ZONING & LANDSCAPE APPLICATION FOR PROJECT/SITE PLAN REVIEW

A Zoning Permit review requires:

- **Five (5) copies of a site plan drawn to scale** (normally 1 inch on paper equals 20, 30, 40, 50, or 60 actual feet on the ground or to architectural scale).
- **Please allow staff time to complete the review.**
- We recommend that you review the Zoning and Landscape requirements for your activity prior to preparing your site plan. Complete sections A – F below and include sections G – N on the site plan; reference section O for landscape submittals.
- **If a landscape plan has not been prepared, you may submit an extra copy of the site plan** for landscape comments to assist with the landscape design for formal submittal and approval at a later date.
- Please attach this application with your site plan when submitting for review.

Check List – *(Please PRINT)*

___ A. Name of Project

___ B. Address of Property  City  Zip Code

TMS#(s) (Tax Map Sheet Number)

___ C. Applicant’s Name  Phone  Email

Applicant’s Address  City  State  Zip Code

___ D. Property Owner’s Name  Phone  Email

Property Owner’s Address  City  State  Zip Code

___ E. Provide a written description of the use (activity) for each existing or proposed building. If a “Group Assembly” activity (church, theaters, bowling alleys, etc.) or restaurant is planned, then indicate the number of seats and/or participants.

___ F. **Is the tract or parcel of land restricted by any recorded covenant that is contrary to, conflicts with, or prohibits the proposed activity?**  □ Yes  □ No

Applicant’s Signature  Date

*(See the Additional Information Section on the back of this form.)*

(Revised Feb 2017) OVER →
Additional Information:

- All proposed activities shall comply with the Performance Standards contained in Chapter 4 of the Zoning Ordinance. For activities particularly associated with higher degrees of noise and light, the zoning application and site plan submittal shall address the proposed method(s) of compliance with the Performance Standards of the Zoning Ordinance.

- When screening is required, plans showing the type of materials to be used for the screening and construction details must be submitted to the Zoning Office for review and approval prior to installation of the screening.

- Development project driveways accessing publicly maintained roads must also obtain the proper encroachment permits from the South Carolina Department of Transportation (SCDOT) or Lexington County Public Works Department, as appropriate.

** SCDOT may require existing access points to be revised to meet current SCDOT requirements. It is the applicant's responsibility to contact SCDOT to determine if such a revision is necessary. The approval and issue of a zoning permit does not release the applicant from meeting SCDOT requirements. If a SCDOT revision is necessary, another zoning site plan review, including any fees associated with that review, may be required.