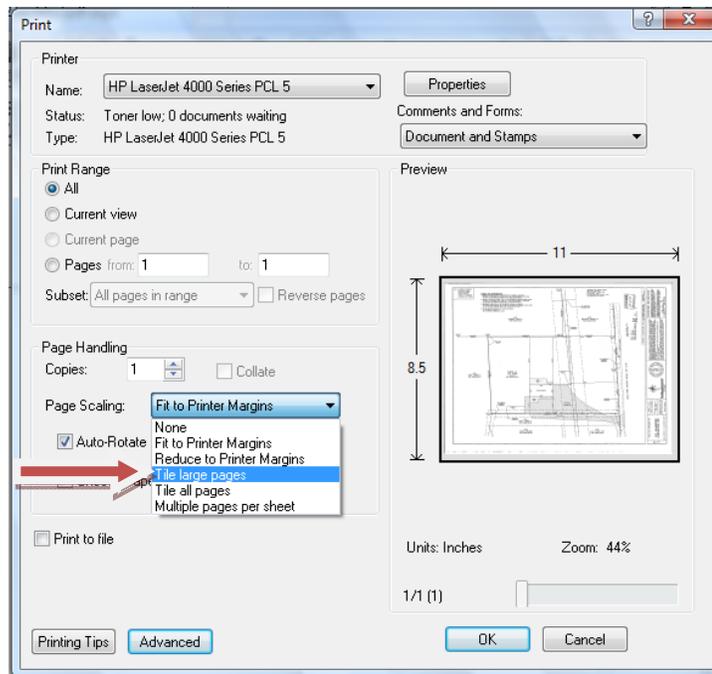


Once the **Printer** icon has been clicked, the plat image will be loaded into a separate page.

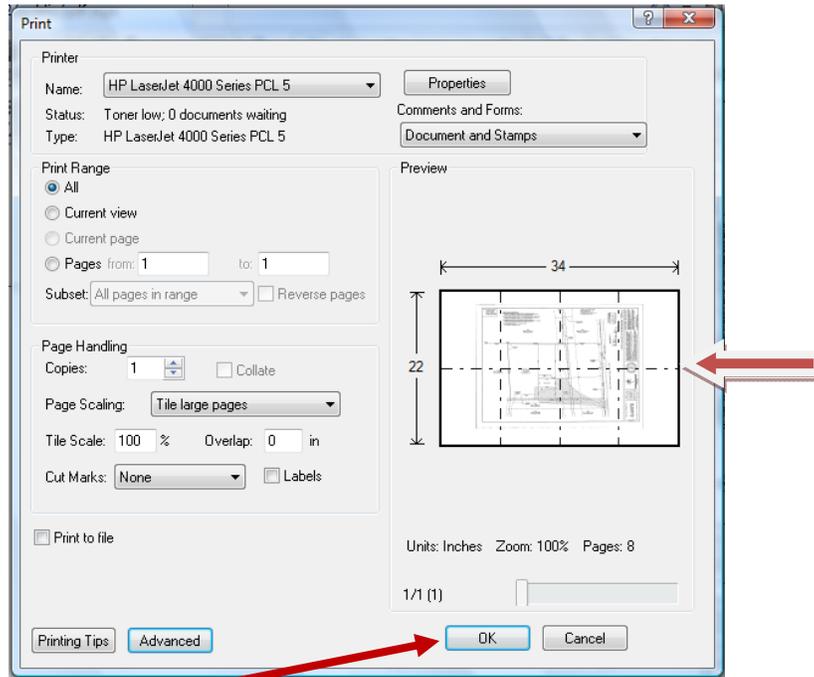
3) On the **Print** screen, you will see **Page Scaling** about midway down the page:



4) The setting will most likely be set to **Fit to Printer Margins**. Click on the **Drop Down** arrow, and select **Tile Large Pages**:



5) You will now see how the plat will be broken up when it is printed in the **Preview** section:



6) Finally, click the **OK** button to print the plat on eight tiled pages.